



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
 AUTHORITY**



10828 Littlerock Rd SW  
 Olympia WA 98512  
 360.352.1614

**Board of Fire Commissioners' General Meeting**

**Monday, March 9, 2026, at 1730 hr.**

**In-Person: 18720 Sargent Rd SW, Rochester St. 1-1**

Zoom virtual meeting link:

<https://us02web.zoom.us/j/81557573777?pwd=3aGrolaQYzwwaaXCB79Xb030AR3Ua.1>

Meeting ID: 815 5757 3777

Passcode: 242611

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ATTENDANCE:**
- IV. ADDITIONS/DELETIONS TO AGENDA:**
- V. PUBLIC COMMENTS/PRESENTATIONS:**
- VI. LABOR MANAGEMENT**
- VII. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts. Payable   \$170,088.84 Payroll           \$464,407.02 <b>TOTAL:           \$634,495.86</b> Warrants \$256,621.39 EFTs \$377,874.47	1-9	Shannon	Accept/Reject
2) Meeting Minutes a) February 09, 2026, General Meeting	10-11	Shannon	Accept/Reject
3) Resolution 2026-003 Surplus – Bunker Gear	12-13	Shannon	Accept/Reject
4) M & O Levy Discussion		Chief Drake	Accept/Reject

**VIII. UNFINISHED BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Old Hwy 99 Station – Sales price review		Shannon	Accept/Reject

**IX. UNFINISHED BUSINESS (NONACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1)			Informational

**X. COMMUNICATIONS (NONACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Jan 2026 Tap Report	<i>14-18</i>	Shannon	Informational
2) Role & Responsibilities of Fire Commissioners & Fire Chief Training		Shannon – Flyer Handout	Informational

**XI. DEPARTMENT REPORTS**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Chief/Safety/Training Reports/Shift	<i>19-30</i>	Chief Drake	Informational
2) Recruit & Retention Coordinator Report	<i>31</i>	Andrea Reynoldson	Informational
3) Commissioner Meetings		BOFC	Informational

**XII GOOD OF THE ORDER:****XIII ADJOURNMENT:**

## VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 13:18:26 Date: 03/11/2026

03/09/2026 To: 03/09/2026

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
260301001 1st Security Bank	483	03/09/2026	Claims	6700	768.12	
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
TRACTOR SUPPLY	02/26/2026	03/09/2026	1-3 Rochester New Hose and Nozzle		108.28	
TRACTOR SUPPLY	02/26/2026	03/09/2026	1-1 Grand Mound Propane		11.15	
HARBOR FREIGHT	02/26/2026	03/09/2026	1-2 Littlerock New Hose Cart Materials (casters)		97.49	
HOME DEPOT	02/26/2026	03/09/2026	1-1 Grand Mound New Dishwasher for Dorm		551.20	
260301002 Brookfield Group, The NEXTmsp	484	03/09/2026	Claims	6700	732.60	78838
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
78838	02/27/2026	03/09/2026	Voice Over Hosted Srvc (03/01-03/31/2026)		732.60	
260301003 CNA Surety	485	03/09/2026	Claims	6700	90.00	72467665N, 72467665N01
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
72467665N	02/11/2026	03/09/2026	WA State Notary Bond - Renewal		50.00	
72467665N01	02/11/2026	03/09/2026	WA State Notary Bond - Renewal		40.00	
260301004 Capital Business Machines Inc	486	03/09/2026	Claims	6700	454.61	312426, 312427, 312428
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
312426	02/11/2026	03/09/2026	1-1 Grand Mound Copies		238.77	
312427	02/11/2026	03/09/2026	1-2 Littlerock Copies		192.01	
312425	02/11/2026	03/09/2026	1-6 Maytown Copies		23.83	
260301005 Carefirst Bluecross Blueshield Payment Administrator	487	03/09/2026	Claims	6700	299.00	260361007704
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
260361007704	02/25/2026	03/09/2026	Harris Medical Premium (Feb 2026)		299.00	
260301006 Cedar Creek Correction Center	488	03/09/2026	Claims	6700	241.87	2602.0083
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
2602.0083	03/03/2026	03/09/2026	Feb 2026 Work Crews		241.87	
260301007 Centralia OK Tire Inc Point S Tires	489	03/09/2026	Claims	6700	1,056.56	1156892
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
1156892	02/27/2026	03/09/2026	A73 U1-2 New Tires (x4)		1,056.56	
260301008 Citi Cards	490	03/09/2026	Claims	6700	3,731.29	
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
AMAZON	02/26/2026	03/09/2026	Gear Rack Tags		19.32	
AMAZON	02/26/2026	03/09/2026	Rope Heat Shrink Tubing		14.61	
AMAZON	02/26/2026	03/09/2026	Office Supplies - Highlighters		19.67	
AMAZON	02/26/2026	03/09/2026	Office Supplies - Sharpies		24.75	
AMAZON	02/26/2026	03/09/2026	1-1 Grand Mound Station Supplies - Brook, Mop Heads		56.96	
AMAZON	02/26/2026	03/09/2026	1-1 Grand Mound Station Supplies - cups, knives,		83.94	
AMAZON	02/26/2026	03/09/2026	1-6 Maytown Station Supplies - light bulbs		49.16	
AMAZON	02/26/2026	03/09/2026	1-2 Littlerock Station Supplies - ethernet switch, surge		82.94	
AMAZON	02/26/2026	03/09/2026	1-1 Grand Mound Station Supplies - dust mop frame		27.92	
BOUNCIE	02/26/2026	03/09/2026	Fleet Srvc		10.45	
CANVA	02/26/2026	03/09/2026	Annual Canva Pro Subscription - graphic design		119.99	
COSTCO	02/26/2026	03/09/2026	1-6 Maytown Facility Supplies (windex, wipes, creamer)		148.88	
IFSTA	02/26/2026	03/09/2026	Essential for Fire Fighting, Hazo Materials Books (x10)		828.50	
MRSC	02/26/2026	03/09/2026	Handlinq Sensite Payroll Training (L. Patraca)		50.00	
MRSC	02/26/2026	03/09/2026	OPMA Essentials Training (L. Patraca)		50.00	
MICROSOFT	02/26/2026	03/09/2026	#0506 Surface Pro MDT Repair/Replacment		658.20	
MONOPRICE.COM	02/26/2026	03/09/2026	1-2 Littlerock Station Supplies - ethernet cords		86.76	
PLAZA JALISCO	02/26/2026	03/09/2026	Commissioner Meal		84.16	
PLAZA JALISCO	02/26/2026	03/09/2026	Commissioner Meal		50.18	
CKY MOUNTAIN ATV	02/26/2026	03/09/2026	ATV Helmets (x6)		649.74	
VISTAPRINT	02/26/2026	03/09/2026	R&R Coordinator Banner		84.45	
WIX.COM	02/26/2026	03/09/2026	Annual WTRFA Website Business Plan		513.39	
ZOOM	02/26/2026	03/09/2026	Mnthly communications Service		17.32	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
260301009 City Of Olympia	491	03/09/2026	Claims	6700	9,116.42	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	JAN 2026	02/26/2026	03/09/2026	A30 E1-2 Quarterly Srvc		2,012.00
	JAN 2026	02/26/2026	03/09/2026	A30 E1-2 Misc Repairs (foam system & rail repair on		4,891.85
	JAN 2026	02/26/2026	03/09/2026	A62 E1-6 Repair Air Leak, Replace Leaking Air		1,002.71
	JAN 2026	02/26/2026	03/09/2026	A62 E1-6 Set Pressures on Auto Pump, Install Relay for		1,209.86
260301010 City Sanitary Inc	492	03/09/2026	Claims	6700	243.93	20833033S188, 20832857S188
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	20833033S188	03/03/2026	03/09/2026	1-1 Grand Mound Refuse		210.03
	20832857S188	03/03/2026	03/09/2026	1-3 Rochester Refuse		33.90
260301011 Clearfly	493	03/09/2026	Claims	6700	234.20	796552
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	796552	03/03/2026	03/09/2026	Mar 2026 SIP Trunk Srvc		234.20
260301012 Comcast	494	03/09/2026	Claims	6700	1,770.60	1030
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	1030	02/25/2026	03/09/2026	1-2 Littlerock Phone/Cable		433.89
	1030	02/25/2026	03/09/2026	1-6 Maytown Phone/Cable		455.00
	1030	02/25/2026	03/09/2026	1-1 Grand Mound Phone/Cable		312.59
	1030	02/25/2026	03/09/2026	1-4 Scott Lake Phone		276.77
	1030	02/25/2026	03/09/2026	1-3 Rochester Phone/Cable		292.35
260301013 DE Lage Landen	495	03/09/2026	Claims	6700	280.50	596037760
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	596037760	03/03/2026	03/09/2026	1-2 Littlerock Copier Lease (3/15-4/14/2026)		280.50
260301014 DH Pace Company Inc.	496	03/09/2026	Claims	6700	13,817.05	160037, 160035, 160036, 160397, 160398, 160399, 160729
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	160037	02/11/2026	03/09/2026	1-2 Littlerock Bay Door 3 - Replace Operator		7,510.51
	160035	02/11/2026	03/09/2026	1-4 Scott Lake Semi-Annual PM		173.28
	160036	02/11/2026	03/09/2026	1-6 Maytown Semi-Annual PM		346.56
	160397	02/11/2026	03/09/2026	1-1 Grand Mound Semi-Annual PM		2,084.78
	160398	02/11/2026	03/09/2026	1-2 Littlerock Semi-Annual PM		606.48
	160399	02/11/2026	03/09/2026	1-3 Rochester Semi-Annual PM		346.56
	160729	02/11/2026	03/09/2026	1-3 Rochester Bay Door 3 Replace Logic Board in		2,748.88
260301015 Evolution Health LLC	497	03/09/2026	Claims	6700	615.00	Feb 2026
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	FEB 2026	03/04/2026	03/09/2026	FF Physical (J. Loma)		615.00
260301016 First Choice Health Network	498	03/09/2026	Claims	6700	141.12	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	MAR 2026	02/26/2026	03/09/2026	Mar 2026 EAP Services		141.12
260301017 Herc Rentals Inc	499	03/09/2026	Claims	6700	1,144.55	36322943-001, 36338978-001
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	36322943-001	02/25/2026	03/09/2026	1-2 Littlerock Pressure Washer Rental (wash all ground		585.63
	36338978-001	02/25/2026	03/09/2026	Brush Chipper for Tree Limbs		558.92
260301018 Intelligent Technical Solutions, LLC	500	03/09/2026	Claims	6700	4,440.66	200657, 201516
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	200657	02/11/2026	03/09/2026	IT Srvc (Feb 2026)		4,383.87
	201516	02/11/2026	03/09/2026	HDMI to VGA Cable (for new computer replacements)		56.79
260301019 Joes Refuse Inc	501	03/09/2026	Claims	6700	187.39	20829293S188, 20829164S188
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>

