



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
AUTHORITY**

10828 Littlerock Rd SW  
Olympia WA 98512  
360.352.1614



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July 14, 2025 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester, WA St. 1-1

**Call to Order/Attendance:** Commissioner Culleton called the meeting to order at 17:30.

**Commissioners:** Ricks, White, Scott, Reed (Zoom), Merryman-Excused

**Chief:** N. Drake

**Battalion Chief:** R. Stone, E. Smith (Zoom)

**Captain:**

**Lieutenants:** I. Garza

**Firefighters:** S. Dean, R. Lohse, R. Santee, B. Crabb,

**Volunteer:** R. Calica, J. Spiegelberg (Zoom)

**Admin:** Admin Svcs Director/Secretary S. Hemminger, Recruit & Retention Coord. A. Reynoldson, Admin Asst. L. Patraca (Zoom)

**Union Representative:** A. Trautman

**Guests:** Linda Shea

**Additions/Deletions to the Agenda:** None

**Public Comments/Presentations:** None

**Labor Management:** A. Trautman reported two people out on medical.

**New Business:**

1. Expenditure Approval – Commissioner Scott moved to approve the total expenditure amount of \$606,930.10. Commissioner Ricks seconded the motion. Roll taken, motion carried 5-0.
2. Meeting Minutes – Commissioner White moved to approve the June 9, 2025, meeting minutes. Commissioner Ricks seconded the motion. Roll take, motion carried 5-0.
3. Resolution 2025-004 Warrant Cancellation – Commissioner Scott moved to approve the cancellation of unclaimed warrants. Commissioner Ricks seconded the motion. Roll taken, motioned carried 5-0
4. Policy Revision Final Review 2013 Resident Firefighter Program – Commissioner Ricks moved to approve the 2013 Resident Firefighter Program Policy. Commissioner White seconded the motion. Roll taken, motion carried 5-0.

**Unfinished Business (action items):**

1. Base Station Install Additional Quote – Chief Drake provided a second quote from Fidelity Solutions. Discussion was had and request for both quotes, one from Day Wireless and one from Fidelity Solutions, be compared in a summary report. Item is tabled until the Board Workshop on July 31, 2025.
2. Lexipol – An updated quote was provided for consideration in the 2025 budget. Item is tabled until the Board Workshop on July 31, 2025.

**Unfinished Business (non-action items):** None

**Communications:** None

**Department Reports:**

**Chief/Training/EMS/Shift Reports:** Refer to printed reports.

**Recruit & Retention Coordinator Update:** Refer to printed report.

**Commissioner Reports:** Commissioner Ricks reported on Medic One and Thurston County Fire Commissioner meetings.

**EXECUTIVE SESSION. THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO RCW 42.30.110 (c) TO CONSIDER THE MINIMUM PRICE AT WHICH REAL ESTATE WILL BE OFFERED FOR SALE OR LEASE WHEN PUBLIC KNOWLEDGE REGARDING SUCH CONSIDERATION WOULD CAUSE A LIKELIHOOD OF DECREASED PRICE. HOWEVER, FINAL ACTION SELLING OR LEASING PUBLIC PROPERTY SHALL BE TAKEN IN A MEETING OPEN TO THE PUBLIC. THE DURATION OF THE EXECUTIVE SESSION IS SET AT 30 MINUTES BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE EXECUTIVE SESSION.**

**Executive Session Began: 1830**

**Executive Session Ended: 1854**

**No actions taken.**

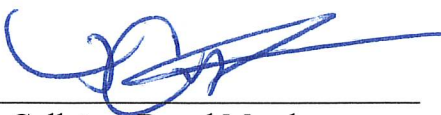
An offer to purchase the cell tower lease located at 20411 Old Hwy 99 was presented for consideration and discussed during the Executive Session. Commissioner Ricks moved to forward the offer to the current lease hold for first right of refusal per current contract language. Commissioner Scott seconded the motion. Roll taken, motion carried 5-0.

**Good of the Order:** None

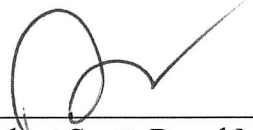
**Adjournment:** The board adjourned the meeting at 1857 hours.

Submitted for Board approval by:

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Shannon Hemminger, Secretary

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Tom Culleton, Board Member

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Robert Scott, Board Member

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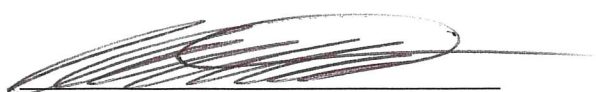

John Ricks, Board Member

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*Not Present*

Jeff Merryman, Board Member

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Mike Reed, Board Member

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Chris White, Board Member