



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
 AUTHORITY**



10828 Littlerock Rd SW
 Olympia WA 98512
 360.352.1614

Board of Fire Commissioners General Meeting

Monday November 13, 2023, at 1700 hrs.

18720 Sargent Rd SW, Rochester. Station 1-1

Zoom virtual meeting link:

<https://us02web.zoom.us/j/86399434512?pwd=di9qSHlzVk5OSjByM1lPY3UyM2RQQT09>

Meeting ID: 863 9943 4512

Passcode: 148054

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. ADDITIONS/DELETIONS TO AGENDA**
- IV. PUBLIC COMMENTS/PRESENTATIONS**
- V. LABOR MANAGEMENT**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts Payable \$103,453.05 Payroll \$ 438,970.59 TOTAL: \$542,423.64 <i>Warrants \$172,849.01</i> <i>EFTs \$369,574.63</i>	1-10	Shannon	Approve/Reject
2) Meeting Minutes a) October 9, 2023, General Meeting b) October 24, 2023, Special Meeting c) October 30, 2023, Special Meeting	11-16	Shannon	Approve/Reject
3) Citizen Letter – Shannon Brady	17-19	Chief Smith	Approve/Reject

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) 2024 Budget Final	20-31	Shannon	Approve/Reject

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1)			

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Treasurers Report for Oct 2023	32-35	Shannon	
2) Nov 2023 Budget Report to Date	36-40	Shannon	

X. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Chief/Safety/Training Reports	41-46	Chief Smith	
2) Commissioner Meetings			

