



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

September 14, 2020 – Governing Board Business Meeting at Grand Mound station and via Zoom virtual meeting.

Call to Order/Attendance: Commissioner Ricks called the meeting to order at 18:00 hours. Commissioners Culleton, Dahl, Elkins, Jernigan and Pethia, Chiefs Kaleiwahea, Scott, R. Stone, and R. Smith, Captain L. Dyer, FFs Degagne, Panuska (as Union Rep) and Spiegelberg, Rehab Coordinator S. Giordano, Fire Investigator R. Maser, guest Jenifer Whisler, Admin Assistant Linda Patraca, and Secretary Linda Shea were present.

Public Comment/Presentations: None.

Additions/Deletions to the Agenda: None.

Labor Management Team Report: Chief Scott reported that issues around overtime coverage are being discussed with the union; no other updates.

New Business:

1. Expenditure Approval. Commissioner Pethia moved to approve the expenditures of \$510,367.31. Commissioner Elkins seconded the motion. Motion carried 6-0.
2. Meeting Minutes. Commissioner Pethia moved to approve all meeting minutes put forth (General BOFC 8-10-2020; Special meeting 8-12-2020; Special meeting 9-2-2020). Commissioner Elkins seconded the motion. Motion carried 6-0.
3. Resolution #2020-018, Surplus Property. Linda S. presented Resolution #2020-018 to surplus miscellaneous items including expired bunker gear to be donated to the Bomberos. Commissioner Pethia moved to approve Resolution #2020-018. Commissioner Elkins seconded the motion. Motion carried 6-0.
4. Medic One 2021 BLS Funding Agreement. Chief Kaleiwahea presented the 2021 Medic One agreement, noting there may be modifications in the future. He recommends approving the agreement. Commissioner Dahl moved to approve the Medic One 2021 agreement. Commissioner Pethia seconded the motion. Motion carried 6-0.
5. 2021 Budget – DRAFT. Linda S. presented the draft 2021 budget. Discussion was held on how the department might engage citizens to help develop a better understanding of levy rates, including the bond levy savings in District #1. Ideas included postcards, newsletters, posters, and social media. FF Degagne suggested some communication be provided to line staff, as they are the ones most likely to encounter the public during this restricted public-access time.

Unfinished Business (action items): None.

Unfinished Business (nonaction items):

1. Chehalis Tribe negotiations. Chief Kaleiwahea is pending this discussion until the special board meeting on September 29.

2. Ham Radios. Chief Kaleiwahea reported that the radio antennas have been installed, with some minimal testing to-date. He referred the board to the pictures in the chief's report, showing Lt. Drake on the ladder truck installing the antenna.
3. Drones. Captain Dyer asked this item be tabled until restrictions are lifted, as they have not been able to schedule any live, hands-on demonstrations. Commr. Elkins offered to reach out to the Thurston County Sheriff's office about their drone program.

Communications:

1. Thurston County Treasurer August 2020 reports were presented as per RCW 52.16.050(4).
2. September 2020 budget reports were distributed. Linda S. noted that although several budget line items are currently, or are projected to be, overspent (specifically facility and apparatus maintenance), she projects the budget to be underspent by roughly \$100,000 by the end of the year.
3. Operations Committee update. No report; committee is meeting this week. Commr. Ricks asked about the status of a replacement for the former aid unit that was recently surplused, and asked if perhaps the unit was surplused too soon. Chief Scott reported the former aid unit had significant repairs that were needed in order for it to be safely operational.

Chief Reports: Refer to printed reports.

1. Chief Kaleiwahea reported that the air quality tests were received on all four manned stations, and all show the 24-hour quality levels are well below acceptable limits.
2. Chief Kaleiwahea reported that Weyerhaeuser reached out to him immediately following the Bordeaux fire, reporting they were interested in fast-tracking the proposed property donation to establish a community-based fire brigade station in the Mima area.

Commissioner Reports: No significant actions to report.

Good of the Order:

1. Commissioner Ricks noted if any other commissioners were interested in attending the virtual Snure seminar, to contact Linda Patraca for registration.
2. Commissioner Ricks asked about tracking apparatus costs per-hour rather than by mile. Chief Scott will do follow-up to see if that is possible for all apparatus.
3. Commissioner Dahl suggested the department post a sign thanking the residents for *their* support during the Bordeaux fire.
4. Chief Kaleiwahea recognized Chief Scott for his "spectacular" command of the Bordeaux fire. Commr. Elkins asked if the department would be extending thanks-you's to the outstanding personnel and outside agencies who assisted on the incident. Chief Kaleiwahea suggested he draft a letter that could be included in a thank-you card signed by the board. Linda S. will have cards available at the September 29 special meeting for board signature. Commissioner Jernigan also expressed his praise for a job well-done by the crews.
5. Chief R. Smith recognized Chief Stone, Lt. Lyon, FF's Devert, Peoples and Gibson on a life-saving call in April, and noted that their pins would be forthcoming.

Adjournment: The board adjourned the meeting at 19:05 hours.

Submitted for Board approval by:

Linda Shea

Linda Shea, Secretary

Thomas Culleton

Tom Culleton, Board Member

Dave Pethia

Dave Pethia, Board Member

John Ricks

John Ricks, Board Member

Calvin dahl

Calvin Dahl, Board Member

Ben M. Elkins

Ben Elkins, Board Member

Jeff Jernigan

Jeff Jernigan, Board Member

Signature: 
John Ricks (Oct 13, 2020 08:35 PDT)

Email: john.ricks@westthurstonfire.org

Signature: 
Dave Pethia

Email: dave.pethia@westthurstonfire.org

Signature: 
Thomas Culleton (Oct 18, 2020 16:50 PDT)

Email: tom.culleton@westthurstonfire.org

Signature: 
Jeff Jernigan (Oct 19, 2020 18:39 PDT)

Email: jeff.jernigan@westthurstonfire.org

Signature: 
Calvin dahl (Oct 20, 2020 16:18 PDT)

Email: calvin.dahl@westthurstonfire.org

Signature: 
Ben M. Elkins (Oct 21, 2020 08:19 PDT)

Email: ben.elkins@westthurstonfire.org

Signature: 
LINDA SHEA (Oct 21, 2020 08:23 PDT)

Email: linda.shea@westthurstonfire.org












MINUTES 091420


Final Audit Report

2020-10-21

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