THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
WEST THURSTON REGIONAL FIRE AUTHORITY
10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

Board of Fire Commissioners General Meeting

Monday, October 12, 2020 at 1800 hrs

- **In-Person:** 10828 Littlerock Rd SW (mask and social distancing is mandatory) **- OR**
- **Virtual:** via Zoom teleconference (recorded) – join by clicking link below**:**
  https://us02web.zoom.us/j/84525544999?pwd=a1BtR1diaGk0NFovbElwYXhDdUdWUT09
  Meeting ID: 845 2554 4999
  Passcode: 538590
  Or dial-in 1 253 215 8782 US (Tacoma)

I. CALL TO ORDER

II. ATTENDANCE

III. ADDITIONS/DELETIONS TO AGENDA

IV. PUBLIC HEARING – 2021 BUDGET

V. LABOR MANAGEMENT TEAM REPORT

VI. NEW BUSINESS (ACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Expenditures: Accts Payable $ 88,995.67 (pages 1-7) Payroll $434,346.25 (pages 8-9) TOTAL: $523,341.92 *warrants $165,779.48 EFTs $357,562.44*	Linda S/Board	Approve/Reject
2. Meeting Minutes a. General 9/14/20 (pages 10-12) b. Special 9/29/20 (pages 13-14	Linda S/Board	Approve/Reject
3. Resolution #2020-019, Surplus Equipment (pages 15-16)	Linda S/Board	Approve/Reject
4. New Class 1 Fire Engine purchase (pages 17-59)	Chief Scott/Board	Approve/Reject

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Chehalis Tribe response billing	Chief Kaleiwahea	Update
2. Ham Radio – installation/equipment	Chief Kaleiwahea	Update

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Treasurer/Fund September 2020 Reports (pages 60-67)	Linda S	Informational
2. October 2020 Budget reports (pages 68-70)	Linda S	Informational
3. Operations Committee Update	Chief Scott	Informational

X. CHIEFS/SAFETY/TRAINING/EMS REPORTS (pages 71-92)

XI. COMMISSIONERS REPORTS

XII. GOOD OF THE ORDER

a. Citizen thank-you (Page 93)

XIII. ADJOURNMENT

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 10:48:08 Date: 10/14/2020
MCAG #: 2964 10/12/2020 To: 10/12/2020 Page: 1

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001001	911 Supply	1743	10/12/2020	Claims	6700	126.88	2-5078

Invoice #	Rcvd Date	Due Date	Description	Amount
2-5078	09/21/2020	10/12/2020	Class A Shirts (R. Smith)	126.88

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001002	Advanced Drilling LLC	1744	10/12/2020	Claims	6700	2,657.06	3470

Invoice #	Rcvd Date	Due Date	Description	Amount
3470	10/08/2020	10/12/2020	1-6 Maytown emergency well repair	2,657.06

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001003	Amerizorb Recovery LLC	1745	10/12/2020	Claims	6700	273.02	11757

Invoice #	Rcvd Date	Due Date	Description	Amount
11757	09/23/2020	10/12/2020	Amerizorb Pads (x4 bundles)	273.02

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001004	BIAS Software Inc	1746	10/12/2020	Claims	6700	635.98	11464

Invoice #	Rcvd Date	Due Date	Description	Amount
11464	09/21/2020	10/12/2020	Annual BIAS Hosted License & User (4 mnths)	635.98

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001005	Batteries Plus	1747	10/12/2020	Claims	6700	38.18	P31327745

Invoice #	Rcvd Date	Due Date	Description	Amount
P31327745	09/29/2020	10/12/2020	A62 E1-1 Deck Gun Batteries	38.18

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001006	Board For Volunteer Firefighters	1748	10/12/2020	Claims	6700	90.00	

Invoice #	Rcvd Date	Due Date	Description	Amount
2019	09/28/2020	10/12/2020	2019 Disability & Pension (additional reconciled	90.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001007	Braun Northwest Inc	1749	10/12/2020	Claims	6700	70.28	30118

Invoice #	Rcvd Date	Due Date	Description	Amount
30118	10/07/2020	10/12/2020	Balance due on aid units	70.28

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001008	Brightwire Networks LLC	1750	10/12/2020	Claims	6700	3,986.18	18131, 18165

Invoice #	Rcvd Date	Due Date	Description	Amount
18131	10/01/2020	10/12/2020	Oct 2020 Srvc (includes new O365)	3,814.86
18165	10/01/2020	10/12/2020	APC Back-UPS Battery for L. Patraca	171.32

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001009	Capital Business Machines Inc	1751	10/12/2020	Claims	6700	90.33	28976, 28974, 28975

Invoice #	Rcvd Date	Due Date	Description	Amount
28976	10/05/2020	10/12/2020	1-1 Grand Mnd copier	42.26
28974	10/05/2020	10/12/2020	1-2 Littlerock Copier	29.71
28975	10/05/2020	10/12/2020	1-6 Maytown Copier	18.36

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001010	Carefirst Bluecross Blueshield Payment Administrator	1752	10/12/2020	Claims	6700	214.00	202490008781

Invoice #	Rcvd Date	Due Date	Description	Amount
202490008781	09/21/2020	10/12/2020	Harris Medical Premium Nov2020	195.00
BALANCE DUE ON S	09/21/2020	10/12/2020	Harris Medical premium Sep2020 balance due	19.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001011	Cascade Fire Equipment Company	1753	10/12/2020	Claims	6700	10,808.64	110666, 110426, 110430, 111164

Invoice #	Rcvd Date	Due Date	Description	Amount
110666	06/22/2020	10/12/2020	Bunker Gear (Santee, Vavrinec, Miller)	7,364.52
110430	06/22/2020	10/12/2020	Helmet Passports (Pullin, Brown)	129.60
110426	06/22/2020	10/12/2020	Fire Shelters (x6)	2,391.12
110749	06/22/2020	10/12/2020	A54 B1-3 Hose, A74 B1-1 Folding Steps, Wheel	518.40
111164	06/22/2020	10/12/2020	A09 B1-6 hose	405.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001012	Cascade Fire Equipment Company	1754	10/12/2020	Claims	6700	9,819.36	REISSUE for lost warrant inv #108091

Invoice #	Rcvd Date	Due Date	Description	Amount
REISSUE 108091	10/08/2020	10/13/2020	Reissue of lost warrant	9,819.36

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001013	Central Sales	1755	10/12/2020	Claims	6700	120.63	76184

Invoice #	Rcvd Date	Due Date	Description	Amount

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 10:48:08 Date: 10/14/2020
MCAG #: 2964 10/12/2020 To: 10/12/2020 Page: 2

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
76184		*09/21/2020*	*10/14/2020*	*Vehicle Brushes (x6)*			*120.63*
201001014	Citi Cards	1756	10/12/2020	Claims	6700	5,430.26	

Invoice #	Rcvd Date	Due Date	Description	Amount
AMAZON	*08/10/2020*	*10/12/2020*	*Water Rescue Tools (thro bags, flotation rope,*	*3,135.57*
DOL	*08/10/2020*	*10/12/2020*	*A57 U1-2 Report of Sale*	*13.65*
AMAZON	*08/10/2020*	*10/12/2020*	*1-1 Grand Mnd 4 Cycle Fuel*	*34.73*
AMAZON	*08/10/2020*	*10/12/2020*	*1-6 Maytown Cache Facility Supplies*	*107.95*
CW NIELSEN	*08/10/2020*	*10/12/2020*	*FF Badges*	*663.59*
CHEVRON	*08/10/2020*	*10/12/2020*	*Mima Rd Fire - FF Meals*	*694.48*
DSW	*08/10/2020*	*10/12/2020*	*Dress Shoes (Panuska)*	*43.75*
DSW	*08/10/2020*	*10/12/2020*	*Return - Dress Shoes (Panuska)*	*-43.75*
OFFICE DEPOT	*08/10/2020*	*10/12/2020*	*Office Supplies (pens, sticky notes, sharpies)*	*68.78*
OLYMPIA CARD	*08/10/2020*	*10/12/2020*	*Fuel Chief K*	*34.58*
UPS	*08/10/2020*	*10/12/2020*	*Shipping to General Fire*	*19.30*
WSP	*08/10/2020*	*10/12/2020*	*Collision Reports for EF Recovery*	*94.50*
WALMART	*08/10/2020*	*10/12/2020*	*Mima Rd Fire - FF Meals*	*176.14*
ZOOM	*08/10/2020*	*10/12/2020*	*Mnthly communications Service*	*16.18*
AMAZON	*08/10/2020*	*10/12/2020*	*Correction - duplicate payment (mildew cleaner)*	*-31.31*
AMAZON	*08/10/2020*	*10/12/2020*	*1-3 Rochester blender, toaster*	*88.02*
INTEREST	*08/10/2020*	*10/12/2020*		*90.40*
UPS	*08/10/2020*	*10/12/2020*	*Shipment to ECMS*	*17.87*
IAAI	*08/10/2020*	*10/12/2020*	*Class - Maser, Frasl, Stone*	*60.00*
ETSY	*08/10/2020*	*10/12/2020*	*Personal charge in error by Dyer - reimb. 10-9-2020*	*145.83*

201001015	Cities Insurance Assoc Of Wa	1757	10/12/2020	Claims	6700	2,921.29	177118, C1318

Invoice #	Rcvd Date	Due Date	Description	Amount
177118	*09/21/2020*	*10/12/2020*	*A75 & A76 Auto Liability*	*463.74*
EIMBURSEMENT C	*09/21/2020*	*10/12/2020*	*Reimbursement C1318 - overpayment*	*2,457.55*

201001016	City Of Olympia	1758	10/12/2020	Claims	6700	16,360.14	10403/17256

Invoice #	Rcvd Date	Due Date	Description	Amount
10403/17256	*09/22/2020*	*10/12/2020*	*A62 E1-1 Repair Pump, fan clutch kit, headset*	*2,097.59*
10403/17256	*09/22/2020*	*10/12/2020*	*A11 T1-1 Repair Rear Damage*	*801.90*
10403/17256	*09/22/2020*	*10/12/2020*	*A61 T1-2 Perform Post Mob Srvc*	*835.38*
10403/17256	*09/22/2020*	*10/12/2020*	*A68 B1-2 Perform Post Mob Srvc*	*776.72*
10403/17256	*09/22/2020*	*10/12/2020*	*A19 A1-2 Fix Back Door Latch, Gurney Issue*	*221.13*
10403/17256	*09/22/2020*	*10/12/2020*	*A72 A1-3 Repair Gurney Lock Floor Plate*	*459.40*
10403/17256	*09/22/2020*	*10/12/2020*	*A23 CH1-2 Repair Door Light*	*460.01*
10403/17256	*09/22/2020*	*10/12/2020*	*A73 U1-2 Qrtly Srvc*	*343.49*
10403/17256	*09/22/2020*	*10/12/2020*	*A74 B1-1 Prepare Vehichle for Srvc*	*10,364.52*

201001017	City Sanitary Inc	1759	10/12/2020	Claims	6700	152.00	13133700n 13133544

Invoice #	Rcvd Date	Due Date	Description	Amount
13133700	*09/24/2020*	*10/12/2020*	*1-1 Grand Mnd Recycle*	*131.00*
13133544	*09/24/2020*	*10/12/2020*	*1-3 Rochester Recycle*	*21.00*

201001018	Comcast	1760	10/12/2020	Claims	6700	1,313.11	1030

Invoice #	Rcvd Date	Due Date	Description	Amount
1030	*09/21/2020*	*10/12/2020*	*1-2 Littlerock Phone/Cable*	*351.66*
1030	*09/21/2020*	*10/12/2020*	*1-6 Maytown Phone/Cable*	*240.01*
1030	*09/21/2020*	*10/12/2020*	*1-1 Grand Mnd Phone/Cable*	*335.40*
1030	*09/21/2020*	*10/12/2020*	*1-4 Scott Lake Phone/Cable*	*205.35*
1030	*09/21/2020*	*10/12/2020*	*1-3 Rochester Phone/Cable*	*180.69*

201001019	Cummins Inc	1761	10/12/2020	Claims	6700	293.76	04-10057

Invoice #	Rcvd Date	Due Date	Description	Amount
04-10057	*10/01/2020*	*10/12/2020*	*1-1 Grand Mnd Generator Investigate Propane Smell*	*293.76*

201001020	DE Lage Landen	1762	10/12/2020	Claims	6700	279.72	69707243

Invoice #	Rcvd Date	Due Date	Description	Amount
69707243	*10/05/2020*	*10/12/2020*	*1-2 Littlerock Copier Lease*	*279.72*

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 10:48:08 Date: 10/14/2020
MCAG #: 2964 10/12/2020 To: 10/12/2020 Page: 3

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	Department Of Revenue	1735	10/12/2020	Claims	6700	1,697.62	Q3 Use Tax, LET; Unclaimed Property 2020

Invoice #	Rcvd Date	Due Date	Description	Amount
Q3 USE TAX	10/07/2020	10/12/2020	1649	550.71
3 LEASEHOLD EXC	10/07/2020	10/12/2020	1649	887.51
UCP 2020	10/09/2020	10/12/2020	Manor, Jeff	92.35
UCP 2020	10/09/2020	10/12/2020	Bulanda, Angela	167.05

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001021	Emergency Reporting Inc C/O Backdraft OpCo, LLC	1763	10/12/2020	Claims	6700	628.47	202019193

Invoice #	Rcvd Date	Due Date	Description	Amount
202019193	10/01/2020	10/12/2020	Nov 2020 Srvc	628.47

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001022	Eric T. Quinn, P.S.	1764	10/12/2020	Claims	6700	1,000.00	Nine

Invoice #	Rcvd Date	Due Date	Description	Amount
NINE	10/01/2020	10/12/2020	Sept 2020 Legal Srvc	1,000.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001023	First Choice Health Network	1765	10/12/2020	Claims	6700	158.95	95303

Invoice #	Rcvd Date	Due Date	Description	Amount
95303	09/28/2020	10/12/2020	Oct 2020 EAP Srvc	158.95

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001024	Harris, Mike	1766	10/12/2020	Claims	6700	28.16	reimbursement

Invoice #	Rcvd Date	Due Date	Description	Amount
HARRIS TEETER	09/21/2020	10/12/2020	Rx 6165684	28.16

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001025	Home Depot Credit Services	1767	10/12/2020	Claims	6700	91.18	

Invoice #	Rcvd Date	Due Date	Description	Amount
SEPTEMBER 2020	09/28/2020	10/12/2020	1-1 Grand Mnd Pillar Stain Supplies	63.35
SEPTEMBER 2020	09/28/2020	10/12/2020	1-1 Grand Mnd Pillar Stain Supplies	68.27
SEPTEMBER 2020	09/28/2020	10/12/2020	Return - 1-1 Grand Mnd Pillar Stain Supplies	-40.44

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001026	JD's Stump Grinding LLC	1768	10/12/2020	Claims	6700	486.00	1109

Invoice #	Rcvd Date	Due Date	Description	Amount
1109	09/28/2020	10/12/2020	1-6 Maytown Well Site Clearing	486.00

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001027	Joes Refuse Inc	1769	10/12/2020	Claims	6700	175.91	

Invoice #	Rcvd Date	Due Date	Description	Amount
13130666	09/24/2020	10/12/2020	1-1 Grand Mnd Refuse	136.93
13130508	09/24/2020	10/12/2020	1-3 Rochester Refuse	38.98

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001028	KD&S Environmental, Inc.	1770	10/12/2020	Claims	6700	7,022.14	20-5827-B, 20-5827-D, 20-5827-A, 20-5827-C

Invoice #	Rcvd Date	Due Date	Description	Amount
20-5927-D	07/27/2020	10/12/2020	1-2 Littlerock Air Quality Checks	2,194.40
20-5927-A	07/27/2020	10/12/2020	1-4 Scott Lake Air Quality Checks	1,316.67
20-5927-C	07/27/2020	10/12/2020	1-6 Maytown Air Quality Checks	1,316.67
20-5827-B	07/27/2020	10/12/2020	1-1 Grand Mnd Air Quality Checks	2,194.40

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001029	Knight Fire Protection Inc	1771	10/12/2020	Claims	6700	3,203.28	70047, 70045, 70044, 70046, 70041

Invoice #	Rcvd Date	Due Date	Description	Amount
70047	09/25/2020	10/12/2020	1-2 Littlerock Annual Sprinkler System & Fire	729.54
70045	09/25/2020	10/12/2020	1-3 Rochester Annual Sprinkler System & Fire	349.38
70044	09/25/2020	10/12/2020	1-4 Scott Lake Annual Sprinkler System & Fire	617.22
70046	09/25/2020	10/12/2020	1-1 Grand Mnd Annual Sprinkler System & Fire	840.78
70041	09/25/2020	10/12/2020	1-6 Maytown Annual Sprinkler System & Fire	666.36

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001030	LN Curtis & Sons Inc	1772	10/12/2020	Claims	6700	259.20	423380

Invoice #	Rcvd Date	Due Date	Description	Amount
423380	09/23/2020	10/14/2020	Air Analysis on Mako (x2)	259.20

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001031	Leco Supply, Inc.	1773	10/12/2020	Claims	6700	323.98	1779*12

Invoice #	Rcvd Date	Due Date	Description	Amount

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 10:48:08 Date: 10/14/2020
MCAG #: 2964 10/12/2020 To: 10/12/2020 Page: 4

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
177912	*09/21/2020*	*10/14/2020*	*1-6 Cache Facility Supplies (towels, garbage bags)*			*323.98*	
201001032	Lighthouse Uniform Co Inc	1774	10/12/2020	Claims	6700	363.36	113895, 113735
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
113735	*09/21/2020*	*10/12/2020*	*Gold Name Plate*				*30.46*
113895	*09/21/2020*	*10/12/2020*	*Cleaning and Alterations (R. Smith)*				*332.90*
201001033	Little Rock Autobody	1775	10/12/2020	Claims	6700	1,730.35	
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
EPTEMBER 23 2020	*09/24/2020*	*10/12/2020*	*A73 U1-2 Rear Bumper Repair*				*1,730.35*
201001034	Mountain Mist Water	1776	10/12/2020	Claims	6700	229.34	029585
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
029585	*10/01/2020*	*10/12/2020*	*1-3 Rochester Water*				*43.16*
029585	*10/01/2020*	*10/12/2020*	*1-4 Scott Lake Water*				*3.24*
029585	*10/01/2020*	*10/12/2020*	*1-1 Grand Mnd Water*				*70.70*
029585	*10/01/2020*	*10/12/2020*	*1-6 Maytown Water*				*41.54*
029585	*10/01/2020*	*10/12/2020*	*1-2 Littlerock Water*				*70.70*
201001035	Munsell Barbara	1777	10/12/2020	Claims	6700	90.00	
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
EPTEMBER 24 2020	*09/24/2020*	*10/12/2020*	*Alterations, Sew Patches*				*90.00*
201001036	Nisqually Towing Service Inc	1778	10/12/2020	Claims	6700	328.05	175399
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
175399	*09/21/2020*	*10/14/2020*	*A07 E1-6 Tow to Shop*				*328.05*
201001037	Northwest Signworks Inc	1779	10/12/2020	Claims	6700	943.08	2010683, 2010692
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
2010683	*09/23/2020*	*10/12/2020*	*A74 B1-1 New Signage*				*343.63*
2010692	*09/23/2020*	*10/12/2020*	*A20 A1-1 Restripping on Drivers Front Panel*				*599.45*
201001038	Northwest Water Systems	1780	10/12/2020	Claims	6700	998.67	20-06200, 20-06201, 20-06399
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
20-06200	*09/21/2020*	*10/12/2020*	*1-6 Maytown Water Srvc plus Coliform*				*181.45*
20-06201	*09/21/2020*	*10/12/2020*	*1-1 Grand Mnd Water Srvc plus Coliform and*				*215.45*
20-06202	*09/21/2020*	*10/12/2020*	*1-2 Littlerock Water Srvc, Coliform, Salt, Trip to*				*601.77*
201001039	On-Hold Concepts Inc	1781	10/12/2020	Claims	6700	19.95	523295
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
523295	*09/30/2020*	*10/12/2020*	*Mnthly On Hold Srvc*				*19.95*
201001040	Pacific Northwest Fire Training	1782	10/12/2020	Claims	6700	400.00	39
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
39	*09/30/2020*	*10/12/2020*	*Fire Officer 1 Training (Hall, Santee)*				*400.00*
201001041	Patraca Linda Ellen	1783	10/12/2020	Claims	6700	191.53	Reimbursement
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
REIMBURSEMENT	*10/05/2020*	*10/12/2020*	*Mileage QR3 2020*				*191.53*
201001042	Pilot Travel Centers LLC	1784	10/12/2020	Claims	6700	581.03	464732598
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***
464732598	*10/01/2020*	*10/12/2020*	*A08 E1-4*				*60.09*
464732598	*10/01/2020*	*10/12/2020*	*A66 BN-1*				*72.85*
464732598	*10/01/2020*	*10/12/2020*	*A23 CH1-1*				*84.90*
464732598	*10/01/2020*	*10/12/2020*	*A73 U1-2*				*50.05*
464732598	*10/01/2020*	*10/12/2020*	*A24 BN1-6*				*132.02*
464732598	*10/01/2020*	*10/12/2020*	*A25 CH1-3*				*139.67*
464732598	*10/01/2020*	*10/12/2020*	*A19 A1-2*				*41.45*
201001043	Pioneer Fire And Security Inc	1785	10/12/2020	Claims	6700	97.20	98447
Invoice #	***Rcvd Date***	***Due Date***	***Description***				***Amount***

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 10:48:08 Date: 10/14/2020
MCAG #: 2964 10/12/2020 To: 10/12/2020 Page: 5

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
98447	*09/21/2020*	*10/12/2020*	*1-1 Grand Mnd QR4 2020 Alarm Monitoring Srvc*			*97.20*	
201001044	Puget Sound Energy	1786	10/12/2020	Claims	6700	1,691.21	
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
200017639499	*09/21/2020*	*10/12/2020*	*1-1 Grand Mnd Aug 2020*			*818.09*	
200012762536	*09/21/2020*	*10/12/2020*	*1-3 Rochester Aug2020*			*271.88*	
200020145567	*09/21/2020*	*10/12/2020*	*1-6 Maytown Aug2020*			*469.03*	
200009308335	*09/21/2020*	*10/12/2020*	*1-5 Michigan Hill Sep2020*			*60.69*	
220006625754	*09/21/2020*	*10/12/2020*	*1-7 Old Hwy 99 Sep2020*			*71.52*	
201001045	Rochester Lumber	1787	10/12/2020	Claims	6700	66.22	1135738, 1135772, 1136123, 1137842
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
1135738	*09/28/2020*	*10/12/2020*	*1-1 Grand Mnd Pillar Stain Supplies*			*30.22*	
1135772	*09/28/2020*	*10/12/2020*	*1-3 Rochester Spray Paint, Velcro, Oil, Tape*			*20.91*	
1137842	*09/28/2020*	*10/12/2020*	*1-3 Rochester Screws, Bits*			*13.48*	
1136123	*09/28/2020*	*10/12/2020*	*1-3 Rochester scrub pads*			*1.61*	
201001046	Rochester Water Association	1788	10/12/2020	Claims	6700	49.50	100100
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
100100	*09/28/2020*	*10/12/2020*	*1-3 Rochester Water Srvc*			*49.50*	
201001047	S.E. Thurston Fire Authority	1789	10/12/2020	Claims	6700	250.00	09-21-2020
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
09-21-2020	*09/23/2020*	*10/12/2020*	*IFSAC Instructor Course 1 (B. Kaleiwahea)*			*250.00*	
201001048	Scott Lake Maintenance Co C/O Northwest Water Syst	1790	10/12/2020	Claims	6700	42.00	759216500
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
759216500	*10/08/2020*	*10/12/2020*	*1-4 Scott Lake Sept2020*			*42.00*	
201001049	Snure Seminars	1791	10/12/2020	Claims	6700	120.00	512
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
512	*09/29/2020*	*10/12/2020*	*WFCA 2020 Snure Seminar Laws Update (Ricks,*			*80.00*	
512	*09/29/2020*	*10/12/2020*	*WFCA 2020 Snure Seminar Laws Update (Patraca)*			*40.00*	
201001050	Sound Apparel LLC	1792	10/12/2020	Claims	6700	155.52	TG3829
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
TH3829	*09/25/2020*	*10/12/2020*	*T-shirts, logos (x8)*			*155.52*	
201001051	State Auditors Office	1793	10/12/2020	Claims	6700	904.80	L138510
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
L138510	*09/21/2020*	*10/12/2020*	*Accountability/Finacial Audit Aug hrs*			*904.80*	
201001052	Systems Design West LLC	1794	10/12/2020	Claims	6700	1,484.65	20201823
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
20201823	*09/21/2020*	*10/12/2020*	*Transport Billing Aug (x61)*			*1,484.65*	
201001053	Terminix LP	1795	10/12/2020	Claims	6700	103.68	400594180
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
400594180	*09/29/2020*	*10/12/2020*	*1-6 Maytown Pest Control*			*103.68*	
201001054	Thurston County Central Services Dept	1796	10/12/2020	Claims	6700	729.34	20-541-168
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
20-541-168	*10/08/2020*	*10/12/2020*	*Ham radio programming*			*729.34*	
201001055	Valley Freightliner Inc	1797	10/12/2020	Claims	6700	437.89	SR303015144.01
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	
SR303015144.01	*10/09/2020*	*10/12/2020*	*A62 E1-1 wiper replacement*			*437.89*	
201001056	Verizon Wireless	1798	10/12/2020	Claims	6700	1,221.94	9862668619,9863520035
Invoice #	***Rcvd Date***	***Due Date***	***Description***			***Amount***	