XI. GOOD OF THE ORDER:

XII. ADJOURNMENT

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 08:27:10 Date: 11/09/2023

11/13/2023 To: 11/13/2023

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
231101001 1st Security Bank	1744	11/13/2023	Claims	6700	1,009.61	
Invoice #	Rcvd Date	Due Date	Description		Amount	
MALLORY SAFETY	10/27/2023	11/13/2023	Road Flares (x10 cases)		1,009.61	
231101002 Bigfoot Pest Management LLC	1745	11/13/2023	Claims	6700	513.20	13796, 13797, 13800, 13801, 13803
Invoice #	Rcvd Date	Due Date	Description		Amount	
13797	11/01/2023	11/13/2023	1-1 Grand Mound Pest Control		102.70	
13800	11/01/2023	11/13/2023	1-2 Littlerock Pest Control		102.70	
13796	11/01/2023	11/13/2023	1-3 Rochester Pest Control		102.70	
13801	11/01/2023	11/13/2023	1-4 Scott Lake Pest Control		102.70	
13803	11/01/2023	11/13/2023	1-6 Maytown Pest Control		102.40	
231101003 Brookfield Group, The	1746	11/13/2023	Claims	6700	616.17	68589
Invoice #	Rcvd Date	Due Date	Description		Amount	
68589	11/03/2023	11/13/2023	Voice Hosted User Nov 2023		616.17	
231101004 Capital Business Machines Inc	1747	11/13/2023	Claims	6700	391.85	174468, 174469, 174470, 177457, 179160, 179161
Invoice #	Rcvd Date	Due Date	Description		Amount	
174468	10/11/2023	11/13/2023	1-1 Grand Mound Copies		73.42	
174469	10/11/2023	11/13/2023	1-2 Littlerock Copies		101.08	
174470	10/11/2023	11/13/2023	1-6 Maytown Copies		23.78	
177457	10/11/2023	11/13/2023	1-2 Littlerock Copies		100.63	
179160	10/11/2023	11/13/2023	1-1 Grand Mound Copies		69.16	
179161	10/11/2023	11/13/2023	1-6 Maytown Copies		23.78	
231101005 Carefirst Bluecross Blueshield Payment Administrator	1748	11/13/2023	Claims	6700	274.00	232790005070
Invoice #	Rcvd Date	Due Date	Description		Amount	
232790005070	10/19/2023	11/13/2023	Harris Medical Premium Nov 2023		274.00	
231101006 Cedar Creek Correction Center	1749	11/13/2023	Claims	6700	419.23	2310.1636
Invoice #	Rcvd Date	Due Date	Description		Amount	
2310.1636	11/08/2023	11/13/2023	Oct 2023 Work Crews		419.23	
231101007 Citi Cards	1750	11/13/2023	Claims	6700	2,238.41	
Invoice #	Rcvd Date	Due Date	Description		Amount	
AMAZON	11/03/2023	11/13/2023	Equipment - Saw Chain Sharpener		216.19	
AMAZON	11/03/2023	11/13/2023	1-2 Littlerock Bay Door Rollers		106.98	
AMAZON	11/03/2023	11/13/2023	1-3 Rochester Kitchen Items (bowls, cookware set)		121.06	
AMAZON	11/03/2023	11/13/2023	Equipment 2-Cycle Oil/Gas Mix & 4-Cycle Oile		289.66	
COSTCO	11/03/2023	11/13/2023	1-6 Maytown Facility Cache Supplies (soaps, creamer,		407.13	
COSTCO	11/03/2023	11/13/2023	FF Interview Panel Meal		41.45	
GINE HOUSE TRAININ	11/03/2023	11/13/2023	Battalion Chief Fireground Training (R. Santee)		200.00	
MATTRESS FIRM	11/03/2023	11/13/2023	1-3 Rochester New Queen Mattress		486.89	
MECONIS	11/03/2023	11/13/2023	FF Interview Panel Meal		115.16	
PAYPAL	11/03/2023	11/13/2023	AC Position Job Postinq		175.00	
PAYPAL	11/03/2023	11/13/2023	R&R Cooridnator Job Postinq		175.00	
PAYPAL	11/03/2023	11/13/2023	Refund R& Coordinator Job Postinq		-175.00	
QUILL	11/03/2023	11/13/2023	2023 Tax Forms		61.60	
ZOOM	11/03/2023	11/13/2023	Mnthly communications Service		17.29	
231101008 City Of Olympia	1751	11/13/2023	Claims	6700	15,754.86	10403
Invoice #	Rcvd Date	Due Date	Description		Amount	
10403/17256	10/19/2023	11/13/2023	A11 T1-3 Annual Srvc		2,412.62	
10403/17256	10/19/2023	11/13/2023	A22 E1-3 Annual Srvc		4,486.39	
10403/17256	10/19/2023	11/13/2023	A22 E1-3 Replace Ladder Actuator		819.06	
10403/17256	10/19/2023	11/13/2023	A23 TO1-3 Replace Driver Side Tracer		1,414.74	
10403/17256	10/19/2023	11/13/2023	A30 E1-2 Check for Air Leak		314.27	
10403/17256	10/19/2023	11/13/2023	A61 T1-2 Annual Srvc		3,138.99	
10403/17256	10/19/2023	11/13/2023	A61 T1-2 Replace Charqer		992.12	
10403/17256	10/19/2023	11/13/2023	A61 T1-2 Replace HVAC Cab Controller		1,180.38	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
10403/17256	10/19/2023	11/13/2023	A09 Install Tool Box		996.29	
231101009 City Sanitary Inc	1752	11/13/2023	Claims	6700	205.80	17482383S188, 17482195S188
Invoice #	Rcvd Date	Due Date	Description		Amount	
17482383S188	11/03/2023	11/13/2023	1-1 Grand Mound Recycle		177.20	
17482195S188	11/03/2023	11/13/2023	1-3 Rochester Recycle		28.60	
231101010 Clearfly	1753	11/13/2023	Claims	6700	226.42	559288
Invoice #	Rcvd Date	Due Date	Description		Amount	
559288	11/01/2023	11/13/2023	Nov2023 SIP Trunk Svcs		226.42	
231101011 Comcast	1754	11/13/2023	Claims	6700	1,022.16	1030
Invoice #	Rcvd Date	Due Date	Description		Amount	
1030	10/26/2023	11/13/2023	1-2 Littlerock Phone/Cable		223.49	
1030	10/26/2023	11/13/2023	1-6 Maytown Phone/Cable		223.00	
1030	10/26/2023	11/13/2023	1-1 Grand Mound Phone/Cable		212.95	
1030	10/26/2023	11/13/2023	1-4 Scott Lake Phone		168.29	
1030	10/26/2023	11/13/2023	1-3 Rochester Phone/Cable		194.43	
231101012 DE Lage Landen	1755	11/13/2023	Claims	6700	279.98	81283118
Invoice #	Rcvd Date	Due Date	Description		Amount	
81283118	11/01/2023	11/13/2023	1-2 Littlerock Copier Lease		279.98	
231101013 ESO Solutions, Inc.	1756	11/13/2023	Claims	6700	629.04	124407
Invoice #	Rcvd Date	Due Date	Description		Amount	
124407	11/02/2023	11/13/2023	Nov 2023 Svcs		629.04	
231101014 Eric T. Quinn, P.S.	1757	11/13/2023	Claims	6700	625.00	1492
Invoice #	Rcvd Date	Due Date	Description		Amount	
1492	11/01/2023	11/13/2023	Oct 2023 Legal Svcs		625.00	
231101015 First Choice Health Network	1758	11/13/2023	Claims	6700	141.12	0115676
Invoice #	Rcvd Date	Due Date	Description		Amount	
0115676	11/03/2023	11/13/2023	Oct 2023 EAP Svcs		141.12	
231101016 Fitness Machine Technicians	1759	11/13/2023	Claims	6700	464.83	40418-2
Invoice #	Rcvd Date	Due Date	Description		Amount	
40418-2	10/19/2023	11/13/2023	Semi-Annual Gym Equipment Maintenance		464.83	
231101017 Harris, Mike	1760	11/13/2023	Claims	6700	61.88	Reimbursement
Invoice #	Rcvd Date	Due Date	Description		Amount	
REIMBURSEMENT	10/27/2023	11/13/2023	RX: 7294302, 6990832, Covid Tests (x2)		61.88	
231101018 Home Depot Credit Services	1761	11/13/2023	Claims	6700	216.18	1024513, 8611113, 5515986
Invoice #	Rcvd Date	Due Date	Description		Amount	
1024513	10/19/2023	11/13/2023	1-1 Grand Mound Flaq Pole Project (concrete form		60.65	
8611113	10/19/2023	11/13/2023	Facility Maintenance Items (furniture dolly)		65.99	
5515986	10/19/2023	11/13/2023	Facility Maintenance Items (cleaning supplies, wrench		89.54	
231101019 Intelligent Technical Solutions, LLC	1762	11/13/2023	Claims	6700	3,937.62	136549
Invoice #	Rcvd Date	Due Date	Description		Amount	
136549	11/01/2023	11/13/2023	Nov 2023 Svcs		3,937.62	
231101020 Interpath Laboratory, Inc	1763	11/13/2023	Claims	6700	92.77	3494696
Invoice #	Rcvd Date	Due Date	Description		Amount	
3494696	10/31/2023	11/13/2023	CPT Codes 303756, 322000, 86803, 85027, 36415 (A.		92.77	
231101021 Joes Refuse Inc	1764	11/13/2023	Claims	6700	175.91	17478850S188, 17478709S188
Invoice #	Rcvd Date	Due Date	Description		Amount	
17478850S188	11/03/2023	11/13/2023	1-1 Grand Mound Refuse		136.93	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
174787095188	11/03/2023	11/13/2023		1-3 Rochester Refuse	38.98	
231101022 John's Plumbing and Pumps Inc	1765	11/13/2023	Claims	6700	2,451.71	33000328, 32550558
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	33000328	10/11/2023	11/13/2023	1-2 Littlerock Dorm Kitchen - Removal Instahot Tank	516.72	
	32550558	10/11/2023	11/13/2023	1-1 Grand Mound Domestic Water Line Repair	1,934.99	
231101023 Knight Fire Protection Inc	1766	11/13/2023	Claims	6700	3,043.02	77808, 77862, 77864, 77866, 77863, 77865
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	77808	10/11/2023	11/13/2023	2023 Annual Fire Extinguisher Service (x48)	492.94	
	77862	10/11/2023	11/13/2023	1-4 Scott Lake Annual Inspection & Testinq of Fire	532.93	
	77866	10/11/2023	11/13/2023	1-3 Rochester Annual Inspection & Testinq of Fire	248.63	
	77864	10/11/2023	11/13/2023	1-2 Littlerock Annual Inspection & Testinq of Fire	610.77	
	77863	10/11/2023	11/13/2023	1-6 Maytown Annual Inspection & Testinq of Fire	538.34	
	77865	10/11/2023	11/13/2023	1-1 Grand Mound Annual Inspection & Testinq of Fire	619.41	
231101024 Leco Supply, Inc.	1767	11/13/2023	Claims	6700	1,388.61	216376
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	216376	10/19/2023	11/13/2023	1-6 Maytown Cache Facility Supplies (TP, Towels,	1,388.61	
231101025 Lincoln Creek Lumber	1768	11/13/2023	Claims	6700	19.24	435177, 435404
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	435177	10/27/2023	11/13/2023	Facility Maintenance	8.74	
	435404	10/27/2023	11/13/2023	1-2 Littlerock Project Remote Batteries	10.50	
231101026 MRSC Rosters Inc	1769	11/13/2023	Claims	6700	135.00	68385
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	68385	11/01/2023	11/13/2023	2024 Annual Renewal Fee	135.00	
231101027 Mountain Mist Water	1770	11/13/2023	Claims	6700	243.78	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	29585	11/01/2023	11/13/2023	1-2 Littlerock Water	74.44	
	29585	11/01/2023	11/13/2023	1-6 Maytown Water	37.42	
	29585	11/01/2023	11/13/2023	1-1 Grand Mound Water	81.00	
	29585	11/01/2023	11/13/2023	1-3 Rochester Water	50.92	
231101028 Northwest Water Systems	1771	11/13/2023	Claims	6700	651.75	23-09391, 23-09188, 23-09230
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	23-09230	10/20/2023	11/13/2023	1-1 Grand Mound Water Svcs	192.25	
	23-09188	10/20/2023	11/13/2023	1-2 Littlerock Water Svcs	192.25	
	23-09391	10/20/2023	11/13/2023	1-6 Maytown Water Svcs & Coliform, Nitrate	267.25	
231101029 Olympia Sheet Metal Inc	1772	11/13/2023	Claims	6700	594.55	67325
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	67325	10/27/2023	11/13/2023	1-1 Grand Mound Qrtly Boiler Maintenance	594.55	
231101030 On-Hold Concepts Inc	1773	11/13/2023	Claims	6700	19.95	620052
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	620052	10/27/2023	11/13/2023	Mnthly On Hold Srvc	19.95	
231101031 Paladin Background Screening LLC	1774	11/13/2023	Claims	6700	153.00	5295
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	5295	11/01/2023	11/13/2023	Backgrnd Checks (B. Cooper, N. Eliason, C. Vaughn)	153.00	
231101032 Pilot Travel Centers LLC	1775	11/13/2023	Claims	6700	526.92	632565789
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	632565789	11/01/2023	11/13/2023	A77 BN1-6	346.29	
	632565789	11/01/2023	11/13/2023	A25 CH1-2	180.63	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
231101033 Propane Northwest	1776	11/13/2023	Claims	6700	1,215.06	1511348593
Invoice #	Rcvd Date	Due Date	Description			Amount
1511348593	10/19/2023	11/13/2023	1-6 Maytown Propane (650.10 gal)			1,215.06
231101034 Puget Sound Energy	1777	11/13/2023	Claims	6700	3,768.20	
Invoice #	Rcvd Date	Due Date	Description			Amount
200017639499	10/19/2023	11/13/2023	1-1 Grand Moiund Sep 2023			1,823.00
220025935044	10/19/2023	11/13/2023	1-2 Littlerock Oct 2023			762.00
220025936018	10/19/2023	11/13/2023	1-3 Rochester Sep 2023			400.44
220025935051	10/19/2023	11/13/2023	1-4 Scott Lake Oct 2023			176.01
220025935069	10/19/2023	11/13/2023	1-6 Maytown Sep 2023			555.34
220006625754	10/19/2023	11/13/2023	1-7 Old Hwy 99 Sep 2023			51.41
231101035 Quest Diagnostics	1778	11/13/2023	Claims	6700	122.85	9206659076
Invoice #	Rcvd Date	Due Date	Description			Amount
9206659076	11/08/2023	11/13/2023	Druq Screening (A. Kautz, T. Fox, J. Hoskison)			122.85
231101036 Radia Inc PS	1779	11/13/2023	Claims	6700	53.08	3941212-QRADA-RR
Invoice #	Rcvd Date	Due Date	Description			Amount
3941212-QRADA-RR	10/31/2023	11/13/2023	CPT Code 71046 (A. Kautz)			53.08
231101037 Rochester Lumber	1780	11/13/2023	Claims	6700	73.29	1215165, 1215765, 1216683, 1217018, 1214062
Invoice #	Rcvd Date	Due Date	Description			Amount
1215165	10/19/2023	11/13/2023	1-1 Grand Mound Facility Repair Item (peas)			4.86
1215765	10/19/2023	11/13/2023	Facility Maintenance - 2 Stroke Oil			10.26
1216683	10/19/2023	11/13/2023	Facility Maintenance - Fuses			5.80
1217018	10/19/2023	11/13/2023	A74 B1-1 Chainsaw Bar Oil			8.10
1214062	10/19/2023	11/13/2023	1-1 Grand Mound Flaq Pole Project (bender board,			44.27
231101038 Rochester Water Association	1781	11/13/2023	Claims	6700	64.73	100100
Invoice #	Rcvd Date	Due Date	Description			Amount
100100	10/31/2023	11/13/2023	1-3 Rochester Water Srvcs			64.73
231101039 Scott Lake Maintenance Co C/O Northwest Water Syst	1782	11/13/2023	Claims	6700	115.00	2165
Invoice #	Rcvd Date	Due Date	Description			Amount
2165	10/31/2023	11/13/2023	1-4 Scott Lake Water Srvcs			115.00
231101040 Sound Apparel LLC	1783	11/13/2023	Claims	6700	2,122.00	TG5131
Invoice #	Rcvd Date	Due Date	Description			Amount
TG5131	11/07/2023	11/13/2023	T-Shirts (x130), Caps (x20) & Logo & Emblem Set Ups			2,122.00
231101041 Stericycle Inc	1784	11/13/2023	Claims	6700	52.03	8005136640
Invoice #	Rcvd Date	Due Date	Description			Amount
8005136640	11/03/2023	11/13/2023	1-2 Littlerock Hazo Waste			52.03
231101042 Systems Design West LLC	1785	11/13/2023	Claims	6700	1,638.58	20232059
Invoice #	Rcvd Date	Due Date	Description			Amount
20232059	10/19/2023	11/13/2023	Sep 2023 Transports (x60) & MVA Billing (x2)			1,638.58
231101043 Thurston County Auditor - Elections	1786	11/13/2023	Claims	6700	13,912.85	10882-10885, 10886-10889
Invoice #	Rcvd Date	Due Date	Description			Amount
10882-10885	11/07/2023	11/13/2023	2023 Auq Primary Elections - Rochester			7,550.59
10886-10889	11/07/2023	11/13/2023	2023 Auq Primary Elections - Littlerock			6,362.26
231101044 True North Emergency Equipment, Inc	1787	11/13/2023	Claims	6700	34,469.35	A13082, A14346, A13511, A15961
Invoice #	Rcvd Date	Due Date	Description			Amount