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208292935188	03/03/2026	03/09/2026	1-1 Grand Mound Refuse		145.71	
208291645188	03/03/2026	03/09/2026	1-3 Rochester Refuse		41.68	
260301020 Knight Fire Protection Inc	502	03/09/2026	Claims	6700	125.63	83243
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
83243	03/04/2026	03/09/2026	1-6 Maytown Fire Extinguisher Exchange (x4)		125.63	
260301021 LN Curtis & Sons Inc	503	03/09/2026	Claims	6700	1,475.84	1037177, 1035915
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
1037177	02/11/2026	03/09/2026	Helmets (x3)		1,030.55	
1035915	02/11/2026	03/09/2026	Belts (x10)		445.29	
260301022 Lincoln Creek Lumber	504	03/09/2026	Claims	6700	9.42	459079
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
459079	02/11/2026	03/09/2026	Hose Coupling		9.42	
260301023 McLane Black Lake Fire Dept	505	03/09/2026	Claims	6700	1,000.00	1471
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
1471	03/03/2026	03/09/2026	SORT Ropes Course (G. Parker)		1,000.00	
260301024 Northwest Safety Clean Inc Lion TotalCare	506	03/09/2026	Claims	6700	174.84	26-3059
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
26-3059	02/17/2026	03/09/2026	SR-71 PPE Gear cleaner		174.84	
260301025 Northwest Water Systems	507	03/09/2026	Claims	6700	657.45	02145, 02009, 02240
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
02145	02/25/2026	03/09/2026	1-1 Grand Mound Water Svcs		219.15	
02009	02/25/2026	03/09/2026	1-2 Littlerock Water Svcs		219.15	
02240	02/25/2026	03/09/2026	1-6 Maytown Water Svcs		219.15	
260301026 Office of Financial Recovery DSHS	508	03/09/2026	Claims	6700	93,031.53	GEMT Fees
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
HCA/OFR	03/04/2026	03/09/2026	Overpayment of GEMT Interim Fees		93,031.53	
260301027 Olympia Sheet Metal Inc	509	03/09/2026	Claims	6700	6,877.06	72129, 72156, 72157, 72158, 72209
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
72129	02/11/2026	03/09/2026	1-1 Grand Mound Conference HVAC 4 Diagnosis		617.31	
72156	02/11/2026	03/09/2026	1-1 Grand Mound Conference HVAC 4 Replace		3,059.48	
72157	02/11/2026	03/09/2026	1-1 Grand Mound Annual Boiler PM		270.75	
72158	02/11/2026	03/09/2026	1-1 Grand Mound Semi-Annual HVAC PM		644.39	
72158	02/11/2026	03/09/2026	1-2 Littlerock Semi-Annual HVAC PM		373.64	
72158	02/11/2026	03/09/2026	1-3 Rochester Semi-Annual HVAC PM		351.98	
72158	02/11/2026	03/09/2026	1-4 Scott Lake Semi-Annual HVAC PM		319.49	
72158	02/11/2026	03/09/2026	1-6 Maytown Semi-Annual HVAC PM		416.94	
72209	02/11/2026	03/09/2026	1-6 Maytown Diaqnose UH-1 & UH-2 HVACs, Minor		823.08	
260301028 Pacific Northwest Fire Training	510	03/09/2026	Claims	6700	400.00	409
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
409	02/11/2026	03/09/2026	Fire Instructor 1 Training (J. Hoskison)		400.00	
260301029 Parr Lumber Company	511	03/09/2026	Claims	6700	190.19	941536, 963774, 959813, 962019, 9758181, 9775707
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
941536	02/25/2026	03/09/2026	1-2 Littlerock Hose Rack/Cart		5.99	
963774	02/25/2026	03/09/2026	1-2 Littlerock Hose Rack/Cart (bit, fasteners)		23.51	
959813	02/25/2026	03/09/2026	1-2 Littlerock Hose Rack/Cart (fasteners, mending)		42.14	
962019	02/25/2026	03/09/2026	1-2 Littlerock Hose Rack/Cart (utility pole, fasteners)		19.71	
975181	02/25/2026	03/09/2026	ATV Utility Trailer - Paint/Primer		37.48	
9775707	02/25/2026	03/09/2026	ATV Utility Trailer - water seal, rust enamel, sandpaper		61.36	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
260301030 Primo Brands BlueTriton Brands, Inc.	512	03/09/2026	Claims	6700	707.95	06B8750214430, 06B8750215685, 06B8750204126
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
06B8750214430	03/03/2026	03/09/2026	1-1 Grand Mound Water			301.81
06B8750215685	03/03/2026	03/09/2026	1-3 Rochester Water			102.77
06B8750204126	03/03/2026	03/09/2026	1-2 Littlerock Water			175.48
06B8750204126	03/03/2026	03/09/2026	1-6 Maytown Water			111.43
06B8750204126	03/03/2026	03/09/2026	1-4 Scott Lake Water			16.46
260301031 Propane Northwest	513	03/09/2026	Claims	6700	2,093.43	1520724303, 1520909922, 1520947828, 1521003204, 1521036583
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
1520724303	02/11/2026	03/09/2026	1-7 Old Hwy 99 Propane (280 gal)			591.60
1520909922	02/11/2026	03/09/2026	1-7 Old Hwy 99 Propane (295.8 gal)			626.26
1520947828	02/11/2026	03/09/2026	1-2 Littlerock Propane (320.2 gal)			679.81
1521003204	02/11/2026	03/09/2026	1-1 Grand Mound Lrq Bldg Propane (90.10 gal)			194.68
1521036583	02/11/2026	03/09/2026	1-7 Old Hwy 99 Rental Fee			1.08
260301032 Puget Sound Energy	514	03/09/2026	Claims	6700	5,475.63	
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
200017639499	02/12/2026	03/09/2026	1-1 Grand Mound Bdqt Plan (Jan 2026)			2,115.00
220025935044	02/12/2026	03/09/2026	1-2 Littlerock Bdqt Plan (Feb 2026)			817.00
220025935051	02/12/2026	03/09/2026	1-4 Scott Lake Bdqt Plan (Feb 2026)			346.00
220025935069	02/12/2026	03/09/2026	1-6 Maytown Bdqt Plan (Jan 2026)			1,142.00
220006625754	02/12/2026	03/09/2026	1-7 Old Hwy 99 Jan 2026			488.63
220033813829	02/12/2026	03/09/2026	1-3 Rochester Bdqt Plan (Feb 2026)			567.00
260301033 Rochester Water Association	515	03/09/2026	Claims	6700	60.20	100100
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
100100	03/04/2026	03/09/2026	1-3 Rochester Water Srvc			60.20
260301034 Scott Lake Maintenance Co C/O OrgSupport	516	03/09/2026	Claims	6700	123.56	Mar 2026
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
MAR 02 2026	03/04/2026	03/09/2026	1-4 Scott Lake Water Srvc			123.56
260301035 Sea-Western Inc	517	03/09/2026	Claims	6700	211.19	IN2442814
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
IN2442814	02/17/2026	03/09/2026	Structural Boots (x1 - volunteers)			211.19
260301036 Service Saw WorkWears, Inc.	518	03/09/2026	Claims	6700	30.86	330805
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
330805	02/25/2026	03/09/2026	#0202 Stihl Chainsaw - new air filter, spark plug			30.86
260301037 South Sound Radiology	519	03/09/2026	Claims	6700	93.00	372014-QSOSR-OL
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
372014-QSOSR-OL	02/25/2026	03/09/2026	CPT Code: 71046 (C. Banuelos-Rojas)			93.00
260301038 State Auditors Office	520	03/09/2026	Claims	6700	846.60	L173620, L173348
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
L173620	02/25/2026	03/09/2026	Financial & Accountability Audit Dist. 11 2022-2024			352.75
L173348	02/25/2026	03/09/2026	Financial & Accountability Audit Dist. 1 2022-2024 (Jan			493.85
260301039 Stericycle Inc	521	03/09/2026	Claims	6700	131.50	8013428613, 1000904302
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>
8013428613	02/26/2026	03/09/2026	1-2 Littlerock Hazo Waste			65.75
1000904302	02/26/2026	03/09/2026	1-3 Rochester Hazo Waste			65.75
260301040 Systems Design West LLC	522	03/09/2026	Claims	6700	2,336.31	20260376
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>			<b>Amount</b>

## VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

13:18:26 Date: 03/11/2026

03/09/2026 To: 03/09/2026

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	20260376	02/13/2026	03/09/2026	Jan 2026 Transports (x83)	2,336.31	
260301041 Thurston Co Treasurer	523	03/09/2026	Claims	6700	4,591.15	2026 Property Taxes
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	13502230400	02/26/2026	03/09/2026	1-1 Grand Mound 2026 Property Taxes		627.32
	12730320000	02/26/2026	03/09/2026	1-2 Littlerock 2026 Property Taxes		2,141.08
	71107700100	02/26/2026	03/09/2026	1-3 Rochester 2026 Property Taxes		537.31
	72760501201	02/26/2026	03/09/2026	1-4 Scott Lake 2026 Property Taxes		207.34
	13518440200	02/26/2026	03/09/2026	1-5 Michiqan Hill 2026 Property Taxes		106.94
	12604330200	02/26/2026	03/09/2026	1-6 Maytown 2026 Property Taxes		395.41
	13513220900	02/26/2026	03/09/2026	1-7 Old Hwy 99 2026 Property Taxes		536.68
	71108900200	02/26/2026	03/09/2026	1.61 Acres 2026 Property Taxes		11.46
	13601320200	02/26/2026	03/09/2026	3.80 Acres 2026 Property Taxes		16.87
	71107700300	02/26/2026	03/09/2026	.42 Acres 2026 Property Taxes		10.74
260301042 Verizon Wireless	524	03/09/2026	Claims	6700	369.26	6135787621, 6136826277
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	6135787621	02/26/2026	03/09/2026	Apparatus Cells		51.40
	6136826277	02/26/2026	03/09/2026	Chief, R&R Cells		78.98
	6136826277	02/26/2026	03/09/2026	BC, Cpt Cells		158.86
	6136826277	02/26/2026	03/09/2026	Modems		80.02
260301043 Wells Fargo Financial Leasing	525	03/09/2026	Claims	6700	160.28	5037652088
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	5037652088	02/11/2026	03/09/2026	1-1 Grand Mound Copier Lease (2/7/26-3/6/26)		160.28
260301044 West Thurston Reg Fire PETTY CASH	526	03/09/2026	Claims	6700	1,993.05	
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	BRANDON BETTS	02/26/2026	03/09/2026	Garnishment Reimbursement		1,804.01
	SARAH DEAH	02/26/2026	03/09/2026	Reimbursement for House Funds Purchase		117.54
	KEY BANK	02/26/2026	03/09/2026	Petty Cash Check Order		57.65
	PETTY CASH	02/26/2026	03/09/2026	Repayment ACH Transaction Fees (Jan2026)		13.85
260301045 Wilcox & Flegel	527	03/09/2026	Claims	6700	4,362.03	1005362-IN, 105377-IN, CL11110, 1008147-IN, 1008148-IN
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	1005362-IN	02/17/2026	03/09/2026	1-1 Grand Mound Diesel (245 gal)		1,116.70
	1005377-IN	02/17/2026	03/09/2026	1-2 Littlerock Diesel (85 gal)		387.42
	CL11110	02/17/2026	03/09/2026	A25 CH1-2		156.51
	CL11110	02/17/2026	03/09/2026	A14 SU1-8		96.79
	CL11110	02/17/2026	03/09/2026	A77 BN1-6		466.44
	CL11110	02/17/2026	03/09/2026	A24 BN1		163.86
	CL11110	02/17/2026	03/09/2026	A73 U1-2		210.21
	CL11110	02/17/2026	03/09/2026	A07 E1-7		124.45
	1008147-IN	02/17/2026	03/09/2026	1-1 Grand Mound Diesel (255 gal)		1,018.56
	1008148-IN	02/17/2026	03/09/2026	1-2 Littlerock Diesel (125 gal)		621.09
260301046 Wilson Parts Corp	528	03/09/2026	Claims	6700	137.04	046582
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	046582	02/26/2026	03/09/2026	A70 SU1-8 New Battery		137.04
260301047 Witmer Associates Inc The Fire Store	529	03/09/2026	Claims	6700	3,058.37	839268
	<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>
	839268	02/26/2026	03/09/2026	1-2 Littlerock Gear Rack		3,058.37