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
9862668619		*09/21/2020*	*10/12/2020*	*Apparatus Cells*			*167.19*
9863520035		*09/21/2020*	*10/12/2020*	*Chief cells*			*86.04*
9863520035		*09/21/2020*	*10/12/2020*	*Officer cells*			*128.44*
9863520035		*09/21/2020*	*10/12/2020*	*Modems*			*840.27*
201001057	Visa Anchor Bank	1799	10/12/2020	Claims	6700	857.80	

Invoice #	Rcvd Date	Due Date	Description	Amount
CIRCLE K	*09/28/2020*	*10/12/2020*	*A68 B1-2 Evans Canyon Mob*	*47.01*
CHEVRON	*09/28/2020*	*10/12/2020*	*A68 B1-2 Evans Canyon Mob*	*26.16*
CHEVRON	*09/28/2020*	*10/12/2020*	*A68 B1-2 Evans Canyon Mob*	*11.04*
PILOT	*09/28/2020*	*10/12/2020*	*A68 B1-2 Evans Canyon Mob*	*42.80*
CIRCLE K	*09/28/2020*	*10/12/2020*	*A71 Staf-2 Evans Canyon Mob*	*16.05*
CHEVRON	*09/28/2020*	*10/12/2020*	*A71 Staf-2 Evans Canyon Mob*	*9.26*
PIT STOP	*09/28/2020*	*10/12/2020*	*A71 Staf-2 Evans Canyon Mob*	*13.74*
SHELL	*09/28/2020*	*10/12/2020*	*A71 Staf-2 Evans Canyon Mob*	*12.94*
SHELL	*09/28/2020*	*10/12/2020*	*A71 Staf-2 Evans Canyon Mob*	*20.15*
JACK IN THE BOX	*09/28/2020*	*10/12/2020*	*Evans Canyon Mob - FF Meal*	*26.07*
SAFEWAY	*09/28/2020*	*10/12/2020*	*A71 Staf-2 Whitney Mob*	*12.94*
LOVES	*09/28/2020*	*10/12/2020*	*A71 Staf-2 Whitney Mob*	*12.75*
CORNER MART	*09/28/2020*	*10/12/2020*	*A71 Staf-2 Whitney Mob*	*30.26*
LOVES	*09/28/2020*	*10/12/2020*	*A71 Staf-2 Whitney Mob*	*12.27*
SAFEWAY	*09/28/2020*	*10/12/2020*	*A68 B1-2 Whitney Mob*	*30.06*
LOVES	*09/28/2020*	*10/12/2020*	*A68 B1-2 Whitney Mob*	*26.32*
CORNER MART	*09/28/2020*	*10/12/2020*	*A68 B1-2 Whitney Mob*	*35.04*
CORNER MART	*09/28/2020*	*10/12/2020*	*A68 B1-2 Whitney Mob*	*28.21*
TRADERS EXPRESS	*09/28/2020*	*10/12/2020*	*A68 B1-2 Whitney Mob*	*6.72*
TRADERS EXPRESS	*09/28/2020*	*10/12/2020*	*A68 B1-2 Whitney Mob*	*33.80*
TRADERS EXPRESS	*09/28/2020*	*10/12/2020*	*A68 B1-2 Whitney Mob*	*28.90*
LOVES	*09/28/2020*	*10/12/2020*	*A68 B1-2 Whitney Mob*	*21.71*
CHEVRON	*09/28/2020*	*10/12/2020*	*A11 T1-1 Bordeaux fire*	*136.15*
CHEVRON	*09/28/2020*	*10/12/2020*	*A73 U1-2 Bordeaux fire*	*110.24*
SHELL	*09/28/2020*	*10/12/2020*	*Naches fire*	*33.75*
EXXON	*09/28/2020*	*10/12/2020*	*Davenport fire*	*50.63*
SHELL	*09/28/2020*	*10/12/2020*	*Bordeaux fire*	*22.83*

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001058	Wells Fargo Financial Leasing	1800	10/12/2020	Claims	6700	159.84	5011911416

Invoice #	Rcvd Date	Due Date	Description	Amount
5011911416	*09/21/2020*	*10/14/2020*	*1-1 Grand Mnd Copier Lease*	*159.84*

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001059	West Thurston Fire Association	1801	10/12/2020	Claims	6700	60.00	

Invoice #	Rcvd Date	Due Date	Description	Amount
CPR	*10/05/2020*	*10/12/2020*	*CPR Reimbursement (Heilman, Dreyer, Manor,*	*60.00*

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001060	Whisler Communications Inc	1802	10/12/2020	Claims	6700	399.75	70097, 70101

Invoice #	Rcvd Date	Due Date	Description	Amount
70097	*09/21/2020*	*10/14/2020*	*Kenwood Microphone for Mobile Radio (x4)*	*162.35*
70101	*09/21/2020*	*10/14/2020*	*A61 T1-2 Kenwood Microphone for Mobile Radio*	*237.40*

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001061	White Christopher Charles	1803	10/12/2020	Claims	6700	329.29	Reimbursement

Invoice #	Rcvd Date	Due Date	Description	Amount
REIMBURSEMENT	*09/21/2020*	*10/12/2020*	*Duty Boots*	*329.29*

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001062	Wilcox & Flegel	1804	10/12/2020	Claims	6700	2,300.08	0534601, 0532902, CL55540

Invoice #	Rcvd Date	Due Date	Description	Amount
0534601	*09/21/2020*	*10/12/2020*	*1-2 Littlerock Diesel (400 gal)*	*763.28*
0532902	*09/21/2020*	*10/12/2020*	*1-1 Grand Mnd Diesel (240 gal)*	*462.78*
CL55540	*09/21/2020*	*10/12/2020*	*A19 A1-2*	*28.91*
CL55540	*09/21/2020*	*10/12/2020*	*A23 BN1-6*	*92.71*
CL55540	*09/21/2020*	*10/12/2020*	*A11 T1-1*	*47.08*
CL55540	*09/21/2020*	*10/12/2020*	*A61 T1-2*	*26.35*
CL55540	*09/21/2020*	*10/12/2020*	*A54 B1-3*	*25.54*
CL55540	*09/21/2020*	*10/12/2020*	*A70 STAF-1*	*23.50*
CL55540	*09/21/2020*	*10/12/2020*	*A14 CH1-1*	*230.14*

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 10:48:08 Date: 10/14/2020
MCAG #: 2964 10/12/2020 To: 10/12/2020 Page: 7

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo	
		CL55540	*09/21/2020*	*10/12/2020*	*A22 E1-3*			*126.56*
		CL55540	*09/21/2020*	*10/12/2020*	*A24 CH1-2*			*138.43*
		CL55540	*09/21/2020*	*10/12/2020*	*A25 CH1-3*			*93.93*
		CL55540	*09/21/2020*	*10/12/2020*	*A07 E1-6*			*43.85*
		CL55540	*09/21/2020*	*10/12/2020*	*A62 E1-1*			*39.69*
		CL55540	*09/21/2020*	*10/12/2020*	*A72 A1-3*			*157.33*
201001063	Witmer Associates Inc The Fire Store	1805	10/12/2020	Claims	6700	903.89	E1994959, E1995483	

Invoice #	***Rcvd Date***	***Due Date***	***Description***	***Amount***
E1995483	*09/21/2020*	*10/12/2020*	*Duty Boots (R. Santee)*	*325.05*
E1994959	*09/21/2020*	*10/12/2020*	*Bunker Boots (G. Parker)*	*578.84*

64 Vouchers: 88,995.67

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 12:46:17 Date: 10/14/2020
MCAG #: 2964 10/12/2020 To: 10/12/2020 Page: 1

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
201001064	Aflac	1806	10/12/2020	Payroll	6700	[redacted]	
201001118	Arroyo-Lopez Ronald David	1664	10/14/2020	Payroll	6700	[redacted]	
201001065	Benefit Solutions Inc-WSCFF	1807	10/12/2020	Payroll	6700	[redacted]	
EFT	Bennett Matthew Shaun	1645	10/15/2020	Payroll	6700	[redacted]	
EFT	Bennett Matthew Shaun	1695	10/30/2020	Payroll	6700	[redacted]	
201001119	Berryman Thomas A	1665	10/14/2020	Payroll	6700	[redacted]	
EFT	Betts Brandon John	1696	10/30/2020	Payroll	6700	[redacted]	
EFT	Broumley Garrett Dean	1666	10/14/2020	Payroll	6700	[redacted]	
201001121	Brown Curtis Daniel	1667	10/14/2020	Payroll	6700	[redacted]	
EFT	Brownell Scott Lee	1668	10/14/2020	Payroll	6700	[redacted]	
EFT	Christenson Brian David	1697	10/30/2020	Payroll	6700	[redacted]	
EFT	Cooke Hans Robert	1698	10/30/2020	Payroll	6700	[redacted]	
EFT	Dahl Calvin	1669	10/14/2020	Payroll	6700	[redacted]	
EFT	Dean Sarah Linnea	1670	10/14/2020	Payroll	6700	[redacted]	
EFT	Degagne Justin Dennis	1699	10/30/2020	Payroll	6700	[redacted]	
EFT	Department Of Retirement Services Deferred Comp	1736	10/12/2020	Payroll	6700	[redacted]	
EFT	Department Of Retirement Systems Retirement	1737	10/12/2020	Payroll	6700	[redacted]	
EFT	Department Of The Treasury	1738	10/12/2020	Payroll	6700	[redacted]	
EFT	Dept Of Labor & Industries	1739	10/12/2020	Payroll	6700	[redacted]	
EFT	Devert Brent Nathaniel	1700	10/30/2020	Payroll	6700	[redacted]	
201001066	Dimartino Associates	1808	10/12/2020	Payroll	6700	[redacted]	
201001125	Douglass Jeremy	1671	10/14/2020	Payroll	6700	[redacted]	
EFT	Drake Nathan Tyler	1701	10/30/2020	Payroll	6700	[redacted]	
EFT	Dreyer Glenn Michael	1672	10/14/2020	Payroll	6700	[redacted]	
EFT	Dyer Lanette R	1702	10/30/2020	Payroll	6700	[redacted]	
EFT	Elkins Ben M	1673	10/14/2020	Payroll	6700	[redacted]	
EFT	Employment Security Department	1740	10/12/2020	Payroll	6700	[redacted]	
EFT	Employment Security Dept PFMLA	1741	10/12/2020	Payroll	6700	[redacted]	
201001128	Fitzgerald Thomas J	1674	10/14/2020	Payroll	6700	[redacted]	
EFT	Frasl Kenneth E	1675	10/14/2020	Payroll	6700	[redacted]	
201001067	GET Program	1809	10/12/2020	Payroll	6700	[redacted]	
EFT	Garza Isaac Wayne	1646	10/15/2020	Payroll	6700	[redacted]	
EFT	Garza Isaac Wayne	1703	10/30/2020	Payroll	6700	[redacted]	
EFT	Giordano Susan Linda	1676	10/14/2020	Payroll	6700	[redacted]	
201001068	HRA VEBA Trust	1810	10/12/2020	Payroll	6700	[redacted]	
EFT	Hall Aaron David	1647	10/15/2020	Payroll	6700	[redacted]	
EFT	Hall Aaron David	1704	10/30/2020	Payroll	6700	[redacted]	
EFT	Heilman Chris Douglas	1677	10/14/2020	Payroll	6700	[redacted]	
EFT	Howe Joshua Jason	1705	10/30/2020	Payroll	6700	[redacted]	
201001132	Hull Nathan S	1678	10/14/2020	Payroll	6700	[redacted]	
201001069	IAFF Local 3825 Treasurer	1811	10/12/2020	Payroll	6700	[redacted]	
201001133	Jernigan Jeff M	1679	10/14/2020	Payroll	6700	[redacted]	
EFT	Kaleiwahea Blake William	1648	10/15/2020	Payroll	6700	[redacted]	
EFT	Kaleiwahea Blake William	1706	10/30/2020	Payroll	6700	[redacted]	
EFT	Kaleiwahea Russell Edward	1649	10/15/2020	Payroll	6700	[redacted]	
EFT	Kaleiwahea Russell Edward	1707	10/30/2020	Payroll	6700	[redacted]	
EFT	Kochrian Jeremy S	1680	10/14/2020	Payroll	6700	[redacted]	
EFT	Kondrack Andrew Joseph	1708	10/30/2020	Payroll	6700	[redacted]	
201001135	Linn Catherine Louise	1681	10/14/2020	Payroll	6700	[redacted]	
EFT	Lyon Colby Wayne	1650	10/15/2020	Payroll	6700	[redacted]	
EFT	Lyon Colby Wayne	1709	10/30/2020	Payroll	6700	[redacted]	
201001136	Manor Kathryn Joan	1682	10/14/2020	Payroll	6700	[redacted]	
EFT	Maser Robert Charles	1683	10/14/2020	Payroll	6700	[redacted]	
201001138	Matson Collin	1684	10/14/2020	Payroll	6700	[redacted]	
EFT	McGeary Michael C	1685	10/14/2020	Payroll	6700	[redacted]	
201001140	Means Cameron Jack	1686	10/14/2020	Payroll	6700	[redacted]	

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority Time: 12:46:17 Date: 10/14/2020
MCAG #: 2964 10/12/2020 To: 10/12/2020 Page: 2

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	Miller Devann Munroe	1710	10/30/2020	Payroll	6700	[redacted]	
EFT	Morales Michael Lawrence	1711	10/30/2020	Payroll	6700	[redacted]	
EFT	Ness Cade Zachary	1687	10/14/2020	Payroll	6700	[redacted]	
EFT	Palmerson Erik Morgan	1651	10/15/2020	Payroll	6700	[redacted]	
EFT	Palmerson Erik Morgan	1712	10/30/2020	Payroll	6700	[redacted]	
EFT	Panuska Miranda Marie	1713	10/30/2020	Payroll	6700	[redacted]	
EFT	Parker Gregory Jerel	1652	10/15/2020	Payroll	6700	[redacted]	
EFT	Parker Gregory Jerel	1714	10/30/2020	Payroll	6700	[redacted]	
EFT	Patraca Linda Ellen	1715	10/30/2020	Payroll	6700	[redacted]	
EFT	Peoples Michael William	1716	10/30/2020	Payroll	6700	[redacted]	
EFT	Pethia David C	1688	10/14/2020	Payroll	6700	[redacted]	
201001143	Pullin Andrew Lee	1689	10/14/2020	Payroll	6700	[redacted]	
201001144	Ricks John Rual	1690	10/14/2020	Payroll	6700	[redacted]	
EFT	Santee Ricardo Leon	1717	10/30/2020	Payroll	6700	[redacted]	
EFT	Scott Robert William	1718	10/30/2020	Payroll	6700	[redacted]	
EFT	Sexton Thomas Edward	1719	10/30/2020	Payroll	6700	[redacted]	
EFT	Shea Linda Marie	1720	10/30/2020	Payroll	6700	[redacted]	
EFT	Singleton Charles Ed	1721	10/30/2020	Payroll	6700	[redacted]	
EFT	Smith Eric David	1653	10/15/2020	Payroll	6700	[redacted]	
EFT	Smith Eric David	1722	10/30/2020	Payroll	6700	[redacted]	
EFT	Smith Rob Dean	1723	10/30/2020	Payroll	6700	[redacted]	
EFT	Spiegelberg John Steven	1691	10/14/2020	Payroll	6700	[redacted]	
EFT	Stone Gary Reece	1692	10/14/2020	Payroll	6700	[redacted]	
EFT	Stone Kathleen Lynne	1693	10/14/2020	Payroll	6700	[redacted]	
201001101	Stone Roger Lee	1724	10/30/2020	Payroll	6700	[redacted]	
EFT	Swecker Joel Anthony	1654	10/15/2020	Payroll	6700	[redacted]	
EFT	Swecker Joel Anthony	1725	10/30/2020	Payroll	6700	[redacted]	
201001148	Teitzel Steven David	1694	10/14/2020	Payroll	6700	[redacted]	
EFT	Trautman Alexander Paul	1726	10/30/2020	Payroll	6700	[redacted]	
EFT	Trott Thomas John	1727	10/30/2020	Payroll	6700	[redacted]	
201001070	Trusteed Plans	1812	10/12/2020	Payroll	6700	[redacted]	
EFT	Vavrinec Christian Kalil	1728	10/30/2020	Payroll	6700	[redacted]	
EFT	Washington State Support Registry	1742	10/12/2020	Payroll	6700	[redacted]	
EFT	Weinstein Andrew Chase	1729	10/30/2020	Payroll	6700	[redacted]	
201001071	West Thurston Fire - House Funds	1813	10/12/2020	Payroll	6700	[redacted]	
EFT	White Christopher Charles	1730	10/30/2020	Payroll	6700	[redacted]	

92 Vouchers: 434,346.25

THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11

WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

September 14, 2020 – Governing Board Business Meeting at Grand Mound station and via Zoom virtual meeting.

Call to Order/Attendance: Commissioner Ricks called the meeting to order at 18:00 hours. Commissioners Culleton, Dahl, Elkins, Jernigan and Pethia, Chiefs Kaleiwahea, Scott, R. Stone, and R. Smith, Captain L. Dyer, FFs Degagne, Panuska (as Union Rep) and Spiegelberg, Rehab Coordinator S. Giordano, Fire Investigator R. Maser, guest Jenifer Whisler, Admin Assistant Linda Patraca, and Secretary Linda Shea were present.

Public Comment/Presentations: None.

Additions/Deletions to the Agenda: None.

Labor Management Team Report: Chief Scott reported that issues around overtime coverage are being discussed with the union; no other updates.

New Business:

1. Expenditure Approval. Commissioner Pethia moved to approve the expenditures of $510,367.31. Commissioner Elkins seconded the motion. Motion carried 6-0.
2. Meeting Minutes. Commissioner Pethia moved to approve all meeting minutes put forth (General BOFC 8-10-2020; Special meeting 8-12-2020; Special meeting 9-2-2020). Commissioner Elkins seconded the motion. Motion carried 6-0.
3. Resolution #2020-018, Surplus Property. Linda S. presented Resolution #2020-018 to surplus miscellaneous items including expired bunker gear to be donated to the Bomberos. Commissioner Pethia moved to approve Resolution #2020-018. Commissioner Elkins seconded the motion. Motion carried 6-0.
4. Medic One 2021 BLS Funding Agreement. Chief Kaleiwahea presented the 2021 Medic One agreement, noting there may be modifications in the future. He recommends approving the agreement. Commissioner Dahl moved to approve the Medic One 2021 agreement. Commissioner Pethia seconded the motion. Motion carried 6-0.
5. 2021 Budget – DRAFT. Linda S. presented the draft 2021 budget. Discussion was held on how the department might engage citizens to help develop a better understanding of levy rates, including the bond levy savings in District #1. Ideas included postcards, newsletters, posters, and social media. FF Degagne suggested some communication be provided to line staff, as they are the ones most likely to encounter the public during this restricted public-access time.

Unfinished Business (action items): None.

Unfinished Business (nonaction items):

1. Chehalis Tribe negotiations. Chief Kaleiwahea is pending this discussion until the special board meeting on September 29.

2. Ham Radios. Chief Kaleiwahea reported that the radio antennas have been installed, with some minimal testing to-date. He referred the board to the pictures in the chief's report, showing Lt. Drake on the ladder truck installing the antenna.
3. Drones. Captain Dyer asked this item be tabled until restrictions are lifted, as they have not been able to schedule any live, hands-on demonstrations. Commr. Elkins offered to reach out to the Thurston County Sheriff's office about their drone program.

Communications:
1. Thurston County Treasurer August 2020 reports were presented as per RCW 52.16.050(4).
2. September 2020 budget reports were distributed. Linda S. noted that although several budget line items are currently, or are projected to be, overspent (specifically facility and apparatus maintenance), she projects the budget to be underspent by roughly $100,000 by the end of the year.
3. Operations Committee update. No report; committee is meeting this week. Commr. Ricks asked about the status of a replacement for the former aid unit that was recently surplused, and asked if perhaps the unit was surplused too soon. Chief Scott reported the former aid unit had significant repairs that were needed in order for it to be safely operational.

Chief Reports: Refer to printed reports.
1. Chief Kaleiwahea reported that the air quality tests were received on all four manned stations, and all show the 24-hour quality levels are well below acceptable limits.
2. Chief Kaleiwahea reported that Weyerhaeuser reached out to him immediately following the Bordeaux fire, reporting they were interested in fast-tracking the proposed property donation to establish a community-based fire brigade station in the Mima area.

Commissioner Reports: No significant actions to report.

Good of the Order:
1. Commissioner Ricks noted if any other commissioners were interested in attending the virtual Snure seminar, to contact Linda Patraca for registration.
2. Commissioner Ricks asked about tracking apparatus costs per-hour rather than by mile. Chief Scott will do follow-up to see if that is possible for all apparatus.
3. Commissioner Dahl suggested the department post a sign thanking the residents for *their* support during the Bordeaux fire.
4. Chief Kaleiwahea recognized Chief Scott for his "spectacular" command of the Bordeaux fire. Commr. Elkins asked if the department would be extending thanks-you's to the outstanding personnel and outside agencies who assisted on the incident. Chief Kaleiwahea suggested he draft a letter that could be included in a thank-you card signed by the board. Linda S. will have cards available at the September 29 special meeting for board signature. Commissioner Jernigan also expressed his praise for a job well-done by the crews.
5. Chief R. Smith recognized Chief Stone, Lt. Lyon, FF's Devert, Peoples and Gibson on a life-saving call in April, and noted that their pins would be forthcoming.

Adjournment: The board adjourned the meeting at 19:05 hours.

DRAFT

Submitted for Board approval by:

_____
Linda Shea, Secretary

_____	_____
Tom Culleton, Board Member	Calvin Dahl, Board Member
_____	_____
Dave Pethia, Board Member	Ben Elkins, Board Member
_____	_____
John Ricks, Board Member	Jeff Jernigan, Board Member

DRAFT

THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
WEST THURSTON REGIONAL FIRE AUTHORITY
10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

September 29, 2020 – Special Governing Board Workshop
10828 Littlerock Rd SW/Zoom Virtual Meeting

Call to Order/Attendance: Commissioner Ricks called the meeting to order at 16:00. Commissioners Elkins, Jernigan and Pethia, Chiefs Kaleiwahea and Scott (via Zoom), Legal Advisor E. Quinn (via Zoom), and Secretary Linda Shea were present. Commissioners Culleton and Dahl were absent (excused.)

Public Comment: None.

Old Business: None.

New Business: None.

Executive Session: A twenty (20) minute executive session was called at 16:03 to discuss the Confederated Tribes of the Chehalis contract, in accordance with 42.30.110(1)(i). Pursuant to RCW 42.30.110 (1)(i), an executive session may be held to discuss with legal counsel representing the agency the legal risks of a proposed course of action when public discussion of the legal risks is likely to result in an adverse legal or financial consequence to the agency. The executive session was extended at 16:23 for fifteen (15) minutes, and extended again at 16:38 for ten (10) minutes. The executive session was adjourned and the board reconvened the special meeting at 16:48.

Action Items/Good of the Order:

1. Commissioner Jernigan moved to approve sending the certified letter (as presented by Chief Kaleiwahea) to the tribe, outlining the department's proposed service rates starting October 1, 2020. Commissioner Elkins seconded the motion. Motion carried 4-0.
2. Discussion was held on potential other parties to notify of the proposal. The board agreed to hold off until the tribe has communicated with the department.
3. Chief Kaleiwahea will develop talking points for the appropriate department personnel for media or other contacts.

Adjournment: The board adjourned the meeting at 16:57 hours.

