



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners General Meeting

Monday, March 14, 2022 at 1800 hr

In-Person: 18720 Sargent Rd SW (Grand Mound station 1-1) *

Zoom virtual meeting link (for viewing only):

<https://us02web.zoom.us/j/86399434512?pwd=di9qSHlzVk5OSjByM1lPY3UyM2RQQT09>

Meeting ID: 863 9943 4512

Passcode: 148054

**Per department protocols, ALL persons in attendance must wear a mask*

I. CALL TO ORDER

II. ATTENDANCE

III. ADDITIONS/DELETIONS TO AGENDA

IV. PUBLIC COMMENTS/PRESENTATIONS

V. LABOR MANAGEMENT

VI. NEW BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Expenditures Accts Payable \$ 53,891.57 Payroll \$417,125.06 TOTAL: \$471,016.63 warrants \$132,167.21 EFTs \$338,849.42	1-6 7-9	Linda S/Board	Approve/Reject
2. Meeting Minutes a. February 14, 2022 b. February 24, 2022	10-12 13	Linda S/Board Linda S/Board	Approve/Reject Approve/Reject
3. Resolution #2022-003, Surplus Property	14-15	Linda S/Board	Approve/Reject
4. Budget Adjustment for Mobilization funds into Wildland Reserve	N/A	Linda S/Board	Approve/Reject

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Chehalis Tribe negotiations	N/A	Chiefs Kaleiwahea/Smith	Update

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Treasurer/Fund February 2022 Reports	16-20	Linda S	Informational
2. March 2022 Budget reports	21-24	Linda S	Informational
3. 2023-2026 Budget/Levy Projections - UPDATE	<i>To be distributed @ mtg</i>	Chief Smith/Linda S	Informational

X. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1. Chiefs/Training/Safety	25-35	Chiefs Kaleiwahea/Scott/Smith	Informational
2. EMS/Public Education	36-39	Captain Dyer	Informational
3. Commissioner Meetings	N/A	BOFC	Informational

XI. GOOD OF THE ORDER

- a. BVFF meeting to follow

XII. ADJOURNMENT

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 10:00:57 Date: 03/11/2022

03/14/2022 To: 03/14/2022

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
220301001 1st Security Bank	483	03/14/2022	Claims	6700	34.68	
Invoice # Rcvd Date Due Date Description Amount						
CHEVRON 02/25/2022 03/14/2022 Ice - Rehab					34.68	
220301002 911 Supply	484	03/14/2022	Claims	6700	577.77	16617, 16857, 16858, 16859, 16860
Invoice # Rcvd Date Due Date Description Amount						
16857 03/01/2022 03/14/2022 Pants (N. Hull)					204.11	
16858 03/01/2022 03/14/2022 Name Taqs (C. Ault)					9.73	
16859 03/01/2022 03/14/2022 Name Taqs (T. Fox)					9.73	
16860 03/01/2022 03/14/2022 Pants (A. Kondrack)					178.18	
16617 03/01/2022 03/14/2022 Pants (C. White)					176.02	
220301003 Arroyo-Lopez Ronald David	485	03/14/2022	Claims	6700	30.47	Reissue Lost Warrant
Invoice # Rcvd Date Due Date Description Amount						
SSUE LOST WARRANT 03/09/2022 03/14/2022 REISSUE LOST WARRANT #1552841					30.47	
220301004 Bigfoot Pest Management LLC	486	03/14/2022	Claims	6700	459.00	10733, 10736, 10732, 10734, 10731
Invoice # Rcvd Date Due Date Description Amount						
10733 03/09/2022 03/14/2022 1-3 Rochester Pest Control					91.80	
10734 03/09/2022 03/14/2022 1-1 Grand Mound Pest Control					91.80	
10736 03/09/2022 03/14/2022 1-6 Maytown Pest Control					91.80	
10732 03/09/2022 03/14/2022 1-2 Littlerock Pest Control					91.80	
10731 03/09/2022 03/14/2022 1-4 Scott Lake Pest Control					91.80	
220301005 Brightwire Networks LLC	487	03/14/2022	Claims	6700	6,353.74	20496, 20528
Invoice # Rcvd Date Due Date Description Amount						
20496 02/18/2022 03/14/2022 1-1 Grand Mound Projectors (x2), ethernet cable					2,354.51	
20528 02/18/2022 03/14/2022 Monthly Srvc					3,999.23	
220301006 Capital Business Machines Inc	488	03/14/2022	Claims	6700	385.43	92962, 92963, 92964
Invoice # Rcvd Date Due Date Description Amount						
92962 03/08/2022 03/14/2022 1-1 Grand Mound Copies					47.34	
92963 03/08/2022 03/14/2022 1-2 Littlerock Copies					319.73	
92964 03/08/2022 03/14/2022 1-6 Maytown Copies					18.36	
220301007 Carefirst Bluecross Blueshield Payment Administrator	489	03/14/2022	Claims	6700	222.00	220360015798
Invoice # Rcvd Date Due Date Description Amount						
220360015798 02/15/2022 03/14/2022 Harris Medical Premium					222.00	
220301008 Cedar Creek Correction Center	490	03/14/2022	Claims	6700	194.02	CCCC2201.1334, CCCC2201.1344
Invoice # Rcvd Date Due Date Description Amount						
CCCC2201.1334 02/16/2022 03/14/2022 Jan 2022 Work Crews					126.09	
CCCC2201.1344 02/16/2022 03/14/2022 Feb 2022 Work Crews					67.93	
220301009 Citi Cards	491	03/14/2022	Claims	6700	4,559.28	
Invoice # Rcvd Date Due Date Description Amount						
AMAZON 03/05/2022 03/14/2022 1-1 Grand Mound Vehichle Supply (2-cycle engine oil)					60.05	
AMAZON 03/05/2022 03/14/2022 Protein Bars - Rehab					152.64	
AMAZON 03/05/2022 03/14/2022 Protein Bars - Rehab					33.58	
AMAZON 03/05/2022 03/14/2022 1-6 Maytown Cache Facility Supplies (laundry soap)					42.23	
AMAZON 03/05/2022 03/14/2022 1-6 Maytown Cache Facility Supplies (tissues, laundry)					40.33	
AMAZON 03/05/2022 03/14/2022 1-3 Rochester Facility Supplies (salt/pepper shakers)					8.63	
AMAZON 03/05/2022 03/14/2022 SCBA Masks Inventory Taqs - key chain rings					8.63	
AMAZON 03/05/2022 03/14/2022 SCBA Masks Inventory Taqs - taqs					68.04	
AMAZON 03/05/2022 03/14/2022 1-6 Maytown Cache Office Supplies (sharpies)					20.47	
AMAZON 03/05/2022 03/14/2022 1-6 Maytown Cache Facility Supplies (lysol spray)					30.12	
AMAZON 03/05/2022 03/14/2022 1-6 Maytown Facility Supply (mop heads x4)					27.67	
AMAZON 03/05/2022 03/14/2022 1-6 Maytown Facility Supply (mop handles x2)					46.00	
AMAZON 03/05/2022 03/14/2022 SCBA Masks Inventory Taqs - key chain rings					11.86	
CITI CARD 03/05/2022 03/14/2022 Late Fee					39.00	
CITI CARD 03/05/2022 03/14/2022 Interest					145.47	

VOUCHER APPROVAL TRANSMITTAL

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
DOLLAR TREE	03/05/2022	03/14/2022	Annual Awards Banquet items (tableclothes, cups)		49.23	
FLIPSNACK	03/05/2022	03/14/2022	Annual Subsription - flipbook software (pubed)		420.00	
MAXTRAXUSF	03/05/2022	03/14/2022	A24 BN1-6 Recovery Boards		499.99	
OFFICE DEPOT	03/05/2022	03/14/2022	1-6 Maytown Office Supplies (dry erase markers,		22.60	
OFFICE DEPOT	03/05/2022	03/14/2022	Annual Awards Banquet items (name taqs, tickets)		19.78	
SOLEFITNESS	03/05/2022	03/14/2022	1-2 Littlerock Treadmill		2,267.98	
SAFEWAY	03/05/2022	03/14/2022	Annual Awards Banquet items		91.76	
SAFEWAY	03/05/2022	03/14/2022	Annual Awards Banquet items		91.89	
TRACTOR SUPPLY	03/05/2022	03/14/2022	267 - Kubota Lawn Tractor Tires (x2)		114.84	
USPS	03/05/2022	03/14/2022	Stamps		116.00	
WALMART	03/05/2022	03/14/2022	1-2 Littlerock Apparatus Supplies (grease, tire shine,		35.69	
WEATHERTECH	03/05/2022	03/14/2022	A23, A25 Seat Back Orqanizer		120.85	
ZOOM	03/05/2022	03/14/2022	Mnthly communications Service		16.18	
AMAZON	03/05/2022	03/14/2022	Return 1-6 Maytown Cache Facility Supplies (laundry		-42.23	
220301010 City Of Olympia	492	03/14/2022	Claims	6700	4,902.30	10403/14426
Invoice # Rcvd Date Due Date Description Amount						
10403/14426	02/25/2022	03/14/2022	A06 SU1-8 Engine Light On Investiqation		162.70	
10403/14426	02/25/2022	03/14/2022	A06 SU1-8 Annual Service		687.85	
10403/14426	02/25/2022	03/14/2022	A09 B1-3 Quarterly Service		809.00	
10403/14426	02/25/2022	03/14/2022	A30 E1-2 Quarterly Service		2,029.45	
10403/14426	02/25/2022	03/14/2022	A30 E1-2 Wheel Chock Holder Repair		986.63	
10403/14426	02/25/2022	03/14/2022	A76 A1-2 Parts Only - Lens & Bracket for Light Bar		226.67	
220301011 City Sanitary Inc	493	03/14/2022	Claims	6700	168.00	15101582S188, 1510734S188
Invoice # Rcvd Date Due Date Description Amount						
15101582S188	03/05/2022	03/05/2022	1-3 Rochester Recycle		23.00	
1510734S188	03/05/2022	03/05/2022	1-1 Grand Mound Recycle		145.00	
220301012 Coaxsher	494	03/14/2022	Claims	6700	477.26	43001
Invoice # Rcvd Date Due Date Description Amount						
43001	03/09/2022	03/14/2022	Duty Pants (x2)		477.26	
220301013 Comcast	495	03/14/2022	Claims	6700	1,486.59	1030
Invoice # Rcvd Date Due Date Description Amount						
1030	02/25/2022	03/14/2022	1-2 Littlerock Phone/Cable		351.32	
1030	02/25/2022	03/14/2022	1-6 Maytown Phone/Cable		399.49	
1030	02/25/2022	03/14/2022	1-1 Grand Mound Phone/Cable		347.19	
1030	02/25/2022	03/14/2022	1-4 Scott Lake Phone/Cable		206.59	
1030	02/25/2022	03/14/2022	1-3 Rochester Phone/Cable		182.00	
220301014 DE Lage Landen	496	03/14/2022	Claims	6700	279.72	75613054
Invoice # Rcvd Date Due Date Description Amount						
75613054	03/05/2022	03/14/2022	1-2 Littlerock Copier Lease		279.72	
220301015 Douglass Jeremy	497	03/14/2022	Claims	6700	137.60	REISSUE LOST WARRANT
Invoice # Rcvd Date Due Date Description Amount						
SSUE LOST WARRANT	03/09/2022	03/14/2022	REISSUE LOST WARRANT #1548911		137.60	
220301016 ESO Solutions, Inc.	498	03/14/2022	Claims	6700	628.47	74022
Invoice # Rcvd Date Due Date Description Amount						
74022	03/05/2022	03/14/2022	April 2022 Srvcs		628.47	
220301017 Eric T. Quinn, P.S.	499	03/14/2022	Claims	6700	596.00	1021
Invoice # Rcvd Date Due Date Description Amount						
1021	03/05/2022	03/14/2022	Leqal Srvs (Feb 2022)		596.00	
220301018 First Choice Health Network	500	03/14/2022	Claims	6700	141.12	0103802
Invoice # Rcvd Date Due Date Description Amount						
0103802	03/05/2022	03/14/2022	EAP Srvcs Feb 2022		141.12	
220301019 Home Depot Credit Services	501	03/14/2022	Claims	6700	415.00	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>03/08/2022 03/10/2022 03/14/2022 1-3 Rochester Air Compressor Hose Reel 96.27</div> <div>03/08/2022 03/10/2022 03/14/2022 1-6 Maytown Power Flush Toilets (x2) 318.73</div> </div>						
220301020 IMS Alliance	502	03/14/2022	Claims	6700	81.81	22-0753
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>22-0753 03/09/2022 03/14/2022 Name Taqs (x40) 81.81</div> </div>						
220301021 Inland Empire Medi-Cal ATTN: Claims Refunds	503	03/14/2022	Claims	6700	57.23	Refund
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>REFUND 02/16/2022 03/14/2022 Pt. Refund 115-193180827:1 57.23</div> </div>						
220301022 Joes Refuse Inc	504	03/14/2022	Claims	6700	176.69	15098412S188, 15098263S188
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>15098412S188 03/05/2022 03/14/2022 1-1 Grand Mnd Refuse 137.53</div> <div>15098263S188 03/05/2022 03/14/2022 1-3 Rochester Refuse 39.16</div> </div>						
220301023 Kent D Bruce Co LLC	505	03/14/2022	Claims	6700	791.33	10142
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>10142 03/08/2022 03/14/2022 New Brush Truck - Mic Kit, Strobe Lights, Emitter, 791.33</div> </div>						
220301024 Knight Fire Protection Inc	506	03/14/2022	Claims	6700	3,094.74	73423, 73460
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>73423 02/14/2022 03/14/2022 1-2 Littlerock Backflow Assembly Replacement 2,125.44</div> <div>73460 02/14/2022 03/14/2022 1-2 Littlerock Yard PIV Alarm Repair 969.30</div> </div>						
220301025 LN Curtis & Sons Inc	507	03/14/2022	Claims	6700	1,234.70	570412
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>570412 02/25/2022 03/14/2022 SCBA Brackets (x32) 1,234.70</div> </div>						
220301026 Leco Supply, Inc.	508	03/14/2022	Claims	6700	530.56	196440, 196440A
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>196440 03/05/2022 03/14/2022 1-6 Maytown Cache Facility Supplies 463.60</div> <div>196440A 03/05/2022 03/14/2022 1-6 Maytown Cache Facility Supplies 66.96</div> </div>						
220301027 Les Schwab Tire Center of Wa Inc	509	03/14/2022	Claims	6700	32.78	31000623533
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>31000623533 02/25/2022 03/14/2022 0267 Kubota Lawn Tractor - Mount New Tires 32.78</div> </div>						
220301028 Lincoln Creek Lumber	510	03/14/2022	Claims	6700	116.26	414318, 414319, 414542, 414796, 414852
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>414318 02/25/2022 03/14/2022 0267 Kubota Lawn Tractor - Fiberglass Repair Kit 31.70</div> <div>414319 02/25/2022 03/14/2022 0267 Kubota Lawn Tractor - Fiberglass spreaders, filler 28.42</div> <div>414542 02/25/2022 03/14/2022 Facility Maintenance (Rake) 21.87</div> <div>414796 02/25/2022 03/14/2022 Facility Supplies (2 cycle oil, Drano) 24.01</div> <div>414852 02/25/2022 03/14/2022 1-6 Maytown Toilet Replacement Parts (bolt set, wax 10.26</div> </div>						
220301029 Molina Healthcare of Washington	511	03/14/2022	Claims	6700	874.02	Refund
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>REFUND 02/16/2022 03/14/2022 Pt. Refund 115-210390728:1 874.02</div> </div>						
220301030 Moore Verona	512	03/14/2022	Claims	6700	275.00	Refund
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div>REFUND 02/16/2022 03/14/2022 Pt. Refund 115-213460260:1 275.00</div> </div>						
220301031 Mountain Mist Water	513	03/14/2022	Claims	6700	278.38	029585
<div> <div>Invoice # Rcvd Date Due Date Description Amount</div> <div></div> </div>						

