



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
 AUTHORITY**



10828 Littlerock Rd SW
 Olympia WA 98512
 360.352.1614

Board of Fire Commissioners' General Meeting

Monday, May 11, 2026, at 1730 hr.

In-Person: 18720 Sargent Rd SW, Rochester, WA St. 1-1

Zoom virtual meeting link:

<https://us02web.zoom.us/j/81557573777?pwd=3aGrolaqQYzwwaaXCB79Xb030AR3Ua.1>

Meeting ID: 815 5757 3777

Passcode: 242611

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ATTENDANCE:**
- IV. ADDITIONS/DELETIONS TO AGENDA:**
- V. PUBLIC COMMENTS/PRESENTATIONS:**
- VI. LABOR MANAGEMENT**
- VII. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts. Payable \$74,373.19 Payroll \$482,427.64 TOTAL: \$556,800.83 Warrants \$160,928.42 EFTs \$395,872.41	1-9	Shannon	Accept/Reject
2) Meeting Minutes a) April 13, 2026, General Board Meeting	10-11	Shannon	Accept/Reject
3) Resolution 2026-006 Chairs	12-13	Shannon	Accept/Reject

VIII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Medic One Contract	14-23	Chief Drake	Accept/Reject

IX. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) None			Informational

X. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) April 2026 Tap Report	24-28	Shannon	Informational
2) Beaver Creek Property		Chief Drake	Informational
3) Old Hwy 99 Property		Chief Drake	Informational

XI. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Chief/Safety/Training Reports/Shift	29-42	Chief Drake	Informational
2) Recruit & Retention Coordinator Report	43	Andrea Reynoldson	Informational
3) Commissioner Meetings		BOFC	Informational

XII GOOD OF THE ORDER:

XIII ADJOURNMENT:

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
260501001 1st Security Bank	898	05/11/2026	Claims	6700	297.86	
Invoice #	Rcvd Date	Due Date	Description			Amount
COSTCO	04/30/2026	05/11/2026	BOFC Commissioner Meal			187.81
CHEVERON	04/30/2026	05/11/2026	Rehab - Ice			60.00
TRACTOR SUPPLY	04/30/2026	05/11/2026	Wildland Training - hay bale			11.90
CHEFS STORE	04/30/2026	05/11/2026	Station Supplies - coffee filters			38.15
260501002 Bigfoot Pest Management LLC	899	05/11/2026	Claims	6700	514.45	2073025, 207306, 207303, 207300, 207307
Invoice #	Rcvd Date	Due Date	Description			Amount
207302	05/05/2026	05/11/2026	1-2 Littlerock Pest Control Srvcs			102.89
207306	05/05/2026	05/11/2026	1-1 Grand Mound Pest Control Srvcs			102.89
207303	05/05/2026	05/11/2026	1-3 Rochester Pest Control Srvcs			102.89
207300	05/05/2026	05/11/2026	1-4 Scott Lake Pest Control Srvcs			102.89
207307	05/05/2026	05/11/2026	1-6 Maytown Pest Control Srvcs			102.89
260501003 Board For Volunteer Firefighters	900	05/11/2026	Claims	6700	700.00	New Vol Pension
Invoice #	Rcvd Date	Due Date	Description			Amount
05/04/2026	04/16/2026	05/11/2026	New Volunteer Pension-Disability (x5)			700.00
260501004 Brookfield Group, The NEXTmsp	901	05/11/2026	Claims	6700	732.60	79510
Invoice #	Rcvd Date	Due Date	Description			Amount
79510	04/30/2026	05/11/2026	Voice Over Hosted Srvcs May 2026			732.60
260501005 Capital Business Machines Inc	902	05/11/2026	Claims	6700	270.68	328143, 328144, 328142
Invoice #	Rcvd Date	Due Date	Description			Amount
328143	05/06/2026	05/11/2026	1-1 Grand Mound Copies			134.15
328144	05/06/2026	05/11/2026	1-2 Littlerock Copies			112.70
328142	05/06/2026	05/11/2026	1-6 Maytown Copies			23.83
260501006 Carefirst Bluecross Blueshield Payment Administrator	903	05/11/2026	Claims	6700	299.00	260961000167
Invoice #	Rcvd Date	Due Date	Description			Amount
260961000167	04/30/2026	05/11/2026	Harris Medical Premium May 2026			299.00
260501007 Cedar Creek Correction Center	904	05/11/2026	Claims	6700	114.35	2604.0111
Invoice #	Rcvd Date	Due Date	Description			Amount
2604.0111	05/05/2026	05/11/2026	April 2026 Work Crews			114.35
260501008 Centralia OK Tire Inc Point S Tires	905	05/11/2026	Claims	6700	19.51	1158612
Invoice #	Rcvd Date	Due Date	Description			Amount
1158612	04/16/2026	05/11/2026	A77 BN1-6 Flat Tire Repair			19.51
260501009 Chehalis Sheet Metal Inc	906	05/11/2026	Claims	6700	3,790.50	R26-093
Invoice #	Rcvd Date	Due Date	Description			Amount
R26-093	04/30/2026	05/11/2026	1-1 Grand Mound Roof Leak Repairs			3,790.50
260501010 Church Darrel	907	05/11/2026	Claims	6700	137.50	Refund
Invoice #	Rcvd Date	Due Date	Description			Amount
REFUND	04/30/2026	05/11/2026	Pt: 115-252960248 Refund			137.50
260501011 Citi Cards	908	05/11/2026	Claims	6700	2,672.78	
Invoice #	Rcvd Date	Due Date	Description			Amount
ACTIVE 911	04/30/2026	05/11/2026	2026 Annual Subscription Renewal			1,202.13
AMAZON	04/30/2026	05/11/2026	EMS Case Replacement Latches			68.22
AMAZON	04/30/2026	05/11/2026	Notary Stamp (L. Patraca)			23.45
BOUNCIE BOUNCIE	04/30/2026	05/11/2026	Fleet Srvcs			10.45
COSTCO	04/30/2026	05/11/2026	Pallet of Water (x2)			889.59

VOUCHER APPROVAL TRANSMITTAL

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
DOL	04/30/2026	05/11/2026	Notary License Renewal (L. Patraca)		42.00	
MECONIS	04/30/2026	05/11/2026	Volunteer Interview Panel Meal		152.02	
OFFICE DEPOT	04/30/2026	05/11/2026	Office Supplies (cases of paper x4)		203.56	
USPS	04/30/2026	05/11/2026	Mailed CD for Public Records Request		9.39	
TALKING CEDAR	04/30/2026	05/11/2026	Chehalis Tribe Meeting Meal		54.65	
ZOOM	04/30/2026	05/11/2026	Mnthly communications Service		17.32	
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260501012 City Of Olympia	909	05/11/2026	Claims	6700	24,543.70	CINV-26-002699
	Invoice #	Rcvd Date	Due Date	Description		Amount
	CINV-26-002699	04/30/2026	05/11/2026	A19 A1-3 QRTLY Srvc		2,256.20
	CINV-26-002699	04/30/2026	05/11/2026	A19 A1-3 Repair Air Horn Solenoid, Rocker Switches,		1,106.08
	CINV-26-002699	04/30/2026	05/11/2026	A22 E1-3 QRTLY Srvc		1,558.31
	CINV-26-002699	04/30/2026	05/11/2026	A22 E1-3 Repair Pump Leak		221.59
	CINV-26-002699	04/30/2026	05/11/2026	A22 E1-3 Repair SCBA Door Latches, Wiper Blades,		813.90
	CINV-26-002699	04/30/2026	05/11/2026	A30 E1-2 Check Engine Light / Road Call		4,868.37
	CINV-26-002699	04/30/2026	05/11/2026	A62 E1-6 Valve Repair Kit		1,140.50
	CINV-26-002699	04/30/2026	05/11/2026	A63 E1-1 Tank Fill Linkage Repair		529.30
	CINV-26-002699	04/30/2026	05/11/2026	A75 A1-1 QRTLY Srvc		2,136.68
	CINV-26-002699	04/30/2026	05/11/2026	A75 A1-1 A/C Condensor Return		-306.53
	CINV-26-002699	04/30/2026	05/11/2026	A76 A1-2 QRTLY Srvc		1,588.54
	CINV-26-002699	04/30/2026	05/11/2026	A76 A1-2 Replace Wheel Covers		119.02
	CINV-26-002699	04/30/2026	05/11/2026	A76 A1-2 Replace Front Brakes, Dead Batteries,		2,163.31
	CINV-26-002699	04/30/2026	05/11/2026	A76 A1-2 Replace Front Tires (x2)		1,058.84
	CINV-26-002699	04/30/2026	05/11/2026	A80 T1-1 Annual Srvc		3,205.29
	CINV-26-002699	04/30/2026	05/11/2026	A80 T1-1 Repair Leaking Thermostat Housing		1,042.15
	CINV-26-002699	04/30/2026	05/11/2026	A80 T1-1 Pump Test		1,042.15
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260501013 City Sanitary Inc	910	05/11/2026	Claims	6700	244.74	210717583S188, 21071571S188
	Invoice #	Rcvd Date	Due Date	Description		Amount
	21071753S188	05/05/2026	05/11/2026	1-1 Grand Mound Recycle		210.03
	21071571S188	05/05/2026	05/11/2026	1-3 Rochester Recycle		34.71
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260501014 Clearfly	911	05/11/2026	Claims	6700	233.91	814246
	Invoice #	Rcvd Date	Due Date	Description		Amount
	814246	05/05/2026	05/11/2026	May 2026 SIP Trunk Srvc		233.91
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260501015 Comcast	912	05/11/2026	Claims	6700	1,832.19	1030
	Invoice #	Rcvd Date	Due Date	Description		Amount
	1030	04/30/2026	05/11/2026	1-2 Littlerock Phone/Cable		433.76
	1030	04/30/2026	05/11/2026	1-6 Maytown Phone/Cable		455.00
	1030	04/30/2026	05/11/2026	1-1 Grand Mound Phone/Cable		333.09
	1030	04/30/2026	05/11/2026	1-4 Scott Lake Phone		297.38
	1030	04/30/2026	05/11/2026	1-3 Rochester Phone/Cable		312.96
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260501016 Culligan Quench	913	05/11/2026	Claims	6700	1,101.12	10804794
	Invoice #	Rcvd Date	Due Date	Description		Amount
	10804794	04/30/2026	05/11/2026	1-1 Grand Mound Install & Equipment Rental		430.26
	10804794	04/30/2026	05/11/2026	1-2 Littlerock Install & Equipment Rental		447.24
	10804794	04/30/2026	05/11/2026	1-6 Maytown Install & Equipment Rental		223.62
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260501017 DE Lage Landen	914	05/11/2026	Claims	6700	280.50	596947400
	Invoice #	Rcvd Date	Due Date	Description		Amount
	596947400	05/05/2026	05/11/2026	1-2 Littlerock Copier Lease (5/15/26-6/14/26)		280.50
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260501018 DSHS	915	05/11/2026	Claims	6700	933.20	Refund
	Invoice #	Rcvd Date	Due Date	Description		Amount
	REFUND	04/30/2026	05/11/2026	Pt. Acct 115-252400298 Refund		933.20
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260501019 Day Management Corp	916	05/11/2026	Claims	6700	553.76	916498
	Invoice #	Rcvd Date	Due Date	Description		Amount
	916498	04/16/2026	05/11/2026	Radio Repairs (x3)		553.76

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
260501020 Fire Station Outfitters LLC	917	05/11/2026	Claims	6700	14,775.00	26-1134	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	26-1134	04/30/2026	05/11/2026	Station Lounge/Recliner Chairs (x15)			14,775.00
260501021 First Choice Health Network	918	05/11/2026	Claims	6700	141.12	0133082	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	0133082	05/05/2026	05/11/2026	EAP Srvcs May 2026			141.12
260501022 Fitness Machine Technicians	919	05/11/2026	Claims	6700	512.24	36814993, 36814997, 36814989, 36814995	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	36814993	05/05/2026	05/11/2026	1-1 Grand Mound Gym Equipment PM			128.06
	36814997	05/05/2026	05/11/2026	1-2 Littlerock Gym Equipment PM			128.06
	36814989	05/05/2026	05/11/2026	1-3 Rochester Gym Equipment PM			128.06
	36814995	05/05/2026	05/11/2026	1-6 Maytown Gym Equipment PM			128.06
260501023 Harris, Mike	920	05/11/2026	Claims	6700	111.27	Reimbursement	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	REIMBURSEMENT	05/05/2026	05/11/2026	Fred Meyer RXs (x8)			111.27
260501024 Joes Refuse Inc	921	05/11/2026	Claims	6700	216.62	21067966S188, 21067803S188	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	21067933S188	05/05/2026	05/11/2026	1-1 Grand Mound Refuse			168.39
	21067803S188	05/05/2026	05/11/2026	1-3 Rochester Refuse			48.23
260501025 Knight Fire Protection Inc	922	05/11/2026	Claims	6700	3,055.70	83722, 83664	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	83722	04/30/2026	05/11/2026	1-2 Littlerock Replace Float Device for Sprinkler Tank			1,990.30
	83664	04/30/2026	05/11/2026	1-4 Scott Lake Annual Spinkler and Backflow Testing			1,065.40
260501026 LN Curtis & Sons Inc	923	05/11/2026	Claims	6700	559.40	1061702	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	1061702	04/30/2026	05/11/2026	Class B Pants (x3 - R. Calica)			559.40
260501027 McLaine Leslee	924	05/11/2026	Claims	6700	62.00	Refund	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	REFUND	04/30/2026	05/11/2026	Pt. Act. 115-251830196 Refund			62.00
260501028 Munsell Barbara	925	05/11/2026	Claims	6700	49.00	April 2026	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	APRIL 2026	04/16/2026	05/11/2026	Patches/Repairs/Hems			49.00
260501029 Northwest Water Systems	926	05/11/2026	Claims	6700	657.45	26-04077, 26-04214, 26-04344	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	26-04077	04/30/2026	05/11/2026	1-1 Grand Mound Water			219.15
	26-04214	04/30/2026	05/11/2026	1-2 Littlerock Water			219.15
	26-04344	04/30/2026	05/11/2026	1-6 Maytown Water			219.15
260501030 Paladin Background Screening LLC	927	05/11/2026	Claims	6700	328.15	7531	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	7531	05/05/2026	05/11/2026	Background Checks (x5: Kelley, Orihuela, Singelton,			328.15
260501031 Primo Brands BlueTriton Brands, Inc.	928	05/11/2026	Claims	6700	593.94	06D8750214430, 06D8750215685, 06D8750204126	
	Invoice #	Rcvd Date	Due Date	Description			Amount
	06D8750214430	04/30/2026	05/11/2026	1-1 Grand Mound Water			181.74
	06D8750215685	04/30/2026	05/11/2026	1-3 Rochester Water			94.12
	06D8750204126	04/30/2026	05/11/2026	1-2 Littlerock Water			164.43
	06D8750204126	04/30/2026	05/11/2026	1-4 Scott Lake Water			76.83

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06D8750204126	04/30/2026	05/11/2026	1-6	Maytown Water	76.82	
260501032 Puget Sound Energy	929	05/11/2026	Claims	6700	6,641.10	
Invoice #	Rcvd Date	Due Date	Description			Amount
200017639499	04/16/2026	05/11/2026	1-1 Grand Mound Bdqt Pymnt Plan (Mar 2026)			2,115.00
220025935044	04/16/2026	05/11/2026	1-2 Littlerock Bdqt Pymnt Plan (Apr 2026)			1,045.00
220025935051	04/16/2026	05/11/2026	1-4 Scott Lake Bdqt Pymnt Plan (Apr 2026)			952.00
220025935069	04/16/2026	05/11/2026	1-6 Maytown Bdqt Pymnt Plan (Mar 2026)			1,142.00
220006625754	04/16/2026	05/11/2026	1-7 Old Hwy 99 (Apr 2026)			503.10
220033813829	04/16/2026	05/11/2026	1-3 Rochester Bdqt Pymnt Plan (Apr 2026)			884.00
260501033 Rochester Water Association	930	05/11/2026	Claims	6700	60.20	100100
Invoice #	Rcvd Date	Due Date	Description			Amount
100100	04/30/2026	05/11/2026	1-3 Rochester Water Srvc			60.20
260501034 Scott Lake Maintenance Co C/O OrgSupport	931	05/11/2026	Claims	6700	123.56	7600aEdTCD314
Invoice #	Rcvd Date	Due Date	Description			Amount
7600AEDTCD314	04/30/2026	05/11/2026	1-4 Scott Lake Water Srvc			123.56
260501035 Stericycle Inc	932	05/11/2026	Claims	6700	65.75	8014116772
Invoice #	Rcvd Date	Due Date	Description			Amount
8014116772	04/30/2026	05/11/2026	1-3 Rochester Hazo Waste			65.75
260501036 Thurston Co Solid Waste	933	05/11/2026	Claims	6700	21.00	2259148
Invoice #	Rcvd Date	Due Date	Description			Amount
2259148	04/30/2026	05/11/2026	Solid Waste Disposal			21.00
260501037 Verizon Wireless	934	05/11/2026	Claims	6700	373.08	6140833726, 6141874714
Invoice #	Rcvd Date	Due Date	Description			Amount
6140833726	04/30/2026	05/11/2026	Apparatus Cells			49.89
6141874714	04/30/2026	05/11/2026	Chief/R&R Cells			78.93
6141874714	04/30/2026	05/11/2026	BCs'/Cpt Cells			164.24
6141874714	04/30/2026	05/11/2026	Modems			80.02
260501038 Wells Fargo Financial Leasing	935	05/11/2026	Claims	6700	220.98	5038366825
Invoice #	Rcvd Date	Due Date	Description			Amount
5038366825	04/16/2026	05/11/2026	1-1 Grand Mound Copier Lease (4/7/2026-5/6/2026)			220.98
260501039 West Thurston Reg Fire PETTY CASH	936	05/11/2026	Claims	6700	16.05	
Invoice #	Rcvd Date	Due Date	Description			Amount
PETTY CASH	05/05/2026	05/11/2026	Repayment ACH Fees (Mar 2026)			16.05
260501040 Wilcox & Flegel	937	05/11/2026	Claims	6700	6,457.50	1016825-IN, 1016826-IN, 1019914-IN, 1019913-IN, CL18407
Invoice #	Rcvd Date	Due Date	Description			Amount
1016825-IN	04/16/2026	05/11/2026	1-1 Grand Mound Diesel (175 qal)			1,207.82
1016826-IN	04/16/2026	05/11/2026	1-2 Littlerock Diesel (90 qal)			621.16
1019914-IN	04/16/2026	05/11/2026	1-1 Grand Mound Diesel (340 qal)			2,267.36
1019913-IN	04/16/2026	05/11/2026	1-2 Littlerock Diesel (95 qal)			633.54
CL18407	04/16/2026	05/11/2026	A25 CH1-2			250.36
CL18407	04/16/2026	05/11/2026	A74 B1-1			18.86
CL18407	04/16/2026	05/11/2026	A68 B1-2			17.79
CL18407	04/16/2026	05/11/2026	A77 BN1-6			799.49
CL18407	04/16/2026	05/11/2026	A24 BN1			205.61
CL18407	04/16/2026	05/11/2026	A73 U1-2			383.23
CL18407	04/16/2026	05/11/2026	A70 SU1-8			52.28
260501041 Wilson Parts Corp	938	05/11/2026	Claims	6700	59.73	051039
Invoice #	Rcvd Date	Due Date	Description			Amount