DRAFT

Submitted for Board approval by:

_____
Linda Shea, Secretary

_____	_____
Tom Culleton, Board Member	Calvin Dahl, Board Member
_____	_____
Dave Pethia, Board Member	Ben Elkins, Board Member
_____	_____
John Ricks, Board Member	Jeff Jernigan, Board Member

THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
WEST THURSTON REGIONAL FIRE AUTHORITY
10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

RESOLUTION NO. 2020-019

A RESOLUTION OF THE GOVERNING BOARD OF THE
WEST THURSTON REGIONAL FIRE AUTHORITY ("RFA")
DECLARING CERTAIN ITEMS OF PROPERTY AS
SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the "RFA" has certain items which are no longer of use to the "RFA"; and
WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale or donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD HEREBY RESOLVES AS FOLLOWS:

Section 1. That the property identified in Exhibit 1, attached hereto and incorporated herein by reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to dispose of and convey such property through appropriate sale or donation, if the property is found to have little or no value.
Section 2. That the Fire Chief of the "RFA", or designee, is authorized to implement such administrative procedures as may be necessary to carry out this directive.
Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this 12th day of October 2020, the following majority of commissioners being present and voting:

West Thurston Regional Fire Authority
Board of Commissioners

_____
John Ricks, Commissioner

_____
Ben Elkins, Commissioner

_____
David Pethia, Commissioner

_____
Jeff Jernigan, Commissioner

_____
Tom Culleton, Commissioner

_____
Calvin Dahl, Commissioner

_____
Linda Shea, Secretary

EXHIBIT 1 – Surplus Property
Addendum to Resolution #2020-019

Item	Value	Serial #	Reason
Arch wireless pager (Jenrette)	None	T3F040802115	No longer needed; outdated. Disposed in trash 9-17-20
2007 Ford Ambulance (A72, former A1-3)		VIN# 1FDXE45P57DA64398, License #C3911C	
Stihl chainsaw (parts)	$50	Old tag #07-00858	Nonrepairable – will surplus for parts
Water rescue bag (one)	Unknown	N/A	Outdated; replaced with newer equipment
Hose: 50', 5" 50' 3" 50' 2.5" 50' 1 ¾" 50' 1 ¾" 50' 1 ¾"		 015 00-038L XX50L 07-38L 17 19	Damaged/failed hose test – to be disposed in trash

West Thurston Regional Fire Authority
Governing Board

AGENDA ITEM SUMMARY

Agenda Date: October 12, 2020

Agenda Item #: New Business

Presenter: Chief R. W. Scott

Item Title: AFE New Class 1 Fire Engine

Action Needed: Discussion/Approval

Background Information:
An RFQ has been submitted by Spartan/True North Emergency Apparatus (TNEE) for the purchase of a 2021 Spartan S-180 Model 2106 new fire engine. The engine as outlined and specified by WTRFA design team over the past year;

- 1000 gal water capacity
- Waterous CSU 1500 gallons per minute pump capacity
- Foam Pro 1600 Foam System
- Cummins ISL 450 HP power plant

The design of this apparatus was done with the input and advice of City of Olympia Maintenance shop lead.

Delivery time could be as little as 180 days from signed agreement.

Submittals:
A full RFQ has been submitted by True North Emergency Equipment/Spartan. Other vendors were considered during the initial phase but found that the price point on other apparatus manufacturers does not meet the needs of WTRFA

Similar designed apparatus to area departments by vendors such as Pierce;

- Lacey Fire District #3 – Pierce Velocity - $800,000
- Olympia Fire – Pierce Velocity - $730,000
- South Bay Fire – Pierce Saber - $700,000

Recent TNEE PNW deliveries:

- CleElum, WA Fire – Nov 2019 - $494,366
- Umatilla, OR Fire – March 2019 - $495,943 (multiple purchase discount)
- Dupont, WA Fire – October 2018 - $454,037 (multiple purchase discount)
- Marshall TWP, PA – Nov 2019 - $524,575

Cost:

Spartan with TNEE upfit (see attachment 3) price for unit - $517,328.00 (does not include sales tax or licensing)

– this price includes additional design work to be completed at the True North facility in Oregon upon delivery. *NOTE* This pricing does not include hose, supplies nor equipment needed to outfit this apparatus.

TNEE indicated they are seeing a 3%-5% cost increase each year to pricing due to cost of materials and labor.

This apparatus may be available to us by the second quarter of 2021.

Recommendation:

1. **Seek Approval for the purchase of a 2021 Spartan/True North Class 1 Fire Apparatus**
2. **Funding to be done in a similar arrangement as last engine purchase and aid unit purchase through the State of Washington.**
3. **Utilize purchase through Sourcewell (formerly NJPA)**
4. **AFE in 2021 or the purchase of equipment to outfit apparatus (already budgeted for 2021).** -NOTE- Some equipment will be used from engine that will be declared surplus upon delivery of the new unit.
5. **Preparation and signature of funding documents (Due at November meeting)**

Attachments:

1. TNEE Agreement and Introduction Letter
2. TNEE/WTRFA Agreed Upon Drawings
3. TNEE/WTFRA agreed upon upfit quote
4. TNEE/WTRFA Contract
5. Sourcewell (formerly National Joint Powers Alliance. Similar to the FireGPO program we have used in the past for purchasing) government contract purchasing information (approved by RCW WA 39.26.060 (2017)
6. Legal opinion of Eric Quinn regarding process and purchase
7. Email correspondence with TNEE Rep Ryan Villalobos and Steve Jahn.

Full Specs available upon request and review at Board meeting (large document)

TRUE NORTH EMERGENCY EQUIPMENT
A Division of Vimar Equipment

October 1, 2020

West Thurston Regional Fire Authority
10828 Littlerock RD SW
Olympia, Washington 98512

Respected Ladies & Gentlemen:

True North Emergency Equipment, in partnership with and on behalf of Spartan ER (Emergency Response) is pleased to submit this proposal for one (1) **True North Stock Unit #520015** Spartan "S-180 Series" Model 2106-08 Pumper Apparatus & Equipment, featuring new 2021 Spartan Metro Star EMFD 10" Raised Roof 4x2 cab and chassis, complete with Spartan's APS (Advanced Protection System) Occupant Air Bag Protection System.

Please see options below and specifications within this book;

"PROPOSAL PRICE BELOW-SPECS PER ATTACHED DOCUMENTS"

- **One (1) True North Stock Unit #520015 Spartan "S-180 Series" Model 2106-08 Pumper Apparatus & Equipment featuring a new 2021 Spartan Metro Star Cab/Chassis; $483,879.00**

- **Applicable Tax and Licensing Fees are not included and are to be paid by the purchaser at the time of delivery.**
- **Proposal costs listed above include delivery of the completed unit to your agency.**
- **Factory Inspection Trip Fees are not included in the proposal pricing listed above and are the purchasers responsibility and are due at the time of the inspection.**
- **Additional True North Emergency Equipment upfit options are proposed in a document accompanying this proposal letter.**
- **True North Stock Unit #520015 is subject to prior sale on a "first come, first serve" basis.**

We sincerely appreciate the opportunity to work with your agency. Should we be chosen to supply your new Fire Apparatus, we look forward to delivering a quality apparatus to you, per the terms & conditions described below and the attached proposal documents and specifications.

The above proposed cost will be valid for **forty-five (45) days**. Periods beyond that date subject to negotiation, dependent upon price increases from component suppliers, the PPI (producer price index) and any local, state or federal requirement changes. The contract may remain open for up to five (5) years, based upon the CPI-W, PPI and any local, state or federal requirement changes.

Interlocal Cooperative Purchasing: Our proposal is available for additional purchases through Interlocal Cooperative Agreement purchasing dependent upon State laws. This is applicable in Washington and Oregon per Interlocal Statutes. This agreement is available for up to five (5) years after the bid date.

Our standard payment terms and conditions are requested as follows: We are requesting that ninety-five percent (95%) of the contract value be paid at the time of delivery, with the remaining balance is due upon final acceptance of the apparatus by the end user.

The apparatus and equipment as proposed shall be ready for delivery within **180 calendar days** after receipt of approved purchase order and signed agreement. Note: This does not include additional time for dealer up-fitting and may be affected by customer requested change orders.

A factory approved delivery engineer will be provided by True North to properly demonstrate the operation, maintenance and care of the unit at the time of delivery.

SPARTAN EMERGENCY RESPONSE VEHICLES

Spartan Motors, Inc. (SMI) got its start in 1975 outside of Lansing, Michigan, when a small group of automotive engineers who lost their jobs due to a bankruptcy decided to draw on their collective expertise and launch their own company. Their formula was simple: build a high-quality custom product for a specific consumer, sell it at a fair price and provide great service.

The team designed, built and delivered its first custom fire truck cab and chassis a few months later – and Spartan Chassis was born.

In the 1990s, Spartan Motors broadened the depth of its product offerings by acquiring some of its long-time emergency-vehicle chassis customers: Luverne Fire Apparatus & Quality Manufacturing. In 2003, Spartan consolidated Luverne and Quality under the Crimson Fire brand in order to leverage and strengthen its engineering, design and manufacturing expertise in the fire apparatus market. Spartan also just acquired Smeal Fire Apparatus, Snyder, NE in a major industry acquisition. In 2012, Spartan became a "Sole Source Provider", now known as Spartan ER, offering a complete Spartan Fire Engine, including a standard two (2) year "bumper to tailboard" warranty. With manufacturing operations in four (4) states, Spartan Emergency Response (Spartan ER) designs and manufactures custom fire apparatus and emergency vehicles for cities and municipalities across North & South America and the Globe.

TRUE NORTH EMERGENCY EQUIPMENT INC.

True North Emergency Equipment (A Division of Vimar Equipment Ltd.) has been in business selling and servicing municipal equipment for over 30 years. **True North** offers complete line of Fire Apparatus and Emergency Vehicles, from Mini Pumpers to Aerial Ladders. True North is proud to partner with the highest quality manufacturers in the Emergency Response Industry, including; Spartan Emergency Response, SVI Trucks, MCB Trucks, and Road Rescue Ambulances.

WE ARE COMMITTED TO YOU AND YOUR COMMUNITY –YOUR PARTNER IN FIRE PROTECTION

Spartan ER and True North Emergency Equipment are committed to you and your community with hundreds of satisfied customers throughout the region. We strongly support the Fire Service in our region through our support of the following organizations; British Columbia, Washington, Oregon and Alaska State Fire Chiefs Associations; Washington, Oregon and Alaska State Fire Commissioners/Directors Associations; Washington and Oregon State Fire Mechanics Associations, Washington, Oregon and Alaska State Fire Training Associations; We also support number of other local Fire & EMS based organizations in their efforts to promote fire & life safety and training throughout our territory.

SINGLE SOURCE WARRANTY PROVIDER

True North Emergency Equipment is committed to being your "single source warranty provider". Our motto is **"one call does it all"**. What this means is that you need only call our service team (regardless of chassis, body or other component warranty) and we'll take care of the rest. While we, like all others, are not a warranty center for certain components of your apparatus, we will coordinate all warranty work during the first year of the warranty period.

The Spartan apparatus proposed carries standard listed warranties below:

- **Standard Two (2) year basic warranty.**
- **Standard Ten (10) year body structural warranty.**
- **Standard Ten (10) year stainless steel plumbing warranty.**
- **Standard Ten (10) year body paint/finish warranty.**
- **Standard Lifetime Vibra-torque body and pump module mount warranty.**
- **Standard Lifetime Booster Tank warranty.**

Additional warranties are provided by their respective manufacturer with all warranties being administered with the assistance of **True North Emergency Equipment**. Copies of all standard warranties are included in our proposal, and all warranties provided by any accessory manufacturer will be provided to the purchaser at the time of completion and delivery.

TRUE NORTH EMERGENCY EQ. SERVICE & VALUE ADDED BENEFITS

True North Emergency Equipment is committed to service. Complete parts and service are available through our full-service apparatus repair/refurbishment facilities.

We offer mobile service at your location on an "on call" basis and will also contract with your in-house shop (if so equipped) to facilitate the quickest repairs possible. Our service locations are;

- **Hillsboro Oregon Sales & Service Facility:** 3150 SE Century Blvd., Suite 100, Hillsboro, OR. 97123
- **Washington Sales & Service Facility:** 3707B 124th Street NE, Suite 5B, Marysville, WA. 98271
- **Burnaby, BC Sales & Service Facility:** 7445 Lowland Drive, Burnaby, BC, V5J 5A8

True North service support is delivered by our skilled technicians equipped with the latest technology to serve you. We ensure that our customers have access to knowledgeable staff who know the products we sell & service inside out and are qualified to offer the best advice and support possible.

- Cummins Engine warranty service can be provided by any authorized Cummins service center.
- Allison Transmission warranty service can be provided by any authorized Allison service center.

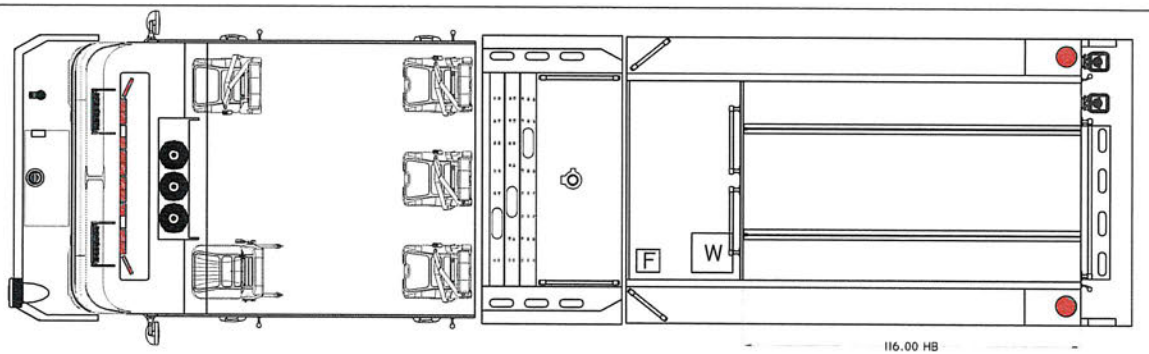
In effort to provide the best service possible, True North is committed to stocking a wide variety of parts and components that are common on our apparatus.

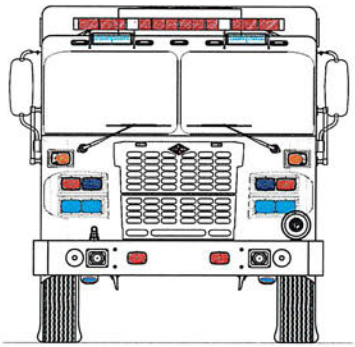
Again, we would like to thank your agency for considering our proposal, and we look forward to working with you on this important project. Feel free to contact myself (Cell 425-772-2985) or Josh Larson, Inside Sales Support Coordinator, (Cell 970-673-2698) if you have any questions regarding our proposal.

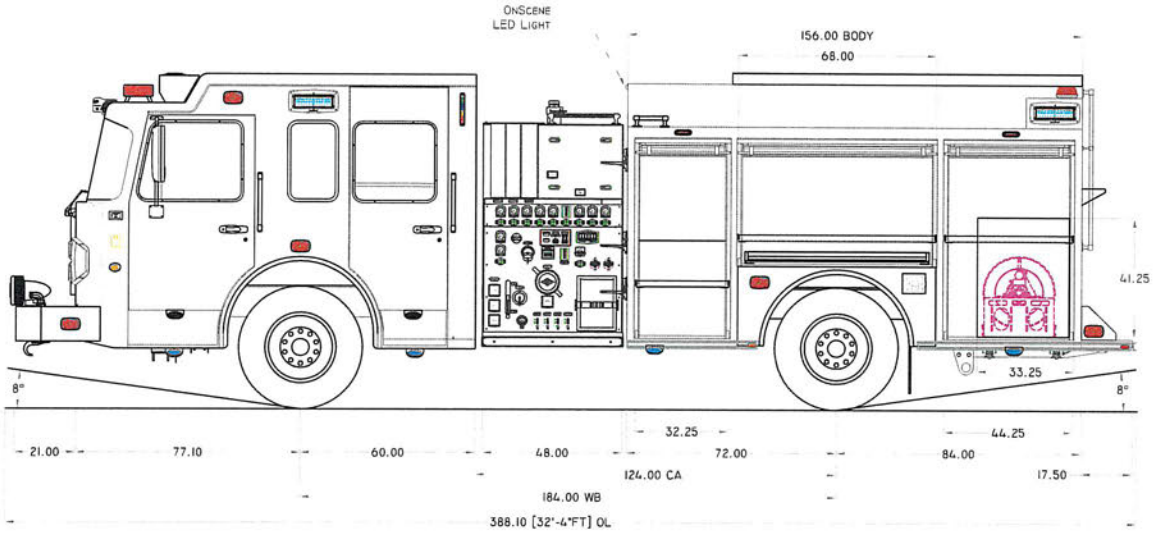
Respectfully Submitted,

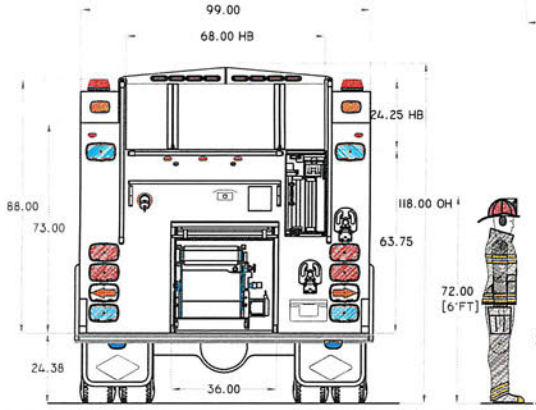
Ryan Villalobos
Territory Manager
True North Emergency Equipment

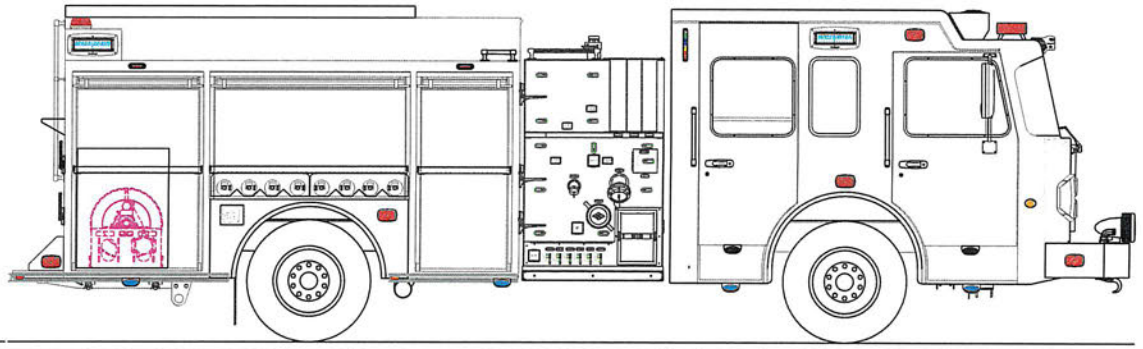
Compartment	Volume (Cubic Feet)
L1	29.4
L2	27.3
L3	36.4
R1	29.4
R2	27.3
R3	36.4
B1	31.9
Hose Bed Area	112.4











SPARTAN

CHASSIS:	SPARTAN METRO STAR EMFD 10" RR
ENGINE:	CUMMINS L9 450 HP
TRANSMISSION:	ALLISON 3000 EVS
AXLES:	F 20,000 LB / R 26,000 LB
MODEL:	2106
WATER/FOAM:	1000 GALLONS / 20 GALLONS
PUMP:	WATEROUS CSU 1500 GPM
FOAM SYSTEM:	FOAMPRO 1600
GENERATOR:	N/A

DOOR FRAMED OPENINGS

COMPARTMENT	DOOR FRAMED OPENING
L1	32.25-W x 68.0-H
L2	68.0-W x 43.0-H
L3	44.25-W x 68.0-H
R1	32.25-W x 68.0-H
R2	68.0-W x 43.0-H
R3	44.25-W x 68.0-H
B1	36.0-W x 37.25-H

SPECIAL NOTES:

LADDER PACKAGE

(1) DUO-SAFETY 24 FT.-2 SEC. 900A
(1) DUO-SAFETY 14 FT. ROOF. 775A
(1) DUO-SAFETY 10 FT. ATTIC. 585A

STORAGE FOR

(1) 18" x 72" FERNO BACKBOARD
(2) PIKE POLES WITH STANDARD HOOK
(1) ARSON TRASH HOOK, UP TO 12FT LONG

CUSTOMER

THIS DRAWING IS A CLOSE APPROXIMATION OF YOUR FIRE APPARATUS. IN ALL CASES WHERE THE DRAWING AND THE WRITTEN SPECIFICATION DIFFER, THE SPECIFICATION SHALL PREVAIL. PLEASE WORK WITH YOUR DEALER TO ASSURE THAT THE WRITTEN SPECIFICATION REPRESENTS WHAT YOU WANT IN YOUR FINISHED PRODUCT. SPARTAN EMERGENCY RESPONSE BUILDS TO THE WRITTEN SPECIFICATION, NOT THE DRAWING TO ASSURE THAT YOUR NEEDS ARE MET.

PROPRIETARY AND CONFIDENTIAL

THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF SPARTAN EMERGENCY RESPONSE. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF SPARTAN EMERGENCY RESPONSE IS PROHIBITED. SPARTAN MOTORS USA, INC. D/B/A SPARTAN EMERGENCY RESPONSE.

REV	DATE	DESCRIPTION	NAME
6	11/12/18	ENG UPDATES-MIGRATION	SS/DD/DG
5	05/08/18	CHANGES FOR "M" MODEL	W.C.
4	03/15/17	REQUESTED CHANGES	M.G.H.
3	03/08/17	REQUESTED CHANGES	M.G.H.
2	03/03/17	REQUESTED CHANGES	M.G.H.
1	02/24/16	REQUESTED CHANGES	M.G.H.
0	02/04/16	INITIAL PROPOSAL	M.G.H.

