



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



September 12, 2022 – Governing Board Business Meeting at 18720 Sargent Rd SW (Grand Mound 1-1 station)

Call to Order/Attendance: Commissioner Pethia called the meeting to order at 17:00 hours. Commissioners Dahl, Elkins, and Ricks, Chiefs Scott, Smith and R. Stone (Zoom), Captains Christianson (Zoom), Drake (Zoom), Dyer and E Smith (Zoom), Union Representative Lt. Garza, Lts. Morales (Zoom) and Palmerson, FF Matson, Panuska, Santee, and Vavrinec, Vol. FF McGeary (Zoom), Admin Assistant L. Patraca, incoming Admin Svcs Director S. Hemminger, Secretary L. Shea, and guests Terry Blankenship, Vivian Eason, Melissa Inman, Connie McGuire, Jeff Merryman (Zoom), Derek Sanders, and Larry Weaver. Commissioners Culleton and Jernigan were absent (excused.)

Additions/Deletions to the Agenda:

1. Linda S. requested the addition of the new Admin Services Director contract.
2. Chief Scott requested the addition of the Maytown well under Old Business.

Public Comments/Presentations:

1. Melissa Inman voiced her support for the department and encouraged the department to send a clear message about the levy being a replacement levy, and not an additional tax.
2. Jeff Merryman voiced his concerns about the levy and asked questions about the volunteer program and ways that this program can be strengthened.
3. Larry Weaver expressed his appreciation for the response the department has provided to his family over the years, and strongly supports the levy.

Labor Management: Representative Garza reported on the two MOUs being presented for board signature to hire two temporary firefighters as backfills behind a vacant position and an injured firefighter. He noted that the union has been busy preparing information for the upcoming levy.

New Business:

1. Expenditure Approval. Commissioner Elkins moved to approve the total expenditure amount of \$478,073.79. Commissioner Ricks seconded the motion. Motion carried 4-0.
2. Meeting Minutes.
 - a. Commissioner Elkins moved to approve the board meeting minutes from August 8, 2022. Commissioner Ricks seconded the motion. Motion carried 4-0.
 - b. Commissioner Elkins moved to approve the board workshop minutes from August 30, 2022. Commissioner Dahl seconded the motion. Motion carried 4-0.
3. 2023 Draft Budgets. Linda S. presented two versions of the 2023 budget, asking for the board to review and bring feedback to the October board meeting:
 - a. Draft V.1 assuming the November 2022 levy passes, to include 6 new firefighters and all proposed capital projects/purchases, including financing one new engine.

- b. Draft 1-A, assuming the levy doesn't pass until February 2023, which will require substantial cutbacks in program budgets and the closing of stations 1-3, 1-4 and 1-6 to retain all 31 firefighter positions and current Admin positions.
4. SAMPLE Resolution establishing Rules of Procedure for BOFC. Linda S. presented a sample Rules of Procedure, following a discussion held at a previous meeting where it was noted there were no written procedures for board conduct outside of the WFCB Commissioner's Handbook. The purpose of these rules is to define protocols in matters such as limiting the number of times a board member can attend a meeting virtually, and what to do in the event of a tie vote. The board agreed to table this item until after the November elections, at which time the board will set a workshop date to discuss the rules in detail.

Unfinished Business (action items):

1. Board station tours. The board agreed to split up the station tours amongst the board members, and to report back at the October meeting. The agreed schedule was:
 - a. Station 1-1 – Elkins
 - b. Stations 1-2 and 1-4 – Culleton/Pethia
 - c. Station 1-3 and 1-5 – Dahl/Jernigan
 - d. Station 1-6 – Ricks
2. Interim Fire Chief contract amendment. Linda S. presented the amendment for Chief Smith's contract, to include the extension discussed at a previous meeting. Commissioner Elkins moved to approve the amendment. Commissioner Dahl seconded the motion. Motion carried 4-0.

Unfinished Business (nonaction items):

- a. Maytown well. Chief Scott handed out a proposal submitted by Aspect Consulting, which outlined the options available to resolve the water situation at the Maytown station. The most agreeable solution is to dig a new, shallow well onsite. The board asked to table this project until after the November election, since Maytown station will be closed if the levy does not pass.

Communications:

1. Thurston County Treasurer August 2022 reports were presented.
2. September 2022 budget reports were presented.
3. Letter of Intent-FIIRE program. Linda S. presented a Letter of Intent from the department to LNI, requesting its continuance in the FIIRE program. She noted that the program has provided many benefits, including reduced premiums and grant opportunities, as well as assistance with improving department safety protocols.

Chief/Training/EMS Reports: Refer to printed reports.

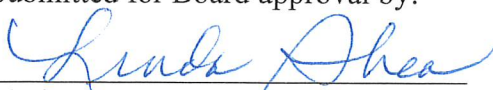
Commissioner Reports:


1. Commissioner Ricks reported there was no EMS Council meeting last month.
2. Commissioner Pethia reported the fire commissioners held their annual picnic.

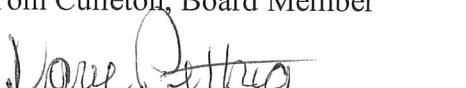
Good of the Order: Linda S. reminded the board to review the new Admin Services Director contract that was handed out, which will be signed at the October board meeting.

Adjournment: The board adjourned the general meeting at 18:37 hours.

Submitted for Board approval by:


Linda Shea, Secretary

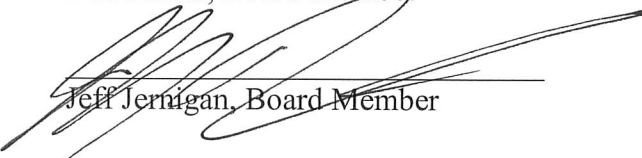

Tom Culleton, Board Member


Dave Pethia, Board Member


John Ricks, Board Member


Calvin Dahl, Board Member


Ben Elkins, Board Member


Jeff Jernigan, Board Member