



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners General Meeting

Monday, October 10, 2022 at 1700 hr

In-Person: 10828 Littlerock Rd SW (Littlerock station 1-2)

Zoom virtual meeting link:

<https://us02web.zoom.us/j/86399434512?pwd=di9qSHlzVk5OSjByM1lPY3UyM2RQQQT09>

Meeting ID: 863 9943 4512

Passcode: 148054

I. CALL TO ORDER

II. ATTENDANCE

III. ADDITIONS/DELETIONS TO AGENDA

IV. PUBLIC COMMENTS/PRESENTATIONS

- a. Shannon Brady (station 1-3 neighbor)
- b. Mike Peoples' service recognition
- c. 2023 Budget Presentations (*pages 1-20*)

V. LABOR MANAGEMENT

- a. Temporary MOU (*page 21*)

VI. NEW BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Swearing in – new Admin Services Director	N/A	Board Chair	Completed
2) Expenditures: Accts Payable \$464,458.92 Payroll \$438,507.25 TOTAL: \$902,966.17 Warrants \$535,010.09 EFTs \$367,956.08	22-27 28-29	Linda S/Board	Approve/Reject
3) Meeting Minutes – Sept 12, 2022 meeting	30-32	Linda S/Board	Approve/Reject
4) Purchase Requests: a) Phone System replacement b) New Tender Change Order c) Power Cot	33-34 35 36-38	Linda S/Board Chief Scott/Board Capt Dyer/Board	Approve/Reject Approve/Reject Approve/Reject
5) Resolution #2022-011, Surplus	39-40	Linda S/Board	Approve/Reject
6) Petty Cash Update (add Shannon)	N/A	Linda S/Board	Approve/Reject

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Board station tour reports	N/A	Board	Action items identified
2) Donation of surplus SCBA masks/packs	N/A	Linda S/Board	Approve/Reject
3) AC Recruitment	N/A	Board	Proceed/Pend

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
NONE			

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Treasurer/Fund September 2022 Reports	41-44	Linda Shea	Informational
2) October 2022 Budget reports	45-47	Linda Shea	Informational
3) Open Facility Work Orders report	48-55	Chief Scott	Informational

X. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Chiefs/Training/Safety	56-63	Chiefs Scott/Smith	Informational
2) EMS/Public Education	64-68	Captain Dyer	Informational
3) Commissioner Meetings	N/A	BOFC	Informational

XI. GOOD OF THE ORDER

- a. BVFF meeting to follow

XII. EXECUTIVE SESSION *(to discuss employee performance, RCW 42.30.110(g))***XIII. ADJOURNMENT**



WEST THURSTON Regional Fire Authority

2023 BUDGET
DRAFT
Version 1



"Savings lives and property; protecting our communities' greatest assets"



West Thurston Regional Fire Authority 2023 Budget – Version 1

10-10-2022

Table of Contents

CATEGORY	Page(s)
Budget Overview	2
Financial Condition	2
Goals & Objectives	2-3
General Fund – Revenue	4-6
Bond Debt Service Fund	7
Emergency Reserve Fund	7
Expenditure Summary	8
Expenditure Details:	
• Commissioner (Salary, Benefits, Other)	9
• Career Personnel (Salary, Benefits)	9
• Administration - Other Costs	10-11
• Volunteers (Points, Benefits)	12
• Suppression Activity	13
• Fire Prevention and Public Education	14
• Fire and EMS Training	14
• Facility Maintenance and Costs	15
• Vehicle Fuel and Maintenance	16
• Capital Expenditures	16
• Debt Service	16
• Capital Improvements/Projects List	17
Total Expenditures – chart	18
Projected General Fund Balance report	19

2023 BUDGET OVERVIEW & ORGANIZATION

The West Thurston Regional Fire Authority's (WTRFA) annual operating budget represents the estimated expenditures and projected revenue necessary to provide the services for which the department was created. WTRFA develops its budget by establishing and prioritizing annual goals and objectives tied to the strategic plan, of which an updated one was adopted for the period of 2022-2026. With this plan, the department has a guide for the next five years in terms of resource allocation and priorities.

The budget development process includes anticipating future market conditions with the help of the Thurston County Assessor's office, estimating cost of goods and services, analyzing historical financial data, and projecting future objective costs. A preliminary budget is developed by the department's budget committee and presented to the WTRFA Governance Board for review and analysis. After holding a public hearing and considering public comment regarding the proposed budget, the WTRFA Governance Board adopts an annual budget in November for the following calendar year.

WTRFA organizes the budget utilizing the Washington State Budget, Accounting and Reporting System (BARS) and standard government accounting principles, practices, and oversight. WTRFA continues to utilize the Thurston County Treasurer's Office to issue warrants.

2023 FINANCIAL CONDITION

WTRFA receives revenue from non-voted regular levies which are based on property values (up to a maximum of \$1.50 per \$1,000 assessed value.) However, the department is limited to an increase of just 1% over the highest previous levy, which over time has resulted in a reduction in the non-voted levy rate to a projected average of \$1.11 for 2023. Despite the county assessor's preliminary projection of a 23% increase in property values for 2023, only new construction and state-assessed utilities (such as railways, pipelines, telephone) will be assessed at full value; other personal and real properties are limited by the 1% cap. Regular non-voted levies will continue to be collected under the individual districts (#1 and #11), to maximize the allowable levy collections.

The WTRFA's financial stability and ability to meet service delivery expectations relies heavily on voter-approved Maintenance and Operations (M&O) excess levies (60% of the department's tax revenue comes from the M&O levies.) The department's current excess levy expires at the end of 2022, and an initiative has been placed on the November general ballot to replace the expiring levy with a new levy, which also includes funding for six additional firefighters. These added personnel are necessary to ensure the district can continue meeting response time goals in the future. If the levy does not pass in the November election, the department has developed plans to maintain staffing levels for at least one year, but this will require significant reductions in spending, including the closure of three stations to reduce maintenance costs. This will also require spending down all the reserves the department has established over the past few years to pay for future apparatus purchases and facility improvements.

The budget contained in this document assumes passage of the M&O levy in November.

2023 BUDGET GOALS & OBJECTIVES

The WTRFA developed a strategic plan in 2022, laying out operational goals for the next five years. Some of the major objectives reflected in this budget include:

- Improving service delivery in the north battalion area by adding six additional firefighters. The department has experienced a 13% increase in call volume over the last five years, and a 40% increase over the past nine years. This upward trend is expected to continue as more residential growth occurs and an aging population impact the district. Additionally, the department is responding to multiple incidents at least 36% of the time, reducing the available resources for subsequent incidents. The department is adding six additional firefighter/EMT positions to allow 24/7 staffing of a fourth station to meet this growing need.
- Improving participation in the annual NFPA 1582 physicals by funding 100% of the physicals and screening tests, as well as adding wellness incentives for personnel who participate.
- Upgrading the fire training facility so personnel can train on-shift without having to leave the district's response zone.
- Building a "Four Weeks Ready" emergency preparedness system.
- Implementing an intra-departmental communication system that shares daily status reports with personnel.
- Increasing public education and outreach, to include an expanded Firewise Training program, increased "out-and-about" activities, and a smoke detector program.

The 2023 budget is increasing by 15% over the 2022 budget. These changes are attributable to:

- Additional Firefighters. As noted previously, the department plans to hire six additional firefighter/EMTs to prepare for the anticipated increase in calls.
- Salary and Benefits. The department negotiated a successful contract with the Local 3825, resulting in a one-time 5% salary increase for personnel, and additional increases based on the Consumer Price Index (CPI) for all years of the 3-year contract. The department also increased the amount of benefit coverage for employee's dependents, as well as adding a Wellness Incentive to encourage regular health screenings.
- Increased Training. The department plans to invest in a simulation training program that will allow officers to be trained onsite rather than having to go offsite (saving costs for overtime, travel, etc.)
- Increased Operational costs. As experienced by everyone in this economy, the department is anticipating increases in fuel, energy, utility and supply costs in 2023, based on current upward cost trending in all of these areas.
- Capital Debt. The department is planning to finance the purchase of a new engine to replace an almost 30-year-old engine. Adding this to the department's current debt puts the debt load at 7%, far below the 12% standard recommended by the state auditor. In 2023, the department plans to conduct a needs analysis on future capital improvements so adequate funds can be set-aside to meet these needs without having to resort to financing, saving interest costs.

2022 REVENUE

General Fund - 67A0

BEGINNING FUND BALANCE - \$5,512,583

The estimated beginning General Fund (GF) balance for 2023 is **\$5,512,583**. A five-month operating reserve is set aside in the GF balance (per policy 1015) to support operations until property tax funds are received in April-May the following year. The department has set aside \$400,000 in GEMT revenue as a reserve for unanticipated costs, as well as \$700,000 to cover future facility and vehicle replacement projects:

2023 Estimated Beginning General Fund balance	\$5,512,583
Less: 5-month operating reserve	(\$3,874,000)
Less: GEMT Reserve	(\$ 400,000)
Less: Equipment/Facility Reserves	(\$ 700,000)
2023 Projected Unreserved Beginning General Fund balance	\$ 538,583

REGULAR (NONVOTED) PROPERTY TAX LEVY - \$3,432,602

The amount of revenue funded from regular (nonvoted) property taxes is based on the 2022 property tax assessments which are collected in 2023. The department will again be collecting the regular levy under the individual fire districts to maximize its allowable revenue potential. The amount projected to be levied under districts #1 and #11 is **\$3,432,602**, which is the maximum allowable 1% increase over the previous highest levy, plus new construction and state assessed properties.

MAINTENANCE AND OPERATIONS (VOTED) EXCESS LEVY - \$5,261,881

As noted previously, the department's current Maintenance & Operations (M&O) voted levy ends at the end of 2022. A replacement levy is being run on the November 2022 ballot, which includes an increase to hire six additional firefighters, for a total revenue collection of **\$5,261,881**. Since the M&O levy revenue makes up 60% of the department's total tax revenue, it is exceptionally important the M&O levy passes, or severe reductions will be necessary for the department to maintain current staffing and avoid layoffs.

STATE & FEDERAL GRANTS - \$1,200

The department expects to receive approximately **\$1,200** from The Department of Health (DOH) Trauma Verification unit. No other substantial grant funding is anticipated at this time, although the department continues to research and apply for grants as the opportunities arise.

INTERGOVERNMENTAL FIRE/EMS SERVICE CONTRACTS - \$400,244

The WTRFA contracts its services to tax exempt organizations within its service region. Contract amounts are based on the assessed value (estimated conservatively at 10% increase in 2023) or student enrollment. The department was unsuccessful in negotiating a new contract with the Confederated Tribes of the Chehalis Reservation in late 2021 despite mediation efforts (the current agreement ended December 2018.) While the tribe does continue to remit fees based on the 2018 contract, the department maintains the fees are not adequate to cover the services provided and will continue its efforts to re-negotiate the fees. School District revenue is based on the number of students at each school (approximately \$2,000/year.) *Note: The revenue reported below excludes that portion of revenue expressly levied for bond debt.*

Intergovernmental Contracts	2022 BUDGETED	2023 PROJECTED
Chehalis Tribe	\$0	\$200,000
Maple Lane	\$77,732	\$111,982
Cedar Creek	\$29,426	\$37,014
WSP	\$23,640	\$27,951
Webster's Nursery	\$11,147	\$10,754
Millersylvania St Park	\$6,418	\$8,351
Schools	\$2,000	\$2,000
Maytown/Scatter Creek Rest Areas (DOT)	\$1,330	\$2,192
Total	\$151,693	\$400,244

PATIENT TRANSPORT AMBULANCE SERVICES – \$1,060,000

The patient transport program is a vital service provided by the department to its citizens. By providing a transport service, the district's taxpayers are ensured continuity of care and timely door-to-door transports not afforded by a private ambulance company, at a lower rate. The revenue generated from transports also allows the department to staff additional stations, improving its ability to respond to emergencies.

Anticipated revenue from the Basic Life Support (BLS) Transport program is based on 2022 transports to-date and projected to be **\$360,000**. The federal Ground Emergency Transport Program (GEMT), which fills in the gap between department costs and payments received for Medicaid patients, is projected to bring in **\$700,000**, also based on revenue to-date.

MEDIC ONE EMS SUPPORT - \$40,000

WTRFA receives limited annual funding from Thurston County Medic One for providing EMS services to district residents. These funds are collected by Medic One and distributed to provider agencies. The 2023 support is estimated at 2022 levels (**\$40,000**), with no expected increases.

INVESTMENT INTEREST - \$20,000

Due to the fluctuating interest rates, the interest earnings on those funds also fluctuate. The estimated investment interest for 2023 is conservatively projected at **\$20,000**.

SPACE & FACILITY RENTAL - \$56,314

Revenue is generated through the leasing of its open and unused space at its stations, in addition to leasing of land for cell towers. The total space and facilities estimated revenue for 2023 is **\$56,314**.

Space & Facility Rental	2022 BUDGETED	2023 PROJECTED
Station 1-1 Medic One space lease	\$ 17,550	\$ 19,524
Station 1-1 Thurston Co Sheriff space lease	\$ 2,400	\$ 2,596
Station 1-7 Old 99 storage leases	\$ 7,700	\$ 7,200
Cell Tower - Crown Castle	\$ 26,874	\$ 26,874
Total	\$ 54,524	\$ 56,314

MISCELLANEOUS REVENUE - \$24,000

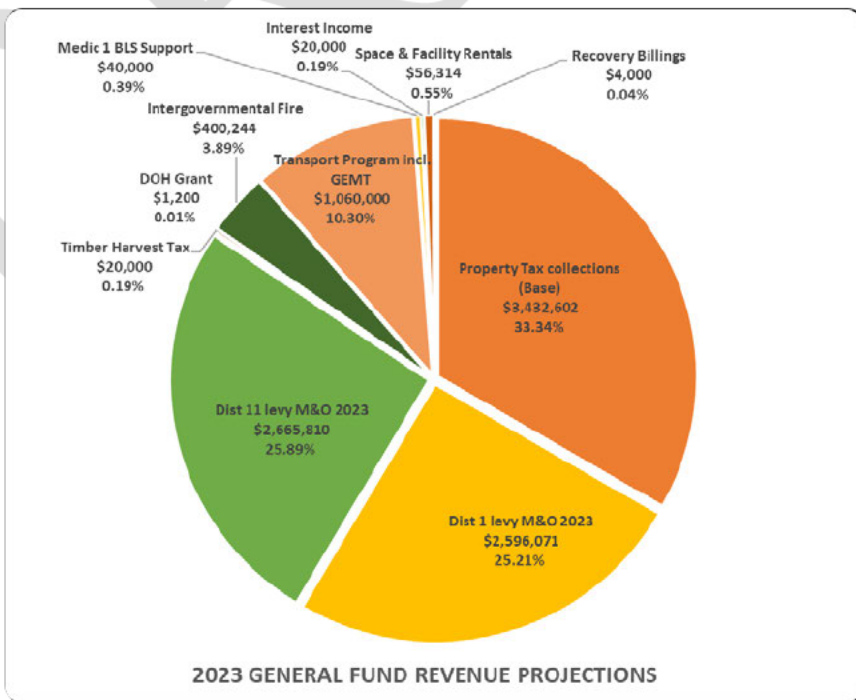
Unanticipated revenue (such as Wildland Mobilization) is not predictable and therefore this potential revenue source is projected at \$0. Timber Harvest revenue is estimated at \$20,000 based on the lowest previous year of collection (2012). Recovery billings provide a revenue stream by invoicing out-of-district people involved in an MVA or hazardous spill which occurs within the WTRFA boundary. This revenue is projected at a modest \$4,000.

DONATIONS/OTHER

The RFA occasionally receives donations from citizens or businesses. Donations are forwarded to the West Thurston Firefighters Association for deposit and therefore are not budgeted.

TOTAL 2023 REVENUE PROJECTIONS: \$10,296,241

REVENUE DESCRIPTION	2022 Budgeted	2023 Projected
Regular Property Tax	3,351,868	3,432,602
TCFD1 M&O Levy	1,185,462	2,596,071
TCFD11 M&O Levy	1,235,777	2,665,810
Refund Levies	31,113	0
Timber Harvest Tax	20,000	20,000
TOTAL REVENUE FROM TAXES	\$5,824,220	\$8,714,483
DOH Grant	1,200	1,200
Other Grants	0	0
TOTAL REVENUE FROM GRANTS	\$1,200	\$1,200
Intergovernmental Fire	151,693	400,244
Transport Program, including GEMT	1,060,000	1,060,000
Medic 1 BLS Support	40,000	40,000
Interest Income	20,000	20,000
Space & Facility Rentals	54,524	56,314
Recovery billings	8,000	4,000
TOTAL NON-TAX BASED REVENUE	\$1,334,217	\$1,580,558
TOTAL REVENUE	\$7,159,637	\$10,296,241



Bond Debt Service Fund - 67A1

The Bond Debt Service Fund is solely for the purpose of paying the district' bond debt (TCFP #11 will be paid off in 2025; TCFP #1's bond debt was paid off in 2020). The balance of this fund as of August 2022 was \$664,622, which includes over \$360,774 left in the TCFP #1 bond account after debt pay-off. The TCFD #1 funds will be used to replace an aging tender for use in the south battalion area (Grand Mound station), with the purchase to occur sometime at the beginning of 2023. The Bond Debt Service fund is projected to end the year at \$128,000 after processing the 2022 TCFP #11 debt service payments (exclusive of the TCFP #1 funds.) Projected collections needed in 2023 are estimated to be \$325,000, using some of the excess fund balance in the TCFP #11 bond debt sub-account to offset the levy rate charged to the citizens. These funds are held until bond debt service payments are made (twice per year). The total bond debt service payment in 2023 will be \$352,450 (TCFP #11), plus a small amount to cover other debt service processing costs (\$5,000), for a total budget expense of \$357,450.

Emergency Reserve Fund - 67A4

The balance of the Emergency Reserve Fund was \$757,998 as of August 2022 and is projected to end the year at approximately \$760,000. The WTRFA Governing Board has determined that a minimum balance of \$750,000 is required to cover potential department liabilities such as disasters and emergency operating expenses. The fund was also established to offset any significant increased personnel expenses such as vacation buyout or increased unforeseen employee health care benefit costs associated with family status changes; unforeseen legal expenses; insurance liabilities and earthquake insurance deductibles; and to pay costs of major equipment/apparatus failures. A small amount of interest is posted to this fund every year (less than \$10,000), so the ending balance for 2023 (barring any emergency needs) is projected to be approximately \$770,000.



2022 – 2023 General Fund Operating Expenditures Summary

CATEGORY	2022 Budgeted	2023 Projected	% of budget
Commissioner (wage/benefits/misc)	39,702	39,610	0%
Career/Temp Salaries	3,928,037	4,567,185	49%
Career/Temp Benefits	1,599,148	2,016,681	22%
Supplies - Office	3,000	3,000	0%
Minor Equip/Computers/Software	92,553	98,347	1%
Professional Services-Admin	145,075	134,978	1%
Communications - Admin	1,236	240	0%
Advertising - Admin	500	500	0%
Insurance (Bldg/Risk/Liability)	79,805	88,897	1%
Admin Equipment Mtce	2,660	4,243	0%
Misc - Admin Costs	6,790	10,780	0%
Dues & Membership	13,890	9,060	0%
Elections	73,560	10,000	0%
Volunteer Salaries/Benefits	113,716	113,679	1%
Bunker Gear	49,776	55,746	1%
Uniforms	25,000	20,000	0%
Rehabilitation Suppression	1,000	1,000	0%
Small tools/Minor Equipment	58,778	94,000	1%
EMS Supplies (new 2021)	2,000	2,000	0%
Phones/Modems - Suppr	14,400	4,680	0%
Advertising - Suppression	500	500	0%
Suppression Prof/Misc Svcs	66,080	69,000	1%
Volunteer Insurance, BVFF	-	-	0%
Professional Services-Fire Prev	14,123	14,123	0%
Training - Pub Education (public)	4,600	6,600	0%
Training Supplies/Misc	8,000	23,000	0%
Training - Pub Education (dept)	1,500	1,500	0%
Training Travel/Registration	59,400	68,690	1%
Training - Residents	25,000	25,000	0%
Facilities Supplies	23,940	27,000	0%
Heating Fuels	37,800	45,000	0%
Water	6,300	7,000	0%
Phones/Cable	16,380	18,000	0%
Electricity/Gas	50,400	64,960	1%
Garbage	5,040	6,000	0%
Facilities Mtce/Repairs	232,017	206,903	2%
Fuel	55,550	65,300	1%
Vehicle/Equipment Maint	232,260	188,819	2%
Capital Equip/Projects	776,610	845,950	9%
Debt payments	239,053	340,297	4%
TOTAL	8,105,179	9,298,266	100%

2023 Expenditures – Details by Cost Center

Commissioners	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budgeted	2023 Projected	Change from 2022
# of Personnel	6	6	6	6	6	
Salaries	21,894	22,370	19,858	27,648	27,648	0%
Benefits	1,674	1,775	1,535	2,306	2,212	-4%
Travel/Training	9,651	1,775	1,059	9,748	9,750	0%
TOTAL	33,219	25,920	22,451	39,702	39,610	
Incr(decr) over previous yr==>	0.55%	-21.97%	-13.38%	76.83%		
2023 Assumptions						
* Commissioners \$128 per mtg						
* 6 commissioners X 3 meetings per month X 12 months						
* 2022 budget level, 2020/2021 actuals not relative due to pandemic						