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	029585	03/01/2022	03/14/2022	1-2 Littlerock Water	79.72	
	029585	03/01/2022	03/14/2022	1-6 Maytown Water	38.14	
	029585	03/01/2022	03/14/2022	1-1 Grand Mnd Water	109.42	
	029585	03/01/2022	03/14/2022	1-3 Rochester Water	46.78	
	029585	03/01/2022	03/14/2022	1-4 Scott Lake Water	4.32	
220301032 Northwest Water Systems	514	03/14/2022	Claims	6700	355.60	22-01283, 22-01295
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	22-01283	02/25/2022	03/14/2022	1-1 Grand Mound Water Srvc	177.80	
	22-01295	02/25/2022	03/14/2022	1-2 Littlerock Water Srvc	177.80	
220301033 Olympia Multi-Specialty Clinic LLP	515	03/14/2022	Claims	6700	85.93	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1-196526.0-1	02/25/2022	03/14/2022	CPT: 93015 (R. Santee) NFPA Physical	85.93	
220301034 Olympia Sheet Metal Inc	516	03/14/2022	Claims	6700	976.32	62885, 62943
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	62885	02/28/2022	03/14/2022	1-2 Littlerock Hot Water Tank Pressure Valve	630.72	
	62943	02/28/2022	03/14/2022	1-1 Grand Mnd Admin No Heat Investigation	345.60	
220301035 On-Hold Concepts Inc	517	03/14/2022	Claims	6700	19.95	566388
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	566388	03/05/2022	03/14/2022	On Hold Srvc - Mar 2022	19.95	
220301036 Pilot Travel Centers LLC	518	03/14/2022	Claims	6700	435.21	5939192047
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	539192047	03/01/2022	03/14/2022	A70 STAF-1	31.00	
	539192047	03/01/2022	03/14/2022	A23 CH1-2	209.74	
	539192047	03/01/2022	03/14/2022	A24 BN1-6	148.69	
	539192047	03/01/2022	03/14/2022	A25 CH1-3	41.30	
	539192047	03/01/2022	03/14/2022	Late charge	4.48	
220301037 Pioneer Fire And Security Inc	519	03/14/2022	Claims	6700	148.50	105980
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	105980	03/09/2022	03/14/2022	1-1 Grand Mnd Fire Alarm Investigation	148.50	
220301038 Premera Blue Cross ATT MS 229, Calypso	520	03/14/2022	Claims	6700	847.60	Refund
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	REFUND	02/16/2022	03/14/2022	Pt. Refund 115-203170509:1	847.60	
220301039 Propane Northwest	521	03/14/2022	Claims	6700	4,587.90	1506368143, 1506484842, 1506384605
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1506368143	02/28/2022	03/14/2022	1-3 Rochester Propane (676.60 gal)	1,851.58	
	1506484842	02/28/2022	03/14/2022	1-7 Old Hwy 99 Annual Tank Rental	1.08	
	1506384605	02/28/2022	03/14/2022	1-2 Littlerock Propane (1000.90 gal)	2,735.24	
220301040 Puget Sound Energy	522	03/14/2022	Claims	6700	3,655.25	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	200017639499	02/14/2022	03/14/2022	1-1 Grand Mnd Jan 22	1,471.00	
	220025935044	02/14/2022	03/14/2022	1-2 Littlerock Feb 22	618.00	
	220025936018	02/14/2022	03/14/2022	1-3 Rochester Jan 22	352.00	
	220025935051	02/14/2022	03/14/2022	1-4 Scott Lake Feb 22	219.00	
	220025935069	02/14/2022	03/14/2022	1-6 Maytown Jan 22	700.00	
	220006625754	02/14/2022	03/14/2022	1-7 Old Hwy 99 Jan 22 (Dec 21 correction)	295.25	
220301041 Rochester Lumber	523	03/14/2022	Claims	6700	86.39	1173512
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1173512	03/01/2022	03/14/2022	1-3 Rochester Hose	86.39	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo	
220301042 Rochester Water Association	524	03/14/2022	Claims	6700	49.50	100100	
Invoice # Rcvd Date Due Date Description Amount							
100100 03/01/2022 03/14/2022 1-3 Rochester Water Svcs					49.50		
220301043 Santee Ricardo Leon	525	03/14/2022	Claims	6700	124.50	Reimbursement	
Invoice # Rcvd Date Due Date Description Amount							
REIMBURSEMENT 02/25/2022 03/14/2022 5 Alarm Leather - Holster (Morales)					124.50		
220301044 Scott Lake Maintenance Co C/O Northwest Water Syst	526	03/14/2022	Claims	6700	103.28	2165	
Invoice # Rcvd Date Due Date Description Amount							
2165 03/08/2022 03/14/2022 1-4 Scott Lake Water Svc					103.28		
220301045 Service Saw WorkWears, Inc.	527	03/14/2022	Claims	6700	93.97	295327	
Invoice # Rcvd Date Due Date Description Amount							
295327 02/28/2022 03/14/2022 1-3 Rochester Moto Mix Oil, Fuel Can					93.97		
220301046 Spin Tees	528	03/14/2022	Claims	6700	245.27	11781	
Invoice # Rcvd Date Due Date Description Amount							
11781 02/25/2022 03/14/2022 Rehab T-Shirts (x10)					245.27		
220301047 Stericycle Inc	529	03/14/2022	Claims	6700	54.62	3005924342, 3005923482	
Invoice # Rcvd Date Due Date Description Amount							
3005924342 03/09/2022 03/14/2022 1-6 Maytown Hazo Feb2022					10.36		
3005923482 03/09/2022 03/14/2022 1-2 Littlerock Hazo Feb2022					10.36		
3005923482 03/09/2022 03/14/2022 1-3 Rochester Hazo Feb2022					33.90		
220301048 Systems Design West LLC	530	03/14/2022	Claims	6700	2,266.28	20220275	
Invoice # Rcvd Date Due Date Description Amount							
20220275 02/14/2022 03/14/2022 Jan 2022 Transports (x85) & MCV billing (x2)					2,266.28		
220301049 Thurston Co Solid Waste	531	03/14/2022	Claims	6700	36.00	2178914, 2180007	
Invoice # Rcvd Date Due Date Description Amount							
2178914 03/05/2022 03/14/2022 Solid Waste Disposal (2/15/2022)					18.00		
2180007 03/05/2022 03/14/2022 Solid Waste Disposal (3/8/2022)					18.00		
220301050 Thurston Co Treasurer	532	03/14/2022	Claims	6700	4,288.01	2022 Property Tax	
Invoice # Rcvd Date Due Date Description Amount							
71107700300 02/16/2022 03/14/2022 .42 Acres 2022 Property Tax					9.60		
71108900200 02/16/2022 03/14/2022 1.61 Acres 2022 Property Tax					10.19		
13601320200 02/16/2022 03/14/2022 3.80 Acres 2022 Property Tax					15.09		
13502230400 02/16/2022 03/14/2022 1-1 Grand Mnd 2022 Property Tax					585.44		
12730320000 02/16/2022 03/14/2022 1-2 Littlerock 2022 Property Tax					1,999.59		
71107700100 02/16/2022 03/14/2022 1-3 Rochester 2022 Property Tax					501.52		
72760501201 02/16/2022 03/14/2022 1-4 Scott Lake 2022 Property Tax					197.27		
13518440200 02/16/2022 03/14/2022 1-5 Michigan Hill 2022 Property Tax					99.46		
12604330200 02/16/2022 03/14/2022 1-6 Maytown 2022 Property Tax					368.89		
13513220900 02/16/2022 03/14/2022 1-7 Old Hwy 99 2022 Property Tax					500.96		
220301051 Tricare/WPS (Tricare for Life)	533	03/14/2022	Claims	6700	99.89	Refund	
Attn: Refunds							
Invoice # Rcvd Date Due Date Description Amount							
REFUND 02/16/2022 03/14/2022 Pt. Refund 115-210780381:1					99.89		
220301052 Tumwater Eye Center, Inc.	534	03/14/2022	Claims	6700	180.00	30070, 30212	
Invoice # Rcvd Date Due Date Description Amount							
30070 02/16/2022 03/14/2022 CPT Code: 92250 (R. Santee)					90.00		
30212 02/16/2022 03/14/2022 CPT Code: 92250 (N. Hull)					90.00		
220301053 Tumwater Family Practice LLC	535	03/14/2022	Claims	6700	275.00	490923, 490922, 490926, 490924, 490925	
Invoice # Rcvd Date Due Date Description Amount							