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	051039	04/30/2026	05/11/2026	A77 BN1-6	Ball Mount & Hitch	59.73

41 Vouchers:

74,373.19

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260501042	Aflac	939	05/11/2026	Payroll	6700	658.55	
	EFT Employee Paycheck	821	05/13/2026	Payroll	6700	429.43	
260501094	Employee Paycheck	822	05/13/2026	Payroll	6700	36.94	
	EFT Employee Paycheck	812	05/15/2026	Payroll	6700	1,528.41	
	EFT Employee Paycheck	858	05/29/2026	Payroll	6700	4,143.96	
	EFT Employee Paycheck	823	05/13/2026	Payroll	6700	341.69	
	EFT Employee Paycheck	859	05/29/2026	Payroll	6700	7,709.16	
	EFT Employee Paycheck	824	05/13/2026	Payroll	6700	156.99	
	EFT Employee Paycheck	825	05/13/2026	Payroll	6700	1,576.95	
	EFT Employee Paycheck	826	05/13/2026	Payroll	6700	1,034.32	
	EFT Employee Paycheck	860	05/29/2026	Payroll	6700	5,106.40	
	EFT Employee Paycheck	861	05/29/2026	Payroll	6700	7,058.63	
	EFT Employee Paycheck	862	05/29/2026	Payroll	6700	7,251.77	
	EFT Employee Paycheck	863	05/29/2026	Payroll	6700	5,319.76	
	EFT Employee Paycheck	864	05/29/2026	Payroll	6700	4,641.26	
	EFT Employee Paycheck	827	05/13/2026	Payroll	6700	438.95	
	EFT Employee Paycheck	865	05/29/2026	Payroll	6700	5,391.11	
	EFT Employee Paycheck	866	05/29/2026	Payroll	6700	5,186.24	
	EFT Department Of Retirement Services Deferred Comp	894	05/11/2026	Payroll	6700	42,251.98	
	EFT Department Of Retirement Systems Retirement	895	05/11/2026	Payroll	6700	47,611.42	
	EFT Department Of The Treasury	896	05/11/2026	Payroll	6700	55,997.57	
260501043	Dimartino Associates Brown & Brown of WA, Inc	940	05/11/2026	Payroll	6700	2,724.60	
	EFT Employee Paycheck	828	05/13/2026	Payroll	6700	23.09	
	EFT Employee Paycheck	867	05/29/2026	Payroll	6700	10,647.32	
	EFT Employee Paycheck	829	05/13/2026	Payroll	6700	235.49	
	EFT Employee Paycheck	830	05/13/2026	Payroll	6700	374.02	
	EFT Employee Paycheck	831	05/13/2026	Payroll	6700	23.09	
	EFT Employee Paycheck	813	05/15/2026	Payroll	6700	1,781.86	
	EFT Employee Paycheck	868	05/29/2026	Payroll	6700	6,032.06	
260501044	GET Program	941	05/11/2026	Payroll	6700	150.00	
	EFT Employee Paycheck	832	05/13/2026	Payroll	6700	286.28	
	EFT Employee Paycheck	833	05/13/2026	Payroll	6700	470.98	
	EFT Employee Paycheck	814	05/15/2026	Payroll	6700	1,752.54	
	EFT Employee Paycheck	869	05/29/2026	Payroll	6700	6,749.49	
	EFT Employee Paycheck	834	05/13/2026	Payroll	6700	18.47	
260501107	Employee Paycheck	835	05/13/2026	Payroll	6700	73.88	
260501045	HRA VEBA Trust	942	05/11/2026	Payroll	6700	8,475.00	
	EFT Employee Paycheck	836	05/13/2026	Payroll	6700	339.54	
	EFT Employee Paycheck	837	05/13/2026	Payroll	6700	281.67	
	EFT Employee Paycheck	870	05/29/2026	Payroll	6700	3,752.80	
	EFT Employee Paycheck	871	05/29/2026	Payroll	6700	6,243.45	
	EFT Employee Paycheck	872	05/29/2026	Payroll	6700	6,450.24	
	EFT Employee Paycheck	838	05/13/2026	Payroll	6700	41.56	
	EFT Employee Paycheck	873	05/29/2026	Payroll	6700	6,586.66	
260501046	IAFF Local 3825 Treasurer	943	05/11/2026	Payroll	6700	6,882.55	
260501047	IAFF MERP Trust Office Benefits Programs Adm BPA	944	05/11/2026	Payroll	6700	2,325.00	
	EFT Employee Paycheck	839	05/13/2026	Payroll	6700	165.19	
	EFT Employee Paycheck	874	05/29/2026	Payroll	6700	6,452.17	
	EFT Employee Paycheck	840	05/13/2026	Payroll	6700	5,070.77	
	EFT Employee Paycheck	875	05/29/2026	Payroll	6700	4,943.50	
260501113	Employee Paycheck	841	05/13/2026	Payroll	6700	156.99	
260501114	Employee Paycheck	842	05/13/2026	Payroll	6700	23.09	

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

13:28:45 Date: 05/13/2026

05/11/2026 To: 05/11/2026

Page: 2

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
	EFT Employee Paycheck	876	05/29/2026	Payroll	6700	5,897.73	
	EFT Employee Paycheck	815	05/15/2026	Payroll	6700	1,065.66	
	EFT Employee Paycheck	877	05/29/2026	Payroll	6700	7,461.00	
	EFT Employee Paycheck	843	05/13/2026	Payroll	6700	73.88	
	EFT Employee Paycheck	844	05/13/2026	Payroll	6700	337.08	
	EFT Employee Paycheck	878	05/29/2026	Payroll	6700	5,357.17	
	EFT Employee Paycheck	879	05/29/2026	Payroll	6700	8,322.01	
	EFT Employee Paycheck	845	05/13/2026	Payroll	6700	714.79	
260501118	Employee Paycheck	846	05/13/2026	Payroll	6700	212.40	
	EFT Employee Paycheck	816	05/15/2026	Payroll	6700	985.50	
	EFT Employee Paycheck	880	05/29/2026	Payroll	6700	6,855.24	
	EFT Employee Paycheck	817	05/15/2026	Payroll	6700	689.85	
	EFT Employee Paycheck	881	05/29/2026	Payroll	6700	6,767.83	
	EFT Employee Paycheck	882	05/29/2026	Payroll	6700	4,809.46	
	EFT Employee Paycheck	847	05/13/2026	Payroll	6700	262.27	
	EFT Employee Paycheck	848	05/13/2026	Payroll	6700	146.29	
	EFT Employee Paycheck	883	05/29/2026	Payroll	6700	4,907.32	
260501121	Employee Paycheck	849	05/13/2026	Payroll	6700	418.05	
	EFT Employee Paycheck	884	05/29/2026	Payroll	6700	5,150.36	
	EFT Employee Paycheck	885	05/29/2026	Payroll	6700	7,120.05	
	EFT Employee Paycheck	850	05/13/2026	Payroll	6700	23.09	
	EFT Employee Paycheck	851	05/13/2026	Payroll	6700	284.43	
	EFT Employee Paycheck	852	05/13/2026	Payroll	6700	292.50	
	EFT Employee Paycheck	886	05/29/2026	Payroll	6700	6,420.35	
	EFT Employee Paycheck	887	05/29/2026	Payroll	6700	6,014.93	
	EFT Employee Paycheck	888	05/29/2026	Payroll	6700	9,373.78	
	EFT Employee Paycheck	853	05/13/2026	Payroll	6700	655.66	
	EFT Employee Paycheck	889	05/29/2026	Payroll	6700	5,876.64	
	EFT Employee Paycheck	818	05/15/2026	Payroll	6700	934.70	
	EFT Employee Paycheck	890	05/29/2026	Payroll	6700	6,639.08	
260501126	Employee Paycheck	854	05/13/2026	Payroll	6700	269.98	
	EFT Employee Paycheck	891	05/29/2026	Payroll	6700	5,750.44	
	EFT Employee Paycheck	892	05/29/2026	Payroll	6700	6,583.09	
260501048	Trusted Plans	945	05/11/2026	Payroll	6700	63,881.20	
	EFT Employee Paycheck	855	05/13/2026	Payroll	6700	775.74	
	EFT Employee Paycheck	893	05/29/2026	Payroll	6700	6,511.30	
	EFT Washington State Support Registry	897	05/11/2026	Payroll	6700	768.66	
260501049	West Thurston Fire - House Funds	946	05/11/2026	Payroll	6700	267.00	
	EFT Employee Paycheck	856	05/13/2026	Payroll	6700	146.29	
91 Vouchers:						482,427.64	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

April 13, 2026 – Governing Board Business Meeting at 10828 Littlerock Rd SW, Olympia, WA St. 1-2

Call to Order/Attendance: Commissioner Scott called the meeting to order at 17:30.

Commissioners: Ricks, Culleton, Merryman, White, Reed

Chief: N. Drake

Battalion Chief:

Captain:

Lieutenants:

Firefighters: M. Bennett, D. Miller

Volunteer: J. Spiegelberg (zoom)

Admin: Admin Svcs Director/Secretary S. Hemminger, Admin Asst. L. Patraca (Zoom), Recruit & Retention Coord. A. Reynoldson

Union Representative: A. Trautman

Guests: Judy Smiley, Kyle Hooper, Bill & Judi Wamsley, Casey Taylor, Glen Bair, Liana Angove-Sowa, Heidi Ayres, Jan Nielsen, Nancy Bay,

Guests Zoom: Katrina

Additions/Deletions to the Agenda: None

Public Comments/Presentations: In person guests in attendance to support WTRFA's opposition regarding the BESS project.

Labor Management: A. Trautman – One FF/EMT out on medical, two mandatory over-time this month.

New Business:

1. Expenditure Approval – Commissioner Culleton moved to approve the total expenditure amount of \$771,417.51. Commissioner Merryman seconded the motion. Roll taken, motion carried 6-0.
2. Meeting Minutes – Commissioner Ricks moved to approve the March 3, 2026, Commissioner Workshop, March 9, 2026, Commissioner General Meeting, and March 24, 2026, Commissioner Workshop. Commissioner White seconded the motion. Roll taken, motion carried 6-0.
3. Station Chairs – Chief Drake presented the RFQ for the station chairs, with a recommendation of going with Fire Station Outfitters for \$16,001.33. Commissioner Ricks moved to approve the purchase of 15 new recliners from Fire Station Outfitters. Commissioner Culleton seconded the motion. Roll take, motion carried 6-0.
4. Resolution 2026-006 Misc. Items – Commissioner Merryman moved to approve Resolution 2026-004 Misc. Items. Commissioner White seconded the motion. Roll taken, motion carried 6-0.
5. Resolution 2026-005 WTRFA M & O Levy – Commissioner Ricks moved to approve Resolution 2026-005 WTRFA M & O Levy. Commissioner Culleton seconded the motion. Roll taken, motion carried 6-0.

Unfinished Business (action items): None

Unfinished Business (non-action items): None

Communications:

1. March 2026 TAP report provided in the Board Packet.
2. Chief Drake gave an update on BESS.
3. Training Opportunity – Roles & Responsibilities of Fire Commissioners and Fire Chief. For those interested let Shannon know and she will register you.

Department Reports:

Chief/Training/EMS/Shift Reports: Refer to printed reports.

Recruit & Retention Coordinator Update: Refer to printed report.

Commissioner Reports: Commissioner Ricks reported on Medic One. Commissioner Culleton shared the Scott Lake Community is having mini-boat races and a car show. Commissioner Merryman reiterated the need for the dunk tank at Swedes Day Celebration.

EXECUTIVE SESSION. THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO RCW 42.30.110 (c) TO CONSIDER THE MINIMUM PRICE AT WHICH REAL ESTATE WILL BE OFFERED FOR SALE OR LEASE WHEN PUBLIC KNOWLEDGE REGARDING SUCH CONSIDERATION WOULD CAUSE A LIKELIHOOD OF DECREASED PRICE. HOWEVER, FINAL ACTION SELLING OR LEASING PUBLIC PROPERTY SHALL BE TAKEN IN A MEETING OPEN TO THE PUBLIC. THE DURATION OF THE EXECUTIVE SESSION IS SET AT 30 MINUTES BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE EXECUTIVE SESSION.

In: 1826

Out: 1834

Good of the Order: None

Adjournment: The board adjourned the meeting at 1835 hours.

Submitted for Board approval by:

Shannon Hemminger, Secretary

Tom Culleton, Board Member

Robert Scott, Board Member

John Ricks, Board Member

Jeff Merryman, Board Member

Mike Reed, Board Member

Chris White, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
 AUTHORITY**



10828 Littlerock Rd SW
 Olympia WA 98512
 360.352.1614

RESOLUTION NO. 2026-006

A RESOLUTION OF THE GOVERNING BOARD OF
 THE WEST THURSTON REGIONAL FIRE AUTHORITY
 ("RFA") DECLARING CERTAIN ITEMS OF PROPERTY
 AS SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the "RFA" has certain items which are no longer of use to the "RFA"; and
 WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale
 or donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD
 HEREBY RESOLVES AS FOLLOWS:

Section 1. That the property identified in Exhibit 1, attached hereto and incorporated herein by
 reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to
 dispose of and convey such property through appropriate sale or donation, if the property is found to
 have little or no value.

Section 2. That the Fire Chief of the "RFA", or designee, is authorized to implement such
 administrative procedures as may be necessary to carry out this directive.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures
 hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this
 11th day of May 2026, the following majority of commissioners being present and voting:

**West Thurston Regional Fire Authority
 Board of Commissioners**

 Tom Culleton, Commissioner

 Robert Scott, Commissioner

 John Ricks, Commissioner

 Jeff Merryman, Commissioner

 Mike Reed, Commissioner

 Chris White, Commissioner

**EXHIBIT 1 – Surplus Property
Resolution #2026-006**

Item	Serial / Model #	Tag #	Reason	Disposition
Extra Large Lounge Chair Recliners (x18)			No longer used	Dispose in trash
Ground Marker Lights x7 & Ballast Bags (x12)	6230-00-115-9996		No longer used	Surplus

**If value is estimated to exceed \$500, minimum bid must be established and approved by chief.*



April 28, 2026

Chief Nathan Drake
West Thurston Regional Fire Authority

Chief Drake,

Thank you for taking the time a couple of weeks ago to come by the station and discuss the issue you raised regarding Tumwater paramedic staff and structure fire response. After further internal deliberations and conversation with our City Administrator, Tumwater will continue the current practice of paramedic staff not responding to structure fire unless requested as part of the working fire package.

As you know, Tumwater contracts with Thurston County Medic One to provide staffing for Advanced Life Support response in the County. There are no provisions in our agreement with Medic One to routinely provide firefighting duties outside the city. Tumwater paramedic staff performing firefighting duties also creates significant liability for the City and potentially Medic One. The city would bear the impact of any employee injury or disability.

We value our relationship with West Thurston that has developed over many years of Tumwater paramedics working out the West Thurston station. Tumwater is also open to discussing actions to further support response in areas of West Thurston adjacent to the city. Please feel free to reach out for further discussion.

Sincerely,

Brian Hurley

Brian Hurley, Fire Chief

Cc: Paul Simmons, City Administrator

LEASE AGREEMENT

THURSTON COUNTY, WASHINGTON
and
WEST THURSTON REGIONAL FIRE AUTHORITY/THURSTON COUNTY FIRE DISTRICT
#1, ROCHESTER

This agreement made in duplicate originals by and between Thurston County, hereinafter "COUNTY", a municipal corporation with its principal place of business at 2000 Lakeridge Drive, Olympia, Washington "LESSEE" and West Thurston Regional Fire Authority/Thurston County Fire District #1, hereinafter, "LESSOR", with its principal place of business at 10828 Littlerock Rd SW, Olympia, Washington.