47 Vouchers:

170,088.84

# VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

13:17:46 Date: 03/11/2026

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
260301048	Aflac	530	03/09/2026	Payroll	6700	611.18	
	EFT Employee Paycheck	413	03/11/2026	Payroll	6700	397.10	
	EFT Employee Paycheck	406	03/13/2026	Payroll	6700	1,528.41	
	EFT Employee Paycheck	440	03/31/2026	Payroll	6700	4,449.17	
	EFT Employee Paycheck	414	03/11/2026	Payroll	6700	378.63	
	EFT Employee Paycheck	441	03/31/2026	Payroll	6700	6,866.41	
	EFT Employee Paycheck	415	03/11/2026	Payroll	6700	141.29	
	EFT Employee Paycheck	416	03/11/2026	Payroll	6700	1,744.11	
	EFT Employee Paycheck	417	03/11/2026	Payroll	6700	304.75	
	EFT Employee Paycheck	418	03/11/2026	Payroll	6700	36.94	
	EFT Employee Paycheck	442	03/31/2026	Payroll	6700	4,939.68	
	EFT Employee Paycheck	443	03/31/2026	Payroll	6700	7,463.65	
	EFT Employee Paycheck	444	03/31/2026	Payroll	6700	5,543.89	
	EFT Employee Paycheck	445	03/31/2026	Payroll	6700	5,319.76	
	EFT Employee Paycheck	446	03/31/2026	Payroll	6700	4,973.61	
	EFT Employee Paycheck	419	03/11/2026	Payroll	6700	438.95	
	EFT Employee Paycheck	447	03/31/2026	Payroll	6700	5,391.11	
	EFT Employee Paycheck	448	03/31/2026	Payroll	6700	5,166.08	
	EFT Department Of Retirement Services Deferred Comp	479	03/09/2026	Payroll	6700	42,311.74	
	EFT Department Of Retirement Systems Retirement	480	03/09/2026	Payroll	6700	45,492.85	
	EFT Department Of The Treasury	481	03/09/2026	Payroll	6700	51,815.58	
260301049	Dimartino Associates Brown & Brown of WA, Inc	531	03/09/2026	Payroll	6700	2,790.58	
	EFT Employee Paycheck	449	03/31/2026	Payroll	6700	9,778.32	
	EFT Employee Paycheck	420	03/11/2026	Payroll	6700	427.58	
	EFT Employee Paycheck	421	03/11/2026	Payroll	6700	138.52	
	EFT Employee Paycheck	407	03/13/2026	Payroll	6700	1,781.86	
	EFT Employee Paycheck	450	03/31/2026	Payroll	6700	4,273.31	
260301050	GET Program	532	03/09/2026	Payroll	6700	150.00	
	EFT Employee Paycheck	422	03/11/2026	Payroll	6700	397.10	
	EFT Employee Paycheck	408	03/13/2026	Payroll	6700	1,752.54	
	EFT Employee Paycheck	451	03/31/2026	Payroll	6700	5,976.72	
	EFT Employee Paycheck	423	03/11/2026	Payroll	6700	92.35	
260301051	HRA VEBA Trust	533	03/09/2026	Payroll	6700	8,475.00	
	EFT Employee Paycheck	452	03/31/2026	Payroll	6700	2,225.00	
	EFT Employee Paycheck	424	03/11/2026	Payroll	6700	463.44	
	EFT Employee Paycheck	425	03/11/2026	Payroll	6700	277.05	
	EFT Employee Paycheck	453	03/31/2026	Payroll	6700	3,768.42	
	EFT Employee Paycheck	454	03/31/2026	Payroll	6700	6,290.82	
	EFT Employee Paycheck	455	03/31/2026	Payroll	6700	7,973.46	
	EFT Employee Paycheck	456	03/31/2026	Payroll	6700	5,414.23	
260301052	IAFF Local 3825 Treasurer	534	03/09/2026	Payroll	6700	6,948.96	
260301053	IAFF MERP Trust Office Benefits Programs Adm BPA	535	03/09/2026	Payroll	6700	2,400.00	
	EFT Employee Paycheck	426	03/11/2026	Payroll	6700	550.62	
	EFT Employee Paycheck	457	03/31/2026	Payroll	6700	8,123.25	
	EFT Employee Paycheck	427	03/11/2026	Payroll	6700	4,578.92	
	EFT Employee Paycheck	458	03/31/2026	Payroll	6700	4,915.08	
	EFT Employee Paycheck	459	03/31/2026	Payroll	6700	5,705.38	
	EFT Employee Paycheck	409	03/13/2026	Payroll	6700	1,065.66	
	EFT Employee Paycheck	460	03/31/2026	Payroll	6700	4,893.34	
	EFT Employee Paycheck	428	03/11/2026	Payroll	6700	110.82	
	EFT Employee Paycheck	429	03/11/2026	Payroll	6700	147.76	
	EFT Employee Paycheck	461	03/31/2026	Payroll	6700	7,007.07	

# VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

13:17:46 Date: 03/11/2026

03/09/2026 To: 03/09/2026

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT Employee Paycheck	462	03/31/2026	Payroll	6700	6,992.83	
EFT Employee Paycheck	430	03/11/2026	Payroll	6700	466.37	
EFT Employee Paycheck	410	03/13/2026	Payroll	6700	985.50	
EFT Employee Paycheck	463	03/31/2026	Payroll	6700	7,314.94	
EFT Employee Paycheck	411	03/13/2026	Payroll	6700	689.85	
EFT Employee Paycheck	464	03/31/2026	Payroll	6700	6,860.35	
EFT Employee Paycheck	465	03/31/2026	Payroll	6700	4,809.46	
EFT Employee Paycheck	431	03/11/2026	Payroll	6700	258.58	
EFT Employee Paycheck	432	03/11/2026	Payroll	6700	146.29	
EFT Employee Paycheck	466	03/31/2026	Payroll	6700	4,342.31	
260301120 Employee Paycheck	433	03/11/2026	Payroll	6700	417.07	
EFT Employee Paycheck	467	03/31/2026	Payroll	6700	5,150.36	
EFT Employee Paycheck	468	03/31/2026	Payroll	6700	6,129.42	
EFT Employee Paycheck	434	03/11/2026	Payroll	6700	161.61	
EFT Employee Paycheck	435	03/11/2026	Payroll	6700	438.72	
EFT Employee Paycheck	469	03/31/2026	Payroll	6700	6,832.74	
EFT Employee Paycheck	470	03/31/2026	Payroll	6700	5,968.95	
EFT Employee Paycheck	471	03/31/2026	Payroll	6700	7,113.95	
EFT Employee Paycheck	436	03/11/2026	Payroll	6700	453.75	
EFT Employee Paycheck	472	03/31/2026	Payroll	6700	5,876.64	
EFT Employee Paycheck	412	03/13/2026	Payroll	6700	934.70	
EFT Employee Paycheck	473	03/31/2026	Payroll	6700	5,602.83	
260301124 Employee Paycheck	437	03/11/2026	Payroll	6700	340.16	
EFT Employee Paycheck	474	03/31/2026	Payroll	6700	5,810.41	
EFT Employee Paycheck	475	03/31/2026	Payroll	6700	5,270.63	
260301054 Trusteed Plans	536	03/09/2026	Payroll	6700	64,132.60	
EFT Employee Paycheck	438	03/11/2026	Payroll	6700	36.94	
EFT Employee Paycheck	476	03/31/2026	Payroll	6700	5,479.06	
EFT Washington State Support Registry	482	03/09/2026	Payroll	6700	768.66	
260301055 West Thurston Fire - House Funds	537	03/09/2026	Payroll	6700	267.00	
EFT Employee Paycheck	439	03/11/2026	Payroll	6700	146.29	
83 Vouchers:					464,407.02	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
AUTHORITY**



10828 Littlerock Rd SW  
Olympia WA 98512  
360.352.1614

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February 9, 2026 – Governing Board Business Meeting at 10828 Littlerock Rd SW, Olympia St. 1-2

**Call to Order/Attendance:** Commissioner Scott called the meeting to order at 17:30.

**Commissioners:** Ricks, Culleton, Merryman, White (Zoom), Reed (Zoom)

**Chief:** N. Drake

**Battalion Chief:** R. Stone

**Captain:** M. Morales

**Lieutenants:** J. Swecker, C. Lyon, B. Kaleiwahea (Zoom)

**Firefighters:** M. Bennett, B. Crabb, R. Calica

**Volunteer:**

**Admin:** Admin Svcs Director/Secretary S. Hemminger, Recruit & Retention Coord. A. Reynoldson, Admin Asst. L. Patraca (Zoom)

**Union Representative:** A. Trautman

**Guests:** Linda Shea, Emily Morales

**Additions/Deletions to the Agenda:** Commissioner Scott requested the Annual Report be moved to New Business agenda item 1. A. Trautman requested a discussion on GPS tracking device.

**Public Comments/Presentations:**

**Labor Management:** A. Trautman – Volunteer FF/EMT R. Calica hired to replace T. Trott who is retiring. One FF/EMT is still out on medical leave.

**New Business:**

1. 2025 Annual Report – Chief Drake went over the 2025 Annual Report, copy provided in Board packet.
2. Expenditure Approval – Commissioner Ricks moved to approve the total expenditure amount of \$598,024.23. Commissioner Merryman seconded the motion. Roll taken, motion carried 6-0.
3. Meeting Minutes – January 12, 2026, and January 20, 2026, Workshop meeting minutes presented. Commissioner Merryman moved to approve January 12, 2026, and January 20, 2026, meeting minutes. Commissioner Culleton seconded the motion. Roll taken, motion carried 6-0.
4. Policy 4009 Operations – Water Rescue & SOG – Water Rescue – Second review. Commissioner Ricks moved to approve Policy 2009 Operations – Water Rescue & SOG. Commissioner Culleton seconded the motion. Roll taken, motion carried 6-0.
5. Resolution 2026-002 Misc Surplus – Commissioner Culleton moved to approve Resolution 2026-002 Misc Surplus. Commissioner Merryman seconded the motion. Roll take, motion carried 6-0.
6. ALS Contract – Commissioner Scott requested this be tabled for discussion at the workshop later this month.
7. Station Furniture – Commissioner Merryman presented three different recliner styles along with price quotes to replace the aging and broken recliners at St. 1-1 and St. 1-2. Chief Drake will work with B.C. Christenson, who is over facilities, to obtain an additional quote and then make a selection.

**Unfinished Business (action items):** None

**Unfinished Business (non-action items):** None

**Communications:**

1. BESS Update – Chief Drake gave an update on the 2<sup>nd</sup> hearing with Thurston County hearing examiner and reaffirmed the RFA’s position of not supporting the installation of a Lithium-Ion Battery Storage facility at the corner of Sargent Rd and 183<sup>rd</sup> Ave SW. Commissioner Merryman would like to remove that property from the RFA’s response area should the facility be allowed. Commissioner Merryman stated that the health and safety of the Firefighters is our first priority.
2. Legislative Day – Commissioner Merryman reported on attending Legislative Day on January 29, 2026, stating they made a lot of connections and are working towards two separate initiatives for next year, one being that Volunteer Fire Fighters are exempt from property taxes and second being RFA’s have the ability to run M & O Levies for more than one year, as individual districts can do.
3. Maintenance & Operations Levy – Chief Drake would like this to be the topic for the workshop meeting later this month.

**Department Reports:**

**Chief/Training/EMS/Shift Reports:** Refer to printed reports.

**Recruit & Retention Coordinator Update:** Refer to printed report.

**Commissioner Reports:** Commissioner Ricks reported on Medic One, they have hired a clinic training manager, training coordinator and community needs assessment personnel. Commissioner Merryman reported on attending Legislative Day on January 29, 2026, stating they made a lot of connections and are working towards two separate initiatives for next year, one being that Volunteer Fire Fighters are exempt from property taxes and second being RFA’s have the ability to run M & O Levies for more than one year, as individual districts can do.

**Good of the Order:** Workshop scheduled for February 26, 2026, at 4pm.

**Adjournment:** The board adjourned the meeting at 1910 hours.

Submitted for Board approval by:

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Shannon Hemminger, Secretary

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Tom Culleton, Board Member

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Robert Scott, Board Member

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John Ricks, Board Member

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Jeff Merryman, Board Member

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Mike Reed, Board Member

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Chris White, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
 AUTHORITY**



10828 Littlerock Rd SW  
 Olympia WA 98512  
 360.352.1614

**RESOLUTION NO. 2026-003**

A RESOLUTION OF THE GOVERNING BOARD OF  
 THE WEST THURSTON REGIONAL FIRE AUTHORITY  
 ("RFA") DECLARING CERTAIN ITEMS OF PROPERTY  
 AS SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the "RFA" has certain items which are no longer of use to the "RFA"; and  
 WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale  
 or donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD  
 HEREBY RESOLVES AS FOLLOWS:

**Section 1.** That the property identified in Exhibit 1, attached hereto and incorporated herein by  
 reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to  
 dispose of and convey such property through appropriate sale or donation, if the property is found to  
 have little or no value.

**Section 2.** That the Fire Chief of the "RFA", or designee, is authorized to implement such  
 administrative procedures as may be necessary to carry out this directive.