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490923	03/08/2022	03/14/2022	CPT Code: 99429 - NPFA Physical (M. Bennett)		55.00	
490922	03/08/2022	03/14/2022	CPT Code: 99429 - NPFA Physical (C. Christenson)		55.00	
490926	03/08/2022	03/14/2022	CPT Code: 99429 - NPFA Physical (N. Drake)		55.00	
490924	03/08/2022	03/14/2022	CPT Code: 99429 - NPFA Physical (N. Hull)		55.00	
490925	03/08/2022	03/14/2022	CPT Code: 99429 - NPFA Physical (C. White)		55.00	
220301054 Tumwater Printing	536	03/14/2022	Claims	6700	103.93	122389
Invoice #	Rcvd Date	Due Date	Description		Amount	
122389	02/16/2022	03/14/2022	Business Cards (Acting Chief Smith x250)		103.93	
220301055 Verizon Wireless	537	03/14/2022	Claims	6700	1,303.39	9899369882, 9900291533
Invoice #	Rcvd Date	Due Date	Description		Amount	
9899369882	02/25/2022	03/14/2022	Apparatus Cells		192.32	
9900291533	02/25/2022	03/14/2022	Chief Cell Phones		83.72	
9900291533	02/25/2022	03/14/2022	Captain Cell Phones		154.47	
9900291533	02/25/2022	03/14/2022	Modems		872.88	
220301056 Wells Fargo Financial Leasing	538	03/14/2022	Claims	6700	159.84	5018905658
Invoice #	Rcvd Date	Due Date	Description		Amount	
5018905658	02/25/2022	03/14/2022	1-1 Grand Mnd Copier Lease (Mar 22)		159.84	
220301057 Whistle Workwear	539	03/14/2022	Claims	6700	98.45	495695
Invoice #	Rcvd Date	Due Date	Description		Amount	
495695	03/05/2022	03/14/2022	Work Boots (C. Heilman)		98.45	
220301058 Wilcox & Flegel	540	03/14/2022	Claims	6700	3,036.27	0686467-IN, 9631335-IN, 0689975-IN, 0689965-IN, CL22559
Invoice #	Rcvd Date	Due Date	Description		Amount	
9631335-IN	02/16/2022	02/16/2022	1-2 Littlerock Diesel (172 gal)		463.79	
0686467-IN	02/16/2022	02/16/2022	1-1 Grand Mound Diesel (72 gal)		262.93	
0689975-IN	02/16/2022	02/16/2022	1-1 Grand Mound Diesel (141 gal)		514.08	
0689965-IN	02/16/2022	02/16/2022	1-2 Littlerock Diesel (98 gal)		357.30	
CL22559	02/16/2022	02/16/2022	A71 STAFF-2		19.57	
CL22559	02/16/2022	02/16/2022	A19 A1-3		261.95	
CL22559	02/16/2022	02/16/2022	A66 BN-1		45.34	
CL22559	02/16/2022	02/16/2022	A14 CH1-1		213.83	
CL22559	02/16/2022	02/16/2022	A73 U1-2		315.57	
CL22559	02/16/2022	02/16/2022	A22 E1-3		131.70	
CL22559	02/16/2022	02/16/2022	A24 BN1-6		304.62	
CL22559	02/16/2022	02/16/2022	A25 CH1-3		145.59	
220301059 Wilson Parts Corp	541	03/14/2022	Claims	6700	582.77	500005253
Invoice #	Rcvd Date	Due Date	Description		Amount	
500005253	03/07/2022	03/14/2022	40 Boxes DEF - Cache Supply		582.77	

59 Vouchers:

53,891.57

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220301060 Aflac	542	03/14/2022	Payroll	6700	762.32	Pay Cycle(s) 03/31/2022 To 03/31/2022 - Suppl Disability Ins
220301146 Arroyo-Lopez Ronald David	412	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
220301061 Benefit Solutions Inc-WSCFF	543	03/14/2022	Payroll	6700	2,325.00	Pay Cycle(s) 03/31/2022 To 03/31/2022 - MERP
EFT Bennett Matthew Shaun	384	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Bennett Matthew Shaun	436	03/31/2022	Payroll	6700		Mar 2022 pay
220301147 Berryman Thomas A	413	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Betts Brandon John	437	03/31/2022	Payroll	6700		Mar 2022 pay
220301148 Brown Curtis Daniel	414	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Christenson Brian David	438	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Cooke Hans Robert	439	03/31/2022	Payroll	6700		Mar 2022 pay
220301149 Cookston Jonathon Wayne	415	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Culleton Thomas P	416	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Dahl Calvin	417	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Dean Sarah Linnea	440	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Department Of Retirement Services Deferred Comp	479	03/14/2022	Payroll	6700	36,686.78	Pay Cycle(s) 03/31/2022 To 03/31/2022 - Deferred Comp; Pay Cycle(s) 03/31/2022 To 03/31/2022 - Deferred
EFT Department Of Retirement Systems Retirement	480	03/14/2022	Payroll	6700	43,111.85	Pay Cycle(s) 03/31/2022 To 03/31/2022 - PERS 2; Pay Cycle(s) 03/31/2022 To 03/31/2022 - LEOFF 2
EFT Department Of The Treasury	481	03/14/2022	Payroll	6700	48,067.64	941 Deposit for Pay Cycle(s) 03/15/2022 - 03/15/2022; 941 Deposit for Pay Cycle(s) 03/16/2022 - 03/16/2022; 941 Deposit for Pay Cycle(s) 03/31/2022 - 03/31/2022
EFT Devert Brent Nathaniel	441	03/31/2022	Payroll	6700		Mar 2022 pay
220301062 Dimartino Associates Brown & Brown of WA, Inc	544	03/14/2022	Payroll	6700	2,755.65	Pay Cycle(s) 03/31/2022 To 03/31/2022 - Disability
EFT Drake Leah Noel	418	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Drake Nathan Tyler	442	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Dreyer Glenn Michael	419	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Dyer Lanette R	443	03/31/2022	Payroll	6700		Mar 2022 pay
220301154 Fitzgerald Thomas J	420	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
220301155 Fox Timothy Andrew	421	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Frasl Kenneth E	422	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
220301063 GET Program	545	03/14/2022	Payroll	6700	137.00	Pay Cycle(s) 03/31/2022 To 03/31/2022 - GET
EFT Garza Isaac Wayne	385	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Garza Isaac Wayne	444	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Giordano Susan Linda	423	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
220301064 HRA VEBA Trust	546	03/14/2022	Payroll	6700	6,875.00	Pay Cycle(s) 03/31/2022 To 03/31/2022 - HRA VEBA
EFT Hall Aaron David	386	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Hall Aaron David	445	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Heilman Chris Douglas	424	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Heilman Chris Douglas	446	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Howe Joshua Jason	447	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Hull Nathan S	448	03/31/2022	Payroll	6700		Mar 2022 pay
220301065 IAFF Local 3825 Treasurer	547	03/14/2022	Payroll	6700	5,701.58	Pay Cycle(s) 03/31/2022 To 03/31/2022 - Union Dues
220301159 Jernigan Jeff M	425	03/16/2022	Payroll	6700		Vol/Temp/Comm pay

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EFT Josselyn Jesse West	426	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Kaleiwahea Blake William	387	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Kaleiwahea Blake William	449	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Kaleiwahea Russell Edward	388	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Kaleiwahea Russell Edward	450	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Kondrack Andrew Joseph	451	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Lyon Colby Wayne	389	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Lyon Colby Wayne	452	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Maser Robert Charles	427	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Matson Collin	428	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Matson Collin	453	03/31/2022	Payroll	6700		Mar 2022 pay
EFT McGeary Michael C	429	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Miller Devann Munroe	454	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Morales Michael Lawrence	455	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Nelson Jacob Matthew	430	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Palmerson Erik Morgan	390	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Palmerson Erik Morgan	456	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Panuska Miranda Marie	457	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Parker Gregory Jerel	391	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Parker Gregory Jerel	458	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Patraca Linda Ellen	459	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Peoples Michael William	460	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Pethia David C	431	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
220301166 Ricks John Rual	432	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Santee Ricardo Leon	461	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Scott Robert William	462	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Sexton Thomas Edward	463	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Shea Linda Marie	464	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Shea Michael John	433	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Singleton Charles Ed	465	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Smith Eric David	392	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Smith Eric David	466	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Smith Rob Dean	467	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Spiegelberg John Steven	434	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Stone Roger Lee	468	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Swecker Joel Anthony	393	03/15/2022	Payroll	6700		Mar 2022 draw
EFT Swecker Joel Anthony	469	03/31/2022	Payroll	6700		Mar 2022 pay
220301169 Teitzel Steven David	435	03/16/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Trautman Alexander Paul	470	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Trott Thomas John	471	03/31/2022	Payroll	6700		Mar 2022 pay
220301066 Trusteed Plans	548	03/14/2022	Payroll	6700	56,169.40	Pay Cycle(s) 03/16/2022 To 03/16/2022 - Basic Life; Pay Cycle(s) 03/31/2022 To 03/31/2022 - PPO 100; Pay Cycle(s) 03/31/2022 To 03/31/2022 - Dental; Pay Cycle(s) 03/31/2022 To 03/31/2022 - Basic Life;
EFT Vavrinec Christian Kalil	472	03/31/2022	Payroll	6700		Mar 2022 pay
EFT Washington State Support Registry	482	03/14/2022	Payroll	6700	768.66	Pay Cycle(s) 03/31/2022 To 03/31/2022 - Child Support
EFT Weinstein Andrew Chase	473	03/31/2022	Payroll	6700		Mar 2022 pay
220301067 West Thurston Fire - House Funds	549	03/14/2022	Payroll	6700	221.00	Pay Cycle(s) 03/31/2022 To 03/31/2022 - House Funds

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT White Christopher Charles	474	03/31/2022	Payroll	6700		Mar 2022 pay
85 Vouchers:					417,125.06	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



February 14, 2022 – Governing Board Business Meeting at Littlerock Rd (Littlerock 1-2) station

Call to Order/Attendance: Commissioner Pethia called the meeting to order at 18:00 hours. Commissioners Culleton, Dahl, and Ricks, Chiefs Kaleiwahea, Scott, R. Smith, and R. Stone (via Zoom), Captains Dyer and E. Smith, Union Representative Lt. Garza, FF Spiegelberg (via Zoom), Admin Assistant Linda Patraca, and Secretary Linda Shea were present. Commissioners Elkins and Jernigan were absent.

Additions/Deletions to the Agenda: Linda S. requested the addition of the RFA Plan 10-year Review under *Unfinished Business*.

Public Comments/Presentations: Captain Dyer presented a bucket to Commissioner Pethia which contained names of children who submitted Fire Escape Plans, to be drawn for a \$50 gift card (donated by the West Thurston Fire Association). Commissioner Pethia pulled the name of Tristan Smith from the bucket.

Labor Management: Lt. Garza reported that negotiations are going well, and a final contract should be ready for signature by the end of February. He thanked Linda P. for her work in documenting the discussions from the negotiations in meeting minutes.

New Business:

1. Expenditure Approval. Commissioner Ricks moved to approve the expenditures of \$550,105.27. Commissioner Culleton seconded the motion. Motion carried 4-0.
2. Meeting Minutes. Commissioner Ricks moved to approve the general board minutes of January 10, 2022. Commissioner Culleton seconded the motion. Motion carried 4-0.
3. Resolution #2022-02, Surplus Property. Linda S. presented Resolution #2022-02 to dispose of surplus property, including the department's sound system (to be replaced with a more portable unit.) She noted that three bunker coats had been added for surplus this morning. Commissioner Dahl moved to approve Resolution #2022-02. Commissioner Culleton seconded the motion. Motion carried 4-0.
4. Petty Cash Account. Linda S. requested an update to the petty cash account, to remove Chief Kaleiwahea and add Chief R. Smith as signatories. Discussion was held on keeping Commissioner Ricks on the account. It was decided to leave all other signatories as is (Linda Shea, Linda Patraca, Robert Scott, Commissioner Ricks) and just add Chief R. Smith in place of Chief Kaleiwahea. Commissioner Dahl moved to approve the changes as discussed. Commissioner Culleton seconded the motion. Motion carried 4-0.
5. 2021 Budget Carryover requests. Linda S. requested approval to carryover unspent budgets from 2021 into 2022 (to come out of the General Fund unreserved balance) for the following needs:
 - a. \$1,000 for Peer Support training
 - b. \$2,778 for Wellness Equipment
 - c. \$16,500 for Maytown well analysis (not billed yet)
 - d. \$14,368 for mower (not received yet)
 - e. \$10,000 for Elections (bill received in 2022)

Commissioner Dahl moved to approve the total of \$44,646 be moved from unspent carryover into the appropriate budgets for 2022. Commissioner Culleton seconded the motion. Motion carried 4-0.

6. Acting Chief R. Smith employment agreement. Chief Smith presented the final employment agreement that the board agreed to in December 2021, for signature.

Unfinished Business (action items):

1. Grand Mound Subarea Plan response. Chief Kaleiwahea presented a letter for board signature, requesting the county commissioners place the Old 99 station property on the docket for rezoning. The board agreed with the request.

