THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11

WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

Board of Fire Commissioners General Meeting

Monday, November 8, 2021 at 1800 hr

In-Person: 18720 Sargent Rd SW (Grand Mound station 1-1) *

Zoom virtual meeting link (for viewing only):
https://us02web.zoom.us/j/85053234291?pwd=UzJ0ajJQS2RiTEYxUXpzYjJmSHR2QT09
Meeting ID: 850 5323 4291
Passcode: 924064
**Per department protocols, ALL persons in attendance must wear a mask*

I. CALL TO ORDER

II. ATTENDANCE

III. ADDITIONS/DELETIONS TO AGENDA

IV. PUBLIC COMMENTS/PRESENTATIONS

V. LABOR MANAGEMENT

VI. NEW BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Expenditures Accts Payable $ 59,214.40 Payroll $438,725.23 **TOTAL: $497,939.63** *warrants $133,576.87* *EFTs $364,362.76*	1-6 7-9	Linda S/Board	Approve/Reject
2. Meeting Minutes – a. October 11, 2021 General b. October 27, 2021 Workshop	10-12 13-14	Linda S/Board Linda S/Board	Approve/Reject Approve/Reject
3. 2022 Budget Approval *(2022 FINAL BUDGET packet in separate attachment)*: a. 2021-016, Levy Certification (WTRFA) b. 2021-017, Adoption of 2022 Budget c. Certification Form for Full Time FTE	15 16-17 18	Linda S/Board Linda S/Board Linda S/Board	Approve/Reject Approve/Reject Approve/Reject
4. Resolution #2021-018, Surplus	19-20	Linda S/Board	Approve/Reject

5. 2022 WFCA Health Care Program application	21-24	Linda P/Board	Approve/Reject
6. Purchase Requests a. Brush Truck	25-26	Chief Scott/Board	Approve/Reject

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
NONE			

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Chehalis Tribe negotiations	N/A	Chief Kaleiwahea	Update
2. Maytown well	N/A	Chief Kaleiwahea	Update
3. Succession Plan & Transition Timeline	N/A	Chief Kaleiwahea	Update

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Treasurer/Fund October 2021 Reports	27-31	Linda S	Informational
2. November 2021 Budget reports	32-34	Linda S	Approve/Reject Wildland & Bond Debt $ movement
3. TC Emergency Mgmt Council Hazards Mitigation Plan	35	Chief Kaleiwahea	Informational
4. CIAW Renewal letter	36	Linda S	Informational

X. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Chiefs	37-62	Chiefs Kaleiwahea/Scott/Smith	Informational
2. EMS/Public Education	63-66	Captain Dyer	Informational
3. Commissioner Meetings	N/A	BOFC	Informational

XI. GOOD OF THE ORDER

XII. ADJOURNMENT

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 10:52:11 Date: 11/10/2021

11/08/2021 To: 11/08/2021 Page: 1

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101001	Bigfoot Pest Management	2092	11/08/2021	Claims	6700	459.00	10391, 10392, 10394, 10393, 10395

Invoice #	Rcvd Date	Due Date	Description	Amount
10391	11/03/2021	11/08/2021	1-1 Grand Mnd Pest Control	91.80
10394	11/03/2021	11/08/2021	1-3 Rochester Pest Control	91.80
10392	11/03/2021	11/08/2021	1-2 Littlerock Pest Control	91.80
10393	11/03/2021	11/08/2021	1-6 Maytown Pest Control	91.80
10395	11/03/2021	11/08/2021	1-4 Scott Lake Pest Control	91.80

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101002	Brightwire Networks LLC	2093	11/08/2021	Claims	6700	3,986.72	19925

Invoice #	Rcvd Date	Due Date	Description	Amount
19925	11/03/2021	11/08/2021	Nov2021 Srvcs	3,986.72

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101003	Capital Business Machines Inc	2094	11/08/2021	Claims	6700	279.25	77589, 77588, 77590

Invoice #	Rcvd Date	Due Date	Description	Amount
77589	11/05/2021	11/08/2021	1-2 Littlerock Copies	186.76
77588	11/05/2021	11/08/2021	1-1 Grand Mound Copies	74.13
77590	11/05/2021	11/08/2021	1-6 Maytown Copies	18.36

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101004	Capitol Duct Cleaning	2095	11/08/2021	Claims	6700	162.00	8753855

Invoice #	Rcvd Date	Due Date	Description	Amount
8753855	10/19/2021	11/08/2021	1-2 Littlerock Dryer Vent Cleaning	162.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101005	Carefirst Bluecross Blueshield Payment Administrator	2096	11/08/2021	Claims	6700	222.00	212780029313

Invoice #	Rcvd Date	Due Date	Description	Amount
212780029313	10/14/2021	11/08/2021	Harris Medical Premium	222.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101006	Cedar Creek Correction Center	2097	11/08/2021	Claims	6700	740.80	2108.1273, 2109.1285

Invoice #	Rcvd Date	Due Date	Description	Amount
2108.1273	10/14/2021	11/08/2021	Work Crew (Aug 21)	168.16
2109.1285	10/14/2021	11/08/2021	Work Crews (Sep 21)	572.64

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101007	Centralia OK Tire Inc	2098	11/08/2021	Claims	6700	1,060.03	1091672

Invoice #	Rcvd Date	Due Date	Description	Amount
1091672	10/19/2021	11/09/2021	A20 A1-6 New Tires (x4)	1,060.03

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101008	Citi Cards	2099	11/08/2021	Claims	6700	1,812.01	

Invoice #	Rcvd Date	Due Date	Description	Amount
AIRGAS	11/04/2021	11/08/2021	1-2 Littlerock O2 Tank Connection lines	46.10
OFFICE DEPOT	11/04/2021	11/08/2021	2022 Calendars	181.19
AMAZON	11/04/2021	11/08/2021	1-2 Littlerock Station Supplies (bowls, ice cream scoop)	61.52
AMAZON	11/04/2021	11/08/2021	1-6 Maytown Fitness Supplies (weight bench, resistance	120.94
AMAZON	11/04/2021	11/08/2021	1-4 Scott Lake Facility Supplies (fridge water filters)	93.68
AMAZON	11/04/2021	11/08/2021	1-6 Maytown Cache Supplies (disinfecting wipes)	112.00
AMAZON	11/04/2021	11/08/2021	1-2 Littlerock Dorm Room Door Kaba Lock	379.16
BEST BUY	11/04/2021	11/08/2021	Webcam/Headset for 1-6 Maytown watch office	49.20
CAMPBELLS	11/04/2021	11/08/2021	Fire Prevention Institute Training (L. Dyer)	427.40
CAMPBELLS	11/04/2021	11/08/2021	Fire Prevention Institute Training (L. Dyer) meal	23.39
CHEVRON	11/04/2021	11/08/2021	Fuel - Dyer	36.16
COSTCO	11/04/2021	11/08/2021	Pub Ed Event - Halloween	240.85
FRED MEYER	11/04/2021	11/08/2021	Gas Can	16.40
HOLIDAY INN	11/04/2021	11/08/2021	Fire & Instructor 1 Course (T. Sexton)	216.16
MECONIS	11/04/2021	11/08/2021	VAB Interviews	80.85
SAFEWAY	11/04/2021	11/08/2021	Fuel - Dyer	33.31
SAFEWAY	11/04/2021	11/08/2021	Fuel - Dyer	47.29
SAFEWAY	11/04/2021	11/08/2021	BOFC Meal	129.07
STARBUCKS	11/04/2021	11/08/2021	Fire Prevention Institute Training (L. Dyer) meal	12.13
THE LANDING	11/04/2021	11/08/2021	Fire Prevention Institute Training (L. Dyer) meal	18.19
TIN MEN SUPPLY	11/04/2021	11/08/2021	1-2 Littlerock Roof Repair Supplies	97.38
TRADER JOES	11/04/2021	11/08/2021	BOFC Meal	9.07
USPS	11/04/2021	11/08/2021	Certified Ltr Mailing	6.80
WINDERMERE	11/04/2021	11/08/2021	Refund - Fire Prevention Institute Training (L. Dyer)	-519.31

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
	WINDERMERE	*11/04/2021*	*11/08/2021*	*Refund - Fire Prevention Institute Training (L. Dyer)*			*-123.10*
	ZOOM	*11/04/2021*	*11/08/2021*	*Mnthly communications Service*			*16.18*
211101009	City Of Olympia	2100	11/08/2021	Claims	6700	4,365.37	10403/17256

Invoice #	Rcvd Date	Due Date	Description	Amount
10403/17256	*10/19/2021*	*11/09/2021*	*A25 CH1-3 Replace Charger*	*1,542.16*
10403/17256	*10/19/2021*	*11/09/2021*	*A25 CH1-3 Quarterly Srvc*	*401.39*
10403/17256	*10/19/2021*	*11/09/2021*	*A54 B1-6 Pump Wont Start*	*229.32*
10403/17256	*10/19/2021*	*11/09/2021*	*A61 T1-2 Install Exhaust Shield*	*371.28*
10403/17256	*10/19/2021*	*11/09/2021*	*A66 BN-1 Post Mob Inspection*	*393.50*
10403/17256	*10/19/2021*	*11/09/2021*	*A68 B1-2 Replace Choke Cable*	*326.11*
10403/17256	*10/19/2021*	*11/09/2021*	*A68 B1-2 Repair Pump Motor Exhaust*	*158.34*
10403/17256	*10/19/2021*	*11/09/2021*	*A68 B1-2 Post Mob Inspection*	*678.45*
10403/17256	*10/19/2021*	*11/09/2021*	*A74 B1-1 Repair Monitor & Check Pump Engine*	*264.82*

211101010	City Sanitary Inc	2101	11/08/2021	Claims	6700	159.00	14629109, 14628957

Invoice #	Rcvd Date	Due Date	Description	Amount
14629109	*11/03/2021*	*11/08/2021*	*1-1 Grand Mnd Recycle*	*137.00*
14628957	*11/03/2021*	*11/08/2021*	*1-3 Rochester Recycle*	*22.00*

211101011	Comcast	2102	11/08/2021	Claims	6700	1,302.22	1030

Invoice #	Rcvd Date	Due Date	Description	Amount
1030	*10/21/2021*	*11/08/2021*	*1-2 Littlerock Phone/Cable*	*348.58*
1030	*10/21/2021*	*11/08/2021*	*1-6 Maytown Phone/Cable*	*238.38*
1030	*10/21/2021*	*11/08/2021*	*1-1 Grand Mound Phone/Cable*	*330.95*
1030	*10/21/2021*	*11/08/2021*	*1-4 Scott Lake Phone/Cable*	*204.23*
1030	*10/21/2021*	*11/08/2021*	*1-3 Rochester Phone/Cable*	*180.08*

211101012	DE Lage Landen	2103	11/08/2021	Claims	6700	279.72	74316295

Invoice #	Rcvd Date	Due Date	Description	Amount
74316295	*11/03/2021*	*11/08/2021*	*1-2 Littlerock Copier Lease*	*279.72*

211101013	DH Pace Company Inc.	2104	11/08/2021	Claims	6700	911.25	100932, 101985

Invoice #	Rcvd Date	Due Date	Description	Amount
100932	*10/14/2021*	*11/08/2021*	*1-1 Grand Mound Bay Door 10 Repair (drive chain)*	*182.25*
101985	*10/14/2021*	*11/08/2021*	*1-2 Littlerock Bay Door 5 Repair*	*729.00*

211101014	ESO Solutions, Inc.	2105	11/08/2021	Claims	6700	628.47	64101

Invoice #	Rcvd Date	Due Date	Description	Amount
64101	*11/05/2021*	*11/08/2021*	*Fire Pckg, InspectER App, Vision Plus Dec 21*	*628.47*

211101015	East Olympia Fire District No 6	2106	11/08/2021	Claims	6700	400.00	00371

Invoice #	Rcvd Date	Due Date	Description	Amount
00371	*11/03/2021*	*11/08/2021*	*PXT201 Class Registration (C. Matson)*	*400.00*

211101016	Enviro Tech Septic Solutions LLC	2107	11/08/2021	Claims	6700	189.00	30252

Invoice #	Rcvd Date	Due Date	Description	Amount
30252	*10/14/2021*	*11/08/2021*	*1-4 Scott Lake Septic Inspection and Report*	*189.00*

211101017	Eric T. Quinn, P.S.	2108	11/08/2021	Claims	6700	500.00	22

Invoice #	Rcvd Date	Due Date	Description	Amount
22	*11/03/2021*	*11/08/2021*	*Legal Srvcs (Oct 21)*	*500.00*

211101018	First Choice Health Network	2109	11/08/2021	Claims	6700	166.60	0101756

Invoice #	Rcvd Date	Due Date	Description	Amount
0101756	*11/04/2021*	*11/08/2021*	*EAP Srvcs (Oct21)*	*166.60*

211101019	Fowler Fire LLC	2110	11/08/2021	Claims	6700	575.00	1205

Invoice #	Rcvd Date	Due Date	Description	Amount
1205	*11/04/2021*	*11/08/2021*	*FF 2 Course (S. Dean)*	*575.00*

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 10:52:11 Date: 11/10/2021

11/08/2021 To: 11/08/2021 Page: 3

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101020	Great Western Supply	2111	11/08/2021	Claims	6700	28.08	125168

Invoice #	Rcvd Date	Due Date	Description	Amount
125168	11/03/2021	11/08/2021	1-2 Littlerock Rock at Hydrant	28.08

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101021	Grindstaffs Northwest Champion	2112	11/08/2021	Claims	6700	36.10	34173

Invoice #	Rcvd Date	Due Date	Description	Amount
34173	10/19/2021	11/08/2021	Name Plate w/Desk & Wall Mount (Ch. Smith)	36.10

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101022	Harris, Mike	2113	11/08/2021	Claims	6700	14.16	

Invoice #	Rcvd Date	Due Date	Description	Amount
REIMBURSEMENT	10/14/2021	11/08/2021	Reissue of Lost Warrant #1539582	14.16

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101023	Home Depot Credit Services	2114	11/08/2021	Claims	6700	611.56	

Invoice #	Rcvd Date	Due Date	Description	Amount
10/22/2021	10/29/2021	11/08/2021	Facility Maintenance - Lawn Equipment (trufuel, 2 cycle	67.05
10/22/2021	10/29/2021	11/08/2021	1-2 Littlerock Roof Repair Supplies (lacquer, paint,	121.19
10/25/2021	10/29/2021	11/08/2021	1-2 Littlerock Bay Insulation Repair Supplies	57.92
11/01/2021	10/29/2021	11/08/2021	1-2 Littlerock Bay Insulation Repair Supplies	365.40

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101024	IMS Alliance	2115	11/08/2021	Claims	6700	18.36	21-2804

Invoice #	Rcvd Date	Due Date	Description	Amount
21-2804	10/27/2021	11/08/2021	Name Tags (x8)	18.36

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101025	Joes Refuse Inc	2116	11/08/2021	Claims	6700	176.69	14625579, 14625722

Invoice #	Rcvd Date	Due Date	Description	Amount
14625579	11/03/2021	11/08/2021	1-3 Rochester Refuse	39.16
14625722	11/03/2021	11/08/2021	1-1 Grand Mnd Refuse	137.53

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101026	Kent D Bruce Co LLC	2117	11/08/2021	Claims	6700	952.57	9512

Invoice #	Rcvd Date	Due Date	Description	Amount
9512	11/03/2021	11/08/2021	New Battalion Side Mount Pckg, Under Dash Console,	952.57

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101027	Knight Fire Protection Inc	2118	11/08/2021	Claims	6700	791.10	72718

Invoice #	Rcvd Date	Due Date	Description	Amount
72718	10/26/2021	11/08/2021	Annual Fire Extinguisher Service (x53), Exchange (9) 5	791.10

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101028	LN Curtis & Sons Inc	2119	11/08/2021	Claims	6700	3,662.27	533572, 536619, 538574

Invoice #	Rcvd Date	Due Date	Description	Amount
533572	10/19/2021	11/08/2021	Non-Ambiant Aircheck Air Analysis (x2)	280.80
536619	10/19/2021	11/08/2021	Hydrostatic Air Cylinders (x58)	2,192.40
538574	10/19/2021	11/08/2021	A30 E1-2 Portable Generator	1,189.07

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101029	Lincoln Creek Lumber	2120	11/08/2021	Claims	6700	98.57	409832, 410021

Invoice #	Rcvd Date	Due Date	Description	Amount
409832	10/19/2021	11/08/2021	1-2 Littlerock Roof Repair Supplies (wire brush, sealant)	59.23
410021	10/19/2021	11/08/2021	1-2 Littlerock Roof Repair Supplies (caulk)	39.34

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101030	Line Company, The	2121	11/08/2021	Claims	6700	594.00	1179

Invoice #	Rcvd Date	Due Date	Description	Amount
1179	10/19/2021	11/08/2021	1-2 Littlerock Stripe Back Up Lines Painted	594.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101031	MRSC Rosters Inc	2122	11/08/2021	Claims	6700	135.00	59446

Invoice #	Rcvd Date	Due Date	Description	Amount
59446	10/21/2021	11/08/2021	MRSC Roster Renewal	135.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101032	Martinez Detail	2123	11/08/2021	Claims	6700	286.73	10/26/21

Invoice #	Rcvd Date	Due Date	Description	Amount
10/26/2021	10/29/2021	11/08/2021	A71 STAF-2 Interior/Exterior Clean	286.73

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101033	Motorola	2124	11/08/2021	Claims	6700	15,622.98	8281265924, 8281265551, 8281267378

Invoice #	Rcvd Date	Due Date	Description	Amount

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
	8281265924	10/29/2021	11/08/2021	New Battalion/Tender Antenna & Mount (x2)			142.86
	8281265551	10/29/2021	11/08/2021	New Battalion/Tender Antenna Connector (x2)			47.52
	8281267378	10/29/2021	11/08/2021	New Battalion/Tender All Band MP Mobile			15,432.60
211101034	Mountain Mist Water	2125	11/08/2021	Claims	6700	246.52	029585
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	029585	11/04/2021	11/08/2021	1-2 Littlerock Water			73.78
	029585	11/04/2021	11/08/2021	1-6 Maytown Water			35.98
	029585	11/04/2021	11/08/2021	1-1 Grand Mnd Water			89.98
	029585	11/04/2021	11/08/2021	1-3 Rochester Water			43.54
	029585	11/04/2021	11/08/2021	1-4 Scott Lake Water			3.24
211101035	Municipal Emergency Services Depository	2126	11/08/2021	Claims	6700	348.30	IN1638343
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	IN1638343	11/03/2021	11/08/2021	Fire Helmet (M. Morales)			348.30
211101036	Munsell Barbara	2127	11/08/2021	Claims	6700	12.00	Oct 25, 2021
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	OCT 25, 2021	10/25/2021	11/08/2021	Sew On Patches (x4)			12.00
211101037	Nisqually Towing Service Inc	2128	11/08/2021	Claims	6700	445.50	181828
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	181828	11/04/2021	11/08/2021	A22 E1-3 Towing			445.50
211101038	Northwest Water Systems	2129	11/08/2021	Claims	6700	314.90	21-07151, 21-07144
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	21-07151	10/20/2021	11/08/2021	1-2 Littlerock Water Srvc			157.45
	21-07144	10/20/2021	11/08/2021	1-1 Grand Mnd Water Srvc			157.45
211101039	Olympia Sheet Metal Inc	2130	11/08/2021	Claims	6700	848.88	62042
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	62042	10/25/2021	11/08/2021	1-1 Grand Mnd Boiler Initial Inspection			848.88
211101040	On-Hold Concepts Inc	2131	11/08/2021	Claims	6700	19.95	555800
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	555800	11/03/2021	11/08/2021	Mnthly On Holder Srv (Nov21)			19.95
211101041	Pilot Travel Centers LLC	2132	11/08/2021	Claims	6700	282.97	522230444
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	522230444	11/03/2021	11/08/2021	A23 CH1-2			112.66
	522230444	11/03/2021	11/08/2021	A24 BN1-6			170.31
211101042	Propane Northwest	2133	11/08/2021	Claims	6700	1,892.66	1505127150
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	1505127150	11/03/2021	11/08/2021	1-3 Rochester Propane (644.90 gal)			1,892.66
211101043	Puget Sound Energy	2134	11/08/2021	Claims	6700	3,837.00	
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	200017639499	10/15/2021	11/08/2021	1-1 Grand Mnd Sep21			1,471.00
	220025935044	10/15/2021	11/08/2021	1-2 Littlerock Oct21			788.00
	220025936018	10/15/2021	11/08/2021	1-3 Rochester Sep21			396.00
	220025935051	10/15/2021	11/08/2021	1-4 Scott Lake Oct21			277.00
	220025935069	10/15/2021	11/08/2021	1-6 Maytown Sep21			803.00
	220006625754	10/15/2021	11/08/2021	1-7 Old Hwy 99 Sep21			102.00
211101044	Putt Daniel	2135	11/08/2021	Claims	6700	103.00	Refund
	Invoice #	**Rcvd Date**	**Due Date**	**Description**			**Amount**
	REFUND	10/19/2021	11/08/2021	Pt. Act. 115-211330317 Refund			103.00
211101045	Rochester Lumber	2136	11/08/2021	Claims	6700	71.44	1167467, 1167139, 1166254, 1167173