SCALE: NOT TO SCALE

CUSTOMER:

TRUCK NUMBER: MODEL 2106-M

DEALER:

TRUE NORTH EMERGENCY EQUIPMENT

ADDITIONAL OPTIONS UPFIT/EQUIPMENT QUOTE

Customer: **West Thurston Regional Fire Autority**

Today's Date: **10.8.2020**
Unit #: **520015-01**

Quote Description

All items listed below will be provided & installed by True North Emergency Equipment

Should ALL of the following quoted items be accepted by the purchaser the delivery will be extended by: **60-90** **DAYS**

Review each item for description and price. Check the appropriate response for each item, sign and date form at bottom, and email completed form to True North Emergency Equipment.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	ITEM UNIT PRICE	QUTOED PRICE (In US $)	Change Accepted?
1	Booster Reel	Remove Spartan provided Booster Reel, capping off the discharge piping. *(Note: the booster reel will be removed and will NOT be shipped loose with the vehicle. If the FD desires to have the booster reel shipped loose with the completed unit, the credit price will need to be revised.)*	($750.00)	($750.00)	☑ YES
2	Floor Mounted Roll Out Trays	TNEE to provide and install five (5) 300# floor mounted trays with the front drawer release feature. The trays are to be mounted in the L1,L3,R1,R3 & B1 compartments.	$4,270.00	$4,270.00	☑ YES
3	Half Depth Adjustable Shelves	TNEE to provide and install two (2) half depth adjustable shelves. The shelves are to be mounted in the L1, & R2 compartments.	$345.00	$345.00	☑ YES
4	Full Depth Adjustable Shelves	TNEE to provide and install three (3) full depth adjustable shelves. The shelves are to be mounted in the L3,R1 & R3 compartments.	$715.00	$715.00	☑ YES

TRUE NORTH EMERGENCY EQUIPMENT

ADDITIONAL OPTIONS UPFIT/EQUIPMENT QUOTE

Customer: **West Thurston Regional Fire Autority**

Today's Date: 10.8.2020
Unit #: **520015-01**

Quote Description

All items listed below will be provided & installed by True North Emergency Equipment

Should ALL of the following quoted items be accepted by the purchaser the delivery will be extended by:	**60-90**	**DAYS**

Review each item for description and price. Check the appropriate response for each item, sign and date form at bottom, and email completed form to True North Emergency Equipment.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	ITEM UNIT PRICE	QUTOED PRICE (In US $)	Change Accepted?
5	Tool Boards	TNEE to provide and install two (2) back wall fixed brushed aluminum toolboards. The toolboards are to be mounted in the L2 & R2 compartments.	$1,034.00	$1,034.00	☑ YES
6	Tool Boards	TNEE to provide and install one (1) adjustable swing out brushed aluminum toolboard in the L2 compartment. The toolboard shall be mounted to shelf track on the floor & ceiling of the compartment to allow for the toolboard to have "in & out" adjustment	$1,374.00	$1,374.00	☑ YES

TRUE NORTH EMERGENCY EQUIPMENT

ADDITIONAL OPTIONS UPFIT/EQUIPMENT QUOTE

Customer: **West Thurston Regional Fire Autority**

Today's Date: **10.8.2020**
Unit #: **520015-01**

Quote Description

All items listed below will be provided & installed by True North Emergency Equipment

Should ALL of the following quoted items be accepted by the purchaser the delivery will be extended by: **60-90** **DAYS**

Review each item for description and price. Check the appropriate response for each item, sign and date form at bottom, and email completed form to True North Emergency Equipment.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	ITEM UNIT PRICE	QUTOED PRICE (In US $)	Change Accepted?
7	Dunnage Cover	TNEE to provide and install a partition inside the hose bed dunnage area to separate the dunnage area and the fill towers. An NFPA compliant diamond plate hinged lid will be provided and installed over the dunnage area with a postitve latch (The lid shall be capable of being walked on). The cover will be equipped with an Amdor H20 compartment light and the door will activate the "Open Door" warning light. The cover & compartment shall be designed to be as sealed as much as possible and there shall be drain holes provided in the compartment to allow for any water to drain from the compartment to the ground.	$2,400.00	$2,400.00	☑ YES
8	Hose Bed Cover Grab Handles	TNEE to remove the hose bed cover grab handles at the front of the hose bed and to cut handle holes into the front of the hose bed to utilize in lifting and lowering the hose bed doors.	$480.00	$480.00	☑ YES

TRUE NORTH EMERGENCY EQUIPMENT

ADDITIONAL OPTIONS UPFIT/EQUIPMENT QUOTE

Customer: **West Thurston Regional Fire Autority**

Today's Date: 10.8.2020
Unit #: **520015-01**

Quote Description

All items listed below will be provided & installed by True North Emergency Equipment

Should ALL of the following quoted items be accepted by the purchaser the delivery will be extended by:	**60-90**	**DAYS**

Review each item for description and price. Check the appropriate response for each item, sign and date form at bottom, and email completed form to True North Emergency Equipment.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	ITEM UNIT PRICE	QUTOED PRICE (In US $)	Change Accepted?
9	Opticom	TNEE to add one (1) GTT Opticom model 795H traffic control optical emitter to the lightbar	$2,575.00	$2,575.00	☑ YES
10	Ladder Compartmen	TNEE to seal the front of the ladder compartment inside the pump compartment with an aluminum compartment cap.	$306.00	$306.00	☑ YES
11	Exhaust Plymovent	TNEE to provide and install a Plymovent Flange on the apparatus' exhaust.	$340.00	$340.00	☑ YES
12	Master Switches	TNEE to provide and install two (2) rocker switches in the center of the center dash within easy reach of the driver & officer. One (1) switch will be red and will be labeled "MASTER EMERGENCY" and will activate all the emergency lights. One (1) switch will be black and will be labeled "MASTER SCENE" and will activate all the scene lights	$750.00	$750.00	☑ YES

TRUE NORTH EMERGENCY EQUIPMENT

ADDITIONAL OPTIONS UPFIT/EQUIPMENT QUOTE

Customer: **West Thurston Regional Fire Autority**

Today's Date: **10.8.2020**
Unit #: **520015-01**

Quote Description

All items listed below will be provided & installed by True North Emergency Equipment

Should ALL of the following quoted items be accepted by the purchaser the delivery will be extended by:	**60-90**	**DAYS**

Review each item for description and price. Check the appropriate response for each item, sign and date form at bottom, and email completed form to True North Emergency Equipment.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	ITEM UNIT PRICE	QUTOED PRICE (In US $)	Change Accepted?
13	EMS Cabinets	TNEE to provide and install two (2) EMS Cabinets inside the crew area of the cab. The cabinets shall be located rear facing behind the driver and officer lights respectively. Each cabinet shall be fabricated out of .125" smooth aluminum with a DA finish. There shall be one (1) adjustable shelf provided in each cabinet. The cabinets shall be equipped with black cargo netting "doors" which shall be secured at the bottom of each cabinet and drop out of the way. No compartment lights shall be provided in the cabinets.	$6,600.00	$6,600.00	☑ **YES**
14	Kussmaul Air Compressor Timer	TNEE to provide and install a timer on the Spartan provided Kussmaul Air Compressor. The intent of the timer is to allow for the shore powered air compressor to run for an alloted time and then shut off to prevent the air compressor from burning out.	$540.00	$540.00	☑ **YES**

TRUE NORTH EMERGENCY EQUIPMENT

ADDITIONAL OPTIONS UPFIT/EQUIPMENT QUOTE

Customer: **West Thurston Regional Fire Autority**

Today's Date: 10.8.2020
Unit #: **520015-01**

Quote Description
All items listed below will be provided & installed by True North Emergency Equipment

Should ALL of the following quoted items be accepted by the purchaser the delivery will be extended by: **60-90** **DAYS**

Review each item for description and price. Check the appropriate response for each item, sign and date form at bottom, and email completed form to True North Emergency Equipment.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	ITEM UNIT PRICE	QUTOED PRICE (In US $)	Change Accepted?
15	Amdor Lighting	TNEE to change out the following Spartan provided strip lights to Amdor H2O LED strip lights. **Twelve (12) 9" Gound Lights**, (2-under front bumper, 2-under rear bumper, 1-under each cab door (4) total, & 1-under each L1,R1,L3&R3 (4) total, **Fourteen (14) various length Compartment Lights & Four (4) 48" hose bed cover lights.**	$3,040.00	$3,040.00	☑ YES
16	Pump Primer	TNEE to change the Spartan provided Air Primer for an Electric Pump Primer.	$1,620.00	$1,620.00	☑ YES
17	Right Rear Discharge	TNEE to provide and install one (1) Right Rear 2.5" Discharge complete with a 3" Akron Electric Valve and 3" plumbing.	$5,600.00	$5,600.00	☑ YES
18	Additional Grab Handles	TNEE to provide One (1) 10" non-lit Aluminum Grab Handle at a location to be determined by the FD.	$210.00	$210.00	☑ YES

TRUE NORTH EMERGENCY EQUIPMENT

ADDITIONAL OPTIONS UPFIT/EQUIPMENT QUOTE

Customer: **West Thurston Regional Fire Autority**

Today's Date: 10.8.2020
Unit #: **520015-01**

Quote Description

All items listed below will be provided & installed by True North Emergency Equipment

Should ALL of the following quoted items be accepted by the purchaser the delivery will be extended by: **60-90** **DAYS**

Review each item for description and price. Check the appropriate response for each item, sign and date form at bottom, and email completed form to True North Emergency Equipment.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	ITEM UNIT PRICE	QUTOED PRICE (In US $)	Change Accepted?
19	Front Bumper Chevron	TNEE to remove the specified Red & Yellow/Green front bumepr chevrons and provide and install Red & White front bumper chevrons	$750.00	$750.00	☑ YES
20	Rear Body Chevron	TNEE to remove the specified Red & Yellow/Green rear body chevrons and provide and install Red & White rear body chevrons	$1,250.00	$1,250.00	☑ YES
21	Base Unit	One (1) TNEE Stock Unit #520015 S-180 Model #2106-08 as specified in the accompanying proposal documents	$483,879.00	$483,879.00	☑ YES
22					☑
23					☑
24					☑
		Change Order Total:		**$517,328.00**	☑

TRUE NORTH EMERGENCY EQUIPMENT

ADDITIONAL OPTIONS UPFIT/EQUIPMENT QUOTE

Customer: **West Thurston Regional Fire Autority**

Today's Date: 10.8.2020
Unit #: **520015-01**

Quote Description

All items listed below will be provided & installed by True North Emergency Equipment

Should ALL of the following quoted items be accepted by the purchaser the delivery will be extended by:	**60-90**	**DAYS**

Review each item for description and price. Check the appropriate response for each item, sign and date form at bottom, and email completed form to True North Emergency Equipment.

Prices shown above are per unit (ea truck) prices unless otherwise noted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated. Change Order documentation will override specification in cases of conflicting documentation.

Item #	Spec Section	Item Description	ITEM UNIT PRICE	QUTOED PRICE (In US $)	Change Accepted?

Authorized Customer Signature:	Date Accepted:
Authorized Dealer Signature:	Date Accepted:

This change order is not valid until signed by all parties listed above.

7445 Lowland Dr., Burnaby, British Columbia V5J 5A8 – Office: (604) 430-4274 Fax: (604) 439-7926
3150 SE Century Blvd, Suite 100, Hillsboro, Oregon 97123 – Office: (800) 780-4951 Fax: (503) 848-0848
3707B 124th Street NE, Suite 5B, Marysville, Washington 98271 – Office: (360) 653-7844 Fax: (360) 653-7922

CONTRACT

THIS CONTRACT (purchase agreement) is made by and between True North Emergency Equipment hereinafter referred to as "Seller" and **WEST THURSTON REGIONAL FIRE AUTHORITY** hereinafter to as "Customer". This Contract will not become binding upon Seller until it is executed by an officer of Seller, and the effective date of the Contract ("Effective Date") will be the date that the Seller's officer executes the Contract. The parties hereby agree as follows:

(1) Subject to the terms of this Contract, Seller shall furnish, and Customer shall purchase, **One (1) True North Stock Unit #520015 Spartan "S-180 Series" Custom Model 2106-08 Pumper & Equipment** ("Apparatus and Equipment") described and in accordance in all material respects with the proposal ("Proposal"). The terms set forth in the Proposal, including without limitation the Original Specifications, are incorporated into, and made a part of, this Contract.

(2) This Contract for Apparatus and Equipment conforms to all Federal Department of Transportation (DOT) and Environmental Protection Agency (EPA) rules and regulations and to all National Fire Protection Association (NFPA) Guidelines for Automotive Fire Apparatus in effect as of the Effective Date. Any increased cost incurred by Seller because of required changes in or additions to such DOT, EPA or NFPA standards during the duration of this contract will be passed along to Customer as an addition to the Purchase Price set forth below.

((3) The Apparatus and Equipment shall be ready for delivery from the apparatus manufacturer's factory within **180 days** after the Effective Date. **This delivery timeframe is contingent on completion of a pre-construction meeting and corresponding signed change order returned to the factory with 75 days of the effective date of this contract. All days exceeding 75 days will be added to the above-mentioned delivery timeframe.** Any delays by Customer in providing additional desired Dealer Up-fitting, specifications, change approvals, inspection timelines, or other required information for the Apparatus and Equipment (including as may result from a delay caused by Customer may result in an extension of the above referenced delivery timeline by the amount of time Seller requires, in its sole but reasonable discretion, to furnish the Apparatus and Equipment following Customer's delay, but in any event by at least the duration of Customer's delay.

(4) A competent service representative shall, upon request, be provided to demonstrate any Apparatus and Equipment and/or to give Customer's employees the necessary instructions in the operation and handling of any Apparatus or Equipment.

(5) In exchange for the Apparatus and Equipment, Customer agrees to pay Seller the sum of **Four Hundred, Eighty Three Thousand, Eight Hundred Seventy-Nine Dollars ($ 483,879.00) Purchase Price).** Interest at 18 percent per annum, payable monthly, shall be charged on all past due payments. If more than one item of Apparatus and Equipment is covered by this Contract, the above terms of payment shall apply to each item, and an invoice covering each item shall be rendered in the proper amount and paid upon delivery of the item. In the event the Apparatus and Equipment is placed in service prior to payment in full, Seller reserves the right to charge a rental fee of Three Hundred Fifty Dollars ($ 350.00) per day.

(6) Acceptance of Apparatus and Equipment shall occur immediately after completion of a final inspection by a representative of Customer at the location of the Customer, completion of any discrepancy list, and shipment of Apparatus and Equipment from the Seller's factory location to the location of the Customer. Upon completion of the final inspection and related discrepancy list, the Apparatus and Equipment shall be conclusively determined to be in full compliance with the terms of this Contract, including without limitation the Original Specifications. Seller will not surrender to Customer the title to or the statement of origin for any Apparatus or Equipment or provide Customer with

any other documentation regarding ownership of any Apparatus or Equipment until has received full payment of the Purchase Price.

(7) Seller shall not be liable to Customer or to anyone else for consequential, incidental, special, exemplary, indirect or punitive damages arising from any defect, delay, non-delivery, recall or other breach by Seller, including but not limited to personal injury, death, property damage, lost profits, or other economic injury. Seller shall not be liable to Customer or anyone else in tort for any negligent design or manufacture of any body or other part of Apparatus or Equipment, or for the omission of any warning with respect thereto.

(8) Customer shall indemnify Seller against, and hold Seller, its agents, employees, officers and directors harmless from, any and all claims, action, suits and proceedings, costs, expenses, damages and liabilities, whether based in negligence, tort, strict liability or otherwise, including attorney's fees and costs, arising out of, connected with, or resulting from this Contract or the Apparatus or Equipment, except to the extent such claims, action, suits and proceedings, costs, expenses, damages or liabilities arise from the Seller's breach of its obligations under this Contract.

(9) Seller warrants that, at the time of delivery, the Apparatus and Equipment shall comply in all material respects with the Original Specifications. THE ONLY OTHER WARRANTIES APPLICABLE TO THE APPARATUS AND EQUIPMENT ARE THOSE EXPRESSLY SET FORTH IN THE BID PROPOSAL AND IDENTIFIED AS APPLYING TO THE APPARATUS AND EQUIPMENT. SUCH WARRANTIES ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED, INCLUDING BUT NOT LIMITED TO THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE.

(10) Seller shall not be liable if performance failure arises out of causes beyond its reasonable control, which causes shall include without limitation acts of God, war, fires, floods, difficulty in procuring materials, equipment or tooling failure, freight embargoes, order of any court, strike, lockout, shortage of labor, failure or delays by suppliers or contractors, or legislative or governmental, or other, prohibitions or restrictions.

(11) The Apparatus and Equipment shall remain the property of Seller until the entire Purchase Price for each and every item of Apparatus and Equipment has been paid. In case of a default in payment, Seller may take full possession of the Apparatus and Equipment, or of the item or items upon which default has been made, and any payments that have been made shall be applied as payment for the use of the Apparatus and Equipment up to the date Seller takes possession.

(12) This Contract will only be binding on Seller after it is signed and approved by an officer of Seller. This Contract (which includes the other documents referenced in this Contract) embody the entire agreement and understanding between the parties with respect to the subject matter of this Contract and supersede all prior oral or written agreements and understandings relating to the subject matter of this Contract. No statement, representation, warranty, covenant or agreement of any kind not expressly set forth in this Contract shall affect, or be used to interpret, change or restrict, the express terms and provisions of this Contract. This Contract cannot be altered or modified except by mutual written agreement signed by the parties.

The Customer representative signing this Contract on Customer's behalf represents and warrants that he or she has the authority to sign this Contract and that all necessary action has been taken by Customer to authorize Customer's execution of and performance under this Contract.

(13) In the event that any court of competent jurisdiction shall determine that any provision, or any portion thereof, contained in this Contract shall be unenforceable in any respect, then the provision shall be deemed limited to the extent that the court deems it enforceable, and as so limited shall remain in full force and effect. In the event that the court shall deem any provision, or portion thereof, wholly unenforceable, the remaining provisions of this Contract shall nevertheless remain in full force and effect.

(14) This Contract shall be governed by and construed in accordance with the laws of the State of Washington without giving effect to principles of conflict of laws. Customer irrevocably and unconditionally (a) agrees that any suit, action, or other legal proceeding arising out of or relating to this Contract may, at the option, be brought in a court of record of the State of Washington in Snohomish County (b) consents to the jurisdiction of each such court in any such suit, action or proceeding; and (c) waives any objection that it may have to the laying of venue of any such suit, action, or proceeding in any of such courts.

True North Emergency Equipment
3707B 124th Street NE, Suite 5B
Marysville, Washington 98271

By: _____
True North Emergency Equipment
Officer Signature

_____
Print Name

Its: _____

_____
Date

West Thurston Regional Fire Authority
10828 Littlerock Rd SW
Olympia, Washington 98512

By: _____
Customer Signature

_____
Print Name

Its: _____

_____
Date

TRUE NORTH
EMERGENCY EQUIPMENT

TAX EXEMPTION CERTIFICATE

The undersigned hereby certifies that he/she is _____
(Title of Officer)
of _____ and that he/she is authorized
(Name of Municipality/Business)
to execute this certificate and that the article or articles specified in the accompanying contract, are purchased from True North Emergency Equipment, for the exclusive use of:

_____.
(Name of Municipality/Business)

It is understood that the exemption from tax in the case of sales or articles under this exemption certificate is limited to the sale of articles purchased for their exclusive use. It is also understood that the fraudulent use of this certificate to secure exemption may subject the undersigned and all guilty parties to a fine of not more than $10,000 or to imprisonment for not more than 5 years, or both, together with costs of prosecution.

The above named business respectfully certifies that all tangible property purchased from True North Emergency Equipment, Hillsboro, Oregon is exempt from Sales or Use Tax for reason(s) checked below:

( ) Resale as tangible personal property
( ) Non-profit or Charitable Unit
( ) Governmental Unit or Instrumentality
( ) Other (explain fully):

State Tax Exempt No. is _____.

Federal Tax Identification No. is _____.

Name of Organization:_____

Address _____

Signature:_____ Title:_____

Sourcewell
Formerly NJPA

SOURCEWELL AGREEMENT

This Agreement, made effective on the date hereof, by and between Sourcewell (formerly known as National Joint Powers Alliance) and West Thurston Regional Fire Authority (hereinafter referred to as the "Member").

Agreement

1. Sourcewell, a public entity whose creation was authorized by Minn. Stat. § 123A.21, has followed procurement procedures for products and services offered by this Agreement in accordance with Minn. Stat. § 471.345. Sourcewell is permitted to engage in cooperative purchasing pursuant to Minn. Stat. § 123A.21 Subd. 7(23).

2. It is the sole responsibility of each Member to follow state and local procurement statutes and rules as it pertains to cooperative purchasing or joint power Agreements with in-state or out-of-state public agencies.

3. Sourcewell makes cooperative purchasing contracts available to Members "as is," and is under no obligation to revise the terms, conditions, scope, price, and/or any other conditions of the contract for the benefit of the Member. Members are permitted to negotiate and agree to additional terms and conditions with Vendors directly.

4. Each party shall be responsible for its acts and the results thereof, to the extent authorized by law, and will not be responsible for the acts of the other party and the results thereof. The Member will be responsible for all aspects of its purchase, including ordering its goods and/or services, inspecting and accepting the goods and/or services, and paying the Vendor who will have directly billed the Member placing the order.

5. The use of each contract by the Member will adhere to the terms and conditions of the Sourcewell contract.

6. Any dispute which may arise between the Member and the Vendor are to be resolved between the Member and the Vendor.

7. This Agreement incorporates all Agreements, covenants and understandings between Sourcewell and the Member. No prior Agreement or understanding, verbal or otherwise, by the parties or their agents, shall be valid or enforceable unless embodied in this Agreement. This Agreement shall not be altered, changed or amended except by written amendment executed by both parties.

Member Name	**Sourcewell**
By _____	_____
Its _____	_____
TITLE	TITLE
_____	_____
DATE	DATE

Rev. 5/2018

Sourcewell
Formerly NJPA

MEMBER INFORMATION

Indicate an address to which correspondence may be delivered.

Organization Name*	West Thurston Regional Fire Authority
Address*	10828 Littlerock Rd SW
City	Olympia
State/Province Code	WA ZIP code* 98512
Country	USA
Employer Identification Number	
Website	
Contact person* (First, Last)	Scott Robert
Job Title*	fire chief - operations
Job Role*	operations and fleet management
E-mail*	Robert.scott@westthurstonfire.org
Phone*	360-352-1614

Organization Type:

Government

- __ Federal
- __ State
- __ County
- __ Municipality
- __ Tribal
- __ Township
- X Special District

Education

- __ Pre-K
- __ Public K-12
- __ Private K-12
- __ Public Higher Ed
- __ Private Higher Ed

Non-Profit (Please include documentation demonstrating non-profit status)

__ Church

__ Medical Facility

__ Other

REFERRED BY

__ Advertisement

__ Colleague/Friend

_X_ Vendor Representative

__ Conference/Trade Show_____

__ Search Engine/Web Search

RETURN COMPLETED AGREEMENT TO:

Sourcewell
202 12th Street NE
P.O. Box 219
Staples, MN 56479

877-585-9706
membership@sourcewell-mn.gov

**Denotes required information*

Washington Legal References

State Agencies:

Wash. Rev. Code § 39.26.060 (2017). Cooperative purchasing

(1) On behalf of the state, the department may participate in, sponsor, conduct, or administer a cooperative purchasing agreement for the procurement of any goods or services with one or more states, state agencies, local governments, local government agencies, federal agencies, or tribes located in the state, in accordance with an agreement entered into between the participants. The cooperative purchasing may include, but is not limited to, joint or multiparty contracts between the entities, and master contracts or convenience contracts that are made available to other public agencies.

(2) All cooperative purchasing conducted under this chapter must be through contracts awarded through a competitive solicitation process.

Local Governments:

Wash Rev. Code § 39.34.030 (2019). Joint powers--Agreements for joint or cooperative action, requisites, effect on responsibilities of component agencies

(1) Any power or powers, privileges or authority exercised or capable of exercise by a public agency of this state may be exercised and enjoyed jointly with any other public agency of this state having the power or powers, privilege or authority, and jointly with any public agency of any other state or of the United States to the extent that laws of such other state or of the United States permit such joint exercise or enjoyment. Any agency of the state government when acting jointly with any public agency may exercise and enjoy all of the powers, privileges and authority conferred by this chapter upon a public agency.

(2) Any two or more public agencies may enter into agreements with one another for joint or cooperative action pursuant to the provisions of this chapter, except that any such joint or cooperative action by public agencies which are educational service districts and/or school districts shall comply with the provisions of RCW 28A.320.080. Appropriate action by ordinance, resolution or otherwise pursuant to law of the governing bodies of the participating public agencies shall be necessary before any such agreement may enter into force.

(5) No agreement made pursuant to this chapter relieves any public agency of any obligation or responsibility imposed upon it by law except that:

(b) With respect to one or more public agencies purchasing or otherwise contracting through a bid, proposal, or contract awarded by another public agency or by a group of public agencies, any obligation with respect to competitive bids or proposals that applies to the public agencies involved is satisfied if the public agency or group of public agencies that awarded the bid, proposal, or contract complied with its own statutory requirements and either (i) posted the bid or solicitation notice on a web site established and maintained by a public agency, purchasing cooperative, or similar service provider, for purposes of posting public notice of bid or proposal solicitations, or (ii) provided an access link on the state's web portal to the notice.

About Sourcewell:

Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government. Minn. Const. art. XII, sec. 3. As

a public corporation and agency, Sourcewell is governed by local elected municipal officials and school board members. Minn. Stat. § 123A.21 Subd. 4 (2017). Under its enabling statute, Sourcewell is explicitly authorized to provide cooperative purchasing services to eligible members. Id. at Subd. 7(23).

Sourcewell follows the competitive contracting law process to solicit, evaluate and award cooperative purchasing contracts for goods and services. Sourcewell cooperative purchasing contracts are made available through the joint exercise of powers law to member agencies. Minn. Stat. § 471.59 (2017). Membership in Sourcewell is available for all eligible state and local governments, education, higher education and nonprofit entities across North America. § 123A.21 at Subd. 3.

The information found on the Sourcewell website are provided for educational and informational purposes only. This information contained on the website, including any printed material derived from this website, is not legal advice and no attorney-client or other contractual relationship is formed by access to this information. Information here may be out of date, obsolete, or otherwise inaccurate. Please consult with a qualified attorney regarding any questions.

FORM E
CONTRACT ACCEPTANCE AND AWARD

(Top portion of this form will be completed by NJPA if the vendor is awarded a contract. The vendor should complete the vendor authorized signatures as part of the RFP response.)

NJPA Contract #: 022818-SPR

Proposer's full legal name: Spartan Motors, Inc.

Based on NJPA's evaluation of your proposal, you have been awarded a contract. As an awarded vendor, you agree to provide the products and services contained in your proposal and to meet all of the terms and conditions set forth in this RFP, in any amendments to this RFP, and in any exceptions that are accepted by NJPA.

The effective date of the Contract will be April 16, 2018 and will expire on April 16, 2022 (no later than the later of four years from the expiration date of the currently awarded contract or four years from the date that the NJPA Chief Procurement Officer awards the Contract). This Contract may be extended for a fifth year at NJPA's discretion.

NJPA Authorized Signatures:

NJPA DIRECTOR OF COOPERATIVE CONTRACTS AND PROCUREMENT/CPO SIGNATURE

Jeremy Schwartz
(NAME PRINTED OR TYPED)

NJPA EXECUTIVE DIRECTOR/CEO SIGNATURE

Chad Coauette
(NAME PRINTED OR TYPED)

Awarded on April 16, 2018

NJPA Contract # 022818-SPR

Vendor Authorized Signatures:

The Vendor hereby accepts this Contract award, including all accepted exceptions and amendments.

Vendor Name Spartan Motors USA, Inc.