Unfinished Business (nonaction items):

1. Chehalis Tribe negotiations. Chief Smith reported that discussions have been held with tribal personnel following the recent flooding event and the fire at the casino, and hopes to continue those discussions to further the relationship-building.
2. RFA Plan 10-Year Review. Linda S. distributed a copy of the RFA's original development plan which requires a review every ten years. She asked the board to review the plan and bring their feedback to the next meeting.

Communications:

1. Thurston County Treasurer January 2022 reports were presented as per RCW 52.16.050(4).
2. February 2022 budget reports were presented.
3. 2023-2026 Budget/Levy Projections. Linda S. reported on the different options for M&O levy rates that will be presented to the Citizens Advisory Committee (CAC). The board asked to schedule a special meeting prior to the upcoming CAC meeting for further discussion.

Chief/Training/EMS Reports: Refer to printed reports. Highlights:

1. Chief Smith:
 - a. Call volume trend continues upward.
 - b. One-third of personnel were out in January due to COVID exposures.
 - c. Three personnel are/were out due to injuries or surgeries.
 - d. Annual banquet was held February 12, kudos to planning committee (Nathan Drake, Terry Frasl, Ken Frasl, Susan Giordano, Sarah Dean, Ricardo Santee, Tom Fitzgerald, Linda Shea.)
2. Chief Scott:
 - a. Grand Mound station roof is leaking again, in a new area. Chris H. will continue to work on repairs.
3. Captain Dyer:
 - a. Department is unable to get more COVID tests for the immediate future.
 - b. Average wait time at the hospital is 34 minutes.

Commissioner Reports:

1. Commissioner Ricks reported the concerns of Medic One on the shortage of aid units available, and hospital turn-around times.
2. Commissioner Pethia reported that the Health Insurance committee has two open positions, of which he hopes the two doctors who empathize with the challenges faced by firefighters in obtaining comprehensive physicals, will be nominated to fill.

Good of the Order:

1. Commissioner Dahl queried on the status of wildland gear orders, concerned with supply issues. Chief Smith reported that Lt. Lyon has been working on a DNR grant that will help with these purchases.
2. The board agreed to schedule a special workshop on February 24 at 17:30 to discuss levy rates, to be held at Commissioner Dahl's house.

Adjournment: The board adjourned the general meeting at 19:40 hours.

Submitted for Board approval by:

Linda Shea, Secretary

Tom Culleton, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

February 24, 2022 – Governing Board Workshop at 10824 Lundeen Rd SW (Commr. Dahl’s residence)

Call to Order/Attendance: Commissioner Pethia called the meeting to order at 17:55 hours. Commissioners Culleton, Dahl, Jernigan, and Ricks, Chiefs Scott and R. Smith, Captain Dyer, Union Representative Lt. Garza, and Secretary Linda Shea were present. Commissioner Elkins was absent.

Additions/Deletions to the Agenda: None

Public Comments/Presentations: None.

Old Business: None.

New Business:

1. WTRFA 10-year plan review. Discussion was held on the RFA 10-year plan, and whether major changes were needed moving forward. Commissioner Ricks moved that no major changes were necessary to the plan. Commissioner Culleton seconded the motion. Motion carried 5-0.
2. 2023-2026 levy proposals. Chief Smith distributed a handout addressing the levy proposals (see handout.) Discussion was held on the service level goals and the recommended level of personnel needed to retain service levels with projected incident increases. The board recommended an additional six (6) FTE be considered for maintaining service delivery levels. Linda S. will calculate levy rates with six additional FTEs for discussion at the March board meeting, and to include in the presentation to the Citizen’s Advisory Committee meeting on March 9.

Good of the Order: None.

Adjournment: The board adjourned the meeting at 19:30 hours.

Submitted for Board approval by:

Linda Shea, Secretary

Tom Culleton, Board Member

Calvin Dahl, Board Member

Dave Pethia, Board Member

Ben Elkins, Board Member

John Ricks, Board Member

Jeff Jernigan, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

RESOLUTION NO. 2022-003

A RESOLUTION OF THE GOVERNING BOARD OF THE
WEST THURSTON REGIONAL FIRE AUTHORITY (“RFA”)
DECLARING CERTAIN ITEMS OF PROPERTY AS
SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the “RFA” has certain items which are no longer of use to the “RFA”; and
WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale or
donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD
HEREBY RESOLVES AS FOLLOWS:

Section 1. That the property identified in Exhibit 1, attached hereto and incorporated herein by
reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to
dispose of and convey such property through appropriate sale or donation, if the property is found to
have little or no value.

Section 2. That the Fire Chief of the “RFA”, or designee, is authorized to implement such
administrative procedures as may be necessary to carry out this directive.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this 14th
day of March 2022, the following majority of commissioners being present and voting:

**West Thurston Regional Fire Authority
Board of Commissioners**

Tom Culleton, Commissioner

Calvin Dahl, Commissioner

David Pethia, Commissioner

Ben Elkins, Commissioner

John Ricks, Commissioner

Jeff Jernigan, Commissioner

Linda Shea, Secretary

EXHIBIT 1 – Surplus Property Addendum to Resolution #2022-003

Item	Value*	Minimum Bid <i>(if value exceeds \$500)</i>	Serial/ID #	Tag #	Reason	Disposition
ProForm treadmill (1-2)	N/A	N/A	N/A	N/A	No longer runs	To be taken to landfill
Wall Clock	\$50	N/A	N/A	N/A	Donated clock, no longer used	To be sold on Public Surplus
CD-RW Recorder	\$25	N/A	N/A	N/A	No longer needed	To be sold on Public Surplus
Dell Latitude E6500 laptop	\$0	\$0	13364762221	07-383 (Dist #11)	Obsolete	To be recycled by Brightwire
HP Pavilion ze1250 laptop	\$0	\$0	(S)TW22603966	N/A	Obsolete	To be recycled by Brightwire
Visioneer OneTouch 8100 Scanner	\$50	\$50	049C003265D1	N/A	No longer needed	To be sold on Public Surplus
Garmin GPS 45XL	\$0	\$0	34854576	N/A	No longer works (corrosion)	Disposed in garbage 3-9-22
CPI LE10 radio control (phone style)	\$50	N/A	02063897	02063897 (Dist #11)	Obsolete	To be sold on Public Surplus
Royal Touch Pad Organizer	\$10	N/A	N/A	N/A	Obsolete	To be sold on Public Surplus
HP Photosmart 945 camera	\$20	N/A	CN39M613MN	07-193 (Dist #11)	No longer needed	To be sold on Public Surplus
AnSCO PIX 2000 film camera	\$0	\$0	N/A	N/A	Obsolete; questionable if works	Disposed in garbage 3-9-22
Verizon flip phone	\$0	\$0	N/A	N/A	No longer needed	To be donated to Safeplace
Locking 32-key box	\$10 ea	N/A	N/A	N/A	No longer needed	To be sold on Public Surplus
Cook pager (Chief K)	N/A	N/A	1180800217	N/A	Obsolete – no value	Disposed in garbage 3-11-22

**If value is estimated to exceed \$500, minimum bid must be established and approved by chief.*



Thurston County Treasurer
February 2022 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
02/01/2022	Beginning Cash Balance	\$5,808,858.84	
	Receipts/Deposits/Refunds:		
02/01/2022	District Deposit \$50,000.00 / 6701	50,000.00	✓
02/02/2022	District Deposit \$411.00 / 6701	411.00	✓
02/02/2022	District Deposit \$94.69 / 6701	94.69	✓
02/02/2022	Interest on Tax Refunds	(7.73)	✓
02/03/2022	Deposit Correction	(10.00)	NSF Fee
02/03/2022	District Deposit \$416.64 / 6701	416.64	✓
02/04/2022	District Deposit \$3,251.42 / 6701	3,251.42	✓
02/04/2022	District Deposit \$338.52 / 6701	338.52	✓
02/04/2022	District Deposit \$378.76 / 6701	378.76	✓
02/04/2022	District Deposit \$401.32 / 6701	401.32	✓
02/04/2022	State Forest - Purchase/Other	29.74	✓
02/04/2022	State Forest - Transfer/Other	19.27	✓
02/07/2022	District Deposit \$42,857.87 / 6701	42,857.87	✓
02/08/2022	District Deposit \$494.26 / 6701	494.26	✓
02/09/2022	District Deposit \$1,259.89 / 6701	1,259.89	✓
02/09/2022	District Deposit \$1,726.54 / 6701	1,726.54	✓
02/10/2022	District Deposit \$1,285.49 / 6701	1,285.49	✓
02/11/2022	District Deposit \$1,647.03 / 6701	1,647.03	✓
02/11/2022	District Deposit \$240.28 / 6701	240.28	✓
02/11/2022	District Deposit \$412.71 / 6701	412.71	✓
02/11/2022	State Forest - Purchase/Other	1.94	✓
02/11/2022	State Forest - Transfer/Other	1.25	✓
02/14/2022	District Deposit \$1,771.95 / 6701	1,771.95	✓
02/14/2022	District Deposit \$2,488.34 / 6701	2,488.34	✓
02/14/2022	District Deposit \$600.00 / 6701	600.00	✓
02/15/2022	District Deposit \$1,588.59 / 6701	1,588.59	✓
02/15/2022	District Deposit \$689.00 / 6701	689.00	✓
02/16/2022	District Deposit \$1,420.76 / 6701	1,420.76	✓
02/17/2022	District Deposit \$1,123.93 / 6701	1,123.93	✓
02/17/2022	District Deposit \$1,800.00 / 6701	1,800.00	✓
02/18/2022	District Deposit \$1,378.00 / 6701	1,378.00	✓
02/18/2022	District Deposit \$100.00 / 6701	100.00	✓
02/18/2022	District Deposit \$2,550.91 / 6701	2,550.91	✓
02/18/2022	District Deposit \$3,997.33 / 6701	3,997.33	✓
02/18/2022	State Forest - Purchase/Other	1.29	✓
02/18/2022	State Forest - Transfer/Other	0.84	✓
02/22/2022	District Deposit \$1,377.93 / 6701	1,377.93	✓
02/22/2022	District Deposit \$3,615.95 / 6701	3,615.95	✓
02/23/2022	Credit Card Deposit \$185.44 / 6701	185.44	✓
02/23/2022	District Deposit \$1,162.18 / 6701	1,162.18	✓
02/23/2022	District Deposit \$3,274.29 / 6701	3,274.29	✓
02/23/2022	District Deposit \$820.38 / 6701	820.38	✓
02/23/2022	Interest on Tax Refunds	(0.02)	✓
02/24/2022	Credit Card Deposit \$261.09 / 6701	261.09	✓
02/24/2022	District Deposit \$1,298.00 / 6701	1,298.00	✓
02/24/2022	District Deposit \$260.86 / 6701	260.86	✓
02/24/2022	District Deposit \$3,565.41 / 6701	3,565.41	✓
02/24/2022	District Deposit \$375.97 / 6701	375.97	✓
02/24/2022	District Deposit \$624.96 / 6701	624.96	✓

Reviewed by: 



Thurston County Treasurer
February 2022 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

02/25/2022	Credit Card Deposit \$1,597.42 / 6701	1,597.42	✓
02/25/2022	State Forest - Purchase/Other	1.29	✓
02/25/2022	State Forest - Transfer/Other	0.84	✓
02/28/2022	District Deposit \$3,478.36 / 6701	3,478.36	✓
02/28/2022	District Deposit \$8,066.28 / 6701	8,066.28	✓
02/28/2022	Leasehold Excise Tax	410.10	✓
02/28/2022	Tax & Assessment Receipts	184,869.63	✓
02/28/2022	Timber Harvest Tax	1.33	✓
02/28/2022	Timber Harvest Tax	25,761.07	✓
02/28/2022	Interest Paid	2,034.96	✓
	Total Deposits	\$367,805.55	
	Warrant Issues & Voids/Fees/ACH/Wires:		
02/15/2022	Electronic Disbursement	(13,172.15)	✓
02/16/2022	Electronic Disbursement	(10,227.89)	✓
02/16/2022	Issued Warrants	(200,546.49)	✓
02/28/2022	Electronic Disbursement	(326,158.74)	✓
	Total Warrants and Electronic Disbursements	(\$550,105.27)	
02/28/2022	Ending Cash Balance	\$5,626,559.12	

Warrant Activity

02/01/2022	Beginning Warrants Outstanding	\$27,672.67
	Total Warrants Issued	200,546.49
	Total Warrants Redeemed	(182,882.49)
	Total Warrants Voided	-
02/28/2022	Ending Warrants Outstanding	\$45,336.67

Investment Activity

02/01/2022	Beginning Interest Receivable	\$6,593.83
	Interest Earned	3,035.61
	Cash Paid	(2,034.96)
02/28/2022	Ending Interest Receivable	\$7,594.48