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo

Invoice #	Rcvd Date	Due Date	Description	Amount
1167467	10/25/2021	11/08/2021	1-1 Grand Mnd Mouse Traps	7.55
1167139	10/25/2021	11/08/2021	A63 E1-1 Push Broom	19.43
1166254	10/25/2021	11/08/2021	A19 A1-3 Broom	21.59
1167173	10/25/2021	11/08/2021	1-1 Grand Mound (door sweep, screws, cleaner)	22.87

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101046	Rochester Water Association	2137	11/08/2021	Claims	6700	49.50	100100

Invoice #	Rcvd Date	Due Date	Description	Amount
100100	10/29/2021	11/08/2021	1-3 Rochester Water Srvc	49.50

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101047	Scott Lake Maintenance Co C/O Northwest Water Syst	2138	11/08/2021	Claims	6700	103.28	2165

Invoice #	Rcvd Date	Due Date	Description	Amount
2165	11/03/2021	11/08/2021	1-4 Scott Lake Water Srvc	103.28

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101048	Service Saw WorkWears, Inc.	2139	11/08/2021	Claims	6700	18.38	291486

Invoice #	Rcvd Date	Due Date	Description	Amount
291486	10/19/2021	11/08/2021	222 Stihl Chain Saw Air Filter Cover	18.38

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101049	Skagit County Fire Protection Dist. No. 6	2140	11/08/2021	Claims	6700	250.00	21-29

Invoice #	Rcvd Date	Due Date	Description	Amount
21-29	10/26/2021	11/08/2021	Instructor I Class (T. Sexton)	250.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101050	Sound Apparel LLC	2141	11/08/2021	Claims	6700	968.76	TG4069

Invoice #	Rcvd Date	Due Date	Description	Amount
TG4069	09/20/2021	11/08/2021	T-Shirts, Sweatshirts, Beanies, Logo Imprints	968.76

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101051	Stericycle Inc	2142	11/08/2021	Claims	6700	194.10	3005676607, 3005729800, 3005730789, 3005769642, 3005770460

Invoice #	Rcvd Date	Due Date	Description	Amount
3005676607	10/14/2021	11/08/2021	1-2 Littlerock Hazo Waste (Aug 6, 2021)	71.15
3005729800	10/14/2021	11/08/2021	1-2 Littlerock Hazo Waste (Sep 21, 2021)	71.15
3005729800	10/14/2021	11/08/2021	1-3 Rochester Hazo Waste (Sept 21, 2021)	10.36
3005730789	10/14/2021	11/08/2021	1-6 Maytown Hazo Waste (Sep 1, 2021)	10.36
3005769642	10/14/2021	11/08/2021	1-2 Littrlerock Hazo Waste (Oct 1, 2021)	10.36
3005769642	10/14/2021	11/08/2021	1-3 Rochester Hazo Waste (Oct 1, 2021)	10.36
3005770460	10/14/2021	11/08/2021	1-6 Maytown Hazo Waste (Oct 1, 2021)	10.36

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101052	Systems Design West LLC	2143	11/08/2021	Claims	6700	1,838.50	20212092

Invoice #	Rcvd Date	Due Date	Description	Amount
20212092	10/19/2021	11/08/2021	Sep 2021 Transports (x73), 1 MVA Billing Srvc.	1,838.50

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101053	Thurston County Central Services Dept	2144	11/08/2021	Claims	6700	419.04	21-541-155, 21-541-156, 21-541-213

Invoice #	Rcvd Date	Due Date	Description	Amount
21-541-155	10/19/2021	11/08/2021	1-2 Littlerock Convert Radio to Remote Mount	21.60
21-541-156	10/19/2021	11/08/2021	A75 A1-1 Radio Repair	51.84
21-541-213	10/19/2021	11/08/2021	1-1 Grand Mnd Amatuer Radio Base Antenna, Cable,	345.60

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101054	Verizon Wireless	2145	11/08/2021	Claims	6700	1,244.96	9890449944, 9891348561

Invoice #	Rcvd Date	Due Date	Description	Amount
9890449944	10/29/2021	11/08/2021	Apparatus Cells	193.93
9891348561	10/29/2021	11/08/2021	Chief cells	83.72
9891348561	10/29/2021	11/08/2021	Captain Cells	126.73
9891348561	10/29/2021	11/08/2021	Modems	840.58

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101055	Washington Fire Chiefs	2146	11/08/2021	Claims	6700	50.00	101

Invoice #	Rcvd Date	Due Date	Description	Amount
101	10/29/2021	11/08/2021	EVIP 3.0 Training (N. Drake)	50.00

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101056	Wells Fargo Financial Leasing	2147	11/08/2021	Claims	6700	159.84	5017226293

Invoice #	Rcvd Date	Due Date	Description	Amount
5017226293	10/25/2021	11/08/2021	1-1 Grand Mnd Copier Lease	159.84

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101057	West Thurston Reg Fire PETTY CASH	2148	11/08/2021	Claims	6700	150.00	

Invoice #	Rcvd Date	Due Date	Description	Amount
MAGGIE TROIT	10/25/2021	11/08/2021	Crew Meals	150.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101058	Westcare Clinic Inc	2149	11/08/2021	Claims	6700	155.00	4427538, 4427539

Invoice #	Rcvd Date	Due Date	Description	Amount
4427538	10/29/2021	11/08/2021	Physical (S. Dean)	50.00
4427539	10/29/2021	11/08/2021	Physical (B. Shay)	105.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101059	Wilcox & Flegel	2150	11/08/2021	Claims	6700	3,860.10	0655658-IN, 0655662-IN, CL07040

Invoice #	Rcvd Date	Due Date	Description	Amount
0655658-IN	10/26/2021	11/08/2021	1-2 Littlerock Diesel (304 gal)	965.81
0655662-IN	10/26/2021	11/08/2021	1-1 Grand Mnd Diesel (377 gal)	1,197.73
CL07040	10/26/2021	11/08/2021	A71 STAF-2	42.08
CL07040	10/26/2021	11/08/2021	A20 A1-6	202.80
CL07040	10/26/2021	11/08/2021	A19 A1-3	175.34
CL07040	10/26/2021	11/08/2021	A54 B1-6	85.46
CL07040	10/26/2021	11/08/2021	A70 STAF-2	34.07
CL07040	10/26/2021	11/08/2021	A14 CH1-1	282.07
CL07040	10/26/2021	11/08/2021	A73 U1-2	177.50
CL07040	10/26/2021	11/08/2021	A22 E1-3	189.60
CL07040	10/26/2021	11/08/2021	A24 BN1-6	263.08
CL07040	10/26/2021	11/08/2021	A25 CH1-3	165.10
CL07040	10/26/2021	11/08/2021	A21 E1-7	79.46

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101060	Wilson Parts Corp	2151	11/08/2021	Claims	6700	103.21	539283016, 539285087

Invoice #	Rcvd Date	Due Date	Description	Amount
539283016	10/19/2021	11/08/2021	A22 E1-3 Coolant	57.87
539285087	10/19/2021	11/08/2021	A75 A1-1 Oil	45.34

60 Vouchers: 59,214.40

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101061	Aflac	2152	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/30/2021 To 11/30/2021 - Suppl Disability Ins
211101115	Arroyo-Lopez Ronald David	2012	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
211101062	Benefit Solutions Inc-WSCFF	2153	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/30/2021 To 11/30/2021 - MERP
EFT	Bennett Matthew Shaun	1997	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Bennett Matthew Shaun	2048	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
211101116	Berryman Thomas A	2013	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Betts Brandon John	2049	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Broumley Garrett Dean	2014	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
211101118	Brown Curtis Daniel	2015	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Brownell Scott Lee	2016	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Christenson Brian David	2050	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Cooke Hans Robert	2051	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Dahl Calvin	2017	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Dean Sarah Linnea	2052	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Department Of Retirement Services Deferred Comp	2088	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/10/2021 To 11/10/2021 - Deferred Comp; Pay Cycle(s) 11/30/2021 To 11/30/2021 - Deferred Comp; Pay Cycle(s) 11/30/2021 To 11/30/2021 - Deferred Comp %
EFT	Department Of Retirement Systems Retirement	2089	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/10/2021 To 11/10/2021 - PERS 2; Pay Cycle(s) 11/30/2021 To 11/30/2021 - PERS 2; Pay Cycle(s) 11/30/2021 To 11/30/2021 - LEOFF 2
EFT	Department Of The Treasury	2090	11/08/2021	Payroll	6700	[redacted]	941 Deposit for Pay Cycle(s) 11/15/2021 - 11/15/2021; 941 Deposit for Pay Cycle(s) 11/10/2021 - 11/10/2021; 941 Deposit for Pay Cycle(s) 11/30/2021 - 11/30/2021
EFT	Devert Brent Nathaniel	2053	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
211101063	Dimartino Associates	2154	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/30/2021 To 11/30/2021 - Disability
211101121	Douglass Jeremy	2018	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Drake Leah Noel	2019	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Drake Nathan Tyler	2054	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Dreyer Glenn Michael	2020	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Dyer Lanette R	2055	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Elkins Ben M	2021	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
211101125	Fitzgerald Thomas J	2022	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Frasl Kenneth E	2023	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
211101064	GET Program	2155	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/30/2021 To 11/30/2021 - GET
EFT	Garza Isaac Wayne	1998	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Garza Isaac Wayne	2056	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Giordano Susan Linda	2024	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
211101065	HRA VEBA Trust	2156	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/30/2021 To 11/30/2021 - HRA VEBA
EFT	Hall Aaron David	1999	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Hall Aaron David	2057	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Heilman Chris Douglas	2025	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Howe Joshua Jason	2058	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Hull Nathan S	2026	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
211101066	IAFF Local 3825 Treasurer	2157	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/30/2021 To 11/30/2021 - Union Dues
EFT	Josselyn Jesse West	2027	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	Kaleiwahea Blake William	2000	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Kaleiwahea Blake William	2059	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Kaleiwahea Russell Edward	2001	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Kaleiwahea Russell Edward	2060	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Kondrack Andrew Joseph	2061	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
211101131	Linn Catherine Louise	2028	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Lyon Colby Wayne	2002	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Lyon Colby Wayne	2062	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Manor Kathryn Joan	2029	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Maser Robert Charles	2030	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Matson Collin	2031	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	McGeary Michael C	2032	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Miller Devann Munroe	2063	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Morales Michael Lawrence	2064	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
211101136	Nelson Jacob Matthew	2033	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Palmerson Erik Morgan	2003	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Palmerson Erik Morgan	2065	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Panuska Miranda Marie	2066	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Parker Gregory Jerel	2004	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Parker Gregory Jerel	2067	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Patraca Linda Ellen	2034	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Patraca Linda Ellen	2068	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Peoples Michael William	2069	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Pethia David C	2035	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
211101139	Pullin Andrew Lee	2036	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
211101140	Ricks John Rual	2037	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
211101141	Roland Ryan Anthony	2038	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Santee Ricardo Leon	2070	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Scott Robert William	2071	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Sexton Thomas Edward	2072	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
211101142	Shay Brad Richard	2039	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Shea Linda Marie	2073	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Singleton Charles Ed	2074	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Smith Eric David	2005	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Smith Eric David	2075	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Smith Rob Dean	2076	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Spiegelberg John Steven	2040	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Stone Gary Reece	2041	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Stone Kathleen Lynne	2042	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Stone Roger Lee	2077	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Swecker Joel Anthony	2006	11/15/2021	Payroll	6700	[redacted]	Nov 2021 draw
EFT	Swecker Joel Anthony	2078	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
211101146	Teitzel Steven David	2043	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Trautman Alexander Paul	2079	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
EFT	Trott Thomas John	2080	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
211101067	Trusteed Plans	2158	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/10/2021 To 11/10/2021 - Basic Life; Pay Cycle(s) 11/30/2021 To 11/30/2021 - PPO 100; Pay Cycle(s) 11/30/2021 To 11/30/2021 - Dental; Pay Cycle(s) 11/30/2021 To 11/30/2021 - Basic Life;
EFT	Vavrinec Christian Kalil	2081	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
211101147	Wallace Sophia Michal	2044	11/10/2021	Payroll	6700	[redacted]	Vol/Temp/Comm pay
EFT	Washington State Support Registry	2091	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/30/2021 To 11/30/2021 - Child Support
EFT	Weinstein Andrew Chase	2082	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
211101068	West Thurston Fire - House Funds	2159	11/08/2021	Payroll	6700	[redacted]	Pay Cycle(s) 11/30/2021 To 11/30/2021 - House Funds
EFT	White Christopher Charles	2083	11/30/2021	Payroll	6700	[redacted]	Nov 2021 pay
		91 Vouchers:				438,725.23	

THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
WEST THURSTON REGIONAL FIRE AUTHORITY
10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

October 11, 2021 – Governing Board Business Meeting at Littlerock Rd station.

Call to Order/Attendance: Commissioner Dahl called the meeting to order at 18:00 hours. Commissioners Elkins (*via Zoom*), Pethia and Ricks, Chiefs Kaleiwahea, Scott, R. Smith and R. Stone (*via Zoom*), Captain Dyer, Union Representative Lt. Garza, FFs Bennett, Drake, and Spiegelberg *(via Zoom),* and Secretary Linda Shea were present. Commissioners Culleton and Jernigan, and Admin Assistant Linda Patraca were absent.

Additions/Deletions to the Agenda: None.

Public Comments/Presentations: Linda S. presented the 2022 Budget for public comment, highlighting the major changes from the version presented to the board at the September 13 board meeting:

- Linda S. recommended a change in funding the purchase of new SCBAs to avoid a price increase in November, and due to an unsuccessful bid for federal grant funds. The recommended option was to finance the SCBA purchase in lieu of setting aside funds for the next four budget cycles. The board asked if early-payoff of the debt was an option; Linda will confirm. Commissioner Pethia moved to proceed with financing the SCBA purchase. Commissioner Ricks seconded the motion. Motion carried 4-0.
- A new project position (Information, Outreach, and Emergency Operations Coordinator) was added to the budget. This position would focus on developing and coordinating public outreach information and opportunities. This position would also focus on researching grant and alternative funding options for the department. The board agreed with this approach and the hiring of this project position.

No public comment was received. It was recommended a board workshop would be helpful to review the budget in more detail, and to prioritize projects based on need and available funding. Linda S will send dates for consideration.

Labor Management: Lt. Garza reported an MOU extension is in the works to allow the continuing backfill of a temporary FF for FF Peoples who remains out on LNI worker's compensation leave. He also reported he anticipates minimal impacts to staffing from the governor's COVID-19 vaccination mandate.

New Business:

1. Expenditure Approval. Commissioner Ricks moved to approve the expenditures of $543,256.30. Commissioner Pethia seconded the motion. Motion carried 4-0.
2. Meeting Minutes. Commissioner Elkins moved to approve the minutes of September 13, 2021. Commissioner Pethia seconded the motion. Motion carried 4-0.
3. Purchase Request: Chief Scott presented the following purchase updates/requests:
    a. Brush Truck. He reported the RFQ has been sent out for bids, deadline for receiving sealed bids is October 29, to be opened November 1. He will present a recommendation at the November board meeting.

b. Cellular Phone Boosters. He reported the cost was higher than expected, and will attempt to have the work performed in-house.
c. Floor Maintenance. He reported that two bids were received, and recommended going with the lowest bidder ($1,120). The board suggested checking with Chris Heilman to see if he could perform this work vs. hiring an external contractor. Chief Scott will talk to Chris.
d. Landscape Sprinkler Installation/Maintenance. He reported the cost was higher than expected, so will not be pursuing the installation of new landscape sprinklers at stations 2, 3 and 6. Maintenance will be performed on station 1's system as needed.

Further discussion was held on the facility maintenance project list, which Chief Scott confirmed is reviewed on a regular basis with Chris. Commissioner Dahl would like the board members to consider selecting a station to visit at the beginning of the year to continue their efforts of reviewing them for maintenance needs.

Unfinished Business (action items): None.

Unfinished Business (nonaction items):
1. Chehalis Tribe negotiations. Chief Kaleiwahea reported he has received no feedback from the tribe, meaning no agreement has been reached. Further discussion about next steps will be held at the board workshop.
2. Weyerhaeuser agreement. Chief Kaleiwahea reported no update. Commissioner Dahl asked this agenda item to be removed and for Chief Kaleiwahea to update the board as appropriate.
3. Maytown well. Chief Kaleiwahea reported he has been unable to reach the driller or Insight Geologic for a report. Next step is to send a certified letter to Insight Geologic and contact a different contractor to complete the work.

Communications:
1. Thurston County Treasurer September 2021 reports were presented as per RCW 52.16.050(4).
2. October 2021 budget reports were presented. Linda S. is estimating $400k higher fund balance than projected in the budget, due to slight underspending and higher-than-projected GEMT/Wildland Mobilization revenues.

Chief/Training/EMS Reports: Refer to printed reports.
1. Chief Kaleiwahea thanked Lt. Garza for his leadership role in helping department personnel comply with the governor's COVID-19 vaccination mandate.
2. Chief Kaleiwahea thanked Captain Dyer for procuring COVID-19 rapid tests through the Dept of Health (960 free tests.) He will provide future direction on how these tests can be used within the department and for family members.
3. Chief Kaleiwahea expressed his appreciation for Chris Heilman's work in getting the HAM radio antennas installed at station 1-1.
4. Chief Smith reported that incident volume is up 20%, with 40% of the department calls overlapping.
5. Chief Smith commended Captain Dyer for completing the Master PIO training.
6. Chief Scott reported the new tender will most likely be delayed due to the manufacturer's inability to procure parts.
7. Chief Scott reported the wildland team decided against purchasing a new vehicle for use by Strike Team Leaders on wildland mobilizations, and advised that surplus rigs will be used for that purpose as they become available.

8. Captain Dyer reported that FF Sexton has offered to put together a study program for the personnel attending EMT training.

Commissioner Reports:

1. Commissioners Pethia and Ricks reported no response from their commissioner group letters to the insurance board and the governor.

Good of the Order: None.

Adjournment: The board adjourned the meeting at 19:16 hours.