Authorized Signatory's Title Account Manager

VENDOR AUTHORIZED SIGNATURE

Stephen Carleton
(NAME PRINTED OR TYPED)

Executed on April 11, 2018

NJPA Contract # 022818-SPR

Spartan Motors # 022818-SPR

Pricing for contract # 022818-SPR is provided at 5% off MSRP to Sourcewell participating agencies.

Form G

FIREFIGHTING APPARATUS, WITH RELATED EQUIPMENT, ACCESSORIES, AND SUPPLIES

	Possible Points	Atira GST	Boise Mobile Equipment Inc.	Custom Fire Apparatus, Inc.	Danko Emergency Equipment Co.	E-One, Inc.	Hurco Technologies, Inc.	Maxi-Metal, Inc.	Midwest Fire Equipment & Repair Company	Oshkosh Airport Products, LLC
Conformance to Terms/ Conditions to Include Documentation	50	39	38	40	32	40	-	45	42	35
Pricing	400	328	311	303	330	334	-	313	326	263
Financial, Industry and Marketplace Successes	75	55	59	60	58	69	-	67	63	62
Bidder's Ability to Sell/ Service Contract Nationally	100	61	70	67	67	89	-	81	73	81
Bidder's Marketing Plan	50	31	41	44	38	39	-	42	42	40
Value Added Attributes	75	56	61	65	60	63	-	67	69	68
Warranty Coverages and Information	50	37	35	36	39	44	-	42	42	42
Selection and Variety of Products and Services Offered	200	146	161	158	153	184	-	162	151	165
Total Points	1,000	753	776	773	777	862	0	819	808	756
Rank Order		16	13	14	12	1	18	8	10	15

	Possible Points	P.L. Custom Body and Equipment Co., Inc.	Pierce Manufacturing Inc.	Reberland Equipment Incorporated	Rosenbauer American, SD & MN	Spartan Motors, Inc.	Super Vacuum Manufacturing Co., Inc.	Sutphen Corporation	Toyne Inc.	VT Hackney, Inc.
Conformance to Terms/ Conditions to Include Documentation	50	44	36	38	40	42	38	39	43	44
Pricing	400	345	310	271	298	320	320	335	344	335
Financial, Industry and Marketplace Successes	75	65	63	55	66	69	63	63	61	66
Bidder's Ability to Sell/ Service Contract Nationally	100	79	88	69	85	91	78	83	79	79
Bidder's Marketing Plan	50	39	42	36	42	43	38	45	41	43
Value Added Attributes	75	67	67	60	67	68	61	67	53	65
Warranty Coverages and Information	50	45	43	37	43	42	42	43	43	42
Selection and Variety of Products and Services Offered	200	166	179	138	176	183	159	168	163	166
Total Points	1,000	850	828	704	817	858	799	843	827	840
Rank Order		3	6	17	9	2	11	4	7	5

Chris Robinson, NJPA

James Voelker, NJPA

Carol Jackson, NJPA

Brandon Town, NJPA

Michael Munoz, NJPA

Robert Scott

From: Sourcewell <reply@email.sourcewell-mn.gov>
Sent: Tuesday, October 6, 2020 2:13 PM
To: Robert Scott
Subject: Welcome to Sourcewell

View this email in your browser

Sourcewell

Member Number: 184449

Welcome to Sourcewell

Hi Robert, and welcome to Sourcewell. You've joined thousands of public safety officials like you who save time and money through Sourcewell's cooperative purchasing contracts.

West Thurston Regional Fire Authority
Member Number: 184449

Keep an eye out for additional information coming from us. In the meantime, you can get started by **browsing our contracts on our website**.

How can we help?

For more information about Sourcewell, our contracts, and the benefits of no-cost membership, contact our membership team.

877-585-9706
Email us >

Presenting our new public safety partner

We make purchasing easy

1. Save your member number: 184449.
2. **Browse our online catalog** of nationally awarded vendors.
3. Contact the vendor and tell them you'd like to use the Sourcewell contract or **contact us**—we're happy to guide you.

Learn more about cooperative purchasing

Our membership training video series walks you through the steps to make your first purchase using a Sourcewell contract.

Finding a contract >
Obtaining a quote>
Making a purchase >

sourcewell-mn.gov

Sourcewell

Sourcewell is sending you this email because you recently became a member. If you no longer wish to receive these emails, you may update your email subscriptions or unsubscribe at any time.

Sourcewell, 202 12th Street NE, P.O. Box 219, Staples, MN, 56479, US

©2020, Sourcewell

Read our Privacy Policy

Total Control Panel

Login

To: robert.scott@westthurstonfire.org
From: bounce-83_html-139303075-826659-100002824-39@bounce.email.sourcewell-mn.gov

Message Score: 50
My Spam Blocking Level: Medium

Block this sender
Block bounce.email.sourcewell-mn.gov

High (60): Pass
Medium (75): Pass
Low (90): Pass

Quinn & Quinn, P.S.
PROFESSIONAL SERVICE CORPORATION
ATTORNEYS AT LAW
20 Forest Glen Lane SW
Lakewood, WA 98498
253-590-6628
Email: joequinn@firehouselawyer.com
ericquinn@firehouselawyer2.com

October 6, 2020
By Electronic Mail

West Thurston Regional Fire Authority
Attn: Operations Chief Robert Scott

Re: Cooperative Purchasing Arrangement Between West Thurston Regional Fire Authority ("Authority") and (formerly) the National Joint Purchasing Alliance, i.e. Sourcewell; executing contract directly with True North, a single source vendor of Spartan Motors, Inc. ("Spartan") apparatus and equipment, through Sourcewell

Dear Chief Scott:

The purpose of this letter is to give you my recommendation as to whether (1) the Authority may enter into a cooperative purchasing arrangement with Sourcewell, and (2) after entering the ILA, the Authority may execute a contract directly with True North for Spartan apparatus via cooperative purchasing rather than competitive bidding. To fully answer these two questions, we shall (1) state the applicable law, (2) enumerate the relevant facts, and (3) apply the law to the relevant facts and give a recommendation. In short, the Authority may contract directly with True North by cooperative purchasing, rather than by competitive bidding, in this particular case.

Applicable Law

Under Washington law, a regional fire authority must engage in competitive bidding for purchases of equipment valued over $40,000 unless an exception applies. *See* RCW 52.14.110. One such exception is the use of "piggybacking" or cooperative purchasing ("Cooperative"). In a Cooperative, one public agency (the "Participating Agency") enters into a contract with another public agency (the "Lead Agency") that complied with *its own bid law*[1] requirements when making a particular purchase. *See* RCW 39.34.030(5)(b).

[1] In this particular case, the Lead Agency is governed by *Minnesota* bid law.

Under Washington law, "[A]ny power or powers, privileges or authority exercised or capable of exercise by a public agency of this state may be exercised and enjoyed jointly…with any public agency of *any other state*." RCW 39.34.030 (1). (emphasis added).

Under Minnesota law, public agencies may exercise joint powers, which includes cooperative purchasing—i.e. public agencies of any state may become members of a service cooperative and enjoy the powers that a Minnesota public agency may exercise under the purchasing laws of Minnesota. Minn.Stat. § 471.59. Under Minnesota law, for contracts valued over $175,000, "sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing contracts by the particular municipality or class thereof." Minn.Stat. § 471.345 (3). Under Minnesota law, "a *municipality*[2] may contract for the purchase of supplies, materials, or equipment without regard to the competitive bidding requirements of [the Minnesota Uniform Municipal Contracting Law] *if* the purchase is through a *national municipal association's purchasing alliance or cooperative* created by a *joint powers agreement* that purchases items from *more than one source* on the basis of *competitive bids or competitive quotations.*" Minn.Stat. § 471.345 (15)(b). (emphasis added).[3]

The Washington State Auditor ("SAO") recognizes Cooperatives, although it does not publish a list of approved Cooperatives. Instead, the SAO requires the following to establish that a Participating Agency may contract directly with a vendor through a Cooperative:

1. The Participating Agency must enter into a "membership agreement," i.e. an interlocal agreement meeting all of the requirements of RCW 39.34.020-030, establishing that the Lead Agency and Participating Agency are both "public agencies" and setting forth other necessary and proper matters[4];

2. the Lead Agency must have properly advertised the original bid on the Lead Agency's website;

---

[2] Regional fire authorities are "municipal corporations," i.e. "municipalities," under RCW 52.26.020 (6). Service cooperatives are "units of local government" and "public agencies" under Minn.Stat. § 123A.21.

[3] Put another way, a Minnesota municipality—and Washington municipality, via ILA with a purchasing cooperative—may execute a contract with a vendor who was awarded a contract by a purchasing cooperative utilizing "best value criteria," which is a recognized basis for entering into contracts for equipment under Washington law.

[4] Under RCW 39.34.030 (3), an interlocal agreement must establish (1) its duration, (2) any separate legal or adminsistrative entity created by the agreement, (3) its purpose, (4) the precise method of terminating the agreement, (5) the manner of financing the joint or cooperative undertaking and (6) any other necessary and proper matters. If the agreement does not create a new entity, the agreement must also include provision for (1) an administrator of the agreement and (2) the manner of acquiring or holding property utilized in the agreement.

3. the Lead Agency must have used a bid process that met the Lead Agency's legal requirements, as documented in a legal opinion to your agency;

4. the vendor must have agreed to open the bid to other purchasers; and

5. the Bid must be current and still open for purchases, with minor changes to the original bid—as is common—being permitted.

Relevant Facts

The Authority wishes to purchase apparatus valued over $40,000 from True Noth without going out to competitive bid. Instead, the Authority wishes to purchase directly from True North by utilizing Sourcewell, a Minnesota Corporation. Sourcewell is a service cooperative created by the Minnesota legislature as a local unit of government, as per the Minnesota Constitution art. XII, sec. 3. Sourcewell has forwarded to the Authority a Membership Agreement (hereinafter "ILA") for signature. The ILA enumerates cooperative purchasing, at the Authority's own risk, as the purpose of the ILA.

The remaining pertinent facts are as such:

1. In January 2018, Sourcewell published a Request for Proposals (the "RFP") for FIREFIGHTING APPARATUS, WITH RELATED EQUIPMENT, ACCESSORIES AND SUPPLIES;
2. The RFP was published in numerous newspapers across the country, and Sourcewell published the RFP on its website; numerous publications of the RFP proffered a "national contract solution," implying that awarded contracts would be available to all Sourcewell members;
3. The RFP stated that bids would be publicly read, and informed proposers that it was "the intent of Sourcewell to award a Contract to the *best* and most responsible and responsive Proposer(s) offering the best overall quality and selection of equipment/products and services" (emphasis added);
4. The RFP was left open for a period of approximately 60 days and established a concrete deadline (March 1, 2018) and location (Staples office) for submitting bids;
5. The RFP informed proposers that third-party member agencies of Sourcewell could enter into contracts directly with the proposers after a contract was awarded through Sourcewell;
6. Sealed bids were submitted from approximately 18 different bidders, and the bids were publicly opened and read at Sourcewell's office in Staples, Minnesota;
7. Sourcewell awarded contracts (hereinafter "Apparatus Contract") using a scoring method based on a variety of evaluation factors, with a proposer potentially earning up to 1000 points; said evaluation factors were as such:
   a. Pricing;
   b. Ability to sell products nationally;

c. Selection and variety of products;
d. Proposer's marketing plan;
e. Warranty coverages;
f. Value-added attributes;
g. Markeplace successes (reputation).

8. The Apparatus Contract is open for purchases through April 16, 2022, as per the Contract Acceptance and Award letter from Sourcewell to Spartan.

True North has submitted a proposal to the Authority for the following apparatus:

One (1) True North Stock Unit #520015 Spartan "S-180 Series" Model 2106-08 Pumper Apparatus & Equipment featuring a new 2021 Spartan Metro Star Cab/Chassis; $483,879.00

The Unit #520015 Spartan "S-180 Series" (hereinafter "S-180") was included in the original Apparatus Contract.

Application of the Law to the Facts and Recommendation

If the Authority enters into the attached ILA with Sourcewell, the Authority may contract directly with True North for the purchase of the S-180 through the publicly solicited Apparatus Contract. The Authority may do so for the following reasons (based on the requirements set forth by the SAO):

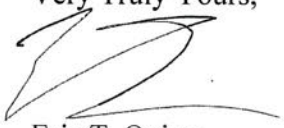
1. Sourcewell is a valid purchasing cooperative and unit of local government operating under Minn.Stat. § 471.59, and therefore the ILA would be entered into by two "public agencies" as required by RCW 39.34.020;
2. The ILA complies with RCW 39.34.030 because it (1) establishes that it is perpetual; (2) establishes its purpose: cooperative purchasing; (3) does not create a new legal entity and therefore does not need to set forth the precise composition of any new entity; (4) creates an administrator: Sourcewell; and (5) does not set forth that property will be exchanged under the ILA and therefore does not need to set forth how such property would be disposed of;
3. The Apparatus Contract is currently being posted on the Sourcewell website;
4. Sourcewell complied with Minnesota law when administering the Apparatus Contract, for the following reasons:
   a. The RFP was posted for a reasonable time in newspapers across the country, including a newspaper in Staples, MN; and the RFP was posted on Sourcewell's website;
   b. The sealed bids in response to the RFP were opened publicly;
   c. Sourcewell received bids from approximately 18 different vendors and picked the best bidders utilizing a variety of "best value" criteria—see #7 on page 3. Consequently, the facts demonstrate that Sourcewell fairly and equitably distributed opportunities to bid,

and established a competitive process amongst bidders, in compliance with Minn.Stat. § 471.345, Minnesota's Uniform Municipal Contracting Law;

d. Spartan was made aware under the RFP that members of Sourceweel could purchase off of the Apparatus Contract; and
e. Finally, the Apparatus Contract is (1) presently open and will remain open until April 16, 2022 and (2) the S-180 was included in the original Apparatus Contract, the only change presented here being that the S-180 will be updated to the current model.

Based on the above, this particular arrangement will comport with the SAO's requirements for purchasing-cooperative arrangements. Consequently, if the Authority enters into the ILA with Sourcwell, the Authority may contract directly with True North for the S-180 referenced above, without competitive bidding. Please inform me if you have any questions or concerns.

Very Truly Yours,



Eric T. Quinn

Robert Scott

From: Ryan Villalobos <rvillalobos@truenorthemergency.com>
Sent: Monday, October 5, 2020 11:53 AM
To: Robert Scott
Cc: Steve Jahn; Josh Larson
Subject: True North Demo Unit Proposal
Attachments: S-180 Model 2106-08.pdf; West Thurston TN Stock Unit #520015 S-180 #2106-08 without Upfits Proposal Contract 10.1.2020.pdf; West Thurston TNEE Stock Unit # 520015 Additional Option Proposal Quote 10.1.2020.xlsx.pdf; West Thurston Unit # 520015-01 Word Specification 10.1.2020.pdf; West ThurstonTN Stock #520015 S-180 2106-08 Proposal Letter 10.1.2020doc.pdf

Good morning Chief Scott,

I hope you had an enjoyable weekend.

Attached you will find our proposal for a brand new Spartan S-180 model 2106 that True North Emergency is currently having built with intent to use as a demo. As stated in Steve's email on Saturday, it was ordered with many of the options that you have requested and that are in our previous proposal including the black over red paint scheme . This is a great opportunity to secure almost the exact same engine with a cost savings to your agency along with a shorter delivery time.

In the attached you will find a stock 2106 drawing, Proposal Letter, Additional Option Proposal Quote List, Word Spec for the unit, and contract.

True North Emergency Equipment, in partnership with and on behalf of Spartan ER (Emergency Response) is pleased to submit this proposal for one (1) True North Stock Unit #520015 Spartan "S-180 Series" Model 2106-08 Pumper Apparatus & Equipment, featuring new 2021 Spartan Metro Star EMFD 10" Raised Roof 4x2 cab and chassis, complete with Spartan's APS (Advanced Protection System) Occupant Air Bag Protection System, in the amount of $483,879.00 with the option to add additional True North Emergency Equipment upfits from the provided priced option list.

Please take a look at the new proposal and let us know if you have any questions. Full transparency on this proposed unit is that it was ordered with no Air Ride Drivers Seat, a red "Apparatus Do Not Move Light ILO blue, and no windshield fans. These items can however be added back in if you desire.

As mentioned in my earlier email this morning we will get the recently delivered 2106 list to you ASAP.

Thank you again for the opportunity to provide you and your agency with this apparatus proposal. We look forward to discussing it with you soon.

Respectfully,

Ryan Villalobos
Territory Manager

True North Emergency Equipment Inc. | Cleaner, Safer Communities
3707B 124th Street NE, Suite 5B, Marysville WA 98271

T: 360-653-7844 | F: 360-653-7992 | C: 425-772-2985
rvillalobos@truenorthemergency.com | www.truenorthemergency.com

Facilities in Hillsboro-OR, Marysville-WA, & Burnaby-BC

Our Family of Products

Total Control Panel Login

To: robert.scott@westthurstonfire.org Remove this sender from my allow list

From:
rvillalobos@truenorthemergency.com

You received this message because the sender is on your allow list.

Robert Scott

From: Steve Jahn <sjahn@truenorthemergency.com>
Sent: Sunday, October 4, 2020 10:05 AM
To: Robert Scott
Cc: Ryan Villalobos; Josh Larson
Subject: RE: Proposal/ILA update
Attachments: Sourcewll State of Washington Legal References.pdf; Sourcewell Membership ILA Agreement Application-Aug2018.pdf

Hello Chief Scott,

I hope this finds all well with you sir! Gotta be enjoying this late summer weather we're having, now that the majority of the fires have seemed to dwindle down, as least in our state...

As I believe Ryan may have communicated to you, we have a very good opportunity for your agency to acquire the Spartan S-180 model 2106 engine that your committee has chosen as the preferred design. We were able to negotiate and special discount with Spartan on this unit, with the plan for it to be a demonstrator for us for a few months, with the idea of offering to a customer at a discounted rate upon completion of our demonstration period. With this said, we ordered the unit with a number of the features that your agency and others prefer, specifically the black over red paint design and as many other items as we could obtain factory direct. Ryan will provide a proposal on that unit to you shortly.

I know you were looking for options on purchasing your new engine via interlocal cooperative purchase with another agency. While we could probably muster up an option or two, the best method, most commonly used now by agencies all around the State and US is to purchase via Sourcewell (formerly NJPA), a governmental purchasing authority out of the State of Minnesota.

This method has been used many times in recent months by our customers, including recent contract with the following agencies: North Whatcom Fire & Rescue, Blaine, WA for the purchase of an engine and two (2) aid units; South Pierce Fire & Rescue, Eatonville, WA, for the purchase of a custom pumper; Graham Fire & Rescue, Graham, WA, for the purchase of a Pumper/Tender; North Kitsap Fire & Rescue, Kingston, WA, for the purchase of a custom engine and two (2) medic units; Skagit County Fire District #11, Anacortes, WA, for the purchase of a custom engine.

Chief, all these agencies ran this purchase method through their legal groups. It's been fully vetted by both the Snure Law and Quinn Law groups, as well as others. It fully meets the State of WA purchase rules and is one of, if not the cleanest & easiest methods of purchasing I've seen in my 36+ years in this industry, with no issues or findings by the State auditor's office, which is huge! Note as well that the Western Fire Chiefs Association has partnered with Sourcewell as their choice of agencies for purchasing. This was done after a little legal issue with their last group purchase efforts with the Fire Rescue GPO...didn't work out so well!

All this to say, joining this group via the attached ILA or through online will provide you fantastic opportunities to source things for your agency, outside of just fire apparatus. I have included links and information for your review if you wish to look at this as an option. You can even same money by not having to vet through legal, as it's already been done so many time in the past few months. Other's pay the bill, you get the benefit! 😊

Sourcewell | Cooperative Purchasing Advantages
www.sourcewell-mn.gov

Chief, naturally you can pursue any option you feel is best for your agency, we just wanted to provide a clean, easy and legal method to move forward with your purchase, regardless of which direction you choose, however, we certainly hope find our proposal and product to be the best choice!

Feel free to contact either Ryan or I if you would like to discuss this further or have any questions!

Respectfully,

Steve Jahn
Senior Sales Associate
sjahn@truenorthemergency.com
425.508.9389-Mobile

True North Equipment Inc. | Cleaner, Safer Communities
3150 SE Century Blvd. Suite 100, Hillsboro, OR 97123
T: 503-848-3276 | F: 503-848-0845
Facilities in Hillsboro-OR, Marysville-WA, & Burnaby-BC

TRUE NORTH EMERGENCY EQUIPMENT TRUE NORTH ENVIRONMENTAL EQUIPMENT

Our Family of Products

SPARTAN SVI THGE

Road Rescue REV GROUP smeal TE DANKO FIRE | RESCUE | EMS

From: Ryan Villalobos <rvillalobos@truenorthemergency.com>
Sent: Friday, October 02, 2020 2:58 PM
To: Robert Scott <Robert.Scott@westthurstonfire.org>
Cc: Steve Jahn <sjahn@truenorthemergency.com>
Subject: Proposal/ILA update

Good afternoon Chief Scott,

I hope all is well sir. My apologies for taking a bit to get back to you we have been busier than all get out with pre construction meetings and deliveries. We just wanted to update you on what we have going on. Steve and I have been working on getting you the information you asked about and working on a proposal I think you will find to be a great opportunity. We will have something to you Monday afternoon for review.

If you have any questions between now and then please feel free to give us a call.

Have a great weekend!

Ryan Villalobos

Robert Scott

From: Ryan Villalobos <rvillalobos@truenorthemergency.com>
Sent: Thursday, October 8, 2020 11:50 PM
To: Steve Jahn; Robert Scott
Cc: Josh Larson
Subject: RE: Difference in specifications

Good afternoon Chief Scott,

Echoing what Steve mentioned, our apologies for the delay. Although I believe you will be happy with the outcome.

Listed below are the differences between the in production 2106 demo unit vs the proposed W. Thurston RFA 2106.

- Standard fixed 8 way adjustable Bostrom Seat ILO the proposed Air Ride Seat.
- Due to the upgraded HVAC System in the Demo unit the Windshield Fans have been deleted. However, they can be added back in upon request.
- Red Apparatus Do Not Move Light ILO proposed Blue Light. Blue light can be added back in if desired.

If you have any question regarding the information above or anything you may need for your board meeting feel free to give us a call.

Have a great rest of the week!

Ryan Villalobos
Territory Manager

True North Emergency Equipment Inc. | Cleaner, Safer Communities
3707B 124th Street NE, Suite 5B, Marysville WA 98271
T: 360-653-7844 | F: 360-653-7992 | C: 425-772-2985
rvillalobos@truenorthemergency.com | www.truenorthemergency.com

Facilities in Hillsboro-OR, Marysville-WA, & Burnaby-BC

TRUE NORTH EMERGENCY EQUIPMENT TRUE NORTH ENVIRONMENTAL EQUIPMENT

Our Family of Products

SPARTAN SVI MCB

Road Rescue REV GROUP smeal UST LE DANKO FIRE | RESCUE | EMS

From: Steve Jahn <sjahn@truenorthemergency.com>
Sent: Thursday, October 8, 2020 1:59 PM
To: Robert Scott <Robert.Scott@westthurstonfire.org>
Cc: Josh Larson <jlarson@truenorthemergency.com>; Ryan Villalobos <rvillalobos@truenorthemergency.com>
Subject: RE: Difference in specifications

Hello Chief Scott,

Sorry for the delay, been busier that skee-ditch! (is that even a word?)

Ryan will clarify the items that the engine doesn't have that are different than what you'd requested on the initial work up. He'll have that to you shortly sir!

On the graphics (chevron's specifically), after a few phone calls and some digging, we were able to get an adjustment in the costing. The situation that created the initial cost was the knowledge from previous attempts to have them affect change orders on this pre-engineered series, where it was just flat "no". We seem to have been able to garner a little favor after pleading common sense and while there's still an upcharge, we have a substantial adjustment in that cost. We have been able to get the pricing adjusted to $750.00 on the front bumper and $1250.00 on the rear, for a total of $2,000.00 in lieu of the previous costing.

I have attached the updated change order/dealer supplied items document to this email, reflecting the adjusted pricing. Hopefully, this eases everyone's mind a bit! I know it does mine!

Also, please find the current build schedule for this engine. Barring the unknown, the dates below should be good to go sir;

Truck Number	Department Name	Dealership	Series	Contracted Date	CO A Accepted	Targeted Chassis Prod Start	Actual Chassis Prod Start	Ta Ch lin
520015-01	True North Stock/Demo 2106-08	Vimar Equipment Ltd - True North	S-180	08/05/2020	N/A	11/05/2020		12

Please let Ryan or I know if any other questions or concerns. Also, as discussed, I'm available for phone calls during your board meeting on Monday evening, and would be happy to "Zoom in" upon request at any time.

Thanks again for this opportunity sir!