**Section 3.** That this Resolution shall take effect and be in full force upon passage and signatures  
 hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this  
 9th day of March 2026, the following majority of commissioners being present and voting:

**West Thurston Regional Fire Authority  
 Board of Commissioners**

\_\_\_\_\_  
 Tom Culleton, Commissioner

\_\_\_\_\_  
 Robert Scott, Commissioner

\_\_\_\_\_  
 John Ricks, Commissioner

\_\_\_\_\_  
 Jeff Merryman, Commissioner

\_\_\_\_\_  
 Mike Reed, Commissioner

\_\_\_\_\_  
 Chris White, Commissioner

**EXHIBIT 1 – Surplus Property  
Resolution #2026-003**

<b>Item</b>	<b>Serial / Model #</b>	<b>Tag #</b>	<b>Reason</b>	<b>Disposition</b>
Misc Bunker Gear - Turnout Jackets (x2)	5374219 568901		No longer used - outdated	Surplus – Donate to Bomberos
Misc Bunker Gear - Fire Pants (x1)	4655601		No longer used - outdated	Surplus – Donate to Bomberos

*\*If value is estimated to exceed \$500, minimum bid must be established and approved by chief.*



**Thurston County Treasurer**  
**January 2026 Statement**  
**West Thurston Regional Fire Authority**  
**Fund 67A0 - W THURSTON RFA GENERAL FUND**

**Cash Activity**

<b>Date</b>	<b>Description</b>	<b>Amount</b>	<b>Notes</b>
<b>01/01/2026</b>	<b>Beginning Cash Balance</b>	<b>\$9,057,483.34</b>	
	<b>Revenues:</b>		
01/02/2026	District Deposit	4,644.69	\$4,644.69 / 6701
01/02/2026	DNR Timber Trust 2	4.36	
01/05/2026	District Deposit	371.07	\$371.07 / 6701
01/05/2026	District Deposit	840.16	\$840.16 / 6701
01/05/2026	District Deposit	1,508.00	\$1,508.00 / 6701
01/06/2026	District Deposit	117.26	\$117.26 / 6701
01/06/2026	District Deposit	134.17	\$134.17 / 6701
01/06/2026	District Deposit	1,158.59	\$1,158.59 / 6701
01/06/2026	District Deposit	9,779.65	\$9,779.65 / 6701
01/07/2026	District Deposit	51.00	\$51.00 / 6701
01/07/2026	District Deposit	111.36	\$111.36 / 6701
01/07/2026	District Deposit	315.00	\$315.00 / 6701
01/07/2026	District Deposit	463.99	\$463.99 / 6701
01/07/2026	District Deposit	503.10	\$503.10 / 6701
01/07/2026	District Deposit	510.41	\$510.41 / 6701
01/07/2026	District Deposit	528.60	\$528.60 / 6701
01/07/2026	District Deposit	557.99	\$557.99 / 6701
01/07/2026	District Deposit	575.55	\$575.55 / 6701
01/07/2026	District Deposit	885.40	\$885.40 / 6701
01/07/2026	District Deposit	1,006.92	\$1,006.92 / 6701
01/07/2026	District Deposit	1,254.35	\$1,254.35 / 6701
01/07/2026	District Deposit	4,734.00	\$4,734.00 / 6701
01/09/2026	District Deposit	124.74	\$124.74 / 6701
01/09/2026	District Deposit	283.06	\$283.06 / 6701
01/12/2026	District Deposit	1,548.28	\$1,548.28 / 6701
01/12/2026	District Deposit	6,552.46	\$6,552.46 / 6701
01/12/2026	District Deposit	12,139.61	\$13,677.30 / 6701
01/13/2026	District Deposit	50.00	\$50.00 / 6701
01/13/2026	District Deposit	1,084.64	\$1,084.64 / 6701
01/13/2026	District Deposit	1,982.25	\$1,982.25 / 6701
01/14/2026	District Deposit	149.79	\$149.79 / 6701
01/14/2026	District Deposit	274.15	\$274.15 / 6701
01/14/2026	District Deposit	275.00	\$275.00 / 6701
01/14/2026	District Deposit	376.02	\$376.02 / 6701
01/14/2026	District Deposit	796.96	\$796.96 / 6701
01/14/2026	District Deposit	1,908.48	\$1,908.48 / 6701
01/14/2026	District Deposit	93,531.25	\$93,531.25 / 6701
01/15/2026	District Deposit	1,398.01	\$1,398.01 / 6701
01/16/2026	District Deposit	546.57	\$546.57 / 6701
01/16/2026	District Deposit	1,035.80	\$1,035.80 / 6701
01/16/2026	District Deposit	18,673.98	\$18,673.98 / 6701
01/18/2026	Interest on Prop Tax Refunds	(4.46)	
01/21/2026	District Deposit	45.00	\$45.00 / 6701
01/21/2026	District Deposit	2,028.83	\$2,028.83 / 6701
01/21/2026	District Deposit	3,574.03	\$3,574.03 / 6701
01/22/2026	District Deposit	125.00	\$125.00 / 6701
01/22/2026	District Deposit	250.18	\$250.18 / 6701
01/22/2026	District Deposit	3,556.72	\$3,556.72 / 6701
01/22/2026	Interest on Prop Tax Refunds	(99.23)	



**Thurston County Treasurer  
 January 2026 Statement  
 West Thurston Regional Fire Authority  
 Fund 67A0 - W THURSTON RFA GENERAL FUND**

01/23/2026	District Deposit	25.00	\$25.00 / 6701
01/23/2026	District Deposit	210.04	\$210.04 / 6701
01/23/2026	District Deposit	3,384.25	\$3,384.25 / 6701
01/27/2026	District Deposit	324.08	\$324.08 / 6701
01/27/2026	District Deposit	1,233.80	\$1,233.80 / 6701
01/27/2026	District Deposit	2,492.05	\$2,492.05 / 6701
01/28/2026	District Deposit	113.92	\$113.92 / 6701
01/28/2026	District Deposit	226.40	\$226.40 / 6701
01/28/2026	District Deposit	319.42	\$319.42 / 6701
01/28/2026	District Deposit	319.42	\$319.42 / 6701
01/28/2026	District Deposit	962.00	\$962.00 / 6701
01/28/2026	District Deposit	33,521.01	\$33,521.01 / 6701
01/29/2026	District Deposit	276.71	\$276.71 / 6701
01/30/2026	District Deposit	1,185.50	\$1,185.50 / 6701
01/30/2026	DNR Other Trust 1	15.38	
01/30/2026	DNR Other Trust 2	15.82	
01/30/2026	DNR Timber Trust 2	8.17	
01/31/2026	Real & Personal Property Taxes	(38.08)	
01/31/2026	Real & Personal Property Taxes	53.94	
01/31/2026	Real & Personal Property Taxes	121.25	
01/31/2026	Real & Personal Property Taxes	848.02	
01/31/2026	Real & Personal Property Taxes	7,009.89	
01/31/2026	Investment Interest Paid	25,560.58	
	<b>Total Revenues</b>	<b>\$260,451.31</b>	
	<b>Expenditures:</b>		
01/14/2026	Electronic Disbursements	(16,311.28)	
01/14/2026	Electronic Disbursements	(3,946.29)	
01/14/2026	Issued Warrants	(214,756.58)	
01/15/2026	Electronic Disbursements	(8,738.52)	
01/15/2026	Electronic Disbursements	(796.51)	
01/30/2026	Electronic Disbursements	(210,518.95)	
01/30/2026	Electronic Disbursements	(85,776.92)	
01/30/2026	Electronic Disbursements	(64,667.64)	
01/30/2026	Electronic Disbursements	(47,257.77)	
01/30/2026	Electronic Disbursements	(13,924.35)	
01/30/2026	Electronic Disbursements	(768.66)	
	<b>Total Expenditures</b>	<b>(\$667,463.47)</b>	
<b>01/31/2026</b>	<b>Ending Cash Balance</b>	<b>\$8,650,471.18</b>	

**Warrant Activity**

<b>01/01/2026</b>	<b>Beginning Warrants Outstanding</b>	<b>\$73,353.30</b>
	Total Warrants Issued	214,756.58
	Total Warrants Redeemed	(263,697.95)
	Total Warrants Voided	-
<b>01/31/2026</b>	<b>Ending Warrants Outstanding</b>	<b>\$24,411.93</b>

**Investment Activity**

<b>01/01/2026</b>	<b>Beginning Interest Receivable</b>	<b>\$47,306.84</b>
	Interest Earned	27,667.76
	Cash Paid	(25,560.58)
<b>01/31/2026</b>	<b>Ending Interest Receivable</b>	<b>\$49,414.02</b>



**Thurston County Treasurer**  
**January 2026 Statement**  
**West Thurston Regional Fire Authority**  
**Fund 67A0 - W THURSTON RFA GENERAL FUND**

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TCIP Yield (used to calculate interest earnings)	3.62%
LGIP Yield (budget benchmark)	3.59%



**Thurston County Treasurer**  
**January 2026 Statement**  
**West Thurston Regional Fire Authority**  
**Fund 67A1 - W THURSTON RFA BOND DEBT**

### Cash Activity

Date	Description	Amount	Notes
<b>01/01/2026</b>	<b>Beginning Cash Balance</b>	<b>\$157,034.93</b>	
	<b>Revenues:</b>		
01/12/2026	District Deposit	1,537.69	\$13,677.30 / 6701
01/31/2026	Real & Personal Property Taxes	94.61	
01/31/2026	Investment Interest Paid	651.20	
	<b>Total Revenues</b>	<b>\$2,283.50</b>	
	<b>Expenditures:</b>		
	No Activity		
	<b>Total Expenditures</b>	<b>\$0.00</b>	
<b>01/31/2026</b>	<b>Ending Cash Balance</b>	<b>\$159,318.43</b>	

### Warrant Activity

<b>01/01/2026</b>	<b>Beginning Warrants Outstanding</b>	<b>\$0.00</b>
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
<b>01/31/2026</b>	<b>Ending Warrants Outstanding</b>	<b>\$0.00</b>

### Investment Activity

<b>01/01/2026</b>	<b>Beginning Interest Receivable</b>	<b>\$1,424.68</b>
	Interest Earned	485.44
	Cash Paid	(651.20)
<b>01/31/2026</b>	<b>Ending Interest Receivable</b>	<b>\$1,258.92</b>

TCIP Yield (used to calculate interest earnings)	3.62%
LGIP Yield (budget benchmark)	3.59%



**Thurston County Treasurer  
 January 2026 Statement  
 West Thurston Regional Fire Authority  
 Fund 67A4 - W THURSTON RFA RESERVE FUND**

**Cash Activity**

Date	Description	Amount	Notes
<b>01/01/2026</b>	<b>Beginning Cash Balance</b>	<b>\$822,803.45</b>	
	<b>Revenues:</b>		
01/31/2026	Investment Interest Paid	2,328.67	
	<b>Total Revenues</b>	<b>\$2,328.67</b>	
	<b>Expenditures:</b>		
	No Activity		
	<b>Total Expenditures</b>	<b>\$0.00</b>	
<b>01/31/2026</b>	<b>Ending Cash Balance</b>	<b>\$825,132.12</b>	

**Warrant Activity**

<b>01/01/2026</b>	<b>Beginning Warrants Outstanding</b>	<b>\$0.00</b>
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
<b>01/31/2026</b>	<b>Ending Warrants Outstanding</b>	<b>\$0.00</b>

**Investment Activity**

<b>01/01/2026</b>	<b>Beginning Interest Receivable</b>	<b>\$4,302.97</b>
	Interest Earned	2,527.52
	Cash Paid	(2,328.67)
<b>01/31/2026</b>	<b>Ending Interest Receivable</b>	<b>\$4,501.82</b>

TCIP Yield (used to calculate interest earnings) 3.62%  
 LGIP Yield (budget benchmark) 3.59%



# WEST THURSTON REGIONAL FIRE AUTHORITY

## CHIEF REPORT | February 2026

### *Fire Chief N. Drake*

#### CHIEF'S RECAP

#### Staffing

We continued to have one firefighter out due to illness for the full month. Sick leave usage decreased to 184 hours (down from 463), we saw our shift overtime down slightly to 117 hours (from 162). We had no mandatory overtime for the month. One temporary firefighter position —approved by the union— continue to support coverage on B- shift for the one position on medical leave. This has continued to help us maintain lower overtime hours.

#### Volunteer Designated Aid Unit

In February, our volunteer designated aid unit was operational for five (5) 12-hour and three (3) 24-hour shifts, totaling 132 staffed hours, this was up from last month 108 hours.

The unit was fully staffed for 20% of the month and completed 9 patient transport to the hospital. This is lower percentage of coverage than in the last few months and below our goal of 30%. All transport completed by DAU keeps the station in-service and ready for the next call.

#### Strategic Plan Development

Our 5-year Strategic Plan remains in DRFAT and is out for review. Continue to solicit feedback from our staff on the plan. It will remain in draft as we gathering additional feedback.

#### BESS Hearing

We are still awaiting the final decision from the hearing that was held on February 3<sup>rd</sup> for the special use permit of BESS installation at 183<sup>rd</sup> Ave / Sargent Rd. The final decision should be out in the next week.