In consideration of the rents, covenants, and conditions hereinafter contained, LESSOR does hereby lease to the COUNTY, those certain premises situated at 18720 Sargent Rd SW, Rochester, in the County of Thurston, Washington described on Attachment 1, Space/Fee Schedule:

Said leased property shall hereinafter be known as the PREMISES.

1. **BUSINESS PURPOSE.** The premises are to be used only for the purpose of PARAMEDIC UNIT STATION. Use shall also include storage of supplies and materials by the COUNTY and business related to paramedic station use. No other business or use is authorized without written consent by LESSOR. The COUNTY shall not permit the premises to be used in such a manner as to create any nuisance, waste, or fire hazard.

2. **TERM.** The term of this Lease Agreement shall commence January 1, 202~~6~~³. The term of this Lease Agreement shall end on December 31, 202~~8~~⁴. The COUNTY has the right to renew this Agreement for two (2) additional one-year terms by providing 180 days advanced written notice and mutual agreement to the space and costs described on Attachment 1.

a. **Termination for other grounds.** This Lease Agreement may also be terminated in whole or in part as follows:

1) By either party with the mutual consent of the other party, in which case the two parties shall devise by mutual written agreement, the conditions of termination including the effective date thereof ~~and~~ and in case of termination in part, that portion to be terminated;

2) By the COUNTY, if the funds allocated by the COUNTY via this Lease Agreement are from anticipated sources of revenue, and if the anticipated sources of revenue do not become available for use in purchasing said services.

3) By the COUNTY on 90 days written notice if determined to be in the best interest of the Department of Emergency Services/Thurston County Medic One.

3. **ACCEPTANCE OF PREMISES.** The COUNTY acknowledges that it has examined the premises and accepts the same.

4. **BASE RENTAL.** The COUNTY covenants and agrees to pay LESSOR a base rental amount of \$ 1,~~961.52678.00~~ per month, in accordance with Attachment #1. The rental rate is based on the COUNTY average leased space rate. The lease amount has been adjusted. In March of each year, the COUNTY shall adjust the lease amount for office space, vehicle storage, and medical supplies, per square foot, based on the

US Bureau of Labor Statistics' CPI-U analysis of the Seattle/Bremerton region, and shall notify the LESSOR of any change and adjust the rate of this contract retroactive to January 1 of the year. The rate shall be calculated for each calendar year of this agreement.

5. **PARKING.** The LESSOR shall provide for paramedic parking stalls at the PREMISES for the on-duty crew and spaces during the shift change.

6. **TENANT IMPROVEMENTS.** There is no advanced agreement for tenant improvements, any improvements that creates a cost for the COUNTY must be mutually agreed upon by the LESSOR and the COUNTY in advance.

7. **UTILITIES.** LESSOR shall provide the following utilities for the premises at its sole expense: Electricity, Natural gas, Water, Sewer, Garbage, Telephone, Computer Network access and Storm-water facilities. LESSOR shall not be liable for any loss or damage arising out of the failure or interruption of utility service furnished to the premises, except where such interruption is caused by nonpayment on the part of LESSOR. Interruption or failure of utility service to the premises, except in the case of nonpayment, shall not be grounds for default and termination of this Lease Agreement.

8. **JANITORIAL SERVICES.** LESSOR shall at its sole expense maintain the Premises in a clean and sanitary condition, and shall arrange and pay for any janitorial services, for reasonable and ordinary use of the premises. Paramedics will assist in station cleaning activities as defined by an agreement between the LESSOR and the Paramedic's employer.

9. **ASSIGNMENT.** The COUNTY shall not, without the written consent of the LESSOR (which consent will not be unreasonably withheld), let or sublet the whole or any part thereof nor assign this lease or any part thereof without LESSOR'S prior approval. In the event LESSOR permits the COUNTY to assign or sublet the leased premises or any portion thereof, the COUNTY shall remain liable for the payment of rent and the performance of all other obligations required of the COUNTY under this lease, notwithstanding any such assignment or sublease.

Notwithstanding the provision above, the COUNTY shall have the right to sublet to its own or related government agencies upon written notice to LESSOR of the change. The sub-lessee shall be bound by the terms and conditions of this Lease Agreement.

10. **ENTRY BY LESSOR.** The COUNTY shall permit LESSOR, its agents or employees to have access to and enter the premises at reasonable and necessary times to inspect the premises for purposes of care, maintenance, improvement and management of the physical building. The COUNTY shall permit LESSOR access and entry into the premises at reasonable times in order to perform all work necessary for the care, maintenance, improvement and management of the physical building.

11. **POSTING OF SIGNS BY LESSOR.** LESSOR shall have the right to post signs.

12. **SUCCESSORS IN INTEREST.** This Lease Agreement shall be binding upon and inure to the benefit of the heirs, successors, assigns, and transferees of the parties hereto.

In the event LESSOR transfers, sells, or assigns any and all of its interest in the premises, except for security purposes, LESSOR shall be relieved of its obligations hereunder, provided that LESSOR promptly notifies the COUNTY in writing of said occurrence, and said transfer, sale, encumbrance or assignment specifically apprises the new owner of the existence and terms of this Lease Agreement.

13. **DEFAULT BY THE COUNTY**. The occurrence of any one or more of the following events shall constitute a material default in breach of this lease by the COUNTY:

a. Vacation, abandonment of the premises or cessation of the conduct of the COUNTY's business therein as described in paragraph 1, above, for a period in excess of thirty (30) days.

b. Failure by the COUNTY to make any payment required as and when due, where such failure shall continue for a period of sixty (60) days after due date.

c. Failure by the COUNTY to observe or perform any of the covenants, conditions or provisions of this Lease Agreement, for a period of thirty (30) days.

d. Except as expressly permitted hereunder, any attempted conveyance, assignment, mortgage, or subletting of the premises herein.

e. Upon written notice of default to the COUNTY, LESSOR shall have the right to pursue any and all remedies available to it under Washington law.

14. **DEFAULT BY LESSOR**. Should LESSOR fail to perform any of the terms and conditions required herein, the COUNTY may declare LESSOR to be in default upon thirty (30) days written notice. Upon default the COUNTY may cancel this Lease Agreement and/or pursue any and all remedies available to it under Washington law.

15. **SUBORDINATION OF LEASE AGREEMENT**. The COUNTY agrees that this Lease Agreement shall be subordinate to any mortgage or deed or trust affecting the premises, to any sale and/or leaseback agreement, to any advances made thereunder, to interest on said secured obligations, and to all renewals, modifications, consolidations, replacements, or extensions thereof. This provision shall be self-operative and no further instrument of subordination shall be required by any mortgagee or beneficiary of a deed of trust. If any mortgagee or beneficiary elects to have this Lease Agreement subordinate to its mortgage or deed of trust, and gives notice to the COUNTY of its election, then this Lease Agreement shall be superior to said interest regardless of the date of execution of this Lease Agreement or the date on which it is recorded.

16. **CONDEMNATION**. In the event a condemning governmental authority takes or condemns all of the premises, this lease shall terminate, and LESSOR shall have the sole and exclusive right to the compensation awarded or received for the taking of the premises; however, the COUNTY shall be entitled to that part of the compensation that might be awarded for the COUNTY'S interest in the lease. If only part of the premises is taken or condemned, the rent hereunder shall be reduced commensurate with the reduction value of the premises as an economic unit on account of the partial taking; provided that if the part taken or condemned renders the remainder of the premises reasonably unsuitable for the use the COUNTY was making of the premises, this lease shall terminate at the option of the COUNTY.

17. **NOTICES**. Any notice in connection with this lease shall be sent by certified mail with the requisite postage prepaid to the parties hereto at the following addresses:

LESSOR:

WEST THURSTON RFA/
THURSTON COUNTY FIRE DISTRICT #1,
Attention: Chief
10828 LITTLE ROCK RD SW
Olympia, WA 98512-8525

COUNTY:

DEPARTMENT OF EMERGENCY SERVICES
THURSTON COUNTY MEDIC ONE
Attention: Director
2703 Pacific Avenue SE, Suite C
Olympia, Washington 98501

18. **ALTERATIONS.** The COUNTY will not make any alterations, additions or improvements in said premises without the prior written consent of LESSOR. Any alterations, additions and/or improvements made by the COUNTY shall be at the sole cost and expense of the COUNTY. Said alterations, additions and/or improvements shall become the property of the LESSOR and shall remain in and be surrendered with the premises as a part thereof at the termination of this lease, without disturbance, molestation or injury. The COUNTY agrees to hold harmless LESSOR from damage, claim, loss, or expense arising out of said alterations, additions, and/or improvements, including any liens that may be placed on the property as a result of such work.

This provision does not apply to repairs made to the premises by the COUNTY in order to render the premises in a habitable condition after notifying LESSOR as provided by Paragraph 23, herein.

19. **LANDLORD'S INSURANCE.** Landlord shall carry throughout the Term:

a. Fire and extended coverage insurance on the building and all improvements therein (other than leasehold improvements) for their full replacement value, and

b. Commercial General Liability Insurance with respect to all common areas of the building in an amount not less than a combined single limit of \$1,000,000; such coverage shall be subjected to commercially reasonable deductible amounts.

20. **FIRE INSURANCE.** No use shall be made or permitted to be made of the leased premises, nor acts done, which will increase the existing rate of insurance policy covering the building, or any part thereof, nor shall the COUNTY sell, or permit to be kept, used or sold, in or about the leased premises, any article which may be prohibited by the standard form of fire insurance policies.

The COUNTY shall, at its sole cost and expense, comply with any and all requirements pertaining to the leased premises or any insurance organization or company necessary for the maintenance of reasonable fire and public liability insurance covering the leased premises, building and appurtenances.

21. **CONDITION OF PREMISES AT END OF LEASE.** The COUNTY shall leave the premises upon termination of this Lease Agreement in the same condition as it received it, except for reasonable wear and tear.

22. **LIABILITY INSURANCE.** It is understood and agreed that the COUNTY maintains general liability insurance through the Washington Counties Risk Pool and such insurance is acceptable to LESSOR.

23. **WARRANTY OF HABITABILITY.** LESSOR warrants that the premises will remain free from infestation by pests and rodents, and will be equipped at all times with adequate lighting, heat, plumbing, and electricity such that the COUNTY will be able to use the premises as specified in Paragraph 1, hereinabove.

The COUNTY shall promptly notify LESSOR (verbally or in writing) when a condition occurs which it believes renders the premises in such condition that it no longer meets said Warranty of Habitability. LESSOR shall begin repair(s) or shall take action to remedy said condition within three (3) working days after notification.

24. **CASUALTY DAMAGE.** If the Premises or the Building is damaged by a fire, explosion, or other casualty (a "Casualty"), then Landlord shall, within 30 days after such Casualty, deliver to Tenant a good faith estimate prepared by Landlord's architect (the "Damage Notice"). The good faith estimate shall include the date on which the repair of the damage caused by such Casualty will be substantially completed (such date is herein called the "Estimated Restoration Completion Date"). Basic Rental and additional rent for Operating Expenses shall be abated on a reasonable basis as of the date of the Casualty if such Casualty renders any portion of the Premises untenantable.

a. The Premises shall be deemed untenantable when tenant is prevented from conducting its business in a manner reasonably comparable to that conducted immediately before the Casualty either because of damage to the Premises or because of the unavailability of access or services to the Premises.

The Premises shall be deemed to remain untenantable with respect to such portion of the Premises until the earlier of:

- 1) The date when repairs to the Premises have been substantially completed and access and services to the Premises have been restored or,
- 2) The date on which Tenant conducts business in such portion of the Premises.

b. **Tenant's right to terminate.** If the Premises or the Building is damaged by Casualty such that Tenant is prevented from conducting its business in a material portion of the Premises in a manner reasonably comparable to that conducted immediately before such Casualty, then:

- 1) If the Estimated Restoration Completion Date is later than 60 days after the date of the Casualty, Tenant may terminate this Lease by delivering written notice to Landlord of its election to terminate within 30 days after the Damage Notice has been delivered to Tenant, and
- 2) If such damage is not substantially repaired by the Casualty Restoration Termination Date (defined below) such that Tenant may conduct business in the Premises in a manner reasonably comparable to that conducted immediately before the Casualty, then Tenant may terminate this Lease by delivering written notice to Landlord of its election to terminate before the earlier of:
 - a) 10 days after the Casualty Restoration Termination Date or,
 - b) Substantial completion of such repairs.

3) Any termination right of Tenant not timely exercised shall be deemed waived, time being of the essence with respect thereto. In case of any termination under Section (a) above, Basic Rental and additional rent for Operating Expenses shall abate in full as of the date of the Casualty. In case of any termination under Section 2 above, the portion of the Basic Rental and additional rent for Operating Expenses for the portion of the Premises affected thereby not theretofore abated shall abate as of the termination date. Unless Landlord and Tenant agree in writing otherwise, the "Casualty Restoration Termination Date" shall be the later of:

- a) 60 days after the Casualty or,
- b) The Estimated Restoration Completion Date; in each case, extended by the number of days of delay in achieving substantial completion of the repairs caused by events beyond the reasonable control of Landlord, up to 60 additional days.

c. **Landlord's rights.**

1) If the following three criteria are met:

a) A Casualty damages a material portion of the building,

b) Landlord makes a good faith determination to demolish the remainder of the Building or a Landlord's Mortgagee requires payment of the insurance proceeds to the indebtedness secured by its Mortgage, and

c) If the damage affects the premises, Landlord terminates all other leases in the building.

Then Landlord may terminate this Lease by giving written notice of its election to terminate within 30 days after the Damage Notice has been delivered to Tenant. In case of any such termination under this Section, Basic Rental and additional rent for Operating Expenses shall abate in full as of the date of the Casualty.

d. **Repair obligation.** If neither party elects to terminate this Lease following a Casualty, then Landlord shall, within a reasonable time after such Casualty, commence to repair the Building and the Premises. The Landlord shall proceed with reasonable diligence to restore the Building and Premises to substantially the same condition as existed immediately before such Casualty. However, Landlord shall not be required to repair or replace any part of the furniture, equipment, fixtures, and other improvements which may have been placed in the Premises, except that Landlord shall restore the leasehold improvements in the Premises. (if and to the extent it receives funds therefore from the insurance required to be maintained by Tenant under Section or from Tenant). Landlord's obligation to repair or restore the Building or Premises shall be limited to the extent of the insurance proceeds paid for the Casualty in question, plus the amount of any deductible applicable to such casualty damage.

e. **Damage near the end of the term.**

1) If the following two criteria are met:

a) The Premises are partially destroyed or damaged during the last 12 months of the Term such that Tenant is prevented from conducting business in a material portion of the premises in a manner reasonably comparable to that conducted immediately before the Casualty and

b) Such damage cannot be substantially repaired within 30 days after the occurrence thereof.

Then either Landlord or Tenant may, at its option, terminate this Lease as of the date of the occurrence of such damage by delivering to the other party written notice thereof within 10 days after the date of the Casualty.

25. **INDEMNITY and CONTRIBUTION.** Each party hereto shall be responsible for its own wrongful and/or negligent acts or omissions, and those of its officers, agents, and employees to the fullest extent required by law. Each party hereto shall indemnify and hold harmless the other party from any claim, loss, damage, or injury arising therefrom.

In the case of wrongful or negligent acts or omissions on the part of more than one party, any damages allowed shall be levied in proportion to the percentage of fault attributable to each party. Each party hereto shall have the right to seek contribution from the other party in proportion to the percentage of negligence attributable to that other party.

26. **NON-WAIVER OF BREACH.** The failure of LESSOR to insist upon strict performance of the covenants and agreements of this lease, or to exercise any option herein conferred in any one or more instances, shall not be construed to be a waiver or relinquishment of any such, or any other covenants or agreements, but the same shall be and remain in full force and effect.

27. **COMMON AREAS.** LESSOR shall arrange for Maintenance, Repair, and Cleaning of Common Areas, including Parking areas and the entrances and exits thereof, Driveways, Sidewalks, Landscaped areas, as well as any Restrooms, Lobbies, Hallways, or Other areas and facilities provided for general use except such cleaning activities as defined by agreement between the LESSOR and the paramedic personnel employer.

28. **EXTERIOR SIGNS.** The COUNTY shall not use the outside walls or the windows of the premises, or allow signs or devices of any kind to be attached thereto or suspended therefrom, for advertising or displaying the name or nature of the COUNTY's business use of the premises, or for any purpose whatsoever, without the prior written consent of LESSOR, which permission shall not be unreasonably withheld.

29. **QUIET ENJOYMENT.** LESSOR warrants that it has full right to execute and to perform the lease and to grant the estate demised herein, and that upon payment by the COUNTY of the rents herein provided, and upon observance and performance of all the covenants, terms and conditions on the COUNTY'S part to be observed and performed, the COUNTY shall peaceably and quietly hold and enjoy the leased premises for the term hereby demised without hindrance or interruption by LESSOR or any other persons lawfully or equitably claiming by, through or under the LESSOR, subject, nevertheless, to the terms and conditions of this lease.

30. **MODIFICATION.** This Lease Agreement may only be modified upon the mutual, written agreement of the parties.