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A14346	10/20/2023	11/13/2023	A22 E1-3 Ladder Actuator		4,324.06	
A13082	10/20/2023	11/13/2023	A62 E1-1 Pump Transmission Parts		8,966.94	
A13511	10/20/2023	11/13/2023	Reissue Lost Warrant - A62 Pump Parts		2,100.59	
A15961	10/20/2023	11/13/2023	A62 E1-1 Gearbox and Impeller Assembly		19,077.76	
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231101045 Tumwater Eye Center, Inc.	1788	11/13/2023	Claims	6700	180.00	32292, 30103
Invoice # Rcvd Date Due Date Description Amount						
32292	10/19/2023	11/13/2023	CPT Code: 92250 & 92004 (A. Kautz)		85.00	
30103	10/19/2023	11/13/2023	CPT Code: 92250, 92014 (T. Fox)		95.00	
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231101046 Verizon Wireless	1789	11/13/2023	Claims	6700	300.99	9946640443, 9947631680
Invoice # Rcvd Date Due Date Description Amount						
9946640443	10/26/2023	11/13/2023	Apparatus Cells (x5)		49.45	
9947631680	10/26/2023	11/13/2023	Captain Cells		171.28	
9947631680	10/26/2023	11/13/2023	Modems		80.26	
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231101047 Washington Fire Chiefs	1790	11/13/2023	Claims	6700	1,836.00	1864
Invoice # Rcvd Date Due Date Description Amount						
1864	10/19/2023	11/13/2023	2024 Annual Membership Dues		1,836.00	
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231101048 Wells Fargo Financial Leasing	1791	11/13/2023	Claims	6700	159.99	5027068252
Invoice # Rcvd Date Due Date Description Amount						
5027068252	10/19/2023	11/13/2023	1-1 Grand Mound Copier Lease		159.99	
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231101049 West Thurston Reg Fire PETTY CASH	1792	11/13/2023	Claims	6700	25.50	
Invoice # Rcvd Date Due Date Description Amount						
PETTY CASH	11/07/2023	11/13/2023	Repayment of ACH Transaction Fees		25.50	
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231101050 Wilcox & Flegel	1793	11/13/2023	Claims	6700	4,819.98	0823684-IN, 0823683-IN, 0826763-IN, 0826765-IN, CL02773, 0830050-IN, 0830052-IN
Invoice # Rcvd Date Due Date Description Amount						
0823684-IN	10/11/2023	11/13/2023	1-1 Grand Mound Diesel (220 gal)		948.28	
0823683-IN	10/11/2023	11/13/2023	1-2 Littlerock Diesel (120 gal)		517.24	
0826765-IN	10/11/2023	11/13/2023	1-2 Littlerock Diesel (70 gal)		306.56	
0826763-IN	10/11/2023	11/13/2023	1-1 Grand Mound Diesel (145 gal)		635.06	
CL02773	10/11/2023	11/13/2023	A71 STAF-2		21.14	
CL02773	10/11/2023	11/13/2023	A19 A1-3		80.66	
CL02773	10/11/2023	11/13/2023	A70 STAF-1		28.55	
CL02773	10/11/2023	11/13/2023	A74 B1-1		9.21	
CL02773	10/11/2023	11/13/2023	A77 BN1-6		423.03	
CL02773	10/11/2023	11/13/2023	A73 U1-2		520.15	
0830050-IN	10/11/2023	11/13/2023	1-1 Grand Mound Diesel (165 gal)		756.78	
0830052-IN	10/11/2023	11/13/2023	1-1 Littlerock Diesel (125 gal)		573.32	

50 Vouchers:

103,453.05

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
231101051 Aflac	1794	11/13/2023	Payroll	6700	438.62	
231101052 Benefit Solutions Inc-WSCFF	1795	11/13/2023	Payroll	6700	2,100.00	
EFT Bennett Matthew Shaun	1679	11/15/2023	Payroll	6700		
EFT Bennett Matthew Shaun	1708	11/30/2023	Payroll	6700		
231101099 Berryman Thomas A	1694	11/15/2023	Payroll	6700		
EFT Betts Brandon John	1709	11/30/2023	Payroll	6700		
EFT Brownell Scott Lee	1695	11/15/2023	Payroll	6700		
EFT Christenson Brian David	1710	11/30/2023	Payroll	6700		
EFT Cooke Hans Robert	1711	11/30/2023	Payroll	6700		
231101101 Davis Dustin James	1696	11/15/2023	Payroll	6700		
EFT Dean Sarah Linnea	1712	11/30/2023	Payroll	6700		
EFT Department Of Retirement Services Deferred Comp	1740	11/13/2023	Payroll	6700	30,955.41	
EFT Department Of Retirement Systems Retirement	1741	11/13/2023	Payroll	6700	46,569.82	
EFT Department Of The Treasury	1742	11/13/2023	Payroll	6700	58,756.49	
EFT Devert Brent Nathaniel	1713	11/30/2023	Payroll	6700		
231101053 Dimartino Associates Brown & Brown of WA, Inc	1796	11/13/2023	Payroll	6700	2,237.64	
EFT Drake Leah Noel	1697	11/15/2023	Payroll	6700		
EFT Drake Nathan Tyler	1714	11/30/2023	Payroll	6700		
EFT Elkins Ben M	1698	11/15/2023	Payroll	6700		
231101104 Fitzgerald Thomas J	1699	11/15/2023	Payroll	6700		
EFT Fox Timothy Andrew	1715	11/30/2023	Payroll	6700		
231101054 GET Program	1797	11/13/2023	Payroll	6700	287.00	
EFT Garza Isaac Wayne	1680	11/15/2023	Payroll	6700		
EFT Garza Isaac Wayne	1716	11/30/2023	Payroll	6700		
231101055 HRA VEBA Trust	1798	11/13/2023	Payroll	6700	5,600.00	
EFT Hall Aaron David	1681	11/15/2023	Payroll	6700		
EFT Hall Aaron David	1717	11/30/2023	Payroll	6700		
231101105 Harding Arthur James William	1700	11/15/2023	Payroll	6700		

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
	EFT Heilman Chris Douglas	1718	11/30/2023	Payroll	6700	██████	
	EFT Hemminger Shannon Marie	1719	11/30/2023	Payroll	6700	██████	
	EFT Hoskison Jordan Tyler	1720	11/30/2023	Payroll	6700	██████	
	EFT Hull Nathan Scott	1721	11/30/2023	Payroll	6700	██████	
231101056	IAFF Local 3825 Treasurer	1799	11/13/2023	Payroll	6700	5,574.46	
	EFT Kaleiwahea Blake William	1722	11/30/2023	Payroll	6700	██████	
	EFT Kondrack Andrew Joseph	1723	11/30/2023	Payroll	6700	██████	
231101106	Linn Catherine Louise	1701	11/15/2023	Payroll	6700	██████	
	EFT Lyon Colby Wayne	1682	11/15/2023	Payroll	6700	██████	
	EFT Lyon Colby Wayne	1724	11/30/2023	Payroll	6700	██████	
	EFT McGeary Michael C	1702	11/15/2023	Payroll	6700	██████	
	EFT Miller Devann Munroe	1725	11/30/2023	Payroll	6700	██████	
	EFT Morales Michael Lawrence	1726	11/30/2023	Payroll	6700	██████	
	EFT Palmerson Erik Morgan	1683	11/15/2023	Payroll	6700	██████	
	EFT Palmerson Erik Morgan	1727	11/30/2023	Payroll	6700	██████	
	EFT Parker Gregory Jerel	1684	11/15/2023	Payroll	6700	██████	
	EFT Parker Gregory Jerel	1728	11/30/2023	Payroll	6700	██████	
	EFT Patraca Linda Ellen	1729	11/30/2023	Payroll	6700	██████	
	EFT Pethia David C	1703	11/15/2023	Payroll	6700	██████	
231101109	Ricks John Rual	1704	11/15/2023	Payroll	6700	██████	
	EFT Santee Ricardo Leon	1730	11/30/2023	Payroll	6700	██████	
	EFT Sexton Thomas Edward	1731	11/30/2023	Payroll	6700	██████	
	EFT Singleton Charles Ed	1732	11/30/2023	Payroll	6700	██████	
	EFT Smith Eric David	1685	11/15/2023	Payroll	6700	██████	
	EFT Smith Eric David	1733	11/30/2023	Payroll	6700	██████	
	EFT Smith Rob Dean	1734	11/30/2023	Payroll	6700	██████	
	EFT Spiegelberg John Steven	1705	11/15/2023	Payroll	6700	██████	
	EFT Stone Roger Lee	1735	11/30/2023	Payroll	6700	██████	
	EFT Swecker Joel Anthony	1686	11/15/2023	Payroll	6700	██████	

VOUCHER APPROVAL TRANSMITTAL

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT Swecker Joel Anthony	1736	11/30/2023	Payroll	6700		
231101111 Teitzel Steven David	1706	11/15/2023	Payroll	6700		
EFT Trautman Alexander Paul	1737	11/30/2023	Payroll	6700		
EFT Trott Thomas John	1738	11/30/2023	Payroll	6700		
231101057 Trusteed Plans	1800	11/13/2023	Payroll	6700	51,067.37	
EFT Washington State Support Registry	1743	11/13/2023	Payroll	6700	768.66	
231101058 West Thurston Fire - House Funds	1801	11/13/2023	Payroll	6700	180.00	
EFT White Christopher Charles	1739	11/30/2023	Payroll	6700		
				65 Vouchers:		438,970.59



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

October 9, 2023 – Governing Board Business Meeting at 10828 Littlerock Rd SW. Station 1-2

Call to Order/Attendance: Commissioner Elkins called the meeting to order at 17:07 hours.