TCIP Yield (used to calculate interest earnings) 0.68%
 LGIP Yield (budget benchmark) 0.10%



Thurston County Treasurer
February 2022 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
02/01/2022	Beginning Cash Balance	\$496,802.48	
	Receipts/Deposits/Refunds:		
02/02/2022	Interest on Tax Refunds	(0.79)	
02/04/2022	State Forest - Purchase/Other	3.19	
02/04/2022	State Forest - Transfer/Other	2.06	
02/11/2022	State Forest - Purchase/Other	0.21	
02/11/2022	State Forest - Transfer/Other	0.13	
02/18/2022	State Forest - Purchase/Other	0.14	
02/18/2022	State Forest - Transfer/Other	0.09	
02/25/2022	State Forest - Purchase/Other	0.14	
02/25/2022	State Forest - Transfer/Other	0.09	
02/28/2022	Tax & Assessment Receipts	9,360.53	
02/28/2022	Timber Harvest Tax	3,009.22	
02/28/2022	Interest Paid	192.10	
	Total Deposits	\$12,567.11	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
02/28/2022	Ending Cash Balance	\$509,369.59	*

Warrant Activity

02/01/2022	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
02/28/2022	Ending Warrants Outstanding	\$0.00

Investment Activity

02/01/2022	Beginning Interest Receivable	\$649.07
	Interest Earned	259.95
	Cash Paid	(192.10)
02/28/2022	Ending Interest Receivable	\$716.92

TCIP Yield (used to calculate interest earnings) 0.68%
 LGIP Yield (budget benchmark) 0.10%

* 357,594.11 #1
 151,775.48 #11



Thurston County Treasurer
 February 2022 Statement
 West Thurston Regional Fire Authority
 Fund 67A3 - W THURSTON RFA CAPITAL PROJ

Cash Activity

Date	Description	Amount	Notes
02/01/2022	Beginning Cash Balance	\$0.00	
	Receipts/Deposits/Refunds:		
	No Activity		
	Total Deposits	\$0.00	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
02/28/2022	Ending Cash Balance	\$0.00	

Warrant Activity

02/01/2022	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
02/28/2022	Ending Warrants Outstanding	\$0.00

Investment Activity

02/01/2022	Beginning Interest Receivable	\$0.00
	Interest Earned	-
	Cash Paid	-
02/28/2022	Ending Interest Receivable	\$0.00

TCIP Yield (used to calculate interest earnings)	0.68%
LGIP Yield (budget benchmark)	0.10%



Thurston County Treasurer
 February 2022 Statement
 West Thurston Regional Fire Authority
 Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
02/01/2022	Beginning Cash Balance	\$754,956.46	
	Receipts/Deposits/Refunds:		
02/28/2022	Interest Paid	257.42	
	Total Deposits	\$257.42	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
02/28/2022	Ending Cash Balance	\$755,213.88	✓

Warrant Activity

02/01/2022	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
02/28/2022	Ending Warrants Outstanding	\$0.00

Investment Activity

02/01/2022	Beginning Interest Receivable	\$823.44
	Interest Earned	394.68
	Cash Paid	(257.42)
02/28/2022	Ending Interest Receivable	\$960.70

TCIP Yield (used to calculate interest earnings)	0.68%
LGIP Yield (budget benchmark)	0.10%

West Thurston Regional Fire Authority
Budget Report as of:

Mar-22

Budget Report as of:		Mar-22						25%		of Year Expended		GEMT to- date
Title	January	February	March	PENDING	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp		
GENERAL FUND												
Beg Bal-Unresv GF 67A0					-	2,067,496	(151,757)	1,915,739	1,915,739			
Beg Bal-Oper Res 67A0					-	3,179,000		3,179,000	3,179,000			
Beg Bal-Wildland Res 67A0					-		-	-	-			
Beg Bal-GEMT Res 67A0					-	400,000		400,000	400,000			
Beg Bal-SCBA Res 67A0					-			-	-			
Beg Bal-Facility Res 67A0					-	250,000		250,000	250,000			
Beg Bal-Apparatus Res 67A0					-	250,000		250,000	250,000			
Beg Bal-Petty Cash								-	-			
BEGINNING BALANCES	-	-	-		-	6,146,496	(151,757)	5,994,739	5,994,739			
Property Tax	939	600			1,539				(1,539)			
Property Tax-Regular District #1	5,294	59,350			64,644	1,694,207		1,694,207	1,629,563	4%		
Property Tax-M&O #1 6615	2,996	40,862			43,858	1,192,481		1,192,481	1,148,623	4%		
Property Tax-Regular District #11	8,927	49,281			58,207	1,671,999		1,671,999	1,613,792	3%		
Property Tax-M&O #11 6715	6,294	34,774			41,068	1,245,533		1,245,533	1,204,465	3%		
Property Tax-M&O	-	3			3			-	(3)			
Sale of Tax Title Property GF	99	-			99			-	(99)			
COVID-19 Nongrant Assistance	-	-			-			-	-			
GEMT	29,584	52,730			82,314	700,000		700,000	617,686	12%	3,062,766	
State Grant-Military Dept	-	-			-			-	-			
State Grant - DNR Wildland	-	-			-			-	-			
State Grant-Dept Of Health	-	-			-	1,200		1,200	1,200	0%		
State Grant-Other	-	-			-			-	-			
Interlocal Grants (incl. Timber Harvest/DNR Timber Tr	-	26,229			26,229	60,000		60,000	33,771	44%		
Printing & Duplicating Services	-	-			-			-	-			
Mobilizations	55,275	3,616			58,891			-	(58,891)			
Intergov't/Tribal	34,390	50,000			84,390	151,693		151,693	67,303	56%		
Ambulance & Emer Aid Fees	36,766	41,995			78,761	360,000		360,000	281,239	22%		
Other Interest	3,932	2,027			5,959	20,000		20,000	14,041	30%		
Space & Fac Leases (short and long-term)	4,621	1,100			5,721	54,524		54,524	48,803	10%		
Contributions And Donations From Private S	-	-			-			-	-			
Sale Of Surplus	1,246	411			1,657			-	(1,657)			
Misc Revenue - Incident Cost Recovery	-	747			747	8,000		8,000	7,253	9%		
Misc Revenue - Prior Year	-	-			-			-	-			
Misc Revenue - Fuel Tax Refunds	-	187			187			-	(187)			
Misc Revenue - Other	-	112			112			-	(112)			

3,062,766

Title	January	February	March	PENDING	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp	GEMT to- date
Other-Sales Tax	(1,017)	1,004			(13)			-	13		
Suspense (cancelled warrants, pending depc	-	-			-			-	-		
Long Term Debt Issuance	-	-			-			-	-		
Premiums on Bonds	-	-			-			-	-		
Sale Of Assets	-	-			-			-	-		
Insurance Recovery	-	-			-			-	-		
Transfers In	-	-			-			-	-		
TOTAL REVENUE	189,347	365,027	-		554,374	7,159,637	-	7,159,637	6,605,263	8%	
TOTAL FUNDS AVAILABLE						13,306,133	(151,757)	13,154,376	12,600,002		
Admin-Salaries-Commissioner	936	1,301	3,349	-	5,585	27,648		27,648	22,063	20%	
Admin-Salaries-Admin	60,109	59,393	59,553	-	179,056	852,191		852,191	673,135	21%	
Admin-Salaries-Temporary Adm	3,195	313	313	-	3,820	22,199		22,199	18,379	17%	
Admin-Benefits-Commissioner	79	100	256	-	435	2,306		2,306	1,871	19%	
Admin-Benefits-Admin	19,398	20,287	19,066	-	58,751	335,167		335,167	276,416	18%	
Admin-Benefits-Temporary Adm	542	24	24	-	590	1,830		1,830	1,240	32%	
Admin-Office & Oper Supplies	185	200	43	-	428	3,000		3,000	2,572	14%	
Admin-Minor Equip (noninv)	459	1,163	440	-	2,062	17,560		17,560	15,498	12%	
Admin-Small & Attractive Assets (inventoria	-	-	2,355	-	2,355	21,000		21,000	18,645	11%	
Admin-Software	18,064	2,693	645	-	21,402	53,993		53,993	32,591	40%	
Admin-Prof Services	9,656	6,544	11,150	-	27,349	145,075		145,075	117,726	19%	
Admin-Communication	104	104	104	-	311	1,236		1,236	925	25%	
Admin-Advertising	-	-	-	-	-	500		500	500	0%	
Admin-Insurance	167	141	141	-	449	79,805		79,805	79,356	1%	
Admin-Equipment Maint	255	320	385	-	960	2,660		2,660	1,700	36%	
Admin-Misc-Commissioner	17	37	35	-	89	9,748		9,748	9,659	1%	
Admin-Misc-Admin	334	4,155	471	-	4,960	6,790		6,790	1,830	73%	
Admin-Dues & Membership	4,630	-	-	-	4,630	13,890		13,890	9,260	33%	
Admin-Elections	-	9,462	-	-	9,462	63,560	10,000	73,560	64,098	13%	
Suppr-Salaries-Career FF	260,367	248,454	255,595	-	764,417	3,016,313		3,016,313	2,251,896	25%	
Suppr-Salaries-Vol Pts	4,709	4,439	4,061	-	13,208	100,000		100,000	86,792	13%	
Suppr-Salaries-Mobe OT	-	-	-	-	-			-	-		
Suppr-Salaries-Training OT	700	-	-	-	700	25,680		25,680	24,980	3%	
Suppr-Salaries-COVID 19 OT	2,404	17,384	-	-	19,788			-	(19,788)		
Suppr-Benefits-Career FF	106,895	77,121	76,857	-	260,872	1,260,418		1,260,418	999,546	21%	
Suppr-Benefits-Volunteer	489	406	377	-	1,271	13,716		13,716	12,445	9%	
Suppr-Benefits-Mobe OT	-	-	-	-	-			-	-		
Suppr-Benefits-Training OT	46	-	-	-	46	1,733		1,733	1,687	3%	
Suppr-Benefits-COVID 19 OT	123	1,136	-	-	1,259			-	(1,259)		
Suppr-Bunker Gear/PPE	-	2,603	-	-	2,603	49,776		49,776	47,173	5%	

Title	January	February	March	PENDING	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp	GEMT to- date
Suppr-Uniforms	183	121	1,605	-	1,909	25,000		25,000	23,091	8%	
Suppr-Rehab Supplies	-	156	221	-	377	1,000		1,000	623	38%	
Suppr-COVID 19 PPE Supplies	-	1,559	-	-	1,559			-	(1,559)		
Suppr-Small Tools (hand tools)	40	-	500	-	540	5,000		5,000	4,460	11%	
Suppr-Minor Equipment (apparatus)	662	382	-	9,924	10,969	46,000		46,000	35,031	24%	
Suppr-Health & Wellness Equip	-	-	2,268	-	2,268	5,000	2,778	7,778	5,510	29%	
Suppr-Small & Attractive Assets (inventoriak)	116	581	-	-	697			-	(697)		
Suppr-EMS Supplies	-	-	-	-	-	2,000		2,000	2,000	0%	
Suppr-Wildland tools/gear	-	-	-	-	-			-	-		
Suppr-Comm/Modems	1,162	1,204	1,220	-	3,586	14,400		14,400	10,814	25%	
Suppr-Advertising	-	-	-	-	-	500		500	500	0%	
Medical Costs	1,937	1,409	541	-	3,887	48,500		48,500	44,613	8%	
Medical Costs - COVID-19	-	-	-	-	-			-	-		
Suppr-Miscellaneous	21	2,116	174	-	2,311	17,580		17,580	15,269	13%	
Fire Inv-Salaries	1,015	782	473	-	2,270	6,000		6,000	3,730	38%	
Fire Inv-Benefits	87	60	36	-	183	560		560	377	33%	
Fire Prev-Pub Ed (public)	222	103	420	-	745	4,600		4,600	3,855	16%	
Fire Inv-Professional Svcs	90	249	20	-	359	7,563		7,563	7,204	5%	
Fire Inv-Small & Attractive Assets (inventoriak)	-	-	-	-	-			-	-		
Training-Supplies	-	294	-	-	294	8,000		8,000	7,706	4%	
Training-Pub Ed/EMS (dept)	-	-	-	-	-	1,500		1,500	1,500	0%	
Training-Travel/Registrations (Fire)	31	2,326	600	-	2,957	46,400		46,400	43,443	6%	
Training Reimb-Residents	-	-	-	-	-	25,000		25,000	25,000	0%	
Training-Travel/Registrations (EMS)	-	-	-	-	-	4,000		4,000	4,000	0%	
Training-Travel/Registrations (Peer Support)	-	-	-	-	-	8,000	1,000	9,000	9,000	0%	
Facilities-Operating Supplies General	148	1,327	675	-	2,150	22,690		22,690	20,540	9%	
Facilities Station 1-1 Kitchen	-	-	-	-	-	250		250	250	0%	
Facilities Station 1-2 Kitchen	-	-	-	-	-	250		250	250	0%	
Facilities Station 1-3 Kitchen	-	-	9	-	9	250		250	241	3%	
Facilities Station 1-4 Kitchen	-	-	-	-	-	250		250	250	0%	
Facilities Station 1-6 Kitchen	-	-	-	-	-	250		250	250	0%	
Facilities COVID 19	-	-	-	-	-			-	-		
Facilities-Heating Fuels	11,839	15,257	4,588	-	31,684	37,800		37,800	6,116	84%	
Facilities-Water	432	503	431	-	1,366	6,300		6,300	4,934	22%	
Facilities-Phone/Cable	1,303	1,322	1,487	-	4,111	16,380		16,380	12,269	25%	
Facilities-Electricity	3,609	3,625	3,655	-	10,889	50,400		50,400	39,511	22%	
Facilities-Garbage	488	401	435	-	1,325	5,040		5,040	3,715	26%	
Facilities-Repairs & Maint	3,236	22,190	5,786	-	31,211	232,017		232,017	200,806	13%	
Vehicle & Equip-Fuel	3,426	5,584	3,471	-	12,481	55,550		55,550	43,069	22%	
Vehicle & Equip-Repairs & Maint	6,568	24,204	6,003	1,528	38,303	232,260		232,260	193,957	16%	