31. **TIME OF THE ESSENCE.** Time is expressly declared to be of the essence in this Lease Agreement.

32. **CHOICE OF LAW.** This Agreement has been and shall be construed as having been made and delivered within the State of Washington, and it is agreed by each party hereto that this Agreement shall be governed by the laws of the State of Washington, both as to its interpretation and performance.

33. **JURISDICTION.** Any action at law, suit in equity, or judicial proceeding arising out of this Agreement shall be instituted and maintained only in any of the courts of competent jurisdiction in Thurston County, Washington.

34. **SEVERABILITY.** The parties understand and agree that if a court holds any part, term, or provision of this Agreement to be illegal, or invalid in whole or in part, the validity of the remaining provisions shall not be affected, and the parties' rights and obligations shall be construed and enforced as if the Agreement did not contain the particular invalid provision.

35. **PREVAILING PARTY.** In the event that either party hereto brings an action at law or in equity for the enforcement of any provision of this Lease Agreement, the prevailing party shall be entitled to recover all costs, fees and reasonable attorney's fees incurred both at trial and on appeal.

36. **ENTIRE AGREEMENT.** The parties agree that this Agreement is the complete expression of the terms and conditions hereunder. Any oral or written representations or understandings not incorporated herein are specifically excluded.

IN WITNESS WHEREOF, LESSOR and the COUNTY have caused this lease to be executed this _____ day of _____, 20__.

LESSOR:
WEST THURSTON RFA
THURSTON COUNTY FIRE DISTRICT #1

THURSTON COUNTY:
BOARD OF COUNTY COMMISSIONERS
Thurston County, Washington

Commissioner ~~Calvin Dahl, Chairman~~ ~~Jeff Merryman~~ _____
~~Chair~~ ~~Director, Emergency Services~~

Commissioner ~~Jeff Grimm~~ ~~Robert Scott~~ _____
~~Commissioner~~

Commissioner ~~Gerald Strong~~ ~~Chris White~~ _____
~~Commissioner~~

Commissioner John Ricks _____
~~Director, Emergency Services~~

Commissioner ~~Michael Reed~~ ~~Kay Crookshanks~~ _____
ATTEST:

Commissioner ~~Thomas Culleton~~ ~~David Pethia~~ _____
Clerk of the Board

APPROVED AS TO FORM:
John Tunheim
Thurston County Prosecuting Attorney

Prosecuting Attorney

By: ~~Riek Peters~~ ~~Karen Horowitz~~, Deputy

LEASE AGREEMENT

THURSTON COUNTY, WASHINGTON

and

WEST THURSTON REGIONAL FIRE AUTHORITY/THURSTON COUNTY FIRE DISTRICT #1, ROCHESTER

ATTACHMENT #1 Space/Fee Schedule

THIS AGREEMENT is made and entered into in duplicate originals by and between the County Of Thurston, a municipal corporation, hereinafter referred to as the 'COUNTY' ~~and West and West~~ Thurston Regional Fire Authority, a municipal corporation, hereinafter referred to as the 'AGENCY';

In consideration of the terms and conditions contained herein, the parties hereto mutually agree as follows:

I. SERVICES

A. The AGENCY shall provide, on a twenty-four (24) hours a day, seven (7) days a week basis, physical space as described herein, to enable the provision of Advanced Life Support responses from the AGENCY'S primary response facility.

B. The COUNTY shall:

~~1. Reimburse the AGENCY a total of \$ 7,338,249,408.00 for 12 months (or, \$ 611,52784.00 monthly) for fire station building space dedicated to the MEDIC 14 unit and backup unit, at West Thurston Regional Fire Authority/EMS, Station 1-1. Reimbursement is based on the following formula for each unit's footprint and required setbacks as follows: 392 square feet (18 feet by 7 feet, and 3 foot setbacks on all sides) x \$0,784.00 per square foot x 2 vehicles x 12 months.~~

~~1. Reimburse the AGENCY \$16,200.00 annually for fire station office space, dorms, ALS supply storage, and communal space (kitchen, bathrooms, living areas, gyms, etc.). This shall encompass the costs associated with maintenance, wear and tear, and all utilities at one (1) fire stations. Reimbursement is based on the following formula: 900 square feet x \$18.00 per square foot x 2 stations per year. CPI Escalation Clause: In March of each year, the COUNTY shall adjust the lease amount for building space and vehicle storage based on the US Bureau of Labor Statistics' CPI-U analysis of the Seattle/Bremerton region and shall adjust the rate of this Contract retroactive to January 1 of the year. The COUNTY shall notify the AGENCY of the rate change, and the rate modification shall be calculated for each calendar year of this Contract. Reimburse the AGENCY \$1,800.00 for 12 months (or, \$150.00 monthly) for fire station office (work) space dedicated for paramedic use, at West Thurston Regional Fire Authority/EMS, Station 1-1. Reimbursement is based on the following formula: 100 square feet x \$18.00 per square foot x 1 office / 12 months.~~

~~2. Reimburse the AGENCY \$720.00 for 12 months (or, \$60.00 monthly) for ALS supply storage space at West Thurston Regional Fire Authority/EMS, Station 1-1. Reimbursement is based on the following formula: 60 square feet x \$1.00 per square foot, x 1 office x 12 months.~~

~~4. Reimburse the AGENCY \$4,320.00 for 12 months (or, \$360.00 monthly) for fire station two dormitory (sleeping) spaces dedicated for paramedic use, at West Thurston Regional Fire Authority/EMS, Station 1-1. Reimbursement is based on the following formula: 120 square feet x \$18.00 per square foot x 2 dorms / 12 months.~~

~~5. Reimburse the AGENCY \$1,800.00 for 12 months (or, \$150.00 monthly) for fire station common (kitchen, restrooms/showers, dayroom, exercise room, etc.) space used by paramedics, at West Thurston Regional Fire Authority/EMS, Station 1-1. Reimbursement is based on the following formula: 100 square feet x \$18.00 per square foot / 12 months.~~

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Thurston County Treasurer
April 2026 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
04/01/2026	Beginning Cash Balance	\$8,791,656.58	
	Revenues:		
04/01/2026	District Deposit	113.20	\$113.20 / 6701
04/01/2026	District Deposit	125.81	\$125.81 / 6701
04/01/2026	District Deposit	257.01	\$257.01 / 6701
04/01/2026	District Deposit	920.00	\$920.00 / 6701
04/02/2026	District Deposit	62.00	\$62.00 / 6701
04/02/2026	District Deposit	319.20	\$319.20 / 6701
04/02/2026	District Deposit	817.49	\$817.49 / 6701
04/03/2026	District Deposit	25.00	\$25.00 / 6701
04/03/2026	District Deposit	282.24	\$282.24 / 6701
04/03/2026	District Deposit	953.96	\$953.96 / 6701
04/03/2026	District Deposit	1,183.60	\$1,183.60 / 6701
04/03/2026	District Deposit	4,374.74	\$4,374.74 / 6701
04/06/2026	District Deposit	968.38	\$968.38 / 6701
04/06/2026	Interest on Prop Tax Refunds	(0.72)	
04/07/2026	District Deposit	503.40	\$503.40 / 6701
04/07/2026	District Deposit	717.81	\$717.81 / 6701
04/08/2026	District Deposit	109.71	\$109.71 / 6701
04/08/2026	District Deposit	916.61	\$916.61 / 6701
04/08/2026	District Deposit	1,261.45	\$1,261.45 / 6701
04/09/2026	District Deposit	123.83	\$123.83 / 6701
04/09/2026	District Deposit	126.66	\$126.66 / 6701
04/10/2026	DNR Other Trust 1	0.32	
04/10/2026	DNR Other Trust 2	0.33	
04/13/2026	District Deposit	260.23	\$260.23 / 6701
04/13/2026	District Deposit	278.50	\$278.50 / 6701
04/13/2026	District Deposit	994.67	\$994.67 / 6701
04/13/2026	District Deposit	1,156.40	\$1,156.40 / 6701
04/13/2026	District Deposit	3,429.49	\$3,429.49 / 6701
04/13/2026	District Deposit	12,139.61	\$13,677.30 / 6701
04/13/2026	District Deposit	36,114.55	\$36,114.55 / 6701
04/13/2026	Interest on Prop Tax Refunds	(15.94)	
04/14/2026	District Deposit	265.00	\$265.00 / 6701
04/14/2026	District Deposit	335.00	\$335.00 / 6701
04/14/2026	District Deposit	446.61	\$446.61 / 6701
04/14/2026	District Deposit	96,512.00	\$96,512.00 / 6701
04/15/2026	District Deposit	155.30	\$155.30 / 6701
04/15/2026	District Deposit	279.75	\$279.75 / 6701
04/15/2026	District Deposit	285.63	\$285.63 / 6701
04/15/2026	District Deposit	460.15	\$460.15 / 6701
04/15/2026	District Deposit	1,161.80	\$1,161.80 / 6701
04/15/2026	District Deposit	5,128.19	\$5,128.19 / 6701
04/16/2026	District Deposit	338.68	\$338.68 / 6701
04/16/2026	District Deposit	1,084.97	\$1,084.97 / 6701
04/17/2026	District Deposit	315.62	\$315.62 / 6701
04/17/2026	District Deposit	1,062.22	\$1,062.22 / 6701
04/17/2026	District Deposit	2,644.05	\$2,644.05 / 6701
04/20/2026	Interest on Prop Tax Refunds	(22.08)	
04/21/2026	District Deposit	310.08	\$310.08 / 6701
04/23/2026	District Deposit	825.68	\$825.68 / 6701



Thurston County Treasurer
April 2026 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

04/27/2026	District Deposit	120.44	\$120.44 / 6701
04/27/2026	District Deposit	800.51	\$800.51 / 6701
04/27/2026	District Deposit	1,140.62	\$1,140.62 / 6701
04/27/2026	District Deposit	2,115.98	\$2,115.98 / 6701
04/28/2026	District Deposit	96.20	\$96.20 / 6701
04/28/2026	District Deposit	137.50	\$137.50 / 6701
04/28/2026	District Deposit	137.50	\$137.50 / 6701
04/28/2026	District Deposit	301.83	\$301.83 / 6701
04/28/2026	District Deposit	484.33	\$484.33 / 6701
04/28/2026	District Deposit	487.31	\$487.31 / 6701
04/28/2026	District Deposit	4,259.22	\$4,259.22 / 6701
04/28/2026	District Deposit	4,742.27	\$4,742.27 / 6701
04/29/2026	District Deposit	571.93	\$571.93 / 6701
04/29/2026	District Deposit	1,003.40	\$1,003.40 / 6701
04/29/2026	District Deposit	1,160.74	\$1,160.74 / 6701
04/30/2026	DNR Interest	0.02	
04/30/2026	Real & Personal Property Taxes	203.32	
04/30/2026	Real & Personal Property Taxes	1,047.12	
04/30/2026	Real & Personal Property Taxes	2,375.39	
04/30/2026	Real & Personal Property Taxes	2,824,023.62	
04/30/2026	Investment Interest Paid	17,162.26	
	Total Revenues	\$3,042,479.70	
	Expenditures:		
04/15/2026	Electronic Disbursements	(16,826.80)	
04/15/2026	Electronic Disbursements	(8,738.52)	
04/15/2026	Electronic Disbursements	(5,168.10)	
04/15/2026	Issued Warrants	(274,183.00)	
04/29/2026	Voided Warrants	11,140.00	
04/30/2026	Electronic Disbursements	(227,165.31)	
04/30/2026	Electronic Disbursements	(89,699.62)	
04/30/2026	Electronic Disbursements	(79,043.65)	
04/30/2026	Electronic Disbursements	(51,596.51)	
04/30/2026	Electronic Disbursements	(18,227.34)	
04/30/2026	Electronic Disbursements	(768.66)	
	Total Expenditures	(\$760,277.51)	
04/30/2026	Ending Cash Balance	\$11,073,858.77	

Warrant Activity

04/01/2026	Beginning Warrants Outstanding	\$96,079.66
	Total Warrants Issued	274,183.00
	Total Warrants Redeemed	(339,797.36)
	Total Warrants Voided	(11,140.00)
04/30/2026	Ending Warrants Outstanding	\$19,325.30

Investment Activity

04/01/2026	Beginning Interest Receivable	\$47,599.05
	Interest Earned	27,456.08
	Cash Paid	(17,162.26)
04/30/2026	Ending Interest Receivable	\$57,892.87

TCIP Yield (used to calculate interest earnings)

3.79%



Thurston County Treasurer
April 2026 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

LGIP Yield (budget benchmark)

3.51%



Thurston County Treasurer
April 2026 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
04/01/2026	Beginning Cash Balance	\$162,615.87	
	Revenues:		
04/13/2026	District Deposit	1,537.69	\$13,677.30 / 6701
04/30/2026	Real & Personal Property Taxes	893.95	
04/30/2026	Investment Interest Paid	349.00	
	Total Revenues	\$2,780.64	
	Expenditures:		
	No Activity		
	Total Expenditures	\$0.00	
04/30/2026	Ending Cash Balance	\$165,396.51	

Warrant Activity

04/01/2026	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
04/30/2026	Ending Warrants Outstanding	\$0.00

Investment Activity

04/01/2026	Beginning Interest Receivable	\$1,016.94
	Interest Earned	509.31
	Cash Paid	(349.00)
04/30/2026	Ending Interest Receivable	\$1,177.25

TCIP Yield (used to calculate interest earnings)	3.79%
LGIP Yield (budget benchmark)	3.51%



**Thurston County Treasurer
 April 2026 Statement
 West Thurston Regional Fire Authority
 Fund 67A4 - W THURSTON RFA RESERVE FUND**

Cash Activity

Date	Description	Amount	Notes
04/01/2026	Beginning Cash Balance	\$830,282.00	
	Revenues:		
04/30/2026	Investment Interest Paid	1,604.88	
	Total Revenues	\$1,604.88	
	Expenditures:		
	No Activity		
	Total Expenditures	\$0.00	
04/30/2026	Ending Cash Balance	\$831,886.88	

Warrant Activity

04/01/2026	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
04/30/2026	Ending Warrants Outstanding	\$0.00

Investment Activity

04/01/2026	Beginning Interest Receivable	\$4,433.29
	Interest Earned	2,585.28
	Cash Paid	(1,604.88)
04/30/2026	Ending Interest Receivable	\$5,413.69

TCIP Yield (used to calculate interest earnings) 3.79%
 LGIP Yield (budget benchmark) 3.51%



WEST THURSTON REGIONAL FIRE AUTHORITY

CHIEF REPORT | April 2026

Fire Chief N. Drake

CHIEF'S RECAP

Staffing

We continued to have one firefighter out due to illness for the full month and one out for paternity leave. We did see a slight decrease in sick leave usage, but it was still quite high at 816 hours (from 834), we saw our shift overtime increase to 210 hours (from 178). We had 1 mandatory overtime for the month. One temporary firefighter position —approved by the union—continue to support coverage on B- shift for the one position on medical leave. This has continued to help us maintain lower overtime hours.

Volunteer Designated Aid Unit

In April, our volunteer designated aid unit was operational for two (2) 12-hour and five (5) 24-hour shifts, totaling 144 staffed hours, this was up from 132 last month.

The unit was fully staffed for 20% of the month and completed 14 patient transport to the hospital. This percentage of coverage is below our goal of 30%. All transport completed by DAU keeps the station in-service and ready for the next call.

BESS Hearing

Thurston County Board of Commissioners will hold a public meeting to consider appeal for BESS special use permit on May 20th, 2026, at 1:30 pm at Atrium room 110. This is the final appeal directly to the Board of County Commissioners. I have submitted written comment and am planning to attend by zoom.

Littlerock Rd Bridge Closure

The Littlerock Road bridge near 113th Ave is being replaced this summer with widening of roadway and addition to the turn lane to 113th Ave. During May they will be starting preparation work and clearing of trees for the widening project, the road will remain open but may be down to one lane at times.