Commissioners: Elkins, Ricks, Pethia, Dahl, Culleton

Chief: R. Smith,

Battalion Chief: R. Stone

Captains: B. Christenson,

Lieutenants: M. Morales, I. Garza

Firefighters: J. Hoskison

Volunteer:

Admin: Admin Svcs Director/Secretary S. Hemminger, Admin Asst. L. Patraca

Union Representative: A. Trautman

Guests: Kevin O’Sullivan, Vivian Eason, Kathy Hangartner, Donna Weaver, Sarah Fox, Jeremy Fox, Jeff Merryman, Linda Shea (zoom)

Commissioner Elkins called for the Board to enter an Executive Session at 17:08 hours.

THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO:

RCW 42.30.110(1)(h): To evaluate the qualifications of a candidate for appointment to elective office. However, any interview of such a candidate and final action appointing a candidate to elective office shall be in a meeting open to the public. The duration of this executive session is set at **30 minutes**, but this may be extended by the presiding officer. Action may or may not be taken after the Board reconvenes into regular session, and no action shall be taken in executive session.

Commissioner Elkins ended the Executive session at 17:38 hours and reconvened the regular board meeting at that time.

Additions/Deletions to the Agenda: None

Public Comments/Presentations: Kevin O’Sullivan thanked all the staff and volunteers for their hard work in getting the Levy Lid Lift passed. Jeff Merryman – Concerned that all those who are interested in the vacant commissioner’s position have an opportunity to be interviewed, and stated there are good female candidates that will be seriously considered.

Labor Management: A. Trautman thanked Kevin O’Sullivan for all his efforts in helping the RFA pass the Levy Lid Lift. Trautman also addressed the forthcoming call out policy and upcoming FF/EMT interviews.

Congratulations to J. Hoskinson and T. Fox on their recent hire as full-time FF/EMT’s.

New Business:

1. Expenditure Approval. Commissioner Pethia moved to approve the total expenditure amount of \$509,474.94. Commissioner Ricks seconded the motion. Motion carried 5-0.
2. Meeting Minutes.
 - A. Commissioner Pethia moved to approve the general board meeting minutes from September 11, 2023. Commissioner Elkins seconded the motion. Motion carried 5-0.
3. Resolution 2023-009 Surplus Items. Secretary Hemminger presented the resolution for approval to liquidate miscellaneous unused items (list provided at meeting). Commissioner Dahl moved to approve Resolution 2023-009 Surplus Items. Commissioner Pethia seconded the motion. Motion carried 5-0.

Unfinished Business (action items): None

Unfinished Business (non-action items):

1. Policy 2018 Staffing Priority Call Out. Chief Smith advised this policy is still under review and further discussion at a later date.

Communications:

1. September 2023 Thurston County Treasurers report presented.
2. October 2023 Budget Report presented.
3. Chief Smith advised the board that he and Admin Srv. Director Hemminger attended the Thurston County Board of County Commissioners meeting regarding the rezoning of the Old Hwy 99 Fire Station. A positive discussion was had, and the matter is being moved forward to a final vote at a future BOCC meeting.

Chief/Training/EMS Reports: Refer to printed reports.

Crews responded to 302 calls (an average of 10 calls a day), and 43% of the time they were managing more than one call. They responded to 9 fire calls: 1 building fire, 2 mobile/RV fires, 1 dumpster fire, and 5 brush fires. Crews also attended to 209 EMS calls of which 22 were motor vehicle accidents, and 84 others.

Commissioner Reports: Commissioner Ricks reported on the Medic 1 meetings and Commissioner Pethia reported on Emergency Management meetings.

Good of the Order: Chief Smith shared his visit and station tour with Marian Smith, a former Littlerock Fire Department Chief (1961 to 1973) who then moved on to become a commissioner.

Adjournment: The board adjourned the meeting at 18:04 hours.

Submitted for Board approval by:

Shannon Hemminger, Secretary

Tom Culleton, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Vacant

WEST THURSTON REGIONAL FIRE AUTHORITY



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

October 24, 2023 – WTRFA Commissioner’s Special Meeting at 10828 Littlerock Rd SW, St. 1-2

Call to Order/Attendance: Commissioner Elkins called the meeting to order at 17:30 hrs.

Commissioners: Ricks, Pethia, Culleton, Dahl (excused)

Chief: R. Smith,

Battalion Chief:

Captains: B. Christenson

Lieutenants: I. Garza

Firefighters: J. Hoskison, T. Sexton

Volunteer:

Admin: Admin Svcs Director/Secretary S. Hemminger, Admin Asst. L. Patraca

Union Representative: A. Trautman

Guests: Wava Garza, Cathy Hangartner, Vivian Eason, Donna Weaver, Cathy Linn, Jennifer Lyne, Linda Shea (zoom)

Additions/Deletions to the Agenda: None

Public Comments/Presentations: None

Labor Management: None

New Business:

- 1) Interview five candidates for the vacant Commissioner position, Dist. 1.
 - a. Vivian Eason
 - b. Wava Garza
 - c. Kathy Hangartner
 - d. Donna Weaver
 - e. Robert Scott

Due to unforeseen circumstances Commissioner Dahl was unable to attend the meeting, as originally planned, and the interviews were rescheduled for October 30th 5pm at St. 1-1 Sargent Rd.

- 2) Commissioner Role and Responsibilities Final Review: Final review of the updated Commissioner Role and Responsibilities Description. Commissioner Pethia moved to approve the final draft of the Commissioner Role and Responsibilities Description. Commissioner Elkins seconded the motion. Motion carried 4-0
- 3) 2024 Budget Projections 1st Review: Board Secretary S. Hemminger presented the 2024 preliminary budget for review. Final review and approval is scheduled at the next regular Board Meeting on November 13, 2023.

Good of the Order: None

Adjournment: The meeting was adjourned at 18:11 hours.

Submitted for Board approval by:

Shannon Hemminger, Secretary

Commissioner Ben Elkins

Commissioner Calvin Dahl

Commissioner (Vacant)

Commissioner Tom Culleton

Commissioner Dave Pethia

Commissioner John Ricks

**WEST THURSTON REGIONAL
FIRE AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

October 30, 2023 – WTRFA Commissioner’s Special Meeting at 18720 Sargent Rd SW, Rochester St. 1-1

Call to Order/Attendance: Commissioner Elkins called the meeting to order at 17:00 hrs.

Commissioners: Ricks, Pethia, Dahl, Culleton

Chief: R. Smith,

Battalion Chief:

Captains: B. Christenson

Lieutenants:

Firefighters: R. Santee, C. White

Volunteer:

Admin: Admin Svcs Director/Secretary S. Hemminger

Union Representative: A. Trautman

Guests: Wava Garza, Cathy Hangartner, Vivian Eason, Robert Scott, Kevin & Rebecca O’Sullivan, Jeff Merryman

Additions/Deletions to the Agenda: None

Public Comments/Presentations: None

Labor Management: Three new hires were offered positions, with a start date of December 1, 2023. This will bring staffing back to 31 career Firefighter/EMT’s.

New Business:

Interview four out of five candidates for the vacant Commissioner position, Dist. 1.

1. Vivian Eason
2. Wava Garza
3. Kathy Hangartner
4. Robert Scott

The fifth applicant, Donna Weaver, will be scheduled for a later date when she is back in town.

Good of the Order: Chief Smith reported the Trunk or Treat event on Applegate Loop went well.

Adjournment: The meeting was adjourned at 18:00 hours.

Submitted for Board approval by:

Shannon Hemminger, Secretary

Commissioner Ben Elkins

Commissioner Calvin Dahl

Commissioner (Vacant)

Commissioner Tom Culleton

Commissioner Dave Pethia

Commissioner John Ricks

West Thurston Fire Department
18346 Albany St SW
Rochester, WA 98579

Attention: Legal Department (please respond when received)

October 11, 2023

To whom it may concern,

My name is Shannon Brady and I own the neighboring property bordering the north side of the West Thurston Fire station. This letter is to address the legal liability that the employees and the fire chiefs have accepted regarding the abusive and harassing behavior of the fire station employees and that of the neighbors due to the actions of the fire station employees.

I have a verbal contract from the fire chiefs that the fire department would not turn on their lights for late night basketball which was videotaped at a meeting with all the chiefs present and available online. I have email verification that I had informed them that keeping an attractant up would put me in harms way, and as a single woman living on my own that frightened me. A year prior to this incident I also informed them via email that I was being bullied by the people that they were allowing to play on the property. I also asked them in a townhall meeting to remove the basketball hoop where I was treated with disdain and belittled (on video). They then sent a letter informing me that they would not be removing the basketball hoop and, as such, accepted the liability that leaving the attractant created. The fire department employees also decided that my communication with the fire chiefs should be public knowledge and turned the neighborhood against me by telling them that I complained about the sirens. This was not the first time that they had inappropriately communicated about me when they told another fire fighter at a different station, who was a close family friend, that I was a "Karen" (also emailed to the chiefs).