Title	January	February	March	PENDING	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp	GEMT to- date
Refunds/Fund Bal Adjusts	-	-	-	-	-			-	-		
Payroll Clearing	(3,493)	(3,647)	(3,334)	-	(10,474)			-	10,474		
Payroll Draw Clearing	-	-	-	-	-			-	-		
Debt Related Costs	-	-	-	-	-			-	-		
Capital Expenditures (incl. financed equipment)	-	7,440	2,026	229,347	238,813	327,000	137,979	464,979	226,166	51%	
Transfers-Out - Other Costs Allocations	-	-	-	-	-	237,392		237,392	237,392	0%	
TOTAL GF EXPENDITURES/OTHER	526,984	547,327	468,528	240,799	1,783,637	7,628,476	151,757	7,780,233	5,996,596	23%	
GENERAL FUND ENDING BALANCE	5,808,859	5,626,559	5,158,032								
EMERGENCY RESERVE FUND											
Beg Bal-Emerg Res 67A4						754,464		754,464	754,464		
Other Interest-Emergency Res	492	257			750	10,000		10,000	9,250		
Transfers In-Emergency Rsrv					-			-	-		
Property Tax-M&O					-			-	-		
EMERGENCY RESERVE ENDING BALANCE	754,956	755,214	755,214		750	764,464	-	10,000			
BOND DEBT FUND											
Beg Bal-Reserved Debt Srv						490,657		490,657	490,657		
Property Tax-Bond Debt	2,067	9,361			11,428	327,727		327,727	316,299		
Property Tax-Bond Debt - IAGs	3,690				3,690			-	(3,690)		
Sale of Tax Title Property Debt Svc					-			-	-		
Interlocal Grants (includes DNR Timber Trust)		3,015			3,015			-	(3,015)		
Other Interest-Debt Srv	388	191			579	5,000		5,000	4,421		
Transfers In-Debt Svc					-	237,392		237,392	237,392		
Debt Svcs-Principal Debt Srv Fund					-	485,491		485,491	485,491		
Debt Svc-Interest And Other Debt Srv Fund					-	93,201		93,201	93,201		
Transfers Out-Debt Svc					-			-	-		
BOND DEBT ENDING BALANCE	496,802	509,370	509,370	-	18,712	482,085	-	482,085			



WEST THURSTON REGIONAL FIRE AUTHORITY

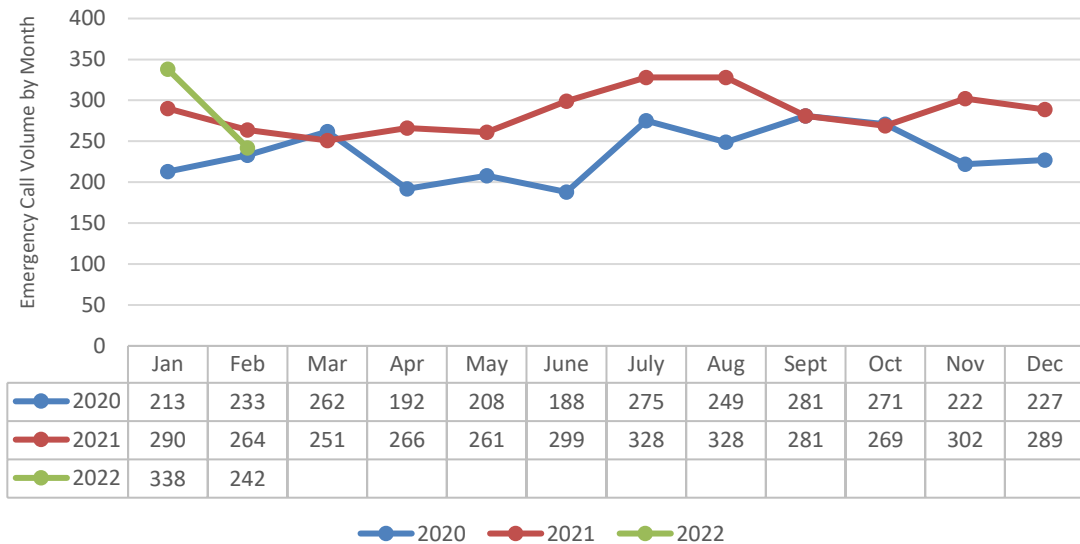
CHIEF REPORT- FEBRUARY 2022

Acting Chief R. Smith

INCIDENT VOLUME BY TYPE – MONTH / YTD / YRLY COMPARISON

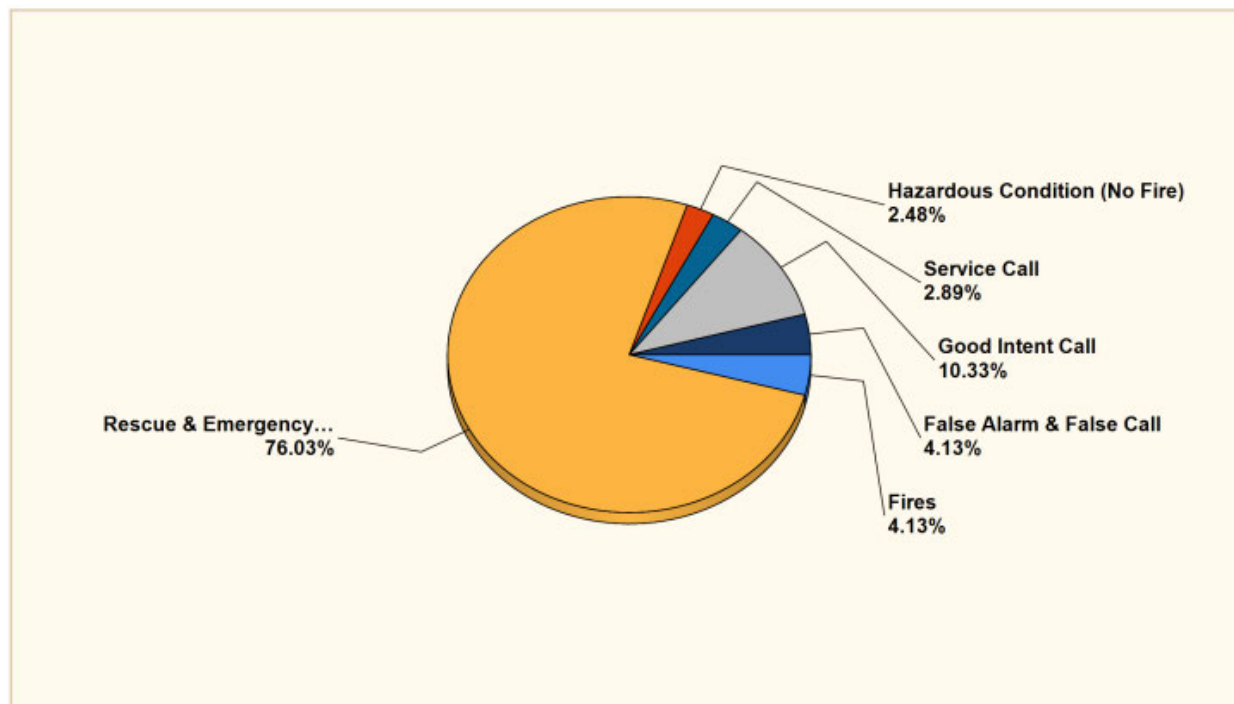
	CALL	EMS				MUTUAL	WTRFA	TOTAL
MONTH	VOLUME	RESCUE	FIRE	OTHER	VOLUME	AID	TRANSPORTS	TRANSPORTS
JAN	338	265	08	65	338	21	84	113
FEB	242	184	10	48	580	16	62	82
MAR								
APR								
MAY								
JUN								
JUL								
AUG								
SEP								
OCT								
NOV								
DEC								
YEAR	580	449	18	113	580	37	146	195

3-Year Incident Volume Comparison by Month
2020-2022





ALL INCIDENTS BY TYPE – MONTH

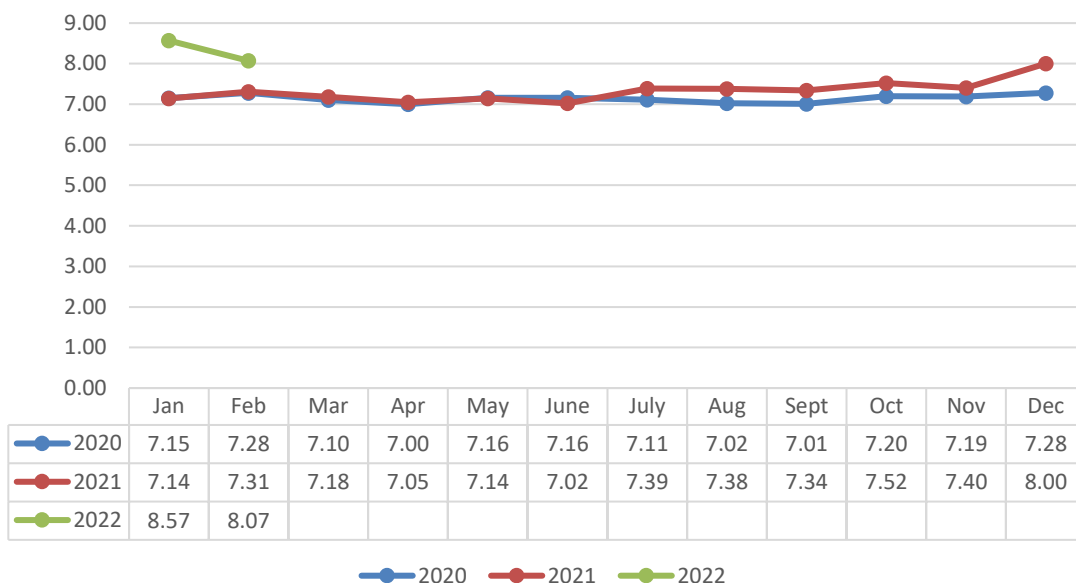


MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	4.13%
Overpressure rupture, explosion, overheating - no fire	0	0
Rescue & Emergency Medical Service	184	76.3%
Hazardous Condition (No Fire)	6	2.48%
Service Call	7	2.89%
Good Intent Call	25	10.33%
False Alarm & False Call	10	4.13%
Special Incident Type	0	0
TOTAL	242	100%



