



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

September 13, 2021 – Governing Board Business Meeting at Sargent Rd station.

Call to Order/Attendance: Commissioner Dahl called the meeting to order at 18:00 hours. Commissioners Culleton, Elkins (*via Zoom*), Jernigan, Pethia and Ricks, Chiefs Kaleiwahea, Scott, R. Smith and R. Stone (*via Zoom*), Captain Dyer, Union Representative Lt. Garza, FFs Panuska (*via Zoom*), Trott (*via Zoom*), Hall, Spiegelberg, Maser and Berryman, Rehab Coordinator S. Giordano, guest Shannon Brady, Admin Assistant Linda Patraca and Secretary Linda Shea were present.

Additions/Deletions to the Agenda:

1. Chief Scott requested an addition under New Business for new equipment purchase (an agenda item summary was distributed) and to discuss the purchase of a brush truck.
2. Linda S. requested an addition under New Business related to the L&I FIIRE Program.

Public Comments/Presentations: Shannon Brady, a neighbor to station 1-3 (Rochester), expressed her concerns regarding issues she is having living next to the station:

1. Culvert: The culvert that was put in years ago continues to overflow and flood her property. Ms. Brady has tried to work with Thurston County Development to fix the culvert, however that has not been successful. Ms. Brady would like the district to put forth funds to fix (re-route) the culvert to avoid continued flooding.
2. Fence: Ms. Brady expressed her concern with having debris and tree limbs/leaves blown onto her property. She would like the district to complete the privacy fence (she previously put in one-half) however the trees are currently in the way.
3. Basketball hoop: Ms. Brady expressed her concern that there has been an excess of noise coming from the groups of minors that play basketball in the fire district parking lot. She is requesting the hoop either be removed or used strictly by the fire district employees.

Commissioner Dahl stated the Board will take into consideration, discuss her concerns and will present a resolution via letter to her.

New Business:

1. Expenditure Approval.
 - a. Commissioner Ricks inquired about the City of Olympia bill and the additional cost for solar panel install on the diesel trailers were as he was not aware there would be additional expenses at the time of the approval of the diesel trailers. Chief Scott further explained the additional purchase was within the original budgeted amount.
 - b. Commissioner Pethia inquired about the PSE bill. All the bills are on a budget payment plan currently.
 - c. Commissioner Jernigan moved to approve the expenditures of \$531,219.61. Commissioner Pethia seconded the motion. Motion carried 6-0.
2. Meeting Minutes. Commissioner Ricks moved to approve the minutes of August 9, 2021. Commissioner Jernigan seconded the motion. Motion carried 6-0.

3. Resolution #2021-015, Surplus Property. Linda S. presented Resolution #2021-015 to surplus a tablet and the old server. Commissioner Jernigan moved to approve Resolution #2021-015. Commissioner Pethia seconded the motion. Motion carried 6-0.
4. Medic One lease agreement: Linda S. presented an amendment 2 to the Medic One lease of space at station 1-1 extending the end date to December 31, 2022, noting the amount includes the CPI as per the agreement. Commissioner Pethia moved to approve the Medic One lease amendment 2. Commissioner Jernigan seconded the motion. Motion carried 6-0.
5. Purchase Request: Chief Scott presented a request to purchase a battalion rig. The Operations Committee has requested to move from the current SUV style apparatus to a pick-up truck. The base cost for a F150 is \$42,000 plus the additional cost to outfit the apparatus with additional equipment of \$38,000. Commissioner Jernigan moved to approve a new Battalion Rig (Ford F150). Commissioner Pethia seconded the motion. Motion carried 6-0.
6. 2022 Budget-DRAFT: Linda S. presented the highlights of the draft 2022 budget, the total projection is \$7.8 million, of which 70% are salaries and benefits. The final budget will be presented at the October meeting.
7. New Equipment/Apparatus: Chief Scott presented the following requests:
 - a. Nozzles: Chief Scott advised this would standardize the equipment. Commissioner Jernigan moved to approve the purchase of twelve new nozzles. The old nozzles will be sold as surplus. Commissioner Culleton seconded the motion. Motion carried 6-0.
 - b. New Brush Truck: Chief Scott advised he would like to look into the purchase of a new brush truck. Proposals will be brought to the October meeting.
8. FIIRE Program: Linda S. stated she has been working on the participation of Labor and Industries (L&I) Firefighter Injury and Illness Reduction (FIIRE) program. The program reduces injury and illness of employees and provides a 10% reduction in premiums. There are no costs to the district, only savings. Commissioner Pethia moved to approve the application to participate in the L&I FIIRE program. Commissioner Ricks seconded the motion. Motion carried 6-0.