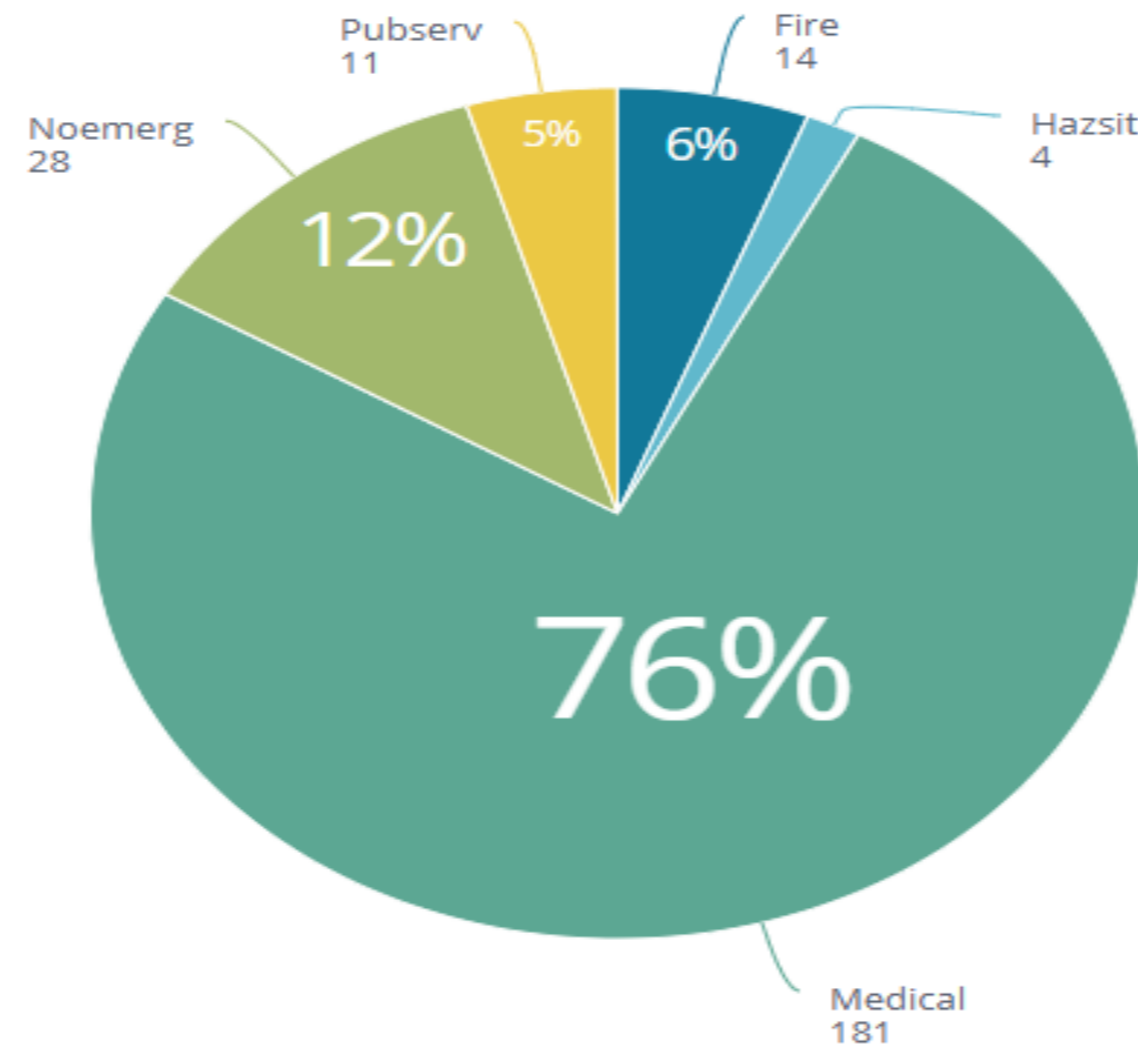
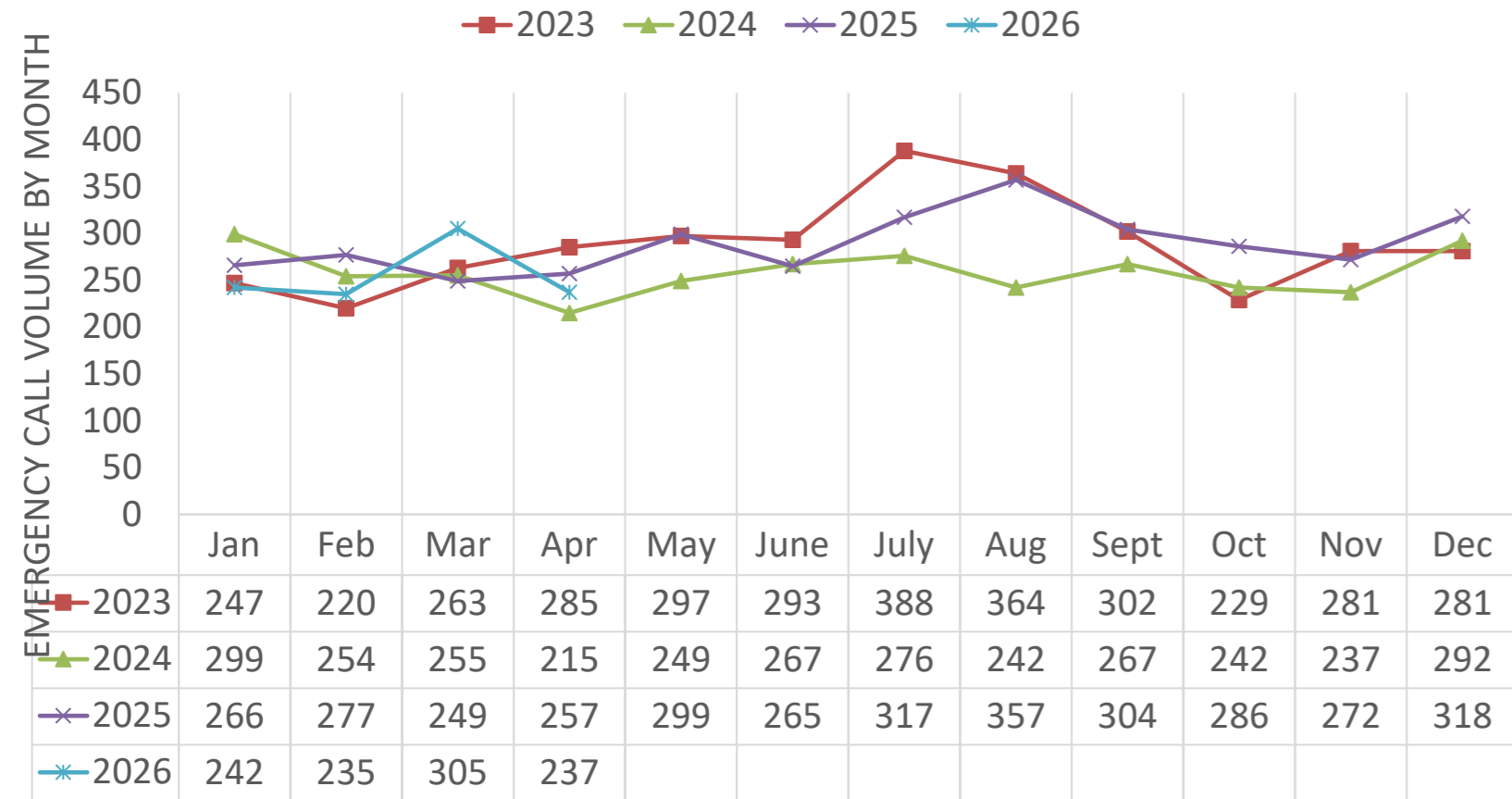
Starting mid-June (June 16th possible) Littlerock Rd will be closed for up to 90 days. This will negatively impact response times on Littlerock Rd south of bridge. The detour from Station 1-2 will be 110th Ave to Endicott Rd to 123rd Ave, adding 4 minutes to response times. We will continue to monitor and make adjustments to response to try to limited affects on response times and ensure appropriate response.

WEST THURSTON REGIONAL FIRE AUTHORITY

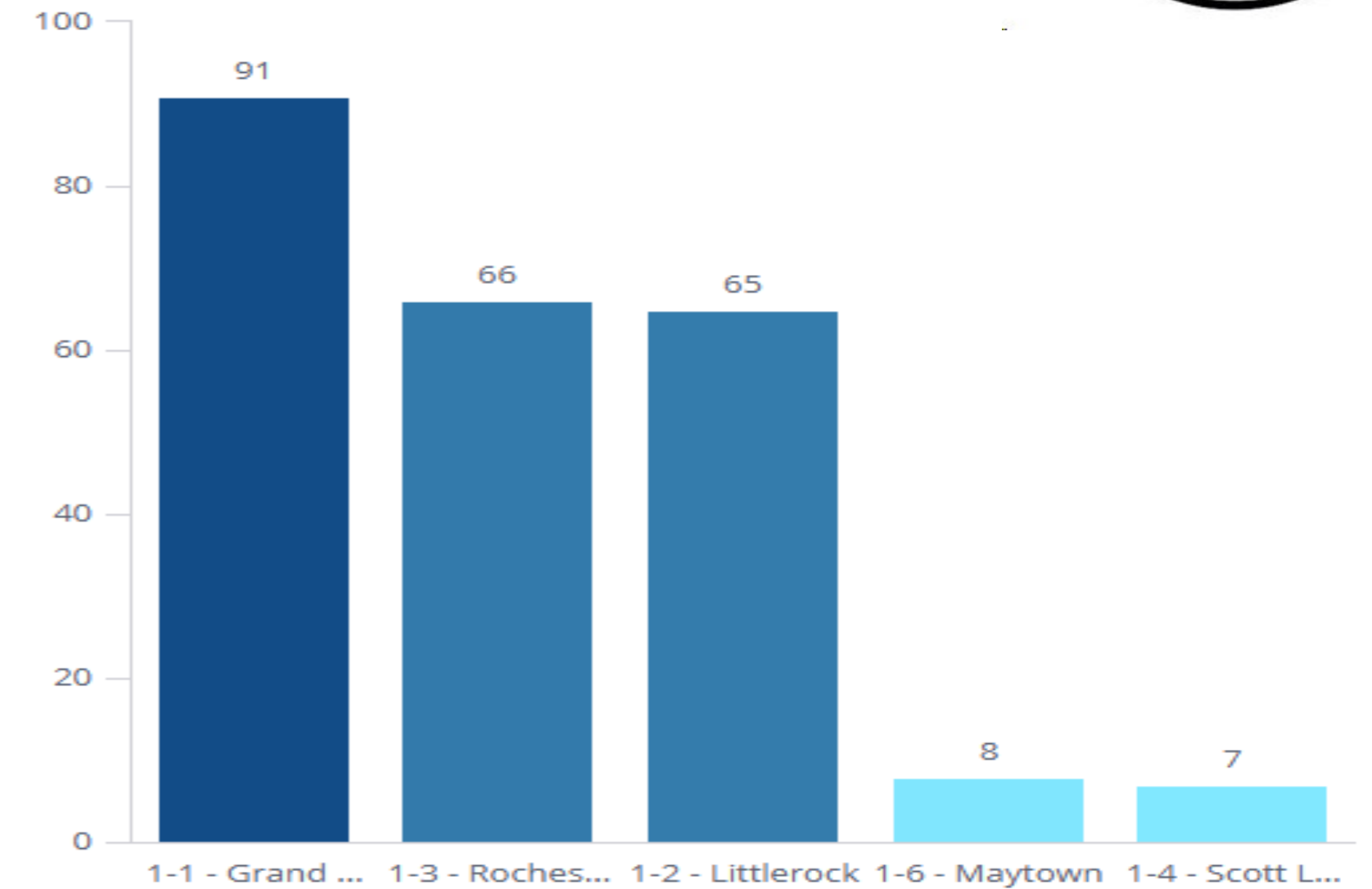


2026 BY THE NUMBERS – Monthly Report April 2026
Chief Nathan Drake

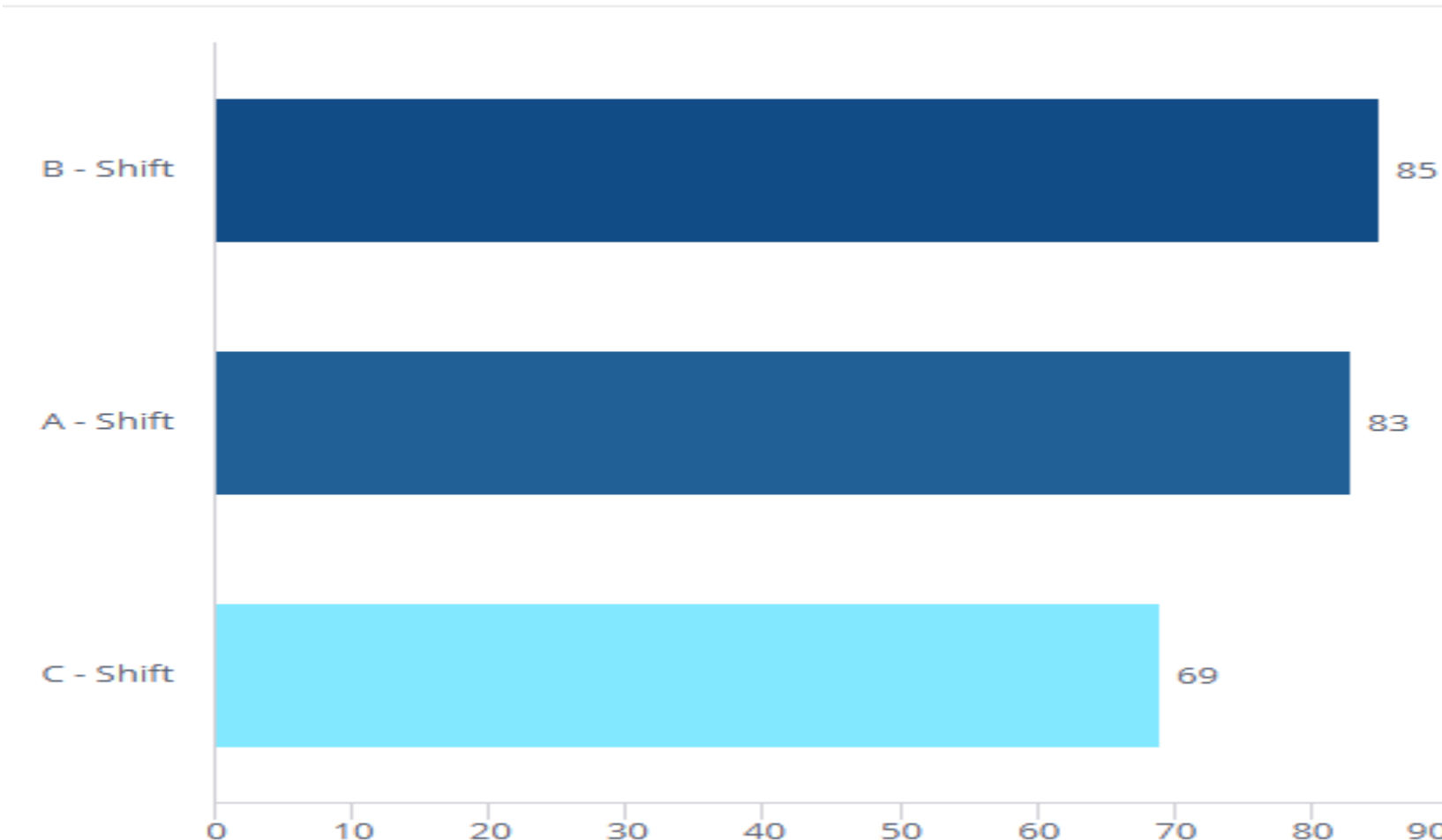
4-YEAR INCIDENT VOLUME COMPARISON BY MONTH
2023-2026



Incident Count by Station



Incident Count by Shift



- **1019** **2026 Total**
- **1049** **2025 To Date Total**
- **-30** **CHANGE PYTD**
- **-3%** **% PYTD**