July 19, 2023, an incident occurred based on the inconsiderate actions of the fire department employees. After a few days of not being able to sleep because the employees kept turning on the lights for the neighbors to play basketball late into the night, I just wanted to get some sleep. I asked them to stop playing and they stated they were on "county property and were not going to stop unless the fire department employees asked them to" based on the coaching from the fire department employees that had already turned them against me. I went over and asked the employees to make them stop. I then went home and was settling in when the neighbor came over and started to threaten me verbally, at top volume, and physically at my home and tried to get into my gate. She also made it very clear that she had the fire department's support as she didn't "complain about the sirens". They might as well have just given her the gun to go with their ammunition.

I now have anxiety attacks anytime I go outside of my house and have panic attacks when I have to get the mail or even leave my gate. I have secured the walk-in gate, so it no longer functions and have a lock on my driveway gate. I can no longer feel safe in my own home and most definitely not on my own property. I wake up in the middle of the night and have panic attacks from that night. Myself, my animals, and my property are no longer safe, and the fire station has clearly taken sides against me to put myself, my animals, and my home in jeopardy. I am in ongoing trauma treatment through a psychologist because of this situation. I also have panic attacks when I hear a basketball hitting the ground. I have years of proof that there is a pattern of behavior in their actions. Last year I was stung 12 times and was going through anaphylactic shock. I knew if I called 911 to help, they would respond and I already did not trust them based on the prior interactions, and after they called me a "Karen". I drove myself to urgent care and was there getting treatment for 4 hours. I now have an EpiPen for future episodes.

Just a few of the larger issues.

- 1998 - Illegally filled in the field behind the station and redirected all drainage onto my property because the fire department flooded regularly. Both, going against the Common Enemy doctrine, as well as not getting a permit, also in gopher territory. Then in 2002 they purchased a building permit to rebuild the station. I notified the department of the illegal actions, and they stated, in a letter, that they would no longer communicate with me regarding the flooding. My home was built in 1901 and did not start to flood until after this action.
- 2020-current - I notified the fire station that they can no longer dump their leaves, grass clippings and branches on my property as they had done for well over a decade. Internal email within the fire department stated, "it's not illegal to dump leaves or branches on someone's property." Early last spring they shoved their branches in the culvert while the water was still running and then they weed wacked the grass which then blocked the culvert on their side (I informed the landscape crew, and he cleared it). Last week they piled the leaves three feet high against my wood fence which I needed to rake away to prevent rot as they didn't like the view of the leaves that they piled up against my welded wire fence and thought I wouldn't notice. (they have two feet between the parking lot and my fence).
- June 2021 – I built a fence and barn. A fire station employee accidentally honked the air horn startling my horse and almost making her go through a fence. Emailed Robert Scott and he explained where the airhorn is in the truck. The following 4-5 weeks the employees retaliated and honked the airhorn every time they left the garage on a call, putting my horse in danger and in turn creating high anxiety in myself. Emailed again to get them to stop.

I am giving the Thurston County Fire Department (TCFD) a chance for an early settlement to keep the settlement amount low and keep this out of the public eye. I have all documentation in emails and photos as well as in town hall meetings with the chiefs in video form, to include the belittling verbal tones used towards me. I am only asking for enough to buy a different home and move away from the damage that the fire station has done to myself, my home, and my animals. The going home values are what is guiding the amount of this request as the value of the dollar is extremely low. I am only asking for a \$650,000 settlement to purchase a comparable home with 2+ acres, fenced and a functional barn in an area with other horse people and closer to my family. This will allow me to move away from an agency that I cannot rely on for my safety and security, who also proved they cannot honor their own code of ethics. This is lower than the current housing market value. I need to know that I can call 911 and that I will be safe and cared for, I no longer have the trust to know that will ever happen with this fire station, let alone the county based on my experiences.

I've already suffered enough from the date of this incident and through prior bullying, I am hoping that the TCFD will intelligently realize the anxiety, stress and panic which I have already experienced and the lifelong effects that I will continue to experience from their actions, warrants a simple settlement to allow all parties to move on from this horrific experience and allow me to feel safe in my own home. To include the fact that now months later they are still arguing amongst themselves about the use of the basketball hoop by the neighbors. If this is settled quickly, I will sign a non-disclosure agreement to protect the fire department as part of the settlement.

Thank you very much for your time and attention to this very important matter. My preferred communication is by email.

Shannon Brady
18340 Albany St SW
Rochester, WA 98579
Murphyelliesuri@gmail.com

FIREFIGHTER CODE OF ETHICS

I understand that I have the responsibility to conduct myself in a manner that reflects proper ethical behavior and integrity. In so doing, I will help foster a continuing positive public perception of the fire service. Therefore, I pledge the following...

- Always conduct myself, on and off duty, in a manner that reflects positively on myself, my department and the fire service in general.
- Accept responsibility for my actions and for the consequences of my actions.
- Support the concept of fairness and the value of diverse thoughts and opinions.
- Avoid situations that would adversely affect the credibility or public perception of the fire service profession.
- Be truthful and honest at all times and report instances of cheating or other dishonest acts that compromise the integrity of the fire service.
- Conduct my personal affairs in a manner that does not improperly influence the performance of my duties, or bring discredit to my organization.
- Be respectful and conscious of each member's safety and welfare.
- Recognize that I serve in a position of public trust that requires stewardship in the honest and efficient use of publicly owned resources, including uniforms, facilities, vehicles and equipment and that these are protected from misuse and theft.
- Exercise professionalism, competence, respect and loyalty in the performance of my duties and use information, confidential or otherwise, gained by virtue of my position, only to benefit those I am entrusted to serve.
- Avoid financial investments, outside employment, outside business interests or activities that conflict with or are enhanced by my official position or have the potential to create the perception of impropriety.
- Never propose or accept personal rewards, special privileges, benefits, advancement, honors or gifts that may create a conflict of interest, or the appearance thereof.
- Never engage in activities involving alcohol or other substance use or abuse that can impair my mental state or the performance of my duties and compromise safety.
- Never discriminate on the basis of race, religion, color, creed, age, marital status, national origin, ancestry, gender, sexual preference, medical condition or handicap.
- Never harass, intimidate or threaten fellow members of the service or the public and stop or report the actions of other firefighters who engage in such behaviors.
- Responsibly use social networking, electronic communications, or other media technology opportunities in a manner that does not discredit, dishonor or embarrass my organization, the fire service and the public. I also understand that failure to resolve or report inappropriate use of this media equates to condoning this behavior.

Developed by the National Society of Executive Fire Officers

REVENUE DESCRIPTION	2022 ACTUAL	2023 BUDGETED	2024 PROJECTED	2025 PROJECTED (CBA & TCFD #11 bond ends this year)			
				2026 PROJECTED	2027 PROJECTED	2028 PROJECTED	
Assessed Value	2,937,063,109	3,587,028,331	3,726,572,285	3,912,900,899	4,108,545,944	4,313,973,241	4,529,671,903
WTRFA M&O Levy	3,443						
WTRFA Regular Levy			5,589,858	5,931,486	6,228,061	6,357,555	6,365,214
Dist 1 Regular levy	1,691,810	1,722,882					
Dist 11 Regular Levy	1,663,832	1,707,555					
Dist 1 levy M&O	1,179,915						
Dist 11 levy M&O	1,204,816						
Timber Harvest/PILT/Other Misc Tax Revenue	100,331	20,000	20,000	20,000	20,000	20,000	20,000
Forest Brd Transfer Lands Timber							
Leasehold Excise Tax							
DOH Grant (2022 incl. other grants)	16,681	1,200	1,200	1,200	1,200	1,200	1,200
FEMA Recruit & Retention Coordinator			139,500	139,500	139,500	139,500	
Levy Refunds	-	42,642	20				
Intergov't Svcs (actuals incl. mobe revenue)	528,056	572,586	572,586	572,586	572,586	572,586	572,586
Transport Program 342 60 00 000	366,847	360,000	400,000	400,000	400,000	400,000	400,000
Medic 1 BLS Support	53,914	40,000	40,000	40,000	40,000	40,000	40,000
Interest Income 361 40 00 000	60,744	88,665	65,000	65,000	20,000	20,000	20,000
Space & Facility Rentals 362 00 00 000	53,078	56,314	59,208	59,208	59,208	59,208	59,208
GEMT 332 93 40 018	828,250	700,000	700,000	700,000	700,000	700,000	700,000
MVA/HazMat recoveries 369 91 00 001	3,857	4,000	4,000	4,000	4,000	4,000	4,000
Proceeds on Debt Issuance	313,292						
Other	422,354						
TOTAL REVENUE	8,491,220	5,315,843	7,591,372	7,932,980	8,184,555	8,314,049	8,182,208
Unreserved	2,191,494	4,383,674	2,364,562	1,889,868	1,325,179	34,504	(1,434,389)
Operating Reserve	3,055,000	2,922,000	3,245,000	3,524,000	3,465,000	3,638,000	3,819,900
GEMT Reserve	400,000	-	-	-	-	-	-
Facility Reserve	250,000	-	100,000	100,000	150,000	200,000	250,000
Equip Reserve	250,000	-	100,000	100,000	150,000	200,000	250,000
TOTAL AVAILABLE FUNDS	14,637,714	12,621,517	13,400,934	13,546,849	13,274,734	12,386,553	11,067,719
Expenditures	7,332,040	7,011,955	7,787,066	8,456,669	9,202,230	9,501,042	9,528,644
TOTAL EXPENSES - GF	7,332,040	7,011,955	7,787,066	8,456,669	9,202,230	9,501,042	9,528,644
Ending Balance - TOTAL	7,305,674	5,609,562	5,613,868	5,090,179	4,072,504	2,885,511	1,539,075
Less: Operating Reserve (5 mos operating excl. Bud	(2,922,000)	(3,245,000)	(3,524,000)	(3,465,000)	(3,638,000)	(3,819,900)	(4,010,895)
Less: GEMT Reserve		-					
Less: Equipment/Apparatus Reserve			(100,000)	(150,000)	(200,000)	(250,000)	(250,000)
Less: Facility Reserve			(100,000)	(150,000)	(200,000)	(250,000)	(250,000)
Less: Training Reserve							
Less: SCBA Reserve	-						
Projected Rev/Exp increase (decrease)							
Ending Balance - Unreserved	4,383,674	2,364,562	1,889,868	1,325,179	34,504	(1,434,389)	(2,971,820)

