



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
AUTHORITY**



10828 Littlerock Rd SW  
Olympia WA 98512  
360.352.1614

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October 9, 2023 – Governing Board Business Meeting at 10828 Littlerock Rd SW. Station 1-2.

**Call to Order/Attendance:** Commissioner Elkins called the meeting to order at 17:07 hours.

**Commissioners:** Elkins, Ricks, Pethia, Dahl, Culleton

**Chief:** R. Smith,

**Battalion Chief:** R. Stone

**Captains:** B. Christenson,

**Lieutenants:** M. Morales, I. Garza

**Firefighters:** J. Hoskison

**Volunteer:**

**Admin:** Admin Svcs Director/Secretary S. Hemminger, Admin Asst. L. Patraca

**Union Representative:** A. Trautman

**Guests:** Kevin O’Sullivan, Vivian Eason, Kathy Hangartner, Donna Weaver, Sarah Fox, Jeremy Fox, Jeff Merryman, Linda Shea (zoom)

Commissioner Elkins called for the Board to enter an Executive Session at 17:08 hours.

THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO:

RCW 42.30.110(1)(h): To evaluate the qualifications of a candidate for appointment to elective office.

However, any interview of such a candidate and final action appointing a candidate to elective office shall be in a meeting open to the public. The duration of this executive session is set at 30 minutes, but this may be extended by the presiding officer. Action may or may not be taken after the Board reconvenes into regular session, and no action shall be taken in executive session.

Commissioner Elkins ended the Executive session at 17:38 hours and reconvened the regular board meeting at that time.

**Additions/Deletions to the Agenda:** None

**Public Comments/Presentations:** Kevin O’Sullivan thanked all the staff and volunteers for their hard work in getting the Levy Lid Lift passed. Jeff Merryman – Concerned that all those who are interested in the vacant commissioner’s position have an opportunity to be interviewed, and stated there are good female candidates that will be seriously considered.

**Labor Management:** A. Trautman thanked Kevin O’Sullivan for all his efforts in helping the RFA pass the Levy Lid Lift. Trautman also addressed the forthcoming call out policy and upcoming FF/EMT interviews.

Congratulations to J. Hoskinson and T. Fox on their recent hire as full-time FF/EMT’s.

**New Business:**

1. Expenditure Approval. Commissioner Pethia moved to approve the total expenditure amount of \$509,474.94. Commissioner Ricks seconded the motion. Motion carried 5-0.
2. Meeting Minutes.
  - A. Commissioner Pethia moved to approve the general board meeting minutes from September 11, 2023. Commissioner Elkins seconded the motion. Motion carried 5-0.
3. Resolution 2023-009 Surplus Items. Secretary Hemminger presented the resolution for approval to liquidate miscellaneous unused items (list provided at meeting). Commissioner Dahl moved to approve Resolution 2023-009 Surplus Items. Commissioner Pethia seconded the motion. Motion carried 5-0.

**Unfinished Business (action items):** None

**Unfinished Business (non-action items):**

1. Policy 2018 Staffing Priority Call Out. Chief Smith advised this policy is still under review and further discussion at a later date.

**Communications:**

1. September 2023 Thurston County Treasurers report presented.
2. October 2023 Budget Report presented.
3. Chief Smith advised the board that he and Admin Srv. Director Hemminger attended the Thurston County Board of County Commissioners meeting regarding the rezoning of the Old Hwy 99 Fire Station. A positive discussion was had, and the matter is being moved forward to a final vote at a future BOCC meeting.

**Chief/Training/EMS Reports:** Refer to printed reports.

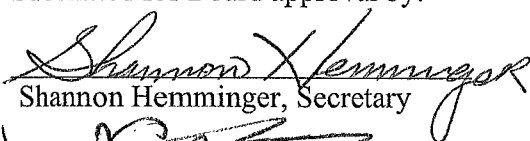
Crews responded to 302 calls (an average of 10 calls a day), and 43% of the time they were managing more than one call. They responded to 9 fire calls: 1 building fire, 2 mobile/RV fires, 1 dumpster fire, and 5 brush fires. Crews also attended to 209 EMS calls of which 22 were motor vehicle accidents, and 84 others.

**Commissioner Reports:** Commissioner Ricks reported on the Medic 1 meetings and Commissioner Pethia reported on Emergency Management meetings.

**Good of the Order:** Chief Smith shared his visit and station tour with Marian Smith, a former Littlerock Fire Department Chief (1961 to 1973) who then moved on to become a commissioner.

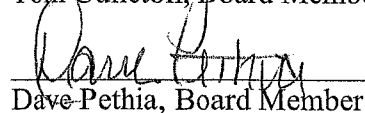
**Adjournment:** The board adjourned the meeting at 18:04 hours.

Submitted for Board approval by:

  
Shannon Hemminger, Secretary

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Tom Culleton, Board Member

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Calvin Dahl, Board Member

  
Dave Pethia, Board Member

  
Ben Elkins, Board Member

  
John Ricks, Board Member

\_\_\_\_\_  
Vacant