Respectfully,

Steve Jahn
Senior Sales Associate
True North Emergency Equipment Inc. | Cleaner, Safer Communities
3707B 124th Street NE, Suite 5B, Marysville WA 98271
T: 360-653-7844 | F: 360-653-7992 | C: 425-508-9389
sjahn@truenorthemergency.com | www.truenorthemergency.com

From: Robert Scott <Robert.Scott@westthurstonfire.org>
Sent: Wednesday, October 07, 2020 10:43 AM
To: Steve Jahn <sjahn@truenorthemergency.com>; Ryan Villalobos <rvillalobos@truenorthemergency.com>
Subject: Difference in specifications

Good Morning-

I wanted to have you determine for us a detailed listing on the unit that you are proposing to us that is currently in production as a demo. Can you determine for me ALL of the differences on the unit that is being built on the line versus the spec that we settle on after our last meeting and demonstration in the earlier part of 2020?

I know you mentioned that the following were exceptions;

- Air Ride Seat
- Windshield Fans

Is there any other thing on the new build that differs from the previously provided spec – can you line those out and provide to us.

I am noticing a substantial mark-up for the chevron changes to the front bumper and the rear from the standard NFPA color to the WTRFA standard of red and white.

I don't recall such a large upfit cost to change those over on the last one – I am noting;

- Upfit Item #19 – Remove the specified red and yellow/green rear body chevrons and provide and install red and white - $2,400.00
- Upfit Item #20 – Remove the specified red and yellow/green rear body chevrons and provide and install red and white - $4,800.00

To me it seems a high price to accommodate a change as simple as removal of existing striping and adding a new specified color - $7,200 is a substantial amount and I know the Board will question that. My hope is that we can work to get answers back to these requests nlt this Friday at noon as the Board packets for the Monday meeting are sent to them that afternoon and I want to ensure I give them all available information to make a decision on the meeting on that Monday night.

Thank you,

RS

Total Control Panel Login

To: robert.scott@westthurstonfire.org Remove this sender from my allow list

From:
rvillalobos@truenorthemergency.com

You received this message because the sender is on your allow list.

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
September 2020 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
09/01/2020	**Beginning Cash Balance**	**$4,236,950.01**	
	Receipts/Deposits/Refunds:		
09/01/2020	District Deposit $973.08 / 6701	973.08	
09/02/2020	Credit Card Deposit $50.00 / 6701	50.00	
09/02/2020	District Deposit $298.70 / 6701	298.70	
09/02/2020	District Deposit $405.00 / 6701	405.00	
09/02/2020	Interest on Tax Refunds	(20.52)	
09/03/2020	District Deposit $1,407.80 / 6701	1,407.80	
09/03/2020	District Deposit $22,395.00 / 6701	22,395.00	
09/03/2020	District Deposit $4,784.49 / 6701	4,784.49	
09/08/2020	District Deposit $1,787.53 / 6701	1,787.53	
09/08/2020	District Deposit $4,081.60 / 6701	4,081.60	
09/09/2020	District Deposit $1,159.60 / 6701	1,159.60	
09/09/2020	District Deposit $2,522.40 / 6701	2,522.40	
09/09/2020	Interest on Tax Refunds	(8.35)	
09/10/2020	District Deposit $10,396.46 / 6701	10,396.46	
09/10/2020	District Deposit $892.40 / 6701	892.40	
09/10/2020	District Deposit $99.67 / 6701	99.67	
09/14/2020	District Deposit $5,003.72 / 6701	5,003.72	
09/15/2020	Credit Card Deposit $97.00 / 6701	97.00	
09/15/2020	District Deposit $50,112.84 / 6701	50,112.84	
09/16/2020	District Deposit $2,279.65 / 6701	2,279.65	
09/16/2020	District Deposit $221.97 / 6701	221.97	
09/16/2020	District Deposit $4,089.90 / 6701	4,089.90	
09/23/2020	Credit Card Deposit $100.00 / 6701	100.00	
09/23/2020	District Deposit $1,843.38 / 6701	1,843.38	
09/23/2020	District Deposit $10,509.46 / 6701	10,509.46	
09/24/2020	Credit Card Deposit $179.67 / 6701	179.67	
09/24/2020	District Deposit $129.87 / 6701	129.87	
09/24/2020	District Deposit $439.02 / 6701	439.02	
09/25/2020	District Deposit $297.09 / 6701	297.09	
09/28/2020	District Deposit $18,602.88 / 6701	18,602.88	
09/30/2020	District Deposit $3,228.16 / 6701	3,228.16	
09/30/2020	District Deposit $3,570.91 / 6701	3,570.91	
09/30/2020	District Deposit $600.00 / 6701	600.00	
09/30/2020	District Deposit $863.64 / 6701	863.64	
09/30/2020	Tax & Assessment Receipts	82,535.80	
09/30/2020	Interest Paid	2,907.63	
	Total Deposits	**$238,837.45**	
	Warrant Issues & Voids/Fees/ACH/Wires:		
09/14/2020	Transfer	(594.45)	To Bond Debt Fund
09/15/2020	Electronic Disbursement	(13,172.15)	✓
09/15/2020	Electronic Disbursement	(4,740.42)	✓
09/16/2020	Electronic Disbursement	(2,346.87)	✓
09/16/2020	Issued Warrants	(182,244.44)	✓
09/30/2020	Electronic Disbursement	(307,863.43)	✓
	Total Warrants and Electronic Disbursements	**($510,961.76)**	
09/30/2020	**Ending Cash Balance**	**$3,964,825.70**	

Reviewed by:

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
September 2020 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Warrant Activity

09/01/2020	**Beginning Warrants Outstanding**	**$24,342.89**
	Total Warrants Issued	182,244.44
	Total Warrants Redeemed	(171,213.78)
	Total Warrants Voided	-
09/30/2020	**Ending Warrants Outstanding**	**$35,373.55**

Investment Activity

09/01/2020	**Beginning Interest Receivable**	**$10,324.46**
	Interest Earned	3,194.42
	Cash Paid	(2,907.63)
09/30/2020	**Ending Interest Receivable**	**$10,611.25**

TCIP Yield (used to calculate interest earnings)	0.93%
LGIP Yield (budget benchmark)	0.20%

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
September 2020 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
09/01/2020	**Beginning Cash Balance**	**$924,675.55**	
	Receipts/Deposits/Refunds:		
09/02/2020	Interest on Tax Refunds	(4.06)	
09/09/2020	Interest on Tax Refunds	(0.86)	
09/14/2020	Transfer	594.45	From GF
09/30/2020	Tax & Assessment Receipts	12,028.36	
09/30/2020	Interest Paid	534.09	
	Total Deposits	**$13,151.98**	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	**$0.00**	
09/30/2020	**Ending Cash Balance**	**$937,827.53**	

Warrant Activity

09/01/2020	**Beginning Warrants Outstanding**	**$0.00**
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
09/30/2020	**Ending Warrants Outstanding**	**$0.00**

Investment Activity

09/01/2020	**Beginning Interest Receivable**	**$1,780.94**
	Interest Earned	702.27
	Cash Paid	(534.09)
09/30/2020	**Ending Interest Receivable**	**$1,949.12**

TCIP Yield (used to calculate interest earnings)	0.93%
LGIP Yield (budget benchmark)	0.20%

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
September 2020 Statement
West Thurston Regional Fire Authority
Fund 67A3 - W THURSTON RFA CAPITAL PROJ

Cash Activity

Date	Description	Amount	Notes
09/01/2020	**Beginning Cash Balance**	$0.00	
	Receipts/Deposits/Refunds:		
	No Activity		
	Total Deposits	$0.00	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	$0.00	
09/30/2020	**Ending Cash Balance**	$0.00	

Warrant Activity

09/01/2020	**Beginning Warrants Outstanding**	$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
09/30/2020	**Ending Warrants Outstanding**	$0.00

Investment Activity

09/01/2020	**Beginning Interest Receivable**	$0.00
	Interest Earned	-
	Cash Paid	-
09/30/2020	**Ending Interest Receivable**	$0.00

TCIP Yield (used to calculate interest earnings)	0.93%
LGIP Yield (budget benchmark)	0.20%

THURSTON COUNTY
WASHINGTON
SINCE 1852

Thurston County Treasurer
September 2020 Statement
West Thurston Regional Fire Authority
Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
09/01/2020	**Beginning Cash Balance**	**$667,503.17**	
	Receipts/Deposits/Refunds:		
09/30/2020	Interest Paid	437.72	
	Total Deposits	**$437.72**	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	**$0.00**	
09/30/2020	**Ending Cash Balance**	**$667,940.89**	

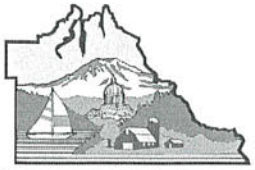
Warrant Activity

09/01/2020	**Beginning Warrants Outstanding**	**$0.00**
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
09/30/2020	**Ending Warrants Outstanding**	**$0.00**

Investment Activity

09/01/2020	**Beginning Interest Receivable**	**$1,528.62**
	Interest Earned	506.55
	Cash Paid	(437.72)
09/30/2020	**Ending Interest Receivable**	**$1,597.45**

TCIP Yield (used to calculate interest earnings)	0.93%
LGIP Yield (budget benchmark)	0.20%



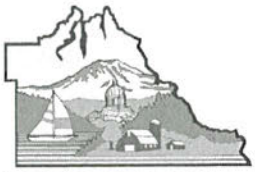
THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 09-01-2020 To 09-30-2020

District: W THURSTON RFA

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund:	67A0 W THURSTON RFA GENERAL FUND				
2019	67A00000121100	$0.01	$0.00	$0.00	$0.01
2018	67A00000121100	$15,994.81	($74.52)	$259.15	$15,661.14
2017	67A00000121100	$1,636.86	($82.10)	$21.90	$1,532.86
2016	67A00000121100	$401.79	($84.98)	($84.98)	$401.79
2015	67A00000121100	$358.51	($63.30)	($63.30)	$358.51
2014	67A00000121100	$372.57	($59.02)	($59.02)	$372.57
2013	67A00000121100	$235.16	$0.00	$0.84	$234.32
2012	67A00000121100	$201.88	$0.00	$22.83	$179.05
2011	67A00000121100	($0.46)	$0.00	$0.00	($0.46)
	Fund Total:	$19,201.13	($363.92)	$97.42	$18,739.79
Fund:	67A6 W THURSTON RFA M&O FUND				
2015	67A60000121100	$79.42	($14.03)	($14.03)	$79.42
	Fund Total:	$79.42	($14.03)	($14.03)	$79.42
	District Total:	$19,280.55	($377.95)	$83.39	$18,819.21



THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 09-01-2020 To 09-30-2020

District: FIRE DISTRICT #01

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund:	6610 EXPENSE FUND/ROCHESTER FD #1				
2020	66100000121100	$730,230.88	$152.53	$22,191.89	$708,191.52
2019	66100000121100	$15,431.63	($29.25)	$568.78	$14,833.60
2011	66100000121100	($0.01)	$0.00	$0.00	($0.01)
2010	66100000121100	$0.10	$0.00	$0.00	$0.10
2009	66100000121100	$0.14	$0.00	$0.00	$0.14
2008	66100000121100	$0.01	$0.00	$0.00	$0.01
2007	66100000121100	$0.06	$0.00	$0.00	$0.06
2006	66100000121100	$0.19	$0.00	$0.00	$0.19
2005	66100000121100	($0.04)	$0.00	$0.00	($0.04)
2004	66100000121100	($0.06)	$0.00	$0.00	($0.06)
2003	66100000121100	($0.09)	$0.00	$0.00	($0.09)
2001	66100000121100	$0.04	$0.00	$0.00	$0.04
	Fund Total:	$745,662.85	$123.28	$22,760.67	$723,025.46
Fund:	6614 F.D.#1 BOND ROCHESTER				
2020	66140000121100	$247,509.22	($31.43)	$7,415.31	$240,062.48
2019	66140000121100	$4,960.19	($102.19)	$92.04	$4,765.96
2018	66140000121100	$3,116.57	$0.00	$50.00	$3,066.57
2017	66140000121100	$208.29	$0.00	$29.03	$179.26
2016	66140000121100	$112.17	$0.00	$0.00	$112.17
2015	66140000121100	$105.11	$0.00	$0.00	$105.11
2014	66140000121100	$115.35	$0.00	$0.00	$115.35
2013	66140000121100	$13.79	$0.00	$0.27	$13.52
2012	66140000121100	$6.26	$0.00	$6.38	($0.12)
2011	66140000121100	$0.01	$0.00	$0.00	$0.01
2010	66140000121100	$0.03	$0.00	$0.00	$0.03
2009	66140000121100	$0.09	$0.00	$0.00	$0.09
2008	66140000121100	$0.05	$0.00	$0.00	$0.05
2007	66140000121100	($0.17)	$0.00	$0.00	($0.17)
	Fund Total:	$256,146.96	($133.62)	$7,593.03	$248,420.31
Fund:	6615 F.D.#1 M&O ROCHESTER				
2020	66150000121100	$535,477.22	($68.00)	$16,042.90	$519,366.32
2019	66150000121100	$5,951.43	($122.61)	$110.43	$5,718.39
2018	66150000121100	$3,869.39	$0.00	$62.08	$3,807.31
2017	66150000121100	$282.22	$0.00	$39.33	$242.89
	Fund Total:	$545,580.26	($190.61)	$16,254.74	$529,134.91
	District Total:	$1,547,390.07	($200.95)	$46,608.44	$1,500,580.68

THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 09-01-2020 To 09-30-2020

District: FIRE DISTRICT #11

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund:	6710 EXPENSE FUND/LITTLEROCK FD#11				
2020	67100000121100	$735,563.28	$445.82	$24,311.49	$711,697.61
2019	67100000121100	$13,951.69	($95.41)	$522.92	$13,333.36
2012	67100000121100	($0.01)	$0.00	$0.00	($0.01)
2011	67100000121100	$0.02	$0.00	$0.00	$0.02
2010	67100000121100	$0.02	$0.00	$0.00	$0.02
2009	67100000121100	($0.05)	$0.00	$0.00	($0.05)
2008	67100000121100	($0.08)	$0.00	$0.00	($0.08)
2007	67100000121100	$0.02	$0.00	$0.00	$0.02
2006	67100000121100	$0.09	$0.00	$0.00	$0.09
2005	67100000121100	$0.12	$0.00	$0.00	$0.12
2004	67100000121100	$0.15	$0.00	$0.00	$0.15
2003	67100000121100	$0.16	$0.00	$0.00	$0.16
2002	67100000121100	($0.08)	$0.00	$0.00	($0.08)
2001	67100000121100	($0.03)	$0.00	$0.00	($0.03)
	Fund Total:	$749,515.30	$350.41	$24,834.41	$725,031.30
Fund:	6712 BOND DEBT SERVICE FUND/FD #11				
2020	67120000121100	$140,410.24	$127.72	$4,374.48	$136,163.48
2019	67120000121100	$2,483.61	($17.23)	$97.82	$2,368.56
2018	67120000121100	$1,399.35	($14.69)	$13.26	$1,371.40
2017	67120000121100	$182.49	($15.27)	($8.51)	$175.73
2016	67120000121100	$1.89	($16.64)	($16.64)	$1.89
2015	67120000121100	$2.85	($12.19)	($12.19)	$2.85
2014	67120000121100	$3.20	($12.89)	($12.89)	$3.20
2013	67120000121100	$42.91	$0.00	$0.00	$42.91
2012	67120000121100	$34.24	$0.00	$0.00	$34.24
2011	67120000121100	$0.19	$0.00	$0.00	$0.19
2010	67120000121100	$0.03	$0.00	$0.00	$0.03
2008	67120000121100	$0.11	$0.00	$0.00	$0.11
2007	67120000121100	($0.02)	$0.00	$0.00	($0.02)
2006	67120000121100	($0.07)	$0.00	$0.00	($0.07)
2005	67120000121100	$0.20	$0.00	$0.00	$0.20
2004	67120000121100	($0.13)	$0.00	$0.00	($0.13)
2003	67120000121100	$0.12	$0.00	$0.00	$0.12
2002	67120000121100	$0.09	$0.00	$0.00	$0.09
2001	67120000121100	$0.01	$0.00	$0.00	$0.01
	Fund Total:	$144,561.31	$38.81	$4,435.33	$140,164.79
Fund:	6715 M&O FUND/LITTLEROCK FD #11				
2020	67150000121100	$556,965.28	$537.80	$18,390.29	$539,112.79
2019	67150000121100	$5,323.06	($37.04)	$203.17	$5,082.85
2018	67150000121100	$3,046.85	($32.10)	$28.98	$2,985.77
2017	67150000121100	$425.90	($35.63)	($19.85)	$410.12
	Fund Total:	$565,761.09	$433.03	$18,602.59	$547,591.53
	District Total:	$1,459,837.70	$822.25	$47,872.33	$1,412,787.62

West Thurston Regional Fire Authority
Budget Report as of: **Oct-20**

83% of Year Expended

Title	January	February	March	April	May	June	July	August	Sept	October	PENDING	YTD Collected / Expended	Total Budget	Budget Remaining	% Rev/Exp
GENERAL FUND															
Beg Bal-Unresv GF 67A0			(923)			(79,121)						**(80,044)**	1,072,131	**1,072,131**	
Beg Bal-Oper Res 67A0												**-**	2,812,301	**2,812,301**	
Beg Bal-Wildland Res 67A0	(6,377)											**(6,377)**	197,957	**197,957**	
Beg Bal-GEMT Res 67A0			(21,973)			79,121						**57,148**	400,000	**400,000**	
BEGINNING BALANCES	**(6,377)**	**-**	**(22,896)**	**-**	**-**	**-**	**-**	**-**	**-**	**-**		**(29,273)**	**4,482,389**	**4,482,389**	
Property Tax	2,624	1,420	5,077	1,271	3,770	5,896	2,801	1,043	83			**23,985**		**(23,985)**	
Property Tax-Regular District #1	3,480	41,701	64,490	568,175	130,282	65,782	11,282	8,660	22,761			**916,615**	1,614,048	**697,433**	
Property Tax-M&O #1 6615	2,329	28,672	45,021	415,334	96,008	49,217	8,101	5,107	16,255			**666,044**	1,190,889	**524,846**	
Property Tax-Regular District #11	1,335	23,536	61,178	554,029	118,201	69,025	19,842	14,617	24,834			**886,597**	1,587,746	**701,149**	
Property Tax-M&O #11 6715	709	17,309	44,612	418,173	88,964	52,520	13,970	10,861	18,603			**665,720**	1,244,410	**578,690**	
Property Tax-M&O	11	(15)	-	-	-	-	-	-	-			**(4)**		**4**	
Sale of Tax Title Property GF	-	-	-	-	-	-	-	-	-			**-**		**-**	
FEMA Grant-Cancer Screenings	-	(1,578)	-	-	-	-	-	-	-			**(1,578)**		**1,578**	
FEMA Grant-Vol R&R	-	10,234	-	-	-	-	-	-	-			**10,234**		**(10,234)**	
COVID-19 Nongrant Assistance				8,527	-	-	-	17,118	-			**25,645**		**(25,645)**	ck to COVID
GEMT	20,420	45,107	19,608	34,476	24,956	175,432	31,188	25,732	17,499			**394,417**	262,000	**(132,417)**	
State Grant-Military Dept							-	-	-			**-**		**-**	
State Grant - DNR Wildland	-	-	-	-	6,377	-	-	-	-			**6,377**	6,377	**0**	
State Grant-Dept Of Health	-	-	1,260	-	-	-	-	-	-			**1,260**	1,200	**(60)**	
State Grant-Other	-	-	-	-	-	-	-	-	-			**-**		**-**	
DNR Timber Trust 2 - State Forest	-	104	-	-	439	-	306	-	-			**849**		**(849)**	
DNR PILT NAP/NRCA	-	-	-	-	-	-	-	-	-			**-**		**-**	
Interlocal Grants *(incl. Timber Harvest Tax & Medic 1 E*	-	7,374	-	-	69,202	226	-	360	-			**77,162**	59,000	**(18,162)**	
Printing & Duplicating Services	-	5	-	-	-	-	5	-	-			**10**		**(10)**	
Mobilizations	21,898	-	-	-	-	-	2,079	7,289	18,282			**49,548**		**(49,548)**	
Intergov't/Tribal	76,106	-	-	26,106	50,000	-	65,760	(11,219)	50,000			**256,753**	373,139	**116,386**	
Ambulance & Emer Aid Fees	21,222	21,480	27,586	26,483	26,304	27,791	29,244	24,160	22,737			**227,005**	433,000	**205,995**	
Other Interest	5,556	3,830	5,552	5,632	6,158	7,026	4,024	2,201	2,879			**42,858**	20,000	**(22,858)**	
Space & Fac Leases (short and long-term)	5,233	402	720	1,000	4,546	600	1,200	4,439	23,408			**41,548**	49,050	**7,502**	
Contributions And Donations From Private S	-	-	-	-	-	-	-	-	-			**-**		**-**	
Sale Of Surplus	-	4,153	(304)	-	-	-	-	-	4,784			**8,633**		**(8,633)**	
Misc Revenue - Incident Cost Recovery	278	1,463	68	26	428	735	122	26	297			**3,442**	8,000	**4,558**	
Misc Revenue - Prior Year	24,493	906	1,364	2	-	-	(133)	305	-			**26,937**		**(26,937)**	
Misc Revenue - Fuel Tax Refunds	-	472	-	727	-	-	599	-	-			**1,799**		**(1,799)**	
Misc Revenue - Other	6	-	27	-	-	-	-	-	-			**33**		**(33)**	
Other-Sales Tax	(279)	51	397	(1,167)	770	77	(822)	757	53			**(161)**		**161**	
Sale Of Assets	-	-	-	-	-	-	15,000	-	-			**15,000**		**(15,000)**	
Insurance Recovery	-	-	-	-	-	-	-	-	-			**-**		**-**	
Transfers In	-	-	-	-	-	-	-	-	-			**-**		**-**	
TOTAL REVENUE	**185,422**	**206,626**	**276,655**	**2,058,795**	**626,404**	**454,326**	**204,569**	**111,456**	**222,476**	**-**		**4,346,729**	**6,848,860**	**2,502,131**	**63%**
TOTAL FUNDS AVAILABLE													**11,331,249**	**6,984,520**	
Admin-Salaries-Commissioner	2,481	2,069	2,453	1,685	1,045	1,408	1,321	1,173	1,173	2,453		**17,257**	**27,648**	**10,391**	
Admin-Salaries-Admin	47,400	46,385	43,421	42,087	42,087	42,087	42,087	50,538	50,578	50,538		**457,208**	**570,589**	**113,381**	
Admin-Salaries-Temporary Adm	1,313	3,080	2,389	2,125	2,122	1,509	2,208	1,272	3,810	1,046		**20,874**	**27,378**	**6,504**	
Admin-Benefits-Commissioner	205	158	188	143	80	126	89	90	90	194		**1,363**	**2,232**	**869**	
Admin-Benefits-Admin	15,763	15,003	14,884	18,786	12,599	13,281	16,279	17,287	17,428	17,736		**159,046**	**226,213**	**67,167**	
Admin-Benefits-Temporary Adm	134	236	183	209	162	115	207	97	291	129		**1,764**	**2,298**	**534**	
Admin-Office & Oper Supplies	891	652	-	752	559	1,105	69	415	410	69		**4,921**	**3,570**	**(1,351)**	
Admin-Minor Equip (noninv)	705	609	800	4,784	440	723	589	518	532	611		**10,310**	**7,344**	**(2,966)**	
Admin-Small & Attractive Assets (inventoria	-	21,973	-	-	-	-	302	-	818	-		**23,093**	**31,973**	**8,880**	
Admin-Software	6,393	1,566	546	778	619	8,160	2,288	546	1,395	1,264		**23,555**	**29,015**	**5,460**	
Admin-Prof Services	47,228	6,376	10,192	9,174	4,525	5,473	38,670	7,817	6,665	7,220		**143,340**	**84,064**	**(59,276)**	
Admin-Communication	60	60	60	60	349	60	62	115	103	106		**1,034**	**1,080**	**46**	
Admin-Advertising	-	-	-	-	-	-	-	-	-	-		**-**	**500**	**500**	
Admin-Insurance	159	-	159	318	159	159	159	159	9,572	623		**11,466**	**74,713**	**63,247**	
Admin-Equipment Maint	275	239	-	234	373	-	180	137	130	90		**1,659**	**6,140**	**4,481**	
Admin-Misc-Commissioner	112	883	602	139	(125)	-	-	9	17	114		**1,749**	**9,290**	**7,541**	
Admin-Misc-Admin	605	1,007	594	158	349	84	133	103	1,045	613		**4,691**	**6,000**	**1,309**	
Admin-Dues & Membership	3,729	550	-	-	-	-	3,490	-	-	-		**7,769**	**11,770**	**4,001**	
Admin-Elections	-	7,992	-	-	-	-	-	-	-	-		**7,992**	**10,000**	**2,008**	