#### FF Vavrinec Completes Probation

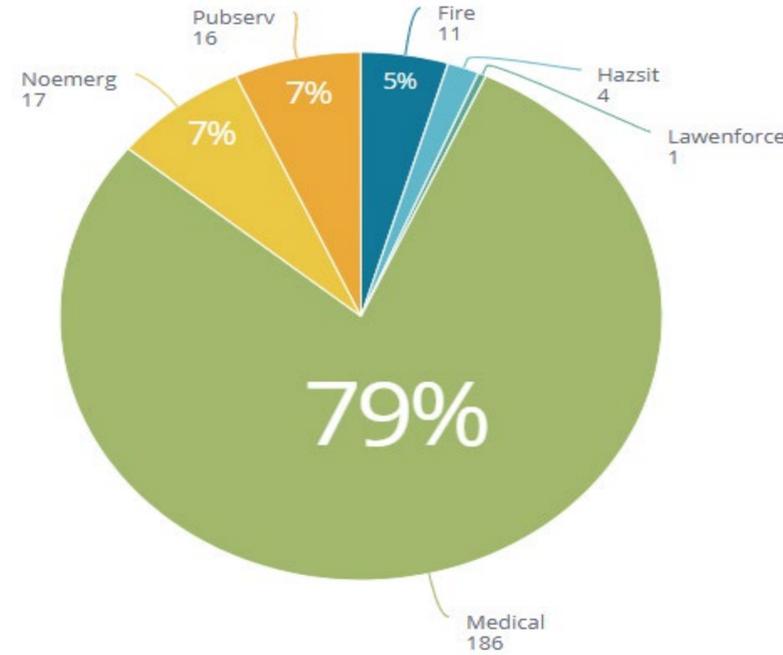
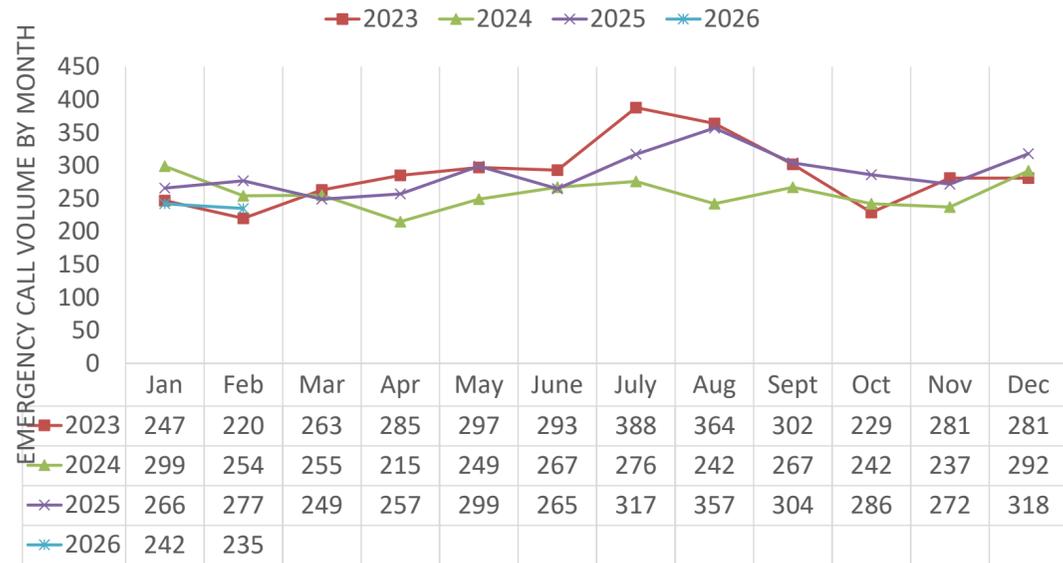
Firefighter Christian Vavrinec completed all probationary requirements for his one-year probationary period. FF Vavrinec has been an enormous asset to the organization since his return and has been instrumental in our water rescue program. Congratulations FF Vavrinec.

# WEST THURSTON REGIONAL FIRE AUTHORITY

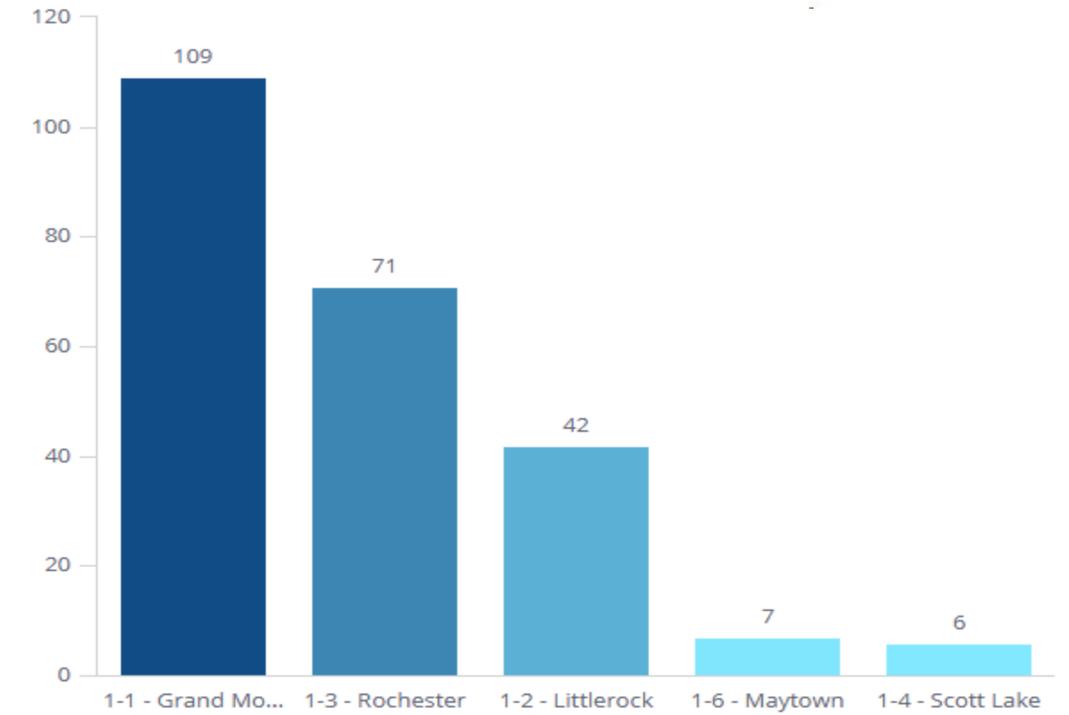


2026 BY THE NUMBERS – Monthly Report February 2026  
Chief Nathan Drake

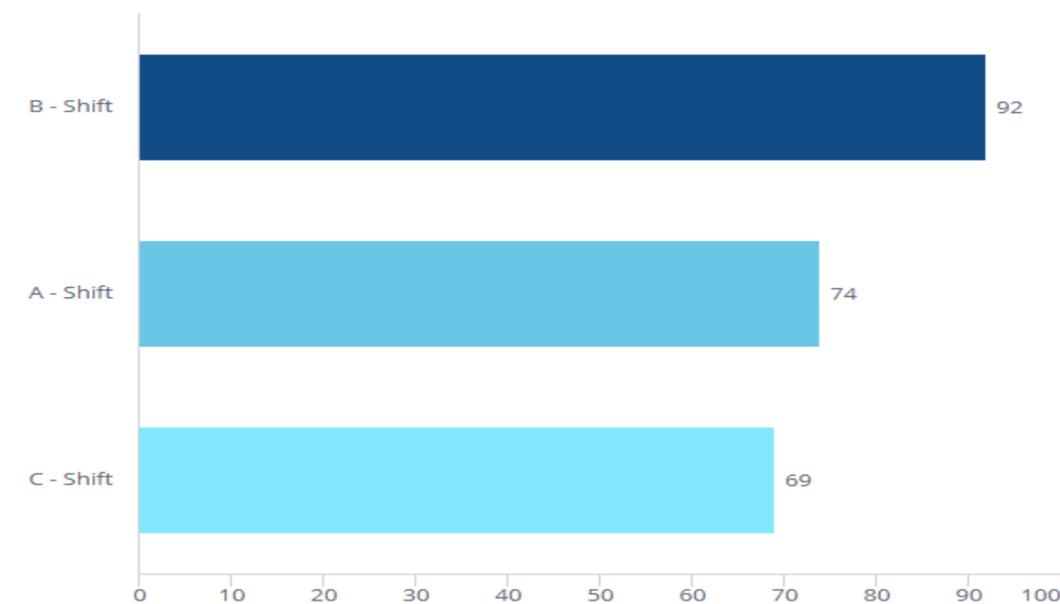
4-YEAR INCIDENT VOLUME COMPARISON BY MONTH  
2023-2026



Incident Count by Station



Incident Count by Shift



- **477** **2026 Total**
- **543** **2025 To Date Total**
- **-66** **CHANGE PYTD**
- **-12%** **% PYTD**