Submitted for Board approval by:

_____
Linda Shea, Secretary

_____	_____
Tom Culleton, Board Member	Calvin Dahl, Board Member
_____	_____
Dave Pethia, Board Member	Ben Elkins, Board Member
_____	_____
John Ricks, Board Member	Jeff Jernigan, Board Member

DRAFT

THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
WEST THURSTON REGIONAL FIRE AUTHORITY
10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

October 27, 2021 – Governing Board Workshop at Littlerock Rd station (station 1-2)

Call to Order/Attendance: Commissioner Ricks called the meeting to order at 17:00 hours. Commissioners Culleton, Elkins, Jernigan, and Pethia, Chiefs Kaleiwahea, Scott, and R. Smith, Captain Dyer, Union Representative Lt. Garza, Admin Assistant Linda Patraca and Secretary Linda Shea were present. Commissioner Dahl was absent.

Additions/Deletions to the Agenda: Chief Kaleiwahea requested a discussion of employee evaluations and asked if the board wanted to discuss in Executive Session. The board agreed an executive session should be added at the end of the general meeting to evaluate the employee (RCW 42.30.110(g)).

Public Comments/Presentations: None.

Old Business: None.

New Business:

1. 2022 Budget, Priorities. Linda S. presented a revised fund balance report which reflected the project prioritization the administrative team did at the board's direction. As a result of delaying or deleting some projects, as well as using some reserve funds to cover the remaining capital and maintenance projects, the 2022 ending fund balance is estimated to be $1.7M higher than originally projected. A final budget document to reflect these changes will be presented to the board at the November 8 meeting for final review and approval.

The board took a 15-minute recess at 17:19, returning at 17:34.

2. Succession Planning. *This was covered in the Executive Session*.
3. Strategic Plan draft presentation. Chief Smith presented a draft 2022-2026 Strategic Plan.
    a. He will be reviewing the draft with other department members and stakeholders and hopes to have a final by the end of February 2022.
    b. Discussion was held on the new project Information, Outreach and Emergency Coordinator position. Lt. Garza shared concerns expressed by other members about the timing of this position and the decision to not test for additional candidates. Chief Kaleiwahea agreed that further outreach and discussion is needed to determine the best strategy for this new position. He asked the board to retain the funding as a placeholder until it could be further vetted with department membership.
4. Tribal billing. Chief Kaleiwahea asked for guidance from the board on how to proceed with billing the tribe for fire and EMS services given that negotiations did not go successfully. He recommended two options for the next quarter's billing rate (at the expired contract rate with an accompanying letter inviting the tribe to meetings for further negotiations; OR at the rate identified by the consultant.) The board agreed to bill at the expired contract rate with an accompanying letter, with a review mid-year.

DRAFT

5. 2020 Audit. Linda S. reported the State Auditor's office (SAO) has offered to allow the department to forego an annual audit this year and to do a two-year audit next year, saving the department approximately $11,000 this year. The SAO is facing a workload issue due to the number of single audits required for the large amounts of federal funds received by various agencies. The board agreed to combine this year's audit with next year's audit.

Executive Session: The board convened a thirty-minute executive session at 18:30 to discuss employee qualifications for the fire chief position (RCW 42.30.110(g)). The board adjourned the executive session at 19:00 with no action taken.

Good of the Order: None.

Adjournment: The board adjourned the meeting at 19:03 hours.

Submitted for Board approval by:

_____
Linda Shea, Secretary

_____ _____
Tom Culleton, Board Member Calvin Dahl, Board Member

_____ _____
Dave Pethia, Board Member Ben Elkins, Board Member

_____ _____
John Ricks, Board Member Jeff Jernigan, Board Member

DRAFT

Department of Revenue
Washington State

Ordinance / Resolution No. 2021-016
RCW 84.55.120

WHEREAS, the WTRFA BOFC of West Thurston Regional Fire Authority has met and considered its budget for the calendar year 2022; and,

WHEREAS, the district's actual levy amount from the previous year was $0; and,

WHEREAS, the population of this district is [x] more than or [ ] less than 10,000; and now, therefore,

BE IT RESOLVED by the governing board of the taxing district that an increase in the regular property tax levy is hereby authorized for the levy to be collected under the individual Thurston County Fire Protection Districts #1 and #11 instead of the WTRFA.

The dollar amount of the increase over the actual levy amount from the previous year shall be $0 which is a percentage increase of 0% due to the property tax being levied under the individual TCFD#1/TCFD#11. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, solar, biomass, and geothermal facilities, and any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Adopted this 8th day of November, 2021.

_____	_____
Commissioner Tom Culleton	Commissioner Calvin Dahl
_____	_____
Commissioner David Pethia	Commissioner Ben Elkins
_____	_____
Commissioner John Ricks	Commissioner Jeff Jernigan

WEST THURSTON REGIONAL FIRE AUTHORITY
RESOLUTION NO. 2021-017

A RESOLUTION of the Governing Board of West Thurston Regional Fire Authority (aka Thurston County Fire Protection Districts 1 & 11), Thurston County, Washington, Adopting a Budget for the Year 2022

WHEREAS, the Thurston County Assessor has notified the Commissioners of West Thurston Regional Fire Authority (aka Thurston County Fire Protection Districts 1 & 11) that the combined assessed valuation of real properties lying within the boundaries of said Districts for the calendar year of 2021 is approximately $2,930,481,207.00 ($1,443,223,381.00 TCFPD No. 1 and $1,487,257,826.00 TCFPD No. 11);

NOW, THEREFORE, BE IT RESOLVED THAT:

- The 2022 Operating Expenditure Budget (for the General Fund) of West Thurston Regional Fire Authority will be approximately $7,628,475.00.
- The TCFPD No.11 2014 General Obligation (G.O.) Bond Fund debt payments of the fire district will be $341,300.00 plus other debt service costs of approximately $5,000.00 for a total of $346,300.00

The Honorable County Assessor of Thurston County, Washington is hereby requested to make a property tax levy or levies for 2021, collected in 2022, for TCFPD #1 and for TCFPD #11, to be used for the benefit of West Thurston Regional Fire Authority as follows:

a) TCFPD No. 1 Regular Property Tax Levy, including new construction and state assessed property, in an amount of $1,687,572.86 which is the highest lawful regular property tax levy estimated at $1.17 per $1,000 of assessed valuation, plus administrative refunds of $6,633.84, for a total of $1,694,206.70.

b) TCFPD No. 11 Regular Property Tax Levy, including new construction and state assessed property, in an amount of $1,664,295.08, which is the highest lawful regular property tax levy estimated at $1.12 per $1,000 of assessed valuation, plus administrative refunds of $7,703.83 for a total of $1,671,998.91.

c) TCFPD No. 1 Maintenance and Operations (M&O) Property Tax Levy in an amount of $1,185,462.00 plus administrative refunds of $7,018.94 for a total of $1,192,480.94.

d) TCFPD No. 11 Maintenance and Operations (M&O) Property Tax Levy in an amount of $1,235,777.00 plus administrative refunds of $9,756.41 for a total of $1,245,533.41.

e) TCFPD No. 11 G.O. Bond Levy in an amount of $325,000.00 plus administrative refunds of $2,727.13 for a total of $327,727.13.

The County Auditor of Thurston County, Washington is hereby authorized and directed to deposit and sequester the monies received from the collection of the tax levies specified in the preceding paragraph (above) in the amounts and funds specified below:

a) $3,366,205.61 Regular Levy under TCFPD #1 and TCFPD#11 (a & b above) to the current General Expense Fund 67A0 of WTRFA
b) $2,438,014.35 M&O Levy (c & d above) to the current General Expense Fund 67A0 of WTRFA.
c) $327,727.13 (e above) to the General Obligation Bond Debt Service Fund 67A1 of WTRFA.

Additionally, the West Thurston Regional Fire Authority expects to receive the following estimated amounts from the specified revenue source(s) for deposit to the current General Expense Fund 67A0 of WTRFA:

a) $1,200.00 local/federal grants;
b) $151,693.00 fire protection service contracts;
c) $1,060,000.00 basic life support (BLS) transport program; and
d) $142,524.00 miscellaneous revenue.

One copy of this resolution shall be delivered the Clerk of the Board of Commissioners of Thurston County, Washington no later than November 30, 2021.

ADOPTED by the Governing Board of West Thurston Regional Fire Authority, and the respective governing boards for TCFPD Nos. 1 and 11, Thurston County, Washington, at a regular meeting this 8th day of November, 2021.

TCFPD #1 **TCFPD #11**

_____ _____
COMMISSIONER CALVIN DAHL COMMISSIONER TOM CULLETON

_____ _____
COMMISSIONER BEN ELKINS COMMISSIONER DAVE PETHIA

_____ _____
COMMISSIONER JEFF JERNIGAN COMMISSIONER JOHN RICKS

ATTEST:

_____
Linda Shea, Secretary

Approved as to Form 10/23/18 jquinn

CERTIFICATION FORM FOR FULL-TIME FTE

CERTIFICATION FOR LEVY (RCW 52.16.160)

For Assessment Year: 2021 Levy Collection Year: 2022

I, Linda Shea (name), Administrative Services Director (title)

of West Thurston Regional Fire Authority hereby certify that this regional fire authority:

X	has one full-time paid employee.
	contracts with another municipal corporation for the services of at least one full-time paid employee.

Date 11/8/2021

Chair Calvin Dahl _____

Commissioner Tom Culleton_____

Commissioner Ben Elkins _____

Commissioner Jeff Jernigan_____

Commissioner Dave Pethia _____

Commissioner John Ricks _____

THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
WEST THURSTON REGIONAL FIRE AUTHORITY
10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

RESOLUTION NO. 2021-018

A RESOLUTION OF THE GOVERNING BOARD OF THE
WEST THURSTON REGIONAL FIRE AUTHORITY ("RFA")
DECLARING CERTAIN ITEMS OF PROPERTY AS
SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the "RFA" has certain items which are no longer of use to the "RFA"; and
WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale or donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD HEREBY RESOLVES AS FOLLOWS:

Section 1. That the property identified in Exhibit 1, attached hereto and incorporated herein by reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to dispose of and convey such property through appropriate sale or donation, if the property is found to have little or no value.
Section 2. That the Fire Chief of the "RFA", or designee, is authorized to implement such administrative procedures as may be necessary to carry out this directive.
Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this 8th day of November 2021, the following majority of commissioners being present and voting:

West Thurston Regional Fire Authority
Board of Commissioners

_____
Tom Culleton, Commissioner

_____
Calvin Dahl, Commissioner

_____
David Pethia, Commissioner

_____
Ben Elkins, Commissioner

_____
John Ricks, Commissioner

_____
Jeff Jernigan, Commissioner

_____
Linda Shea, Secretary

EXHIBIT 1 – Surplus Property
Addendum to Resolution #2021-018

Item	Value*	Minimum Bid (*if value exceeds $500)*	Serial #	Tag #	Reason	Disposition
50' hose section (2 ½") – two sections	N/A	N/A	N/A	N/A	Damaged	Disposed in trash
Kenwood TK-790H Mobile radio	N/A	N/A	81000169	374	It is believed this radio was tagged accidently when the vehicle (App #72, 2007 Ford) first arrived at WTRFA, and then left with the apparatus when it was donated to Vader. This radio should be deleted from inventory. (Investigated with Matt Bennett)	Assumed to have been sent with donated vehicle
Bunker gear: 36X30 pant 44X30 pant 34X30 pant 38X31 coat Flash hoods (3) Class B Pants: Size 32 (three) Size 33 (two)			4266611 3384979 4266610 4266604	N/A	Expired	Donate to Portland Bomberos
Asus Tablets (three)	N/A	N/A	H1N0CX12B423033 G3N0CV05P481109 H1N0CX12B426034	299 300 301	No longer holds a charge	BW will wipe clean and dispose
Briggs & Stratton pump	N/A	N/A	1476	391	Pump was intended to be mounted on U1-2, but shop found it was inoperable and disposed of it	Disposed

**If value is estimated to exceed $500, minimum bid must be established and approved by chief.*

WASHINGTON FIRE COMMISSIONERS ASSOCIATION
HEALTH CARE PROGRAM
2022 - Employer Application and Eligibility/Contribution Form

PLEASE CHECK APPROPRIATE BOX:

- ☐ Add Additional Line of Coverage
- ☐ Eligibility Change
- ☑ Renewal January 1
- ☐ Change in Program
- ☐ Address Change
- ☐ New Organization
- ☐ Organization Name Change
- ☐ Other _____

I. ORGANIZATION INFORMATION **Employer Tax ID Number:** 27-1405540

Fire Service Organization: West Thurston Regional Fire Authority **TPSC Case #** _____

County: Thurston

Street Address: 10826 Littlerock Rd SW City: Olympia State: WA ZIP: 98512

P.O. Box: _____ City: _____ State: _____ ZIP: _____

Organization Contact: Name: Linda Patraca Title: Admin. Assistant Phone: 360-273-5582

Email: Linda.Patraca@wtrfa.org Fax: 360-352-1696 Chief: Kaleiwahea

II. MEDICAL BENEFIT SECTION

Medical administered by TPSC, PO Box 1894, Tacoma, WA 98401-1894
Vision administered by Vision Service Plan, 333 Quality Drive, Rancho Cordova, CA 95670.
Vision is included in all self-funded medical plans

MEDICAL/VISION ☑ Yes ☐ No ***If "Yes"**: check all the medical plans you wish to have available to eligible people in your organization*

- ☐ Traditional Plan (LEOFF I ONLY)

Combo Plans· Active LEOFF I Dependent(s) only:

- ☐ Combo PP0-100 Plan
- ☐ Combo PP0-300 Plan
- ☐ Combo HD Plan
- ☐ Combo *PPO-Plus Plan
- ☐ Combo PPO-750 Plan

- ☑ PP0-100 Plan
- ☑ PP0-300 Plan
- ☑ PP0-750 Plan
- ☑ *PPO·Plus Plan
- ☑ HD Plan

Insured Medical/Vision Options: offered and underwritten by:

- ☑ Kaiser Foundation Health Plan of Washington 1300 SW 27th Street Renton, WA 98057
- ☐ Kaiser Foundation Health Plan of the Northwest 500 NE Multnomah St. Suite 100. Portland. OR 97232·5398

** Enrollment in the PPO Plus Plan is only available to organizations that were enrolled in the PPO Plus Plan before 1/1/2021*

III. DENTAL BENEFIT SECTION Dental administered by: Delta Dental of Washington, 9706 4th Ave NE, Seattle, WA 98115

DENTAL ☑ Yes ☐ No ***If "Yes", choose only one (1)** of the following Dental plans for all eligible people in your organization:*

- ☑ PPO INCENTIVE PLAN With Orthodontia
- ☐ PPO INCENTIVE PLAN Without Orthodontia
- ☐ PPO BASIC PLAN With Orthodontia
- ☐ PPO BASIC PLAN Without Orthodontia

IV. LIFE and AD&D BENEFIT SECTION - Available if organization enrolls in Medical and/or Dental

Plan offered and underwritten by: Standard Insurance Company, 1100 SW 6th Ave, Portland, OR 97204

1. CORE LIFE AND AD&D PLAN: $2,000 per employee -automatic for employees and commissioners enrolled in the Traditional, PP0-100, PP0-300, PPO-750 *PPO-Plus, HD. or Combo medical plans.
2. **BASIC LIFE / AD&D for employees and commissioners** ☑ Yes ☐ No
   If "Yes", choose employee/commissioner amount:
   ☐ $5,000 ☐ $10,000 ☐ $25,000 ☑ $50,000 ☐ $75,000 ☐ $100,000
3. **BASIC LIFE / AD&D for volunteers** (paid by employer) ☐ Yes ☑ No
   If "Yes", Choose Volunteer amount: ☐ $5,000 ☐ $10,000

Fire Organization: West Thurston Regional Fire Authority

V. ELIGIBILITY

1. Total number of employees on your payroll: 41
   (Include full time, union, part-time, temporary people, LEOFF I employees. Do not include volunteers, retirees, or commissioners)
2. Number TO BE COVERED: 37
2.a. Total number of LEOFF I employees in above figure: ____
2.b. Total number of LEOFF II employees in above figure: 34
2.c. Total number of PERS employees in the above figure: 3
2.d. Total number of LEOFF I Retirees to be covered: ____
2.e. Total number of Non-LEOFF I Retirees to be covered: ____
2.f. Total number of Commissioners to be covered: ____
2.g. Total number of Former Commissioners to be covered: ____
3. TOTAL NUMBER OF ELIGIBLE ENROLLEES TO BE COVERED:
   (2a + 2b + 2c + 2d + 2e + 2f + 2g) 37

VI. DOMESTIC PARTNER ELIGIBILITY SECTION

WASHINGTON STATE REGISTERED DOMESTIC PARTNERS ARE TREATED THE SAME AS A SPOUSE

In addition, Organizations can choose to cover other domestic partners (as described on the WFCA Affidavit of Domestic Partnership)

Do you want to add Domestic Partner Coverage, in addition to State Registered Domestic Partners? ☐ Yes ■ No

If "Yes", choose one of the following:
- ☐ Same-sex only*
- ☐ Opposite-sex only*
- ☐ Both Same-sex and Opposite-sex

**The Washington State Human Rights Commission may consider same-gender only or opposite-gender only selections to be discriminatory.*

***Washington State Domestic Partner Registry is only applicable when at least one partner is age 62 or older*

VII. 2022 ELIGIBILITY & EMPLOYER CONTRIBUTION LEVELS

Notes for completing this form:

1. Fire Service Organization's contributions for an employee's coverage under Medical and Dental must be noted below (either as a dollar amount or as a percentage of premium). Organization contributions can be any amount (including $0)*; however, all eligible employees must be enrolled (i.e. the employee cannot waive coverage).

   IMPORTANT: The Organization's contribution for an employee's coverage under either the Kaiser Foundation Health Plan of Washington medical plan or the Kaiser Foundation Health Plan of the Northwest medical plan must be at least 50% and contributions must be non-discriminatory.

2. Organization contributions for dependents' coverage under Medical and Dental must be noted below (either as a dollar amount or as a percentage of premium). Organization contributions can be any amount (including $0).

3. Organization contributions for an employee's coverage under Basic Life must be 100% of the premium.

All Employees	**Eligibility**	**Employer Contribution (Employee / Dependent)** Medical	Dental
☐ Full-time employees**	30 Minimum hours per week* (Maximum of 30 hours / week (Fire service organization can choose hourly requirements ranging from 20 to 30 hours per week))	100 / 80	100 / 100
☐ Qualified Volunteers‡ (Qualified volunteers must complete the volunteer affidavit)			
☐ Employer contributes towards the premium		____ / ____	N/A
■ Self-Pay Basis		0% / 0%	N/A
☐ Part-time employees	From ____ To ____ Hours per week (No less than 20 hours and no more than 29 hours per week)		
☐ Employer contributes towards the premium**		____ / ____	____ / ____
■ Self-Pay Basis‡		0% / 0%	N/A

* The Affordable Care Act (ACA) defines full-time employment for purposes of health care coverage as working an average of 30 hours or more per week. Should fire service organizations wish to provide health care coverage to an employee working less than 30 hours per week, the employee must work no less than 20 hours per week to be eligible for WFCA health care coverage.

** For employees covered under either Kaiser Foundation Health Plan of Washington or Kaiser Foundation Health Plan of the Northwest, the organization contribution must be at least 50%.

‡ Volunteers and Part-time employees on a self-pay basis are only eligible for the PPO-300, PPO-750 and HD Plans.

