



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

December 11, 2023 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester St. 1-1

Call to Order/Attendance: Commissioner Elkins called the meeting to order at 17:30 hours.

Commissioners: Ricks, Pethia, Culleton, Scott, Dahl (excused)

Chief: R. Smith,

Battalion Chief: R. Stone (Zoom)

Captains: B. Christenson, E. Smith (Zoom)

Lieutenants: E. Palmerson

Firefighters: T. Trott, J. Hoskinson, C. White, T. Fox

Volunteer: J. Spiegelberg (Zoom)

Admin: Admin Svcs Director/Secretary S. Hemminger, Admin Asst. L. Patraca

Union Representative: A. Trautman

Guests: Chris Thomas, Mike & Michelle Reed, Wava Garza, Jeff Merryman, Linda Shea (Zoom)

Additions/Deletions to the Agenda: None

Public Comments/Presentations: Jeff Merryman thanked the Department for attending Winterfest.

Labor Management: A. Trautman – Three new firefighter/EMT's have been assigned shifts.

New Business:

1. Expenditure Approval. Commissioner Elkins moved to approve the total expenditure amount of \$546,974.69. Commissioner Culleton seconded the motion. Motion carried 4-0.
2. Meeting Minutes.
 - A. Commissioner Pethia moved to approve the general board meeting minutes from November 13, 2023, and Special Meeting Minutes from November 20, 2023. Commissioner Ricks seconded the motion. Motion carried 4-0.
3. Resolution 2023-014 Regular Scheduled Board Meeting. Secretary Hemminger presented the resolution for approval to change the regular scheduled board meetings from a 5:00pm start time to 5:30pm. Commissioner Pethia moved to approve Resolution 2023-014. Commissioner Culleton seconded the motion. Motion carried 5-0.
4. 2024 Board Chair Election – Commissioner Dahl expressed interest in holding this position for 2024. Commissioner Pethia moved to approve Commissioner Dahl as 2024 Board Chairman. Commissioner Elkins seconded the motion. Motion carried 5-0

Unfinished Business (action items): None

Unfinished Business (non-action items): None

Communications:

1. December 2023 Thurston County Treasurers report presented.

Chief/Training/EMS Reports: Refer to printed reports.

November 2023 crews responded to 278 calls (an average of 9 calls a day), and **37% of the time crews were managing more than one call**. Crews responded to 10 fire calls: 209 EMS, 6 Hazardous Conditions, 9 Service Calls, 26 Good Intent Calls 22, 14 False Alarms/False Call, 4 Special Incident Type.

The Recruit and Retention Coordinator, Andrea Reynoldson, will be starting on January 2nd, 2024.

Commissioner Reports: Commissioner Ricks reported on Medic 1. Commissioner Pethia did not have a Emergency Management report, Commissioner Culleton didn't have a TC Commissioner meeting report.

Good of the Order: Chief Smith shared the Santee family was selected to light the Christmas Tree at the Capitol this year. Also, the Santa Breakfast was a great success with 150 attendees. A special thank you to the Hull family, Lyons family, BC Fitzgerald, Linda Patraca, Linda Shea, Terry Frasl, Katy Frasl, Cathy Linn, Doug Drake for being Santa, Devann Miller and the Black Hills High School Cheer Team, Chief Smith & Michelle Smith, Pope John Paul students, Chris Heilman for taking pictures, C-Shift for assisting with set up and to all the staff behind the scenes getting donations (\$7,000.00 raised), and supplying the Black Stones for cooking.

Adjournment: The board adjourned the meeting at 1755 hours.

Submitted for Board approval by:

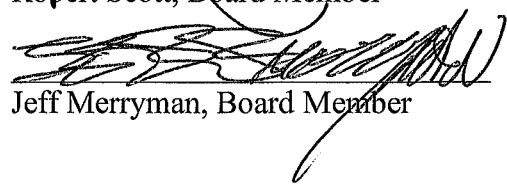
Shannon Hemminger, Secretary



Calvin Dahl, Board Member



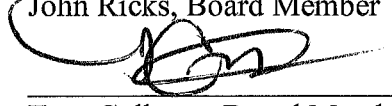
Robert Scott, Board Member



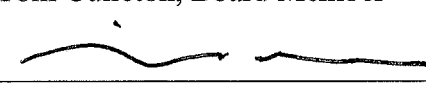
Jeff Merryman, Board Member



John Ricks, Board Member



Tom Culleton, Board Member



Mike Reed, Board Member