**FEBRUARY AVERAGE PRIMARY RESPONSE TIME 7:03**

**FEBRUARY CALLS = 235**

**17% OVERLAPPING CALLS (41) IN JANUARY**

# WTRFA INCIDENT RESPONSE SUMMARY

## PATIENT TRANSPORTS

### WTRFA AID UNIT TRANSPORTS – FEBRUARY



### YTD WTRFA TRANSPORTS



153

### FEBRUARY WTRFA TRANSPORTS



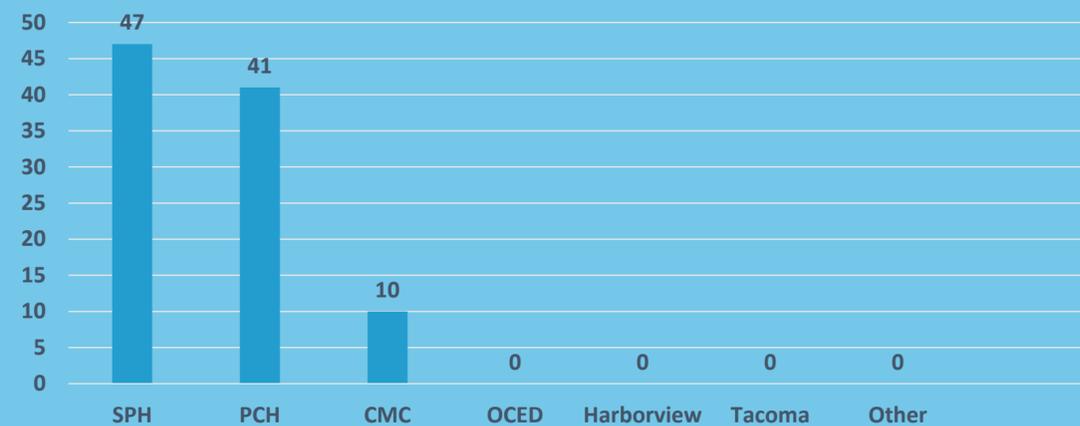
72

### Total Transports YTD

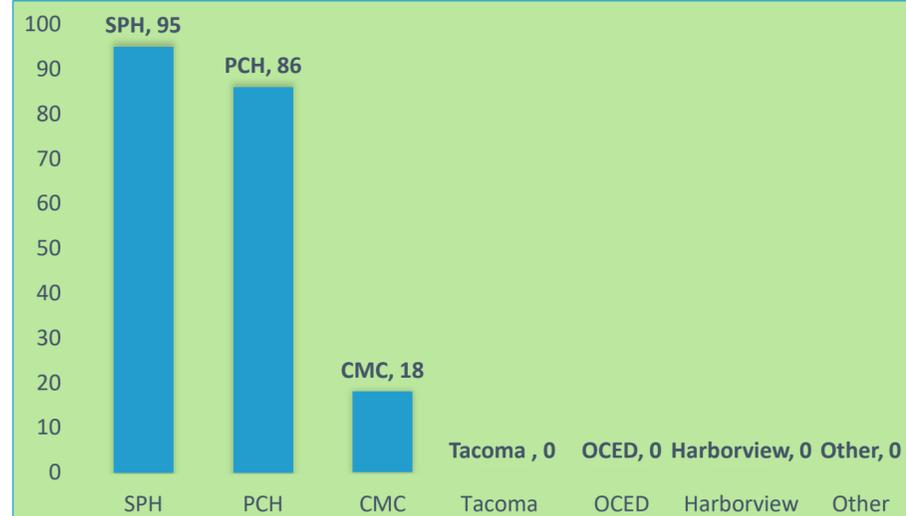


ALS = 26  
BLS = 157

### TRANSPORT DESTINATION – FEBRUARY



### DESTINATION – YTD



### MUTUAL AID/AUTO AID FOR FEBRUARY



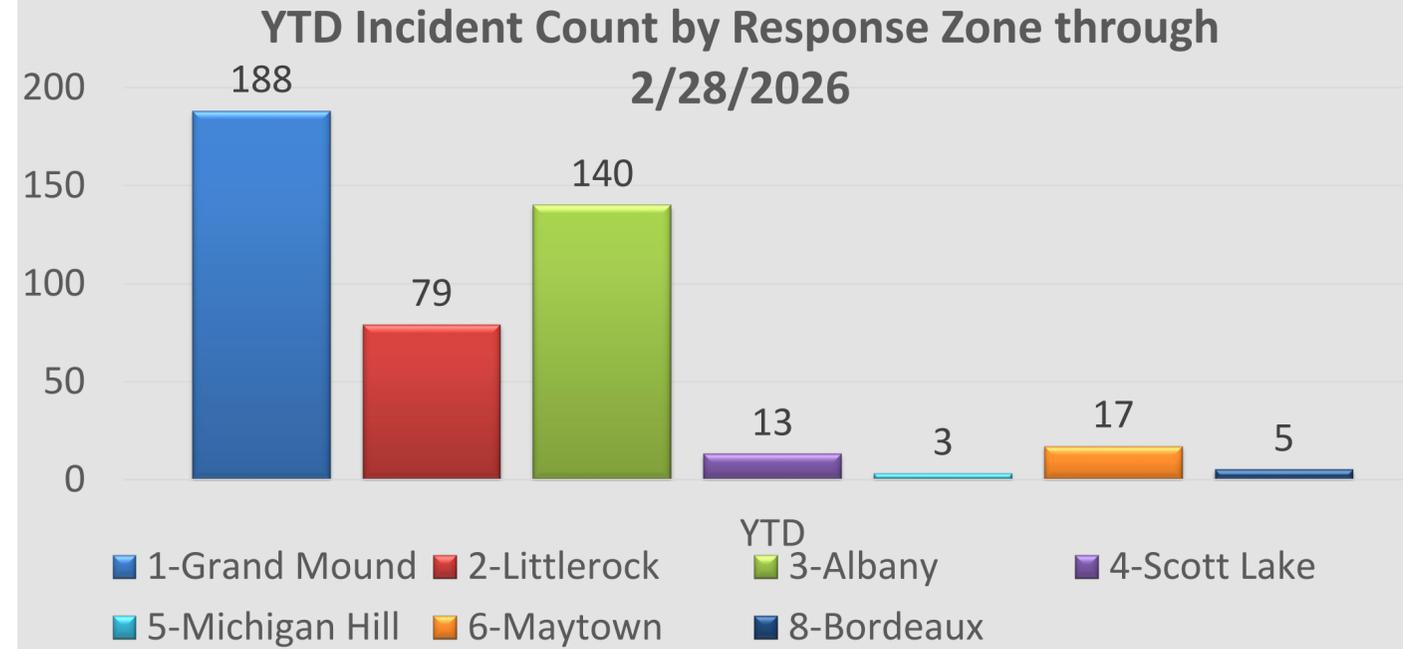
AID GIVEN: 7  
AID RECEIVED: 6

## Average Response Time COMPLIANCE YTD



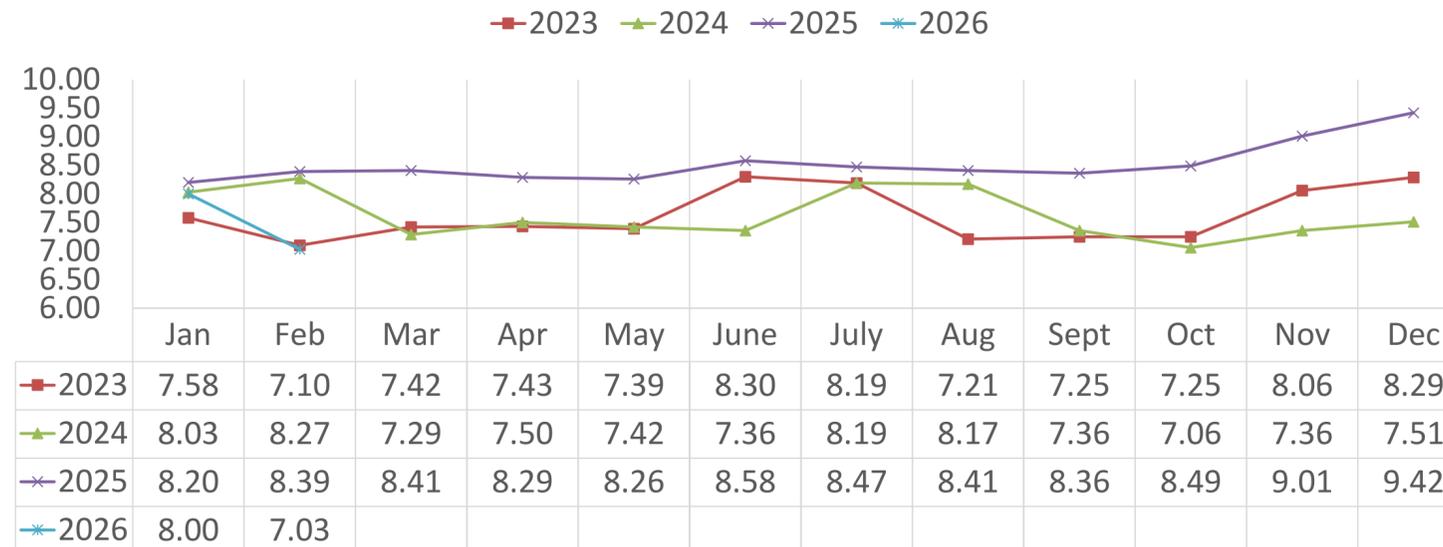
7:22 Initial Unit Arrival in Primary Zones 1,2,3,4,6

