



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
 AUTHORITY**



10828 Littlerock Rd SW  
 Olympia WA 98512  
 360.352.1614

**Board of Fire Commissioners General Meeting**

**Monday, July 13, 2020 at 1800 hrs**

- **In-Person:** 18720 Sargent Rd (mask and social distancing is mandatory) - **OR**
- **Virtual:** via Zoom teleconference (recorded) – join by clicking link below:  
<https://us02web.zoom.us/j/85042568218>  
 Meeting ID: 850 4256 8218  
 Phone in: 1-253-215-8782 (Tacoma)

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. PUBLIC COMMENT / PRESENTATIONS**
- IV. ADDITIONS/DELETIONS TO AGENDA**
- V. LABOR MANAGEMENT TEAM REPORT**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Expenditures: Accts Payable \$157,750.64 (pages 1-7) <u>Payroll</u> \$411,593.18 (pages 8-9) TOTAL: \$569,343.82 <i>warrants \$235,149.27 EFTs \$334,194.55</i>	Linda S/Board	Approve/Reject
2. Meeting Minutes (pages 10-12)	Linda S/Board	Approve/Reject
3. Resolution #2020-015, Electronic Signatures (pages 13-14)	Linda S/Board	Approve/Reject
4. Resolution #2020-016, Surplus (pages 15-16)	Linda S/Board	Approve/Reject
5. Policy updates: a. 1.1004, Service Billings update (pages 17-19) b. 1.1009, Inventory update (pages 20-24) c. 1.1014, Records Mgmt (pages 25-29)	Linda S/Board	Approve/Reject

6. Purchase/Budget Adjustment requests: a. Bunker Gear/Uniforms - \$53,702 (page 30)	Linda S/Board	Approve/Reject
7. RFA 10-year Review	Chief Kaleiwahea/Board	Workshop to be scheduled

**VII. UNFINISHED BUSINESS (ACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Succession Planning/professional development workshop scheduling	Chief Kaleiwahea/Board	Workshop to be scheduled
2. 1.1012 Volunteer Reimbursement Policy (pages 31-34)	Linda S/Board	Approve/Reject

**VIII. UNFINISHED BUSINESS (NONACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Chehalis Tribe negotiations/DOH letter (pages 35-40)	Chief Kaleiwahea	Update
2. Ham Radio – installation/equipment	Chief Kaleiwahea	Update
3. Drone Program – demo/policies update	Capt Dyer	Update

**IX. COMMUNICATIONS (NONACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Treasurer/Fund June 2020 Reports (pages 41-45)	Linda S	Informational
2. July 2020 Budget reports (pages 46-48)	Linda S	Informational
3. Operations Committee Update (aid unit build pictures on pages 49-53)	Chief Scott	Informational
4. <i>Station Tours – North (postponed)</i>	<i>Board</i>	

**X. CHIEFS/TRAINING/EMS REPORTS (pages 54-67)**

**XI. COMMISSIONERS REPORTS**

**XII. GOOD OF THE ORDER**

**XIII. ADJOURNMENT**