**West Thurston Regional Fire Authority
2024 Budget Projections**

CATEGORY	2023 FINAL APPROVED BUDGET	2024 PROJECTED BUDGET	Diff
Commissioner (wage/benefits/misc)	31,860	40,625	8,765
Career/Temp Salaries	3,924,491	3,956,596	32,105
Career/Temp Benefits	1,696,698	1,791,196	94,498
Supplies - Office	3,000	3,000	-
Minor Equip/Computers/Software	54,214	77,773	23,559
Professional Services-Admin	118,160	230,287	112,127
Communications - Admin	9,800	3,100	(6,700)
Advertising	500	500	-
Insurance (Bldg/Risk/Liability)	106,303	106,911	608
Admin Equipment Mtce	3,494	4,966	1,472
Misc - Admin Costs	5,780	7,180	1,400
Dues & Membership	9,060	9,539	479
Elections	30,000	30,000	-
Volunteer Salaries/Benefits	58,787	184,914	126,127
Bunker Gear	29,928	132,725	102,797
Uniforms	5,000	18,750	13,750
Rehabilitation Suppression	1,000	2,000	1,000
Small tools/Minor Equipment	17,388	32,000	14,612
EMS Supplies (new 2021)	2,000	5,100	3,100
Phones/Modems - Suppr	4,680	4,600	(80)
Advertising	500	500	-
Suppression Prof/Misc Svcs	35,700	54,970	19,270
Professional Services-Fire Prev	-	-	-
Training - Pub Education (public)	1,000	2,000	1,000
Training Supplies/Misc	6,000	11,000	5,000
Training - Pub Education (dept)	-	1,000	1,000
Training Travel/Registration	51,690	53,390	1,700
Training - Residents	-	-	-
Facilities Supplies	18,700	24,000	5,300
Heating Fuels	44,800	66,500	21,700
Water	5,000	6,000	1,000
Phones/Cable	9,000	15,225	6,225
Electricity/Gas	45,472	58,841	13,369
Garbage	4,800	5,920	1,120
Facilities Mtce/Repairs	159,034	187,150	28,116
Fuel	65,300	79,895	14,595
Vehicle/Equipment Maint	185,319	338,631	153,312
Capital Equip/Projects	27,200	-	(27,200)
Debt payments	240,297	240,283	(14)
TOTAL	7,011,955	7,787,066	775,111

**West Thurston Regional Fire Authority
Budget Development worksheet**

For Year:

Activity:

Career/Admin/Temp	Coding	2023 Budgeted	2024 Projected	Change from 2023
# of Personnel <i>(Permanent/Project)</i>			37	
Salaries - Admin (nonunion)	10.10.001, .006	673,772	561,768	-17%
Salaries - Career FF/EMT (union)	20.10.001	3,180,613	3,331,057	5%
Salaries - Training OT	20.10.008	57,899	63,771	10%
Salaries - Temporary	10.10.004	12,207	-	-100%
Benefits - Admin (nonunion)	10.20.001	294,508	295,699	0%
Benefits - Career FF/EMT (union)	20.20.001	1,397,275	1,491,192	7%
Benefits - Training OT	20.20.008	3,908	4,305	10%
Benefits - Temporary	10.20.004	1,007	-	-100%
TOTAL		5,621,189	5,747,792	2%
<i>Incr(decr) over previous yr==></i>		<i>1.92%</i>	<i>2.25%</i>	<i>18%</i>
2024 Assumptions				
<i>* 4.6% COLA (4.6% CPI June to June)</i>				
<i>* Ops Chief hire date 1-1-2024</i>				
<i>* Hired new Recruit & Retention Coord - grant funded</i>				
<i>* Benefits increase 6% Medical 2% Dental</i>				

**West Thurston Regional Fire Authority
Budget Development worksheet**

For Year: 2024

Activity:

Program Code:

2024
Commissioners
522.10

Commissioners	Coding	2018 Actual	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actual	2023 Budgeted	2024 Projected
# of Personnel		6	6	6		6	6	6
Salaries	10.10.000	21,981	21,894	22,370	19,858	23,908	27,648	33,912
Benefits	10.20.000	1,857	1,674	1,775	1,535	1,871	2,212	2,713
Travel/Training	10.49.000	9,198	9,651	1,775	1,059	562	2,000	4,000
TOTAL		33,036	33,219	25,920	22,451	26,340	31,860	40,625
<i>Incr(decr) over previous yr--></i>			0.55%	-21.97%	-13.38%	17.32%	20.95%	
2024 Assumptions								
* Commissioners \$157 per mtg - increase per WFCA								
* 6 commissioners X 3 meetings per month X 12 months								

West Thurston Regional Fire Authority

Budget Development worksheet

For Year: 2024

2024
Admin/Other

Activity:

Admin/Other	Coding	2018 Actual	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals	2023 Budgeted	2024 Projected
Supplies	10.31.001	4,727	2,515	5,363	1,708	2,310	3,000	3,000
Minor Equip/Computers	10.35.001, .003	10,785	17,238	34,551	11,585	8,172	13,960	23,800
Computer S/W	10.35.004	15,535	22,089	24,045	22,429	36,819	40,254	53,973
Professional Svcs	10.41.001	85,709	338,816	160,608	127,791	113,445	118,160	230,287
Communication/Phones	10.42.000	2,179	971	991	681	6,711	9,800	3,100
Legal Advertising	10.44.000	5	612	-	317	932	500	500
Insurance-Liability, EAP	10.46.000	66,464	68,863	74,757	78,064	94,833	106,303	106,911
Equipment Maintenance	10.48.003	1,506	1,772	1,938	2,112	3,944	3,494	4,966
Misc Services	10.49.001	7,660	10,527	5,163	3,730	9,668	5,780	7,180
Dues & Membership	10.49.023	6,180	6,510	7,769	8,620	8,370	9,060	9,539
Elections	10.49.024	7,545	25,914	7,992	-	17,086	30,000	30,000
TOTAL		208,295	495,827	323,177	257,037	302,290	340,311	473,255

West Thurston Regional Fire Authority

Budget Development worksheet

For Year:

2024
Volunteer

Activity:

Volunteer	Coding	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actual	2023 Budgeted	2024 Projections
Salaries	20.10.002	117,854	95,586	100,004	84,198	55,538	51,800	166,200
Benefits	20.20.002	11,517	9,189	9,435	8,207	5,538	6,987	18,714
TOTAL		129,371	104,775	109,439	92,405	61,076	58,787	184,914

West Thurston Regional Fire Authority
 Budget Development worksheet
 For Year:

2024

Activity: Suppression/EMS - Other

Suppression/EMS - Other	Coding	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actual	2023 Budgeted	2024 Projected
Bunker Gear/PPE	20.31.001	36,494	49,667	73,796	35,926	20,607	29,928	132,725
Uniforms	20.31.002	16,891	10,717	26,088	20,737	18,755	5,000	18,750
Rehab	20.31.003	330	734	218	720	663	1,000	2,000
Small Tools	20.35.000	13,780	17,464	6,879	1,419	635	5,000	10,500
Minor Equipment	20.35.001, .002, .003, .007	16,393	24,848	42,878	52,226	17,939	12,388	21,500
NEW - EMS Supplies	20.35.004			-	-	233	2,000	5,100
Phones/Modems	20.42.000	14,830	16,989	14,205	13,821	8,361	4,680	4,600
Advertising	20.44.000	-	-	-	-	-	500	500
Medical Services	20.45.000	8,788	28,988	9,009	4,268	6,147	20,000	40,000
Misc Services	20.49.000	11,347	16,655	11,344	4,634	19,376	15,700	14,970
TOTAL		123,503	167,657	186,787	133,752	92,716	96,196	250,645

West Thurston Regional Fire Authority
 Budget Development worksheet

For Year:

2024

Activity:

Fire Prevention & Education

Fire Prevention & Education	Coding	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals	2023 Budgeted	2024 Projected
Public Education (public)	30.35.000	3,949	4,432	1,462	7,419	3,190	1,000	2,000
Fire Investigation	30.10.XX, .20.XX, .41.XX	6,585	8,400	5,079	5,006	7,117	-	-
TOTAL		10,534	12,832	6,541	12,425	10,307	1,000	2,000

West Thurston Regional Fire Authority
 Budget Development worksheet

For Year:

2024

Activity:

Fire and EMS Training

Fire and EMS Training	Coding	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals	2023 Budgeted	2024 Projected
Training Supplies/Misc	45.31.000	5,384	3,314	1,297	3,429	845	6,000	11,000
Public Education (department)	45.35.000	134	890	346	91	232	-	1,000
Fire Training Travel/Tuition	45.43.000	38,205	31,683	15,006	10,817	20,230	49,690	49,390
EMS Training Travel/Tuition	45.43.002	-	3,182	93	590	-	-	-
Peer Support Training (<i>new 2021</i>)	45.43.003	-	-	-	2,000	-	2,000	4,000
Tuition Reimbursement-Residents	45.43.001, .006	5,833	7,298	3,932	-	-	-	-
TOTAL		49,556	46,368	20,674	16,926	21,307	57,690	65,390

