



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
AUTHORITY**



10828 Littlerock Rd SW  
Olympia WA 98512  
360.352.1614

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January 8, 2024 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester St. 1-1

**Call to Order/Attendance:** Commissioner Dahl called the meeting to order at 17:30 hours.

**Commissioners:** Scott, Merryman, Ricks, Culleton, Reed

**Chief:** R. Smith,

**Battalion Chief:** R. Stone (Zoom)

**Captains:** E. Smith, N. Drake (Zoom)

**Lieutenants:**

**Firefighters:** J. Hoskinson, T. Sexton, M. Bennett, D. Davis

**Volunteer:** J. Spiegelberg (Zoom)

**Admin:** Admin Svcs Director/Secretary S. Hemminger, Admin Asst. L. Patraca, Recruit and Retention Coordinator A. Reynoldson

**Union Representative:** A. Trautman

**Guests:** John Jones, Vivian Eason, Michelle Pearson, Michelle Reed, Diana Balsam, Donna Weaver, Kathy Hangartner, Ben Elkins, Vern Merryman, Mike & Emily Morales (Zoom)

**Pledge of Allegiance:** Commissioner Dahl

**EXECUTIVE SESSION. THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO RCW 42.30.110 (g) TO EVALUATE THE QUALIFICATIONS OF AN APPLICANT FOR PUBLIC EMPLOYMENT OR TO REVIEW THE PERFORMANCE OF A PUBLIC EMPLOYEE. HOWEVER, SUBJECT TO RCW 42.30.140(4), DISCUSSION BY A GOVERNING BODY OF SALARIES, WAGES, AND OTHER CONDITIONS OF EMPLOYMENT TO BE GENERALLY APPLIED WITHIN THE AGENCY SHALL OCCUR IN A MEETING OPEN TO THE PUBLIC, AND WHEN A GOVERNING BODY ELECTS TO TAKE FINAL ACTION HIRING, SETTING THE SALARY OF AN INDIVIDUAL EMPLOYEE OR CLASS OF EMPLOYEES, OR DISCHARGING OR DISCIPLINING AN EMPLOYEE, THAT ACTION SHALL BE TAKEN IN A MEETING OPEN TO THE PUBLIC. THE DURATION OF THE EXECUTIVE SESSION IS SET AT 45 MINUTES BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE EXECUTIVE SESSION.**

The Executive Session began at 17:35 hours.

The Executive Session was extended by 10 minutes at 18:20 hours.

The Executive Session concluded at 18:30 hours with no action taken.

**Additions/Deletions to the Agenda:** Commissioner Recognition for Dave Pethia and Ben Elkins. Chief Smith introduced Andrea Reynoldson, the Departments new Recruit and Retention Coordinator who is a grant funded position for the next four years.

**Public Comments/Presentations:** None

**Labor Management:** A. Trautman – Ended 2023 with 3470 call responses, two people returned from light duty and two went out with injuries that were non-work related. The Union’s coat drive raised \$6000.00 in

**Labor Management:** A. Trautman – Ended 2023 with 3470 call responses, two people returned from light duty and two went out with injuries that were non-work related. The Union's coat drive raised \$6000.00 in which they purchased 250 coats for children in the local school districts. Commissioner Dahl inquired about the length of time the two employees will be out and is there a contingency plan. Chief Smith stated that he is working with Griffin Fire Dept to acquire two of their Volunteers that are EMT and Firefighter 1 certified and come with high recommendations to fill the vacancies in the schedule. Chief Smith is planning to reach out to the National Testing Network for a list of applicants, last it was reviewed there were 17 on the list.

**New Business:**

1. Expenditure Approval. Commissioner Merryman moved to approve the total expenditure amount of \$5,085.88. Commissioner Ricks seconded the motion. Motion carried 6-0.
2. Meeting Minutes. Commissioner Scott moved to approve the December 11, 2023, meeting minutes. Commissioner Reed seconded the motion. Motion carried 6-0

**Unfinished Business (action items):** None

**Unfinished Business (non-action items):** None

**Communications:**

1. December 2023 Thurston County Treasurers report presented.

**Chief/Training/EMS Reports:** Refer to printed reports.

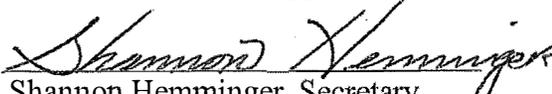
December 2023, crews responded to 281 calls (an average of 8.3 calls a day), and **35.59% of the time crews were managing more than one call.** Crews responded to 11 fire calls: 212 EMS, 9 Hazardous Conditions, 7 Service Calls, 27 Good Intent Calls 22, 15 False Alarms/False Call. Chief Smith reported that hospital wait times are down.

**Commissioner Reports:** Commissioner Ricks reported on EMS Counsel, Thurston County Commissioners meeting, Thurston County Fire Commissioners meeting, and Commissioner Scott will take over Hazard Mitigation.

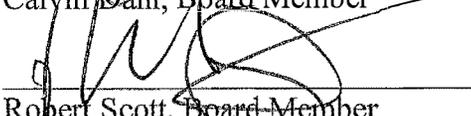
**Good of the Order:** Thank you to Commissioner Dahl, Ricks and Merryman for dinner tonight.

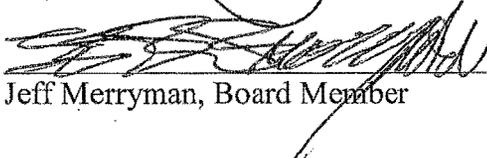
**Adjournment:** The board adjourned the meeting at 19:04 hours.

Submitted for Board approval by:

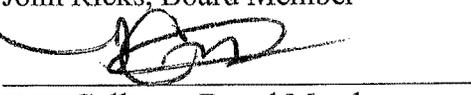
  
Shannon Hemminger, Secretary

  
Calvin Dahl, Board Member

  
Robert Scott, Board Member

  
Jeff Merryman, Board Member

  
John Ricks, Board Member

  
Tom Culleton, Board Member

  
Mike Reed, Board Member