Career/Admin/Temp	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budgeted	2023 Projected	Change from 2022	Total % of Budget (Salary/Ben)
# of Personnel (Permanent/Project)	37	37	39	39	44	13%	
Salaries - Admin (nonunion)	554,623	569,886	642,781	852,191	696,877	-18%	15%
Salaries - Career FF/EMT (union)	2,709,024	2,718,894	2,818,589	3,016,313	3,801,662	26%	84%
Salaries - Training OT*	11,595	14,926	16,556	37,334	56,439	51%	1%
Salaries - Temporary	17,433	22,137	27,949	22,199	12,207	-45%	0%
Benefits - Admin (nonunion)	187,267	194,689	216,180	335,167	305,815	-9%	
Benefits - Career FF/EMT (union)	999,273	1,040,383	996,472	1,260,418	1,706,049	35%	
Benefits - Training OT	189	605	1,150	1,733	3,810	120%	
Benefits - Temporary	1,490	1,864	4,954	1,830	1,007	-45%	
TOTAL	4,480,894	4,563,385	4,724,631	5,527,185	6,583,866		
Incr(decr) over previous yr==>	7.41%	1.84%	3.53%	16.99%	19.12%		
2023 Assumptions							
* 5% COLA increases plus 5% CPI for all positions (union and nonunion) unless otherwise stated in labor contract							
* 6 new firefighter positions (dependent on levy)							
* Three BC promotions assumed from LT level FOR BUDGET PURPOSES ONLY!							
* Maintains two temp personnel (Dreyer, Shea) for apparatus moving							
* Temp personnel receive increase equal to 130% of estimated 2023 minimum wage (per job descr.)							
* Sick leave cashout estimate of 500 hours							
* Overtime hours estimated at 3,000 (assumes reduction with additional 6 FF); Training OT estimated at 1,024 hours							
* No significant increases in benefit rates/taxes							
* Leave buyout for retiring Admin Svcs Director/Ops Chief							
* Backfill for Admin Svcs Director through May2023							
* New benefits for personal leave buyouts and wellness incentives included							

Admin/Other	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budgeted	2023 Projected	Change from 2022
Supplies	2,515	5,363	1,708	3,000	3,000	0%
Minor Equip/Computers	17,238	34,551	11,585	38,560	23,860	-38%
Computer S/W	22,089	24,045	22,429	53,993	74,487	38%
Professional Svcs	338,816	160,608	127,791	145,075	134,978	-7%
Communication/Phones	971	991	681	1,236	240	-81%
Legal Advertising	612	-	317	500	500	0%
Insurance-Liability, EAP	68,863	74,757	78,064	79,805	88,897	11%
Equipment Maintenance	1,772	1,938	2,112	2,660	4,243	60%
Misc Services	10,527	5,163	3,730	6,790	10,780	59%
Dues & Membership	6,510	7,769	8,620	13,890	9,060	-35%
Elections	25,914	7,992	-	73,560	10,000	-86%
TOTAL	495,827	323,177	257,037	419,069	360,045	
<i>Incr(decr) over previous yr==></i>	<i>138.04%</i>	<i>-34.82%</i>	<i>-20.47%</i>	<i>63.04%</i>	<i>-14.08%</i>	
2023 Assumptions						
Office Supplies TOTAL		3,000	June 2022 to-date = \$754; leave at 2022 level for anticipated price incr.			
Minor Equipment/Computers						
1-1, 1-2 copier lease (long term)		5,560	Lease rate of \$160/mo (1-1), \$280/mo (1-2) plus LET - No change from 2022			
Misc equipment, parts		2,000	Historical minimal costs - no change from 2022			
Hamwan equipment (firewall router)		-	assumed to be part of Telecomm replacement project in 2023			
MultiFactor Authentication (MFA) ID keys (new requirement per B		1,000	Assumes 1/2 users will use phone app for MFA; remaining will obtain key (at \$50/key)			
Computer/SW/HW replacements		15,300	8 MDTs, one PC (PC23); remaining MDTs in 2024; PCs in 2025.			
Misc Equipment/Computers TOTAL		23,860				
Computer Software/Applications	Purpose					
123Form Builder	Web forms	541	Annual subscription based on 2022 actual, assumes 10% increase			
Active 911	Incident Alerts	1,099	\$999 in 2022 (74 accounts) - assumes 10% increase			
Adobe Creative renewal	Document Mgmt	2,191	Two licenses, assumes 10% increase			
Archive SocialMedia	Archival services	3,287	As per notice from Archive Social 9-27-21, assumes 10% increase			
ClassMarker	Tests	-	Per Nathan, using TargetSolutions; Classmarker is used less, will buy as needed			
Delta Intelliweb S/W	Temp control at 1-1	330	Based on 2021 actual costs , assumes 10% increase (2022 not yet paid June 2022?)			
ESO/Emergency Reporting	Incident Reporting	8,303	Based on 2022 actual cost, assumes a 10% increase after ESO merge			
First Arriving	Dashboard reporting	17,200	Includes initial set up plus \$2,200 annual fees			
Flipsnak app (for newsletter)	For newsletter viewing	420				
GoDaddy	WTRFA domain	66	Based on 2022 actual costs, assumes 10% increase			
Huntress Managed Threat Response	Comp App monitoring S/W	1,284	As recommended by BW 8-12-22 (\$107/mo)			
National Testing Network	Applicants	550	Based on 2022 actual cost (plus 10% increase)			
NetDuty	TimeKeeping	2,410	Based on 2022 actual cost, assumes 10% increase			
Office 365	Email/Office Products	-	Included in Brightwire monthly Prof Svcs invoice (below)			
Olympic Telephone/VOiP Provider	New phone system	10,500	Part of Telecomm project in 2022/2023; these reflect recurring costs only			
Sophos firewall	IT protection	2,006	Based on 2022 actual cost, assumes 10% increase			
Springbrook (BIAS)	Payroll/Payables	5,677	Based on 2022 actual cost (assumes 10% increase)			
Target Solutions-Halligan Mntnc	Equip/Facility Maint	6,268	Based on 2022 actual cost plus 10% increase			
Target Solutions-Training	Training Mgmt	10,825	Based on 2022 actual cost plus 10% increase			
WIX	Website Mgmt	318	Annual subsc (website mgmt and search engine) - assumes 10% incr			
ZOOM services	Virtual Mtgs	211	\$16 X 12 months - assumes 10% increase			
Misc		1,000				
Computer Software TOTAL		74,487				

Admin-Other continued on next page

Admin – Other continued

Professional Services					
Brightwire/IT Services	50,450	Assumes maximum contractual increase allowable of 5% (conf. by BW 8-12-22)			
State Auditor	12,800	Assumed 100 hours X \$128/hr (per SAO 9/7/22)			
GEMT mgmt fees (HCA/PCG)	30,000	Assumes maximum cost			
Systems Design (transport and MVA recovery bills)	23,415	Based on 2022 to-date plus 5% incr			
Systems Design (MVA/Haz Mat/Other recovery costs)	-	Included above			
Thurston Co Resource Stewardships (annual fire code safety i	956	Based on 2021 actual costs plus 5% increase			
Background screening	705	Assumes 6 new FF, 9 new volunteers			
Property Taxes	4,502	Assumes 5% increase over 2022			
Chaplain/crisis counselor program (dues, training)	1,000	No change from 2022			
MRSC services	150	Annual renewal			
Legal Services	6,000	Assumes \$500/month, no significant legal issue presumed for 2023			
Misc	5,000				
Professional Services TOTAL	134,978				
Communication/Phones					
OnHold service	240	\$20/mo			
Chief Cell phones	-	No more chiefs on account (Rob to maintain his own service)			
Communication/Phones TOTAL	240				
Legal Advertising TOTAL	500				
Insurance					
EAP	2,040	Assumes \$170/mo X 12 mos			
CIAW Annual Liability	65,002	2021 actual plus 10% increase			
WHA annual commission	6,500	10% of CIAW policy			
Provident AD&D, Life policy	1,205	through WHA AD&D and Life (vols) - policy #95381. Assumes 10% increase over 2021			
Provident Accident & Health policy	9,150	WHA Accident & Health (career/vols) - policy #93869; assumes 10% increase over 2021			
Misc insurance (new vehicles, prop)	5,000				
Insurance TOTAL	88,897				
Equipment Maintenance					
Copier Maint (1-1, 1-2, 1-6)	3,743	Based on 2022 actuals thru June			
Misc repairs	500				
Equipment Maintenance TOTAL	4,243				
Misc Services					
Admin mileage, travel, training	1,000	Assumes \$1,000 Admin mileage (new staff car will reduce LP mileage)			
Notary renewal - Shea, Patraca	180				
Olympian renewal	-	will not renew			
Credit card interest	600	Lower interest costs due to more timely payments			
Misc recogn./mtg meals, snacks	7,000	\$100 X 12 months (nonSuppr); regular empl activities (8 X \$625); Leadership mtgs (\$800)			
WSP Collision Rpts (for EF recovery)	-	no longer charged (obtaining direct from WSP)			
Postage, titles, misc	2,000				
Misc Services TOTAL	10,780				
Dues & Memberships					
TC Fire Comm Assoc	30	7/1/22 Per Diana Sunmo with TCFA, will reinstate in 2023; assumes increase from \$20			
TC Fire Chiefs	550	Based on 2021 actual - not paid in 2022			
WA Fire Chiefs	1,800	Based on 2022 actual			
WA Fire Comm	2,830	Based on 2022 actual			
WA FF Assoc	110	Based on 2021 actual			
WTFLS		Assuming WTFLS to not continue			
SORT Dues (TCFD #9)	3,500	Based on 2022 actuals			
Costco Annual membership Renewal	240	Based on 2022 actuals			
Dues & Memberships TOTAL	9,060				
Elections TOTAL	10,000	Based on off-levy election year costs of \$10,000			

Volunteer	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budgeted	2023 Projections	Change from 2022
Salaries	95,586	100,004	84,198	100,000	100,000	0%
Benefits	9,189	9,435	8,207	13,716	13,679	0%
TOTAL	104,775	109,439	92,405	113,716	113,679	
<i>Incr(decr) over previous yr==></i>	<i>-19.01%</i>	<i>4.45%</i>	<i>-15.56%</i>	<i>23.06%</i>	<i>-0.03%</i>	
2023 Assumptions						
<u>Volunteer Stipends</u>						
Deputy Chief (1)		9,000	Frasl			
BC (2)		3,000	Fitzgerald			
Captain (2)		3,600	Berryman, Teitzel			
Chaplain/Crisis Counselor (2)		2,400	Two crisis counselors (pending)			
Fire Investigators (3)		3,600	Frasl, Spiegelberg, pending third			
Lieutenants (5)		6,000	5 open			
Rehab Coord (1)		1,200	open			
Juvenile Fire Prev Specialist (1)		1,200	open			
Stipends TOTALS		30,000				
<u>Volunteer Reimbursements</u>						
Volunteers/Residents/Admin		70,000	Leave at 2022 budget level			
Pub Ed "special" events		2,500	Assumes \$125/person for special events (est. 20 ppl)			
Volunteer Reimbursements TOTALS		70,000				
<u>Volunteer Benefits</u>						
House Funds		1,224	Leave at 2022 budget level			
Department-paid taxes		7,650	Social Security/Medicare			
WHA Volunteer policies		1,205	Vol AD&D, LOD-assumes 10% incr			
BVFF pension/disability contributions		3,600	40 vols (\$60 pension, \$30 disability); incr. pending, maybe 2024 per BVFF			
Volunteer Benefits TOTALS		13,679	<i>Note: Ins/BVFF was coded to Suppr-Insurance in 2020</i>			



Suppression/EMS - Other	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budgeted	2023 Proposed	Change from 2022
Bunker Gear/PPE	49,667	73,796	35,926	49,776	55,746	12%
Uniforms	10,717	26,088	20,737	25,000	20,000	-20%
Rehab	734	218	720	1,000	1,000	0%
Small Tools	17,464	6,879	1,419	5,000	20,000	300%
Minor Equipment	24,848	42,878	52,226	53,778	74,000	38%
NEW - EMS Supplies		-	-	2,000	2,000	0%
Phones/Modems	16,989	14,205	13,821	14,400	4,680	-68%
Advertising	-	-	-	500	500	0%
Medical Services	28,988	9,009	4,268	48,500	47,500	-2%
Insurance	1,595	2,370	-	-	-	
Misc Services	16,655	11,344	4,634	17,580	21,500	22%
TOTAL	167,657	186,787	133,752	217,534	246,926	
Incr(decr) over previous yr==>	35.75%	11.41%	-28.39%	62.64%	13.51%	
2023 Assumptions						
Bunker Gear - Expiring sets (two)		5,928	Per Miranda 7/29/22			
Gear to outfit six new firefighters (two sets)		35,568	Per Miranda 7/29/22			
Misc gear (boots, helmets, gloves), PPE repair		10,000	Based on 2021 actuals, Jul2022 to-date			
Add'l water rescue PFDs		2,000	Per Ops Team (one addt'l for each kit for added FF/patient use)			
SORT equipment			pending, Nathan to provide 7-19-22			
Armor Plates		2,250	Per Ops Team 7-19-22 (to provide 2nd plate for each vest)			
Bunker Gear TOTAL		55,746				
Class B pants (finish transition to NFPA wildland compliant) plus misc.		11,000	Per Miranda 7/29/22			
Uniforms for six new FF		9,000	Per Miranda 7/29/22			
Uniforms TOTAL		20,000				
Rehab TOTAL		1,000	Maintain 2022 level (June2022 to-date = \$377)			
Small Tools (hand tools):						
Flashlights		1,000				
Saws		2,000	Per Ops Team 7-19-22, none needed; replace as needed only			
Ropes, harnesses, carabiners		15,000	Per Ops team 7-19-22 - YR 1 of 3-yr purchases to replace current stock			
Misc tools (shovels, axes, etc)		2,000				
Small Tools (hand tools) TOTAL		20,000	continued on next page			
Suppression - Other continued						
Minor Equipment (apparatus/facility):						
Health & Wellness equip		5,000	Replacement of failed wellness equipment			
Hose (10-yr life expectancy)		15,000	Per Chris W completes 3-year repl. plan; post-2023 will be maint only			
Fans		2,000	Per Ops Team 7-19-22, none needed; replace as needed only			
Nozzles (10-year life expectancy)		20,000	Per Chris W completes 3-year repl. plan; post-2023 will be maint only			
Sprinkler kits		2,000	Per Ops Team 7-19-22 (seven kits, one per engine); Nathan est. \$2K			
Tablets for apparatus (Small & Attractive)		15,000	Assumes 15 replacements			
Wildland gear, supplies		7,000	Per Colby \$700/rake hoe tools, \$1,700/hose, \$2,600/misc; \$2k/foam			
RFID/receiver for SCBA/radio pairing		3,000	Per Ops team/Nathan (includes receiver plus RFID for 40 radios)			
Misc.		5,000	Per Ops Team 7-19-22, for valves, gates, pipe thread kits, etc.			
Minor Equipment (apparatus/Facility) TOTAL		74,000				
EMS Supplies						
NEW potential budget (dependent on Medic One funding)		-	Assumes Medic One support due to levy passage			
Stryker batteries		2,000	Assumes 4 replacements at \$500 ea			
EMS Supplies TOTAL		2,000				
Phones/Modems						
Officer/Apparatus Cells		3,600	Assumes \$500/month			
Modems		1,080	All but 2 modems covered by Medic One as of July2022			
Phone/Modem TOTALS		4,680				
Advertising (Legal) TOTAL						
		500				
Medical Services						
Wellness NFPA Physicals/screenings		47,500	Assumes 50 physicals X \$950 (avg cost in 2022 = \$250, 21 personnel)			
Medical Svcs TOTALS		47,500				
Insurance TOTALS						
		-	moved to Vol-Bene so all costs are in one budget			
Misc Services						
Annual Awards Banquet		6,500	No change (2022 actual costs = \$1,777)			
Annual SCBA, air flow tests		6,000	Annual SCBA flow tests @ \$6,000 (for 120+ SCBAs)			
Regular compressor air tests		3,600	\$300 X 3 stations (1, 2, 3) X 4/year			
Qtrly safety mtg meals/crew recognition		4,400	\$500 X 4 mtgs; \$200 X 12 times/yr crew recognition			
Misc		1,000				
Misc Svcs TOTALS		21,500				

Fire Prevention & Education	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budgeted	2023 Projected	Change from 2022
Public Education (public)	4,432	1,462	7,419	4,600	6,600	43%
Fire Investigation	8,400	5,079	5,006	14,123	14,123	0%
TOTAL	12,832	6,541	12,425	18,723		
Incr(decr) over previous year >	21.82%	-49.03%	89.95%	50.69%		
2023 Assumptions						
Basic supplies, materials		\$ 1,000.00	Per Lanette keep at same level (\$1,414 spent to-date Jul2022)			
Annual PIO training for CE		\$ 1,000.00				
Smoke Detector program		\$ 2,000.00	100 detectors X \$20 ea (requires dept policy to be written)			
Newsletter, posters, postcard		\$ 2,600.00				
Public Education (public) TOTAL		\$ 6,600.00				
Pub Ed OT (Salaries/Benefits)		\$ 5,648.33	In Salary/Benefits			
Fire Investigation						
Fire Investigation Salaries		\$ 6,000.00	OK per Drake/Frasl			
Fire Investigation Benefits		\$ 560.00				
IAAI Dues (Frasl, Spiegelberg, new) - National/Local		\$ 563.00				
Supplies		\$ 1,000.00				
Certifications		\$ 1,000.00				
Conferences, Travel		\$ 5,000.00	1 X per investigator/year to maintain certs			
Fire Investigation TOTALS		\$ 14,123.00				

Fire and EMS Training	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budgeted	2023 Projected	Change from 2022
Training Supplies/Misc	3,314	1,297	3,429	8,000	23,000	188%
Public Education (department)	890	346	91	1,500	1,500	0%
Fire Training Travel/Tuition	31,683	15,006	10,817	46,400	54,690	18%
EMS Training Travel/Tuition	3,182	93	590	4,000	4,000	0%
Peer Support Training (new 2021)	-	-	2,000	9,000	10,000	11%
Tuition Reimbursement-Residents	7,298	3,932	-	25,000	25,000	0%
TOTAL	46,368	20,674	16,926	93,900	118,190	
Increase(decrease) over previous year====>	(0)	-55.41%	-18.13%	454.76%		
2023 Assumptions						
Fire Training Supplies/Misc:						
Course text books (25 @ \$80)		2,000	Per Nathan 7-25-22			
Blue Card Sim Lab set-up		17,000	Does not include online training costs (see below)			
Misc Training Supplies		3,000				
Quantifit Fit Test Calibration		1,000				
Fire Training Supplies/Misc TOTAL		23,000				
Public Education (dept) TOTAL		1,500	Per Lanette (\$230 exp to-date July2022, for PIO training)			
Fire Training - Travel, Tuition						
FF 1 academy (5 at \$1800 ea)		9,000	Per Nathan 7-25-22			
IFSAC FF 2 Certification (9 at \$600)		5,400				
Technical Operations (4 @ \$1200/yr) SORT/Water rescue)		4,800				
Live Fire training (8 @ \$1200)		9,600				
IFSAC Instructor 1 (6 at \$500)		3,000				
Annual Fire School/Conference (5 @ \$1,000)		5,000				
Incident Safety Officer (6 at \$200)		1,200				
Basic Pump Class (8 @ \$300)		2,400				
Advanced Pump Operator Course (3 at \$400)		1,200				
WLF2 class (7 at \$150)		1,050				
IFSAC Fire Officer 1 (5 at \$500)		2,500				
IFSAC Fire Officer 2 (3 at \$500)		1,500				
Blue Card Online Training Program (12 @ \$400)		4,800				
Blue Card Online CE (8 @ \$135)		1,080				
Blue Card instructor support (1 @ \$2160)		2,160				
Fire Investigation class (2 @ \$1,000)		-	Moved to FI budget			
Fire Training Travel, Tuition TOTAL		54,690				
EMS Training Travel, Tuition TOTAL		4,000	Per Lanette 7-7-22 (zero expenditures to-date July2022)			
Peer Support Travel, Tuition TOTAL		10,000	\$4,500 offsite retreat; \$3000 misc; \$2,500 new member training			
Tuition Reimbursement-Residents TOTAL		25,000	Est 5 residents X \$5,000 ea			
Training OT (Hours = 336 FF2, 112 SORT, 360 Training OT, 216 C) \$						
		60,249	In Salary/Benefits			

Facilities	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budgeted	2023 Projected	Change from 2022
Supplies	22,743	20,575	13,220	23,940	27,000	13%
Heating Fuels	22,543	27,116	30,055	37,800	45,000	19%
Water	4,974	4,380	5,345	6,300	7,000	11%
Telephone/Cable	15,964	15,759	15,741	16,380	18,000	10%
Electricity/Gas	44,858	39,095	49,474	50,400	64,960	29%
Garbage	4,545	4,684	4,953	5,040	6,000	19%
Maintenance/Repairs	127,584	181,127	146,390	232,017	206,903	-11%
TOTAL	243,211	292,736	265,178	371,877	374,863	
Incr(decr) over previous year==>	8.91%	20.36%	-9.41%	40.24%	0.80%	
2022 Assumptions						
Supplies	27,000	Based on 2018-2022 avg, plus 10% incr. Also includes \$5,000 for emergency prep				
Heating Fuels	45,000	Based on 2021 actuals, assuming 50% increase in prices based on 2022 actuals				
Water	7,000	Est. \$60/mo (Rochester), \$140/mo (Scott Lk), \$400/mo (Mt Mist)				
Telephone/Cable	18,000	Based on July to-date, assumes 10% increase				
Electricity/Gas	64,960	Based on July to-date/2021 actual Aug-Dec; assumes overall 16% incr (per PSE notice)				
Garbage	6,000	Based on July to-date; assumes 10% rate increases				
Maintenance/Repairs	206,903	See Facility Maintenance Detail sheet				

