



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
 AUTHORITY**



10828 Littlerock Rd SW
 Olympia WA 98512
 360.352.1614

Board of Fire Commissioners General Meeting

Monday, January 9, 2023, at 1700 hr.

In-Person: 18720 Sargent Rd SW (Grand Mound station 1-1)

Zoom virtual meeting link:

<https://us02web.zoom.us/j/86399434512?pwd=di9qSHlzVk5OSjByM1lPY3UyM2RQQT09>

Meeting ID: 863 9943 4512

Passcode: 148054

- I. CALL TO ORDER**
- II. EXECUTIVE SESSION. THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO RCW 42.30.110 (1)(I): TO DISCUSS WITH LEGAL COUNSEL REPRESENTING THE AGENCY LITIGATION OR LEGAL RISKS OF A PROPOSED ACTION OR CURRENT PRACTICE THAT THE AGENCY HAS IDENTIFIED WHEN PUBLIC DISCUSSION OF THE LITIGATION OR LEGAL RISKS IS LIKELY TO RESULT IN AN ADVERSE LEGAL OR FINANCIAL CONSEQUENCE TO THE AGENCY. THE DURATION OF THE EXECUTIVE SESSION IS SET AT 30 MINUTES BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN EXECUTIVE SESSION.**
- III. ATTENDANCE**
- IV. ADDITIONS/DELETIONS TO AGENDA**
- V. PUBLIC COMMENTS/PRESENTATIONS**
- VI. LABOR MANAGEMENT**
- VII. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts Payable \$94,468.25 Payroll \$480,101.87 <u>DiMartino spec</u> \$2,405.72 TOTAL: \$576,975.84 Warrants \$184,396.19 EFTs \$390,173.93 DiMartino Warrant Special Issue	1-10	Linda S/Shannon	Approve/Reject
2) Meeting Minutes a) December 12, 2022, meeting b) December 27, 2022, special meeting	11-14 15-16	Linda S/Shannon	Approve/Reject

3) Public Comment Protocol	17-18	Linda S/Shannon	Approve/Reject
4) Resolution #2023-001, Surplus Equipment	19-20	Linda S/Shannon	Approve/Reject
5) Policy #1004 Use of collection agencies	21-23	Linda S/Shannon	Approve/Reject
6) 2022 Budget Summary – carryover request	24	Linda S	Approve/Reject

VIII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Increase to non-resident transport rate		Linda S/Shannon	
2) WSRB – Reporting status		Linda S/Shannon	

IX. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME

X. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) City of Olympia maintenance agreement	25-32	Linda S/Shannon	
2) Treasurers Report	32-36	Linda S/Shannon	
3) January 2023 Budget Report	Handout		
4) PDC reminder – F-1 reports must be filed by April 15 th			

XI. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Chiefs/Training/Safety	37-45	Chiefs Smith	Informational
2) EMS/Public Education	46-50	Captain Dyer	Informational
3) Commissioner Meetings		BOFC	Informational

XII. GOOD OF THE ORDER

XIII. ADJOURNMENT



West Thurston Fire welcomes you!

Public Comment Protocol

The purpose of the West Thurston Fire's general board meetings is to transact the department's business in public. There are several opportunities built into each general business meeting for the public to comment:

1. Written comments. Public comments can be submitted in writing at least 30 minutes prior to the start of the meeting, to: ChiefOfficers@WestThurston@wtrfa.org.
2. Public Comment period on agenda. At the beginning of each business meeting, a period is set aside for public comment and presentations. If you wish to speak during the Public Comment and Presentations period, please follow these guidelines:
 - a. Sign in on the Public Comment clip board and include your topic.
 - b. Limit your comments to five (5) minutes or less.
 - c. The board will listen to comments but will not take any action unless the topic is on the board agenda.
 - d. If visitors make comments outside of their designated "Public Comment" time, he/she will be asked to stop. If the visitor(s) continue, the chairperson will ask the visitor(s) to leave the meeting.
3. Good of the Order period on agenda. At the end of the meeting, a period is set aside for topics not covered during the meeting, or which came up as a result of meeting discussions. If you wish to speak during the "Good of the Order", you may raise your hand and wait to be called upon by the chairperson before speaking. You will be limited to five (5) minutes.

Thank you for your interest and participation!