WEST THURSTON INCIDENT RESPONSE SUMMARY- MONTH

2020-2022 Average Response Time by Month



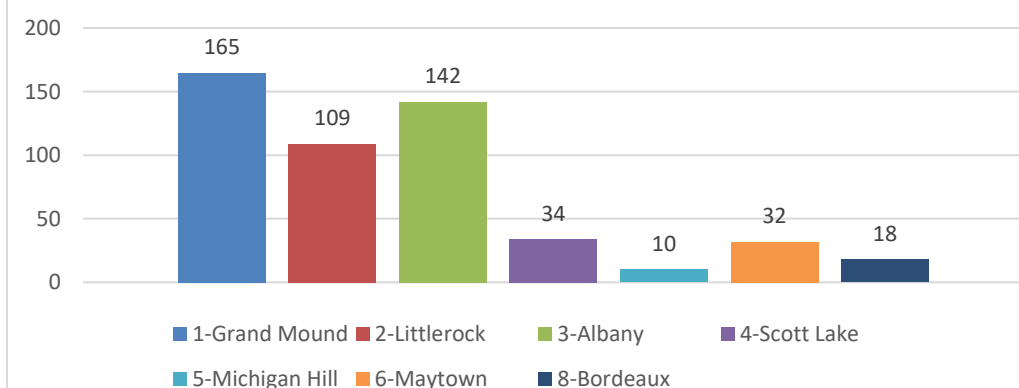
Average Response Time (Month): 8:07 Minutes

Initial unit arrival-priority incidents-primary zones

Monthly Call Volume and Response Time Comments

- Increase of 26 calls from PYTD (Jan-Feb 2022 compared to Jan-Feb 2021)
- Decrease of 96 calls from prior month
- Decrease of 22 calls as compared to same month last year (Feb 2022 compared to Feb 2021)
- Overlapping calls occurred 37.19% of the time during February

YTD Incident Count by Response Zone





WEST THURSTON INCIDENT RESPONSE SUMMARY- MONTH DETAIL

INCIDENT TYPE	INCIDENT VOLUME -MONTH	INCIDENT VOLUME- YTD
EMERGENCY MEDICALS/RESCUE	184	449(77.41%)
FIRE/EXPLOSION	10	18 (3.10%)
OTHER	65	113 (19.5%)
TOTAL	242	580
WEST THURSTON PATIENT TRANSPORTS	62	(33%) of EMS

TRIBAL PROPERTY LOCATION	INCIDENT VOLUME-MONTH	INCIDENT VOLUME-YTD
Lucky Eagle (12888)	03	07
Eagles Landing (12840)	02	05
Great Wolf Lodge (20500)	08	08
Fairfield Inn (6223)	00	00
Burger Claim (20320)	00	00
Distillery (19770) Sargent Rd	00	01
End of Trail (19615) Elderberry	01	02
Starbucks complex (19725)	00	00
Jack-in-the-Box (19715)	00	00
Total Tribal Property Call Volume	14	23
% of Total WTRFA	5.79%	4.0%
% of Total GM/Rochester	10.45%	7.5%

AID UNIT PT. TRANSPORTS	MONTH	YTD
Aid 1-1 – App 05	23	48
Aid 1-2 – App 06	23	54
Aid 1-3 – App 03	14	40
Aid 1-6 – App 55	02	04
Aid 1-4	00	00
TOTAL WTRFA	62	146
Transported ALS	18	38
Airlift	00	00
Private Ambulance	01	06
Other FD	01	05
TOTAL PT's TRANSPORTED	92	195

TRANSPORT DESTINATION	MONTH	YTD
SPH	49	100
PHC	26	62
CMC	08	17
MAMC	0	0
Harborview	0	0
Mary Bridge	0	0
Other	0	0
TOTAL	83	179

Average response time for first arriving unit-priority-primary zones-all response modes; (ER report #1605)

ZONE-STATION	MONTH	RESPONSE TIME-MONTH	*YTD	% YTD
1 – Grand Mound	76	8:16	165	28.45%
2 – Littlerock	35	8:16	109	18.79%
3 – Albany	58	7:46	142	24.48%
4 – Scott Lake- Sta. 1-2	19	11:18	34	5.86%
5 – Michigan Hill- Sta.1-3	4	14:06	10	1.72%
6 – Maytown – Sta. 1-2	14	8:50	32	5.52%
8 – Bordeaux–Sta.1-2	6	11:00	18	3.10%
I-5 1-1	1	11:15	11	1.90%
I-5 1-2	0	0	3	0.52%
I-5 1-6	3	8:01	13	2.24%
Capitol Forest	4	16:23	7	1.21%
Mutual Aid	4	N/A	18	3.10%
Other	18	N/A	18	3.10%
TOTAL	242	8:07	580	100%



WEST THURSTON STATION UPTIME- MONTH

STATION UPTIME REPORT	JANUARY 2022
Station 1	100%
Station 2	100%
Station 3	100%
Station 4	1 resident(s)
Station 6	Staffing of 2 = 15%
Career Battalion (Station 6)	100%

Certified Responders- Personnel Count	Man-Hours Worked FEBRUARY 2022
(31) Career-Union	Regular Hours 4314; Overtime Hours: 465; Sick Leave Hours: 725 (includes paternity and FMLA); Kelly Day Hours: 936; Vacation Hours 384; Personal Leave: 24; Training OT: 0; Bereavement 48; Mob; 0, Mob Backfill; 0
(26) Volunteer Responders	657 Regular Hours
(13) PACT	
(06) Residents/Temp/ PT	182 Regular Hours
(01) Maintenance/Logistics FT	149 Regular Hours

WEST THURSTON ADMINISTRATION AND OPERATIONS UPDATES

Agreements, Resolutions, Contracts & Leases:

- Chehalis Tribe ESA – Negotiations – no update
- Meeting scheduled with Kelly Edwards for March 21st to discuss disaster event staffing options on tribal property
- Letter of Agreement (LOA) for CAPS-TC Chaplaincy Program – finalized and signed
- Weyerhaeuser Land Donation Agreement –(pending)

Budget & Finance/Planning/Levy:

- Updated Budget Priority List 2019-2028
- Multiple facility projects pending
- Internal levy planning kick-off in March
- CAC meeting scheduled March 9, 2022, to discuss upcoming levy
- 2022-2026 strategic plan in process; on track for finalizing end of Q1

Expenditure Planning:

- Class A Pumper purchase (Replacing E1-6)

Development Services (New Construction) Tracking:

- Kaufman Holdings 325,000 sf distribution facility on 196th Ave SW (Project 2013101077). The building has grown to 357,000 sf



Fire Investigation and Fire Loss Reports:

- February 1, 2022 Residential Structure Fire – Backman Rd SW
- February 22, 2022 – Residential Structure Fire - 143rd Ave SW
- February 28, 2022 Residential Structure Fire – Maytown Rd SW
- Current Fire Investigation team build out in process. 1 additional member in process; 1 of interest

Health & Safety Activities (see Safety Officer Report)

- FIIRE Program – developing Safety Improvement Program (SIP)
- WTRFA is continuing to fine-tune with TFP the “Fire Department Physician” designation. WTRFA has begun the next cycle of NFPA 1582 exams early 2022.

Accidents, Incidents, and Injury

- Firefighter/EMT – work-related back injury/ 2 shifts off work – resolved
- Firefighter/EMT – nonwork-related shoulder injury/2 weeks off work – shift personnel to cover
- LT/Firefighter/EMT – nonwork-related surgery to foot/14 shifts off (Temp covered) – resolved 2/27
- BC/Firefighter/EMT– knee surgery / 10 weeks off work (April 16th) – shift personnel to cover

Labor Management Report

- Negotiations in progress – meeting regularly twice/week since January 11th

Human Resources/ Personnel/ Man hours served & Internal Affairs/Employee Engagement:

- AFG for Training \$21,500.00 (FEMA Grant) submitted January 21, 2022, by Chief Smith (award notifications 4/30/22).
- SAFER Grant for nine (9) Firefighters submitted February 3, 2022 - to fully fund \$3,499,911.00 for three years (36-month performance period) by Chief Smith (award notifications 5/30/22).
- FIIRE (L&I) Grant submitted March 1, 2022, for \$8335.32 (2:1 match -dept to cover 33% of cost or \$2750.65) for extractor by Linda Shea (notifications after 3/18)
- DNR Phase II Grant submitted – denied due to ineligibility.
- 1168 PPE Grant (up to \$20,000) application being prepared by Lt. Lyon (due 3/31)
- 1168 Operations Grant (up to \$100,000) application being prepared by Linda Shea (due 3/31)
- All Department Awards Banquet at Swede Hall -Saturday, February 12, 2022.
- Volume 1, Addition 4 internal March “Flashover News!” published March 1st



Legal Issues:

- Weyerhaeuser Land Donation Agreement – meeting on February 22nd. Weyerhaeuser will re-engage Thurston County about rule interpretation to allow less than five-acre donation

Policy/ Procedures & Guidelines:

- Policy #2021 Disabled/Workers Compensation Employee – under revision/legal advice

Action/ Review/ Discussion Items:

- Grand Mound Fire Station – rezone request to Grand Mound Subarea Plan Update

Risk Management:

- COVID-19/Proclamation 21-14 – No changes. Thurston County moved to a “Low” transmission rate category –regular testing no longer required to be resumed.
- Staffing pressures continue due to injuries (both non-work/work-related) leading to increased OT. Expect improvement/reduction in OT by March 1.

Public Education/ Public Relations Activities (see PIO Report):

- Captain Dyer published the Winter 2022 Newsletter
- WTRFA hosted Thurston County Public Health sponsored vaccination clinic at station 1-1 February 16th.

Training (see Training Officer Report):

- See Training Officer Report attached

Emergency Weather or Natural Disaster Events/Incidents:

- No incidents

Recruitment and Retention:

- 1 Firefighter in Recruit Academy; 1 EMT student

Wildland Program:

- Grant Application pending – see Human Resources/Personnel update

County Projects & Legislative Impacts:

- No updates



FLEET, FACILITIES, LOGISTICS & PROJECT STATUS REPORT:

Chief R. Scott

Maytown Water: I spoke with Stephanie at Thurston County Feb. 3rd she agreed to review the site again after understanding the department has exhausted all other options. I asked her if it would help if I engaged the County Commissioners for assistance, she said she will review the Maytown plan and get back to me next week. Letter to Thurston County Commissioners-
Pending

Facility-To-Do List: Updated 2022 Priority List completed and revised - **Completed**

New Tender Spec Build – Fouts Brothers – Chassis still out for delivery to the builder in Fouts Brothers. – **In Progress**

New Brush Truck Build Status – Build is in process – slated for delivery in May to us – **In Process**

New Command Truck – Chassis on order through Ford with planned manufacture date of March 2022. Look for this to get pushed out to us by mid-April barring any delays – Capt. E. Smith is lead on this project with FF Bennett assisting – **In Progress**

Sales of Older Brush Unit – Discussion to be had on the disposition of our oldest brush truck in the fleet (2001) when the new unit comes online. City of Olympia has expressed interest in the purchase of our older unit if surplus sale is the decision moving forward. Discussion to be had at the Ops level yet for input moving forward – **Information Only**

Tender 1-1 Damage Repair – Finally now able to schedule our Tender in for body damage repair from an incident that occurred mid-2021. BraunNW will be completing the fabrication and paint as they are the only local shop set up for fabrication work for apparatus – **In Progress.**

Spring 2021 Mower Order – Mower is still not into the dealer – it could be another 60 days prior to it arriving – **Still pending**

Thurston County Radio System Upgrades – We were made aware recently that radios for our ECC will NOT be included in the TCOMM radio system change-over. As this was a surprise to many agencies, we are scrambling to assemble costs and attempt to find additional funding. – **In Progress**

February 2022

Monthly Training Report

	February 2022	2022 Total
Total Training Hours	288 hours	578 hours

Training Events in February 2022

- February Safety Meeting – Road Side Safety
- New SCBA MSA G1 Training with all shifts
- Fit Test for New SCBA
- EVIP Cone and Drive Test – for new drivers Completed
- Backman Rd Fire Run Review with B-Shift – Sent by Email to all
- Amateur Radio Class (2/12) and Test (2/26) – Thank you Olympia Amateur Radio Club
- New SORT Member selected for B-Shift – Congratulations FF Aaron Hall

Upcoming training Events

- March Safety Meeting – Lifting basics and back injury prevention
- New SORT member training for FF Hall
- After Action Review with Lucky Eagle Casino
- Complete 1st Quarter Requirements
- EMS Evaluator Workshop with Medic One
- Wildland Refresher Training
- 1st Quarter Cardiac Arrest Reviews

Training Projects in the Works

- Produce Hose Drill / training videos
- Possible Practice Burn Houses – Meet with owners discuss Permitting
- 2nd Quarter Training plan Draft
- Task Book in Target Solutions for easy tracking progress
- Training Plan for non-response personnel (Support and Admin and Investigators)
- New SORT Member training



P.O. Box 879
Rochester WA 98579
360.273.5582

THURSTON COUNTY FIRE PROTECTION DISTRICT'S 1 & 11
WEST THURSTON FIRE RESCUE
"Serving Better Together"



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

To: BC R. Smith
From: Lt. Joel Swecker- Safety Officer
Subject: February 2022 Safety Report
Date: 2/27/2022
CC: Chief R. Kaleiwahea

Chief(s),

The following report is a recap of both February safety topics, concerns, reported accident/injuries/ near misses, and completed tasks/assignments.