APRIL AVERAGE PRIMARY RESPONSE TIME 7:17

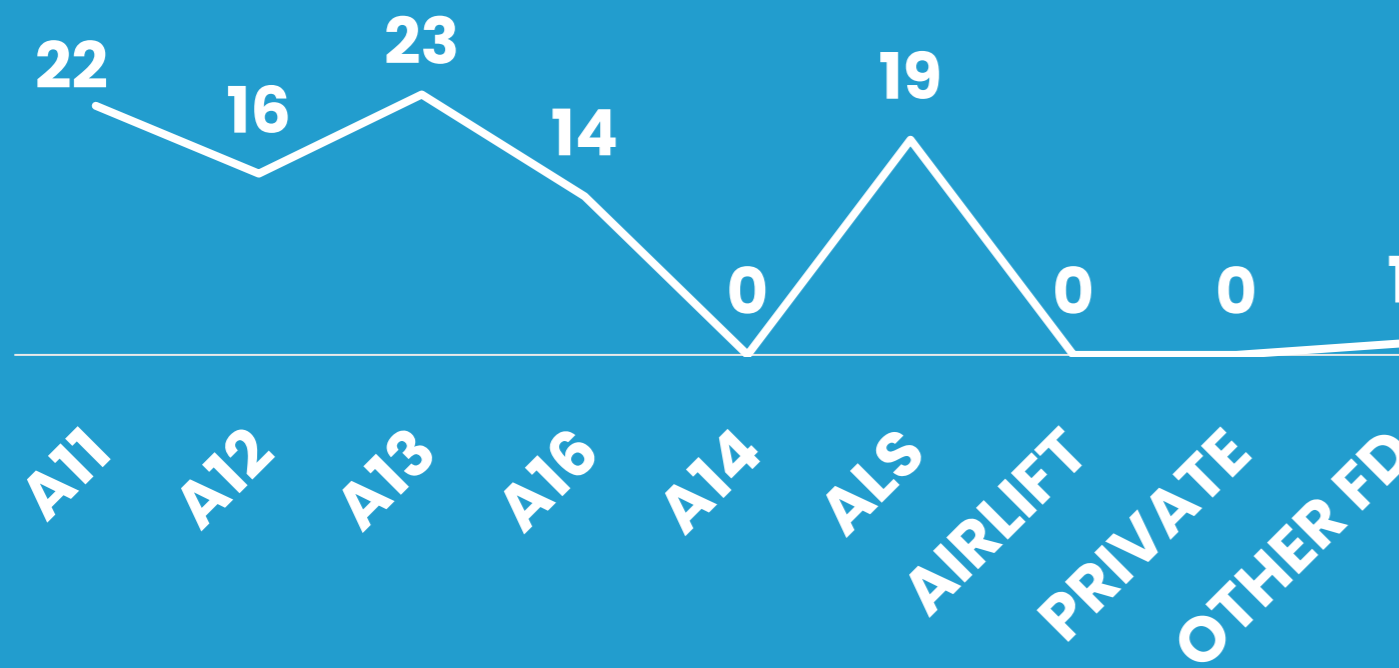
APRIL CALLS = 237

24% OVERLAPPING CALLS (57) IN APRIL

WTRFA INCIDENT RESPONSE SUMMARY

PATIENT TRANSPORTS

WTRFA AID UNIT TRANSPORTS – APRIL



YTD WTRFA TRANSPORTS



338

APRIL WTRFA TRANSPORTS



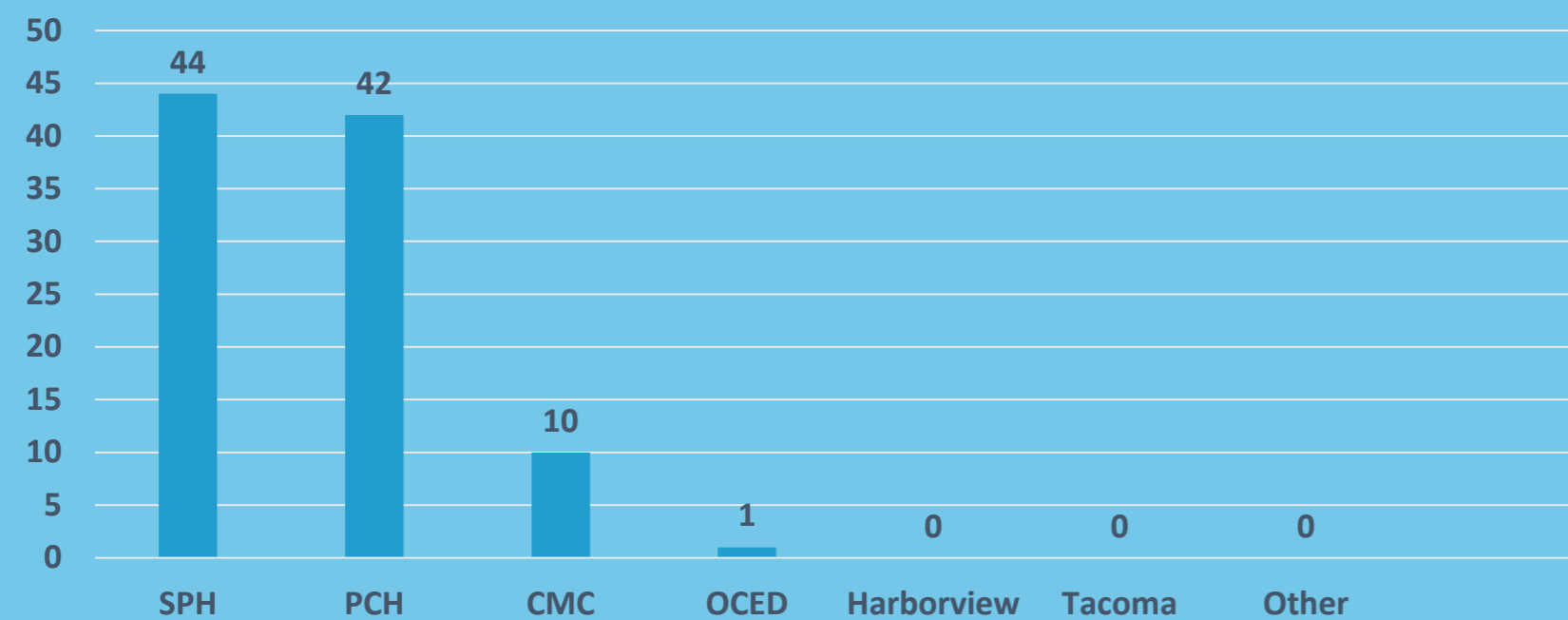
94

Total Transports YTD

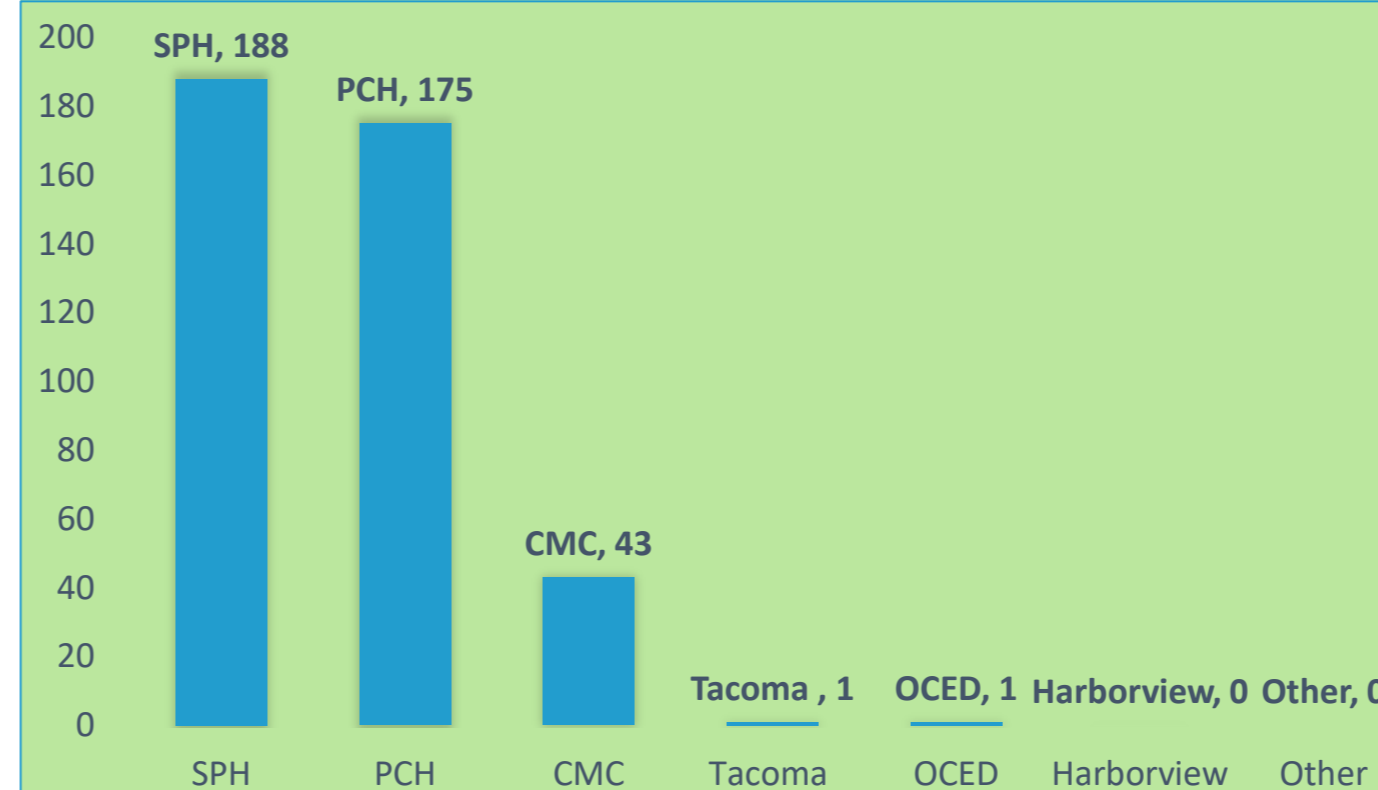


ALS = 64
BLS = 343

TRANSPORT DESTINATION – APRIL



DESTINATION – YTD



MUTUAL AID/AUTO AID FOR APRIL



AID GIVEN: 11
AID RECEIVED: 9

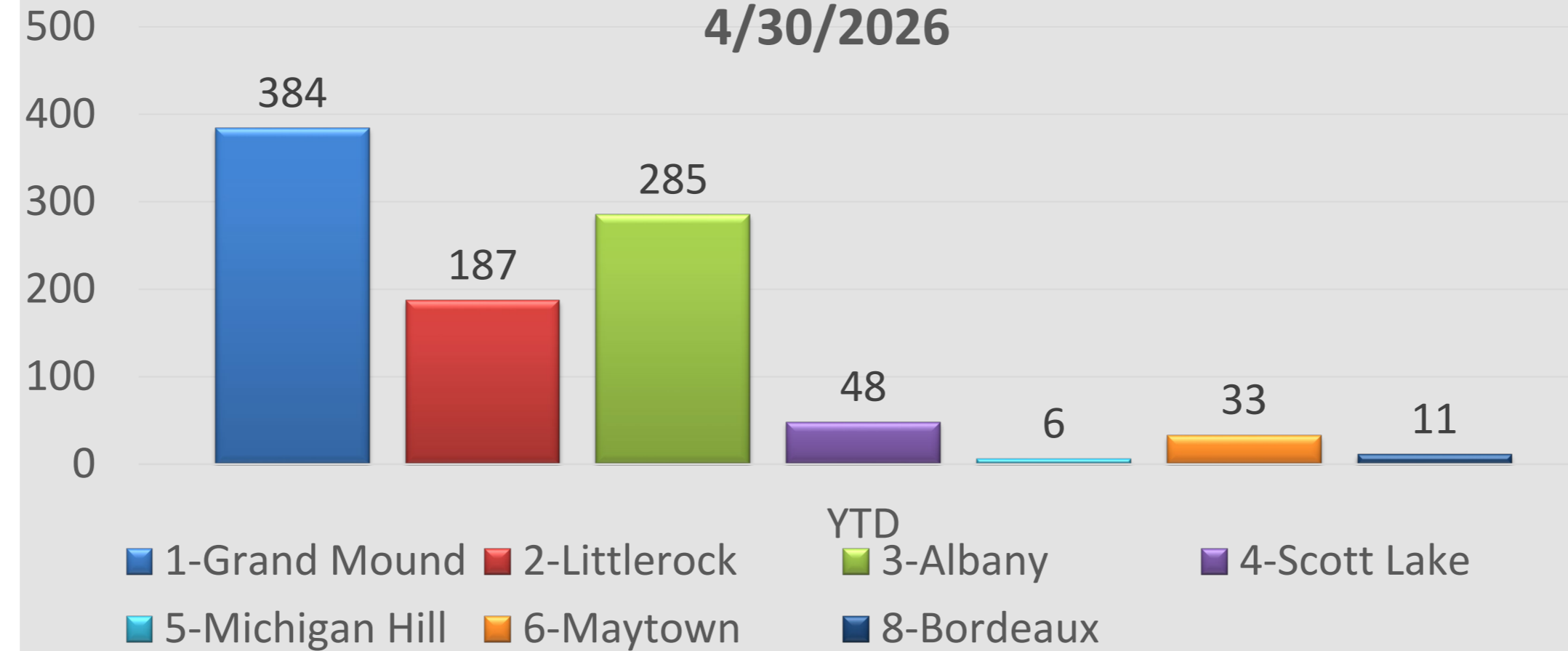
Average Response Time COMPLIANCE YTD



7:33 Initial Unit Arrival in Primary Zones 1,2,3,4,5,6

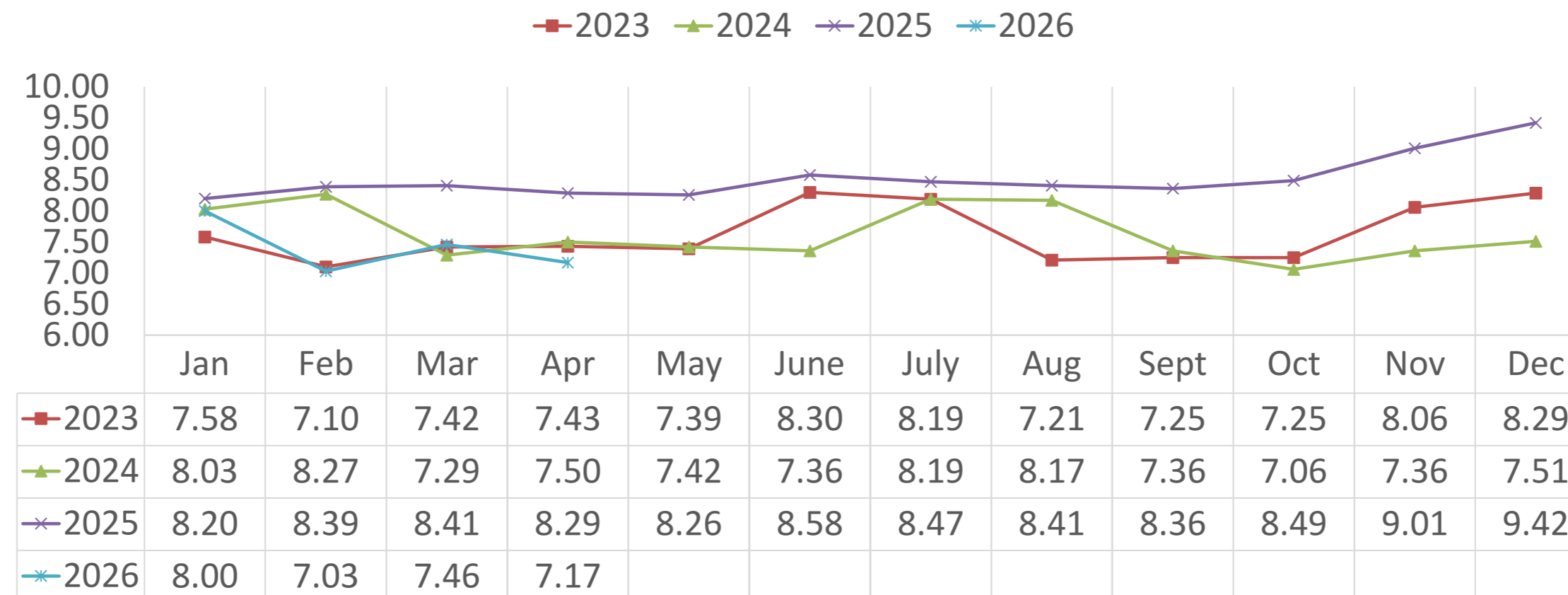
YTD Incident Count By Response Zone

