



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
 AUTHORITY**



10828 Littlerock Rd SW
 Olympia WA 98512
 360.352.1614

Board of Fire Commissioners General Meeting

Monday September 11, 2023, at 1700 hrs.

18720 Sargent Rd SW, Rochester, WA St. 1-1

Zoom virtual meeting link:

<https://us02web.zoom.us/j/86399434512?pwd=di9qSHlzVk5OSjByM1lPY3UyM2RQQT09>

Meeting ID: 863 9943 4512

Passcode: 148054

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. ADDITIONS/DELETIONS TO AGENDA**
- IV. PUBLIC COMMENTS/PRESENTATIONS**
- V. LABOR MANAGEMENT**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts Payable \$ 85,309.89 Payroll \$ 417,191.05 TOTAL: \$ 502,500.94 Warrants \$152,333.84 EFTs \$350,167.10	1-10	Shannon	Approve/Reject
2) Meeting Minutes a) August 14, 2023, General Meeting b) August 25, 2023, Special Meeting	11-14	Shannon	Approve/Reject
3) Grant Acceptance – Volunteer Recruitment and Retention Coordinator Position (Grant Funded – Full Time – Limited Term Position)	N/A	Chief Smith	Approve/Reject
4) Dist. 1 Commissioner Vacancy Announcement.	15	Chief Smith	Informational
5) Policy 2018 Staffing Priority Call Out Revision - 1 st Review.	16-21	Chief Smith	Informational

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Assistant Chief Job Description – Final	22-25	Chief Smith	Approve/Reject
2) Assistant Chief Recruitment – Final	26-28	Chief Smith	Approve/Reject
3) Volunteer Firefighter/EMT Policy Update – Final	29-36	Chief Smith	Approve/Reject
4) Medic One Lease Contract	N/A	Chief Smith	Approve/Reject

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Q3 Open Work Order List	37-38	Shannon	Informational

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Treasurers Report for Aug 2023	39-42	Shannon	Informational
2) Aug 2023 Budget Report to Date	43-46	Shannon	Informational
3) Thank You to WTRFA Volunteer Committee	N/A	Chief Smith	Informational

X. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Chief/Safety/Training Reports	47-65	Chief Smith	Informational
2) Commissioner Meetings		BOFC	Informational

XI. GOOD OF THE ORDER: CONGRATULATIONS FF/EMT FOX AND HOSKINSON.**XII. ADJOURNMENT**