RECURRING and/or CONTRACTED SERVICES	Current Contractor	Annual Cost
Air quality checks (recommend every 3 years, next in 2023) - est. \$10,000	KD&S Environmental (2020)	10,000
Alarm inspection annual (1-3)	Sound Guard Security	220
Alarm inspections annual (1, 3, 6) - 3 yr contract, ends Jun2024	Pioneer Fire & Security	712
Boiler inspections (1, 2, 3, 4)	LNI	600
Boiler maintenance (1)	Olympia Sheet Metal	605
Carpet cleaning - 1, 2, 3, 4, 6 semi-annual (assumes 10% incr)	Champion Cleaning	7,931
Compressor annual maintenance (1, 2, 3) - contract ends 2022, assumes 10% incr	LN Curtis	2,756
Door semi-annual maintenance (1, 2, 3, 4, 6) - assumes 10% incr	DH Pace	8,030
Extinguisher/sprinkler inspections annual (1, 2, 3, 4, 6) - assumes 10% incr.	Knight Fire	3,410
Facility/lawn maint (2X/week) (based on Jun2022 level)	Cedar Creek	7,200
Generator maintenance (1, 2, 3, 4, 6) annual - assumes new contract w/10% incr.	Cummins	6,458
Gym equipment maint -semi-annual (assumes 10% increase)	Fitness Mach Techs	946
HVAC/Bay Heaters (semi annual) & Diesel Exhaust (annual) Maint - assumes 10% inc	Olympia Sheet Metal	8,186
Monitoring fee annual (1-6)- assumes 10% increase	Pacific Fire & Security	356
Monitoring quarterly (1-1) - assumes 10% increase	Pioneer Fire & Security	427
Monitoring quarterly (1-3) - assumes 10% increase	Sound Guard Security	986
Monitoring quarterly (Littlerock 1-2) - assumes 10% incr.	Stanley Convergent Security	400
Pest control (1, 2, 3, 4, 6) - every other month - assumes 10% increase	Big Foot Pest Mgmt	3,399
Plymovent annual maint for 1-2 (assumes 10% increase)	Air Exchange	795
Refinish/waxing of floors (1-1, 1-3) - annual maintenance	PLACEHOLDER	
Septic pumping/inspection (assumes 3 stations/yr)	Enviro-Tech	627
Sewage system permits (assumes 2 stations/yr, every 3 yrs)	TC Environmental Svcs	310
Water mgmt (1, 2, 6) - assumes 10% CPI increase	NW Water Svcs	7,049
RECURRING Subtotal		71,403
MINOR MAINTENANCE PROJECTS (non-capitalization projects)		
1-2 Outdoor seating/BBQ cover		3,000
1-2 Bathroom floor (dorm side)		5,000
1-2 washer/dryer		2,500
1-6 Replace corroded pipes		25,000
MAINTENANCE PROJECTS Subtotal		35,500
ONE TIME REPAIRS (unplanned/nonrecurring)		100,000
FACILITY MAINTENANCE TOTAL		206,903

Vehicle & Equip. Maintenance	2019 Actuals	2020 Actuals	2021 Actual	2022 Budgeted	2023 Projected	Change from 2022
Fuel	42,885	33,363	49,229	55,550	65,300	18%
Maintenance/Repairs	302,649	298,261	187,485	232,260	188,819	-19%
TOTAL	345,534	331,624	236,714	287,810	254,119	
Incr(decr) over previous year==>	57.37%	-4.03%	-28.62%	21.59%	-11.71%	
2023 Assumptions						
Fuel TOTAL	\$ 65,300	Based on Jul2022 to-date, assumes 10% increase				
Maintenance/Repairs:						
Ladder & Hose Testing	\$ 5,520	Based on 2021 actuals, assumes 15% increase (Nat'l Hose Testing, contract expires 2022?)				
Stryker cot annual maintenance	\$ 1,145	Pending Lanette 7-26-22				
Annual Pump test (12 rigs @ \$600)	\$ 7,200	City of Olympia				
Holmatro Tool servicing		Servicing to be done in 2022, won't be necessary again until 2024				
Tire replacements (6 apparatus at \$1,2000 ea)	\$ 7,000	2021 = \$4,040 2022 = \$4,020 as of Jul2022				
Air Six maintenance (IAG w/Dist #6)	\$ 754	2022 = \$685, assumes 10% increase				
City of Olympia maintenance (incl. annual servc	\$ 116,600	2021 = \$138k; 2022 trending to \$102k (downward trend). Based on 2022 projected plus 10% incr.				
One-time misc. apparatus/equip/tool repairs	\$ 50,600	2021 = \$45,850; 2022 trending to \$24k as of Jul2022 - used 2021 actuals plus 10% increase				
Maintenance/Repairs TOTAL	\$ 188,819	Trend is downward since 2019				

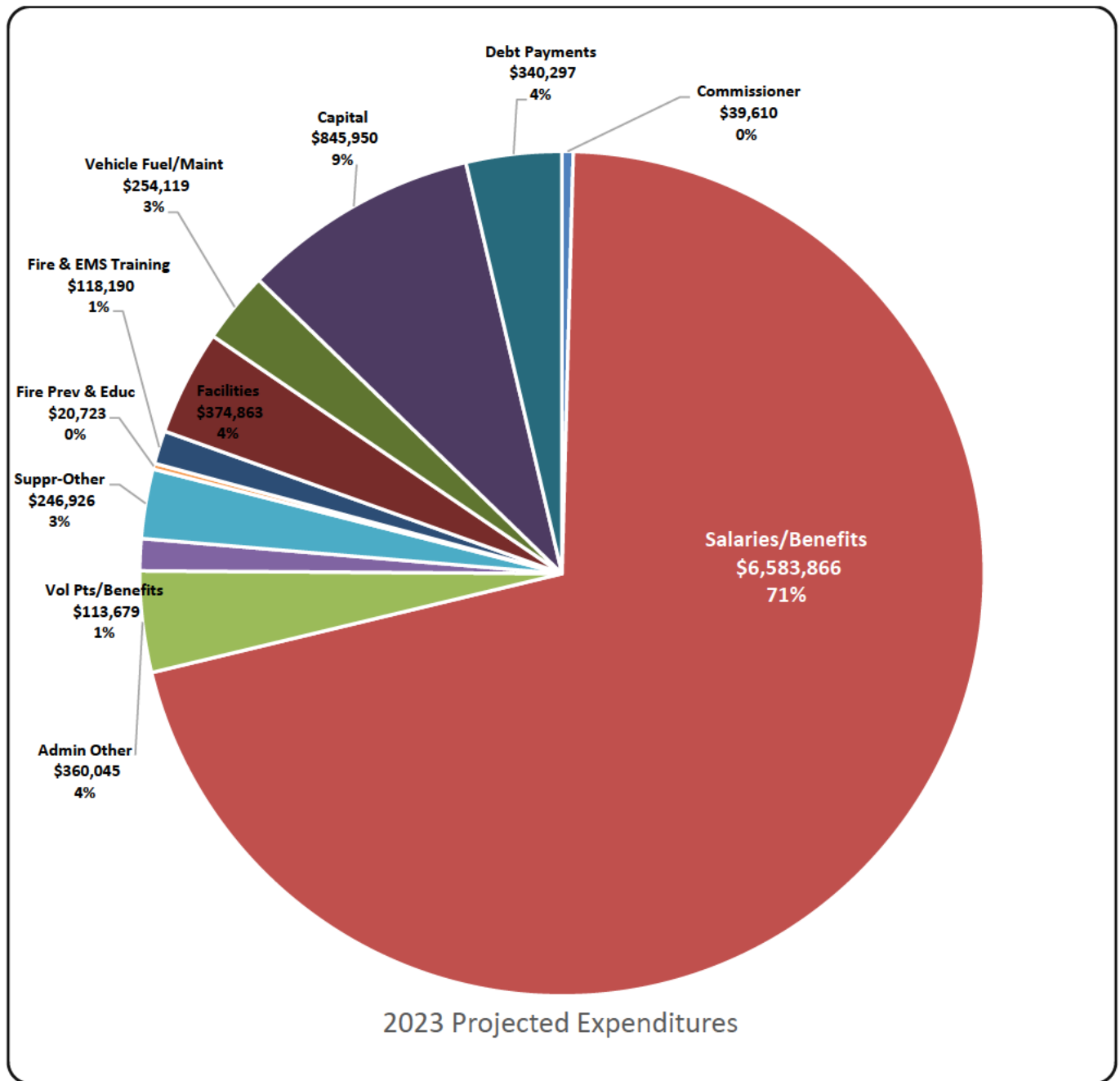
Capitalized Equipment / Debt Payments	2019 Actuals	2020 Actuals	2021 Actuals	2022 Budgeted	2023 Projected	Change from 2022
Capitalized Equipment/Improvements	61,469	161,998	1,000,713	776,610	845,950	9%
Debt Svc Payments (aid units/engines/SCBA)	152,023	376,089	239,725	239,053	340,297	42%
<i>Set Aside (nonexpenditure)</i>		<i>Separate line (nonexpenditure)</i>				
TOTAL	213,492	538,086	1,240,438	1,015,663	1,186,247	
	27.38%	152.04%	130.53%	-18.12%	16.80%	
2023 Assumptions						
Capitalized Improvements/Projects (next page)	845,950					
Capital Equipment/Improvements TOTAL	845,950					
Debt Service Payments (Fund Transfer from GF to Bond Debt Fund)						
Aid Units (two new 2020) (A1-1, A1-2)	78,413	COP ends Jun2026				
Engine - (one new 2020) E1-3	96,669	COP ends Dec2026				
SCBAs	65,215	COP ends Dec 2026				
New Engine (to be spec'd Summer 2022)	100,000	Assumes 1st COP payment in late 2023				
Debt Service Payments TOTAL	340,297					
Set Aside for Future Reserve (non-expenditure):						
Equipment - Build to \$450K reserve by end of 2023	100,000					
Facility/Property - Build to \$450k reserve by end of 2023	100,000					
Set Aside TOTAL	200,000	(Nonexpenditure)				



West Thurston Regional Fire Authority		
PROPOSED CAPITAL IMPROVEMENTS/PROJECTS for 2023		
Priority 1 (mission critical to providing service/safety concerns/avoidance of excessive maintenance):		
1-1 Roof Replacement	201,250	
1-1 Extractor Replacement (upon failure)	40,000	
1-2 Extractor Replacement (upon failure)	40,000	
1-2 HVAC replacement (one unit, upon failure)	5,000	
New Engine tools	150,000	Subtotal Priority 1
Phone system replacement	23,500	459,750
Priority 2 (need to have for service improvement/board impact/efficiency gains):		
1-3 Mobile diesel fuel trailer	22,000	
1-6 Mobile diesel fuel trailer	22,000	
1-1 Window crank replacements	5,000	
1-2 Window crank replacements	5,000	Subtotal Priority 2
Repeater	10,000	64,000
Priority 3 (nice to have with narrow focus/no significant service improvement):		
Air bags (on each engine or build out one heavy equip rescue truck?)	70,000	
1-1 Kitchen upgrade	25,000	
1-1 Recliner Replacements (5 repaired in 2019)	4,700	
1-1 Asphalt	pended to 2024	
1-1 restriping	2,000	
1-2 Training Tower	pending quote (Nathan)	
1-2 Recliner Replacement (7 new in 2017)	6,500	
1-2 O2 fill station	20,000	
1-2 Kitchen Upgrades (incl. appliances)	30,000	
1-2 Floor covering replacement	need quote	
1-2 Upgrade exhaust system	25,000	
1-2 Asphalt (incl. extensive subground work)	pended to 2024	
1-2 restriping	2,500	
1-3 Asphalt	pended to 2024	
1-3 restriping	1,500	
1-3 O2 fill station	20,000	
1-3 Detoxification unit	6,000	
1-3 Kitchen Upgrades (incl. appliances)	30,000	
1-4 Asphalt	pended to 2024	
1-4 restriping	1,500	
1-6 Asphalt	pended to 2024	
1-6 restriping	1,500	
1-6 O2 fill station	20,000	
1-6 Detoxification unit	6,000	
Mower replacement	15,000	Subtotal Priority 3
Seismic Evaluations	35,000	322,200
TOTAL BUDGET PRIORITY LIST FOR GF FUNDING	845,950	

ALL EXPENDITURES

\$9,298,266



GENERAL FUND BALANCE PROJECTIONS

2020 – 2023

AV change from previous year ==>	4%	9%	20%	23%
REVENUE DESCRIPTION	2020 ACTUAL	2021 ACTUAL	2022 BUDGETED	2023 PROJECTED
WTRFA M&O Levy	26,839	(19)		
Dist 1 Regular levy	1,590,509	1,644,871	1,687,573	1,724,032
Dist 11 Regular Levy	1,568,065	1,623,673	1,664,295	1,708,570
Dist 1 levy M&O	1,158,324	1,183,067	1,185,462	2,596,071
Dist 11 levy M&O	1,180,787	1,214,298	1,235,777	2,665,810
Timber Harvest/PILT/Other Misc Tax Revenue	59,258	88,350	20,000	20,000
Forest Brd Transfer Lands Timber				
Leasehold Excise Tax				
DOH Grant	1,260	1,260	1,200	1,200
SAFER Grant (2012)				
Vol R&R Grant (2014)	10,234			
Local Records grant (2019)				
FEMA Cancer Screen Grant (2019)	(1,578)			
DNR Wildland grant (2020)	6,377			
FEMA Nongrant COVID-19 Assistance	25,645	13,448		
Levy Refunds			31,113	
Intergov't Svcs (actuals incl. mobe revenue)	515,789	456,216	151,693	400,244
Transport Program	326,398	384,759	360,000	360,000
Medic 1 BLS Support	39,202	39,699	40,000	40,000
Interest Income	55,085	32,806	20,000	20,000
Space & Facility Rentals	47,087	52,891	54,524	56,314
Donations				
GEMT (new 2018) - not budgeted in 2019	505,753	742,146	700,000	700,000
MVA/HazMat recoveries (new 2017)	5,628	3,980	8,000	4,000
Proceeds on Debt Issuance	467,705	560,158		
Other	53,267	66,186		
TOTAL REVENUE	7,641,634	8,107,789	7,159,637	10,296,241
Unreserved	1,152,175	1,347,105	1,870,694	538,583
Operating Reserve	2,812,301	2,981,000	3,179,000	3,874,000
Wildland Reserve	204,334	55,682	-	-
GEMT Reserve	342,852	400,000	400,000	400,000
Facility Reserve		250,000	250,000	350,000
SCBA Reserve		96,000	196,800	-
Equip Reserve	-	62,500	250,000	350,000
TOTAL AVAILABLE FUNDS	12,153,296	13,300,076	13,306,131	15,808,824
Expenditures	6,961,009	7,153,582	7,793,548	9,298,266
Unbudgeted Capital Imprv/Projects (2019)				
TOTAL EXPENSES - GF	6,961,009	7,153,582	7,793,548	9,298,266
Ending Balance - TOTAL	5,192,287	6,146,494	5,512,583	6,510,558
Less: Operating Reserve (5 mos)	(2,981,000)	(3,179,000)	(3,874,000)	(3,874,000)
Less: Wildland Reserve	(55,682)			
Less: GEMT Reserve	(400,000)	(400,000)	(400,000)	(400,000)
Less: Equipment/Apparatus Reserve	(62,500)	(250,000)	(350,000)	(450,000)
Less: Facility Reserve	(250,000)	(250,000)	(350,000)	(450,000)
Less: Training Reserve				
Less: SCBA Reserve	(96,000)	(196,800)	-	
Projected Rev/Exp increase (decrease)				
Ending Balance - Unreserved	1,347,105	1,870,694	538,583	1,336,558

Memorandum of Understanding

By and Between
West Thurston Regional Fire Authority
& IAFF Local 3825

This Memorandum of Understanding ("MOU") is entered into this 5th day of October 2022, by and between West Thurston Regional Fire Authority, herein after referred to as "RFA", and IAFF Local 3825, herein after referred to as "Union".

WHEREAS, The RFA and the Union believe it is in their best interest to enter into an agreement authorizing the utilization of a temporary employee, and in conformance of the current agreement Article 16.

Further, the Union and the Agency agree to the following conditions:

1. A Temporary Employee will be utilized to fill for Aaron Hall who will be on extended leave for eight or more shifts starting October 5, 2022.
2. The term of this agreement is up to 10 pay periods (months) and will end upon the return of the injured FTE.
3. The Temporary employee will not be offered overtime prior to FTE's, unless it is a short term (holding over) to complete an assigned shift or no FTE is available.
4. The Temporary employee will receive no less than state minimum wage (\$14.49) and shall not exceed 75% of step 1 Firefighter wage (\$22.10) as outlined in Appendix A of the current agreement. The temporary position does not qualify for FTE benefits as outlined in the CBA.

Dated this _____ day of _____, 2022, Olympia, WA

For West Thurston Regional Fire Authority:

WTRFA Board Chair
West Thurston Regional Fire Authority

Rob Smith, Interim Fire Chief
West Thurston Regional Fire Authority

For the International Association of Firefighters, Local 3825:

Isaac Garza
WTRFA Bargaining Unit Representative
IAFF Local 3825

Charles Jones, President
IAFF 3825

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

09:02:03

Date: 10/12/2022

10/10/2022 To: 10/10/2022

Page:

1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
221001001 1st Security Bank	1805	10/10/2022	Claims	6700	873.02	
Invoice # Rcvd Date Due Date Description Amount						
FRED MEYER FUEL 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		40.61	
PILOT 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		55.52	
KALISPEL MARKET 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		46.77	
JMT EXPRESS 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		36.10	
KALISPEL MARKET 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		37.51	
KALISPEL MARKET 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		20.65	
KALISPEL MARKET 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		32.44	
JMT EXPRESS 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		48.70	
GREEN PETROLEUM 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		20.74	
GREEN PETROLEUM 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		38.88	
GREEN PETROLEUM 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		44.50	
SHELL 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		59.96	
LOVES 09/22/2022 10/10/2022			A79 Staf-3 - Boulder Mountain Mobe		55.05	
SHELL 09/22/2022 10/10/2022			Ice - Rehab		11.96	
WOOD FOOD & GAS 09/22/2022 10/10/2022			A61 T1-2 Goat Rocks Mobe		107.63	
WOOD FOOD & GAS 09/22/2022 10/10/2022			A61 T1-2 Goat Rocks Mobe		88.37	
ITUNOS MEXICAN FO 09/22/2022 10/10/2022			Meal for crews		127.63	
221001002 Aspect Consulting	1806	10/10/2022	Claims	6700	8,317.25	47812, 48109
Invoice # Rcvd Date Due Date Description Amount						
47812 09/16/2022 10/10/2022			1-6 Maytown Water Supply Well Site Visit		4,846.75	
48109 09/16/2022 10/10/2022			1-6 Maytown Water Supply Well Site Visit (Sep srvcs)		3,470.50	
221001003 Batteries Plus	1807	10/10/2022	Claims	6700	41.51	P55515090
Invoice # Rcvd Date Due Date Description Amount						
P55515090 09/30/2022 10/10/2022			1-6 Maytown Cache - AA Batteries		41.51	
221001004 Brightwire Networks LLC	1808	10/10/2022	Claims	6700	3,978.70	21903
Invoice # Rcvd Date Due Date Description Amount						
21903 10/05/2022 10/10/2022			Oct 2022 Mnthly Srvcs		3,978.70	
221001005 Capital Business Machines Inc	1809	10/10/2022	Claims	6700	388.78	120966, 120967, 120968
Invoice # Rcvd Date Due Date Description Amount						
120966 10/05/2022 10/10/2022			1-1 Grand Mound Copies		124.09	
120967 10/05/2022 10/10/2022			1-2 Littlerock Copies		240.93	
120968 10/05/2022 10/10/2022			1-6 Maytown Copies		23.76	
221001006 Carefirst Bluecross Blueshield	1810	10/10/2022	Claims	6700	248.00	222490008763
Payment Administrator						
Invoice # Rcvd Date Due Date Description Amount						
222490008763 09/19/2022 10/10/2022			Harris Medical Premium		248.00	
221001007 Cascade Fire & Safety	1811	10/10/2022	Claims	6700	389,105.66	16133
Invoice # Rcvd Date Due Date Description Amount						
16133 10/05/2022 10/10/2022			New Tender		389,105.66	
221001008 Citi Cards	1812	10/10/2022	Claims	6700	4,874.17	
Invoice # Rcvd Date Due Date Description Amount						
AMAZON 10/06/2022 10/10/2022			1-1 & 1-2 Conference Speaker (x2)		410.73	
AMAZON 10/06/2022 10/10/2022			1-1 & 1-2 Conference Speaker Cables (x2)		32.38	
AMAZON 10/06/2022 10/10/2022			1-6 Maytown Dorm Mattress Pad		32.09	
AMAZON 10/06/2022 10/10/2022			Fire Investigator Team Flash Drives		30.26	
COSTCO 10/06/2022 10/10/2022			1-6 Maytown Cache Supplies (coffee, laundry soap,		754.23	
FIRE NUGGETS 10/06/2022 10/10/2022			Effective Fire Attack Training (C. Matson)		200.00	
ST RESPONDER GRAN 10/06/2022 10/10/2022			Grant Writing Class (T. Sexton)		499.00	
FRED MEYER FUEL 10/06/2022 10/10/2022			A70 STAF-1 Fuel		42.36	
HOME DEPOT 10/06/2022 10/10/2022			QR Code Flyer - Tape		26.23	
KINNEYS APPLIANCE 10/06/2022 10/10/2022			1-1 Grand Mound New Dryer		816.47	
SPSCC 10/06/2022 10/10/2022			Fire Academy (G. Glenn)		1,800.00	
THE FEED BIN 10/06/2022 10/10/2022			UPS Shipping - Jackets		12.90	