Title	January	February	March	April	May	June	July	August	Sept	October	PENDING	YTD Collected / Expended	Total Budget	Budget Remaining	% Rev/Exp
Suppr-Salaries-Career FF	233,070	225,062	222,695	219,956	217,148	221,387	217,375	230,457	222,064	230,207		2,239,420	2,840,220	600,800	
Suppr-Salaries-Vol Pts	11,811	3,050	2,895	11,257	3,116	2,913	14,876	5,514	5,457	5,500		66,389	136,472	70,083	
Suppr-Salaries-Mobe OT	-	-	-	-	-	-	-	11,550	34,639	17,834		64,023	-	(64,023)	
Suppr-Salaries-Training OT	778	4,007	3,051	715	-	-	470	4,411	93	795		14,321	23,884	9,563	
Suppr-Salaries-COVID 19 OT	-	-	-	12,788	-	-	-	-	-	-		12,788		(12,788)	
Suppr-Benefits-Career FF	111,104	78,743	79,502	105,470	74,817	77,354	108,833	76,353	75,352	100,624		888,151	1,144,958	256,807	
Suppr-Benefits-Volunteer	1,137	374	363	1,002	379	364	1,279	563	558	562		6,581	11,880	5,299	
Suppr-Benefits-Mobe OT	221	-	-	-	-	-	-	765	2,285	1,186		4,458	-	(4,458)	
Suppr-Benefits-Training OT	12	58	44	66	-	-	32	289	6	58		566	1,619	1,053	
Suppr-Benefits-COVID 19 OT	-	-	-	835	-	-	32	-	-	-		867		(867)	
Suppr-Bunker Gear/PPE	-	1,108	6,007	7,480	637	55	9,819	140	8,618	11,209	*27,003*	72,077	37,200	(34,877)	
Suppr-Uniforms	795	4,193	1,446	911	4,890	3,422	990	2,389	3,367	2,097		24,500	15,000	(9,500)	
Suppr-Rehab Supplies	-	-	-	-	-	-	-	29	189	-		218	2,500	2,282	
Suppr-COVID 19 PPE Supplies	-	-	-	1,794	-	-	-	-	-	-		1,794		(1,794)	
Suppr-Small Tools	2,349	713	-	2,427	-	-	-	-	1,390	-		6,879	23,000	16,121	
Suppr-Minor Equipment	986	1,057	126	-	764	-	1,216	(798)	-	1,106		4,456	28,500	24,044	
Suppr-Health & Wellness Equip	-	659	2,061	1,003	53	36	19	-	486	-		4,317	5,923	1,606	
Suppr-Small & Attractive Assets (inventoriab	-	-	1,125	-	-	4,908	-	11,334	1,090	187		18,645		(18,645)	
Suppr-Wildland tools/gear	-	12,601	430	-	-	-	-	-	-	2,391		15,422	6,377	(9,045)	
Suppr-Comm/Modems	1,287	1,285	1,185	1,185	1,184	1,088	1,184	1,189	1,183	1,136		11,908	19,200	7,292	
Suppr-Advertising	-	-	-	-	-	-	-	-	-	-		-	500	500	
Medical Costs	-	3,356	(600)	438	-	275	(100)	-	-	-		3,369	35,200	31,831	
Medical Costs - COVID-19	-	-	-	-	-	50	450	-	-	-		500		(500)	
Suppr-Insurance	2,280	-	-	-	-	-	-	-	-	90		2,370	14,657	12,287	
Suppr-Miscellaneous	2,947	332	166	256	(30)	-	564	(16)	5,937	1,156		11,311	16,600	5,289	
Suppr-Misc-Volunteer	-	-	-	-	-	-	-	-	-	-		-		-	
Fire Inv-Salaries	338	-	325	-	216	-	1,191	139	97	470		2,775	6,000	3,225	
Fire Inv-Benefits	29	-	25	3	17	-	93	11	23	45		244	600	356	
Fire Prev-Pub Ed (public)	297	-	60	-	296	-	-	-	-	-		653	8,100	7,447	
Fire Inv-Professional Svcs	-	-	1,485	(1,470)	300	334	232	140	120	179		1,319	8,000	6,681	
Fire Inv-Small & Attractive Assets (inventoria	-	-	-	-	-	-	-	-	-	-		-		-	
Training-Supplies	303	20	522	60	20	20	105	20	120	-		1,189	8,000	6,811	
Training-Pub Ed/EMS (dept)	22	425	-	(161)	-	-	-	-	-	60		346	1,500	1,154	
Training-Travel/Registrations (Fire)	1,800	9,629	941	(100)	-	560	1,830	-	(439)	786		15,006	58,500	43,494	
Training Reimb-Residents	-	-	-	-	-	3,932	-	-	-	-		3,932	25,000	21,068	
Training-Travel/Registrations (EMS)	80	295	198	(493)	13	-	-	-	-	-		93	4,000	3,907	
Facilities-Operating Supplies General	359	1,397	350	2,437	1,034	706	2,828	245	1,439	837		11,632	23,750	12,118	
Facilities Station 1-1 Kitchen	-	-	-	-	-	-	-	58	-	-		58	250	192	
Facilities Station 1-2 Kitchen	-	-	-	-	-	-	-	58	-	-		58	250	192	
Facilities Station 1-3 Kitchen	-	-	-	-	-	-	-	31	-	88		119	250	131	
Facilities Station 1-4 Kitchen	-	-	-	-	-	-	-	-	-	-		-	250	250	
Facilities Station 1-6 Kitchen	-	-	-	-	-	-	-	155	-	-		155	250	95	
Facilities COVID 19	-	-	-	7,250	(16)	-	829	(45)	311	-		8,328		(8,328)	
Facilities-Heating Fuels	-	-	9,516	12,060	-	-	-	-	-	-		21,576	40,000	18,424	
Facilities-Water	438	358	353	394	332	334	459	338	301	321		3,628	5,500	1,872	
Facilities-Phone/Cable	1,502	1,201	1,291	1,301	1,300	1,300	1,301	1,309	1,313	1,313		13,132	15,800	2,668	
Facilities-Electricity	3,963	4,664	4,664	4,663	4,192	3,541	2,811	2,539	3,077	1,691		35,805	42,349	6,544	
Facilities-Garbage	327	348	418	361	360	431	412	360	503	328		3,847	4,500	653	
Facilities-Repairs & Maint	18,923	15,367	11,384	29,529	27,420	(8,510)	33,773	9,914	13,786	18,208	*12,000*	181,795	154,340	(27,455)	
Vehicle & Equip-Fuel	2,167	3,572	3,098	3,383	1,333	2,084	2,119	2,923	4,276	3,795		28,750	50,500	21,750	
Vehicle & Equip-Repairs & Maint	29,863	29,507	17,592	38,205	17,272	17,604	39,539	20,878	14,944	20,299	*5,863*	251,565	225,680	(25,885)	
Refunds/Fund Bal Adjusts	-	-	-	-	-	-	-	-	-	-		-	-	-	
Payroll Clearing	(2,510)	(2,528)	(2,511)	5,043	(2,464)	(2,470)	4,957	(2,618)	(2,637)	5,013		(2,726)	-	2,726	
Payroll Draw Clearing	-	-	-	-	-	-	-	-	-	-		-	-	-	
Capital Expenditures	-	59,210	26,886	168,975	-	102,386	(41,385)	25,780	-	-	*7,942*	349,793	426,000	76,207	
Transfers-Out - Other Costs Allocations	-	-	-	-		151,917	-	-	-	-		151,917	173,918	22,001	
TOTAL GF EXPENDITURES/OTHER	**554,130**	**568,900**	**473,560**	**720,455**	**419,926**	**660,307**	**516,264**	**486,678**	**494,006**	**512,376**	*52,808*	**5,459,410**	**6,778,794**	**1,319,384**	**81%**
GENERAL FUND ENDING BALANCE	**4,142,954**	**3,780,680**	**3,583,775**	**4,922,115**	**5,128,593**	**4,922,611**	**4,610,916**	**4,235,694**	**3,964,164**	**3,451,789**			**4,552,455**		
EMERGENCY RESERVE FUND															
Beg Bal-Emerg Res 67A4	661,240													-	
Other Interest-Emergency Res	838	597	901	949	982	1,073	596	326	438			6,701	10,000	3,299	
Property Tax-M&O												-		-	
EMERGENCY RESERVE ENDING BALANCE	**662,079**	**662,676**	**663,577**	**664,526**	**665,508**	**666,581**	**667,177**	**667,503**	**667,941**	**667,941**		**6,701**	**671,240**		

Title	January	February	March	April	May	June	July	August	Sept	October	*PENDING*	YTD Collected / Expended	Total Budget	Budget Remaining	% Rev/Exp
BOND DEBT FUND															
Beg Bal-Reserved Debt Srv	455,493														
Property Tax-Bond Debt	2,091	18,048	32,695	294,752	69,831	37,802	7,866	5,061	12,028			**480,176**	862,915	**382,739**	
Property Tax-Bond Debt - IAGs								17,069	594			**17,663**	862,915	**845,252**	
Sale of Tax Title Property Debt Svc												**-**		**-**	
DNR Timber Trust 2-Debt Svc		11			45		32					**88**		**(88)**	
Interlocal Grants		6,388						6,388				**12,777**		**(12,777)**	
Other Interest-Debt Srv	844	542	772	799	913	1,076	652	380	529			**6,505**	10,000	**3,495**	
Transfers In-Debt Svc						151,917						**151,917**	173,918	**22,001**	
Debt Svcs-Principal Debt Srv Fund						148,212						**148,212**	923,212	**775,000**	
Debt Svc-Interest And Other Debt Srv Fund						38,580						**38,580**	83,455	**44,875**	
BOND DEBT ENDING BALANCE	**458,428**	**483,418**	**516,884**	**812,436**	**883,225**	**887,228**	**895,777**	**924,676**	**937,828**	**937,828**		**482,334**	**1,358,575**		

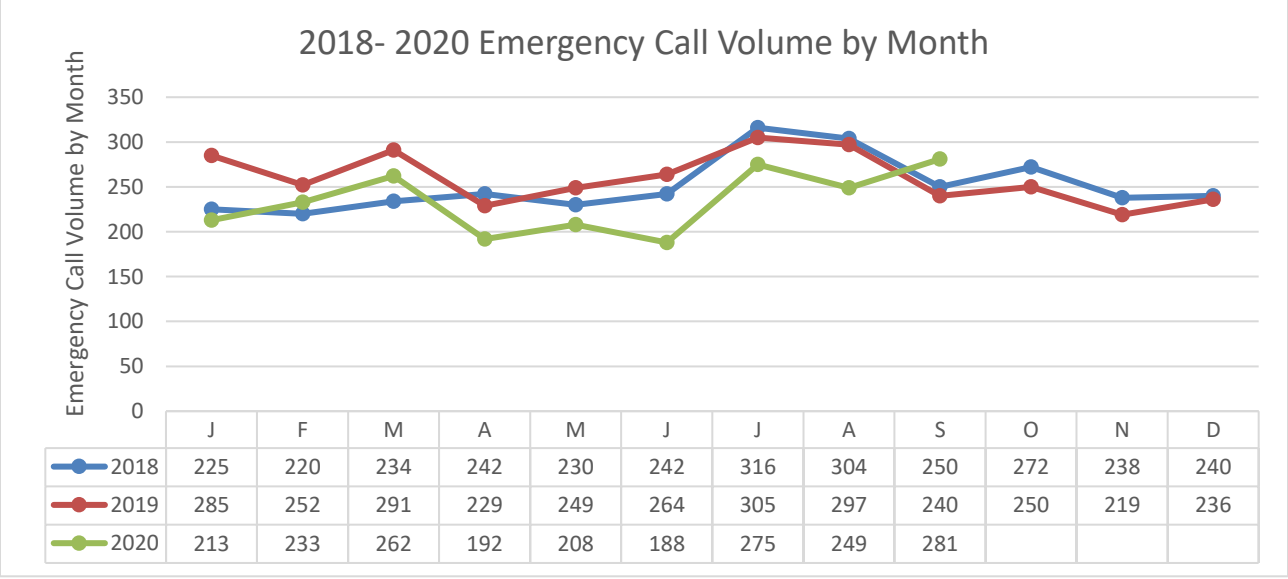
WEST THURSTON REGIONAL FIRE AUTHORITY

Thurston County Fire Protection District #1, #11 & #14

CHIEF'S REPORT

Month of Report: September 2020
Annual Alarm Information:

MONTH	CALL VOLUME	EMS RESCUE	FIRE	OTHER	TOTAL VOLUME	MUTUAL AID	WTRFA TRANSPORTS	TOTAL TRANSPORTS
JAN	213	169	03	41	213	11	62	79
FEB	233	179	10	44	233	13	63	84
MAR	262	210	01	51	262	07	63	89
APR	192	147	10	35	192	06	41	65
MAY	208	167	07	34	208	05	52	75
JUN	188	144	07	37	188	08	56	69
JUL	275	196	09	70	275	11	62	76
AUG	249	182	13	54	249	11	59	85
SEP	281	188	12	79	281	12	58	82
OCT								
NOV								
DEC								
YEAR	2101	1537	72	445	2101	84	516	704



Agreements, Resolutions, Contracts & Leases:

- Chehalis Tribe ESA (special meeting)

Budget & Finance/Planning:

- COOP- development is progressing slowly, we are planning to aquire the non-perishable goods in the before the end of the year.
- Engine/Tender Purchase planning

Expenditure Planning:

- Non-perishable disaster supplies $5000
- Maytown pump $5000; new well $10,000

Development Services (New Construction) Tracking

- N/A

Fire Investigation and Fire Loss Reports:

September 8th – #2020-1894 – 7900 block of Mima Vista Rd. SW - fire investigation report was submitted by CFI John Spigleberg 2755 square foot residential structure was a total loss as a result of the Bordeaux wild fire. The total property loss is estimated at $400,000 dollars. The fire was determined accidental. The origin of the fire was found to be at a power pole at the intersection of Bordeaux road and Mima Road. The cause of the fire was likely moderate winds from the north that caused the power lines to come in contact with each other or to fail completely falling to the ground. This caused a fire to start beneath the power pole and the fire continued to spread to the south, pushed by winds and a low relative humidity. The house likely caught on fire from either an ember from the fire or the ambient heat pushed by the winds.

- September 16th - #2020-1984 – 17200 block of Eugene Street SW – Stove fire contained to the appliance with limited smoke damage to the structure & content

Health & Safety Activities (see Safety Officer Report)

- See monthly safety topic (attached)
- Indoor air quality testing was completed on all staffed facilities. The results indicate that all indoor air quality is safe.
- Annual health & safety days are scheduled for October 7th & 8th. Personnel receive all L&I required medical evaluation, testing and innoculations.

Accidents, Incidents, and Injury

- A career member will be evaluated/tested for COVID-19 before returning to work
- A career member has submitted an application to re-open an L&I claim due to worsening conditions.
- L. Dyer has been released for light duty 4-6 hours per day (non-work related injury)

IT/Web Development:

- Microsoft 10 migration, computer replacement and Office 365 cutover is nearing completion.

Labor Management Report

- N/A

Human Resources/ Personnel/ Man hours served & Internal Affairs/ Labor-Management:

- N/A

STATION UPTIME REPORT	SEPTEMBER 2020
Station 1	100%
Station 2	100%
Station 3	100%
Station 4	2 resident(s)
Station 6	**Staffing of 2 = 26%**
Career Battalion (Station 6)	100%

Certified Responders- Personnel Count	Man-Hours Worked SEPTEMBER 2020
(31) Career-Union	Regular Hours; 4981; Overtime Hours: 476; Sick Leave Hours; 288 (includes paternity and FMLA); Kelly Day Hours: 1032; Vacation Hours 720; Personal Leave: 132; Training OT: 0; Bereavement ; Mob; 270, Mob Backfill; 97
(26) Volunteer Responders (13) PACT	1443 Regular Hours
(04) Residents	259 Regular Hours
(03) Maintenance/Logistics PT	107 Regular Hours

Legal Issues:

- Quinn executive session re: Chehalis Tribe
- Bid law re: engine purchase

Policy/ Procedures & Guidelines:

- **N/A**

Risk Management:

- Indoor air quality testing was completed on all staffed facilities. The results indicate that all indoor air quality is safe.

Action/ Review/ Discussion Items:

- Facility maintenance and apparatus shuttle support person 30 hours per week
- Engine purchase proposal

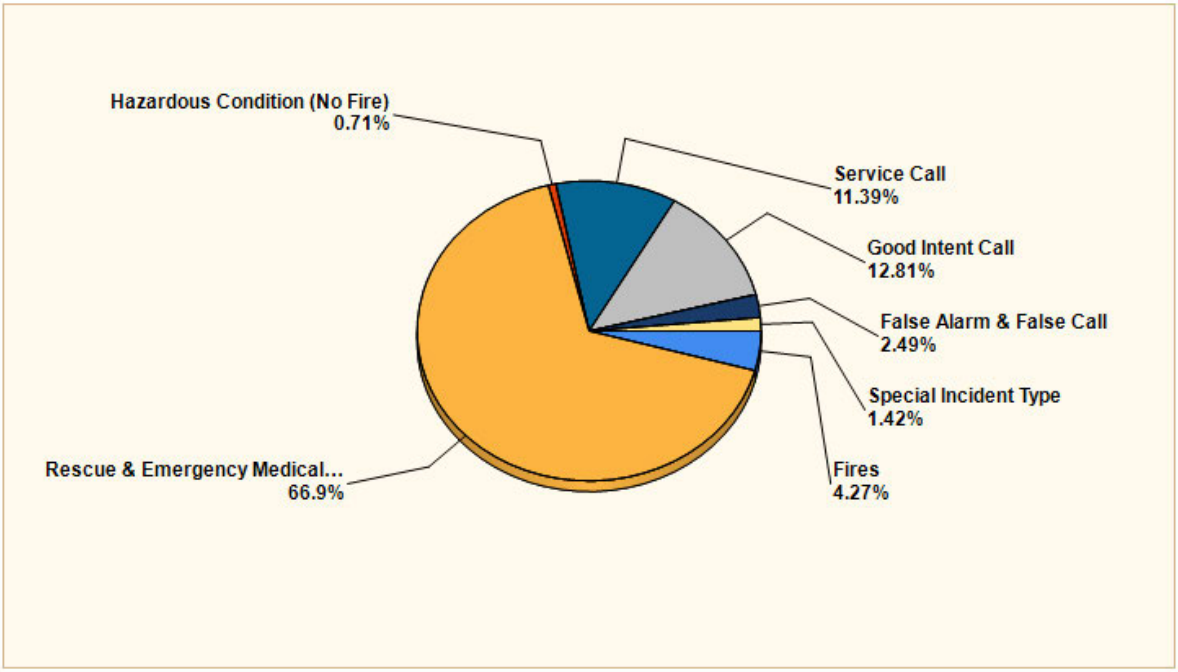
Public Education/ Public Relations Activities:

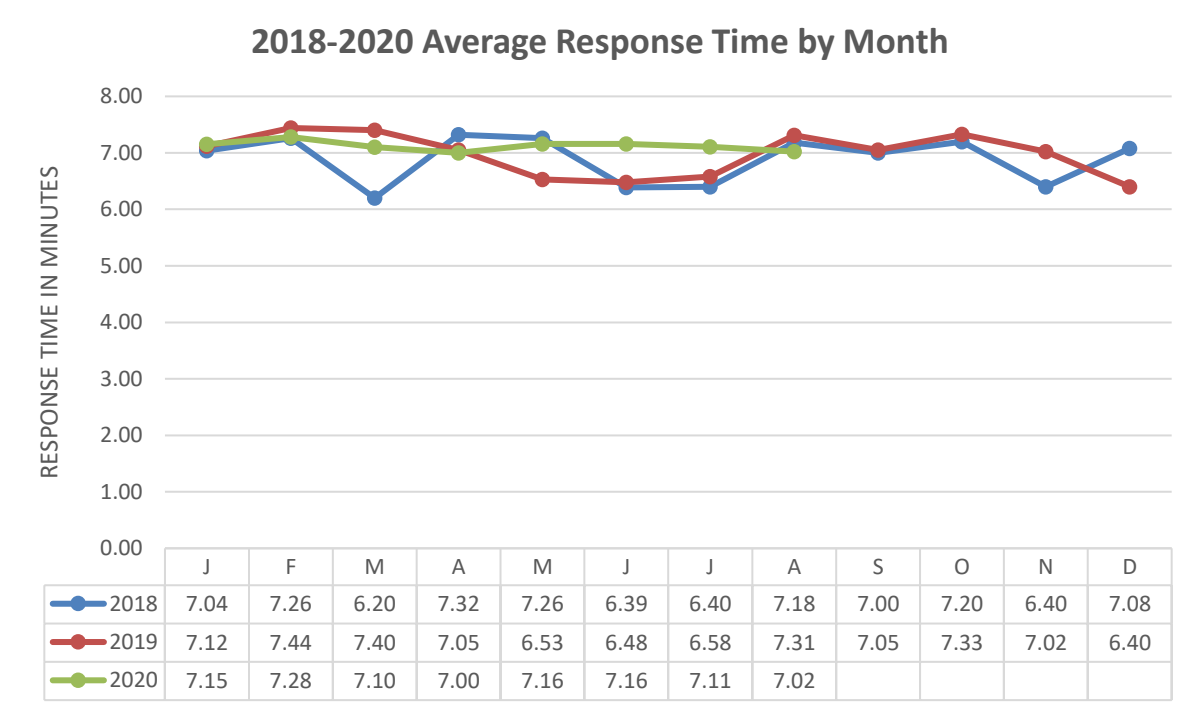
- Pub Ed./ outreach remains limited due to COVID-19

West Thurston Type of Emergency Response (%) by Type: *ER report #553-Major Incident Type*

Average Response Time: ??? Minutes (system error code)

Initial unit arrival-priority incidents-primary zones





	J	F	M	A	M	J	J	A	S	O	N	D
2018	7.04	7.26	6.20	7.32	7.26	6.39	6.40	7.18	7.00	7.20	6.40	7.08
2019	7.12	7.44	7.40	7.05	6.53	6.48	6.58	7.31	7.05	7.33	7.02	6.40
2020	7.15	7.28	7.10	7.00	7.16	7.16	7.11	7.02				

WTRFA Monthly/ YTD Response Summary

Description	Monthly Call Volume	YTD Call Volume
EMS/RESCUE	188	1582 (77%)
Fire	12	72 (03%)
Other	79	445 (20%)
For Month	281	2101
WT- Transports	58	(31%) of EMS

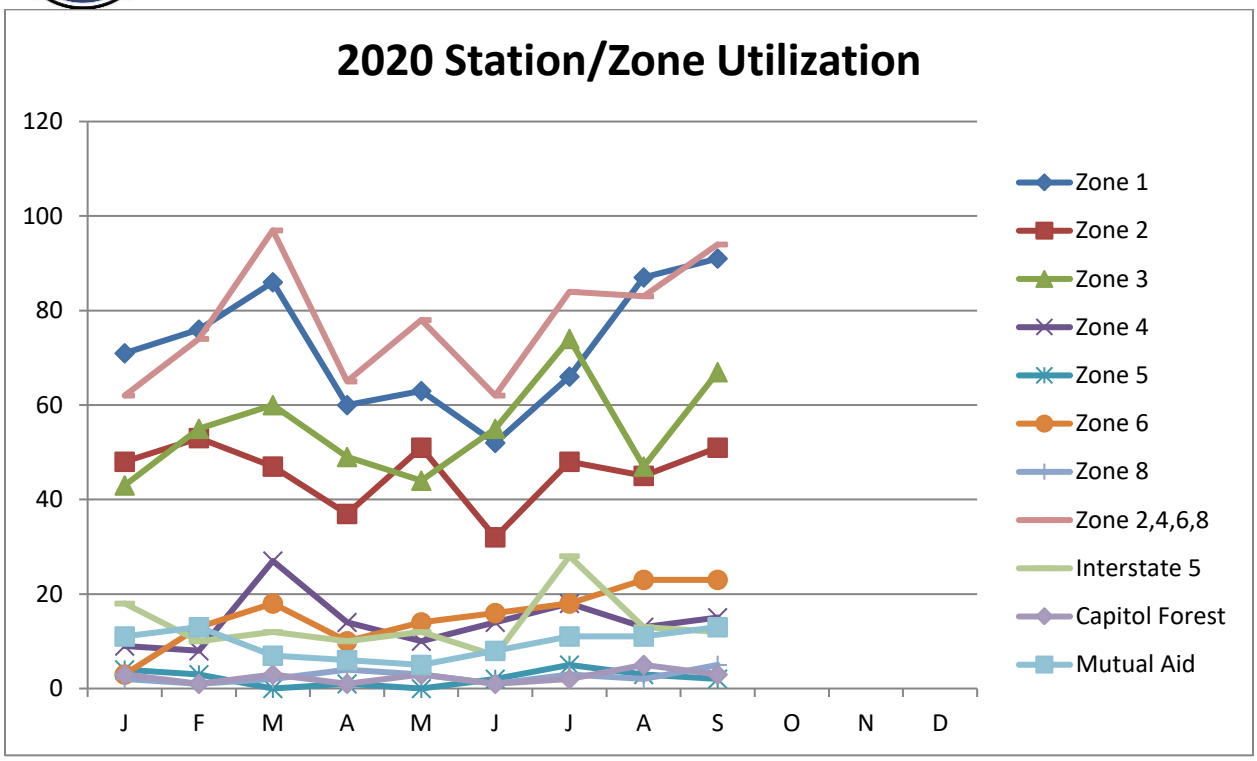
Hospital	Monthly	YTD
SPH	44	374
PHC	33	287
CMC	04	47
MAMC	00	02
Harborview	01	05
GH	00	00
Mary Bridge	00	02
Other	00	00
Total	82	717

Tribal Property	Monthly	YTD
Lucky Eagle (12888)	00	33
Eagles Landing (12840)	01	10
Great Wolf Lodge (20500)	05	25
Fairfield Inn (6223)	00	03
Distillery (19770) Sargent Rd	01	02
End of Trail (19615) Elderberry	00	04
% of Total WTRFA	**07**	**77 (2.5%)**
% of Total GM/Rochester	**4.3%**	**4%**

Aid Unit Utilization	Transports For Month	YTD
Aid 1-1 – App 05	22	163
Aid 1-2 – App 06	25	189
Aid 1-3 – App 03	10	152
Aid 1-6 – App 55	00	09
Aid 1-4	01	01
Transported ALS	21	153
Airlift	01	05
Private Ambulance	01	15
Other FD	00	07

Station Zone	Monthly	AVG. Response Time (Month)	*YTD	Percentage YTD
1 – Grand Mound/Sargent	91	6:38	653	31%
2 – Littlerock Rd	51 (94)	8:14	415 (739)	20% (35%)
3 – Albany Street	67	5:50	504	24%
4 – Scott Lake- *Sta. 1-2*	15	8:35	128	6%
5 – Michigan Hill- *Sta.1-3*	02	11:13	20	<1%
6 – Maytown Rd.	23	8:00	138	6.5%
8 – Bordeaux–*Sta.1-2*	05	8:14	23	1%
I-5 1-1	03	19:51	57	2.7%
I-5 1-2	01	12:36	14	<1%
I-5 1-6	08	4:54	46	2%
Capitol Forest	03	13:54	22	1%
Mutual Aid	13	N/A	85	4%
TOTAL	**281**	**7:02**	**2101**	100%

Average response time for first arriving unit; does not include Mutual aid, Interstate 5 or Capitol Forest incidents (priority calls-ER report #1605)



WTRFA Operations Report:

Notable Incidents:

- Ongoing COVID-19 Pandemic

Notable Fire Incidents:

- Bordeaux wild fire September 8th, 2020- 1 residentrial structure, 5 out buildings. The fire was determined accidental. The origin of the fire was found to be at a power pole at the intersection of Bordeaux road and Mima Road. The cause of the fire was likely moderate winds from the north that caused the power lines to come in contact with each other or to fail completely falling to the ground. This caused a fire to start beneath the power pole and the fire continued to spread to the south, pushed by winds and a low relative humidity. The house likely caught on fire from either an ember from the fire or the ambient heat pushed by the winds.