Fire Organization: West Thurston Regional Fire Authority

APPLICATION AGREEMENT

To Become a Participating Member of the Washington Fire Commissioners Association Employee Benefit Program:

The undersigned applicant hereby applies for membership in the Washington Fire Commissioners Association Employee Benefit Program and hereby adopts such Program in accordance with the terms, conditions, and representations set forth herein and in the insurance or service contracts. The WFCA health care committee has oversight of the account (the IRSRA) established for purposes of this Program. Trusteed Plans Service Corporation, herein called "Administrator" is hereby requested to approve this application for participation and to request the insurer or service providers to effect desired coverage, subject to group underwriting rules of the insurer, and subject to any required underwriting for employees, including dependents under individual applications for insurance or service which may be submitted by or on behalf of the applicant, its owners, officers and employees, including their dependents.

Applicant hereby represents, covenants, warrants, and agrees as follows:

1) Applicant is a member in good standing of the Washington Fire Commissioners Association. Applicant agrees that at such a time as the preceding statement is no longer true, participation in the program shall automatically terminate without notice, as shall all insurance or other coverage provided through the plans of the Program for the Applicant, its employees and its employees' dependents.

2) Any rights of the Applicant, its employees, or employee's dependents, and the beneficiaries of any of them or any person claiming by or through such person to any insurance, self-funded benefits, or service benefits shall be subject *to* the terms and conditions, including any future modification thereof, of the standard operating procedures of the Administrator, the self-funded plan document, and of any insurance policy or service contract issued by an insurer or service provider.

3) Any organization enrolling in the Washington Fire Commissioners Association self-funded medical plan accepts that the program is subject to audit by the Office of the State Auditor and review by the Department of Enterprise Services Risk Management Division.

4) Applicant adopts the Washington Fire Commissioners Association Program and appoints Trusteed Plans Service Corporation of Tacoma, WA as Administrator. The Administrator shall have total and exclusive administrative control over the Program. The Administrator may directly bill and collect premiums, self-funded plan rates, contributions, and fees from members. The Administrator shall provide administrative, accounting, and other services as required for the Program. The Administrator is appointed the agent of the Washington Fire Commissioners Association and shall be held harmless by it for any Liability arising out of the performance of its duties, except liability arising out of its own negligence or willful misconduct. It is understood that all computer hardware and software, programs, are the exclusive property of Trusteed Plans. The data and other records are the sole and exclusive property of The Washington Fire Commissioners Association.

5) No coverage shall be in force until the inter-local agreement, this membership application and the individual applications for coverage have been approved, notice of the effective date of each individual's coverage has been furnished *to* them by the Administrator in writing, and the full premium, self-funded plan rates, and administrative fees has been received by the Administrator or Insurer.

6) Washington Fire Commissioners Association, in its sole discretion, for what it deems the overall benefit of the Program and a majority of the participating members, may accept, deny, and terminate membership in the Program.

7) Applicant will at its own expense provide any and all information and documentation that may be required for the purposes of providing information to comply with an insurer's underwriting rules or the terms of any contract.

8) Applicant will distribute *to* eligible individuals and/or participants all applicable plan materials and documents as required by Washington Fire Commissioners Association or the Administrator.

9) If dependent children are covered, they are covered through the age of 25 regardless of marital status, student status, or eligibility for coverage under another plan.

10) Applicant agrees that it will submit an individual application for each person as he/she becomes eligible as a member of a covered classification, and the amount of coverage once in force on an insured or covered individual will not change until written application for the change has been made and approved by the insurer or the Administrator and the proper premium has been paid *to* the Administrator.

Fire Organization: West Thurston Regional Fire Authority

11) To control premium costs *to* applicant, applicant agrees *to* immediately submit the appropriate notice *to* the Administrator as soon as the Applicant is aware that a person is no longer eligible under any of the benefit plans.

12) Applicant shall pay all premiums, self-funded plan rates, contributions, and administrative fees billed to it by the Administrator or its agent on or before the due date. Applicant understands that its failure, or the failure on the part of any member firm, to make proper payments on or before the due date could jeopardize the plan for all covered individuals as there would not be sufficient funds *to* submit the premium *to* the insurer. Consequently, Applicant understands that coverage will cease retroactively on the due date for all individuals of the Applicant and their dependents if payment is not in the hands of the Administrator or its representatives **ON OR BEFORE THE TENTH OF THE MONTH IN WHICH IT IS DUE**. In order to eliminate any possibility of lapse of coverage due to inadvertent failure to make timely payment, the Administrator will accept two monthly payments initially and bill one month in advance in the future upon your checking "Yes" below.

- ☐ Yes, we desire to make two monthly payments initially and be billed one month in advance in the future. (If you choose this option, your organization would make a two month initial premium payment. This will ensure that your plan eligibility is always up-to-date and will reduce on-line eligibility delays for your employees, since eligibility is based on payment.)

- ☐ No, we do not desire to make two monthly payments initially.

13) Applicant certifies that it has established policies and procedures to secure protected health information (PHI), in accordance with the HIPAA privacy and security rules, codified at 45 C.R.F. Parts 160- 164 as it pertains to the Washington Fire Commissioners Association plan.

14) Applicant certifies that it has taken affirmative action by resolution or by ordinance of the local board to adopt the required interlocal agreement in accordance with RCW 48.62.031(2) and RCW 39.34.

15) Upon offering a HSA, HRA, FSA or any other method of contribution, Applicant agrees to sign and adhere to the Association's Certificate of Compliance requirements consistent with Internal Revenue Rules and Regulations found in IRS Publication 969 and WFCA Polices.

16) Applicant acknowledges that it is a crime to knowingly provide false, incomplete, or misleading information to the WFCA for the purposes of defrauding the Healthcare Program. Penalties include imprisonment, fines, and denial of employee health and welfare benefits.

17) It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits

AUTHORIZED SIGNATURE _____ **DATE** _____

PRINT COMMISSIONER NAME AND TITLE _____

MAIL COMPLETED and SIGNED FORM TO:

TPSC, PO Box 1894,
Tacoma, WA 98401-1894

West Thurston Regional Fire Authority
Governing Board

AGENDA ITEM SUMMARY

Agenda Date: November 8, 2021

Agenda Item #: New Business

Presenter: Chief R. W. Scott

Item Title: Approval bid spec and purchase recommendation for new Type 5 wildland engine

Action Needed: Discussion/Approval

Background Information:
A request for bid was submitted for the build of a new "type 5" brush truck that would closely meet WRTFA standards of existing fleet build.

Bids were evaluated by members of the wildland and operations group and found all bids to be acceptable with a recommendation moving forward for purchase.

Submittals/Details:

RFQ/RFP TITLE:	Brush Truck
BID NOTICE SENT:	9/24/2021
LEGAL NOTICE POSTED:	9/29/2021 (The Olympian)
BID DEADLINE:	10/29/2021 4:00 PM
BID OPENING DATE/TIME:	11/1/2021 9:00 AM
PROPOSED AWARD DATE:	11/2/2021

VENDOR	ADDRESS	BID NOTICE REC'D	PROPOSED BID AMOUNT	PROPOSED DELIVERY or COMPLETION	NOTES
Cascade Fire Equipment	PO Box 4248 Medford, OR	10/20/21 11:30 AM via UPS	$157,682 excluding tax	11 months ARO	
Cascade Fire & Safety	1740 Shaff Rd Stayton OR	10/25/21 12:00	$185,409	180 days build time	

		PM via Fed Ex			
US Fire Equipment	4200 150th Ave Ct E Sumner	10/26/21 (in US Post box)	$152,455.95	90 day build time	
Outback Fire Apparatus	1224 E 1060 N Spanish Fork, UT	10/28/21 3:00 PM via Fed Ex	$149,995	40 day build time after chassis delivery in November	

Recommendation:
Accept bid from Outback Fire Apparatus for the build spec as listed and agreed to as provided by the vendor for cost of **$149,995** not including tax or licensing.

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
October 2021 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
10/01/2021	**Beginning Cash Balance**	**$5,186,983.48**	
	Receipts/Deposits/Refunds:		
10/01/2021	Credit Card Deposit $325.00 / 6701	325.00	
10/01/2021	District Deposit $446.21 / 6701	446.21	
10/01/2021	District Deposit $626.29 / 6701	626.29	
10/04/2021	District Deposit $1,204.62 / 6701	1,204.62	
10/04/2021	District Deposit $7,957.79 / 6701	7,957.79	
10/05/2021	District Deposit $490.90 / 6701	490.90	
10/05/2021	District Deposit $600.00 / 6701	600.00	
10/06/2021	District Deposit $1,169.12 / 6701	1,169.12	
10/06/2021	District Deposit $34,390.28 / 6701	34,390.28	
10/07/2021	District Deposit $502.39 / 6701	502.39	
10/08/2021	District Deposit $3,693.72 / 6701	3,693.72	
10/08/2021	District Deposit $841.33 / 6701	841.33	
10/12/2021	Credit Card Deposit $150.00 / 6701	150.00	
10/12/2021	District Deposit $2,982.54 / 6701	2,982.54	
10/12/2021	District Deposit $619.22 / 6701	619.22	
10/13/2021	Credit Card Deposit $75.00 / 6701	75.00	
10/13/2021	District Deposit $910.20 / 6701	910.20	
10/15/2021	District Deposit $11,629.71 / 6701	11,629.71	
10/15/2021	District Deposit $5,008.39 / 6701	5,008.39	
10/15/2021	District Deposit $834.09 / 6701	834.09	
10/15/2021	State Forest - Purchase/Other	0.67	
10/15/2021	State Forest - Transfer/Other	0.46	
10/19/2021	District Deposit $1,104.60 / 6701	1,104.60	
10/19/2021	District Deposit $341.91 / 6701	341.91	
10/20/2021	Interest on Tax Refunds	(0.02)	
10/20/2021	Transfer	46,586.00	
10/21/2021	District Deposit $310.44 / 6701	310.44	
10/22/2021	District Deposit $2,684.53 / 6701	2,684.53	
10/25/2021	District Deposit $23,535.94 / 6701	23,535.94	
10/26/2021	District Deposit $766.80 / 6701	766.80	
10/26/2021	District Deposit $819.59 / 6701	819.59	
10/27/2021	District Deposit $1,162.22 / 6701	1,162.22	
10/27/2021	District Deposit $885.00 / 6701	885.00	
10/28/2021	District Deposit $2,427.48 / 6701	2,427.48	
10/29/2021	Credit Card Deposit $880.14 / 6701	880.14	
10/29/2021	District Deposit $1,692.56 / 6701	1,692.56	
10/29/2021	District Deposit $3,550.56 / 6701	3,550.56	
10/29/2021	District Deposit $4,320.51 / 6701	4,320.51	
10/29/2021	Interest on Tax Refunds	(0.83)	
10/31/2021	Tax & Assessment Receipts	2,021,626.37	
10/31/2021	Interest Paid	1,415.98	
	Total Deposits	**$2,188,567.71**	
	Warrant Issues & Voids/Fees/ACH/Wires:		
10/12/2021	Issued Warrants	(194,032.05)	
10/13/2021	Electronic Disbursement	(11,367.29)	
10/15/2021	Electronic Disbursement	(13,172.15)	
10/19/2021	Voided Warrants	14.16	
10/29/2021	Electronic Disbursement	(324,684.81)	

Reviewed by:

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
October 2021 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

	Total Warrants and Electronic Disbursements	**($543,242.14)**	
10/31/2021	**Ending Cash Balance**	**$6,832,309.05**	

Warrant Activity

10/01/2021	**Beginning Warrants Outstanding**	**$8,190.04**
	Total Warrants Issued	194,032.05
	Total Warrants Redeemed	(200,296.73)
	Total Warrants Voided	(14.16)
10/31/2021	**Ending Warrants Outstanding**	**$1,911.20**

Investment Activity

10/01/2021	**Beginning Interest Receivable**	**$7,248.15**
	Interest Earned	2,409.80
	Cash Paid	(1,415.98)
10/31/2021	**Ending Interest Receivable**	**$8,241.97**

TCIP Yield (used to calculate interest earnings)	0.55%
LGIP Yield (budget benchmark)	0.09%

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
October 2021 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
10/01/2021	**Beginning Cash Balance**	**$684,853.00**	
	Receipts/Deposits/Refunds:		
10/15/2021	State Forest - Purchase/Other	0.07	
10/15/2021	State Forest - Transfer/Other	0.05	
10/18/2021	District Deposit $3,689.94 / 6701	3,689.94	
10/29/2021	Interest on Tax Refunds	(0.09)	
10/31/2021	Tax & Assessment Receipts	113,774.26	
10/31/2021	Interest Paid	170.22	
	Total Deposits	**$117,634.45**	
	Warrant Issues & Voids/Fees/ACH/Wires:		
10/06/2021	Fiscal Agent Fees	(300.00)	
10/20/2021	Transfer	(46,586.00)	*
	Total Warrants and Electronic Disbursements	**($46,886.00)**	
10/31/2021	**Ending Cash Balance**	**$755,601.45**	

Warrant Activity

10/01/2021	**Beginning Warrants Outstanding**	**$0.00**
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
10/31/2021	**Ending Warrants Outstanding**	**$0.00**

Investment Activity

10/01/2021	**Beginning Interest Receivable**	**$847.53**
	Interest Earned	313.47
	Cash Paid	(170.22)
10/31/2021	**Ending Interest Receivable**	**$990.78**

TCIP Yield (used to calculate interest earnings)	0.55%
LGIP Yield (budget benchmark)	0.09%

* To GF to cover Station 11 outbuilding heaters, windows, fuel tank

#1 Balance = $355,554.68

#11 Balance = $400,046.77

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
October 2021 Statement
West Thurston Regional Fire Authority
Fund 67A3 - W THURSTON RFA CAPITAL PROJ

Cash Activity

Date	Description	Amount	Notes
10/01/2021	**Beginning Cash Balance**	**$0.00**	
	Receipts/Deposits/Refunds:		
	No Activity		
	Total Deposits	**$0.00**	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	**$0.00**	
10/31/2021	**Ending Cash Balance**	**$0.00**	

Warrant Activity

10/01/2021	**Beginning Warrants Outstanding**	**$0.00**
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
10/31/2021	**Ending Warrants Outstanding**	**$0.00**

Investment Activity

10/01/2021	**Beginning Interest Receivable**	**$0.00**
	Interest Earned	-
	Cash Paid	-
10/31/2021	**Ending Interest Receivable**	**$0.00**

TCIP Yield (used to calculate interest earnings)	0.55%
LGIP Yield (budget benchmark)	0.09%

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
October 2021 Statement
West Thurston Regional Fire Authority
Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
10/01/2021	**Beginning Cash Balance**	**$753,407.25**	
	Receipts/Deposits/Refunds:		
10/31/2021	Interest Paid	191.80	
	Total Deposits	**$191.80**	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	**$0.00**	
10/31/2021	**Ending Cash Balance**	**$753,599.05**	

Warrant Activity

10/01/2021	**Beginning Warrants Outstanding**	**$0.00**
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
10/31/2021	**Ending Warrants Outstanding**	**$0.00**

Investment Activity

10/01/2021	**Beginning Interest Receivable**	**$956.72**
	Interest Earned	351.49
	Cash Paid	(191.80)
10/31/2021	**Ending Interest Receivable**	**$1,116.41**

TCIP Yield (used to calculate interest earnings)	0.55%
LGIP Yield (budget benchmark)	0.09%

West Thurston Regional Fire Authority
Budget Report as of: **Nov-21**

92% of Year Expended

Title	January	February	March	April	May	June	July	August	Sept	October	November	*PENDING*	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
GENERAL FUND																		
Beg Bal-Unresv GF 67A0													-	1,411,789	(102,268)	1,309,521	**1,309,521**	
Beg Bal-Oper Res 67A0													-	2,972,000		2,972,000	**2,972,000**	
Beg Bal-Wildland Res 67A0													-		38,110	38,110	**38,110**	
Beg Bal-GEMT Res 67A0													-	400,000		400,000	**400,000**	
Beg Bal-SCBA Res 67A0													-	96,000		96,000	**96,000**	
Beg Bal-Facility Res 67A0													-	250,000		250,000	**250,000**	
Beg Bal-Apparatus Res 67A0													-	62,500		62,500	**62,500**	
Beg Bal-Petty Cash																-	-	
BEGINNING BALANCES	-	-	-	-	-	-	-	-	-	-	-		-	**5,192,289**	**(64,158)**	**5,128,131**	**5,128,131**	
Property Tax	1,586	468	1,421	1,550	4,138	546	(42)	(89)	(38)	(25)			**9,513**				**(9,513)**	
Property Tax-Regular District #1	5,252	44,989	93,650	698,295	76,117	10,146	5,151	7,912	26,701	578,978			**1,547,191**	1,655,668		1,655,668	**108,478**	
Property Tax-M&O #1 6615	3,890	31,575	65,102	502,903	55,276	6,720	3,548	5,513	18,942	419,456			**1,112,926**	1,195,517		1,195,517	**82,591**	
Property Tax-Regular District #11	4,064	35,441	71,453	667,252	102,389	3,573	4,035	5,472	21,962	584,599			**1,500,239**	1,631,307		1,631,307	**131,068**	
Property Tax-M&O #11 6715	3,138	25,662	52,243	499,832	77,002	2,104	2,802	4,160	16,132	438,618			**1,121,691**	1,245,031		1,245,031	**123,340**	
Property Tax-M&O	-	-	-	-	-	-	-	(5)	(15)	-			**(19)**			-	**19**	
Sale of Tax Title Property GF	-	-	-	-	11,390	-	-	-	-	-			**11,390**			-	**(11,390)**	
COVID-19 Nongrant Assistance	-	-	3,198	-	-	-	-	-	10,250	-			**13,448**			-	**(13,448)**	
GEMT	7,498	37,471	43,657	376,951	12,999	52,222	39,212	36,326	26,017	32,689			**665,043**	292,000		292,000	**(373,043)**	
State Grant-Military Dept	-	-	-	-	-	-	-	-	-	-			**-**			-	**-**	
State Grant - DNR Wildland	-	-	-	-	-	-	-	-	-	-			**-**			-	**-**	
State Grant-Dept Of Health	-	-	-	-	-	1,260	-	-	-	-			**1,260**	1,200		1,200	**(60)**	
State Grant-Other	-	-	-	-	-	-	-	-	-	-			**-**			-	**-**	
Interlocal Grants *(incl. Timber Harvest/DNR Timber T*	5	21,116	90	-	76,403	134	1,090	294	93	1			**99,226**	49,250		49,250	**(49,976)**	
Printing & Duplicating Services	-	-	-	-	-	-	-	5	-	-			**5**			-	**(5)**	
Mobilizations	12,174	17,419	8,147	-	-	-	-	16,221	19,722	-			**73,683**			-	**(73,683)**	
Intergov't/Tribal	30,596	-	-	80,596	-	-	116,852	7,045	(600)	34,390			**268,878**	170,726		170,726	**(98,152)**	
Ambulance & Emer Aid Fees	20,638	30,651	32,101	27,111	36,386	35,635	31,368	28,352	32,460	44,380			**319,082**	365,500		365,500	**46,418**	
Other Interest	4,300	2,185	2,125	1,469	2,816	3,592	4,333	2,126	1,730	1,415			**26,092**	20,000		20,000	**(6,092)**	
Space & Fac Leases (short and long-term)	5,139	800	5,121	817	300	900	4,721	800	27,274	5,521			**51,391**	48,077		48,077	**(3,314)**	
Contributions And Donations From Private S	-	-	-	-	-	-	-	-	-	-			**-**			-	**-**	
Sale Of Surplus	-	-	-	168	-	-	811	700	500	-			**2,180**			-	**(2,180)**	
Misc Revenue - Incident Cost Recovery	400	-	333	196	38	836	320	-	349	326			**2,798**	8,000		8,000	**5,202**	
Misc Revenue - Prior Year	-	-	9,737	1,675	2,002	172	-	-		(75)			**13,511**			-	**(13,511)**	
Misc Revenue - Fuel Tax Refunds	-	590	-	637	-	-	-	793		293			**2,312**			-	**(2,312)**	
Misc Revenue - Other	-	11	-	3	80	67	-	3		3			**168**			-	**(168)**	
Other-Sales Tax	(847)	822	26	(75)	39	39	(143)	103	51	(128)			**(116)**			-	**116**	
Suspense (cancelled warrants, pending depo	-		-	-	-	-	-	-		-			**-**			-	**-**	
Long Term Debt Issuance	-		-	-	-	-	-	-		480,670			**480,670**	204,722		204,722	**(275,948)**	
Premiums on Bonds	-		-	-	-	-	-	-		79,488			**79,488**			-	**(79,488)**	
Sale Of Assets	-		-	-	-	-	-	-		-			**-**			-	**-**	
Insurance Recovery	-		-	-	-	-	-	-		-			**-**			-	**-**	
Transfers In	-		-	-	-	-	-	-		46,586			**46,586**			-	**(46,586)**	
TOTAL REVENUE	**97,846**	**249,270**	**388,318**	**2,859,379**	**457,373**	**117,946**	**214,057**	**115,730**	**201,529**	**2,747,186**	**-**		**7,448,635**	**6,886,998**	**-**	**6,886,998**	**(561,637)**	**108%**
TOTAL FUNDS AVAILABLE														**12,079,287**	**(64,158)**	**12,015,129**	**4,566,495**	
Admin-Salaries-Commissioner	1,348	1,429	1,045	3,605	1,429	1,429	1,429	2,197	787	1,302	1,685		**17,681**	**27,648**		27,648	**9,967**	*64%*
Admin-Salaries-Admin	52,289	51,648	52,480	52,352	51,872	52,352	52,352	52,352	52,352	52,352	69,126		**591,529**	**669,817**		669,817	**78,288**	*88%*
Admin-Salaries-Temporary Adm	859	735	2,338	2,858	2,405	2,675	2,917	2,555	2,689	2,435	2,622		**25,087**	**59,754**		59,754	**34,667**	*42%*
Admin-Benefits-Commissioner	95	109	80	282	109	109	118	168	59	109	129		**1,367**	**2,239**		2,239	**872**	*61%*
Admin-Benefits-Admin	21,284	17,474	21,017	18,108	17,233	17,306	17,576	16,912	16,912	17,412	18,064		**199,298**	**254,515**		254,515	**55,217**	*78%*
Admin-Benefits-Temporary Adm	78	56	450	557	453	479	629	430	458	490	422		**4,503**	**8,651**		8,651	**4,148**	*52%*
Admin-Office & Oper Supplies	190	200	-	463	35	183	91	93	120	85	181		**1,643**	**6,000**		6,000	**4,357**	*27%*
Admin-Minor Equip (noninv)	440	607	440	230	598	1,051	426	478	440	440	489		**5,637**	**7,320**		7,320	**1,683**	*77%*
Admin-Small & Attractive Assets (inventoria	-	-	2,295	-	-	1,244	-	-	-	-	-		**3,539**	**15,000**		15,000	**11,461**	*24%*
Admin-Software	5,321	1,681	628	847	6,160	3,900	628	650	628	728	628		**21,800**	**42,735**		42,735	**20,935**	*51%*
Admin-Prof Services	18,869	5,622	10,720	10,505	6,541	6,219	28,862	6,757	14,414	6,596	6,476		**121,581**	**124,830**		124,830	**3,249**	*97%*