Unfinished Business (action items): None

Unfinished Business (nonaction items):

1. Chehalis Tribe negotiations. Chief Kaleiwahea requested to move this item to District 1 meeting.
2. Weyerhaeuser agreement. No update.
3. Maytown well. No update.

Communications:

1. Thurston County Treasurer August 2021 reports were presented as per RCW 52.16.050(4).
2. September 2021 budget reports were presented.

Chief/Training/EMS Reports: Refer to printed reports.

1. Chief Kaleiwahea noted that the Administrative Staff have spent a great deal of time in the last month in regard to the Governor's proclamation.
2. Chief Smith reported he is continuing to work on the 2021-2026 strategic plan. He plans to have a draft form for review by the end of October.
3. Captain Dyer stated she has purchased the Covid antigen rapid tests (BinaxNOW) and will be submitting an application to the State of Washington to be a Point of Care facility.
4. Commissioner Dahl gave recognition to FF Tom Berryman who is a wildland strike team leader and is only one of five in the Central Region of Washington. A total of 3 strike team leaders are on our department.

5. Commissioner Dahl also gave recognition to Volunteer FF Bob Maser. Maser has been with the district for many years and has spent a tremendous number of hours moving apparatus, helping on fires and as a fire investigator.

Labor Management Team Report: Lt. Garza presented an MOU to extend the contract until December 31, 2022, advising this will allow the opportunity for both parties to be present during negotiations and allow the RFA to determine the needs of the levy lid lift. The MOU includes a 3% increase to the wage appendix. Negotiations will take place beginning early 2022. Commissioner Jernigan moved to approve the MOU for contract extension until December 31, 2022. Commissioner Pethia seconded the motion. Motion carried 6-0.

Commissioner Reports:

1. Commissioner Ricks presented a letter the Emergency Medical Services Council wrote to the Governor requesting an amendment to Proclamation 21-14, Covid-19 Vaccination Requirement. An application has been submitted to the West Region EMS council for Frank Kirkbride to be on the board.
2. Commissioner Ricks also reported that the County Commissioners authorized the payment of the Medic One EMT's that are being staffed at the hospital to accept patients from districts prior to being admitted by hospital staff as Medic One did not have the funds for this project in their budget.
3. Commissioner Pethia stated the WFCA Annual meeting is coming up in October and due to the current situation is unsure if he can attend and inquired if anyone would like to go in his place.
4. Commissioner Dahl addressed the public comment on Shannon Brady. Discussions took place regarding possible resolutions. Commissioner Dahl will work with Administrative Staff in writing a letter with the resolutions.

Good of the Order:

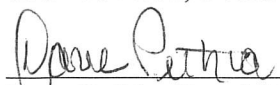
1. Captain Dyer reported the EMT class has begun. She acknowledged Susan Giordano is participating in the class and is in the top 90%.

Adjournment: The board adjourned the meeting at 19:46 hours.

Submitted for Board approval by:


Linda Shea, Secretary

Tom Culleton, Board Member


Dave Pethia, Board Member


John Ricks, Board Member


Calvin Dahl, Board Member


Ben Elkins, Board Member

Jeff Jernigan, Board Member