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 09:02:03 Date: 10/12/2022

10/10/2022 To: 10/10/2022

Page: 2

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
UPS	10/06/2022	10/10/2022	Return for Radio Repairs		21.32	
USPS	10/06/2022	10/10/2022	Stamps for 1-1 Grand Mound		180.00	
ZOOM	10/06/2022	10/10/2022	Mnthly communications Service		16.20	
221001009 City Of Olympia	1813	10/10/2022	Claims	6700	17,292.99	10403/17256
Invoice #	Rcvd Date	Due Date	Description		Amount	
10403/17256	09/21/2022	10/10/2022	A08 Quarterly Service		1,354.24	
10403/17256	09/21/2022	10/10/2022	A20 Flush Cooling System & Other Repairs		670.26	
10403/17256	09/21/2022	10/10/2022	A20 Annual Service		1,411.20	
10403/17256	09/21/2022	10/10/2022	A22 Road Call - Check Engine Light On		309.04	
10403/17256	09/21/2022	10/10/2022	A30 Install Auto Chains		4,920.25	
10403/17256	09/21/2022	10/10/2022	A30 Replace Exhaust Defuser & Other Repairs		962.04	
10403/17256	09/21/2022	10/10/2022	A30 Annual Service		1,794.80	
10403/17256	09/21/2022	10/10/2022	A61 Road Call - Check Drain-Air Line on Exhaust		309.04	
10403/17256	09/21/2022	10/10/2022	A62 Annual Service		2,871.30	
10403/17256	09/21/2022	10/10/2022	A62 Replace Relay and Trans Dipstick		134.63	
10403/17256	09/21/2022	10/10/2022	A62 Repair Defects - AC Repair		644.65	
10403/17256	09/21/2022	10/10/2022	A63 Road Call - Broken Valve		528.53	
10403/17256	09/21/2022	10/10/2022	A68 Check Pump Engine		309.04	
10403/17256	09/21/2022	10/10/2022	A68 Pump Engine Running Rough, Check Choke		323.10	
10403/17256	09/21/2022	10/10/2022	A68 Post Mob Inspection		750.87	
221001010 City Sanitary Inc	1814	10/10/2022	Claims	6700	183.00	15950586S188, 15950396S188
Invoice #	Rcvd Date	Due Date	Description		Amount	
15950586S188	10/05/2022	10/10/2022	1-1 Grand Mound Recycle		157.00	
1950396S188	10/05/2022	10/10/2022	1-3 Rochester Recyle		26.00	
221001011 Coaxsher	1815	10/10/2022	Claims	6700	564.18	46150
Invoice #	Rcvd Date	Due Date	Description		Amount	
46150	09/29/2022	10/10/2022	Class B Pants (x2)		564.18	
221001012 Comcast	1816	10/10/2022	Claims	6700	1,487.46	1030
Invoice #	Rcvd Date	Due Date	Description		Amount	
1030	09/19/2022	10/10/2022	1-2 Littlerock Phone/Cable		402.16	
1030	09/19/2022	10/10/2022	1-6 Maytown Phone/Cable		286.36	
1030	09/19/2022	10/10/2022	1-1 Grand Mound Phone/Cable		407.32	
1030	09/19/2022	10/10/2022	1-4 Scott Lake Phone/Cable		208.14	
1030	09/19/2022	10/10/2022	1-3 Rochester Phone/Cable		183.48	
221001013 Complete Repair Services LLC	1817	10/10/2022	Claims	6700	62.20	019908
Invoice #	Rcvd Date	Due Date	Description		Amount	
019908	09/29/2022	10/10/2022	0214 Husqavarna Chainsaw - Repair Starter		62.20	
221001014 Cummins Inc	1818	10/10/2022	Claims	6700	100.96	01-55662, 01-46546
Invoice #	Rcvd Date	Due Date	Description		Amount	
01-55662	10/05/2022	10/10/2022	1-3 Rochester Generator Maintenance - Additional		0.96	
01-46546	10/05/2022	10/10/2022	1-2 Littlerock Generator Maintenance - Additional		100.00	
221001015 DE Lage Landen	1819	10/10/2022	Claims	6700	279.98	77765540
Invoice #	Rcvd Date	Due Date	Description		Amount	
77765540	10/06/2022	10/10/2022	1-2 Littlerock Copier Lease		279.98	
221001016 DH Pace Company Inc.	1820	10/10/2022	Claims	6700	3,117.83	113226, 113229, 113223, 113221, 113792
Invoice #	Rcvd Date	Due Date	Description		Amount	
113226	09/20/2022	10/10/2022	1-1 Grand Mound Semi-Annual Bay Door Maintenance		1,511.67	
113229	09/20/2022	10/10/2022	1-3 Rochester Semi-Annual Bay Door Maintenance		377.92	
113223	09/20/2022	10/10/2022	1-4 Scott Lake Semi-Annual Bay Door Maintenance		188.96	
113221	09/20/2022	10/10/2022	1-6 Maytown Semi-Annual Bay Door Maintenance		377.92	
113792	09/20/2022	10/10/2022	1-2 Littlerock Semi-Annual Bay Door Maintenance		661.36	
EFT Department Of Revenue	1796	10/10/2022	Claims	6700	1,462.55	UCP For SFY2021; Use Tax, LET QR3 2022

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 09:02:03 Date: 10/12/2022

10/10/2022 To: 10/10/2022

Page: 3

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
Invoice # Rcvd Date Due Date Description Amount						
POLITO, ELIAS	09/16/2022	10/31/2022	UCP report SFY2021		10.16	
COLEMAN, NANCY	09/16/2022	10/31/2022	UCP report SFY2021		255.00	
221001017 ESO Solutions, Inc.	1821	10/10/2022	Claims	6700	629.04	91281
Invoice # Rcvd Date Due Date Description Amount						
91281	10/06/2022	10/10/2022	Nov 2022 Srvc		629.04	
221001018 Eric T. Quinn, P.S.	1822	10/10/2022	Claims	6700	500.00	1144
Invoice # Rcvd Date Due Date Description Amount						
1144	10/06/2022	10/10/2022	Sep 2022 Legal Srvc		500.00	
221001019 First Choice Health Network	1823	10/10/2022	Claims	6700	141.12	0107959
Invoice # Rcvd Date Due Date Description Amount						
0107959	10/06/2022	10/10/2022	Sep 2022 EAP Srvc		141.12	
221001020 Fowler Fire LLC	1824	10/10/2022	Claims	6700	465.00	1486
Invoice # Rcvd Date Due Date Description Amount						
1486	09/29/2022	10/10/2022	Fire Srvc Instructor 2 Training (J. Spiegelberg)		465.00	
221001021 Harris, Mike	1825	10/10/2022	Claims	6700	29.94	Reimbursement
Invoice # Rcvd Date Due Date Description Amount						
REIMBURSEMENT	09/19/2022	10/10/2022	Rx 6877680 - Fred Meyer		20.73	
REIMBURSEMENT	09/19/2022	10/10/2022	Rx 6877681 - Fred Meyer		9.21	
221001022 Home Depot Credit Services	1826	10/10/2022	Claims	6700	374.52	
Invoice # Rcvd Date Due Date Description Amount						
5163662	09/22/2022	10/10/2022	1-3 Rochester Sign Refurbishment Supplies		59.90	
3241416	09/22/2022	10/10/2022	1-3 Rochester Sign Refurbishment Supplies		27.32	
22720	09/22/2022	10/10/2022	1-3 Rochester Sign Refurbishment Supplies		120.71	
1165769	09/22/2022	10/10/2022	1-2 Littlerock New Toilet		166.59	
221001023 Joes Refuse Inc	1827	10/10/2022	Claims	6700	176.69	15946983S188, 15947132S188
Invoice # Rcvd Date Due Date Description Amount						
15946983S188	10/06/2022	10/10/2022	1-3 Rochester Refuse		39.16	
15947132S188	10/06/2022	10/10/2022	1-1 Grand Mound Refuse		137.53	
221001024 Kell-Chuck Glass	1828	10/10/2022	Claims	6700	392.41	115907
Invoice # Rcvd Date Due Date Description Amount						
115907	09/29/2022	10/10/2022	1-2 Littlerock Dorm Window Replacement		392.41	
221001025 Knight Fire Protection Inc	1829	10/10/2022	Claims	6700	3,746.31	75365, 75364, 75338, 75339, 75340, 75337, 75341
Invoice # Rcvd Date Due Date Description Amount						
75365	09/29/2022	10/10/2022	New 10lb Dry Extinguisher (x2), New 2.5 Extinguisher		1,289.64	
75364	09/29/2022	10/10/2022	Refill Trainer Extinguishers (x3)		49.28	
75338	09/29/2022	10/10/2022	1-2 Littlerock Annual Fire Sprinkler System & Backflow		575.09	
75339	09/29/2022	10/10/2022	1-3 Rochester Annual Fire Sprinkler System &		244.31	
75340	09/29/2022	10/10/2022	1-4 Scott Lake Annual Fire Sprinkler System &		500.50	
75337	09/29/2022	10/10/2022	1-1 Grand Mound Annual Fire Sprinkler System &		584.82	
75341	09/29/2022	10/10/2022	1-6 Maytown Annual Fire Sprinkler System & Backflow		502.67	
221001026 LN Curtis & Sons Inc	1830	10/10/2022	Claims	6700	271.82	630272
Invoice # Rcvd Date Due Date Description Amount						
630272	09/16/2022	10/10/2022	Duty Boots (N. Hull)		271.82	
221001027 Lighthouse Uniform Co Inc	1831	10/10/2022	Claims	6700	35.95	A-309456
Invoice # Rcvd Date Due Date Description Amount						
A-309456	10/06/2022	10/10/2022	Name Plate (T. Sexton)		35.95	
221001028 Lincoln Creek Lumber	1832	10/10/2022	Claims	6700	40.46	422198, 422496

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 09:02:03 Date: 10/12/2022

10/10/2022 To: 10/10/2022

Page: 4

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
Invoice # Rcvd Date Due Date Description Amount						
422198 09/29/2022 10/10/2022 1-2 Littlerock Facility Supplies (duct Tape, Toilet Supply					20.78	
422496 09/29/2022 10/10/2022 1-2 Littlerock Facility Supply (masking tape)					19.68	
221001029 Mountain Mist Water	1833	10/10/2022	Claims	6700	282.73	029585
Invoice # Rcvd Date Due Date Description Amount						
029585 10/06/2022 10/10/2022 1-2 Littlerock Water					71.90	
029585 10/06/2022 10/10/2022 1-6 Maytown Water					24.33	
029585 10/06/2022 10/10/2022 1-1 Grand Mound Water					113.52	
029585 10/06/2022 10/10/2022 1-3 Rochester Water					68.66	
029585 10/06/2022 10/10/2022 1-4 Scott Lake Water					4.32	
221001030 Northwest Water Systems	1834	10/10/2022	Claims	6700	355.60	22-06801, 22-06792
Invoice # Rcvd Date Due Date Description Amount						
22-06801 09/20/2022 10/10/2022 1-2 Littlerock Water Srvcs					177.80	
22-06792 09/20/2022 10/10/2022 1-1 Grand Mound Water Srvcs					177.80	
221001031 On-Hold Concepts Inc	1835	10/10/2022	Claims	6700	19.95	584529
Invoice # Rcvd Date Due Date Description Amount						
584529 10/06/2022 10/10/2022 Monthly On Hold Srvs					19.95	
221001032 Patraca Linda Ellen	1836	10/10/2022	Claims	6700	180.06	Reimbursement
Invoice # Rcvd Date Due Date Description Amount						
REIMBURSEMENT 10/06/2022 10/10/2022 Mileage Reimbursement QR3 2022					180.06	
221001033 Pilot Travel Centers LLC	1837	10/10/2022	Claims	6700	698.75	571467882
Invoice # Rcvd Date Due Date Description Amount						
571467882 10/06/2022 10/10/2022 A70 STAF-1					48.16	
571467882 10/06/2022 10/10/2022 A23 CH1-3					228.61	
571467882 10/06/2022 10/10/2022 A25 CH1-2					126.67	
571467882 10/06/2022 10/10/2022 A24 BN1-6					295.31	
221001034 Pioneer Fire And Security Inc	1838	10/10/2022	Claims	6700	404.99	109682, 109624, 109765
Invoice # Rcvd Date Due Date Description Amount						
109682 09/29/2022 10/10/2022 1-2 Littlerock Annual Fire Alarm Inspection					205.00	
109624 09/29/2022 10/10/2022 1-1 Grand Mound QR4 2022 Alarm Monitoring					97.29	
109765 09/29/2022 10/10/2022 1-1 Grand Mound Service Call on Alarm System					102.70	
221001035 Puget Sound Energy	1839	10/10/2022	Claims	6700	3,550.06	
Invoice # Rcvd Date Due Date Description Amount						
200017639499 09/19/2022 10/10/2022 1-1 Grand Mound Aug22					1,679.00	
220025935044 09/19/2022 10/10/2022 1-2 Littlerock Sep22					711.00	
220025935051 09/19/2022 10/10/2022 1-4 Scott Lake Sep22					334.00	
220025935069 09/19/2022 10/10/2022 1-6 Maytown Aug22					765.00	
220006625754 09/19/2022 10/10/2022 1-4 Old Hwy 99 Aug22					61.06	
221001036 Rochester Lumber	1840	10/10/2022	Claims	6700	50.29	1190948, 1190177, 1190902, 1190719
Invoice # Rcvd Date Due Date Description Amount						
1190948 09/29/2022 10/10/2022 1-1 Grand Mound Dryer Install Supplies (seal, tape)					11.33	
1190177 09/29/2022 10/10/2022 1-1 Grand Mound Dryer Install Supplies (tape)					6.26	
1190902 09/29/2022 10/10/2022 1-1 Grand Mound Dryer Install Supplies (elbow,					15.97	
1190719 09/29/2022 10/10/2022 1-1 Grand Mound Dryer Install Supplies (vent, clamps)					16.73	
221001037 Rochester Water Association	1841	10/10/2022	Claims	6700	52.47	100100
Invoice # Rcvd Date Due Date Description Amount						
100100 09/29/2022 10/10/2022 1-3 Rochester Water Srvcs					52.47	
221001038 Scott Lake Maintenance Co C/O Northwest Water Syst	1842	10/10/2022	Claims	6700	133.28	2165
Invoice # Rcvd Date Due Date Description Amount						
2165 10/06/2022 10/10/2022 1-4 Scott Lake Water					133.28	

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 09:02:03 Date: 10/12/2022

10/10/2022 To: 10/10/2022

Page: 5

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
221001039 Sound Guard Security Systems Inc	1843	10/10/2022	Claims	6700	223.77	186424
Invoice # 186424	Rcvd Date 09/19/2022	Due Date 10/10/2022	Description 1-3 Rochester QR4 Alarm Monitoring		Amount 223.77	
221001040 Stanley Convergent Security Solutions Dba Alarm Center	1844	10/10/2022	Claims	6700	90.67	6002801341
Invoice # 6002801341	Rcvd Date 09/19/2022	Due Date 10/10/2022	Description 1-2 Littlerock QR4 2022 Alarm Monitoring Srvcs		Amount 90.67	
221001041 Stericycle Inc	1845	10/10/2022	Claims	6700	31.08	3006192489, 3006193263
Invoice # 3006193263	Rcvd Date 10/06/2022	Due Date 10/10/2022	Description 1-6 Maytown Hazo Waste		Amount 10.36	
Invoice # 3006192489	Rcvd Date 10/06/2022	Due Date 10/10/2022	Description 1-2 Littlerock Hazo Waste		Amount 10.36	
Invoice # 3006192489	Rcvd Date 10/06/2022	Due Date 10/10/2022	Description 1-3 Rochester Hazo Waste		Amount 10.36	
221001042 Stryker Sales Corp	1846	10/10/2022	Claims	6700	1,145.00	3875836
Invoice # 3875836	Rcvd Date 09/22/2022	Due Date 10/10/2022	Description Power Cot PM Agreement 09-20-2020 - 09-19-2024 (yr		Amount 1,145.00	
221001043 Systems Design West LLC	1847	10/10/2022	Claims	6700	1,822.86	20221885
Invoice # 20221885	Rcvd Date 09/29/2022	Due Date 10/10/2022	Description Aug 2022 Transports (x65), MVA Billing (x3)		Amount 1,822.86	
221001044 Thurston Co Solid Waste	1848	10/10/2022	Claims	6700	18.00	2191541
Invoice # 2191541	Rcvd Date 09/21/2022	Due Date 10/10/2022	Description Solid Waste Disposal (09-20-2022)		Amount 18.00	
221001045 Tumwater Eye Center, Inc.	1849	10/10/2022	Claims	6700	426.00	30836
Invoice # 30836	Rcvd Date 09/29/2022	Due Date 10/10/2022	Description CPT: 92250, 92083, 92133, S0620 (G. Blocher)		Amount 426.00	
221001046 Verizon Wireless	1850	10/10/2022	Claims	6700	424.25	9915622266, 9916583405
Invoice # 9915622266	Rcvd Date 09/29/2022	Due Date 10/10/2022	Description Apparatus Cells (x9)		Amount 141.53	
Invoice # 9916583405	Rcvd Date 09/29/2022	Due Date 10/10/2022	Description Chief Scott Cell		Amount 41.82	
Invoice # 9916583405	Rcvd Date 09/29/2022	Due Date 10/10/2022	Description Captain Cells		Amount 160.95	
Invoice # 9916583405	Rcvd Date 09/29/2022	Due Date 10/10/2022	Description Modems		Amount 79.95	
221001047 WHA Insurance Agency Inc	1851	10/10/2022	Claims	6700	9,178.00	858681, 858682, 858683
Invoice # 858681	Rcvd Date 09/19/2022	Due Date 10/10/2022	Description Policy PRC093869WA10040 Group Ins. Renewal		Amount 8,346.00	
Invoice # 858682	Rcvd Date 09/19/2022	Due Date 10/10/2022	Description Policy EXAD95381WA1004 24 Hr AD&D Renewal		Amount 125.00	
Invoice # 858683	Rcvd Date 09/19/2022	Due Date 10/10/2022	Description Policy BADD95381WA10040 24 Hr AD&D Renewal		Amount 707.00	
221001048 Washington Fire Comm Assn	1852	10/10/2022	Claims	6700	385.00	200000798
Invoice # 200000798	Rcvd Date 09/19/2022	Due Date 10/10/2022	Description WFCA 2022 Annual Conference (Ricks)		Amount 385.00	
221001049 Washington State Patrol	1853	10/10/2022	Claims	6700	481.00	FT230021
Invoice # FT230021	Rcvd Date 10/07/2022	Due Date 10/10/2022	Description G. Parker Fire Officer 1 training		Amount 481.00	
221001050 Wells Fargo Financial Leasing	1854	10/10/2022	Claims	6700	159.99	5021800153
Invoice # 5021800153	Rcvd Date 09/19/2022	Due Date 10/10/2022	Description 1-1 Grand Mound Copier Lease		Amount 159.99	
221001051 West Coast Fire & Rescue Inc	1855	10/10/2022	Claims	6700	1,102.62	B2948-91
Invoice # B2948-91	Rcvd Date 09/19/2022	Due Date 10/10/2022	Description Holmatro Battery Tools Service (x12)		Amount 1,189.10	

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

09:02:03

Date: 10/12/2022

10/10/2022 To: 10/10/2022

Page:

6

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
221001052 Wilcox & Flegel	1856	10/10/2022	Claims	6700	4,040.88	0735365-IN, 735352D-IN, 738461D-IN, 0738456-IN, CL50966

54 Vouchers:

464,458.92

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

09:02:56 Date: 10/12/2022

10/10/2022 To: 10/10/2022

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
221001054 Aflac	1858	10/10/2022	Payroll	6700	642.07	Pay Cycle(s) 10/31/2022 To 10/31/2022 - Suppl Disability Ins
221001055 Benefit Solutions Inc-WSCFF	1859	10/10/2022	Payroll	6700	2,250.00	Pay Cycle(s) 10/31/2022 To 10/31/2022 - MERP
EFT Bennett Matthew Shaun	1724	10/14/2022	Payroll	6700		Oct 2022 draw
EFT Bennett Matthew Shaun	1754	10/31/2022	Payroll	6700		Oct 2022 pay
221001107 Berryman Thomas A	1736	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Betts Brandon John	1755	10/31/2022	Payroll	6700		Oct 2022 pay
221001108 Brown Curtis Daniel	1737	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Brownell Scott Lee	1738	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Christenson Brian David	1756	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Cooke Hans Robert	1757	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Culleton Thomas P	1739	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Dahl Calvin	1740	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Dean Sarah Linnea	1758	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Department Of Retirement Services Deferred Comp	1797	10/10/2022	Payroll	6700	32,728.65	Pay Cycle(s) 10/31/2022 To 10/31/2022 - Deferred Comp; Pay Cycle(s) 10/31/2022 To 10/31/2022 - Deferred Comp %
EFT Department Of Retirement Systems Retirement	1798	10/10/2022	Payroll	6700	42,322.49	Pay Cycle(s) 10/31/2022 To 10/31/2022 - PERS 2; Pay Cycle(s) 10/31/2022 To 10/31/2022 - LEOFF 2
EFT Department Of The Treasury	1799	10/10/2022	Payroll	6700	49,568.83	941 Deposit for Pay Cycle(s) 10/14/2022 - 10/14/2022; 941 Deposit for Pay Cycle(s) 10/12/2022 - 10/12/2022; 941 Deposit for Pay Cycle(s) 10/31/2022 - 10/31/2022
EFT Dept Of Labor & Industries	1800	10/10/2022	Payroll	6700	24,769.40	3RD Quarter L&I: 07/01/2022 - 09/30/2022
EFT Devert Brent Nathaniel	1759	10/31/2022	Payroll	6700		Oct 2022 pay
221001056 Dimartino Associates Brown & Brown of WA, Inc	1860	10/10/2022	Payroll	6700	2,270.36	Pay Cycle(s) 10/31/2022 To 10/31/2022 - Disability
EFT Drake Nathan Tyler	1760	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Dyer Lanette R	1761	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Elkins Ben M	1741	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Employment Security Department	1801	10/10/2022	Payroll	6700	2,038.97	3rd Quarter Unemployment: 07/01/2022 - 09/30/2022
EFT Employment Security Dept PFMLA	1802	10/10/2022	Payroll	6700	4,166.96	Pay Cycle(s) 07/01/2022 To 09/30/2022 - PFMLA
221001113 Fitzgerald Thomas J	1742	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Fox Timothy Andrew	1743	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Frasl Kenneth E	1744	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
221001057 GET Program	1861	10/10/2022	Payroll	6700	287.00	Pay Cycle(s) 10/31/2022 To 10/31/2022 - GET
EFT Garza Isaac Wayne	1725	10/14/2022	Payroll	6700		Oct 2022 draw
EFT Garza Isaac Wayne	1762	10/31/2022	Payroll	6700		Oct 2022 pay
221001058 HRA VEBA Trust	1862	10/10/2022	Payroll	6700	7,675.00	Pay Cycle(s) 10/31/2022 To 10/31/2022 - HRA VEBA
EFT Hall Aaron David	1726	10/14/2022	Payroll	6700		Oct 2022 draw
EFT Hall Aaron David	1763	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Heilman Chris Douglas	1764	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Hemminger Shannon Marie	1765	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Howe Joshua Jason	1766	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Hull Nathan Scott	1767	10/31/2022	Payroll	6700		Oct 2022 pay