Title	January	February	March	April	May	June	July	August	Sept	October	November	PENDING	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
Admin-Communication	53	53	53	53	53	53	53	53	94	53	54		**628**	**1,200**		1,200	**572**	*52%*
Admin-Advertising	-	-	-	-	-	-	-	-	-	317	-		**317**	**500**		500	**183**	*63%*
Admin-Insurance	159	167	167	167	167	167	1,824	167	8,485	1,262	167		**12,895**	**75,450**		75,450	**62,555**	*17%*
Admin-Equipment Maint	-	106	128	268	237	124	341	-	323	128	279		**1,934**	**4,340**		4,340	**2,406**	*45%*
Admin-Misc-Commissioner	26	8	8	78	87	8	8	19	599	19	172		**1,033**	**9,383**		9,383	**8,350**	*11%*
Admin-Misc-Admin	415	1,019	369	500	197	(11)	283	187	27	824	193		**4,003**	**6,355**		6,355	**2,352**	*63%*
Admin-Dues & Membership	5,020	-	-	3,250	240	-	-	110	-	-	-		**8,620**	**12,840**		12,840	**4,220**	*67%*
Admin-Elections	-	-	-	-	-	-	-	-	-	-	-		**-**	**10,000**		10,000	**10,000**	*0%*
Suppr-Salaries-Career FF	244,723	228,105	233,762	227,936	226,228	229,068	226,655	235,528	227,020	236,784	261,723		**2,577,533**	**2,831,650**		2,831,650	**254,117**	*91%*
Suppr-Salaries-Vol Pts	6,372	5,720	5,746	6,118	5,302	5,585	5,465	4,829	5,737	5,056	5,148		**61,077**	**113,394**		113,394	**52,317**	*54%*
Suppr-Salaries-Mobe OT	-	-	-	-	572	-	3,124	59,326	54,123	-	-		**117,145**			-	**(117,145)**	
Suppr-Salaries-Training OT	-	-	527	1,609	2,103	3,749	2,080	-	-	3,336	1,502		**14,906**	**24,033**		24,033	**9,127**	*62%*
Suppr-Salaries-COVID 19 OT	3,419	2,781	422	48	5,476	-	-	-	4,452	1,145	3,548		**21,291**			-	**(21,291)**	
Suppr-Benefits-Career FF	112,951	75,918	71,918	97,961	73,191	74,138	96,065	74,811	73,841	94,637	76,158		**921,588**	**1,232,047**		1,232,047	**310,459**	*75%*
Suppr-Benefits-Volunteer	589	960	551	585	508	544	534	483	552	507	509		**6,321**	**17,117**		17,117	**10,796**	*37%*
Suppr-Benefits-Mobe OT	-	-	-	-	38	-	206	3,909	3,556	101	-		**7,809**			-	**(7,809)**	
Suppr-Benefits-Training OT	-	-	34	106	137	245	162	-	-	261	98		**1,043**	**1,629**		1,629	**586**	*64%*
Suppr-Benefits-COVID 19 OT	225	167	28	27	358	-	20	-	291	75	232		**1,423**			-	**(1,423)**	
Suppr-Bunker Gear/PPE	185	-	857	4,816	1,429	8,571	3,643	3,245	335	12,418	348	*2,507*	**38,354**	**49,776**		49,776	**11,422**	*77%*
Suppr-Uniforms	2,107	1,708	1,231	1,166	3,953	4,412	450	1,408	1,943	350	999		**19,727**	**25,000**		25,000	**5,273**	*79%*
Suppr-Rehab Supplies	-	54	-	-	-	-	426	80	112	48	-		**720**	**1,500**		1,500	**780**	*48%*
Suppr-COVID 19 PPE Supplies	-	-	-	-	78	-	-	-	-	-	-		**78**			-	**(78)**	
Suppr-Small Tools (hand tools)	550	-	-	751	-	-	-	-	118	-	-	*10,264*	**11,684**	**5,000**		5,000	**(6,684)**	*234%*
Suppr-Minor Equipment (apparatus)	1,567	12,141	3,189	127	-	740	-	2,715	769	1,215	-		**22,465**	**30,000**		30,000	**7,535**	*75%*
Suppr-Health & Wellness Equip	-	-	-	-	-	-	49	-	2,052	-	121		**2,222**	**5,000**		5,000	**2,778**	*44%*
Suppr-Small & Attractive Assets (inventorial	193	-	-	-	1,572	-	-	5,162	786	-	1,189		**8,903**		**4,492**	4,492	**(4,411)**	
Suppr-EMS Supplies	-	-	-	-	-	-	-	-	-	-	-		**-**	**9,000**		9,000	**9,000**	*0%*
Suppr-Wildland tools/gear	-	-	-	-	544	-	5,578	-	1,992	-	-		**8,114**		**8,114**	8,114	**(0)**	
Suppr-Comm/Modems	1,148	1,149	1,149	1,150	1,150	1,160	1,165	1,193	1,176	1,426	1,161		**13,028**	**18,000**		18,000	**4,972**	*72%*
Suppr-Advertising	-	-	-	-	-	-	-	-	-	-	-		**-**	**500**		500	**500**	*0%*
Medical Costs	917	(2,977)	2,557	-	-	-	695	-	645	634	155		**2,626**	**35,200**		35,200	**32,574**	*7%*
Medical Costs - COVID-19	-	-	-	-	-	31	-	-	1,260	190	-		**1,480**			-	**(1,480)**	
Suppr-Miscellaneous	259	17	6	-	-	958	332	125	1,613	95	2,554		**5,959**	**16,950**		16,950	**10,991**	*35%*
Fire Inv-Salaries	6	-	-	716	134	174	174	700	93	313	374		**2,685**	**8,000**		8,000	**5,315**	*34%*
Fire Inv-Benefits	5	-	-	55	10	13	19	54	5	32	42		**235**	**612**		612	**377**	*38%*
Fire Prev-Pub Ed (public)	21	-	-	-	4,477	-	387	226	1,645	425	241		**7,422**	**8,100**		8,100	**678**	*92%*
Fire Inv-Professional Svcs	61	-	-	334	140	-	140	158	-	106	60		**999**	**9,750**		9,750	**8,751**	*10%*
Fire Inv-Small & Attractive Assets (inventori	-	-	-	-	-	-	-	-	-	-	-		**-**	-		-	**-**	
Training-Supplies	-	230	-	16	77	(1)	288	2,555	-	79	-		**3,243**	**8,000**		8,000	**4,757**	*41%*
Training-Pub Ed/EMS (dept)	-	-	-	397	(121)	99	550	173	(1,008)	-	(161)		**(71)**	**1,500**		1,500	**1,571**	*-5%*
Training-Travel/Registrations (Fire)	1,092	2,600	-	1,509	1,235	1,400	336	(647)	1,125	-	1,491		**10,142**	**51,550**		51,550	**41,408**	*20%*
Training Reimb-Residents	-	79	-	-	-	-	-	-	-	(79)	-		**-**	**25,000**		25,000	**25,000**	*0%*
Training-Travel/Registrations (EMS)	-	-	-	-	-	-	-	-	-	-	-		**-**	**4,000**		4,000	**4,000**	*0%*
Training-Travel/Registrations (Peer Support	-	-	-	500	1,500	-	-	-	-	-	-		**2,000**	**3,000**		3,000	**1,000**	*67%*
Facilities-Operating Supplies General	2,113	1,537	1,237	959	681	1,052	1,113	959	778	887	-		**11,317**	**23,750**		23,750	**12,433**	*48%*
Facilities Station 1-1 Kitchen	-	-	-	-	-	-	-	12	57	-	-		**69**	**250**		250	**181**	*27%*
Facilities Station 1-2 Kitchen	-	-	-	-	-	194	-	-	-	-	62		**256**	**250**		250	**(6)**	*102%*
Facilities Station 1-3 Kitchen	-	-	-	-	-	-	48	-	-	-	-		**48**	**250**		250	**202**	*19%*
Facilities Station 1-4 Kitchen	-	-	-	-	-	-	-	-	-	-	-		**-**	**250**		250	**250**	*0%*
Facilities Station 1-6 Kitchen	-	-	-	-	-	-	-	130	-	-	-		**130**	**250**		250	**120**	*52%*
Facilities COVID 19	826	-	110	9	-	-	-	-	-	-	112		**1,057**			-	**(1,057)**	
Facilities-Heating Fuels	8,122	5,465	4,043	6,161	-	-	1,929	-	-	2,442	1,893		**30,055**	**40,000**		40,000	**9,945**	*75%*
Facilities-Water	392	411	491	542	423	495	465	488	434	432	399		**4,972**	**5,500**		5,500	**528**	*90%*
Facilities-Phone/Cable	1,314	1,317	1,318	1,318	1,321	1,322	1,314	1,308	1,302	1,302	1,302		**14,438**	**16,000**		16,000	**1,562**	*90%*
Facilities-Electricity	4,323	5,167	4,922	6,952	5,947	1,049	3,686	2,084	3,735	3,789	3,837		**45,491**	**48,900**		48,900	**3,409**	*93%*
Facilities-Garbage	328	377	359	373	451	410	439	535	432	336	530		**4,569**	**4,600**		4,600	**31**	*99%*
Facilities-Repairs & Maint	15,913	14,475	16,496	13,880	6,461	17,065	8,519	9,172	18,631	8,178	6,712	*4,898*	**140,399**	**221,810**		221,810	**81,411**	*63%*
Vehicle & Equip-Fuel	2,960	2,686	2,487	2,539	4,367	2,591	5,093	7,863	5,003	4,392	4,271		**44,252**	**50,500**		50,500	**6,248**	*88%*
Vehicle & Equip-Repairs & Maint	10,593	7,266	14,365	11,015	19,843	24,424	24,561	23,279	14,801	14,437	6,439		**171,024**	**333,064**	**4,966**	338,030	**167,006**	*51%*

Title	January	February	March	April	May	June	July	August	Sept	October	November	PENDING	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
Refunds/Fund Bal Adjusts	-	-	-	-	-	-	-	-	-	-	-		-			-	-	
Payroll Clearing	(2,241)	(2,225)	(2,256)	4,517	(2,270)	(2,615)	4,101	(2,431)	(2,900)	5,699	(2,654)		**(5,276)**			-	**5,276**	
Payroll Draw Clearing	-		-	-	-	-	-	-	-	-	-		-			-	-	
Debt Related Costs	-		-	-	-	-	-	-	-	1,444	-		**1,444**			-	**(1,444)**	
Capital Expenditures *(incl. financed equipment)*	12,023	(7,180)	29,403	1,571	83,128	21,082	7,687	5,915	3,975	614,818	16,576	*94,268*	**883,265**	**513,249**	**46,586**	559,835	**(323,430)**	*158%*
Transfers-Out - Other Costs Allocations	-		80,258	-	-	75,198	-	-	-		-		**155,456**	**204,722**		204,722	**49,266**	*76%*
TOTAL GF EXPENDITURES/OTHER	**539,504**	**438,865**	**567,429**	**489,886**	**538,257**	**560,443**	**515,039**	**528,470**	**528,863**	**1,101,860**	**497,657**	***111,937***	**6,418,210**	**7,337,230**	**64,158**	**7,401,388**	**983,179**	**87%**
GENERAL FUND ENDING BALANCE	**4,750,631**	**4,561,037**	**4,381,926**	**6,751,420**	**6,670,536**	**6,228,039**	**5,927,057**	**5,514,317**	**5,186,983**	**6,832,309**	**6,334,652**							
EMERGENCY RESERVE FUND																		
Beg Bal-Emerg Res 67A4	669,742	-														-	-	
Other Interest-Emergency Res	592	305	319	229	400	486	566	277	233	192			**3,599**	10,000		10,000	**6,401**	
Transfers In-Emrgncy Rsrv		-	80,258										**80,258**			-	**(80,258)**	
Property Tax-M&O													-			-	-	
EMERGENCY RESERVE ENDING BALANCE	**670,334**	**670,639**	**751,217**	**751,446**	**751,845**	**752,331**	**752,897**	**753,174**	**753,407**	**753,599**	**753,599**		**83,857**	**679,742**	**-**	**679,742**		
BOND DEBT FUND																		
Beg Bal-Reserved Debt Srv	493,674	-																
Property Tax-Bond Debt	2,908	7,545	15,404	131,607	22,439	3,218	712	1,137	4,351	113,774			**303,095**	321,999		321,999	**18,904**	
Property Tax-Bond Debt - IAGs		5,229		5,229			9,119	691		3,690			**23,958**			-	**(23,958)**	
Sale of Tax Title Property Debt Svc		-			31								**31**			-	**(31)**	
~~DNR Timber Trust 2-Debt Svc~~	2	8	(10)										-			-	-	
Interlocal Grants		2,715	10		874	0	117	1,842	0	0			**5,559**			-	**(5,559)**	
Other Interest-Debt Srv	652	302	283	194	341	414	492	243	205	170			**3,296**	5,000		5,000	**1,704**	
Transfers In-Debt Svc						75,198							**75,198**	204,722		204,722	**129,524**	
Debt Svcs-Principal Debt Srv Fund						56,573							**56,573**	383,716		383,716	**327,144**	
Debt Svc-Interest And Other Debt Srv Fund						45,750				300			**46,050**	93,557		93,557	**47,507**	
Transfers Out-Debt Svc										46,586			**46,586**			-	**(46,586)**	
BOND DEBT ENDING BALANCE	**497,237**	**513,035**	**528,722**	**665,751**	**689,437**	**665,944**	**676,385**	**680,298**	**684,853**	**755,602**	**-**	**-**	**261,928**	**548,122**	**-**	**548,122**		

(12) 7 BOFC

THURSTON COUNTY
EMERGENCY MANAGEMENT COUNCIL

Bucoda • Confederate Tribes of the Chehalis Reservation • Lacey •
Nisqually Indian Tribe Olympia • Rainier • Tenino • Thurston County • Tumwater • Yelm

October 19, 2021

Calvin Dahl
West Thurston Regional Fire Authority
10828 Littlerock Rd SW
Olympia, WA 98512

Dear Calvin,

On behalf of the Thurston County Emergency Management Council, I invite your community to participate in the update to the Fourth Edition *https://www.trpc.org/160/Hazards-Mitigation-Plan*. Storms, flooding, fires, earthquakes, landslides, volcanic activity, and the effects of climate change will impact our communities. Thurston County has received 24 Presidential Disaster Declarations since 1965, with the latest declaration issued for the 2020 Nisqually River flood event. In 2021, we witnessed international headline events for severe rainstorms and wildfires that were more severe and destructive than any in recent recorded history.

Our region's hazard mitigation plan is a multi-jurisdictional risk assessment and strategy that identifies and prioritizes sustained measures, that if enacted, will help our communities reduce losses. States, local governments, and tribes must also perform hazard mitigation planning, adopt federally approved plans, and update them every five-years as a precondition for receiving funding from multiple https://www.fema.gov/grants/mitigation. These programs can help our communities implement projects that make us safer and more disaster resilient. A 2017 Report from the National Institute of Building Sciences estimates that for every federal mitigation grant dollar invested, four dollars will be saved in loss prevention.

The current plan is due for an update by August 2022. Thurston County Emergency Management and Thurston Regional Planning Council (TRPC) secured a FEMA Pre-Disaster Mitigation grant to update our region's plan. The plan update process is expected to launch in November 2021 and take approximately 12 to 15 months to complete.

Organizations that elect to participate in the process should appoint a lead and alternate staff representative to participate in a multi-agency planning workgroup. Now is also a good time to consider key staff and stakeholders who can provide multidisciplinary subject matter expertise and important voices to identify hazard reduction strategies within your community.

To confirm your organization's commitment to the plan update process or to learn more, please contact Paul Brewster, Senior Planner at TRPC, and share who will represent your organization in the plan update process: mailto:brewstp@trpc.org or 360-741-2526.

Sincerely,

Todd Stancil
City of Yelm Police Chief
Chair, Thurston County Emergency Management Council

November 5, 2021

Dear Chief Kaleiwahea,

I wanted to let you know that that the marketing we have done for the district this year has certainly paid off. We have looked at several markets to determine what would be the best option for West Thurston and CIAW has proven to be the best in coverage and premium.

The previous premium was $58,904.86 and the renewal premium is $59,092.73, resulting in an increase of less than .32%. While CIAW did approve a 17% increase in premium, they considered your district individually and we are very pleased with the result.

At this time, we have been notified by several insurance programs and pools that they would not be competitive with the price target that we have given them. We will present a full marketing analysis when we have received the final quote.

We look forward to continuing to work with you.