West Thurston Regional Fire Authority

Budget Development worksheet

For Year:

2024

Activity:

Facilities

Facilities	Coding	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actuals	2023 Budgeted	2024 Projected
Supplies	50.31.000 - .005	18,194	22,743	20,575	13,220	13,649	18,700	24,000
Heating Fuels	50.32.000	29,345	22,543	27,116	30,055	55,357	44,800	66,500
Water	50.32.001	1,599	4,974	4,380	5,345	5,790	5,000	6,000
Telephone/Cable	50.42.000	18,510	15,964	15,759	15,741	17,201	9,000	15,225
Electricity/Gas	50.47.000	41,116	44,858	39,095	49,474	49,034	45,472	58,841
Garbage	50.47.001	4,297	4,545	4,684	4,953	5,382	4,800	5,920
Maintenance/Repairs	50.48.000	110,254	127,584	181,127	146,390	95,593	159,034	187,150
TOTAL		223,315	243,211	292,736	265,178	242,006	286,806	363,636

West Thurston Regional Fire Authority
 Budget Development worksheet

For Year:

2024

Activity:

Vehicle & Equip. Maintenance

Vehicle & Equip. Maintenance	Coding	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actual	2022 Actual	2023 Budgeted	2024 Projected
Fuel	60.32.000	53,441	42,885	33,363	49,229	66,580	65,300	79,895
Maintenance/Repairs	60.48.000	166,123	302,649	298,261	187,485	176,505	185,319	338,631
TOTAL		219,564	345,534	331,624	236,714	243,085	250,619	418,526

West Thurston Regional Fire Authority
 Budget Development worksheet

For Year:

2024

Activity:

Capitalized Equipment / Debt Payments

Capitalized Equipment / Debt Payments	Coding	2018 Actuals	2019 Actuals	2020 Actuals	2021 Actuals	2022 Actual	2023 Budgeted	2024 Projected	
Capitalized Equipment/Improvements	594.22.60	15,482	61,469	376,089	441,999	709,324	27,200	-	
Debt Svc Payments (aid units/engines/SCBA)	597.00.00.000	152,125	152,023	161,998	239,725	238,308	240,297	240,283	
<i>Set Aside (nonexpenditure)</i>		<i>Separate line (nonexpenditure)</i>							
TOTAL		167,607	213,492	538,086	681,724	947,632	267,497	240,283	



Thurston County Treasurer
October 2023 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
10/01/2023	Beginning Cash Balance	\$6,576,343.43	
	Receipts/Deposits/Refunds:		
10/02/2023	Interest on Tax Refunds	(5.66)	
10/04/2023	District Deposit \$463.41 / 6701	463.41	
10/05/2023	District Deposit \$511.50 / 6701	511.50	
10/05/2023	District Deposit \$7,036.40 / 6701	7,036.40	
10/06/2023	District Deposit \$2,179.94 / 6701	2,179.94	
10/10/2023	Credit Card Deposit \$25.00 / 6701	25.00	
10/10/2023	District Deposit \$13,708.55 / 6701	13,708.55	
10/11/2023	Credit Card Deposit \$184.40 / 6701	184.40	
10/11/2023	Credit Card Deposit \$250.00 / 6701	250.00	
10/11/2023	District Deposit \$1,741.81 / 6701	1,741.81	
10/11/2023	District Deposit \$2,039.20 / 6701	2,039.20	
10/11/2023	District Deposit \$3,884.15 / 6701	3,884.15	
10/11/2023	District Deposit \$5,804.26 / 6701	5,804.26	
10/11/2023	District Deposit \$540.03 / 6701	540.03	
10/11/2023	District Deposit \$548.56 / 6701	548.56	
10/12/2023	Credit Card Deposit \$250.00 / 6701	250.00	
10/12/2023	District Deposit \$2,418.02 / 6701	2,418.02	
10/13/2023	Credit Card Deposit \$23.00 / 6701	23.00	
10/13/2023	District Deposit \$2,967.94 / 6701	2,967.94	
10/16/2023	District Deposit \$28,246.98 / 6701	26,936.91	
10/16/2023	District Deposit \$7,797.61 / 6701	7,797.61	
10/17/2023	District Deposit \$320.88 / 6701	320.88	
10/17/2023	District Deposit \$473.76 / 6701	473.76	
10/17/2023	District Deposit \$91,250.00 / 6701	91,250.00	
10/17/2023	District Deposit \$935.00 / 6701	935.00	
10/18/2023	Credit Card Deposit \$250.00 / 6701	250.00	
10/18/2023	District Deposit \$222.43 / 6701	222.43	
10/18/2023	Interest on Tax Refunds	(0.01)	
10/19/2023	District Deposit \$752.54 / 6701	752.54	
10/20/2023	Credit Card Deposit \$150.00 / 6701	150.00	
10/20/2023	District Deposit \$1,023.20 / 6701	1,023.20	
10/20/2023	District Deposit \$12,724.98 / 6701	12,724.98	
10/20/2023	District Deposit \$345.38 / 6701	345.38	
10/20/2023	District Deposit \$5,389.17 / 6701	5,389.17	
10/24/2023	District Deposit \$1,199.58 / 6701	1,199.58	
10/24/2023	Interest on Tax Refunds	(2.21)	
10/25/2023	District Deposit \$298.69 / 6701	298.69	
10/25/2023	District Deposit \$301.24 / 6701	301.24	
10/25/2023	District Deposit \$894.40 / 6701	894.40	
10/26/2023	District Deposit \$1,324.00 / 6701	1,324.00	
10/26/2023	District Deposit \$1,643.55 / 6701	1,643.55	
10/26/2023	District Deposit \$119.01 / 6701	119.01	
10/26/2023	District Deposit \$308.38 / 6701	308.38	
10/27/2023	District Deposit \$1,164.00 / 6701	1,164.00	
10/27/2023	District Deposit \$6,764.96 / 6701	6,764.96	
10/27/2023	District Deposit \$6,832.53 / 6701	6,832.53	
10/30/2023	Credit Card Deposit \$219.04 / 6701	219.04	
10/31/2023	District Deposit \$532.50 / 6701	532.50	
10/31/2023	DNR Interest	0.03	



Thurston County Treasurer
October 2023 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

10/31/2023	Tax & Assessment Receipts	1,292,781.10	
10/31/2023	Interest Paid	11,063.18	
	Total Deposits	\$1,518,586.34	
	Warrant Issues & Voids/Fees/ACH/Wires:		
10/11/2023	Electronic Disbursement	(11,106.90)	
10/11/2023	Issued Warrants	(137,374.19)	
10/13/2023	Electronic Disbursement	(9,524.13)	
10/31/2023	Electronic Disbursement	(351,469.72)	
	Total Warrants and Electronic Disbursements	(\$509,474.94)	
10/31/2023	Ending Cash Balance	\$7,585,454.83	

Warrant Activity

10/01/2023	Beginning Warrants Outstanding	\$3,693.91
	Total Warrants Issued	137,374.19
	Total Warrants Redeemed	(132,805.31)
	Total Warrants Voided	-
10/31/2023	Ending Warrants Outstanding	\$8,262.79

Investment Activity

10/01/2023	Beginning Interest Receivable	\$21,689.45
	Interest Earned	12,145.27
	Cash Paid	(11,063.18)
10/31/2023	Ending Interest Receivable	\$22,771.54

TCIP Yield (used to calculate interest earnings)	2.16%
LGIP Yield (budget benchmark)	5.13%



Thurston County Treasurer
October 2023 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
10/01/2023	Beginning Cash Balance	\$224,371.70	
	Receipts/Deposits/Refunds:		
10/02/2023	Interest on Tax Refunds	(1.01)	
10/16/2023	District Deposit \$28,246.98 / 6701	1,310.07	
10/24/2023	Interest on Tax Refunds	(0.39)	
10/31/2023	Tax & Assessment Receipts	122,080.77	
10/31/2023	Interest Paid	356.58	
	Total Deposits	\$123,746.02	
	Warrant Issues & Voids/Fees/ACH/Wires:		
10/13/2023	Fiscal Agent Fees	(350.00)	
	Total Warrants and Electronic Disbursements	(\$350.00)	
10/31/2023	Ending Cash Balance	\$347,767.72	

Warrant Activity

10/01/2023	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
10/31/2023	Ending Warrants Outstanding	\$0.00

Investment Activity

10/01/2023	Beginning Interest Receivable	\$670.02
	Interest Earned	420.51
	Cash Paid	(356.58)
10/31/2023	Ending Interest Receivable	\$733.95

TCIP Yield (used to calculate interest earnings)	2.16%
LGIP Yield (budget benchmark)	5.13%



Thurston County Treasurer
October 2023 Statement
West Thurston Regional Fire Authority
Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
10/01/2023	Beginning Cash Balance	\$770,851.75	
	Receipts/Deposits/Refunds:		
10/31/2023	Interest Paid	1,233.97	
	Total Deposits	\$1,233.97	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
10/31/2023	Ending Cash Balance	\$772,085.72	

Warrant Activity

10/01/2023	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
10/31/2023	Ending Warrants Outstanding	\$0.00

Investment Activity

10/01/2023	Beginning Interest Receivable	\$2,356.94
	Interest Earned	1,416.94
	Cash Paid	(1,233.97)
10/31/2023	Ending Interest Receivable	\$2,539.91

TCIP Yield (used to calculate interest earnings)	2.16%
LGIP Yield (budget benchmark)	5.13%