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

09:02:56 Date: 10/12/2022

10/10/2022 To: 10/10/2022

Page: 2

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
221001059 IAFF Local 3825 Treasurer	1863	10/10/2022	Payroll	6700	5,452.58	Pay Cycle(s) 10/31/2022 To 10/31/2022 - Union Dues
221001116 Jernigan Jeff M	1745	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Kaleiwahea Blake William	1768	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Kondrack Andrew Joseph	1769	10/31/2022	Payroll	6700		Oct 2022 pay
221001117 Linn Catherine Louise	1746	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Lyon Colby Wayne	1727	10/14/2022	Payroll	6700		Oct 2022 draw
EFT Lyon Colby Wayne	1770	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Manor Kathryn Joan	1747	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Matson Collin Reid	1771	10/31/2022	Payroll	6700		Oct 2022 pay
EFT McGeary Michael C	1748	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Miller Devann Munroe	1772	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Morales Michael Lawrence	1773	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Nelson Jacob Matthew	1749	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Oregon Dept of Revenue	1803	10/10/2022	Payroll	6700	230.00	Pay Cycle(s) for OR Tax: 07/01/2022 - 09/30/2022
EFT Palmerson Erik Morgan	1728	10/14/2022	Payroll	6700		Oct 2022 draw
EFT Palmerson Erik Morgan	1774	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Panuska Miranda Marie	1775	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Parker Gregory Jerel	1729	10/14/2022	Payroll	6700		Oct 2022 draw
EFT Parker Gregory Jerel	1776	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Patraca Linda Ellen	1777	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Pethia David C	1750	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
221001122 Ricks John Rual	1751	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Santee Ricardo Leon	1778	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Scott Robert William	1779	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Sexton Thomas Edward	1780	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Shea Linda Marie	1781	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Singleton Charles Ed	1782	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Smith Eric David	1730	10/14/2022	Payroll	6700		Oct 2022 draw
EFT Smith Eric David	1783	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Smith Rob Dean	1784	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Spiegelberg John Steven	1752	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Stone Roger Lee	1785	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Swecker Joel Anthony	1731	10/14/2022	Payroll	6700		Oct 2022 draw
EFT Swecker Joel Anthony	1786	10/31/2022	Payroll	6700		Oct 2022 pay
221001124 Teitzel Steven David	1753	10/12/2022	Payroll	6700		Vol/Temp/Comm pay
EFT Trautman Alexander Paul	1787	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Trott Thomas John	1788	10/31/2022	Payroll	6700		Oct 2022 pay
221001060 Trusteed Plans	1864	10/10/2022	Payroll	6700	51,731.29	Pay Cycle(s) 10/12/2022 To 10/12/2022 - Basic Life; Pay Cycle(s) 10/31/2022 To 10/31/2022 - PPO 100; Pay Cycle(s) 10/31/2022 To 10/31/2022 - Dental; Pay Cycle(s) 10/31/2022 To 10/31/2022 - Basic Life;
EFT Vavrinec Christian Kalil	1789	10/31/2022	Payroll	6700		Oct 2022 pay
EFT Washington State Support Registry	1804	10/10/2022	Payroll	6700	768.66	Pay Cycle(s) 10/31/2022 To 10/31/2022 - Child Support
221001061 West Thurston Fire - House Funds	1865	10/10/2022	Payroll	6700	211.00	Pay Cycle(s) 10/31/2022 To 10/31/2022 - House Funds
EFT White Christopher Charles	1790	10/31/2022	Payroll	6700		Oct 2022 pay
79 Vouchers:					438,507.25	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

September 12, 2022 – Governing Board Business Meeting at 18720 Sargent Rd SW (Grand Mound 1-1 station)

Call to Order/Attendance: Commissioner Pethia called the meeting to order at 17:00 hours. Commissioners Dahl, Elkins, and Ricks, Chiefs Scott, Smith and R. Stone (Zoom), Captains Christianson (Zoom), Drake (Zoom), Dyer and E Smith (Zoom), Union Representative Lt. Garza, Lts. Morales (Zoom) and Palmerson, FF Matson, Panuska, Santee, and Vavrinec, Vol. FF McGeary (Zoom), Admin Assistant L. Patraca, incoming Admin Svcs Director S. Hemminger, Secretary L. Shea, and guests Terry Blankenship, Vivian Eason, Melissa Inman, Connie McGuire, Jeff Merryman (Zoom), Derek Sanders, and Larry Weaver. Commissioners Culleton and Jernigan were absent (excused.)

Additions/Deletions to the Agenda:

1. Linda S. requested the addition of the new Admin Services Director contract.
2. Chief Scott requested the addition of the Maytown well under Old Business.

Public Comments/Presentations:

1. Melissa Inman voiced her support for the department and encouraged the department to send a clear message about the levy being a replacement levy, and not an additional tax.
2. Jeff Merryman voiced his concerns about the levy and asked questions about the volunteer program and ways that this program can be strengthened.
3. Larry Weaver expressed his appreciation for the response the department has provided to his family over the years, and strongly supports the levy.

Labor Management: Representative Garza reported on the two MOUs being presented for board signature to hire two temporary firefighters as backfills behind a vacant position and an injured firefighter. He noted that the union has been busy preparing information for the upcoming levy.

New Business:

1. Expenditure Approval. Commissioner Elkins moved to approve the total expenditure amount of \$478,073.79. Commissioner Ricks seconded the motion. Motion carried 4-0.
2. Meeting Minutes.
 - a. Commissioner Elkins moved to approve the board meeting minutes from August 8, 2022. Commissioner Ricks seconded the motion. Motion carried 4-0.
 - b. Commissioner Elkins moved to approve the board workshop minutes from August 30, 2022. Commissioner Dahl seconded the motion. Motion carried 4-0.
3. 2023 Draft Budgets. Linda S. presented two versions of the 2023 budget, asking for the board to review and bring feedback to the October board meeting:
 - a. Draft V.1 assuming the November 2022 levy passes, to include 6 new firefighters and all proposed capital projects/purchases, including financing one new engine.

- b. Draft 1-A, assuming the levy doesn't pass until February 2023, which will require substantial cutbacks in program budgets and the closing of stations 1-3, 1-4 and 1-6 to retain all 31 firefighter positions and current Admin positions.
4. SAMPLE Resolution establishing Rules of Procedure for BOFC. Linda S. presented a sample Rules of Procedure, following a discussion held at a previous meeting where it was noted there were no written procedures for board conduct outside of the WFCB Commissioner's Handbook. The purpose of these rules is to define protocols in matters such as limiting the number of times a board member can attend a meeting virtually, and what to do in the event of a tie vote. The board agreed to table this item until after the November elections, at which time the board will set a workshop date to discuss the rules in detail.

Unfinished Business (action items):

1. Board station tours. The board agreed to split up the station tours amongst the board members, and to report back at the October meeting. The agreed schedule was:
 - a. Station 1-1 – Elkins
 - b. Stations 1-2 and 1-4 – Culleton/Pethia
 - c. Station 1-3 and 1-5 – Dahl/Jernigan
 - d. Station 1-6 – Ricks
2. Interim Fire Chief contract amendment. Linda S. presented the amendment for Chief Smith's contract, to include the extension discussed at a previous meeting. Commissioner Elkins moved to approve the amendment. Commissioner Dahl seconded the motion. Motion carried 4-0.

Unfinished Business (nonaction items):

- a. Maytown well. Chief Scott handed out a proposal submitted by Aspect Consulting, which outlined the options available to resolve the water situation at the Maytown station. The most agreeable solution is to dig a new, shallow well onsite. The board asked to table this project until after the November election, since Maytown station will be closed if the levy does not pass.

Communications:

1. Thurston County Treasurer August 2022 reports were presented.
2. September 2022 budget reports were presented.
3. Letter of Intent-FIIRE program. Linda S. presented a Letter of Intent from the department to LNI, requesting its continuance in the FIIRE program. She noted that the program has provided many benefits, including reduced premiums and grant opportunities, as well as assistance with improving department safety protocols.

Chief/Training/EMS Reports: Refer to printed reports.

Commissioner Reports:

1. Commissioner Ricks reported there was no EMS Council meeting last month.
2. Commissioner Pethia reported the fire commissioners held their annual picnic.

Good of the Order: Linda S. reminded the board to review the new Admin Services Director contract that was handed out, which will be signed at the October board meeting.

Adjournment: The board adjourned the general meeting at 18:37 hours.

Submitted for Board approval by:

Linda Shea, Secretary

Tom Culleton, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member



West Thurston Regional Fire Authority Governing Board - Purchase Request

Item/Service: Replacement phone system

Requested by: Linda Shea/Robert Scott

Background Information:

The department currently has a Vodavi telephone system that was purchased in 2009 at a cost of \$12,000. This system will become obsolete at the end of 2022, due to the manufacturer no longer supporting this model, the inability to get parts, and the age of the system. The system is cumbersome to use and requires a costly service call for any programming issues – even for simple issues such as a phone not ringing properly. With the advanced technology in new phone systems, the department can purchase a VOiP (Voice Over Internet Provider) system which affords redundancies in the event of power outages, allows mobile applications (so personnel can answer business calls from their mobile devices), and provides free 24/7 online support. Project cost of \$13,500 was included in the 2022 budget, with ongoing user fees budgeted at \$10,500/year in 2023 and beyond. Actual cost of the 1st year is lower than budgeted (at \$11,364) and ongoing costs are almost 35% less than estimated (at \$6,840/year for three years.)

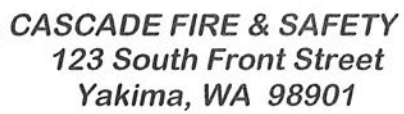
An RFQ was posted August 1, and emailed to the following contractors:

- Tri-Tec Communications
- The Brookfield Group
- AlarmPro, LLC
- CCI Systems
- Discountcell Inc
- Interface Technologies NW
- NW Communications Inc
- NW Tel, LLC
- Right! Systems Inc.
- World Wide Technology LLC

Three bids were received (see attached chart.) Recommendation is to proceed with Brookfield Group, for the following reasons:

- Olympic Telephone has been our telephone service provider for many years and is now part of the Brookfield Group.
- Brookfield submitted the lowest costs over the three-year contract period.
- Brookfield provided the most in-depth survey of the department's current phone system to provide the most comprehensive quote.

Phone Systems RFQ								
Vendor	Item	Monthly Licenses	Monthly Cost	Total Monthly Cost	One Time Services	One-time Costs	TOTALS	
Brookfield	Desk/common Phones	38	\$ 15.00	\$ 570.00	Power Injectors	740.00		
<i>Provider: ClearFly</i>	Includes X4U Fanvil phone, mobile app, softphone, software/firmware updates, 24/7 helpdesk				Wifi Dongle	20.00		
	Price is locked in for 3 years				Power Supply	10.00		
	Leased phones				Wall brackets	30.00		
					PBX Starter Kit	824.75		
					SIP to Analog adapter	750.00		
					Wiring/misc equip	395.00		
					Cordless DECT phones (1-3)	350.00		
					Admin fees	250.00		
					Labor install/program/train	7,425.00		
			TOTALS	\$ 570.00		10,794.75	\$ 11,364.75	1st yr
			3-year costs	\$ 20,520.00			\$31,314.75	3 yrs
Tri-Tec	Desk phone*	18	\$ 18.99	\$ 341.82	G12 Hardware	6,028.47		
<i>Provider: G12 Communications</i>	Common phone**	20	\$ 5.99	\$ 119.80	Cabling, installation	4,975.00		
	FAX lines	3	\$ 19.99	\$ 59.97	Shipping	180.85		
	Hosted 911	5	\$ 1.00	\$ 5.00	Number porting	20.00		
					Directory listing	37.50		
	*Yealink desk phone includes T54W phone, voice mail, send to Outlook, unlimited long distance calling, mobile app, softphone							
	**Yealink common phone includes T33G phone, voice mail, send to Outlook, unlimited long distance calling							
	Phones covered under warranty even if owned, as long as G12 Services is the provider							
			TOTALS (w/purchased phones)	\$ 526.59		11,241.82	\$ 11,768.41	1st yr
			TOTALS (w/leased phones)	\$ 788.59		6,750.82	\$ 7,539.41	1st yr
			3-year costs	\$ 28,389.24			\$35,140.06	3 yrs
NW Tel, LLC	Desk phone*	18	\$ 22.99	\$ 413.82				
<i># of users adjusted to match Tri</i>	Common phone**	20	\$ 14.99	\$ 299.80	Hardware	3,114.00		
<i>Provider: Elevate</i>	FAX lines	3	\$ 14.99	\$ 44.97	Installation	5,500.00		
					Page adaptor equipment	2,500.00		
					Shipping	78.27		
					Number porting	33.00		
					Surcharges/fees	238.80		
			TOTALS	\$ 758.59		11,464.07	\$ 12,222.66	1st yr
			3-year costs	\$ 27,309.24			\$38,773.31	3 yrs



Date	Invoice #
9/27/2022	16133

Bill To
WEST THURSTON REGIONAL FIRE 10828 LITTLEROCK RD S.W. OLYMPIA, WA. 98512

Ship To

Project	Customer P.O.	Terms	Rep	Cascade P.O.	Ordered By
FOUTS		DUE ON ACCEPT...	EH		

[illegible]

$$\begin{array}{r} \$389,105.66 \\ 360,773.68 \\ \hline 28,331.98 \end{array}$$
 #1 Bond debt balance
 8/31/22
 GF
 To be covered by T1-1
 sale proceeds

Subtotal	\$359,285.00
Sales Tax (8.3%) <i>(Yakima)</i>	\$29,820.66
Total	\$389,105.66
Payments/Credits	\$0.00
Balance Due	\$389,105.66

Phone #	Fax #	E-mail	Web Site
509-453-6527	509-457-2890	sandid@cfireinc.com	www.cfireinc.com



1 x PPXT

Quote Number: 10592348

Remit to: **Stryker Medical**

P.O. Box 93308

Version: 1

Chicago, IL 60673-3308

Prepared For: WEST THURSTON REGIONAL FIRE AUTH

Rep: Seth Shelton

Attn:

Email: seth.shelton@stryker.com

Phone Number: (360) 430-9245

Quote Date: 10/05/2022

Expiration Date: 01/04/2023

Delivery Address

Name: WEST THURSTON REGIONAL
FIRE AUTH

Account #: 1080445

Address: 10828 LITTLEROCK RD SW

OLYMPIA

Washington 98512-8525

End User - Shipping - Billing

Name: WEST THURSTON REGIONAL
FIRE AUTH

Account #: 1080445

Address: 10828 LITTLEROCK RD SW

OLYMPIA

Washington 98512-8525

Bill To Account

Name: WEST THURSTON REGIONAL
FIRE AUTH

Account #: 1080445

Address: 10828 LITTLEROCK RD SW

OLYMPIA

Washington 98512-8525

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	650605550003	Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	1	\$22,785.87	\$22,785.87
Equipment Total:					\$22,785.87

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-SMCOT-PPXT	TRADE-IN-STRYKER MANUAL COT TOWARDS PURCHASE OF POWERPRO XT	1	-\$500.00	-\$500.00

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
3.1	77100ST	ProCare Power-PRO Preventive Maintenance: Annual onsite preventive maintenance inspection for Power-PRO XT MTS High: Dual wheel lock, x-restraint package, retractable head section 02 bottle holder, 3-stage IV pole PR, equipment hook, H/E storage flat, XPS side rail, XPS mattress, Knee-Gatch, Dual compatibility, backrest storage pouch, steer-lock	1	\$534.00	\$534.00
ProCare Total:					\$534.00



1 x PPXT

Quote Number: 10592348

Version: 1

Prepared For: WEST THURSTON REGIONAL FIRE AUTH

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: Seth Shelton

Email: seth.shelton@stryker.com

Phone Number: (360) 430-9245

Quote Date: 10/05/2022

Expiration Date: 01/04/2023

Price Totals:

Estimated Sales Tax (9.500%):	\$2,167.89
Freight/Shipping:	\$170.89
Grand Total:	\$25,158.65

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

RESOLUTION NO. 2022-011

A RESOLUTION OF THE GOVERNING BOARD OF THE
WEST THURSTON REGIONAL FIRE AUTHORITY (“RFA”)
DECLARING CERTAIN ITEMS OF PROPERTY AS
SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the “RFA” has certain items which are no longer of use to the “RFA”; and
WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale or
donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD
HEREBY RESOLVES AS FOLLOWS:

Section 1. That the property identified in Exhibit 1, attached hereto and incorporated herein by
reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to
dispose of and convey such property through appropriate sale or donation, if the property is found to
have little or no value.

Section 2. That the Fire Chief of the “RFA”, or designee, is authorized to implement such
administrative procedures as may be necessary to carry out this directive.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this 10th
day of October 2022, the following majority of commissioners being present and voting:

**West Thurston Regional Fire Authority
Board of Commissioners**

Tom Culleton, Commissioner

Calvin Dahl, Commissioner

David Pethia, Commissioner

Ben Elkins, Commissioner

John Ricks, Commissioner

Jeff Jernigan, Commissioner

Linda Shea, Secretary

EXHIBIT 1 – Surplus Property
Addendum to Resolution #2022-011

Item	Value*	Minimum Bid *	Serial/ID #	Tag #	Reason	Disposition
HP 27" monitor (R. Smith)	N/A	N/A	N/A	N/A	No longer works	Recycled by BW 8/31/22
Four-drawer metal file cabinet	\$10	N/A	N/A	N/A	No longer needed	To be sold on Public Surplus
Toshiba TV	\$75	N/A	Model #32HLV16 S/N AM334000096	N/A	No longer needed	To be sold on Public Surplus

**If value is estimated to exceed \$500, minimum bid must be established and approved by chief.*



Thurston County Treasurer
September 2022 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
09/01/2022	Beginning Cash Balance	\$6,521,928.22	
	Receipts/Deposits/Refunds:		
09/02/2022	District Deposit \$1,701.18 / 6701	1,701.18	
09/02/2022	District Deposit \$11,654.00 / 6701	11,654.00	
09/02/2022	District Deposit \$12,838.78 / 6701	12,838.78	
09/06/2022	District Deposit \$6,235.04 / 6701	6,235.04	
09/06/2022	District Deposit \$837.50 / 6701	837.50	
09/07/2022	District Deposit \$112.02 / 6701	112.02	
09/07/2022	District Deposit \$133.96 / 6701	133.96	
09/07/2022	District Deposit \$248.81 / 6701	248.81	
09/07/2022	District Deposit \$27,099.68 / 6701	27,099.68	
09/07/2022	Interest on Tax Refunds	(0.60)	
09/08/2022	District Deposit \$507.96 / 6701	507.96	
09/08/2022	District Deposit \$626.24 / 6701	626.24	
09/09/2022	District Deposit \$6,783.10 / 6701	6,783.10	
09/09/2022	District Deposit \$789.08 / 6701	789.08	
09/09/2022	State Forest - Purchase/Other	0.64	
09/09/2022	State Forest - Transfer/Other	0.42	
09/12/2022	District Deposit \$1,910.40 / 6701	1,910.40	
09/14/2022	District Deposit \$1,125.48 / 6701	1,125.48	
09/14/2022	District Deposit \$1,841.81 / 6701	1,841.81	
09/14/2022	District Deposit \$2,445.21 / 6701	2,445.21	
09/14/2022	District Deposit \$402.81 / 6701	402.81	
09/15/2022	District Deposit \$128.78 / 6701	128.78	
09/15/2022	District Deposit \$923.17 / 6701	923.17	
09/15/2022	District Deposit \$985.00 / 6701	985.00	
09/16/2022	District Deposit \$11,650.30 / 6701	11,650.30	
09/16/2022	District Deposit \$256.48 / 6701	256.48	
09/16/2022	District Deposit \$524.06 / 6701	524.06	
09/16/2022	District Deposit \$9,325.63 / 6701	9,325.63	
09/19/2022	District Deposit \$427.83 / 6701	427.83	
09/20/2022	District Deposit \$114.84 / 6701	114.84	
09/20/2022	District Deposit \$653.59 / 6701	653.59	
09/21/2022	District Deposit \$1,027.40 / 6701	1,027.40	
09/21/2022	District Deposit \$300.66 / 6701	300.66	
09/21/2022	District Deposit \$403.51 / 6701	403.51	
09/21/2022	District Deposit \$553.60 / 6701	553.60	
09/21/2022	Interest on Tax Refunds	(26.25)	
09/22/2022	Credit Card Deposit \$1,180.20 / 6701	1,180.20	
09/22/2022	District Deposit \$112.84 / 6701	112.84	
09/22/2022	District Deposit \$254.13 / 6701	254.13	
09/23/2022	District Deposit \$645.60 / 6701	645.60	
09/26/2022	District Deposit \$1,948.88 / 6701	1,948.88	
09/26/2022	District Deposit \$19,850.48 / 6701	19,850.48	
09/26/2022	District Deposit \$228.62 / 6701	228.62	
09/26/2022	District Deposit \$4,763.41 / 6701	4,763.41	
09/26/2022	District Deposit \$484.04 / 6701	484.04	
09/26/2022	District Deposit \$866.16 / 6701	866.16	
09/28/2022	District Deposit \$1,038.60 / 6701	1,038.60	
09/28/2022	District Deposit \$1,296.57 / 6701	1,296.57	
09/28/2022	District Deposit \$2,732.00 / 6701	2,732.00	

