



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

December 8, 2025 – Governing Board Business Meeting at 10828 Littlerock Rd SW, Olympia, St. 1-2

Call to Order/Attendance: Commissioner Culleton called the meeting to order at 17:30.

Commissioners: Ricks, Scott, Reed, Merryman, White

Chief: N. Drake

Battalion Chief: R. Stone, E. Smith

Captain: M. Morales (Zoom)

Lieutenants: C. Lyon

Firefighters: R. Lohse, R. Santee (Zoom)

Volunteer: A. Kautz, R. Calica, Lt. J. Spiegelberg

Admin: Admin Svcs Director/Secretary S. Hemminger, Recruit & Retention Coord. A. Reynoldson, Admin Asst. L. Patraca (zoom).

Union Representative: A. Trautman

Guests: Tyler Mason, Linda Shea (Zoom)

Additions/Deletions to the Agenda:

Public Comments/Presentations:

Labor Management: A. Trautman – Still have one FF/EMT out on long term leave.

New Business:

1. Expenditure Approval –Commissioner Ricks moved to approve the total expenditure amount of \$705,514.44. Commissioner Merryman seconded the motion. Roll taken, motion carried 6-0.
2. Meeting Minutes – November 10, 2025, meeting minutes needed correction, presenting at January 12, 2026, meeting for approval.
3. Resolution 2025-008 Misc Surplus – Tabled for additional questions.
4. Policy Revisions – 1004 Service Billings, second review – Commissioner Merryman moved to approve the policy revisions to 1004 Service Billings. Commissioner Reed seconded the motion. Roll taken, motion carried 6-0

Unfinished Business (action items): None

Unfinished Business (non-action items): None

Communications:

1. November TAP report presented in Board Packet
2. Public Surplus review – Board Secretary gave an update on funds received from previous surplus.
3. Beaver Creek Property Update – Environmental Review finally complete, Board Secretary will work on getting permits reissued.
4. Pre-Fire Plans Update – Demonstration of the pre-fire plans software was provided by BC Smith and Lt. Spiegelberg.

Department Reports:

Chief/Training/EMS/Shift Reports: Refer to printed reports.

Recruit & Retention Coordinator Update: Refer to printed report.

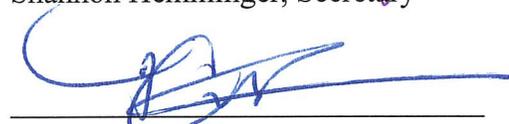
Commissioner Reports: Commissioner Ricks reported Medic One paramedics now have ultrasound machines in each unit. Commissioner Scott reported that Tribal meetings are going very well.

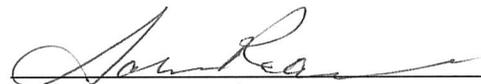
Good of the Order:

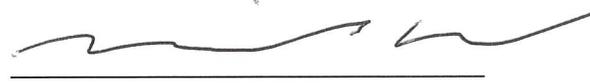
Adjournment: The board adjourned the meeting at 1842 hours.

Submitted for Board approval by:


Shannon Hemminger, Secretary


Tom Culleton, Board Member


John Ricks, Board Member


Mike Reed, Board Member


Robert Scott, Board Member


Jeff Merryman, Board Member


Chris White, Board Member