Sincerely,

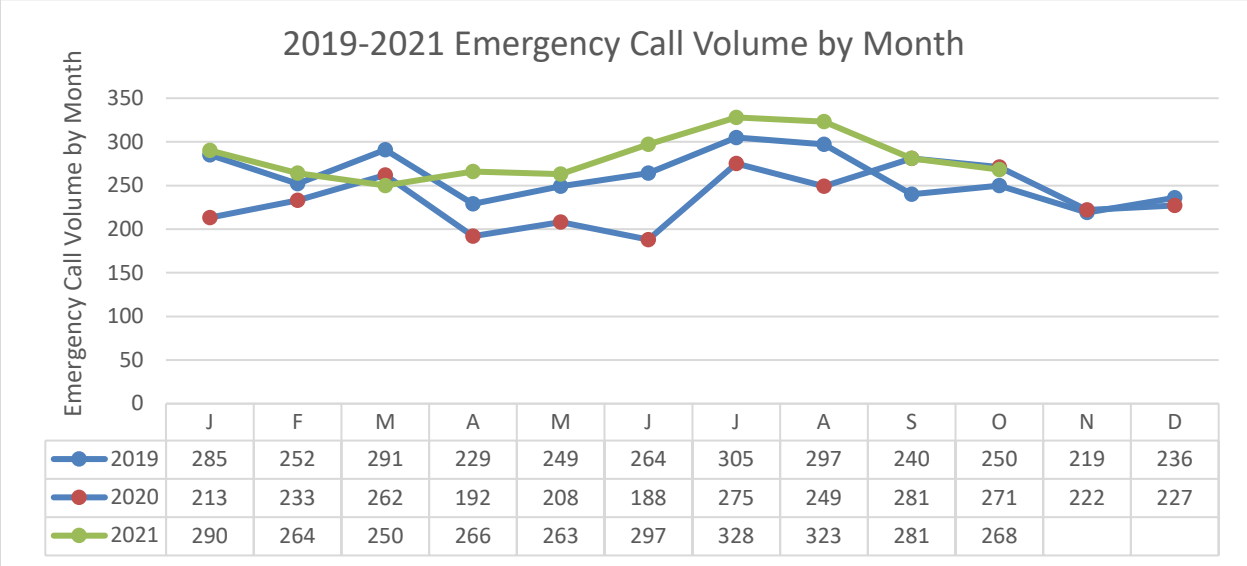
Jeff Griffin

WEST THURSTON REGIONAL FIRE AUTHORITY

CHIEF'S REPORT- OCTOBER 2021

INCIDENT VOLUME BY TYPE – MONTH / YTD

	CALL	EMS			TOTAL	MUTUAL	WTRFA	TOTAL
MONTH	**VOLUME**	**RESCUE**	**FIRE**	**OTHER**	**VOLUME**	**AID**	**TRANSPORTS**	**TRANSPORTS**
JAN	**290**	**211**	**05**	**75**	**290**	**12**	**76**	**96**
FEB	**264**	**204**	**04**	**56**	**264**	**11**	**58**	**77**
MAR	**250**	**199**	**07**	**44**	**250**	**06**	**67**	**93**
APR	**266**	**203**	**07**	**56**	**266**	**14**	**70**	**97**
MAY	**263**	**197**	**07**	**50**	**263**	**11**	**77**	**99**
JUN	**297**	**220**	**09**	**68**	**297**	**09**	**72**	**95**
JUL	**328**	**206**	**33**	**89**	**328**	**16**	**68**	**102**
AUG	**323**	**237**	**18**	**68**	**323**	**21**	**79**	**108**
SEP	**281**	**206**	**18**	**57**	**281**	**17**	**71**	**96**
OCT	**268**	**195**	**07**	**66**	**268**	**13**	**56**	**84**
NOV								
DEC								
YEAR	**2830 (8)**	**2078**	**115**	**629**	**2830**	**130**	**694**	**947**



Agreements, Resolutions, Contracts & Leases:

- Weyerhaeuser Property Acquisition – Last Meeting held August 3rd. Requested update on October 5th. On Oct. 21st, 2021 - Amy Huges- Senior Legal Counsel for Weyerhaeuser has requested to postpone this until 2022 due to staffing changes and workload.

Budget & Finance/Planning:

- L. Shea 2022 Budget resolutions.

Expenditure Planning:

- See RFQ's

Development Services (New Construction) Tracking

- Three-30,000-gallon propane tank will be located on 192nd Ave SW

Fire Investigation and Fire Loss Reports:

- None submitted

Health & Safety Activities (also see Safety Officer Report)

- WTRFA is conducting SCBA fit tests and referring interested members to TFP for NFPA 1582 physicals ongoing.

Accidents, Incidents, and Injury

- FF Mike Peoples was released from his WTRFA light duty assignment due to limited light duty work; he is currently using L&I & sick leave injuries resulted from an arm injury lifting a patient. An MOU is in place to back fill.

IT/Web Development:

- Email and website domain name added WTRFA.ORG

Labor Management Report

- MOU to maintain Temp. through December

Human Resources/ Personnel & Internal Affairs:

- WTRFA has defined reasonable accommodations and have extended accommodations to 13 people seeking exemption. There have been no permanent impacts related to the mandate.

Legal Issues:

- None

Policy/ Procedures & Guidelines:

- On duty injury guidelines (pending)

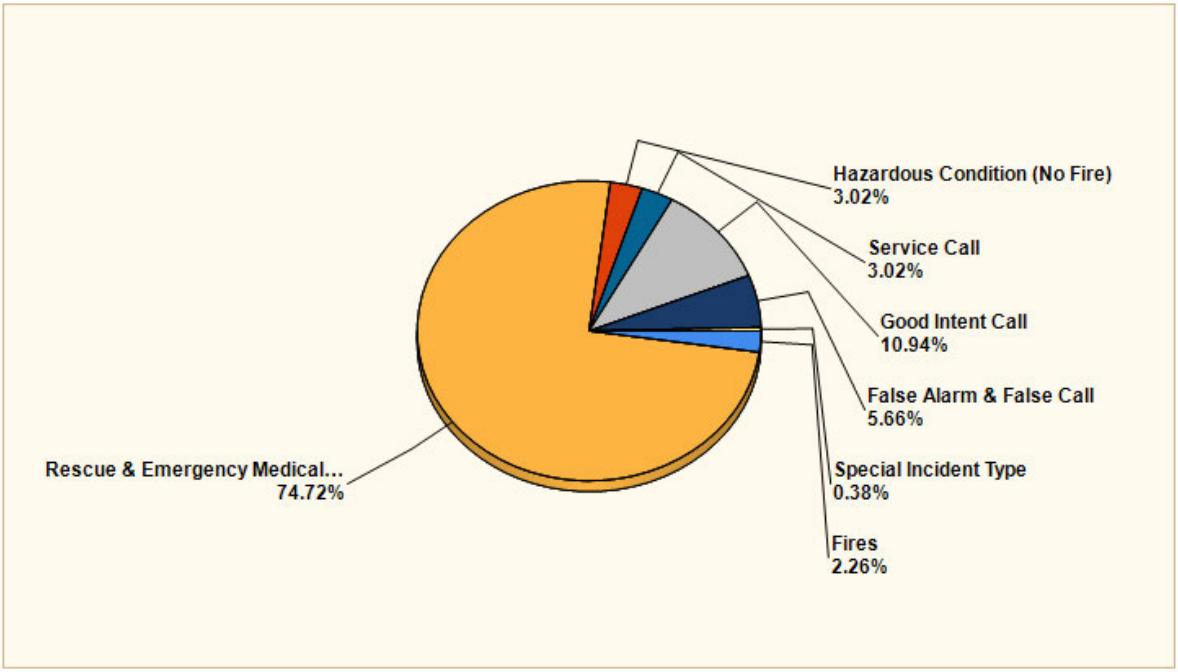
Action/ Review/ Discussion Items:

- Chehalis Tribe contract dispute- Draft letter

Risk Management:

- 4th quarter all department safety meeting and briefing 10/28.

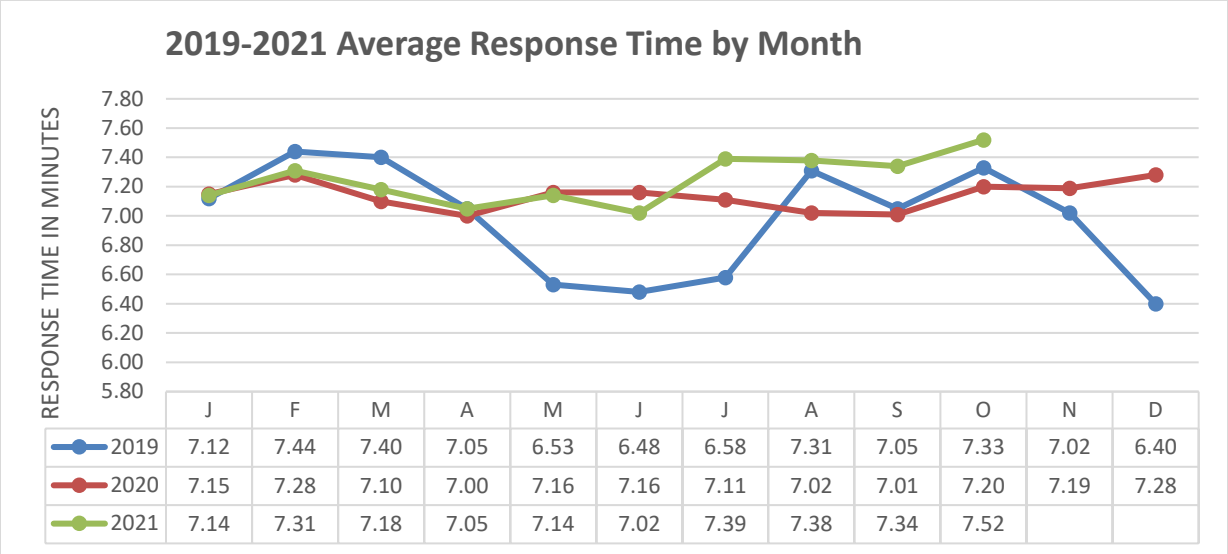
ALL INCIDENTS BY TYPE (MONTH):



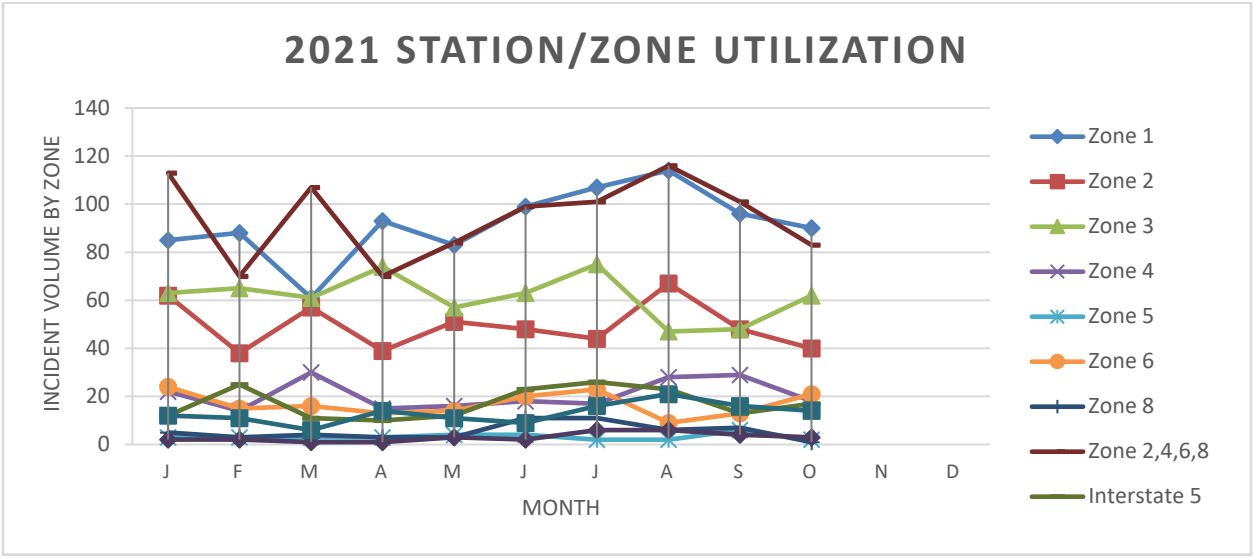
MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	2.31%
Rescue & Emergency Medical Service	195	74.62%
Hazardous Condition (No Fire)	8	3.08%
Service Call	8	3.08%
Good Intent Call	28	10.77%
False Alarm & False Call	16	5.77%
Special Incident Type	1	0.38%
TOTAL	268	100%

Average Response Time (Month): 7:52 Minutes

Initial unit arrival-priority incidents-primary zones



	J	F	M	A	M	J	J	A	S	O	N	D
2019	7.12	7.44	7.40	7.05	6.53	6.48	6.58	7.31	7.05	7.33	7.02	6.40
2020	7.15	7.28	7.10	7.00	7.16	7.16	7.11	7.02	7.01	7.20	7.19	7.28
2021	7.14	7.31	7.18	7.05	7.14	7.02	7.39	7.38	7.34	7.52		



WEST THURSTON INCIDENT RESPONSE SUMMARY:

INCIDENT TYPE	INCIDENT VOLUME -MONTH	INCIDENT VOLUME- YTD
EMERGENCY MEDICALS/RESCUE	195	2078(73%)
FIRE/EXPLOSION	07	115 (4%)
OTHER	66	629 (22%)
TOTAL	**268**	**2830 (8)**
WEST THURSTON PATIENT TRANSPORTS	**56**	**(29%) of EMS**

TRIBAL PROPERTY LOCATION	INCIDENT VOLUME-MONTH	INCIDENT VOLUME-YTD
Lucky Eagle (12888) 188th Ave. SW	07	49
Eagles Landing (12840) 188th Ave SW	01	25
Great Wolf Lodge (20500) Old HWY 99	09	74
Fairfield Inn (6223) 197th Way SW	00	06
Burger Claim/ CFN (20320) Old HWY 99	00	00
End of Trails (20330) Old HWY 99	00	04
Distillery (19770) Sargent Rd SW	00	02
End of Trail (19615) Elderberry St. SW	01	15
Starbucks complex (19725) Old HWY 99	00	01
Jack-in-the-Box (19715) Old HWY 99	00	00
Burger King (9619) 197th Ave SW	00	00
Dutch Bros. (19623) Elderberry St SW	00	00
Casino RV Park (18120) Anderson Rd. SW	00	01
Total Tribal Property Call Volume	**18**	**177**
% of Total WTRFA	**6.71%**	**6.20%**
% of Total GM/Rochester	**12%**	**11.5%**

AID UNIT PT. TRANSPORTS	MONTH	YTD
Aid 1-1 – App 05	20	218
Aid 1-2 – App 06	16	231
Aid 1-3 – App 03	20	225
Aid 1-6 – App 55	00	18
Aid 1-4	00	00
TOTAL WTRFA	**56**	**674**
Transported ALS	22	215
Airlift	01	03
Private Ambulance	02	19
Other FD	03	11
TOTAL PT's TRANSPORTED	**84**	**922**

TRANSPORT DESTINATION	MONTH	YTD
SPH	45	495
PHC	31	337
CMC	06	73
MAMC	1	1
Harborview	0	2
Mary Bridge	0	0
Other	1	1
TOTAL	**84**	**909**
ALS	**23**	**-**
BLS	**61**	**-**
TOTAL	**84**	**-**

ZONE-STATION	MONTH	RESPONSE TIME-MONTH	*YTD	% YTD
1 – Grand Mound	88	7:25	916	32%
2 – Littlerock	40 (83)	8:35	495 (845)	17% (30%)
3 – Albany	62	6:51	614	22%
4 – Scott Lake- *Sta. 1-2*	18	8:10	209	7%
5 – Michigan Hill- *Sta.1-3*	02	-	32	1%
6 – Maytown – *Sta. 1-2*	21	10:24	168	6%
8 – Bordeaux–*Sta.1-2*	01	11:05	54	2%
I-5 1-1	04	11:44	73	2.6%
I-5 1-2	03	10:16	30	1.0%
I-5 1-6	10	9:08	69	2.4%

Capitol Forest	03	23:32	30	1%
Mutual Aid	14	N/A	130	4.5%
TOTAL	**268**	**7:52**	**2830**	**100%**
Average response time for first arriving unit-priority-primary zones; (ER report #1605)				

OPERATIONS-TRAINING REPORT:

Notable operational issues:

- Ongoing L&I workplace COVID procedures.
- Managing proclamation 21-14

Notable Fire Incidents:

- None

See attached Chief Smith-Operation Training Report

FLEET, FACILITIES, LOGISTICS & PROJECT STATUS REPORT:

Maytown Water: Insight Geologic Inc. I was finally able to get in contact with Bill Halbert on November 4th. Bill indicated that he has been in Africa working on water projects for 6 weeks. I told Bill I was moving toward hiring a new company to complete his incomplete work. I told him simple communication regarding his travel plans would have been appropriate and completing the WTRFA project. Bill apologized and said he would have a report to us by November 12th. Bill indicated the well monitor wells produce about 3 gallons per minute and he has reached out to an engineer to consider a large diameter well; he indicated that he didn't know if DOH/Thurston County would approve the plan. I asked him to contact Stephanie Kinney to discuss the approval process. – **Ongoing**

Replacement Battalion 1-6 unit – Order has been placed with Ford for a 2022 model as the 2021s that were listed on the State vehicle purchase was not longer offered due to the new model year and no longer a quote on 2021 models. We will be provided a 2022 model with the 2021 pricing which saves us about 8%-12% estimates in cost savings. Look for the delivery to be in the first quarter of 2022 **– In progress.**

New Tender Build – No additional information discovered by Fouts Brothers from Kenworth as to build time – we will still be into a slightly larger cab with the discontinuation of the model we originally specified but they will still honor the agreed upon price for the upgraded chassis. No new build date timeline due to supply chain issues – **In progress**.

