



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
AUTHORITY**

10828 Littlerock Rd SW  
Olympia WA 98512  
360.352.1614



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**Board of Fire Commissioners' General Meeting**

**Monday, September 8, 2025, at 1730 hr.**

**In-Person: 18720 Sargent Rd SW, Rochester, WA St. 1-1**

Zoom virtual meeting link:

<https://us02web.zoom.us/j/81557573777?pwd=3aGrolaqQYzwwaXCB79Xb030AR3Ua.1>

Meeting ID: 815 5757 3777

Passcode: 242611

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ATTENDANCE:**
- IV. ADDITIONS/DELETIONS TO AGENDA:**
- V. PUBLIC COMMENTS/PRESENTATIONS -BADGE PINNING**
- VI. LABOR MANAGEMENT**
- VII. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts. Payable   \$90,877.25 Payroll           \$444,033.05 <b>TOTAL:           \$534,910.30</b> Warrants \$170,580.07 EFTs \$364,330.23	1-9	Shannon	Accept/Reject
2) Meeting Minutes a) August 11, 2025, General Meeting	10-11	Shannon	Accept/Reject
3) IAFF 3825 Contract	12	Chief Drake	Accept/Reject
4) Policy Revision – 1 <sup>st</sup> Review 1004 Service Fees 1014 Records Management 1024 Records Retention	13-24	Shannon	Accept/Reject

## **VIII. UNFINISHED BUSINESS (ACTION ITEMS)**

<b>ITEM</b>	<b>Page(s)</b>	<b>RESPONSIBLE</b>	<b>OUTCOME</b>
1) Non-Resident Transport Collections Follow Up		Shannon	Accept/Reject
2) Crown Castle Lease Contract Follow Up		Shannon	Accept/Reject

## **IX. UNFINISHED BUSINESS (NONACTION ITEMS)**

<b>ITEM</b>	<b>Page(s)</b>	<b>RESPONSIBLE</b>	<b>OUTCOME</b>
1)			Informational

## **X. COMMUNICATIONS (NONACTION ITEMS)**

<b>ITEM</b>	<b>Page(s)</b>	<b>RESPONSIBLE</b>	<b>OUTCOME</b>
1) July TAP Report (August not available yet)	25-28	Chief Drake	Informational
2) Strategic Plan Development Timeline	29-30	Chief Drake	Informational
3) ORV Special Operations	31-32	Chief Drake	Informational
4) Recruit & Retention Coordinator Program		Shannon	Informational

## **XI. DEPARTMENT REPORTS**

<b>ITEM</b>	<b>Page(s)</b>	<b>RESPONSIBLE</b>	<b>OUTCOME</b>
1) Chief/Safety/Training Reports/Shift	33-47	Chief Drake	Informational
2) Recruit & Retention Coordinator Report	48-49	Andrea Reynoldson	Informational
3) Commissioner Meetings		BOFC	Informational

## **XII GOOD OF THE ORDER:**

## **XIII ADJOURNMENT:**