Reviewed by: 



Thurston County Treasurer
September 2022 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

09/28/2022	District Deposit \$303.03 / 6701	303.03	
09/28/2022	District Deposit \$487.32 / 6701	487.32	
09/28/2022	District Deposit \$676.07 / 6701	676.07	
09/29/2022	District Deposit \$512.42 / 6701	512.42	
09/30/2022	District Deposit \$19,864.31 / 6701	19,864.31	
09/30/2022	District Deposit \$263.79 / 6701	263.79	
09/30/2022	Tax & Assessment Receipts	61,028.30	
09/30/2022	Interest Paid	3,338.31	
	Total Deposits	\$226,417.20	
	Warrant Issues & Voids/Fees/ACH/Wires:		
09/14/2022	Electronic Disbursement	(12,954.34)	
09/14/2022	Issued Warrants	(150,328.69)	
09/15/2022	Electronic Disbursement	(9,524.13)	
09/30/2022	Electronic Disbursement	(305,266.63)	
	Total Warrants and Electronic Disbursements	(\$478,073.79)	
09/30/2022	Ending Cash Balance	\$6,270,271.63	✓

Warrant Activity

09/01/2022	Beginning Warrants Outstanding	\$14,128.09
	Total Warrants Issued	150,328.69
	Total Warrants Redeemed	(153,682.13)
	Total Warrants Voided	-
09/30/2022	Ending Warrants Outstanding	\$10,774.65

Investment Activity

09/01/2022	Beginning Interest Receivable	\$12,746.89
	Interest Earned	5,964.07
	Cash Paid	(3,338.31)
09/30/2022	Ending Interest Receivable	\$15,372.65

TCIP Yield (used to calculate interest earnings)	1.12%
LGIP Yield (budget benchmark)	2.39%



Thurston County Treasurer
September 2022 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
09/01/2022	Beginning Cash Balance	\$664,622.30	
	Receipts/Deposits/Refunds:		
09/09/2022	State Forest - Purchase/Other	0.07	
09/09/2022	State Forest - Transfer/Other	0.04	
09/21/2022	Interest on Tax Refunds	(2.81)	
09/30/2022	Tax & Assessment Receipts	2,820.71	
09/30/2022	Interest Paid	320.45	
	Total Deposits	\$3,138.46	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
09/30/2022	Ending Cash Balance	\$667,760.76	✓

Warrant Activity

09/01/2022	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
09/30/2022	Ending Warrants Outstanding	\$0.00

Investment Activity

09/01/2022	Beginning Interest Receivable	\$1,186.22
	Interest Earned	609.88
	Cash Paid	(320.45)
09/30/2022	Ending Interest Receivable	\$1,475.65

TCIP Yield (used to calculate interest earnings)

1.12%

LGIP Yield (budget benchmark)

2.39%

$$\#1 = \$360,975.72$$

$$\#11 = \$306,785.04$$



Thurston County Treasurer
 September 2022 Statement
 West Thurston Regional Fire Authority
 Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
09/01/2022	Beginning Cash Balance	\$757,997.85	
	Receipts/Deposits/Refunds:		
09/30/2022	Interest Paid	377.62	
	Total Deposits	\$377.62	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
09/30/2022	Ending Cash Balance	\$758,375.47	✓

Warrant Activity

09/01/2022	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
09/30/2022	Ending Warrants Outstanding	\$0.00

Investment Activity

09/01/2022	Beginning Interest Receivable	\$1,421.05
	Interest Earned	695.47
	Cash Paid	(377.62)
09/30/2022	Ending Interest Receivable	\$1,738.90

TCIP Yield (used to calculate interest earnings)	1.12%
LGIP Yield (budget benchmark)	2.39%

West Thurston Regional Fire Authority
Budget Report as of:

Oct-22

Title	January	February	March	April	May	June	July	August	Sept	October	PENDING	YTD Collected / Expended	Revised Budget	Budget Remaining	% Rev/Exp	GEMT to- date
GENERAL FUND																
Beg Bal-Unresv GF 67A0												-	2,067,496	2,067,496		
Beg Bal-Oper Res 67A0												-	3,179,000	3,179,000		
Beg Bal-Wildland Res 67A0												-	-	-		
Beg Bal-GEMT Res 67A0												-	400,000	400,000		
Beg Bal-SCBA Res 67A0												-	-	-		
Beg Bal-Facility Res 67A0												-	250,000	250,000		
Beg Bal-Apparatus Res 67A0												-	250,000	250,000		
Beg Bal-Petty Cash												-	-	-		
BEGINNING BALANCES	-	-	-	-	-	-	-	-	-	-	-	-	6,146,496	6,146,496		
Property Tax	939	600	73	8	564	112	(179)	1,300	4			3,419		(3,419)		
Property Tax-Regular District #1	5,294	59,350	76,945	672,522	128,890	5,510	7,007	7,998	20,489			984,005	1,694,207	710,202	58%	
Property Tax-M&O #1 6615	2,996	40,862	51,879	471,437	89,256	2,533	4,573	5,352	13,720			682,608	1,192,481	509,873	57%	
Property Tax-Regular District #11	8,927	49,281	56,401	662,805	134,155	(2,481)	3,288	6,439	15,766			934,579	1,671,999	737,419	56%	
Property Tax-M&O #11 6715	6,294	34,774	39,531	481,163	97,036	(2,079)	2,273	3,429	11,049			673,469	1,245,533	572,065	54%	
Property Tax-M&O	-	3	-	-	-	-	-	56	-			59	-	(59)		
Sale of Tax Title Property GF	99	-	-	-	-	-	-	-	-			99	-	(99)		
COVID-19 Nongrant Assistance	-	-	-	19,688	-	-	-	-	-			19,688	-	(19,688)		
GEMT	29,584	52,730	24,044	27,154	81,061	403,034	23,750	21,957	58,220			721,534	700,000	(21,534)	103%	3,701,985
State Grant-Military Dept	-	-	-	-	-	-	7,478	-	2,493			9,971	-	(9,971)		
State Grant - DNR Wildland	-	-	-	-	-	-	-	-	-			-	-	-		
State Grant-Dept Of Health	-	-	-	-	-	1,125	-	-	-			1,125	1,200	75	94%	
State Grant-Other	-	-	-	5,585	-	-	-	-	-			5,585	-	(5,585)		
DNR Timber Trust 2 - State Forest	-	-	-	-	-	-	-	-	-			-	-	-		
DNR PILT NAP/NRCA	-	-	-	-	-	-	-	-	-			-	-	-		
Interlocal Grants (incl. Timber Harvest/DNR Timber Tr	-	26,229	6	545	79,317	1	300	1,548	11,655			119,602	71,654	(47,948)	167%	
Printing & Dupl cat ng Serv ces	-	-	-	-	-	-	-	-	-			-	-	-		
Mobilizations	55,275	3,616	59,640	3,636	-	-	-	-	25,163			147,330	-	(147,330)		
Intergov't/Tribal	34,390	50,000	34,390	50,000	-	-	85,075	26,440	372			280,667	151,693	(128,974)	185%	
Ambulance & Emer Aid Fees	36,766	41,995	43,010	20,633	27,945	36,203	16,942	15,601	34,191			273,287	360,000	86,713	76%	
Other Interest	3,932	2,027	1,526	1,882	3,994	5,795	5,245	5,236	3,311			32,950	20,000	(12,950)	165%	
Space & Fac Leases (short and long-term)	4,621	1,100	400	1,046	5,049	5,894	300	1,000	27,820			47,229	54,524	7,295	87%	
Contributions And Donations From Private S	-	-	-	-	-	-	-	-	-			-	-	-		
Sale Of Surplus	1,246	411	-	-	900	-	-	145	(59)			2,643	-	(2,643)		
Misc Revenue - Incident Cost Recovery	-	747	-	118	-	1,218	271	775	-			3,128	8,000	4,872	39%	
Misc Revenue - Prior Year	-	-	1,992	138	663	265	9,335	-	-			12,393	-	(12,393)		
Misc Revenue - Fuel Tax Refunds	-	187	-	-	131	-	71	-	-			388	-	(388)		
Misc Revenue - Other	-	112	50	141	48	-	-	3	-			354	-	(354)		
Other-Sales Tax	(1,017)	1,004	51	(154)	51	77	(167)	128	39			13	-	(13)		
Suspense (cancelled warrants, pending dep	-	-	-	-	-	-	-	-	-			-	-	-		
Long Term Debt Issuance	-	-	282,629	-	-	-	-	-	-			282,629	282,629	(0)		
Premiums on Bonds	-	-	30,663	-	-	-	-	-	-			30,663	30,663	0		
Sale Of Assets	-	-	-	-	27,400	-	-	-	-			27,400	-	(27,400)		
Insurance Recovery	-	-	-	-	-	-	-	-	-			-	-	-		
Transfers In	-	-	-	-	-	-	-	-	-			-	-	-		
TOTAL REVENUE	189,347	365,027	703,230	2,418,346	676,459	457,207	165,559	97,409	224,232	-		5,296,816	7,484,583	2,187,767	71%	
TOTAL FUNDS AVAILABLE													13,631,079	8,334,263		
Admin-Salaries-Commissioner	936	1,301	3,349	1,941	2,197	1,664	2,473	1,301	2,069	2,965	-	20,193	27,648	7,455	73%	
Admin-Salaries-Admin	60,109	59,393	59,553	59,653	59,714	59,653	65,015	47,952	47,952	53,550	-	572,545	852,191	279,646	67%	

Title	January	February	March	April	May	June	July	August	Sept	October	PENDING	YTD Collected / Expended	Revised Budget	Budget Remaining	% Rev/Exp	GEMT to- date
Admin-Salaries-Temporary Adm	3,195	347	313	279	876	343	324	716	428	66	-	6,886	22,199	15,313	31%	
Admin-Benefits-Commissioner	79	100	256	159	168	127	200	100	158	237	-	1,584	2,306	722	69%	
Admin-Benefits-Admin	19,735	20,287	19,066	27,531	18,641	18,180	31,464	14,832	14,825	16,457	-	201,017	335,167	134,150	60%	
Admin-Benefits-Temporary Adm	542	43	24	57	67	26	34	55	33	15	-	895	1,830	935	49%	
Admin-Office & Oper Supplies	185	200	43	257	68	-	357	286	42	-	-	1,439	3,000	1,561	48%	
Admin-Minor Equip (noninv)	459	1,163	440	1,094	511	440	2,240	440	692	883	-	8,361	17,560	9,199	48%	
Admin-Small & Attractive Assets (inventoria	-	-	2,355	-	-	-	-	-	-	-	-	2,355	21,000	18,645	11%	
Admin-Software	18,064	2,693	645	1,709	6,343	1,137	2,969	678	645	645	-	35,528	53,993	18,465	66%	
Admin-Prof Services	9,656	6,544	11,150	6,125	6,134	6,417	26,544	7,240	6,478	14,619	-	100,906	145,075	44,169	70%	
Admin-Communication	104	104	104	104	104	20	104	29	62	62	-	795	1,236	441	64%	
Admin-Advertising	-	-	-	-	-	-	-	-	-	-	-	-	500	500	0%	
Admin-Insurance	167	141	141	141	542	719	411	444	141	9,319	-	12,166	79,805	67,639	15%	
Admin-Equipment Maint	255	320	385	291	349	271	491	415	181	389	-	3,347	2,660	(687)	126%	
Admin-Misc-Commissioner	17	37	35	18	81	60	-	27	189	448	-	912	9,748	8,836	9%	
Admin-Misc-Admin	334	4,155	471	301	447	1,429	921	107	142	394	-	8,700	6,790	(1,910)	128%	
Admin-Dues & Membership	4,630	-	-	3,500	240	-	-	-	-	-	-	8,370	13,890	5,520	60%	
Admin-Elections	-	9,462	-	-	-	-	-	-	-	-	-	9,462	73,560	64,098	13%	
Suppr-Salaries-Career FF	260,367	248,454	255,595	240,507	252,885	255,670	243,583	258,499	243,954	247,283	-	2,506,798	3,016,313	509,515	83%	
Suppr-Salaries-Vol Pts	4,709	4,405	4,061	4,958	4,078	4,034	4,250	3,141	4,036	2,568	-	40,240	100,000	59,760	40%	
Suppr-Salaries-Mobe OT	-	-	-	-	-	-	-	-	10,969	7,219	-	18,187	-	(18,187)		
Suppr-Salaries-Training OT	700	-	-	2,648	1,385	987	638	108	925	1,138	-	8,529	25,680	17,151	33%	
Suppr-Salaries-OTEP Instructor OT									-	-	-	-	11,654	11,654	0%	
Suppr-Salaries-COVID 19 OT	2,404	17,384	-	-	-	-	2,357	-	3,387	3,713	-	29,245	-	(29,245)		
Suppr-Benefits-Career FF	106,711	77,121	76,857	100,680	79,636	77,596	97,609	75,972	70,760	96,240	-	859,183	1,260,418	401,235	68%	
Suppr-Benefits-Volunteer	489	387	377	446	378	375	841	306	375	262	-	4,236	13,716	9,480	31%	
Suppr-Benefits-Mobe OT	-	-	-	-	-	-	-	-	718	475	-	1,193	-	(1,193)		
Suppr-Benefits-Training OT	46	-	-	175	90	64	60	7	60	78	-	580	1,733	1,153	33%	
Suppr-Benefits-OTEP Instructor OT									-	-	-	-	-	-		
Suppr-Benefits-COVID 19 OT	158	1,136	-	93	-	-	154	-	221	256	-	2,017	-	(2,017)		
Suppr-Bunker Gear/PPE	-	2,603	-	2,525	3,279	1,065	450	3,972	6,337	28	14,953	35,212	49,776	14,564	71%	
Suppr-Uniforms	183	121	1,605	2,536	1,011	(9)	5,419	1,167	1,488	947	-	14,467	25,000	10,533	58%	
Suppr-Rehab Supplies	-	156	221	-	-	-	-	109	165	12	-	663	1,000	337	66%	
Suppr-COVID 19 PPE Supplies	-	1,559	-	-	-	-	-	-	-	-	-	1,559	-	(1,559)		
Suppr-Small Tools (hand tools)	40	-	500	40	-	-	42	-	13	-	-	635	5,000	4,365	13%	
Suppr-Minor Equipment (apparatus)	662	382	-	1,156	-	-	13,386	107	769	-	15,003	31,465	46,000	14,535	68%	
Suppr-Health & Wellness Equip	-	-	2,268	172	244	28	-	-	-	-	-	2,712	7,778	5,066	35%	
Suppr-Small & Attractive Assets (inventoria	116	581	-	-	248	971	1,169	-	-	-	-	3,085	-	(3,085)		
Suppr-EMS Supplies	-	-	-	-	-	233	-	-	-	-	-	233	2,000	1,767	12%	
Suppr-Wildland tools/gear	-	-	-	-	421	-	-	2,349	1,435	-	-	4,205	-	(4,205)		
Suppr-Comm/Modems	1,162	1,204	1,220	1,158	1,305	78	277	436	438	382	-	7,661	14,400	6,739	53%	
Suppr-Advertising	-	-	-	-	-	-	-	-	-	-	-	-	500	500	0%	
Medical Costs	1,937	1,409	541	1,043	356	-	61	-	413	426	-	6,186	48,500	42,314	13%	
Medical Costs - COVID-19	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Suppr-Miscellaneous	21	2,116	174	237	1,657	2,902	184	352	429	128	-	8,199	17,580	9,381	47%	
Fire Inv-Salaries	1,015	782	473	175	188	85	377	382	315	194	-	3,986	6,000	2,014	66%	
Fire Inv-Benefits	87	60	36	24	13	6	36	29	24	22	-	339	560	221	60%	
Fire Prev-Pub Ed (public)	222	103	420	-	458	-	211	1,155	84	127	-	2,780	4,600	1,820	60%	
Fire Inv-Professional Svcs	90	249	20	54	150	-	-	78	28	45	-	714	7,563	6,849	9%	
Fire Inv-Small & Attractive Assets (inventori	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Training-Supplies	-	294	-	169	-	-	-	177	97	-	-	737	8,000	7,263	9%	
Training-Pub Ed/EMS (dept)	-	-	-	-	125	-	107	-	-	-	-	232	1,500	1,268	15%	
Training-Travel/Registrations (Fire)	31	2,326	600	350	1,275	3,635	25	5,867	2,025	3,445	-	19,579	46,400	26,821	42%	
Training Reimb-Residents	-	-	-	-	-	-	-	-	-	-	-	-	25,000	25,000	0%	

Title	January	February	March	April	May	June	July	August	Sept	October	PENDING	YTD Collected / Expended	Revised Budget	Budget Remaining	% Rev/Exp	GEMT to- date
Training-Travel/Registrations (EMS)	-	-	-	-	-	-	-	-	-	-	-	-	4,000	4,000	0%	
Training-Travel/Registrations (Peer Support)	-	-	-	-	-	-	-	-	-	-	-	-	9,000	9,000	0%	
Facilities-Operating Supplies General	148	1,327	675	683	332	1,920	2,470	862	-	828	-	9,244	22,690	13,446	41%	
Facilities Station 1-1 Kitchen	-	-	-	-	54	-	-	-	-	-	-	54	250	196	22%	
Facilities Station 1-2 Kitchen	-	-	-	-	-	-	-	-	-	-	-	-	250	250	0%	
Facilities Station 1-3 Kitchen	-	-	9	-	-	-	-	-	-	-	-	9	250	241	3%	
Facilities Station 1-4 Kitchen	-	-	-	-	-	-	-	-	-	-	-	-	250	250	0%	
Facilities Station 1-6 Kitchen	-	-	-	-	54	-	-	-	-	-	-	54	250	196	22%	
Facilities COVID 19	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Facilities-Heating Fuels	11,839	15,257	4,588	6,481	2,523	2,945	-	-	2,720	-	-	46,353	37,800	(8,553)	123%	
Facilities-Water	432	503	431	457	352	567	511	507	647	468	-	4,876	6,300	1,424	77%	
Facilities-Phone/Cable	1,303	1,322	1,487	1,373	1,322	1,371	1,371	1,377	1,379	1,487	-	13,790	16,380	2,590	84%	
Facilities-Electricity	3,609	3,625	3,655	3,703	3,795	4,771	5,110	5,285	3,978	3,550	-	41,081	50,400	9,319	82%	
Facilities-Garbage	488	401	435	549	403	542	394	398	450	409	-	4,469	5,040	571	89%	
Facilities-Repairs & Maint	3,236	22,190	5,786	6,172	7,235	8,394	6,161	3,460	12,473	9,714	-	84,820	232,017	147,197	37%	
Vehicle & Equip-Fuel	3,426	5,584	3,471	5,061	5,119	6,933	5,012	6,703	7,418	5,515	-	54,244	55,550	1,306	98%	
Vehicle & Equip-Repairs & Maint	6,568	24,204	6,003	7,567	(4,857)	29,677	8,850	29,043	26,249	19,623	-	152,927	232,260	79,333	66%	
Refunds/Fund Bal Adjusts	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Payroll Clearing	(3,681)	(3,647)	(3,334)	7,393	(3,297)	(3,413)	7,000	(2,864)	(2,924)	5,895	-	(2,872)	-	2,872		
Payroll Draw Clearing	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Debt Related Costs	-	-	1,661	-	-	-	-	-	-	-	-	1,661	1,661	0		
Capital Expenditures - CASH OUTLAYS	-	7,440	2,026	14,500	209,038	5,100	16,081	41,758	-	389,106	-	685,049	464,979	(220,070)	147%	
Capital Expenditures - FINANCED	-	-	311,631	-	-	-	-	-	-	-	-	311,631	311,631	-	100%	
Transfers-Out - Other Costs Allocations	-	-	-	-	-	86,921	-	-	-	-	-	86,921	237,392	150,471	37%	
TOTAL GF EXPENDITURES/OTHER	526,984	547,327	781,819	516,244	667,734	583,936	557,744	515,364	475,889	901,633	29,956	6,104,629	8,105,179	2,000,550	75%	
GENERAL FUND ENDING BALANCE	5,808,859	5,626,560	5,547,970	7,450,072	7,458,797	7,332,069	6,939,884	6,521,929	6,270,272	5,368,639			5,525,900			
EMERGENCY RESERVE FUND																
Beg Bal-Emerg Res 67A4													754,464	754,464		
Other Interest-Emergency Res	492	257	199	248	488	673	588	588	378			3,911	10,000	6,089		
Transfers In-Emergncy Rsrsv												-	-	-		
Property Tax-M&O												-	-	-		
EMERGENCY RESERVE ENDING BALANCE	754,956	755,214	755,413	755,661	756,149	756,822	757,410	757,998	758,375	758,375		3,911	10,000			
BOND DEBT FUND																
Beg Bal-Reserved Debt Srv													490,657	490,657		
Property Tax-Bond Debt	2,067	9,361	10,723	126,337	28,347	(457)	945	1,685	2,821			181,827	327,727	145,900		
Property Tax-Bond Debt - IAGs	3,690		3,690				(1,065)	2,847				9,162	-	(9,162)		
Sale of Tax Title Property Debt Svc												-	-	-		
Interlocal Grants (includes DNR Timber Trust)		3,015	1	58	1,321	0	32	1,754	0			6,182	-	(6,182)		
Other Interest-Debt Srv	388	191	143	178	369	530	478	487	318			3,082	5,000	1,918		
Transfers In-Debt Svc						86,921						86,921	237,392	150,470		
Debt Svcs-Principal Debt Srv Fund						62,729						62,729	485,491	422,762		
Debt Svc-Interest And Other Debt Srv Fund						47,342						47,342	93,201	45,859		
Transfers Out-Debt Svc												-	-	-		
BOND DEBT ENDING BALANCE	496,802	509,370	523,926	650,500	680,536	657,459	657,849	664,622	667,761	667,761	-	177,103	482,085			