## YTD Incident Count By Response Zone

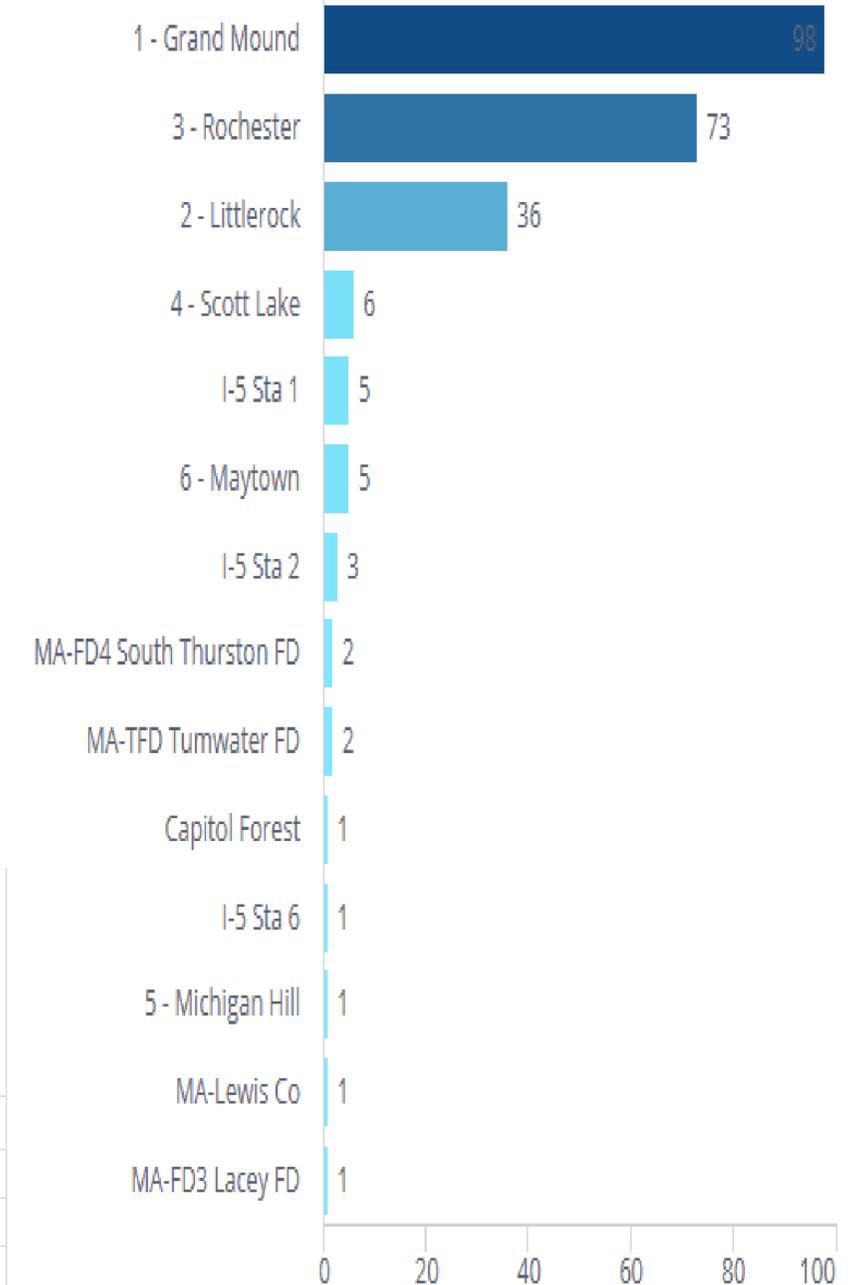


## Average Response Time By Month

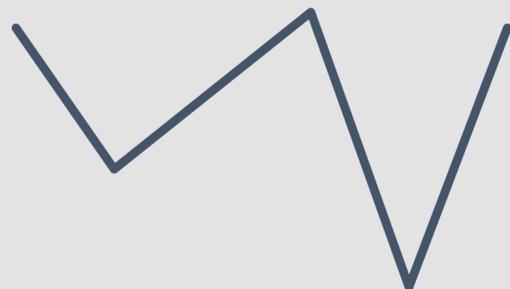
### 2023-2026 AVERAGE RESPONSE TIME ALL CALLS BY MONTH



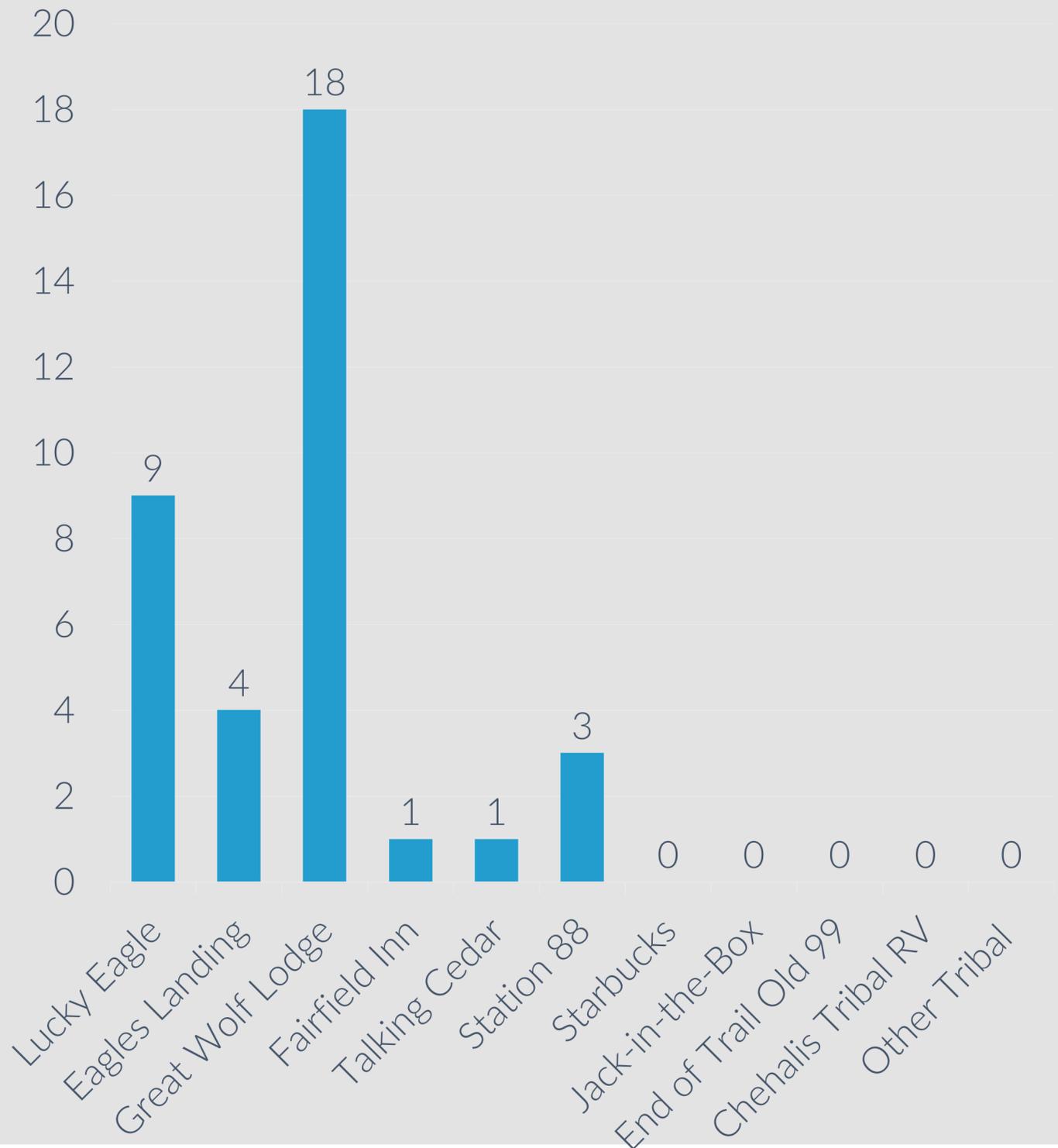
## Breakdown per Zone February



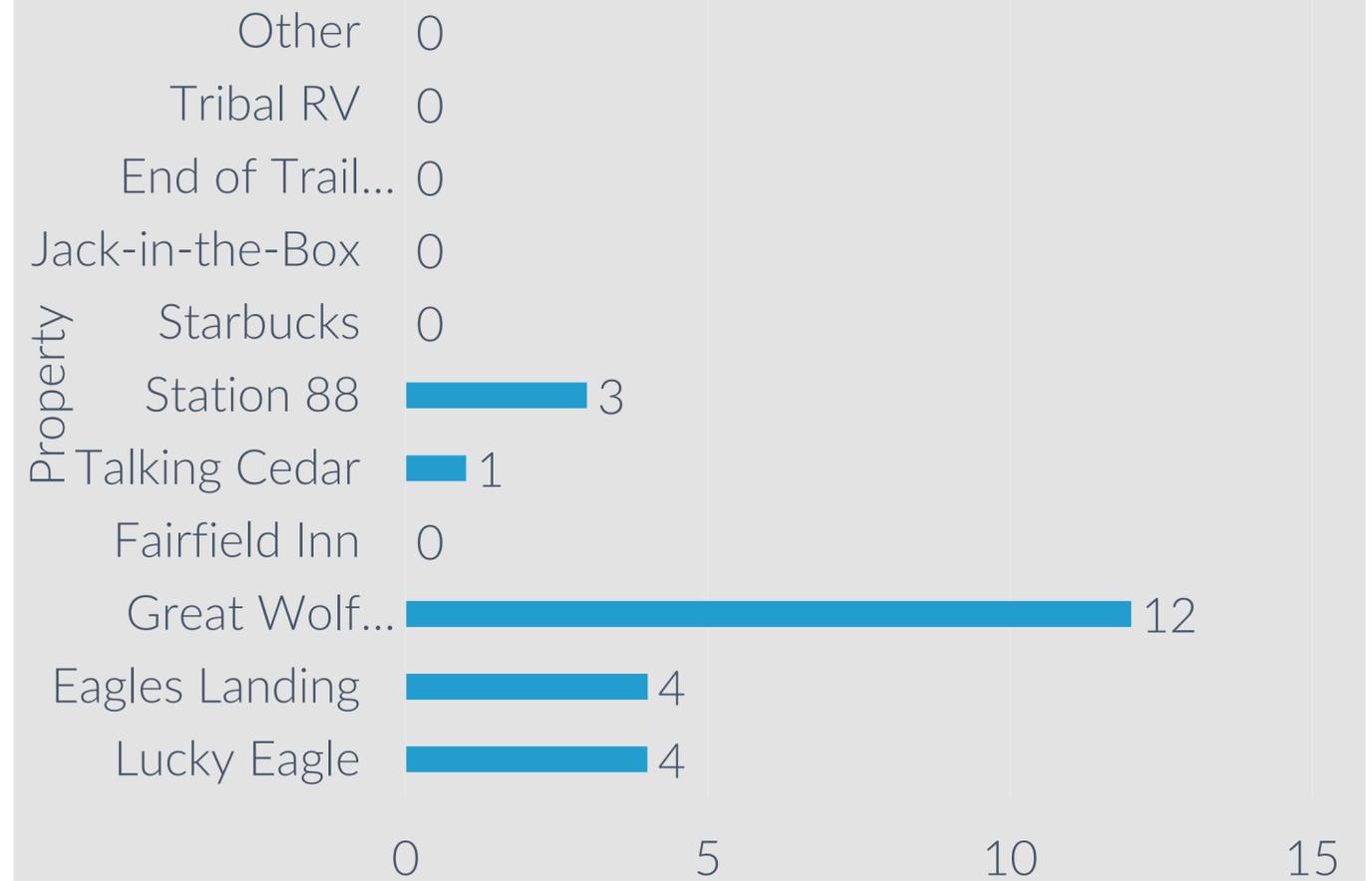
## 20% Overlapping Calls (96) YTD



### TRIBAL PROPERTY RESPONSES – 2026



### TRIBAL PROPERTY RESPONSES –February



**YTD Total Tribal Responses: 24**

**YTD Percent of WTRFA total: 5%**

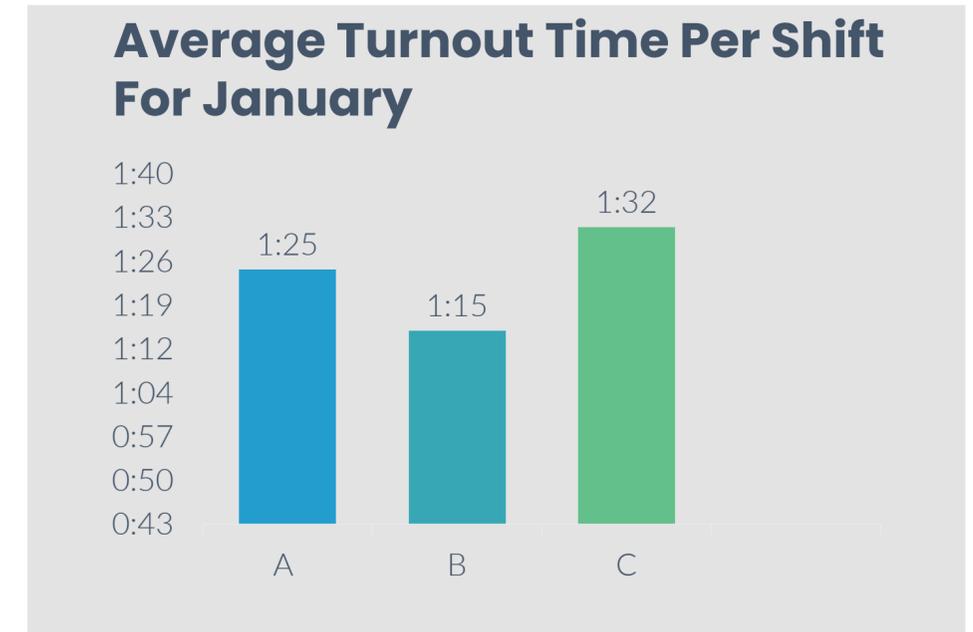
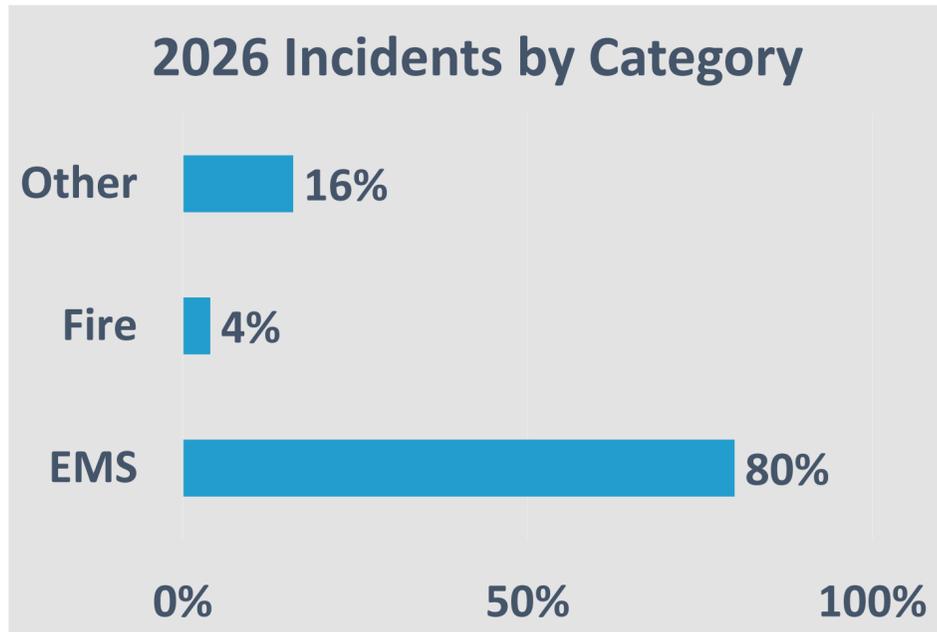
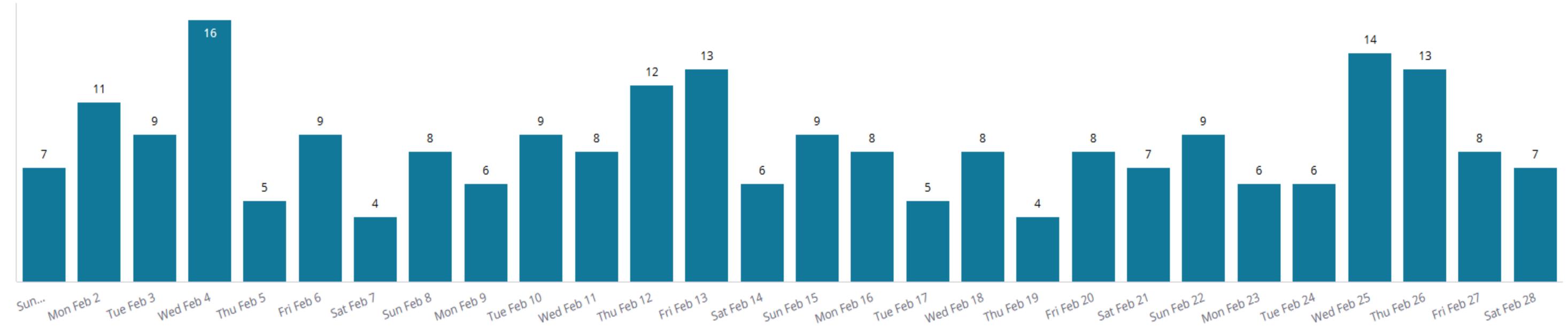
**Total Time for February**  
**5,797 Career Hours**  
**1,418 Volunteer Hours**