Fouts is calling KW a couple of times a week to try and stay ahead of this and be on top of any changes in production that we can pass on to you" – Eric Hall, Vendor Rep. – **Monitoring**

Kubota Mower – The mower that was ordered this spring is still on backorder with hope to receive it in the next 90 to 120 days. **– Awaiting Vendor**

RFQ/RFP Outstanding –

- **New Brush Truck** – Recommendation before the Board **(included in packet)**

- **HAMWAN Internet access backup** – Working wit Hamwan and DNR about connectivity issues for redundancy systems. **(Pending)**

Annual Hose and Ladder Testing – Scheduled for completion with National Hose Testing in early November due to scheduling conflict with the vendor for October **- Scheduled**

Littlerock Rd Apparatus Bay Insulation – Chris has begun to work on the covering of the unsightly insulation at Littlerock Rd **– In Progress**

Roof Systems – Both roof systems have had the fasteners either replaced or repaired on Sargent Rd and Littlerock Rd stations by Chris – Will continue to monitor for any emerging new leaks – **Monitor.**

Public Education/ Public Relations Activities:

- See Captain Dyer - Pub Ed./ PR and EMSO Report attached

West Thurston Regional Fire Authority

Olympia, WA

This report was generated on 11/4/2021 10:05:18 AM

Incident Count per User-Defined Fields for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Is this a billable incident (MVA (types 322-324), vehicle fire (types 122-138) Haz Mat (types 400-431)? (Required)	
NO	257
YES, Details added to Narrative and record people involved	8

USER-DEFINED FIELD: • If yes: Did you use any consumable items (absorbent, foam, flares) Note what was used.	
None	1
We did scene protection. We used a C-collar. We didnt use anything else on scene.	1

USER-DEFINED FIELD: Is this a fire related to a burn ban violation (Required)	
NO	263
YES, Details added to Narrative and email sent to Admin Assistant	2

USER-DEFINED FIELD: Is this a Utility Line Failure incident (type 412 or 444?) (Required)	
NO	259
YES, Details added to Narrative	6

USER-DEFINED FIELD: Is this a Repeat Patient Assist at an assisted living/residential care/nursing facility or funeral home? (more than two in a three-month period) (Required)	
NO	265

USER-DEFINED FIELD: Is this a repeat False Fire or Medical Alarm with NO action taken? (more than two in a three month period?) (Required)	
NO	259
YES, Details added to Narrative and E-mail sent to Admin Assistant	6

USER-DEFINED FIELD: Transport BLS or ALS? (Required)	
ALS	23
BLS	61
N/A	181

USER-DEFINED FIELD: Transport Location (Not POV)? (Required)	
Centralia Providence	31
CMC	6
Madigan	1
N/A	181
OTHER	1

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

ANSWERS	# INCIDENTS
SPH	45

USER-DEFINED FIELD: Unit that transported? (Required)	
A1-1	20
A1-2	16
A1-3	20
Airlift	1
FD #4	3
Medic Unit	22
N/A	181
Private Amb	2

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

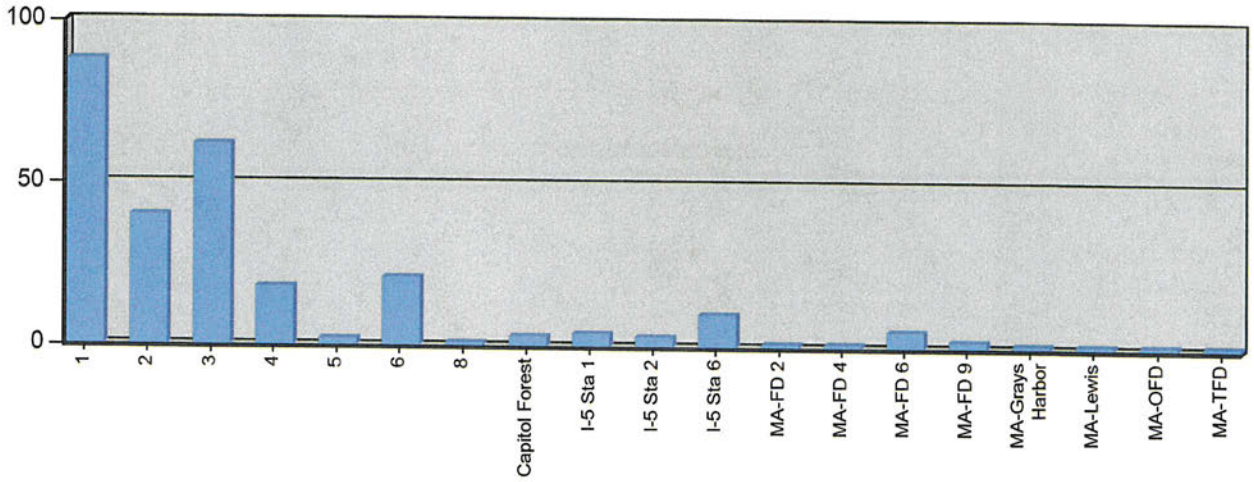
West Thurston Regional Fire Authority

Olympia, WA

This report was generated on 11/4/2021 10:06:11 AM

Incident Count per Zone for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021



ZONE	# INCIDENTS
1 - Grand Mound	88
2 - Littlerock	40
3 - Rochester	62
4 - Scott Lake	18
5 - Michigan Hill	2
6 - Maytown	21
8 - Bordeaux / Mima / Gate	1
Capitol Forest - Capitol Forest Zone	3
I-5 Sta 1 - I-5 Station 1-1 Area	4
I-5 Sta 2 - I-5 Station 1-2 Area	3
I-5 Sta 6 - I-5 Station 1-6 Area	10
MA-FD 2 - TCFD 2 - Yelm / Rainier	1
MA-FD 4 - TCFD 4 - Tenino	1
MA-FD 6 - TCFD 6 - East Olympia	5
MA-FD 9 - TCFD 9 - McLane / Black Lake	2
MA-Grays Harbor - Grays Harbor County	1
MA-Lewis - Lewis County	1
MA-OFD - Olympia FD	1
MA-TFD - Tumwater FD	1
TOTAL:	**265**

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

West Thurston Regional Fire Authority

Olympia, WA

This report was generated on 11/4/2021 10:50:13 AM

Incident First on Scene Response Times For Date Range per Geographical Zone

Mutual Aid: Mutual Aid Received, Automatic Aid Received, None | Response Mode(s): Lights and Sirens | Zone(s): 1 - Grand Mound, 2 - Littlerock, 3 - Rochester, 4 - Scott Lake, 5 - Michigan Hill and 2 more | Start Date: 10/01/2021 | End Date: 10/31/2021

Incident Number	Date	Apparatus	Response Time
Bordeaux / Mima / Gate			
2021-0002753	10/20/2021	E1-2	11:05
		Number of Calls: 1	**Avg Response Time: 11:05**
Grand Mound			
2021-0002833	10/31/2021	A1-1	6:42
2021-0002830	10/30/2021	A1-1	4:51
2021-0002828	10/30/2021	A1-1	7:22
2021-0002818	10/28/2021	A1-1	7:09
2021-0002813	10/28/2021	CH1-1	4:50
2021-0002812	10/28/2021	A1-1	2:20
2021-0002811	10/28/2021	A1-1	3:00
2021-0002805	10/27/2021	A1-1	4:44
2021-0002800	10/27/2021	A1-1	9:47
2021-0002799	10/27/2021	A1-1	11:37
2021-0002787	10/25/2021	E1-3	14:54
2021-0002786	10/25/2021	A1-1	7:54
2021-0002781	10/24/2021	E1-1	11:22
2021-0002780	10/24/2021	A1-1	4:36
2021-0002773	10/23/2021	A1-1	6:33
2021-0002768	10/22/2021	E1-1	20:09
2021-0002763	10/22/2021	A1-1	6:52
2021-0002758	10/21/2021	A1-1	5:28
2021-0002757	10/21/2021	A1-1	7:03
2021-0002748	10/20/2021	A1-1	6:03
2021-0002736	10/19/2021	A1-3	8:24
2021-0002731	10/18/2021	B1-1	5:24
2021-0002730	10/18/2021	A1-1	7:15
2021-0002729	10/18/2021	A1-1	7:23
2021-0002715	10/17/2021	A1-1	7:00
2021-0002712	10/17/2021	E1-3	10:17
2021-0002708	10/16/2021	A1-1	5:58
2021-0002698	10/15/2021	A1-1	13:34
2021-0002694	10/14/2021	A1-3	12:34
2021-0002690	10/14/2021	A1-3	3:00
2021-0002687	10/14/2021	BN1-6	10:43

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.

Incident Number	Date	Apparatus	Response Time
2021-0002686	10/13/2021	E1-1	3:01
2021-0002684	10/13/2021	A1-1	5:11
2021-0002683	10/13/2021	A1-1	6:32
2021-0002681	10/13/2021	A1-1	4:19
2021-0002670	10/12/2021	E1-1	10:13
2021-0002666	10/11/2021	A1-1	5:47
2021-0002664	10/11/2021	E1-1	9:46
2021-0002660	10/11/2021	A1-1	7:43
2021-0002651	10/10/2021	A1-1	3:45
2021-0002649	10/10/2021	A1-1	8:25
2021-0002646	10/09/2021	B1-1	8:33
2021-0002645	10/09/2021	A1-1	5:34
2021-0002638	10/08/2021	E1-1	3:17
2021-0002626	10/07/2021	E1-1	9:46
2021-0002625	10/07/2021	E1-1	10:02
2021-0002623	10/06/2021	A1-1	3:09
2021-0002617	10/06/2021	A1-1	7:13
2021-0002615	10/05/2021	A1-1	6:08
2021-0002614	10/05/2021	A1-1	5:11
2021-0002613	10/05/2021	E1-1	7:34
2021-0002610	10/05/2021	E1-3	8:57
2021-0002606	10/04/2021	A1-1	6:35
2021-0002605	10/04/2021	A1-1	4:50
2021-0002602	10/04/2021	E1-1	9:23
2021-0002600	10/03/2021	A1-3	12:34
2021-0002593	10/03/2021	A1-1	7:58
2021-0002590	10/02/2021	A1-1	12:25
2021-0002587	10/02/2021	A1-1	7:14
2021-0002584	10/02/2021	A1-1	6:26
2021-0002581	10/01/2021	A1-1	4:37
2021-0002579	10/01/2021	E1-1	7:43
2021-0002575	10/01/2021	A1-3	4:14
2021-0002574	10/01/2021	E1-1	5:37
2021-0002571	10/01/2021	E1-1	8:31
		Number of Calls: 65	Avg Response Time: 7:25
Littlerock			
2021-0002814	10/28/2021	E1-2	10:48
2021-0002804	10/27/2021	E1-2	5:06
2021-0002796	10/26/2021	A1-2	10:40
2021-0002788	10/25/2021	A1-2	6:28
2021-0002767	10/22/2021	E1-2	5:27

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.

Incident Number	Date	Apparatus	Response Time
2021-0002761	10/22/2021	A1-2	12:01
2021-0002756	10/21/2021	E1-2	10:32
2021-0002744	10/20/2021	A1-2	6:53
2021-0002741	10/19/2021	A1-2	6:41
2021-0002733	10/18/2021	A1-2	13:23
2021-0002716	10/17/2021	A1-2	9:39
2021-0002707	10/16/2021	A1-2	4:27
2021-0002703	10/16/2021	A1-2	9:12
2021-0002693	10/14/2021	B1-2	6:58
2021-0002679	10/13/2021	A1-6	13:23
2021-0002675	10/13/2021	A1-2	5:39
2021-0002667	10/11/2021	A1-2	10:59
2021-0002650	10/10/2021	E1-2	9:09
2021-0002632	10/08/2021	A1-2	7:28
2021-0002607	10/04/2021	A1-2	5:35
2021-0002601	10/03/2021	A1-2	7:40
2021-0002599	10/03/2021	E1-2	10:42
2021-0002596	10/03/2021	A1-2	7:29
2021-0002588	10/02/2021	E1-2	6:11
2021-0002583	10/02/2021	A1-2	11:48
2021-0002580	10/01/2021	CH1-3	0:00
2021-0002578	10/01/2021	A1-2	10:57
2021-0002577	10/01/2021	A1-2	8:42
2021-0002576	10/01/2021	A1-2	6:21
2021-0002573	10/01/2021	A1-2	17:35
2021-0002572	10/01/2021	A1-2	8:27
		Number of Calls: 31	Avg Response Time: 8:35
Maytown			
2021-0002837	10/31/2021	BN1-6	8:14
2021-0002832	10/31/2021	BN1-6	14:10
2021-0002829	10/30/2021	BN1-6	6:25
2021-0002815	10/28/2021	BN1-6	4:02
2021-0002802	10/27/2021	E1-6	5:28
2021-0002789	10/25/2021	A1-2	12:54
2021-0002782	10/25/2021	E1-1	12:26
2021-0002746	10/20/2021	A1-2	10:16
2021-0002745	10/20/2021	E1-2	8:53
2021-0002725	10/18/2021	BN1-6	1:14
2021-0002713	10/17/2021	A1-2	12:06
2021-0002696	10/15/2021	A1-2	18:04
2021-0002692	10/14/2021	E1-1	9:46

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.

Incident Number	Date	Apparatus	Response Time
2021-0002691	10/14/2021	A1-2	15:51
2021-0002659	10/11/2021	BN1-6	11:14
2021-0002654	10/10/2021	A1-2	13:28
2021-0002631	10/08/2021	A1-2	14:33
2021-0002589	10/02/2021	A1-2	8:08
		Number of Calls: 18	Avg Response Time: 10:24
Rochester			
2021-0002839	10/31/2021	E1-3	7:03
2021-0002831	10/31/2021	A1-3	11:07
2021-0002826	10/30/2021	A1-1	6:48
2021-0002825	10/30/2021	A1-3	5:35
2021-0002824	10/30/2021	A1-3	5:43
2021-0002823	10/29/2021	A1-3	6:46
2021-0002821	10/29/2021	A1-3	9:48
2021-0002808	10/28/2021	A1-3	7:47
2021-0002807	10/27/2021	A1-3	8:57
2021-0002798	10/27/2021	A1-3	10:11
2021-0002794	10/26/2021	A1-3	5:03
2021-0002791	10/26/2021	A1-3	6:16
2021-0002784	10/25/2021	A1-3	4:13
2021-0002765	10/22/2021	A1-3	4:19
2021-0002762	10/22/2021	A1-3	6:52
2021-0002754	10/21/2021	A1-3	8:46
2021-0002752	10/20/2021	A1-3	8:06
2021-0002750	10/20/2021	A1-3	9:05
2021-0002747	10/20/2021	A1-3	7:03
2021-0002735	10/19/2021	A1-3	10:07
2021-0002734	10/19/2021	A1-1	14:39
2021-0002719	10/17/2021	A1-3	5:57
2021-0002717	10/17/2021	A1-3	4:37
2021-0002709	10/16/2021	E1-3	1:21
2021-0002704	10/16/2021	A1-3	3:00
2021-0002701	10/15/2021	A1-3	8:58
2021-0002700	10/15/2021	A1-3	3:13
2021-0002682	10/13/2021	A1-3	7:08
2021-0002673	10/12/2021	A1-3	9:49
2021-0002665	10/11/2021	A1-3	3:27
2021-0002642	10/08/2021	A1-3	4:35
2021-0002636	10/08/2021	A1-3	6:41
2021-0002634	10/08/2021	A1-3	7:55
2021-0002633	10/08/2021	A1-3	9:35

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.

Incident Number	Date	Apparatus	Response Time
2021-0002630	10/07/2021	A1-3	3:40
2021-0002629	10/07/2021	A1-3	3:36
2021-0002627	10/07/2021	E1-3	6:09
2021-0002624	10/06/2021	A1-3	6:04
2021-0002619	10/06/2021	BN1-6	9:07
2021-0002618	10/06/2021	A1-3	4:09
2021-0002608	10/04/2021	A1-1	4:09
2021-0002604	10/04/2021	A1-3	9:20
2021-0002595	10/03/2021	A1-3	5:47
2021-0002594	10/03/2021	E1-1	6:59
		Number of Calls: 44	Avg Response Time: 6:51
Scott Lake			
2021-0002836	10/31/2021	A1-2	8:04
2021-0002822	10/29/2021	A1-2	7:47
2021-0002820	10/29/2021	A1-2	7:19
2021-0002797	10/26/2021	A1-2	8:32
2021-0002710	10/16/2021	A1-2	9:40
2021-0002705	10/16/2021	A1-2	6:53
2021-0002678	10/13/2021	A1-2	5:22
2021-0002672	10/12/2021	A1-2	7:10
2021-0002653	10/10/2021	A1-2	8:11
2021-0002639	10/08/2021	A1-2	7:51
2021-0002621	10/06/2021	E1-2	8:51
2021-0002620	10/06/2021	BN1-6	9:43
2021-0002612	10/05/2021	A1-2	9:55
2021-0002609	10/05/2021	A1-2	7:39
		Number of Calls: 14	Avg Response Time: 8:10
		Total Number of Calls: 173	Total Avg Response Time: 7:52

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.

OCTOBER 31, 2021

WEST THURSTON REGIONAL FIRE AUTHORITY

MONTHLY OPERATIONS REPORT

ROB SMITH
ACTING OPERATIONS CHIEF

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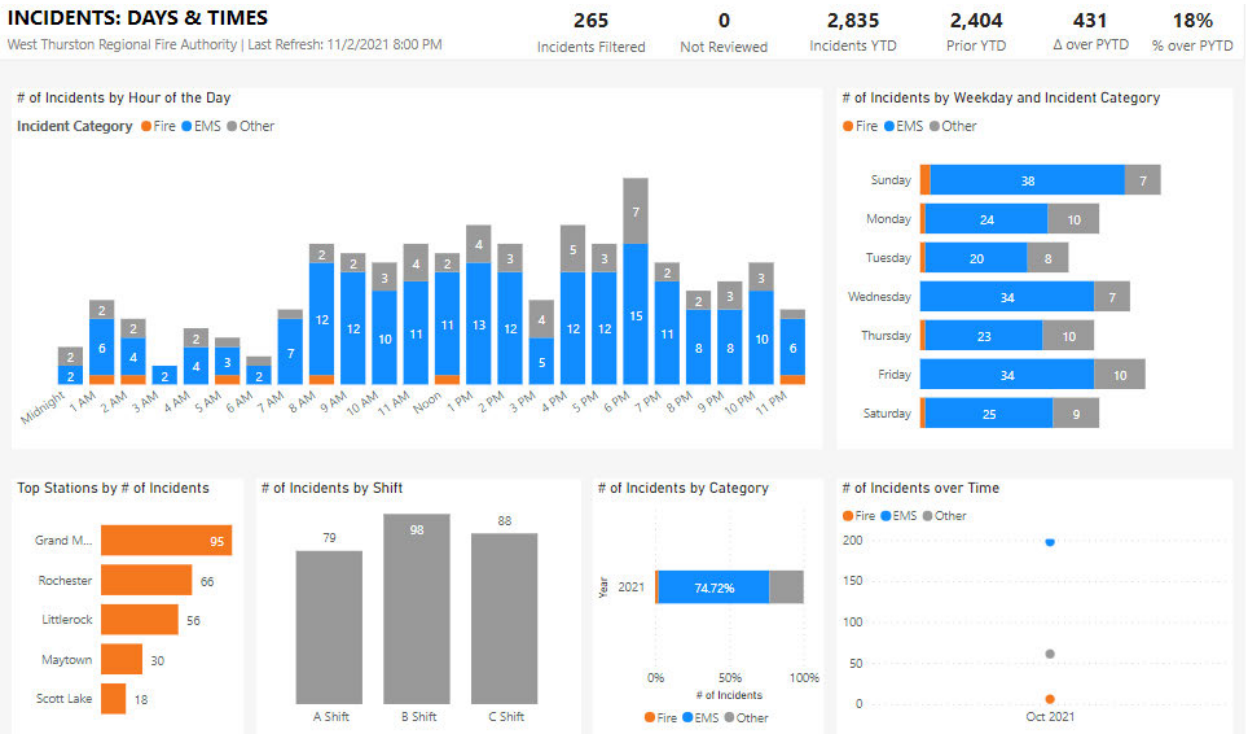
1 OPERATIONS

1.1 Monthly Call Data

Summary: For the month of October 2021, here are incident category details

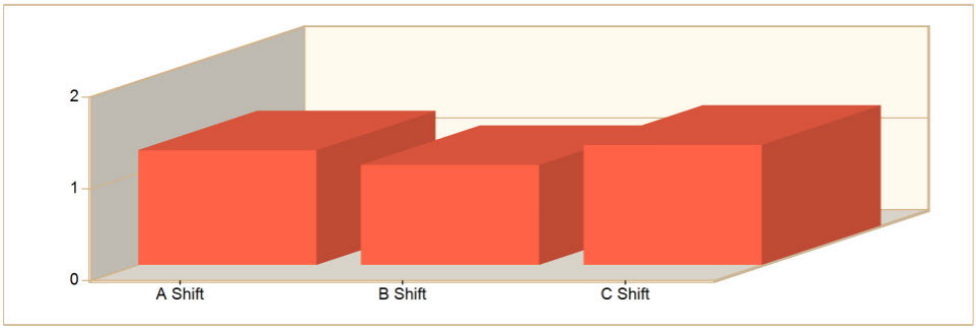
Monthly Update:

- 265 responses in October
- 431 total responses over PYTD (18% increase over PYTD)



October Details (ER 654)

Average Turnout Time per Shift for Date Range
Start Date: 10/01/2021 | End Date: 10/31/2021



SHIFT	AVERAGE TURNOUT TIME as MM:SS (Dispatch to Enroute)
A Shift	1:15
B Shift	1:06
C Shift	1:19

Mutual Aid and Overlapping Calls (ER 1645)

MUTUAL AID	
Aid Type	**Total**
Aid Given	14
Aid Received	3
OVERLAPPING CALLS	
# OVERLAPPING	**% OVERLAPPING**
89	**33.58**

1.2 Resident & Volunteer Program and Recruit Academy (RA)

Summary: Current Status

Monthly Update:

- Committee held interviews with a total of 6 volunteer and resident candidates. We are on-boarding 4 new volunteers:
  - 3 FF/EMT's
  - 1 Volunteer Admin (with a potential for 1 more)
- Chief R. Smith joined the Recruit Academy Advisory Board to offer consultation
- Jonathon Cookston is currently in RA and on pace to graduate in December.