Project Work Status:

Fleet/Facilities and Logistics:

Maytown Water: Chief K hired a contractor to prepare the maytown station well site and confirmed with Pam at Advanced that they would get the well installed before the Fall rain sets in. Pam said that Rob was on a hunting trip and would return on October 5th, at which time they would put it on the schedule. **Pending**

Station & Apparatus Bay Air Quality Testing: All staffed stations were tested and found to be safe . **Project Completed**

Facility-To-Do List: The facility-to-do maintenance and repair Phase I list is 80% complete. CC crews' remain laid-in and has significantly impacted our ability to make substantial progress. Chris Hielman has been actively working on the facility list.

Amateur Radio Project: An attempt to install the station 1-1 antenna resulted in a plan to replace the guywires during the install, the wire has been purchased and received and the plan is pending a weather opportunity..

New Aid Unit Build at Braun NW- Project complete one aid unit in service. Other should be in service in the coming week.

Sargent Rd Energy Usage- Email was sent to Smart Energy for information that was requested from the last Board meeting – we are awaiting a computation from the rep at Smart Energy – **In Progress**.

Annual Ladder and Hose Testing – Completed by new hose and ladder test vendor. Very few failed hose sections and no ladder failures **- Completed.**

New Engine Spec Build with True North/Spartan – Presentation for approval for expenditure packet provided for review – **Pending approval.**

New Tender Spec Build – Fouts Brothers – We are beginning the design phase with Fouts Brothers on a cost for a similar unit to Tender 1-2 to replace Tender 1-1. We will come up with a cost from Fouts and proceed with additional information for the Board to review. **– In Progress.**

Apparatus to Support Unit – One of the 2009 aid units has been slated to be the replacement for the previously surplused support unit – Support team leader Susan Giordano is already working with a plan to outfit this unit for their work **– In Progress.**

Operations Report:

See attached AC Rob Smith Operations and Training Report

I've attached the monthly summary report, but still finalizing the October Training Calendar and Syllabus. I'm still building out the summary report to try to capture more relevant information in a condensed, easy-to-follow format and will continue my work with that as we go. Thanks for your patience with that.

September was a busy month getting our Annual Emergency Vehicle Operator training completed, which I believe we accomplished nearly 90% completion rate for our Department. We will be sure to get to 100% by end of year. We've completed MCO - Live Fire Training at the East Olympia Fire Training Center for some A and B shift personnel during September and have C shift scheduled for October 16, 2020. I'm glad you were able to attend and see us in action working with our mutual aid Fire Districts. It was, and is, great training.

In October I will be passing direct management of the Incident Support Team back to Captain Dyer. As you know, I've agreed to assist the Thurston County Recruit Academy with IFSAC testing coordination beginning this quarter as a part of my involvement with Thurston County Training Officers as the Vice Chair. In an effort to manage my schedule, I will not be continuing in the capacity as Vice Chair for 2021 and beyond and will relinquish that role, but remain connected to the TCTO Group. While I sincerely enjoy coordinating the Countywide MCO drills, I will also look to relinquish or reduce my involvement in that capacity as well.

Looking at Officer Development at our Department specifically, I've previously shared with you a draft version of NFPA 1021 Standards for Fire Officer which I hope will be a good reference book for our officers, and aspiring officers as well. It's still in development and will share the final version when done. Along those lines, I remain hopeful of acceptance into the EFO Program by the end of this year. Fingers crossed!

In closing, please feel free to reach out to me. Thank you.

WEST THURSTON REGIONAL FIRE AUTHORITY

Monthly Operations and Training Report

September 2020

Rob Smith, Assistant Fire Chief

TABLE OF CONTENTS:

MONTHLY OPERATIONS AND TRAINING REPORT

TRAINING

RECRUITMENT & RETENTION

FIRE FIGHTER & OFFICER DEVELOPMENT

COMMUNITY: BRENT STRONG 5K

OPERATIONS: 90 DAY FOCUS

OPERATIONS: ANNUAL OPERATING PLAN / PROGRAMS

TRAINING

MONTHLY REPORT: 10/09/20

OVERALL STATUS: GREEN

BUDGET: GREEN

COMPLETED TRAINING

- 9/2/20 – EVIP Refresher 0830 @St 1-2 and 1800 @St 1-1
- 9/9/20 – EVIP Refresher 1800 @St 1-1 (ZOOM opt)
- 9/16/20 – EVIP Refresher 0830 @St 1-1
- 9/23/20 – EVIP Refresher 0830 @St 1-1
- 9/24/20 – MCO @Station 6-4 w/Live Fire
- 9/26/20 - MCO @Station 6-4 w/Live Fire
- 9/30/20 – EVIP Refresher 1800 @St 1-1 (ZOOM opt)

SCHEDULED TRAINING

- 10/6/20 – First Aid/CPR Training @St 1-2
- 10/9-10/11 – Fire Officer 1 @Stations 1 & 2
- 10/7-10/8 – Annual Health/Wellness @St 1 & 2
- 10/15/20 – OTEP – 4th Q C.A.R. @1-2
- 10/16/20 – C Shift MCO @Station 6-4 w/Live Fire
- 10/20/20 – A Shift Drill – Engine Co Ops
- 10/21/20 – Surface Water Rescue Training @Scott Lake
- 10/27/20 – B Shift Drill – Engine Co Ops
- Hybrid Officer 1 & 2 Class – January 2021-April 2021

FUTURE/PLANNED TRAINING (NOT YET SCHEDULED)

- Rehab/Support Training – Comms and ICS Training
- Man v Machine refresher
- Elevator Rescue refresher

#	MAJOR / ONGOING ACTIVITIES, CHALLENGES or ESCALATION ITEMS	STATUS
1	**TRAINING TOWER:** On hold; time and priority constraints	On Hold
2	Hybrid Officer 1 & 2 Class – January 2021-April 2021 -BC Dodge	Announcement pending
3	IFSAC Testing Coordination for Fall 2020 Recruit Academy	In progress
4		
5		
6		

RECRUITMENT & RETENTION

MONTHLY REPORT: 10/09/20

OVERALL STATUS: GREEN

OBJECTIVE: Includes volunteers, residents and career staff

TEAM/COMMITTEE MEMBERS: AC Smith, LT Drake, LT Morales, LT Lyon, LT Swecker

RECENT ACTIVITIES / ACCOMPLISHMENTS

- Resident Job Posting – 6/22/20 – Interview dates pending
- Volunteer Interviews – October 29 – 3 candidates

UPCOMING FOCUS / WORK

- Establish interview dates for Resident
- Finish Probationary Task Books
- Build Resident Task Books
- Officer Development Book

#	MAJOR / ONGOING ACTIVITIES, CHALLENGES or ESCALATION ITEMS	STATUS
1	Local Candidates recruitment	In progress
2		
3		

FIREFIGHTER & OFFICER DEVELOPMENT

MONTHLY REPORT: 10/09/20

OVERALL STATUS: GREEN

RECENT ACTIVITIES / ACCOMPLISHMENTS

- High Performance Leadership – Feb 2020
- Officer 1 & 2 Hybrid Training 1Q 2021
- Coordinated IFSAC Testing for Thurston County Recruit Academy – 2020-2

UPCOMING FOCUS / WORK

- Officer Development Book – Program Vision
- Acting BC/Acting Capt Task Books
- FF Task Book revisions
- Hose Manual updates/revisions

PLACEHOLDER: FUTURE CONSIDERATIONS

- FireFighter Testing
- Officer Testing
- TBD

#	MAJOR / ONGOING ACTIVITIES, CHALLENGES or ESCALATION ITEMS	STATUS
1		
2		
3		

COMMUNITY: BRENT STRONG 5K — MONTHLY REPORT: 10/09/20

OVERALL STATUS: YELLOW

COMMITTEE MEMBERS: Capt Dyer, AC Smith, S. Giordano, Chief G. Stone, Chief Frasl, BC Fitzgerald, Jessica Joslin

RECENT ACTIVITIES / ACCOMPLISHMENTS

- TBD
- TBD
- TBD

UPCOMING FOCUS / WORK

- Flyer and Sponsor letter updates - Rob
- Shirt logo - Jessica
- Shirt and merchandise order - Lanette

	MAJOR ACTIVITES/MILESTONES	DUE DATE
	Shirt design/logo Sponsor Letter editing	Completed
	Website update	10/30/20
	Open registration	Pending
	Registration deadline	Pending
	Run deadline – fund collection	12/31/20?
	RACE DAY	Virtual

#	MAJOR / ONGOING ACTIVITIES, CHALLENGES or ESCALATION ITEMS	STATUS
1	Website update – mostly complete	In progress
2	Mima Rd Fire 9/8 with State Mobilization activity has slowed/interrupted milestone due date – revision needed	In progress
3		

OPERATIONS: 90 DAY FOCUS

MONTHLY REPORT: 10/09/20

TIMELINE: AUGUST, SEPTEMBER & OCTOBER 2020
OBJECTIVES: TBD; high-level summary provided here. Plan to discuss in more detail during monthly meeting with Chief K.

	OBJECTIVE 1- Engage/Interact/Communicate	OBJECTIVE 2- Mentor/Evaluate/Train/Review	OBJECTIVE 3-Personnel Management/Scheduling/Paperwork/ Reports/Evals:
WINS	• Spot check A 10/8 - good • Spot check B 9/24 - good • Spot check C – 9/22 - good	• 9/24/20 Training MCO @6-4 (B) • 9/29/20 Training MCO@6-4 (A) • 9/22/20 Training @1-1 (C)	• 11/15/20 • TBD • TBD
OPPORTUNITIES FOR IMPROVEMENT	• Reminder needed for chores/landscaping • TBD • TBD	• Upcoming 10/16, 10/20 and 10/27 • TBD • TBD	• Pre-Incident Planning (C) – building database • TBD • TBD
NEXT STEPS	• SO and Officer review 10/12/20 • TBD • TBD	• TBD • TBD • TBD	• TBD • TBD • TBD
OTHER	• Consistency is the goal	• TBD	• TBD

#	QUESTIONS / COMMENTS	STATUS
1	How to measure success?	In progress
2	Discuss in detail during monthly recap	In progress
3		

Training and Operations related items:
Inventory and Quarterly Update
Coming Soon

captain lanette dyer

WEST THURSTON FIRE

ems and public education report

THE NEW EMT CLASS LAYOUT

Community Coming Forward To Help

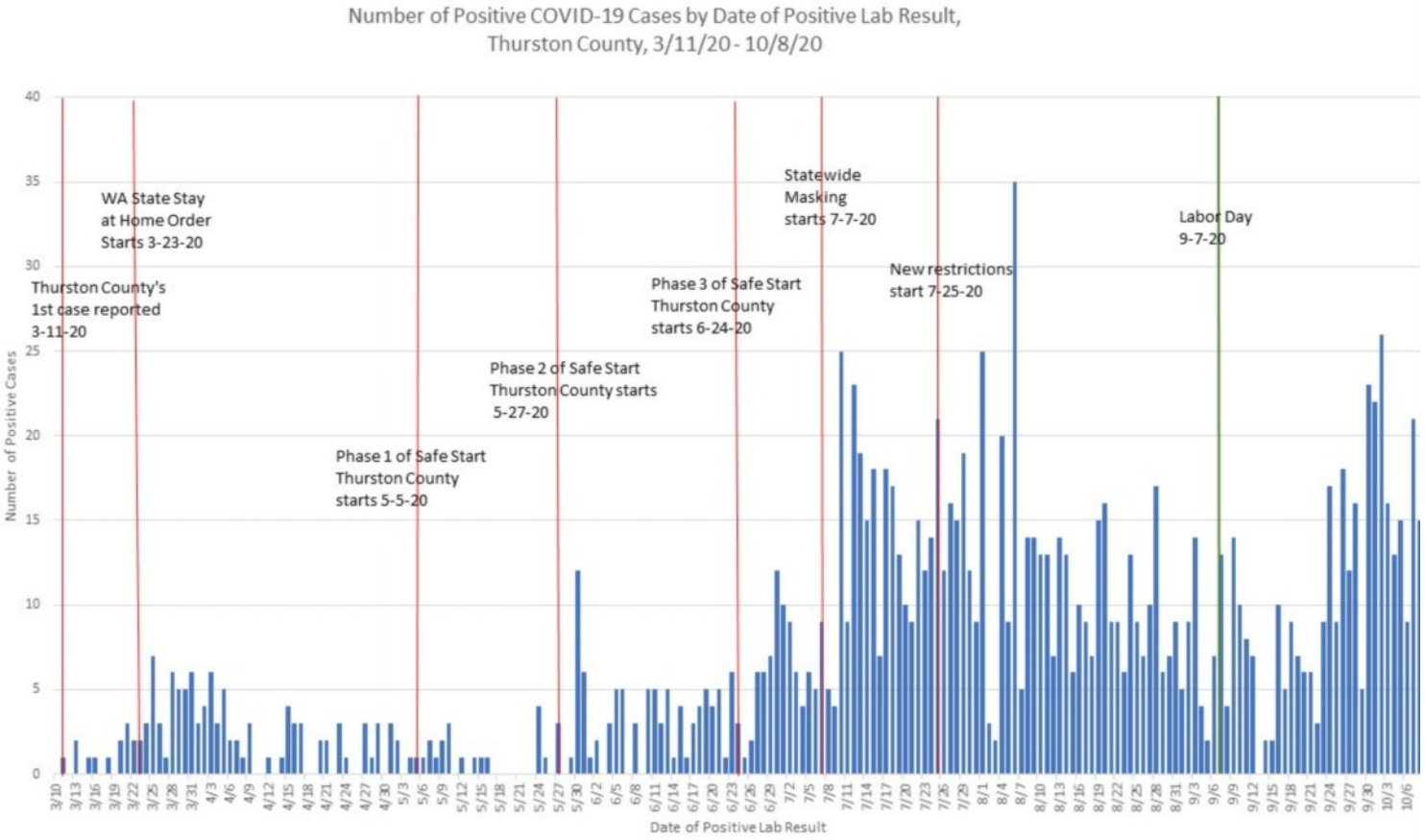
COVID: The Stats Going Into Month 7

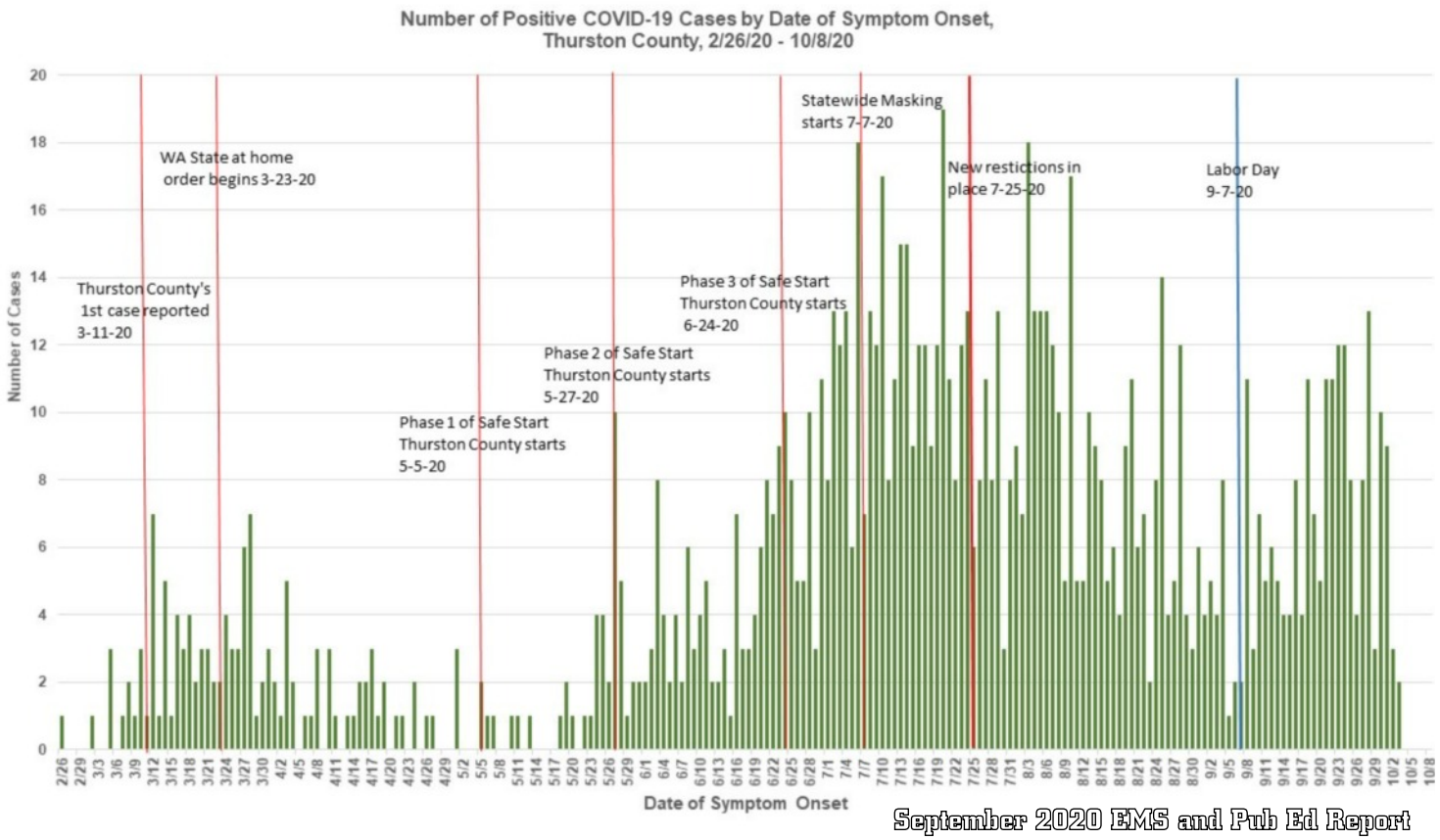
COURAGE . COMPASSION . COMMUNITY

WEST THURSTON REGIONAL FIRE AUTHORITY

September 2020

Covid Stats for Thurston County





September 2020 EMS and Pub Ed Report
Captain Lanette Dyer

A Quiet Year of Remembrance

Donations Poured In From Walmart to Citizens in Lacey. People showed to help And Give.

Burn Season Now Open

EMT Class Update

EMT class this year looks much different than previous years. Spring 2020 class was canceled, and that allowed the Medic One staff to create part virtual small group class time with hands on practice, part independent at home Zoom class, and rotating practical days for testing. Medic One is also conversations with TAC to look forward and keeping some of these elements as things return to a new and different normal.

EMT CLASS TEST SCORES

Last Name	First Name	Agency	082920	Date	92620	100320
Stevens	Clyvel	WTRFA	100.00%	91.89%	89.74%	80.00%
Josselyn	Jesse	WTRFA	94.44%	91.89%	94.87%	95.00%
Roland	Ryan	WTRFA	97.22%	94.59%	94.87%	93.33%
Wallace	Sophia	WTRFA	97.22%	91.89%	92.31%	95.00%

Social Media Favorites

West Thurston Fire
Posted by Lanette Dyer
Sep 17 ·

We are always humbled by the generosity of others. We got a call from Laura Hendricks-Calkins of Laura's Lights and Crafts she told us... See More

West Thurston Fire
Posted by Lanette Dyer
Sep 9 ·

A lot of amazing citizens out there! Vanna Paulson and her mom brought us some wonderful food for this mornings briefing. It was Vanna's 1... See More

Laura and Vanna came to deliver some love and a special Gifts!

And don't forget to sign up for tcalert.org
#community
#defensiblespace
#littlerockwa
#wearestrongertogether

UPS Don Saves
The World
(Well at least Bordeaux Ranch)

West Thurston Fire
Posted by Lanette Dyer
Sep 16 ·

This is a UPS driver... there are many like him, but this hero 👩‍🚒 📦 is ours!
#UPSdon
#mimamoundsfire
#littlerockwa
#communitystrong
#upsdriver
#RealLifeHeroes

Q13FOX.COM
UPS delivery driver saves neighborhood from fire
A beloved UPS driver, Don Gagnon is praised by a lo...

Signs like these could be seen all over the community!

Devert
Santee
Roland

September 20, 2020

Clinton L. Campbell
5305 Gifford Rd SW
Olympia WA 98512

West Thurston Regional Fire Authority
10828 Littlerock Rd SW
Olympia, WA 98512

Dear West Thurston Regional Fire Authority First Responders and Administration,

Three weeks ago today my father, Dan Campbell, was involved in a tractor accident at 5201 Gifford Rd SW. West Thurston Regional Fire Authority EMS arrived within minutes of the 911 call I made and set about doing everything possible to increase his chances of survival.

Recognizing the critical nature of the situation, the decision was made for air ambulance transport from Littlerock School to Harborview. Despite the wonderful efforts on the part of everyone to get him transportable, he did not make it through the air transport phase.

The skill, professionalism, compassion, decision making, and, of course, onsite actions of West Thurston Regional Fire Authority EMS personnel were at the highest level, as they always have been. I cannot say enough good things about the work you do.

Over recent years, both my mother and my father have needed EMS assistance from West Thurston Regional Fire Authority on multiple occasions. Having been present during most of these instances I have seen firsthand what a tremendously good job they do during what is an incredibly difficult time.

On behalf of the Dan Campbell family, I offer our most heartfelt Thank You.

God bless America's First Responders.

Sincerely,

Clinton L. Campbell