**117** Shift Overtime Hours  
 February

**184** Sick Leave Hours  
 February

Count of Incidents by Day

Analyze It ⓘ ✎ ⋮



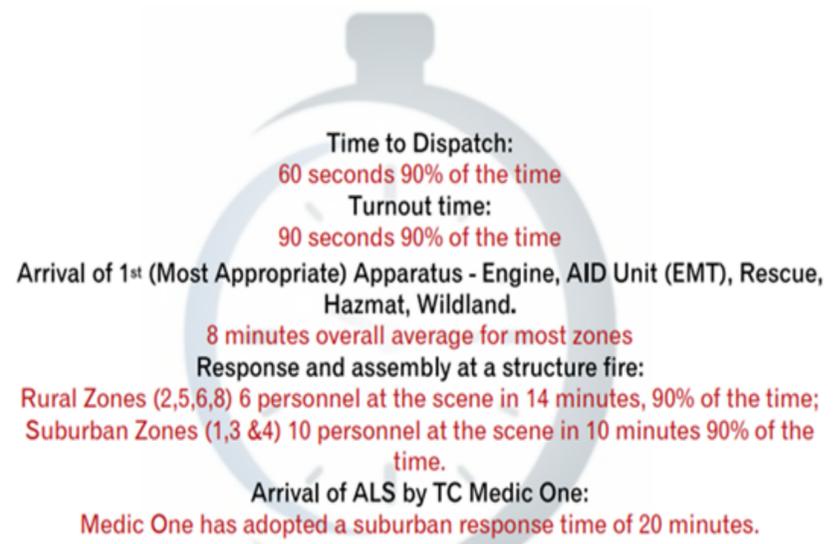
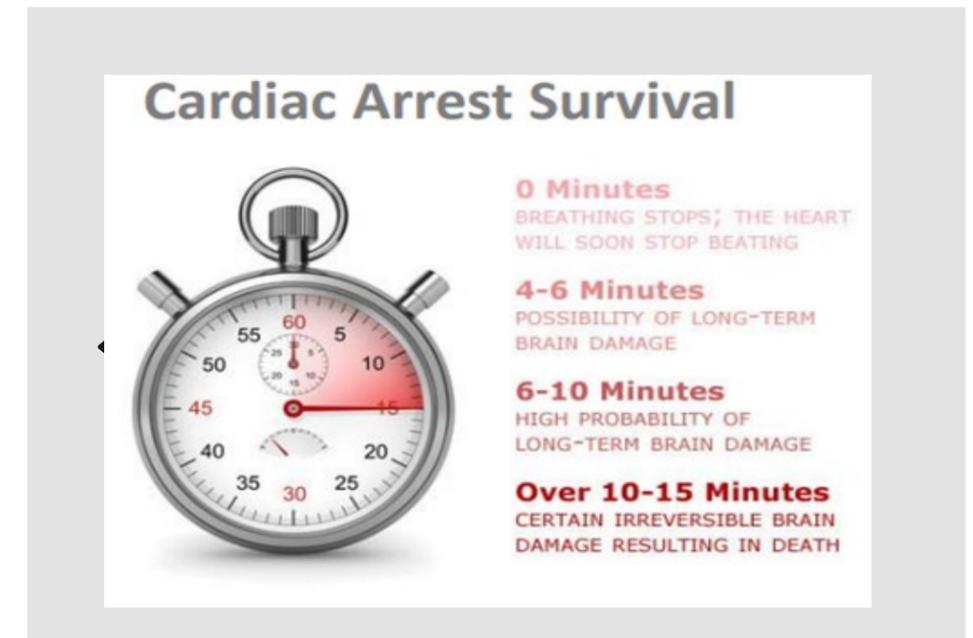
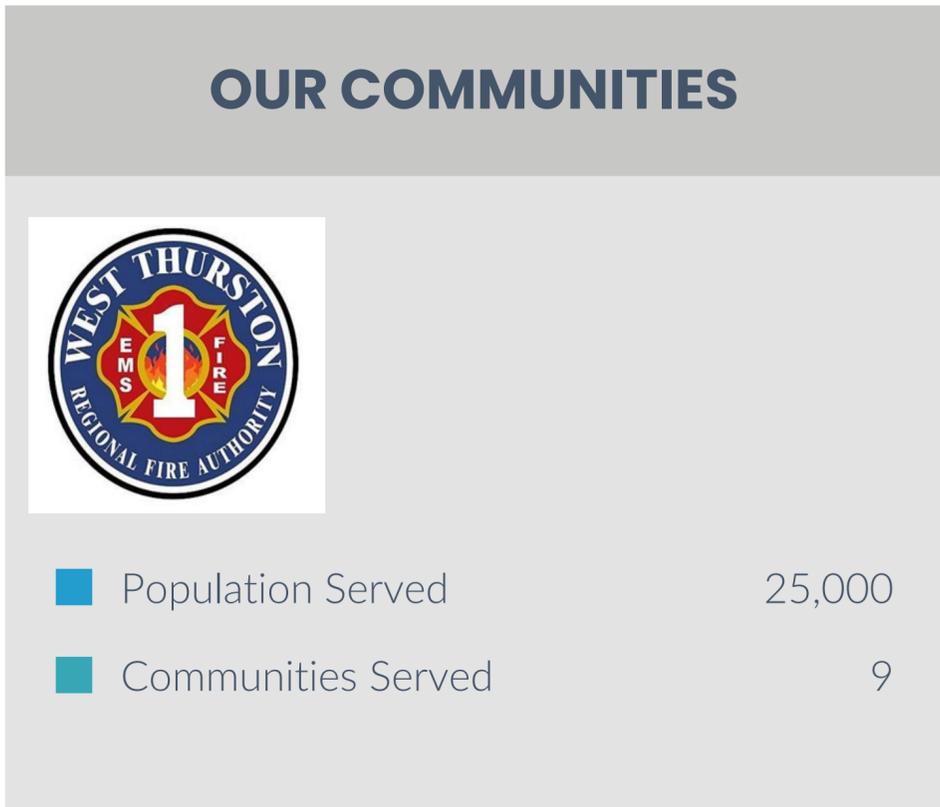
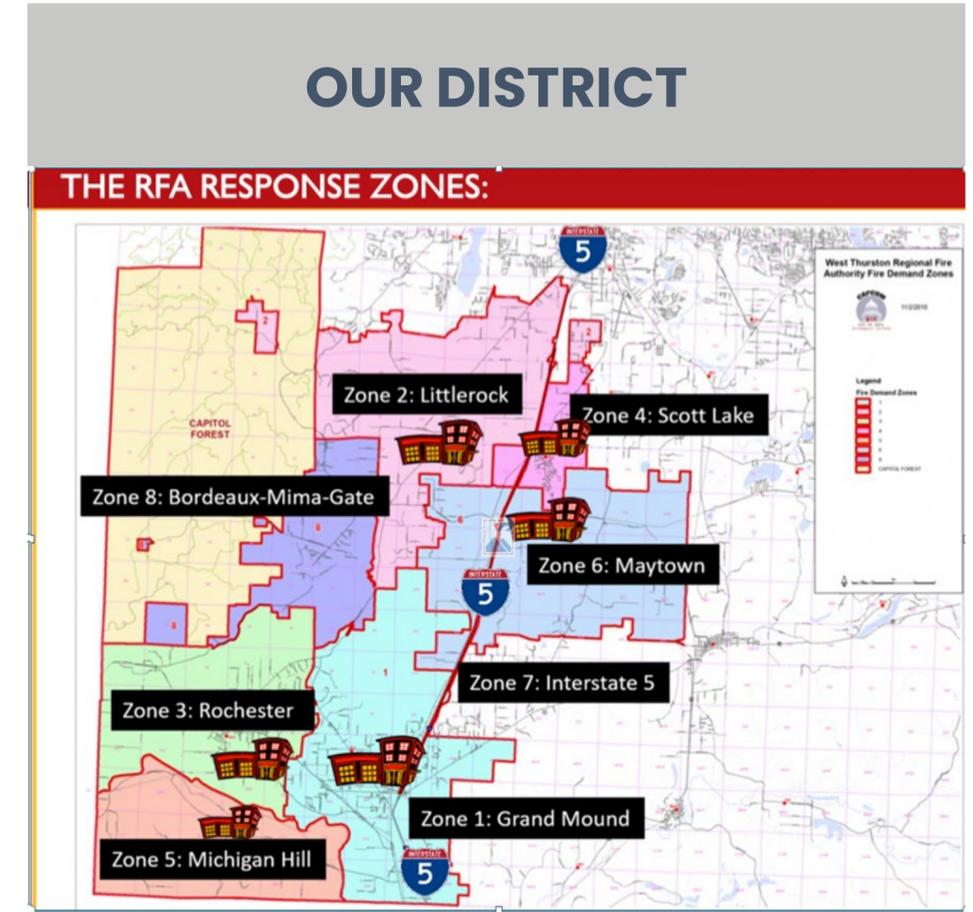
# OUR MISSION AND VISION/ RESPONSE STANDARDS/PERFORMANCE MEASUREMENTS

## MISSION

It shall be the mission of West Thurston Regional Fire Authority to develop, operate and manage resources granted by the people of the region to preserve lives and property in our communities by providing services directed toward prevention, management and mitigation of fire, emergency medical, rescue, and disaster incidents.

## VISION

To be recognized by our community as an agency that is responsive to the community's needs and concerns, we must be a model of excellence in providing services through education, prevention and mitigation in addition to fostering an environment of involvement, trust and cohesion: West Thurston should be a community service leader.





# WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696

## February 2026

### Monthly Training Report-hours pending

	Feb 2026	2026 Total
Total Training Hours	<b>167.75 hours</b>	<b>318 hours</b>

#### Training Events in February 2026

- February Safety Meeting
- Ongoing annual EVIP Road Test's
- Ongoing PACT Training for new Volunteer Firefighter.
- OTEP calendar out
- Quarterly drills
- Blue Card Sim Lab/Refreshers

#### Upcoming training Events in March

- March Safety Meeting
- Attend Thurston County Training Officer Meeting
- Attend Blue Card Thurston County Committee
- Blue Card ICS Quarterly CE
- OTEP March
- Leadership Conference

#### Other Projects

- Extrication drills
- In district Blue Card sims
- Ongoing training/requests

**A-Shift Feb. 2026 Month End Report  
By BC Stone**

**Greater Alarms**

1.) Very interesting fire on 2/27/26@ 17709 Cyrus Ln S.W. As you look at the attached picture, notice how the fire was oxygen starved and had put itself out prior to our arrival. First unit advised nothing showing when they arrived at the scene. When crews entered the structure there was a lot of heat and heavy smoke inside the residence. Fortunately, the occupants closed every door throughout the house.



**PEER Support**

Led a Critical Stress Incident Debriefing for Oakville Fire Department. Two teenagers were tragically killed in a motor vehicle accident.

**Training**

- 1.) Continue all new "Target Solution" Computer Based Training for the first quarter and annual training.
- 2.) Co. Officers and other members are still working towards our Blue Card recertification goals.

**Apparatus/Projects**

This past month has had no major problems with any of our apparatus. There have been a couple of work orders added for minor issues which will be addressed during the next servicing for any units needing minor repairs. Main emphasis for Feb. was to concentrate on light support vehicles and aid units serviced and repairs.

- 1.) EI-4 has been returned to service at Station four.
- 2.) Still focusing on Interceptors, Tahoe, and Battalion truck being cycled through the shop for minor work order issues and services.
- 3.) AI-2 in for servicing.

**Conditions, Actions, and Needs. CAN REPORT**

- 1.) No needs.

## **B Shift February 2026**

### **BC Brian Christenson**

#### **Greater Alarms:**

- On 02/01/26 we were called for an ALS MVA on I-5 with reports of an individual that was ejected and possibly CPR started. When units arrived, they found multiple vehicles involved but only one ALS patient. Medic 5 had placed airlift on standby however; after conducting an evaluation they ended up ground transporting to SPH.
- On 02/10/26 we were called to a vehicle vs. Motorcycle. Units arrived to find the MC rider down with substantial trauma (The Chronicle did an article about the young man, he ended up with 34 broken bones including a flail chest, femur fracture, and multiple open fractures) he is going to be up at Harbor View for a long time getting surgeries to repair the damage. Airlift was requested however they were unable to fly due to weather. A suspected DUI driver that supposedly hit the motorcycle was stopped by law enforcement a few exits away.
- Later that same night a DOT truck was blocking the accident scene and was struck by a possible DUI driver.

#### **Training:**

- Lt. Palmerson has been working on knocking out FF Crabb's probationary book and has been conducting engine company drills for others when the call volume and manpower will allow.

### **Personnel and Projects:**

- Chris purchased and installed a new dishwasher for station 1-1 to replace the original one the station opened with.
- Another leak in the roof was detected in the classroom at 1-1. Attempts were made to spray water to re-create it with no luck. Unfortunately, we will need to locate it next good rain we get.
- I am currently researching new recliners for the ones that are failing at several of our stations. Commissioner Merryman provided some quotes and styles to look over, and I am working on a few quotes for 12 chairs. Hoping we can get 5 for both 1-1 and 1-2, and 2 for station 1-6.



## WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696

March 1, 2025

Chief Nathan Drake,

The following is a brief synopsis of C-shift and pre-fire plan activities for February 2026.

Several shifts were benefited by volunteer transport unit assistance that was greatly appreciated.

### **Major events-**

On February 3, 2026, Station 3 responded to a commercial structure fire in a taxpayer type residence outside of Rochester (business below, residence above). Firefighter Parker and Vavrinec arrived soon after the alarm and were able to keep a kitchen fire contained to the stove top.

Assisted Lt. Spiegelberg in the fire Investigation from the structure fire on Cyrus Lane on February 27, 2026. The Investigation is ongoing.

### **Pre-fire plan/preparation-**

Investigated and confirmed emergency vehicles could access a private driveway off Reeder rd. Residents had recently dealt with some right-of-way issues and they wanted confirmation that our apparatus could still egress a new road.

Walked through and made initial contacts for pre-fire plans at a new Marijuana grow business off Guava St.

I received a report from Firefighters at Station 2 that some of DNR keys were not opening DNR gates. I spent a considerable amount of time testing keys to gates to ensure that our people could gain access when there was an incident on DNR land. Some of the gates did have outdated locks, but they were mainly on gates that had decommissioned roads behind them.

### **Training-**

Working to finish fourth quarter mandatory training. Started scheduling and researching prospective training in 2026.

Thank you and please contact me with any questions.

Battalion Chief Eric Smith



WEST THURSTON REGIONAL FIRE AUTHORITY  
 10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696

March 2026

## Recruit and Retention Coordinator Report

### February Overview

**EMT Program:** The five EMT students that start EMT are continue to pull shift and class is going well.

**Fire Academy:** Fire academy 26-01 began end of February, PACT training has been completed. We spent a full Saturday putting all the skills together with some additional SCBA confidence building.

**Transport Shifts:** A total of four 24-hour shifts and four 12-hour shifts were completed on the designated transport unit throughout January.

- Mandatory Volunteer Designated Aid unit Drill as a huge success we had 30+ members in attendance with some great interaction and questions answered.

**Social Media & Outreach:** Engagement across social media platforms continues to grow, with strong positive feedback from the community. We also seeing a noticeable increase in positive in-person interactions, reflecting the impact of our outreach and community engagement efforts.

Crews spent a morning at Child’s Time in Rochester interacting with the kids and showing the engine.



### March (Upcoming Events & Projects)

- Increase in Ride Alongs are being scheduled for candidates that will be interviewing at the end of March for our next round of volunteers.
- 11 WTRFA firefighters will participate in the LLS Stairclimb at the Columbia Tower in Seattle
- EVIP is schedule for the end of march for volunteers who have not yet taken the course.
- Volunteer interviews will be March 31<sup>st</sup>. We currently have 15 applications.

### Looking Ahead: 2026 Goals

- Implementation of **twice-monthly volunteer drills** and career-development-focused training opportunities.
- Scheduling of **EVIP (initial), Wildland (initial), and Pump Academy** courses.
- Completion of a full **distracted- and impaired-driving public education scenario** in partnership with Rochester High School prior to prom and graduation.
- IFSAC Fire& Life Safety course in April.
- Easter Egg Dash will be the beginning of April