Accident/Injury Reports-

1 Injury report- Back strain secondary to lifting patient during an EMS call for service. No violation of policy. Member sustained injury enough for follow up with private physician and further care. Loss of 2 days of work along with remainder of members shift.

Monthly Safety Topic-

1. Shift officer's choice, advisement of review of several recent structure fires with well documented actions and operations.
2. March topic (Ergonomics/Lifting) submitted to Capt. Drake on 2/27/2022.

Safety Committee

- Next Safety Committee meeting scheduled March 17th at Station 1-1 @1800. Agenda to following in upcoming emails.

Ongoing

- Inspections-
Will be completing/updating Station Inspection forms to reflect several recent changes and arranging to have put to ERS with a first-of-the-month prompt to on-duty crews for completion and submission for better record keeping and on-line log. ****still ongoing****

FIIRE Safety (L&I) Program

- Meeting December 2nd with L&I speaker in regard to focus of programs within fire department to promote safety and an accident-free workplace. Same speaker requested to do condensed version at All Department Meeting in March.

- 1st quarter training will be done at Safety Committee Meeting on March 17th as well to meet requirements.

Upcoming-

1. Probationary Firefighter (S. Dean) continual work on Probationary Safety Sign-Off Book.
2. New career member (Nathan Hull) safety debrief and book sign-offs.
3. Ongoing focus for injury free workplace.
4. Quarterly Reports- Quarterly Meeting power-point

Completed-

OSHA 300 Form completed and posted at Station 1-1 and Station 1-2. Copy also submitted to Chief R. Smith for records. More details to following in the All Department Meeting with trending injuries, statistics, and areas of improvement to be of focus for 2022.

Respectfully Submitted,

Lt. J. Swecker – HSO
West Thurston Regional Fire Authority

captain lanette dyer

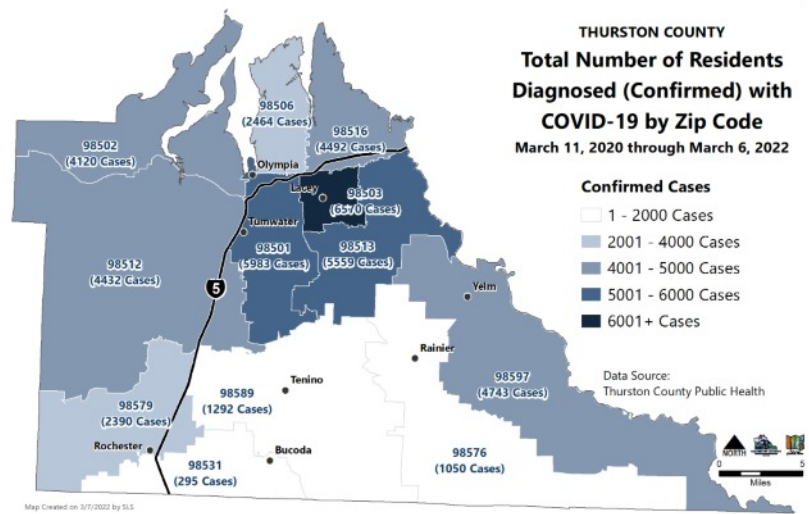
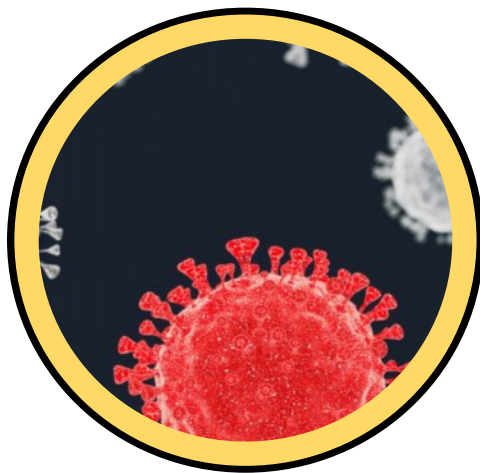
West Thurston Fire

ems.pio.public education report



February 2022





As of March 7, **81.0%*** of the population 5 and up has **received at least one dose** and **73.4%*** is **fully vaccinated**.

*This percent includes aggregate data from the Department of Defense and Department of Veterans Affairs and is higher than the DOH data dashboard.

As of March 7, 81% of Washingtonians 5 and older have received at least one dose of COVID-19 vaccine and 73.4% of people 5 and older are fully vaccinated. This number is higher than the DOH data dashboard because it includes state Immunization Information System (IIS) data, as well as aggregate data from the Department of Defense (DoD) and Veterans Affairs (VA):

5,834,087 people with at least one dose (5,647,711 IIS + 186,376 DoD and VA)
 7,207,070 (Population 5 and older, 2020 Office of Financial Management estimates)

5,286,612 people are fully vaccinated (5,128,409 IIS + 158,203 DoD and VA)
 7,207,070 (Population 5 and older, 2020 Office of Financial Management estimates)

New Confirmed Cases	Total Confirmed Cases	Ever Hospitalized	Total Deaths	Recovered / Recovering Cases	% of COVID-19 Positive Tests over one week	Viral Laboratory Tests
28	44799	2158	345	44129	Unavailable	Unavailable

State Summary

92 CASES PER 100,000 POPULATION

12% OF HOSPITAL BEDS OCCUPIED BY COVID-19 PATIENTS

67% OF TOTAL POPULATION FULLY VACCINATED

● Low ● Moderate ● Substantial ● High

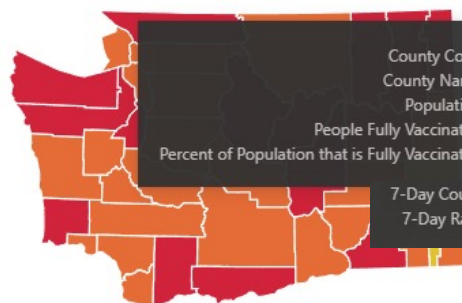
TREND IN 7-DAY RATE OF NEW COVID-19 CASES PER 100,000 POPULATION



Cases from the last 8 days are not reported

7-DAY CASE RATE PER 100,000 POPULATION

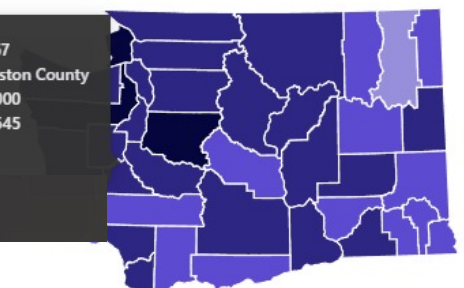
Measurement Period: 2/21/2022-2/28/2022



0-9.99 10-49.99 50-99.99 100+

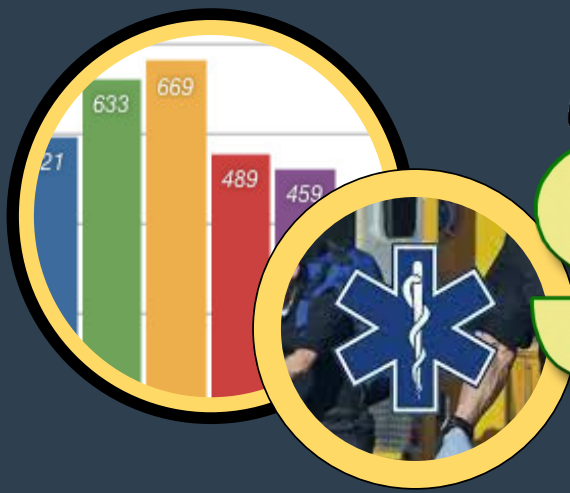
9 cases in the measurement period do not have an assigned county

TOTAL POPULATION FULLY VACCINATED

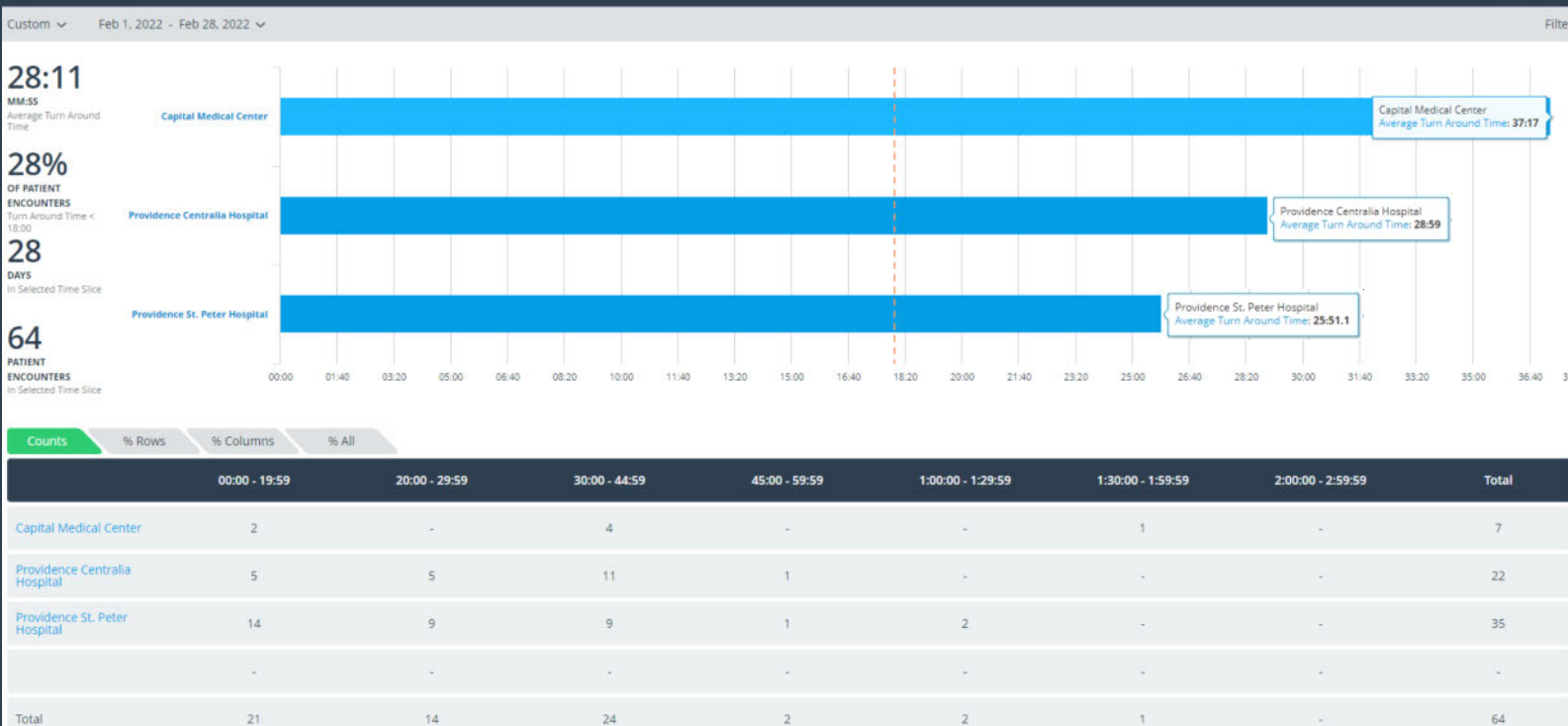


Zero >0-16% >16%-35% >35%-53% >53%-70% 70%+

71,475 people fully vaccinated do not have a county reported



LOCAL HOSPITAL TURN-A-ROUND STATS



West Thurston Fire

Feb 14 · Olympia ·

Congratulations Tristan Smith for winning the \$50 Amazon Card for completing the Fire Escape Plan! Thank you all for participating and we look forward to more contests and fun! Stay Tuned!!!

#westthurstonfire

#firescapeplan

#safety

#firefighter

#yoursafetyisourconcern

#keepkidssafe



West Thurston Fire
Feb 4 ·

Questions about taxes?
Want to learn about the recent Flood?
Want to know how to get Emergency Alerts right to your cell or landline?
Read the Interactive Winter 2022 Newsletter Now Available!
<https://www.flipsnack.com/6B6777CC5A8/winter-2021-newsletter/full-view.html>

0:00 / 0:03



**These Firefighters Hull
and Matson will be
assisting the Firetones
and I with the Egg Dash's
and the fitting of 75 Bike
Helmets that we received
on a grant at the Egg
Dashes!**



Probie Power



April 16th