



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
 AUTHORITY**



10828 Littlerock Rd SW  
 Olympia WA 98512  
 360.352.1614

**Board of Fire Commissioners General Meeting**

**Monday, December 9 at 1500 hrs – Littlerock Rd Fire Station**

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. PUBLIC COMMENT / PRESENTATIONS**
  - a. Award presentations
- IV. ADDITIONS/DELETIONS TO AGENDA**
- V. LABOR MANAGEMENT TEAM REPORT**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Expenditures: Accts Payable \$188,375.86 (pages 1-8) Payroll \$410,679.63 (pages 9-10) TOTAL: \$599,055.49 warrants \$290,035.77 EFTs \$309,019.72	Board	Approve/Reject
2. Meeting Minutes – November 12, 2019 (pages 11-14)	Board	Approve/Reject
3. Resolution #2019-016, Surplus Equipment (pages 15-16)	Linda S/Board	Approve/Reject
4. 2020 Authorized Signature List ( <i>will be presented at meeting</i> )	Board	Sign
5. 2020 Transport Fee – review/revise (pages 17-24)	Chief Kaleiwahea/Board	Approve/Reject
6. RFP – Legal Services (pages 25-26)	Linda S/Board	Approve/Reject

**VII. UNFINISHED BUSINESS (ACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Policy Approvals: a. 1.3006, Vehicle Collision (pages 27-28) b. 1.2021 Leave policies (pages 29-36) c. 1.1009 Purchasing and Inventory/Surplus (pages 37-42)	Board	Approve/Reject

2. Station tour by board	Board	Schedule
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**VIII. UNFINISHED BUSINESS (NONACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. GEMT update –	Linda Shea	Update
a. SFY2019 final cost		
b. Proposal for GEMT transport fee		Update
2. Beaver Creek Property	Chief Scott	Update
3. Chehalis Tribe negotiations	Chief Kaleiwahea	Update
4. Weyerhaeuser/Mima Tree Farm (legal review)	Chief Kaleiwahea	Update
5. Maytown well plan (pages 43-46)	Chief Kaleiwahea	Approve/Reject
6. Ham Radio – installation/equipment (pages 47-48)	Chief Kaleiwahea	Approve/Reject
7. Facility Maintenance List/Plan ( <i>to be distributed at meeting</i> )	Chief Kaleiwahea	Update

**IX. COMMUNICATIONS (NONACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Treasurer/Fund November 2019 Reports (pages 49-56)	Chief Scott/Linda	Informational
2. December 2019 Budget reports (pages 57-60)	Chief Scott/Linda	Informational
3. Operations Committee Update	Chief Scott	Informational
4. CIAW premium increase for 2020 (pages 61-64)	Linda Shea	Informational
5. 2018 Audit Report	Linda Shea	Informational

**X. CHIEFS REPORT (pages 65-89)**

**XI. COMMISSIONERS REPORTS**

- a. EMS Council
- b. West Thurston Admin Board
- c. Thurston County Fire Commissioners
- d. Washington Fire Commissioners Association
- e. Training Consortium
- f. Community Communications

**XII. GOOD OF THE ORDER**

**XIII. ADJOURNMENT**