Location	Workflow	Workflow State	Ticket Type	Ticket Name	Created	Open/ Closed	Description	# Days Open
Station 1-1	Facilities Repair(s) and Maintenance	In Progress	Facilities Maintenance-Reoccurring	Epoxy Repair to prevent further damage	Feb 10, 2020	Open	Chief station tour project - CCCC Crew to complete this project	962
				Repair window sills with water damage caulk	Feb 10, 2020	Open	Chief station tour project - CCCC Crew to complete this project	962
			Facility Repair-Normal Priority	Bay Door sensors need to be moved up	Jan 29, 2021	Open	Chief Scott has requested that the sensors on the bay doors at 1-1 be moved up - please see chief for specific details.	608
				De-humidification for dorm room	Jan 26, 2021	Open	Chris H. needs to tear out old sheet rock and replace with new and replace any damaged boards. and repaint. 	611
				Pole Light by Flag Pole not working	Jun 17, 2021	Open	The LED pole light is half burnt out - Travers has ordered another LED for us and will replace when it comes in	469
		Reported	Facilities Maintenance-Reoccurring	Refit electrical panel	Feb 11, 2021	Open	Refit electrical panel cover under wall covering- trim out as needed.	595
				Repair seams and Linoleum	Feb 10, 2020	Open	All Admin and Dorm Sides bathrooms and locker rooms need repairing Chief station tour project - CCCC Crew to complete this project	962
				Repair/replace/seal door threshold	Feb 11, 2021	Open	Repair/replace/seal door threshold.	595
				Replace cabinet door	Feb 11, 2021	Open	Replace cabinet door in work room.	595
				Replace worn linoleum Floor Time in Watch Office	Feb 10, 2020	Open	Consider replacing worn tile in watch office and other locations as needed Chief station tour project - CCCC Crew to complete this project 	962
Station 1-2	Apparatus Repair and Maintenance	Reported	Apparatus Maintenance-Other					

Location	Workflow	Workflow State	Ticket Type	Ticket Name	Created	Open/ Closed	Description	# Days Open
	Facilities Repair(s) and Maintenance	In Progress	Facilities Maintenance-Reoccurring	Replace or Repair Insulation in Apparatus Bay	Jul 17, 2020	Open	Chief station tour project - CCCC crew to complete this project Per Chief K, this is a level 3 (low priority repair)	804
			Facility Repair-Normal Priority	Add sensors on all bay doors, replace frayed cable on bay door #3	Feb 9, 2021	Open	Per DH Pace technician, the sensors on the bay doors are too high (above 6" from ground) which is noncompliant with UL325 - recommends adding new sensors which are lower. Also, cable on bay door #3 has damage and should be replaced.	597
				Inspection of water suppression holding tanks	Oct 14, 2021	Open	Matt Bennett has suggested we have an inspection performed on the water suppression holding tanks/system at station 1-2. The warning light keeps coming on indicating the system is not running effectively. Knight Fire should be replacing the faulty pressure valve soon when the parts come in - perhaps they could perform an inspection of the entire suppression system (piping/valves) to ensure that both tanks are filling appropriately and not leaking or overflowing. Bennett can be a contact person for questions.	350
		Reported	Facilities Maintenance-Reoccurring	Order and replace Knox box	Feb 11, 2021	Open	Order and replace Knox box.	595
				Remove Rust and Repaint Pillars and Exterior Doors	Feb 10, 2020	Open	 Chief station tour project - CCCC Crew to complete this project in Spring 	962
				Repair Curb Damage	Jul 17, 2020	Open	Chief station tour project - CCCC crew to complete this project	804
				Repair EMS Room - Wall paint	Feb 10, 2020	Open	 Chief station tour project - CCCC Crew to complete this project 	962

Location	Workflow	Workflow State	Ticket Type	Ticket Name	Created	Open/ Closed	Description	# Days Open
			Facility Repair- Normal Priority	Replace training tower vent	Feb 11, 2021	Open	Replace training tower vent.	595
				Chair rails	Feb 16, 2021	Open	Chair rails- install throughout station	590
				Dorm Doorway Needs Paint	Sep 21, 2022	Open	During Commissioner Station Tour - Inside of East Dorm doorway is in need of paint 	8
				Gutters	Sep 21, 2022	Open	During Commissioner Station Tour - clean gutters of any debris	8
				Mens Restroom Shower Stalls	Sep 21, 2022	Open	During Commissioner Station Tour - recommend replacing shower stalls in the mens restroom on dorm side	8
				Reseal Voids at base of Siding	Sep 21, 2022	Open	During Commissioner Station Tour - reseal all voids at the base of the siding due to corrosion to protect against insect invasion. 	8
				Secure Electrical on Storage Shed	Sep 21, 2022	Open	During Commissioner Station Tour - need to secure the electrical for former gas detection unit inside attached wooden structure as is no longer utilized. 	8
		Scheduled	Facilities Maintenance-Reoccurring	Clean and repainting	Feb 11, 2021	Open	Clean and repaint hose bibs	595
Station 1-3	Equipment Repair / Missing	Reported	Equipment Repair	Air Leak	Feb 28, 2022	Open	Air compressor need to be maintained, small leaks from fittings causing compressor to leak and run constantly. 	212
	Facilities Repair(s) and Maintenance	In Progress	Facilities Maintenance-Reoccurring	Restore sign and add West Thurston below	Feb 11, 2021	Open	Restore sign, add West Thurston sign below or consider new West Thurston sign or electronic reader board.	595
		Reported	Facilities Maintenance-Reoccurring	Prep & Paint Fascia Boards, Replace as needed	Feb 10, 2020	Open	 Chief station tour project - CCCC Crew to complete this project in Summer 	962
				Replace damaged limoleum tiles as needed	Feb 10, 2020	Open	 Chief station tour project - CCCC Crew to complete this project 	962

Location	Workflow	Workflow State	Ticket Type	Ticket Name	Created	Open/ Closed	Description	# Days Open
			Facility Repair- Normal Priority	Door Sweeps Needed for Entry Way Doors	Mar 10, 2022	Open	It has been suggested by our Pest Control vendor to have door sweeps put on the bottom of the entry doors of the building, especially the door on the West side of the building. There is to large of a gap for critters to get in!	203
				Emergency Lighting- Station 3	May 27, 2021	Open	Removal of emergency lighting boxes and replaced with commercial white receptacle covers following approval of the Thurston County Fire Marshal's Office (Bobby Lemay). Contact Lt. J. Swecker with any questions.	490
				Installation of Extractor	May 18, 2022	Open	Johns Plumbing was out on 04-19 to make an assessment on what/how hook up for the extractor can be done. Chief Scott talked to Spencer at Johns Plumbing on 5-18-2022 in follow up - it was stated that it would much simplier and cost effective to place the extractor in the laundry room rather than the bay. Chief will be making the assessment of determining if there is enough room to do this.	134
Station 1-4								
		Reported	Facilities Maintenance- Reoccurring	Elevate mini-split heat/cooling units	Feb 11, 2021	Open	Elevate min-split heat/cooling units as required by TC occupancy permit to prevent flooding damage or consider requesting a waiver.	595
				Scott Lake Sign	Mar 9, 2020	Open	The sign on station 1-4 has suffered minor surface damage.	933
				Weed Control Needed	Sep 21, 2022	Open	During Commissioner Station Tour — weed control is needed around standby generator enclosure	8

Location	Workflow	Workflow State	Ticket Type	Ticket Name	Created	Open/ Closed	Description	# Days Open
			Facility Repair- High Priority	Laundry Room Shower Leak	Sep 21, 2022	Open	During Commissioner Station Tour – the emergency shower in laundry room is leaking inside the wall and draining into the bay Per Chris H. - he has looked into this issue - dried / cleaned all the water spots, tried to recreate the leak from the shower and nothing found. No evidence there is a leak from this area. Will be keeping an eye on the situation.	8
			Facility Repair- Normal Priority	Station 1-4 Roof Repair-Interior	Mar 9, 2020	Open	The roof leak appears to be resolved, but the roof on the inside needs to be repaired. This will require a contractor and possibly multiple sheets of drywall. Paint for the repair is available already. 	933
				Window Caulking	Sep 21, 2022	Open	During Commissioner Station Tour – check the window caulking - some have cracks 	8
Station 1-5	Facilities Repair(s) and Maintenance	Reported	Facilities Maintenance- Reoccurring	2-1/2" hose fitting with 90 degree valve.	Feb 11, 2021	Open	2-1/2 hose fitting with 90 degree valve. Add draft port and consider a pump.	595
				Bay door with damage- lower panels pushed out.	Feb 11, 2021	Open	Bay door with damage- lower panels pushed out. Covers for insulation in door missing.	595
				Extra room at one point housed a washer and dryer.	Feb 11, 2021	Open	Extra room at one point housed a washer and dryer. Units removed but still open space in walls that are uncovered. Room is partially carpet and partial vinyl. Walls are metal foil backboards. Consider update.	595
				Manual transfer switch for generator power in place.	Feb 11, 2021	Open	Manual transfer switch for generator power still in place. Consider transferring generator from 1-3 to here and update	595
				Outdated paneling on the vinyl flooring.	Feb 11, 2021	Open	Outdated paneling on the vinyl flooring, fluorescent lighting is outdated, fixtures with no covers, consider update.	595

Location	Workflow	Workflow State	Ticket Type	Ticket Name	Created	Open/ Closed	Description	# Days Open
				Overhead storage has been mostly cleaned.	Feb 11, 2021	Open	Overhead storage has been mostly cleaned.	595
				Pressure tank and hot water are dated.	Feb 11, 2021	Open	Pressure tank and hot water tank are dated- potable water filtration system is old and outdated. Consider update.	595
				Repair dry rot on bay trim	Feb 11, 2021	Open	Repair dry rot on bay trim.	595
				Replace bent metal panels as well as dry rot	Feb 11, 2021	Open	Replace bent metal panels as well as dry rot on underlayment.	595
				Replace entryway into bathroom	Feb 11, 2021	Open	Replace entryway into bathroom- threhold is missing.	595
				Replace floor at some point but is not matching completly.	Feb 11, 2021	Open	Replace floor at some point but is not matching completely. Walls are faux paneling. Door is hard to open as it scrapes on the floor. Consider update.	595
				Vinyl flooring is in need of updating or thorough cleaning.	Feb 11, 2021	Open	Vinyl flooring is in need of updating or thorough cleaning.	595
Station 1-6	Facilities Repair(s) and Maintenance	Reported	Facilities Maintenance- Reoccurring	Clean and Repaint Exterior Doors as needed	Feb 10, 2020	Open	Chief station tour project - CCCC Crew to complete this project - or contractor required (?) 	962
				Order metal knob or reinforced plastic knob for dryer	Feb 11, 2021	Open	Order metal knob or reinforced plastic knob and replace knob on dryer.	595

Location	Workflow	Workflow State	Ticket Type	Ticket Name	Created	Open/ Closed	Description	# Days Open
				Repair Concrete Front Walkway	Feb 10, 2020	Open	 Chief station tour project - Contractor required (?), summer project Per Ch. K, this is impervious concrete and will most likely need a contractor to do the repairs. 	962
				Exhaust Fans in all Restrooms	Oct 29, 2021	Open	Per Captain Smith, the exhaust fans do not (and have never worked) in all the restrooms at station 6. Unsure if they are connected, if there really is any there or what the issue is.	335
				Moss removal, repaint strips and curbs	Jun 18, 2021	Open		468
				Office Chairs Need Replaced	Sep 21, 2022	Open	During Commissioner Station Tour - it was noted the office chairs are in poor condition due to fabric failure - replace when able	8
				Place Seal on Outside Door	Sep 21, 2022	Open	During Commissioner Station Tour – North outside door to dorm needs new seal at bottom of door to prevent critter invasion	8
				Pressure Wash Exterior	Jun 18, 2021	Open	null	468
				Replace Ceiling Tiles	Sep 21, 2022	Open	During Commissioner Station Tour – ceiling panels are missing in the living area.	8
				Soap Dispensers - Re-attach	Aug 19, 2021	Open	It has been noticed some of the soap dispensers are falling off the walls - need to check all and re-attach	406
Station 1-7	Facilities Repair(s) and Maintenance	Reported	Facilities Maintenance-Reoccurring	Replace or paint metal siding as needed	Feb 11, 2021	Open	Replace or paint metal siding as needed. Clean exterior siding. Roof cleaned by Chehalis sheet metal.	595
null	Facilities Repair(s) and Maintenance	Reported	Facilities Maintenance-Reoccurring	Prep and Paint Generator Access Gate and Other Outside as as needed	Feb 10, 2020	Open	Chief station tour project - CCCC Crew to complete this project	962

Location	Workflow	Workflow State	Ticket Type	Ticket Name	Created	Open/ Closed	Description	# Days Open
			Facility Repair- Normal Priority	Re-painting station signs	Feb 19, 2021	Open	The wood signs at the stations need to be repainted - most likely will require an outside vendor 	587



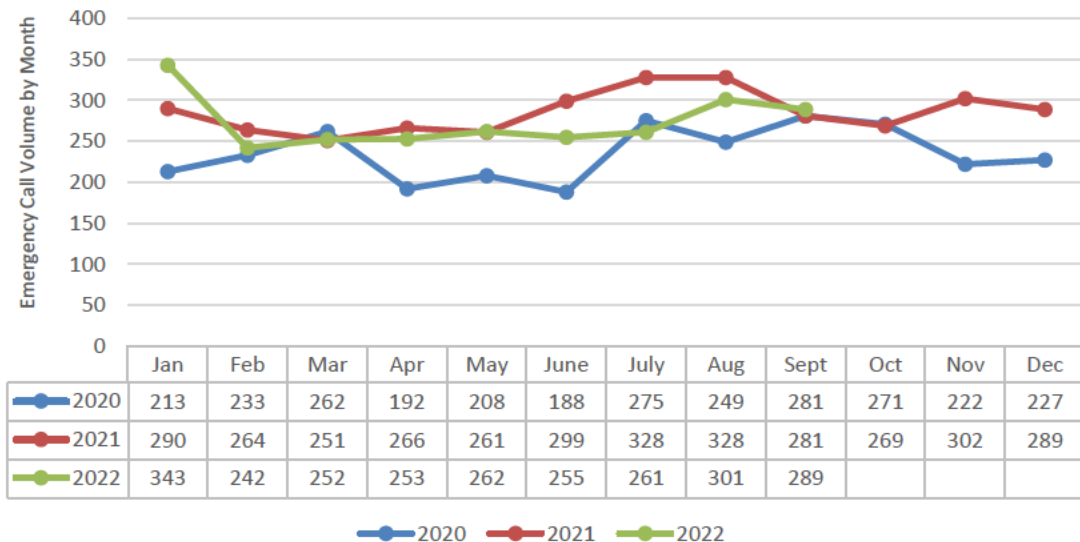
WEST THURSTON REGIONAL FIRE AUTHORITY

CHIEF REPORT- September 2022 Interim Chief R. Smith

INCIDENT VOLUME BY TYPE – MONTH / YTD / YRLY COMPARISON

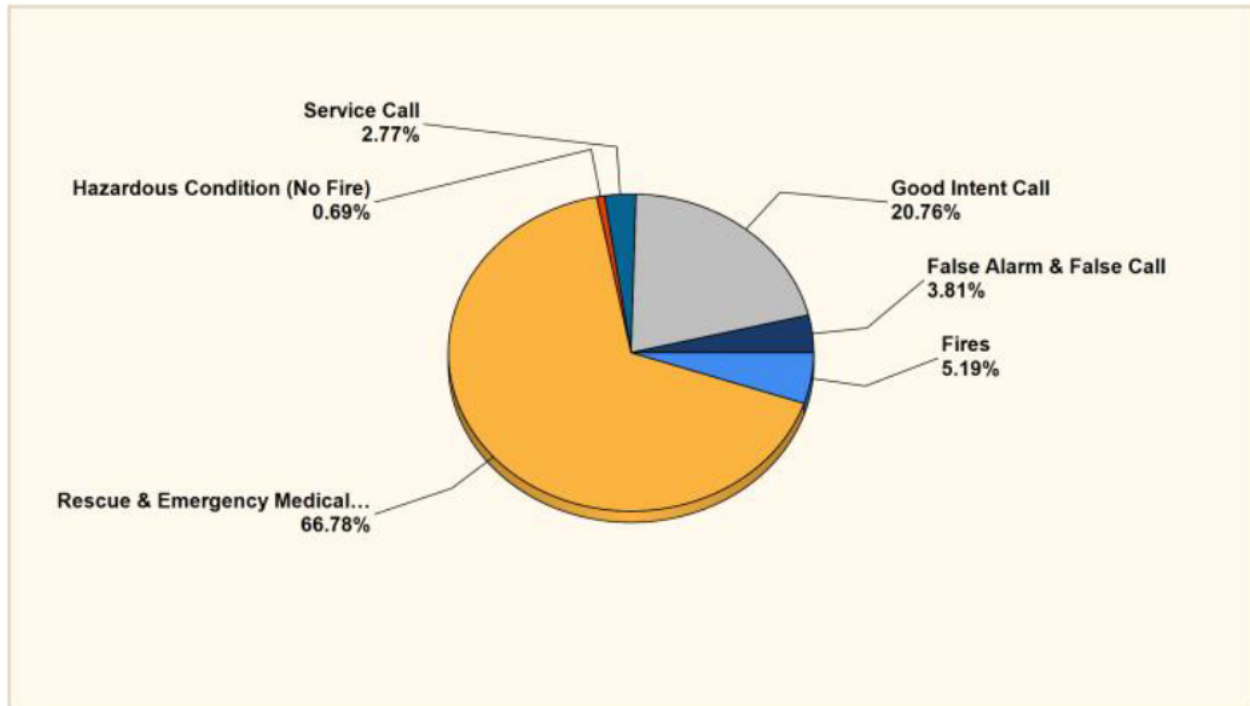
	CALL	EMS				MUTUAL	WTRFA	
MONTH	VOLUME	RESCUE	FIRE	OTHER	VOLUME	AID	TRANSPORTS	TRANSPORTS
JAN	343	267	08	68	343	22	84	113
FEB	242	184	10	48	585	14	65	83
MAR	252	198	07	47	837	17	68	86
APR	253	201	05	47	1090	12	59	83
MAY	262	210	05	47	1352	12	80	107
JUN	255	195	05	55	1607	07	60	79
JUL	305	199	17	89	1912	17	69	82
AUG	302	203	21	78	2214	28	63	94
SEP	289	193	15	81	2503	16	66	88
OCT								
NOV								
DEC								
YEAR	2503	1850	93	560	2503	148	649	841

3-Year Incident Volume Comparison by Month
2020-2022





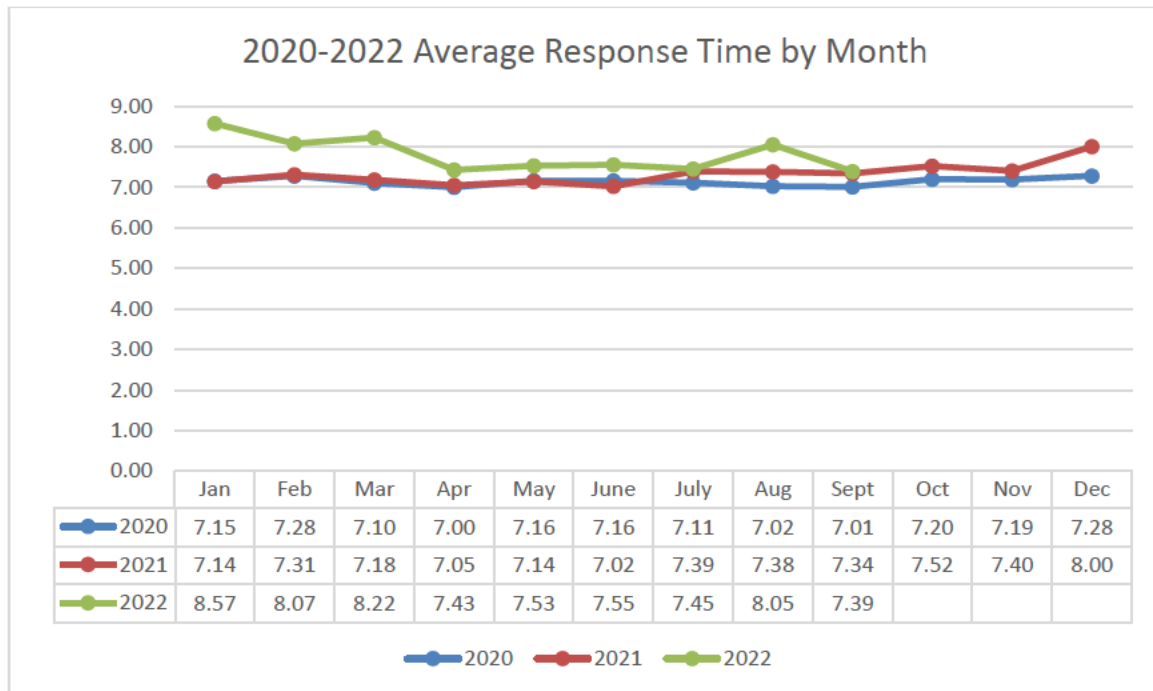
ALL INCIDENTS BY TYPE – MONTH



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	15	5.19%
Overpressure rupture, explosion, overhear - no fire	0	0.00%
Rescue & Emergency Medical Service	193	66.78%
Hazardous Condition (No Fire)	2	0.69%
Service Call	8	2.77%
Good Intent Call	60	20.76%
False Alarm & False Call	11	3.81%
Special Incident Type	0	0.00%
TOTAL	289	100%