1.3 Fire Investigation Program

Summary: Bolstering and building out the team into the future

Monthly Update:

- Investigations included:
  - October 3, 2021, Structure Fire
  - October 18, 2021, Structure Fire
- Current Fire Investigation team to hold an Overview/Introduction meeting on 11/04 for anyone interested in possibly joining the Fire Investigation Team.

1.4 Wildland Program

Summary: Planning, preparation and deployment

Monthly Update:

- C. Lyon applied for a $17,322 Grant ($8,661 is 50% of the Department match) through DNR to obtain funding for PPE and equipment; should hear by end of December if grant will be awarded to WTRFA.

Upcoming Notes:

- Will kick-off annual training and certification process in February 2022.

1.5 NFPA 1582 Medical/Physical

Summary: Employee health and well-being activities

Monthly Update:

- Continued SCBA Fit Testing for personnel.
- Chief Smith provided additional training to FF Devert (A shift), FF White (B shift), FF Weinstein (C shift) and Captain Drake (C shift and Training Captain) to transition ownership/management of ongoing Fit Testing.
- Piloting a new program/approach this year for NFPA 1582 medical/physical testing: partnering with Tumwater Family Practice as our Department Physician.
- Dept. is working to secure contracts with providers referred from our Department Physician.

1.6 Proclamation 21-14

Summary: Impacts to staffing - minimal

Monthly Update:

- Accommodation testing started 10/18- training and support in advance of that to prepare personnel.
- Transitioning the oversight of testing to Shift Officers starting in early November.

1.7 Internal Communications & Employee Engagement

Summary: Various Activities and Communications

Monthly Update:

- Recognized career staff years of service and shared service pins the week of 10/25; Volunteer Luncheons to follow.
- Quarterly All-Staff meeting held on 10/28.
- Had daily meetings ("Chili with the Chiefs") the week of 10/25 with all shifts at Station 1-2, 1-1 and 1-3.
- Shift Officers restarting monthly shift meetings (typically Tuesdays).

Upcoming Notes:

- Announced Employee Engagement Committee at the Department All-Staff Meeting. L. Shea has kindly agreed to chair the committee which will be kicking off shortly.
- Working to develop an Internal Communications Newsletter which will be coming our soon.
- Beginning to work on an inventory of communications and align a strategy around improving timely and complete communications within the organization.

1.8 Labor / Management

Summary: Work to maintain a positive and transparent relationship between labor and management.

Monthly Update:

- MOU executed with the Union to extend a temporary employee for extended leave of an employee.

Upcoming Notes:

- Partnering to ensure labor is supportive of levy campaign approach and actively participating at the table on the committee.
- Contract negotiations for 2023+ to start early next year.

1.9 Operations / Equipment Committee

Summary: Committee responsible for researching, testing and recommending new equipment. Committee meets monthly and welcomes new members at any time.

Monthly Update:

- FF Devert, L. Shea and Chief Smith partnered to craft an SCBA replacement and deployment proposal that was shared and approved by the BOFC. Plan to deploy in early 2022.

1.10 Emergency Weather or Natural Disaster Events/Incidents

Summary: Summary of Significant Events

Monthly Update:

- Weather event from 10/23-10/25: Level 1 EOC Activation and extra storm staffing in place.

1.11 Safety Division Report

Safety Officer, Lt. J. Swecker

Monthly Update: Focus in October was Responder Safety: Case Study

- Safety presentation shared at Quarterly All-Staff meeting on Thursday, October 28th by Lt. Joel Swecker.
- A new policy, or existing policy revision, is under development to address on-duty illness and injury procedures in light of the recent assault of one of our employees on-duty.

Upcoming Notes:

- Safety Officer and Safety Committee will review FIIRE Program VAP Risk Assessment Report dated September 27, 2021, during their next monthly meeting.
- Required quarterly training will be delivered by Department of L&I in December.

1.12 Training Division Report

Prepared and submitted by Captain N. Drake

WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696

October 2021

Monthly Training Report

	October 2021	Year to date 2021
Total Training Hours	**409 hours**	**2988 hours**

Training Events in October 2021

- Shift Drill – Hose drill deck-gun forward lay
- October Safety Meeting – Station and responder safety
- Reviewed plan for "Water Forward" drill to finalize next month

Upcoming training Events

- Wildland Fire Academy Dates in November and December for FF1 and Engine Boss
- Firefighter 2 class - early December
- Fire Officer 3 class (one of the first offered in WA)
- Shift Drill – Water Forward Hose Drill

Training Projects in the Works

- Finalize Hose Drill for "Water Forward"
- Draft 2022 training plan with annual and quarterly drill
- Publish Resident Task Book in Target Solutions for easy tracking progress

2 COUNTY PROJECTS & LEGISLATIVE IMPACTS

2.1 Thurston Communications (TCERN)

Summary: New County wide radio system integration

Monthly Update:

- Hardware installs will begin 4Q-2021 and be completed by 2023.
- It was recently highlighted that there will be a moderate cost impact to our agency for installation and ancillary equipment required to hardware. Highest cost estimated at $25,000.
- Currently exploring cost saving measures to bring costs down substantially.

2.2 HB 1310

Summary: Understanding the impacts of limited Law Enforcement (LE) responses to emergency calls

Monthly Update:

- There is a known trend of limited to no response to mental crisis calls.
- There may be an unanticipated trend with increase in welfare check calls that LE is not responding to. Will be examining/monitoring this in detail. May see steady increase in our call volume

2.3 County HIRL Drill

Summary: County Wide Drills

Monthly Update:

- November 18, 2021 - EOC/HIRL drill planned from 0900-1100

3 STRATEGIC PLANNING

Summary: Key Strategic Categories

Operations	• WTRFA is a blend of outstanding professionals combined with resource/equipment that leverage their skills in a wide variety of situations in our all-risk response model. Work to ensure strategic resource and placement models are flexible and consistent with response needs and goals of the community.
Administrative Management & Planning	• Be a good steward of public funds and organizational resources. • Take a bullish approach to establishing mutually beneficial partnerships and/or secure funding via alternative sources to expand service delivery using cost effective strategies.
Facilities & Apparatus	• Proactively manage facilities and apparatus to prevent unnecessary damage and expenses. • Develop a plan to modernize facilities when cost feasible- air handling, HVAC systems, exhaust recovery systems. • Assess and manage apparatus replacement schedules.
Public Education & Relations	• Enhance the quality-of-service delivery to our community through diversified and transparent communications, training opportunities, partnerships and outreach to citizens.
Professional Development & Succession Planning	• Enrich the workplace by providing personnel with the necessary support, encouragement, opportunities, skills and tools for safe and effective job performance. • Grow skill-sets across the organization to established standards by promoting professional development.
Employer of Choice	• Provide for a healthy, enthusiastic, engaged and empathetic workplace. • Practice and encourage open, honest and transparent communication at all levels within the organization. • Retain, reward, recognize and attract talent.

The Strategic Plan will serve as a living document and is a work in progress, subject to change under evolving circumstances as well as internal and external feedback.

The process to date for developing this draft plan consisted of the following: review of the previous plan, engaging WTRFA personnel, drawing on personal knowledge of the organization's opportunities and strengths, as well as incorporating emerging risks and concerns.

Further reviews with WTRFA personnel, the Board of Commissioners, and community members will inform changes to this draft with the goal of publishing a final plan in early 2022.

Monthly Update:

- 2022-2026 draft plan prepared and distributed to the Board during 10/27 meeting.
- 2022-2026 draft plan shared during quarterly all staff meeting on 10/28.

Upcoming Notes- Over the next several months (November – February):

- Share with department leaders and committees, Citizens Advisory Committee, and all department personnel.
- Listen; incorporate changes.
- Apply revisions and work to add additional details; For all goals, continue to build out implementation details to include critical tasks, timeframes, assignees, performance measures and funding.
- Finalize the plan and present to the Board of Commissioners for adoption in early 2022.

4 LEVY PLANNING / LEVY CAMPAIGN

Summary: We will be establishing a committee to build a plan of communication to the public for support.

Monthly Update:

- Planning getting underway.

Upcoming Notes:

- December 21: Form a committee internally in December
- December 21: Begin discussions with the community council
- Key 2022 Milestones:
  - January-February: Continue Community Council discussions
  - March: Community Council to approve levy rates for 2023-2026
  - April: BOFC to approve M&O levy on ballot
  - May: M&O Levy on ballot- Levy resolution due to Auditor for August primary
  - August: August Primary
  - December: 2020-2022 Levy ends

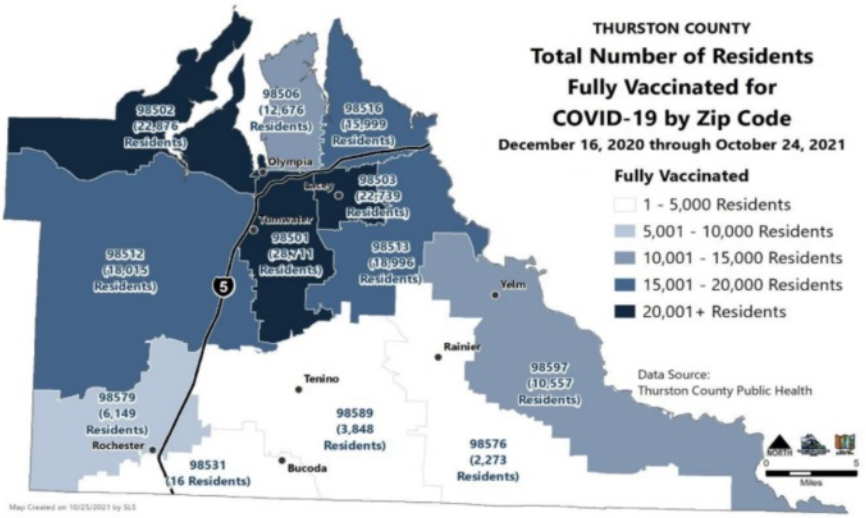
captain lanette dyer

West Thurston Fire

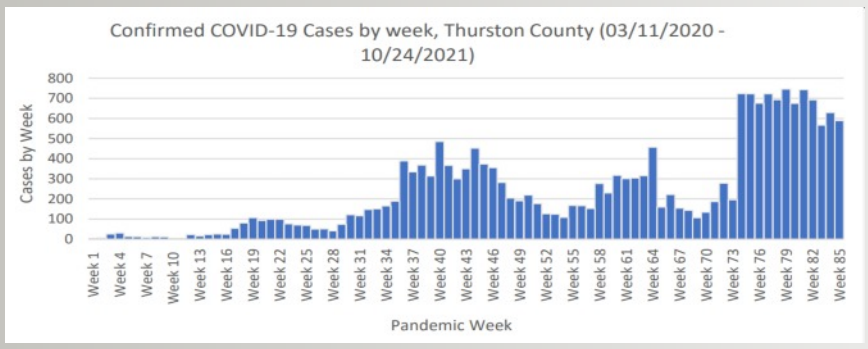
ems.pio.public education report

October 2021

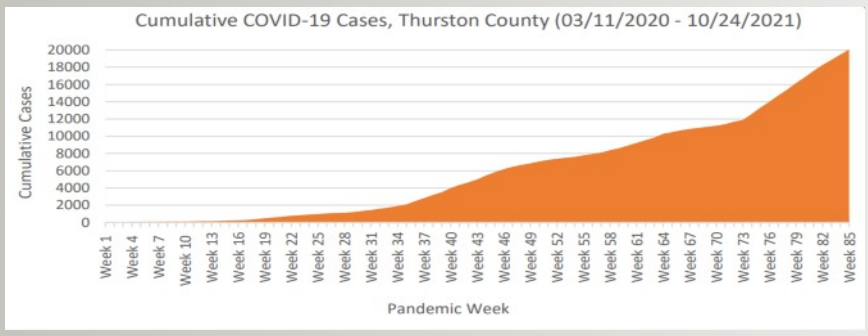
Thurston County COVID statistics



The first graph below depicts confirmed cases per week since the first case was recorded in Thurston County.



The second graph shows the running total or cumulative cases in the county.



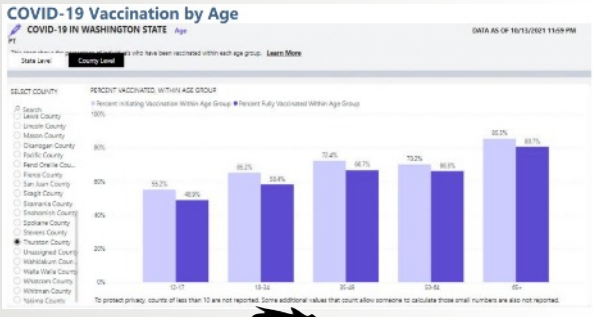
Ages of cases last week:

Age Cumulative

The cumulative age of Thurston County residents diagnosed with COVID-19 has shifted toward younger age groups.

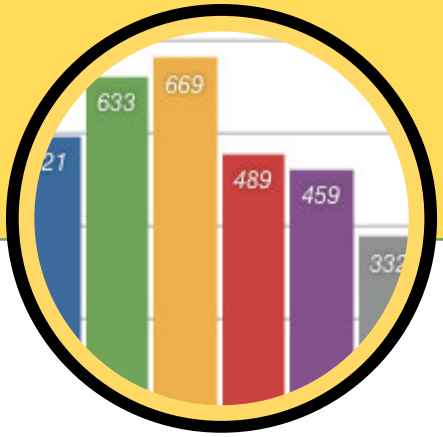
As of 10/24/21	Total Confirmed Cases by Age Group	
Birth to 11	10%	2043 cases
12-19	10%	2072 cases
20-29	20%	3939 cases
30-39	18%	3599 cases
40-49	15%	2927 cases
50-59	12%	2385 cases
60-69	8%	1538 cases
70-79	5%	962 cases
80 and Older	3%	568 cases
Unknown	0%	34 cases

Ages of initiated vaccination by age group:

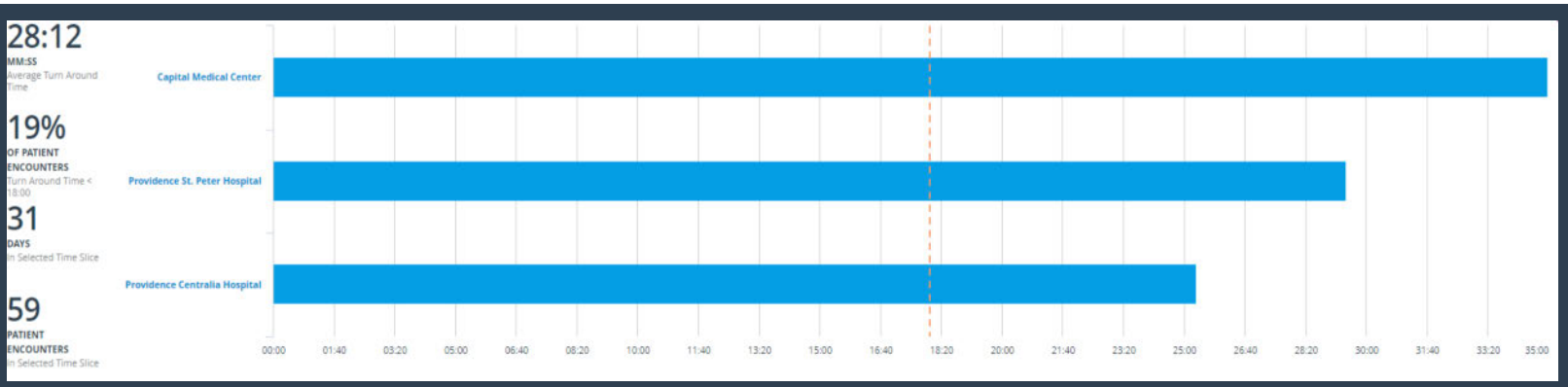


Month	Total Diagnosed in Month	Total Breakthrough Cases in Month*	Running Total Diagnosed (cumulative)	Running Total Breakthrough (cumulative)
March 2020	48	N/A	48	N/A
April 2020	59	N/A	107	N/A
May 2020	47	N/A	154	N/A
June 2020	109	N/A	263	N/A
July 2020	386	N/A	649	N/A
August 2020	352	N/A	1,001	N/A
September 2020	251	N/A	1,252	N/A
October 2020	633	N/A	1,885	N/A
November 2020	1,331	N/A	3,216	N/A
December 2020	1,645	N/A	4,861	N/A
January 2021	1,605	N/A	6,466	N/A
February 2021	791	4	7,257	4
March 2021	589	11	7,846	15
April 2021	981	42	8,827	57
May 2021	1,497	41	10,324	98
June 2021	701	38	11,025	136
July 2021	849	167	11,874	303
August 2021	3,057	637	14,931	940
September 2021	3,087	662	18,018	1,602
October 2021 **(Month not Complete)**	2,049	408	20,067	2,086

*Please note that breakthrough case totals are subject to change as additional data is confirmed.



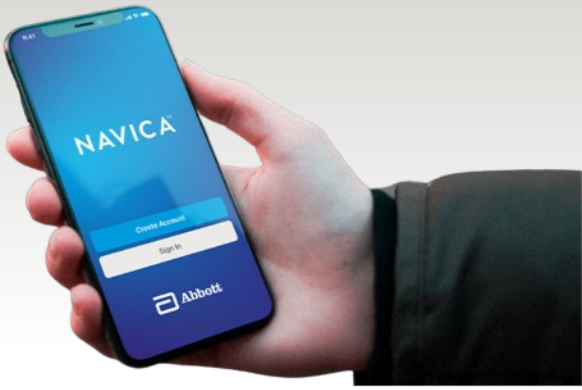
LOCAL HOSPITAL TURN-A-ROUND STATS



EMT Class Grades

Last Name	First Name	Agency	83021	90821	91221	Date	Date	Date	Date	
Brown	Curtis	WTRFA	94.74%	100.00%	82.61%	83.33%	83.78%	88.00%	86.49%	
Giordano	Susan	WTRFA	92.11%	100.00%	86.96%	91.67%	89.19%	92.00%	91.89%	

We Are Called to Care



Covid Testing Update:

We have received our designation code from Abbott Pharmaceuticals and have been added to their dashboard as a testing site. Members can now easily take the test and send us the results through the phone app. This ease of information sharing allows us to spend "less time" worrying about testing and results and gives confidence to the agency that we continue to provide a safe environment for ALL people to work in.

What is a rapid antigen COVID-19 test?

Rapid antigen test can detect protein fragments specific to the coronavirus. Results can be given within 15-30 minutes with the BinaxNOW. As for PCR test, these can detect the presence of a virus, if you have the virus at the time of the test. It can also detect fragments of the virus even after you are no longer infected. This is why we look for "symptom free" rather that using a test to confirm the virus is gone.

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OPERATION GLOWSTICK & TRUNK OR TREAT