YTD Incident Count by Response Zone through 4/30/2026



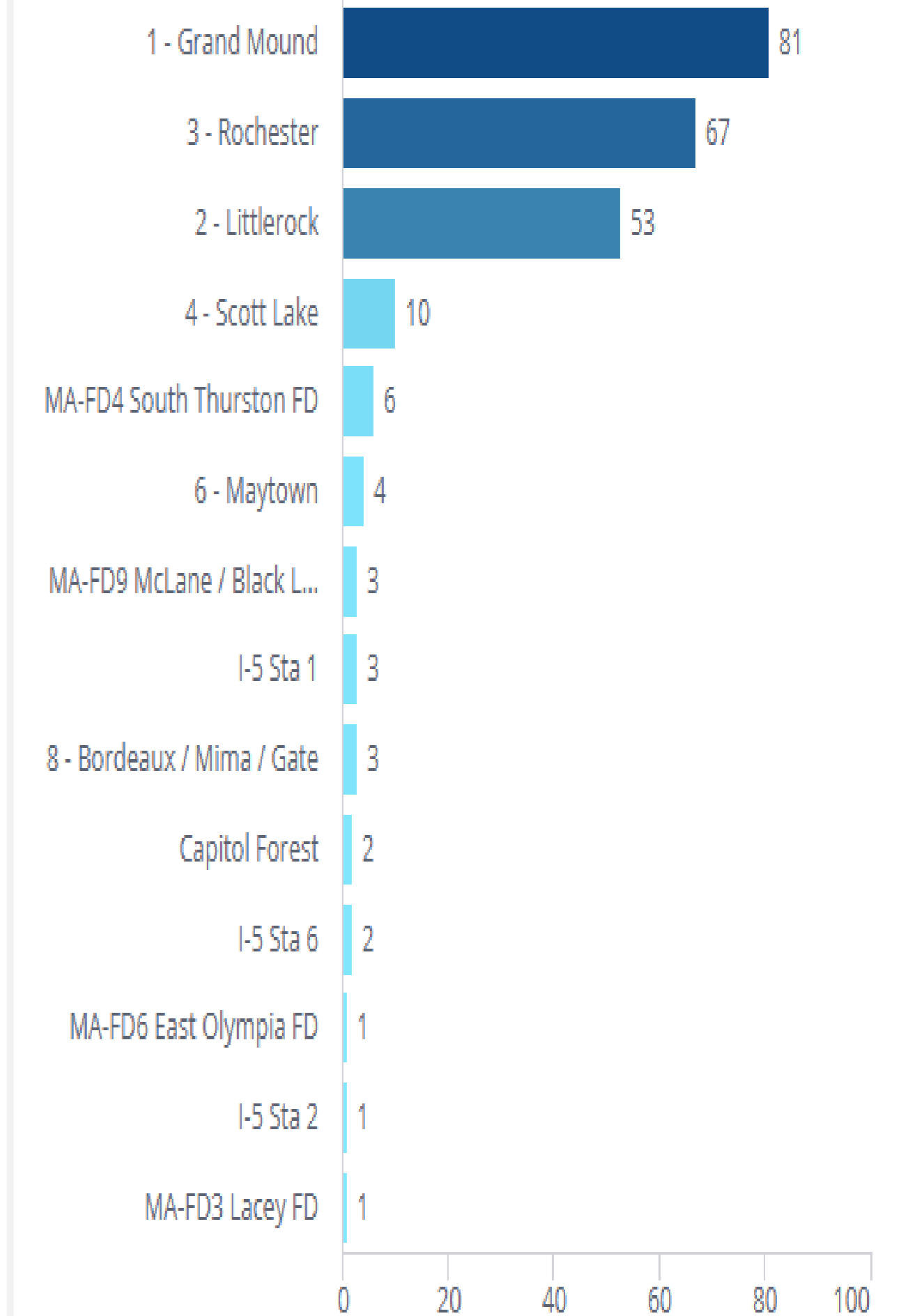
Average Response Time By Month

2023-2026 AVERAGE RESPONSE TIME ALL CALLS BY MONTH

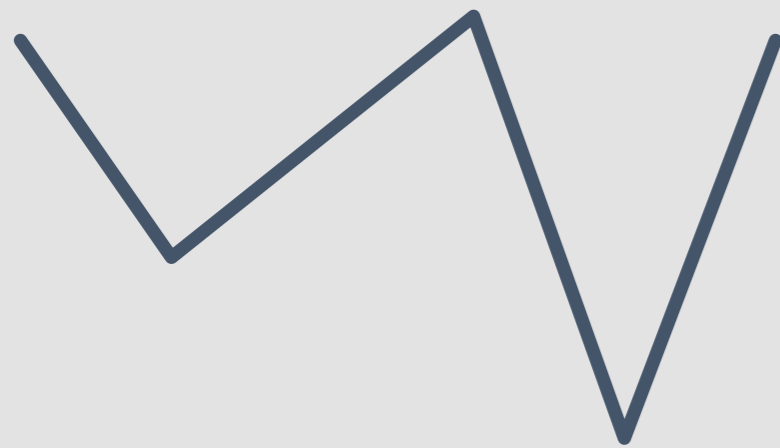


Breakdown per Zone April

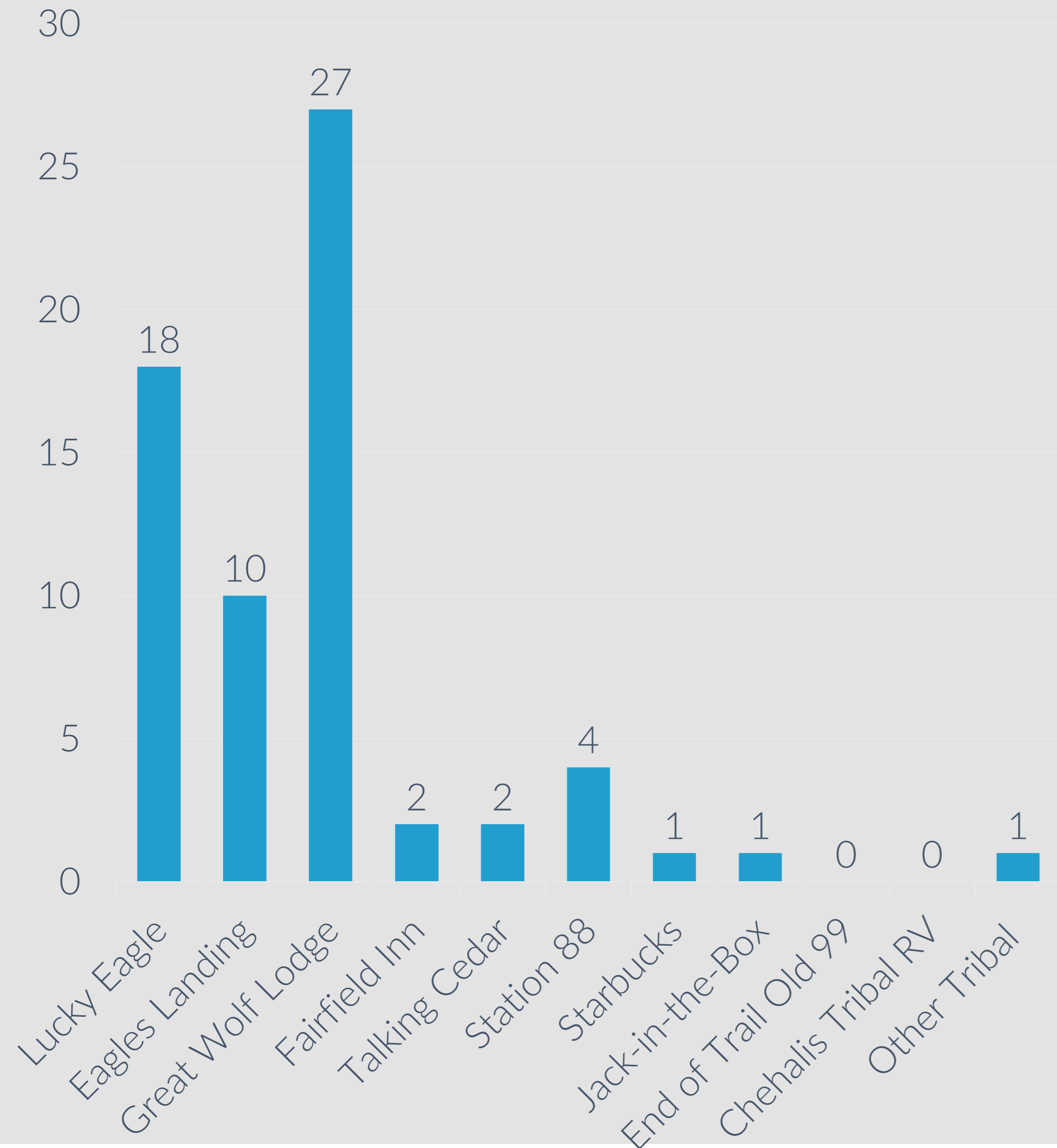
Districts / Zones



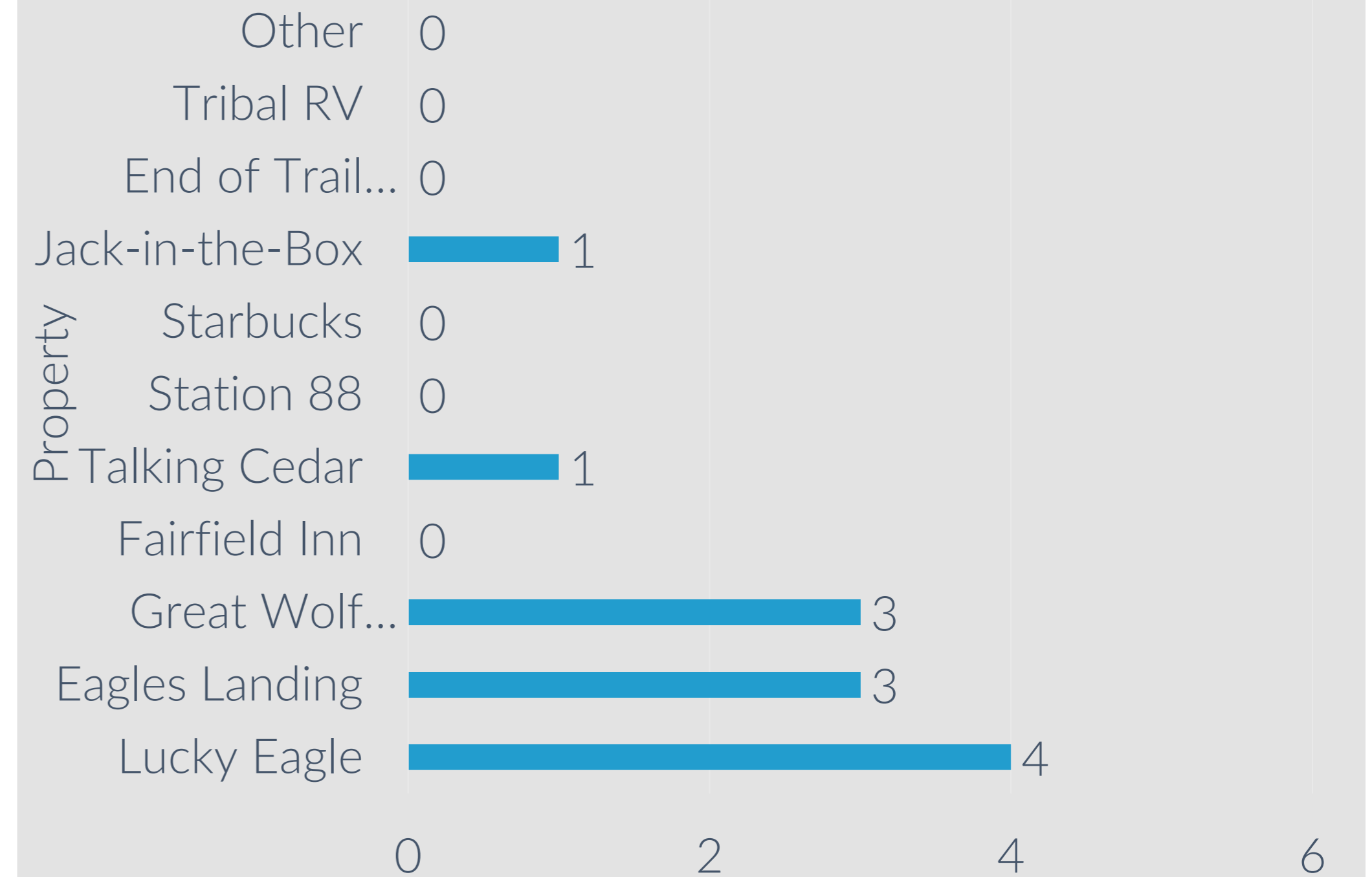
24% Overlapping Calls (243) YTD



TRIBAL PROPERTY RESPONSES – 2026



TRIBAL PROPERTY RESPONSES – April



YTD Total Tribal Responses: 66

YTD Percent of WTRFA total: 6%

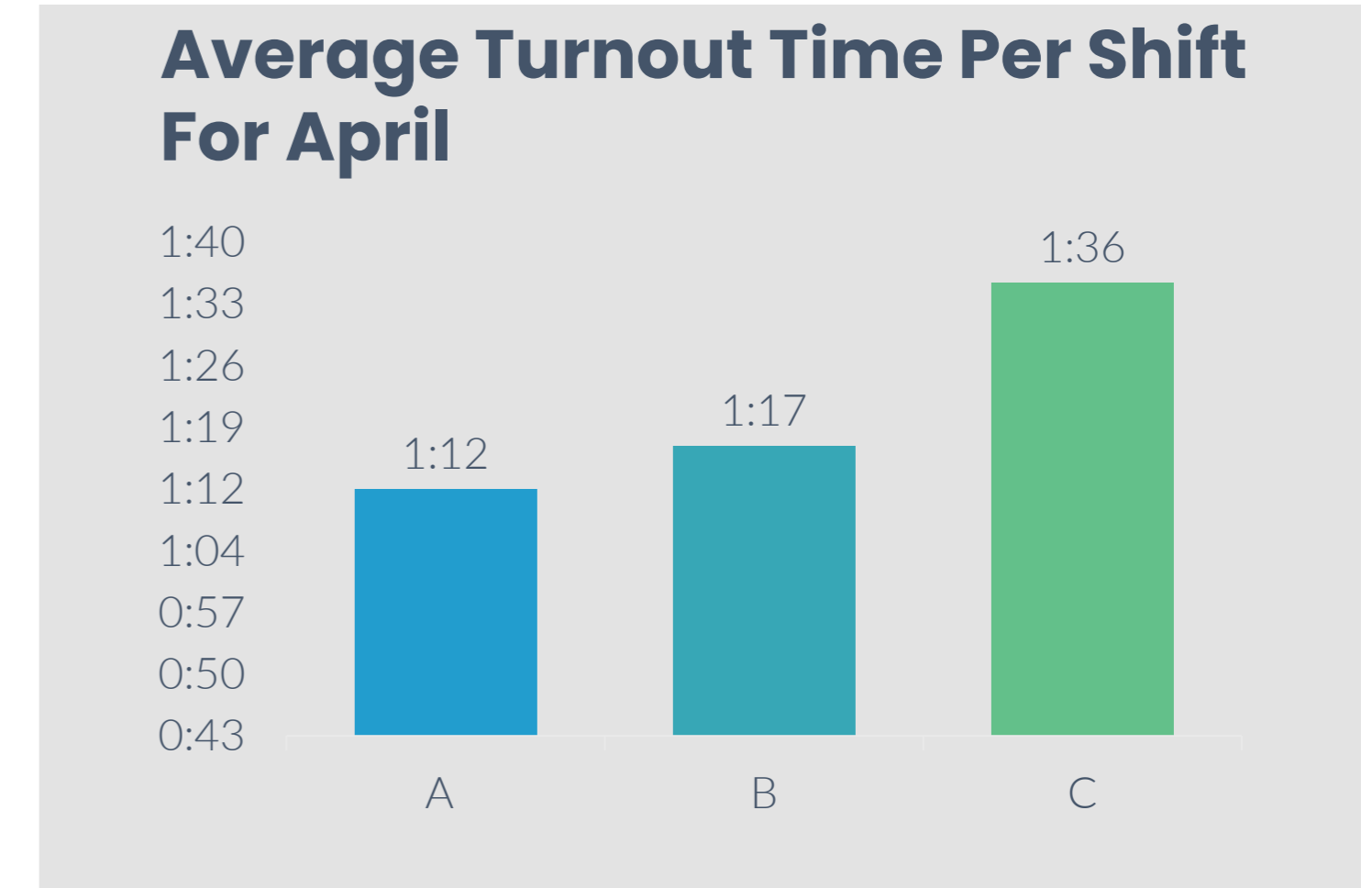
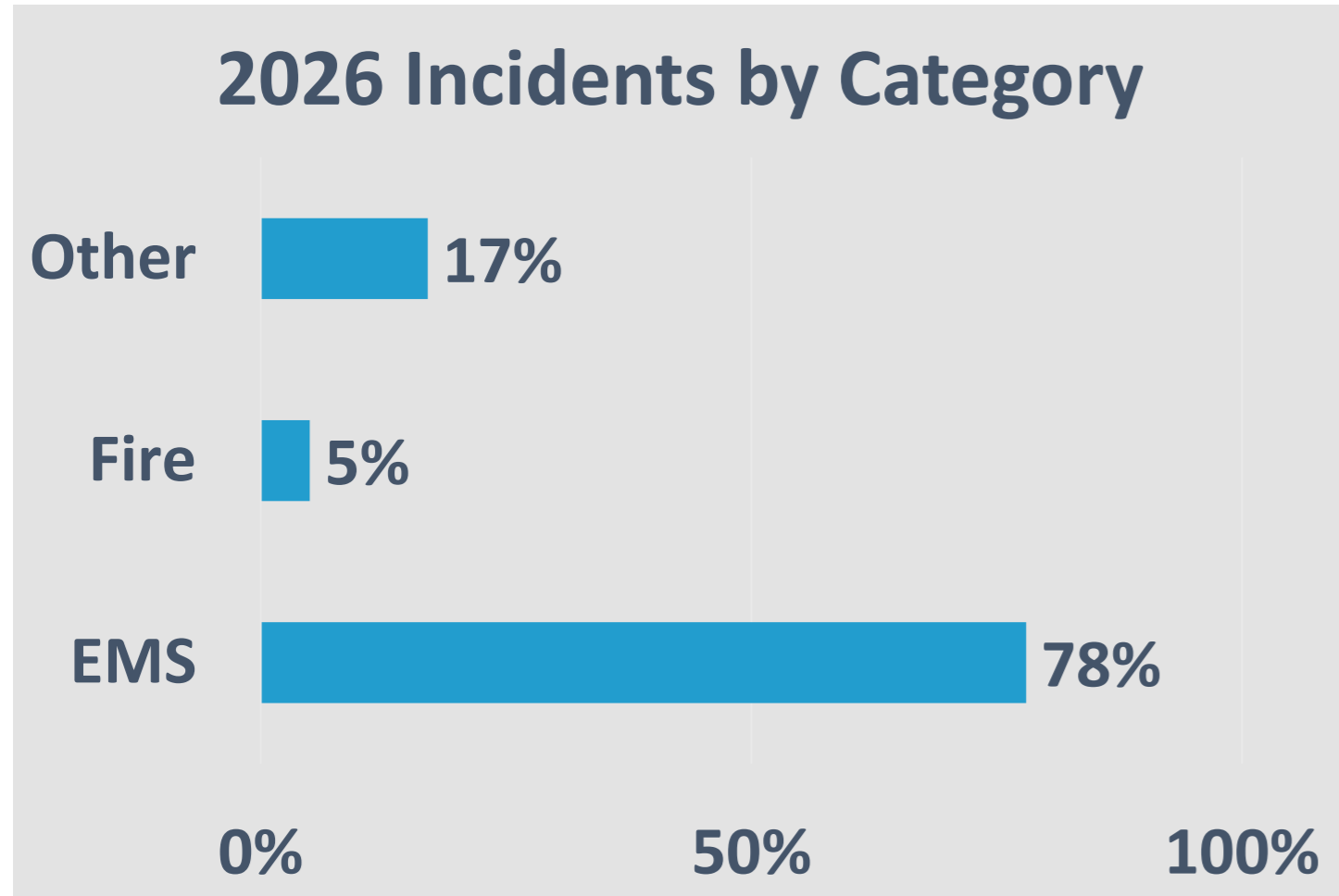
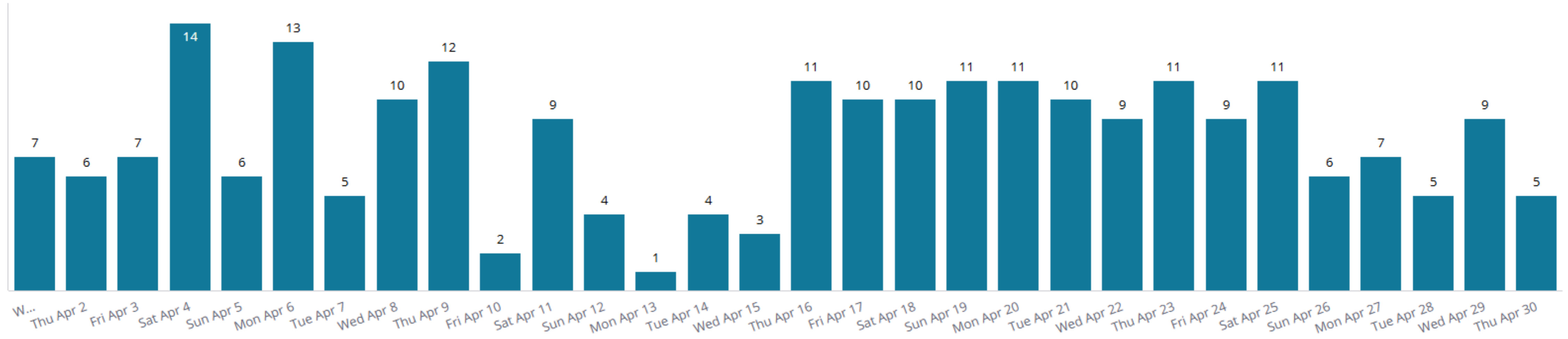
Total Time for April
6,050 Career Hours
1,364 Volunteer Hours