WEST THURSTON INCIDENT RESPONSE SUMMARY- MONTH

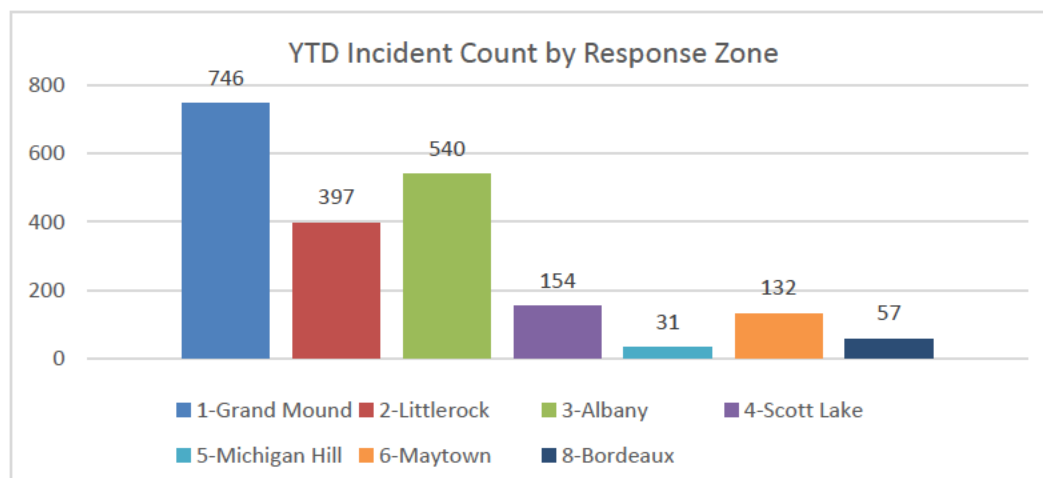


Average Response Time (Month): 7:39 Minutes

**1645 Initial unit arrival-priority incidents-primary zones 1-6*

Monthly Call Volume and Response Time Comments*reviewed incident counts

- 2525 Incidents YTD (Jan-Sept 2022 compared to Jan-Sept 2021)
- 2614 Incidents Prior YTD
- -89 over PYTD
- - 3% over PYTD
- Overlapping calls occurred 34.95% of the time during Sept (101 calls)





WEST THURSTON INCIDENT RESPONSE SUMMARY- MONTH DETAIL

INCIDENT TYPE	INCIDENT VOLUME -MONTH	INCIDENT VOLUME- YTD
EMERGENCY MEDICALS/RESCUE	193	1850
FIRE/EXPLOSION	15	93
OTHER	81	560
TOTAL	289	2503
WEST THURSTON PATIENT TRANSPORTS	66	694

TRIBAL PROPERTY LOCATION	INCIDENT VOLUME-MONTH	INCIDENT VOLUME-YTD
Lucky Eagle (12888)	07	41
Eagles Landing (12840)	03	20
Great Wolf Lodge (20500)	04	55
Fairfield Inn (6223)	03	05
Burger Claim (20320)	00	00
Distillery (19770) Sargent Rd	00	02
End of Trail (19615) Elderberry	01	11
Starbucks complex (19725)	01	01
Jack-in-the-Box (19715)	01	01
Total Tribal Property Call Volume	20	136
% of Total WTRFA	6.9%	5.4%
% of Total GM/Rochester	13.98%	10.57%

AID UNIT PT. TRANSPORTS	MONTH	YTD
Aid 1-1 – App 05	24	227
Aid 1-2 – App 06	20	198
Aid 1-3 – App 03	21	172
Aid 1-6 – App 55	00	05
Aid 1-4	00	00
TOTAL WTRFA	63	537
Transported ALS	22	192
Airlift	00	03
Private Ambulance	00	10
Other FD	1	19
TOTAL PT's TRANSPORTED	94	728

TRANSPORT DESTINATION	MONTH	YTD
SPH	41	398
PHC	39	354
CMC	8	83
MAMC	0	0
Harborview	0	2
Mary Bridge	0	1
Other	0	2
TOTAL	88	840

Average response time for first arriving unit-priority-primary zones-all response modes; (ER report #1605)

ZONE-STATION	MONTH	RESPONSE TIME-MONTH	*YTD	% YTD
1 – Grand Mound	85	6:24	746	31.58%
2 – Littlerock	29	7:29	397	16.81%
3 – Albany	58	6:57	540	22.86%
4 – Scott Lake- Sta. 1-2	15	8:42	154	6.52%
5 – Michigan Hill- Sta.1-3	4	11:27	31	1.31%
6 – Maytown – Sta. 1-2	20	8:26	132	5.59%
8 – Bordeaux–Sta.1-2	4	9:10	57	2.41%
I-5 1-1	10	9:15	63	2.67%
I-5 1-2	3	10:30	15	0.64%
I-5 1-6	7	8:31	56	2.37%
Capitol Forest	0	23:19	23	0.97%
Mutual Aid	16	14.38*	148	6.27%
Other	0	N/A	0	0.00%



TOTAL	289*	8:17	2503	100%
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WEST THURSTON STATION UPTIME- MONTH

STATION UPTIME REPORT	SEPTEMBER 2022
Station 1	100%
Station 2	100%
Station 3	100%
Station 4	0 resident(s)
Station 6	Staffing of 2 = 0%
Career Battalion (Station 6)	100%

Certified Responders- Personnel Count	Man-Hours Worked SEPTEMBER 2022
(31) Career-Union	Regular Hours 4594; Overtime Hours: 444; Sick Leave Hours; 404 (includes paternity and FMLA); Kelly Day Hours: 912; Vacation Hours 684; Personal Leave: 48; Training OT: 23; Other OT: 0 Bereavement 60; Mob:80, Mob Backfill; 51
(26) Volunteer Responders	370 Regular Hours
(13) PACT	
(06) Residents/Temp/ PT	356 Regular Hours
(01) Maintenance/Logistics FT	157 Regular Hours

WEST THURSTON ADMINISTRATION AND OPERATIONS UPDATES

Agreements, Resolutions, Contracts & Leases:

- Weyerhaeuser Land Donation Agreement – needs follow-up by Chief R. Smith
- JBLM Mutual Aid Agreement – finalized

Budget & Finance/Planning/Levy:

- SAFER Grant for nine (9) Firefighters submitted February 3, 2022 - to fully fund \$3,499,911.00 for three years (36 month performance period) by Chief Smith -(award notifications 5/30/22 – no notification to-date).
- AFG for Training \$21,500.00 (FEMA Grant) submitted January 21, 2022, by Chief Smith (award notifications 4/30/22 – no notification to-date)
- FIIRE (L&I) Grant submitted March 1, 2022, for \$8335.32 (2:1 \$5584.66 paid by L&I with match -dept to cover 33% of cost or \$2750.65) for extractor by Linda Shea (**awarded 3/24/22**)
- 1168 PPE Grant (up to \$20,000) application prepared by Lt. Lyon (*denied*)
- 1168 Operations Grant (up to \$100,000) application by Chief Scott and Lt. Lyon – communication equipment, etc. submitted March 29, 2022 (*denied*)
- M & O Levy 2022 - Explanatory Statement(s), and Resolution, For/Against Committee Appointments/For Committee Statements/Rebuttals -completed. Opposition rebuttal statement – filed/completed



Key Dates:

8/2/22 – Election Day (FAILED BOTH DISTRICTS)

8/2/22 – Resolutions and Statements filed for November 8, 2022 General

11/8/22 – Election Day

Expenditure Planning:

- No update (on hold)

Development Services (New Construction) Tracking:

- 2021106841 Gonsalves and Santucci Warehouse - 196,750 sq ft, with 163 parking spaces. 193rd Ave SW south of 192nd Lane SW and along Elderberry St SW.
- 2021105759 Jackson Fruit Tracks - 281,833 sq ft Construction of a new mini-storage warehouse facility with eight (8) 1-story buildings with a leasing office, a security gate, and a perimeter fence enclosing a secured drive aisle. Between 196th Ave SW and 193rd Ave SW along the westside of I-5.
- 2022100068 (Kaufman Holdings) Distribution Facility - 357,000 sf on 196th Ave SW between Sargent Rd SW and Elderberry Ave SW.

Fire Investigation and Fire Loss Reports (highlights):

- September 10, 2022 Brush Fire 183rd Ave SW – 5.8 acres (no report completed)

Health & Safety Activities (No Safety Officer Report)

- L & I FIIRE Program –2nd year agreement – signed.

Accidents, Incidents, and Injury

- Sexton – work related - R shoulder injury 12/28/21 – light duty since 7/14/22, moved to daytime LD assignment 8/1/22 per request – surgery 10/12/22 – remain out 6 weeks after and will be released to LD – full duty not expected until 2Q 2023.
- Hall – non-work-related ankle surgery 10/4/22 – out until January 4, 2023

Labor Management Report

- Temporary MOU revisions – two temporary positions have been secured to replace on “C” shift (Nelson for Sexton and Hoskison for Weinstein); B shift has one temporary position available with FF Hall out for 3 months (October 4 through January 4 approx.)

Human Resources/ Personnel/ Man hours served & Internal Affairs/Employee Engagement:

- Volume 1, Addition 10 internal September “Flashover News!” published
- C shift – two temporary positions in place (Hoskison for Weinstein; Nelson for Sexton)
- B shift – one temporary position vacated (Fox for Trott) and one created (Hall – **open** need to fill)
- Susan Giordano, Volunteer Rehab Unit Coordinator – resignation effective 9/15/22
- Recruitment for Volunteer Rehab Unit Coordinator – 9/21/22. Anticipate filling role by 11/1/22.
- Assistant Chief Position job description build and recruitment announcement – *on hold*



Legal Issues:

- Citizen Brady – request for assist to pay for system to address water runoff on property. Attorney Quinn reviewed – Board Review October Meeting

Policy/ Procedures & Guidelines:

- No update

Action/ Review/ Discussion Items:

- No update

Risk Management:

- No updates

Public Education/ Public Relations Activities (see PIO Report):

- M & O Levy information – newspaper interview with The Chronicle (Centralia) September 1
- M & O Levy information – Bulletin issued all staff/social media/website September 2 (page 8-9)
- M & O Levy information - Presentation to Rochester Greater Commerce September 7
- M & O Levy information – meeting with citizen at Station 1-2 September 8
- M & O Levy information – interview with King 5 TV September 12

Training (No Training Officer Report):

- No update

Emergency Weather or Natural Disaster Events/Incidents:

- No incidents

Recruitment and Retention:

- 1 Firefighter Garrett Glenn in Fall Recruit Academy 2022-2 at SPSCC
- Enacted a reduction new member financial obligation to \$600 to increase interest effective July 1, 2022.

Wildland Program: (Mobilizations)

9/10-9/13/22	Goat Rocks	White, Kaleiwahea
9/12 – 9/12/22	183 rd	Lyon (DNR mobe)
9/1-9/16/22	Boulder Mtn	Berryman

County Projects & Legislative Impacts:

- County Hazard Mitigation Workgroup –September 26



FLEET, FACILITIES, LOGISTICS & PROJECT STATUS REPORT:

Chief R. Scott

New Tender Spec Build – Fouts Brothers – Completed truck being forwarded to Yakima for acceptance and inspection – Plan to have in on property by Nov 1st. – **In Process**

New Command Truck – Project being handled by Capt. Smith – **In Progress**

New Telephone System – Successful bidder recommendation being made to the Board – **In Process**

Thurston County Hazard Mitigation – Work continues on the HMP for Thurston County – additional contractors and stakeholders are assembling – **In Progress.**

Engine 3 Status – Still trying to get an official notification for use of Engine 3 due to the failure of the DEF manifold for the emissions – parts still unavailable. – **Holding.**

Washington Survey and Rating Bureau – The WSRB has provided intent to re-rate the ISO fire protection classification rating in 2023. The results of this will affect homeowners fire insurance rates. No staff has yet to be identified to work with the WSRB for the re-rate process. – **Information**

CelPhone Repeater Systems – on hold until levy results are in – **In Progress.**

captain lanette dyer

West Thurston Fire

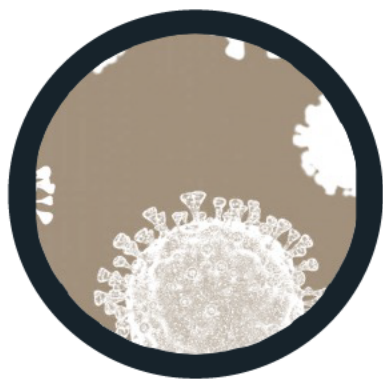
ems.pio.public education report



Sept 10th Brush fire in the 18000 block of 183rd

September 2022





Thurston County Covid Count

July

Total Cases Over One Week	Total Confirmed Cases	Ever Hospitalized	Total Deaths	Recovered / Recovering Cases	% of COVID-19 Positive Tests over one week	Total Tests Over One Week
488	55319	2670	422	54170	16.6%	3797

Aug

Total Cases Over One Week	Total Confirmed Cases	Ever Hospitalized	Total Deaths	Recovered / Recovering Cases	% of COVID-19 Positive Tests over one week	Total Tests Over One Week
206	56847	2793	426	56465	9.6%	2815

Sept

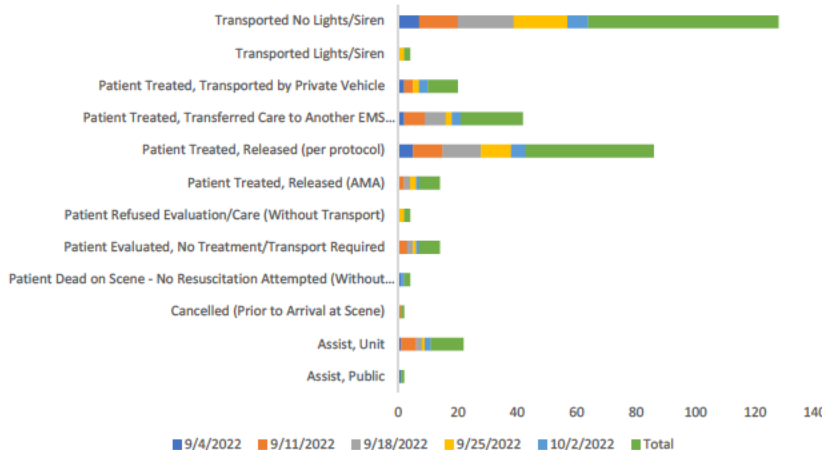
Total Cases Over One Week	Total Confirmed Cases	Ever Hospitalized	Total Deaths	Recovered / Recovering Cases	% of COVID-19 Positive Tests over one week	Total Tests Over One Week
203	57443	2858	444	56949	8.3%	2,276

Total Record Volume By Disposition by week in July 2022



Month of September 2022

Chart Title



40%

TRANSPORTS
Percentage of Patient Encounters

37%

TRANSPORTS
Percentage of Patient Encounters

39%

TRANSPORTS
Percentage of Patient Encounters

38%

NON TRANSPORTS
Percentage of Patient Encounters

40%

NON TRANSPORTS
Percentage of Patient Encounters

40%

NON TRANSPORTS
Percentage of Patient Encounters

22%

OTHER DISPOSITIONS
Percentage of Patient Encounters

23%

OTHER DISPOSITIONS
Percentage of Patient Encounters

21%

OTHER DISPOSITIONS
Percentage of Patient Encounters

180

RECORDS
In Selected Time Slice

175

RECORDS
In Selected Time Slice

171

RECORDS
In Selected Time Slice

July 2022 Aug 2022 Sept 2022

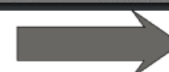
EMT Class Update:

NO EMT Students from WTRFA are enrolled in EMT Class.
Grace Blocher is "auditing the class".
1st night of class was September 6th.

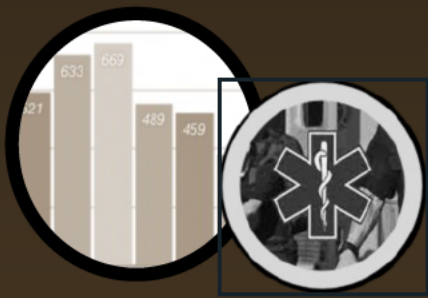
Medic One Hospital Turnaround Dashboard

Providence - St. Peter Hospital				
Unit(s)	Incident Number	Call Info	Arrival Time	Duration
OLV7	22187875	O.S./Patienting	Tobias	-
OLV8	22187845	AUSTIN/MENTAL	11/19/22	00:19:22
HillGore - Capital Medical Center Hospital				
Unit(s)	Incident Number	Call Info	Arrival Time	Duration
Providence - Centralia Hospital				
Unit(s)	Incident Number	Call Info	Arrival Time	Duration
Other Location Transports				
Unit(s)	Location	Incident Number	Call Info	Arrival Time

Try the Link

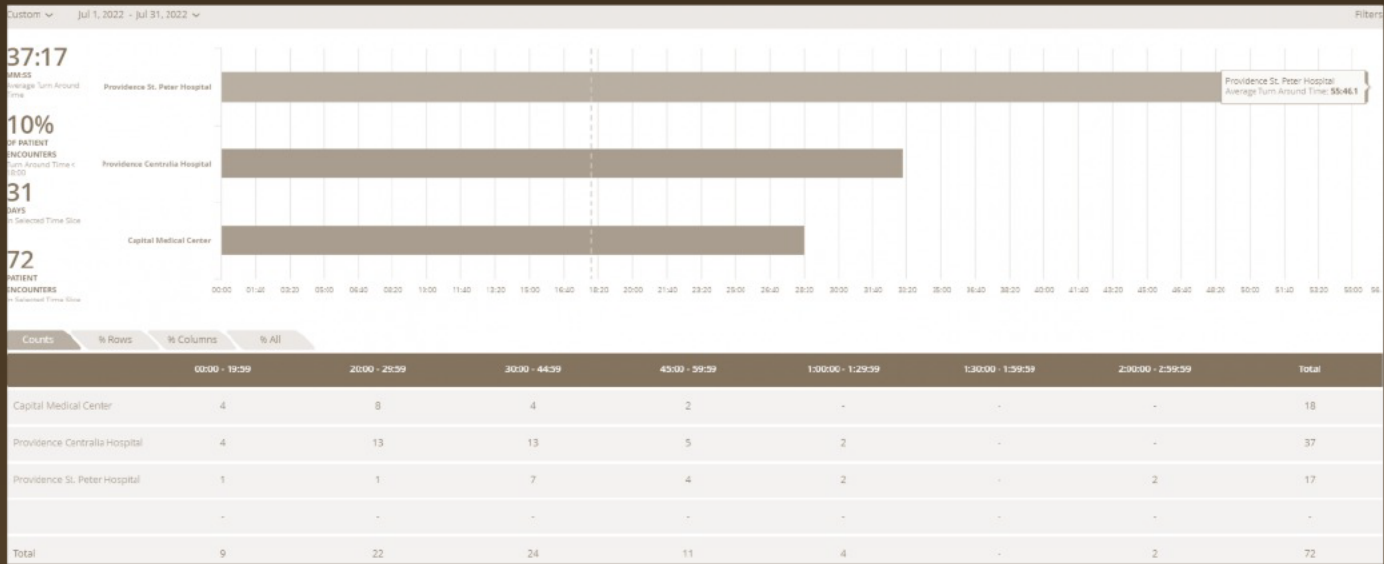


<http://dashboard.medic.one/>



Local Hospital Turn-a-round July, Aug & Sept 2022

July
Aug
Sept



West Thurston Fire

SOCIAL MEDIA, OUTREACH & EDUCATION

September



West Thurston Fire 2022 Levy Info

**WHEN MINUTES
MATTER,
YOU CAN
COUNT ON US.**

**We Serve 24-7
so you can have
peace of mind.**



#VoteNovember8
#WestThurstonFire
#ReadyToRespond



Lt. Mike Morales
FF/EMT 10 years.
Fun Fact: "I am also the Head Wrestling
Coach at Rochester High School."

FIRE GROWS FAST

The average
residential house fire
doubles in size every
60 seconds.

National Firefighter Standards
requires us to put on structural
boots, pants, coat, gloves, hood,
and helmet in one minute. This
standard is required to meet every 3
months. #training



#VoteNovember8
#WestThurstonFire
#ReadyToRespond



Captain Nathan Drake
FF/EMT 17 years.
Fun Fact: "I grew up in Rochester, and still
live here with my wife and 2 kids. #LIFER"

Community Questions Answered!

**Question: I hear 3
stations will be closing
the end of December
2022 if the Levy does
not pass November
8th. What stations will
remain open?**

**Answer: Only the
Sargent Rd Station
and Littlerock Rd
Stations will remain
open starting January
1st if the Levy Fails.
But we are still here
to serve!**

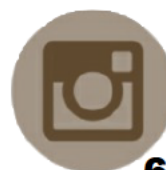


FF Nathan Hull
Olympia, WA
6 years with West Thurston Fire



Do you have a question?
Email Lanette.Dyer@wtrfa.org

#VoteNovember8
#WestThurstonFire



DISASTER



PREPAREDNESS DAY

**Saturday
October 29th
11-3**

2022 Sponsors, Events & Fun:

West Thurston Regional Fire Authority in partnership with:

Disaster Preparedness Information
Thurston County Equine Outreach
Department of Natural Resources
Thurston County Medic One
Thurston County Emergency Management
& much more

COME JOIN THE FUN!!!

For more information call: (360) 352-1614

www.WTRFA.org



West Thurston Regional Fire Authority serves the communities of Grand Mound, Littlerock, Maytown, Bordeaux, Delphi, Michigan Hill, Rochester and Scott Lake.

JOIN US AT THE LITTLEROCK RD. STATION!

West Thurston Fire: Littlerock Station 10828 Littlerock Rd. SW Olympia, WA
For more information call: (360) 352-1614 www.wtrfa.org