210 Shift Overtime Hours
 April

816 Sick Leave Hours
 April

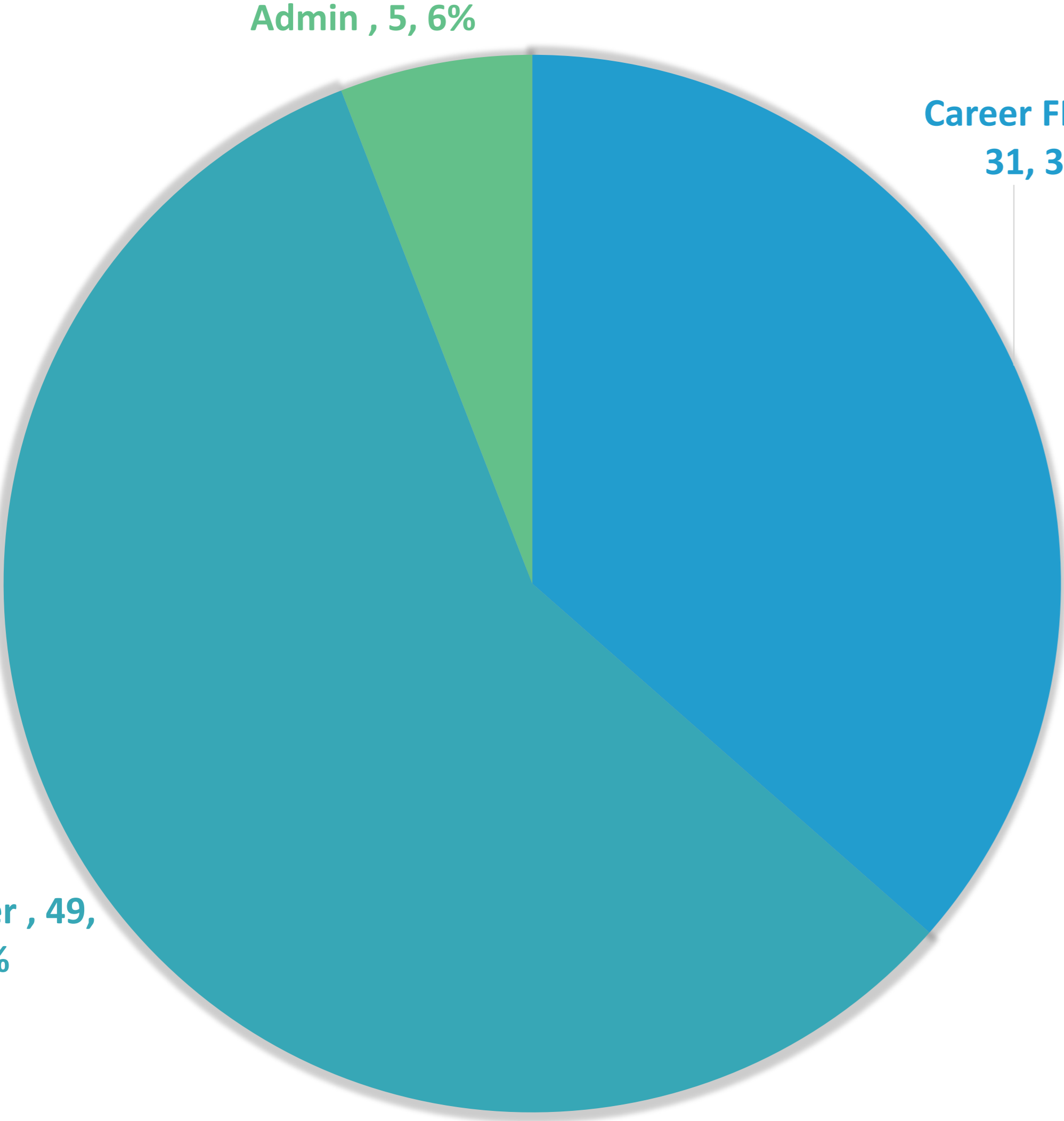
Count of Incidents by Day

Analyze It ⓘ ✎ ⋮

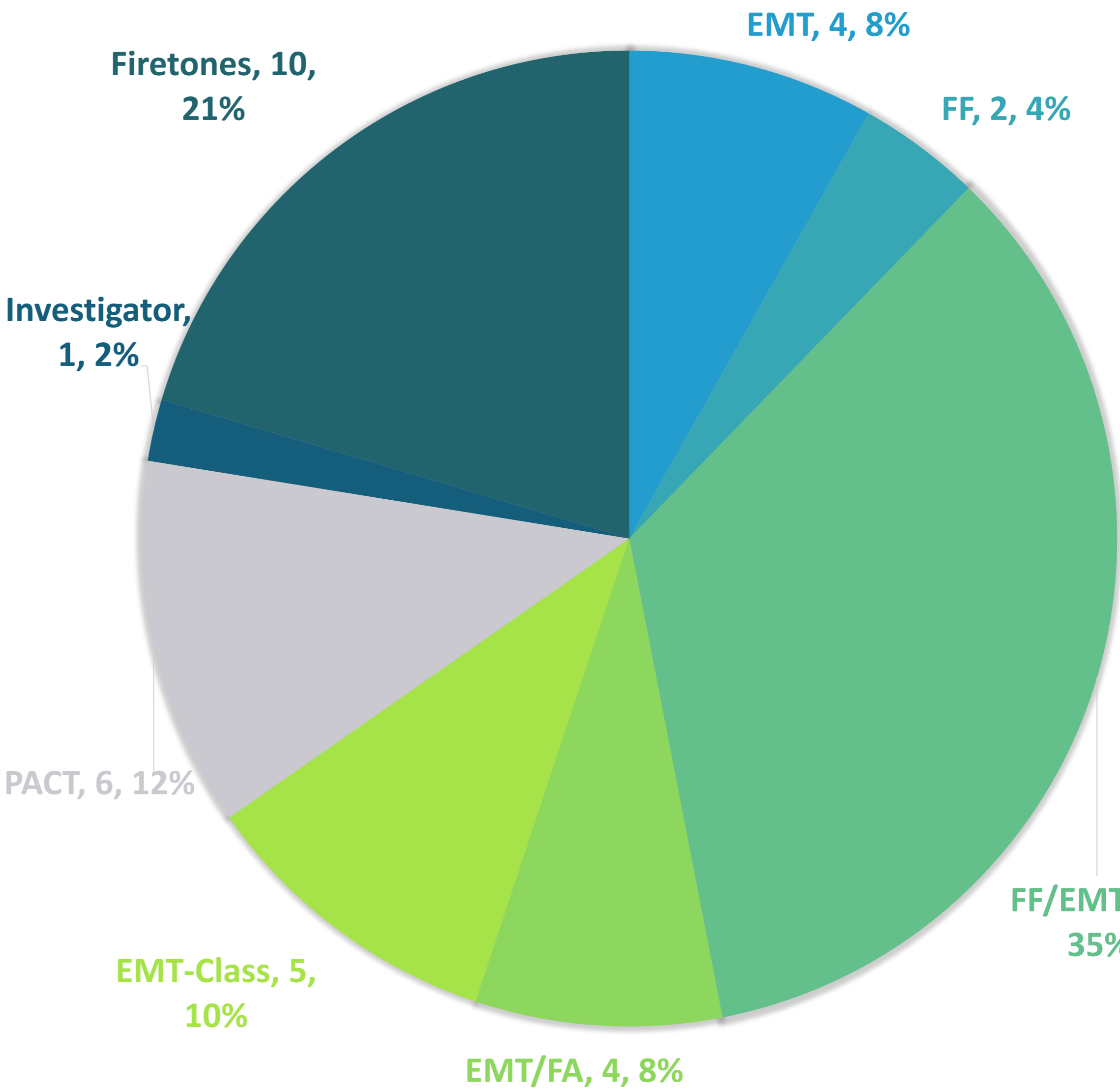


WTRFA STAFF NUMBERS

WTRFA STAFF TYPE



VOLUNTEER TRAINING LEVEL





THURSTON COUNTY FIRE PROTECTION DISTRICT'S 1 & 11
WEST THURSTON FIRE RESCUE
"Serving Better Together"



P.O. Box 879
Rochester WA 98579
360.273.5582

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

To: Chief N. Drake & Board of Commissioners
From: Lt. Joel Swecker- Safety Officer
Subject: April 2026 Safety Report
Date: 5/1/2026
CC: 2026 Safety File

Chief Drake & Board of Commissioners,

The following report is a recap of April's safety topics, concerns, reported accident/injuries/ near misses, and completed tasks/assignments.

Accident/Injury Reports-

None to Report-

Monthly Safety Topic-

- Lifting Techniques/Ergonomics Focus Video (Target Solutions).

Safety Committee.

- Mtg. April 4/20/26 @ Station 1-1, 1830= **No attendance**
- Next Mtg TBD for 2nd Quarter.

Station Safety Inspections

1. Station 1- No Issues currently.
2. Station 2- No Issues currently.
3. Station 3- No issue currently
4. Station 4-No issues currently.
5. Station 6- No issues currently

FIIRE Safety (L&I) Program

1. April 6th @ 1000-1200: Attended 1st quarter Collaborative Mtg via Zoom with guest speakers on mental health within the fire service.
2. 1st Benchmark (3 due in 2026) completed and submitted to L&I FIIRE program, April 13th.
3. 2026 Annual Safety Improvement Plan submitted on 4/28/2026 to L&I for review.

Upcoming-

1. Ongoing review of WTRFA Safety Policies
2. Review of new safety policies and guidelines for ATV and Water Rescue Operations
3. Promote an accident/injury free workplace.
4. Work on L&I safety grant for Multi Air/Gas MSA monitors (6) for apparatus- due June 30th.

Respectfully Submitted,

Lt. J. Swecker – HSO
5/1/2026
West Thurston Regional Fire Authority



WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696

April 2026

Monthly Training Report-hours pending

	April 2026	2026 Total
Total Training Hours	263.5	1048.5 hours

Training Events in April 2026

- Ongoing annual EVIP Road Test's
- Ongoing PACT Training for new Volunteer Firefighter.
- OTEPs quarterly
- Quarterly hose drills/Program roll outs
- Blue Card Sim Lab/Refreshers
- Blue Card Sim Lab
- April Safety meeting
- Annual Wildland Refresher

Upcoming training Events in May

- April Safety Meeting
- Attend Thurston County Training Officer Meeting
- Attend Blue Card Thurston County Committee
- Mayday MCO
- LZ Training by Airlift NW

Other Projects

- Extrication drills
- In district Blue Card sims
- Ongoing training/requests
- May Day MCO
- Live Fire June

A-Shift April. 2026 Month End Report

By BC Stone

Greater Alarms

- 1.) Fortunately for the month of April our shift really didn't encounter any major significant events. Yes, there were plenty of steady call volumes but fortunately nothing catastrophic for the month.

PEER Support

Regular monthly meetings and department activities have been ongoing. Quarterly CSIM Critical Stress Incident Management team met up one evening in Grays Harbor.

Training

- 1.) Continued working in "Target Solution" Computer Based Training for the start of the second quarter and annual training. There is one make up day scheduled for fit testing to be compliant for wearing SCBAs.
- 2.) Co. Officers and other members are still working towards our Blue Card recertification goals. Sim labs scheduled for April 27th-29th were completed.
- 3.) Second quarter of OTEPS was completed in March.
- 4.) May is Wildfire Awareness Month. Members have completed wildland refresher training.
- 5.) Looking forward to the upcoming MCO Multi Company Operation drills coming up in May.

Apparatus/Projects

- 1.) ALF #62 has had the King pins replaced along with new tires from being worn out & timed out.
- 2.) Dealing with headlights & emergency lighting issues on two of the units.

Conditions, Actions, and Needs. CAN REPORT

Still have an individual who is finishing out his sick leave until completely exhausting his sick time. Another individual started maternity leave.

B Shift April 2026

Lt Erik Palmerson

Greater Alarms:

- April 11 - Commercial structure fire at Papa's diner; fire contained to the kitchen appliances. Of note, crews have used this structure in the past for command-and-control training and evaluation due to its unique tax-payer type use with commercial space on the ground level and residential space on the second story.
- April 26 – Residential structure fires on 183rd Ave and Leon St. B-shift crews responded to two residential fires in a single shift. The 183rd Ave fire originated outside in a covered porch area, heavily damaging the porch but without extension into the primary residence. The Leon St. fire originated outside, as well, destroying the porch area and extending into the residence through the gable end and a back storage room area.
- EMS – Station 2 crews, along with Station 1, and the Dedicated Aid Unit attended to a cardiac arrest that resulted in the successful return of pulses onscene after several rounds of CPR and defibrillation.

Training:

- The Station 1 B-shift crew began the month by participating in the mock crash and extrication drill/demonstration at Rochester High School.
- Lieutenant Lyon has been facilitating the wildland fire refresher trainings for all department members this month, as well as an initial field training for new Red Card certification.

Personnel and Projects:

- Probationary Firefighter Bill Crabb has completed his firefighter task book and is preparing for his final evaluation, set for this coming month.
- Austin Kautz continues to work as a fulltime temp-hire for Aaron Hall.
- B-shift is down one staff member, Firefighter Sexton, due to extended injury. He is currently off of the schedule through the month of May. Initially there are no gaps in the required minimum staffing for the month of May.

Prepared on Chief Christenson's behalf and request by Lieutenant Erik Palmerson

April 29, 2026



WEST THURSTON REGIONAL FIRE AUTHORITY

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May 3, 2026, 2025

Chief Nathan Drake,

The following is a brief synopsis of C-shift and pre-fire plan activities for April 2026.

Several shifts were benefited by volunteer transport unit assistance that was greatly appreciated.

Major events-

On March 28th we responded to a fully involved structure fire on Blomberg St. SW. We had two other medical transports occurring at the time, so Tumwater and East Olympia arrived first Due. The structure was fully involved and a total loss on arrival. Several hours were spent on overhaul and fire watch.

Pre-fire plan/preparation-

I was involved in discussions with Theresa Parsons from Scott Lake community water board. They are reviewing their records and discussing overhaul of some of their main water lines. They want to include us in the planning and are looking for opinions on upgrades. The discussions are ongoing.

I contacted representatives of the Washington Department of Fish and Wildlife field office on Case Rd, I am working to obtain gate keys for our fist out apparatus. These gate keys would access all properties belonging to fish and wildlife in our response area including the scatter creek game farm.

Training-

We continued our 2026 Ongoing Medical training. Captain Morales drilled us on Infant Airway and quarterly Cardiac arrest.

Lt Betts, Lt Garza and myself attended blue card incident command training.

Battalion Chief Eric Smith



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May 2026

Recruit and Retention Coordinator Report

April Overview

EMT Program: The five EMT students are continuing success in class.

Fire Academy: Fire academy 26-01 continues. All 4 recruits are successful in both the classroom and drill days. They will go to North Bend for Live fire the end of May

Transport Shifts: A total of five 24-hour shifts and two 12-hour shifts were completed on the designated transport unit throughout April.

- Easter Egg Dash was a huge success as always.
- Crews had a blast at Scott Lake Spring Fair & Model Boat Races.
- Completion of a full distracted- and impaired-driving public education scenario in partnership with Rochester High School prior to prom and graduation.
- Wildland initial and refreshers are complete.
- I personally completed the IFSAC Fire & Life Safety Educator course. Excited to bring additional enhancements to our Community Risk and Reduction

Social Media & Outreach: Engagement across social media platforms continues to grow, with strong positive feedback from the community.

May (Upcoming Events & Projects)

- Scheduled orientation and PACT for the new volunteers hired in the March 2026 process.
- FITE New Market Spring Advisory Board Meeting
- Implementation of twice-monthly volunteer drills and career-development-focused training opportunities.
- Pump Academy course is being created for our volunteers

Looking Ahead:

- Personnel will be present in both Littlerock and Rochester and year-end school activities are happening.
- All department LZ drill with Airlift Northwest at the end of May.
- Scott Lake Fishing Derby: May 30, 2026
- Swede Day Parade: June 20, 2026. We will be present with games for the kids and Kona ice will be joining us at station 1-3.