West Thurston Regional Fire Authority
Budget Report as of: 09-01-2023

					83% of Year Expended		
Title	October	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
GENERAL FUND							
Beg Bal-Unresv GF 67A0		4,398,675	4,398,675		4,398,675	(0)	
Beg Bal-Oper Res 67A0		2,907,000	2,907,000		2,907,000	-	
Beg Bal-Wildland Res 67A0		-			-	-	
Beg Bal-GEMT Res 67A0		-			-	-	
Beg Bal-SCBA Res 67A0		-			-	-	
Beg Bal-Facility Res 67A0		-			-	-	
Beg Bal-Apparatus Res 67A0		-			-	-	
Beg Bal-Petty Cash					-	-	
BEGINNING BALANCES	-	7,305,675	7,305,675	-	7,305,675	(0)	
Property Tax - WTRFA		124				(124)	
Property Tax-Regular District #1		1,001,057	1,734,676		1,734,676	733,619	58%
Property Tax-M&O #1 6615		14,134	-		-	(14,134)	#DIV/0!
Property Tax-Regular District #11		982,962	1,738,402		1,738,402	755,440	57%
Property Tax-M&O #11 6715		11,746	-		-	(11,746)	#DIV/0!
Property Tax-WTRFA M&O		29			-	(29)	
COVID-19 Nongrant Assistance		-			-	-	
GEMT	36,774	717,001	700,000		700,000	(17,001)	102%
State Grant-Military Dept		8,685			-	(8,685)	
State Grant - DNR Wildland		-			-	-	
State Grant-Dept Of Health		554	1,200		1,200	646	46%
State Grant-Other		-			-	-	
Interlocal Grants (incl. Timber Harvest/DNR Timber Trust Tax & M		22,835	60,000		60,000	37,165	38%
Mobilizations	7036.4	92,172			-	(92,172)	
Intergov't/Tribal	121712.52	454,680	200,244		200,244	(254,436)	227%
Ambulance & Emer Aid Fees	42207.53	334,595	360,000		360,000	25,405	93%
Other Interest	0	88,682	20,000		20,000	(68,682)	443%
Space & Fac Leases (short and long-ter	6004.26	55,293	56,314		56,314	1,021	98%
Contributions And Donations From Pi	0	-			-	-	
Sale Of Surplus	511.5	32,728			-	(32,728)	
Misc Revenue - Incident Cost Recove	345.38	4,323	4,000		4,000	(323)	108%
Misc Revenue - Prior Year	-148.67	20,036			-	(20,036)	
Misc Revenue - Fuel Tax Refunds	0	30			-	(30)	
Misc Revenue - Other	5	51,189			-	(51,189)	

Title	October	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
Other-Sales Tax	-166.92	(991)			-	991	
Suspense (cancelled warrants, pending deposits)		-			-	-	
Long Term Debt Issuance		-			-	-	
Premiums on Bonds		-			-	-	
Sale Of Assets		-			-	-	
Insurance Recovery		-			-	-	
Transfers In		-			-	-	
TOTAL REVENUE	214,280.78	3,891,866	4,874,836	-	4,874,836	982,971	80%
TOTAL FUNDS AVAILABLE			12,180,511	-	12,180,511	982,970	
Admin-Salaries-Commissioner	1408	17,447	27,648		27,648	10,201	63%
Admin-Salaries-Admin	29709	373,916	673,772		673,772	299,856	55%
Admin-Salaries-Temporary Adm	0	5,387	12,207		12,207	6,820	44%
Admin-Benefits-Commissioner	116.04	1,374	2,212		2,212	838	62%
Admin-Benefits-Admin	11416.31	153,290	294,508		294,508	141,218	52%
Admin-Benefits-Temporary Adm	285.18	966	1,007		1,007	41	96%
Admin-Office & Oper Supplies	321.44	2,923	3,000		3,000	77	97%
Admin-Minor Equip (noninv)	139.44	334	7,560		7,560	7,226	4%
Admin-Small & Attractive Assets (inv)	0	3,368	6,400		6,400	3,032	53%
Admin-Software	1114.37	40,254	45,083		45,083	4,829	89%
Admin-Prof Services	7838.7	118,160	157,508		157,508	39,348	75%
Admin-Communication (clearfly, onh	246.37	9,189	500	9,800	10,300	1,111	89%
Admin-Advertising	175	175	500		500	325	35%
Admin-Insurance	973.12	10,005	106,303		106,303	96,298	9%
Admin-Equipment Maint	208.01	2,052	3,494		3,494	1,442	59%
Admin-Misc-Commissioner	37.99	508	2,000		2,000	1,492	25%
Admin-Misc-Admin	241.95	4,905	5,780		5,780	875	85%
Admin-Dues & Membership	3500	8,335	9,060		9,060	725	92%
Admin-Elections	0	7,832	30,000		30,000	22,168	26%
Suppr-Salaries-Career FF	256718.69	2,594,498	3,180,613		3,180,613	586,115	82%
Suppr-Salaries-Vol Pts	2806	21,243	51,800		51,800	30,557	41%
Suppr-Salaries-Mobe OT	9694.74	54,248	-		-	(54,248)	
Suppr-Salaries-Training OT	1264.19	25,175	57,899		57,899	32,724	43%
Suppr-Salaries-OTEP Instructor OT	0	3,544	-		-	(3,544)	#DIV/0!
Suppr-Salaries-COVID 19 OT	0	3,166	-		-	(3,166)	
Suppr-Benefits-Career FF	118903.13	960,300	1,397,275		1,397,275	436,975	69%
Suppr-Benefits-Volunteer	304.45	3,052	6,987		6,987	3,935	44%
Suppr-Benefits-Mobe OT	744.33	3,734	-		-	(3,734)	

Title	October	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
Suppr-Benefits-Training OT	88.24	1,703	3,908		3,908	2,205	44%
Suppr-Benefits-OTEP Instructor OT	0.93	238	-		-	(238)	
Suppr-Benefits-COVID 19 OT	0	230	-		-	(230)	
Suppr-Bunker Gear/PPE	0	18,067	14,928	15,000	29,928	11,861	60%
Suppr-Uniforms	292.4	6,698	5,000		5,000	(1,698)	134%
Suppr-Rehab Supplies	0	353	1,000		1,000	647	35%
Suppr-COVID 19 PPE Supplies	0	-	-		-	-	
Suppr-Small Tools (hand tools)	0	-	5,000		5,000	5,000	0%
Suppr-Minor Equipment (apparatus)	0	6,872	6,550	5,838	12,388	5,516	55%
Suppr-Health & Wellness Equip	0	-	-		-	-	#DIV/0!
Suppr-Small & Attractive Assets (inve	0	-	-		-	-	
Suppr-EMS Supplies	0	-	2,000		2,000	2,000	0%
Suppr-Wildland tools/gear	0	2,636	-		-	(2,636)	
Suppr-Comm/Modems (verizon)	300.15	3,125	4,680		4,680	1,555	67%
Suppr-Advertising	0	-	500		500	500	0%
Medical Costs	40.95	10,371	20,000		20,000	9,629	52%
Medical Costs - COVID-19	0	-	-		-	-	
Suppr-Miscellaneous	1555.95	10,110	15,700		15,700	5,590	64%
Fire Inv-Salaries	122.76	1,221	-		-	(1,221)	#DIV/0!
Fire Inv-Benefits	9.39	116	-		-	(116)	#DIV/0!
Fire Prev-Pub Ed (public)	686	1,083	1,000		1,000	(83)	108%
Fire Inv-Professional Svcs	143	286	-		-	(286)	#DIV/0!
Fire Inv-Small & Attractive Assets (inv	0	-	-		-	-	
Training-Supplies	0	253	6,000		6,000	5,747	4%
Training-Pub Ed/EMS (dept)	0	104	-		-	(104)	#DIV/0!
Training-Travel/Registrations (Fire)	0	14,156	49,690	(2,000)	47,690	33,534	30%
Training Reimb-Residents	0	-	-		-	-	#DIV/0!
Training-Travel/Registrations (EMS)	0	-	-		-	-	#DIV/0!
Training-Travel/Registrations (Peer St	0	-	2,000	2,000	4,000	4,000	0%
Facilities-Operating Supplies General	961.52	10,792	18,700		18,700	7,908	58%
Facilities Station 1-1 Kitchen	0	-	-		-	-	#DIV/0!
Facilities Station 1-2 Kitchen	0	-	-		-	-	#DIV/0!
Facilities Station 1-3 Kitchen	0	-	-		-	-	#DIV/0!
Facilities Station 1-4 Kitchen	0	-	-		-	-	#DIV/0!
Facilities Station 1-6 Kitchen	0	-	-		-	-	#DIV/0!
Facilities COVID 19	0	-	-		-	-	
Facilities-Heating Fuels	1051.48	20,220	44,800		44,800	24,580	45%

Title	October	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
Facilities-Water	547.39	4,712	5,000		5,000	288	94%
Facilities-Phone/Cable	1042.3	10,945	9,000		9,000	(1,945)	122%
Facilities-Electricity	3542.01	38,406	45,472		45,472	7,066	84%
Facilities-Garbage	392.07	3,889	4,800		4,800	911	81%
Facilities-Repairs & Maint	11931.15	81,191	125,284	33,750	159,034	77,843	51%
Vehicle & Equip-Fuel	5844.12	60,618	65,300		65,300	4,682	93%
Vehicle & Equip-Repairs & Maint	18060.63	169,861	185,319		185,319	15,458	92%
Refunds/Fund Bal Adjusts	0	-	-		-	-	
Payroll Clearing	11071.1	(4,723)	-		-	4,723	
Payroll Draw Clearing	0	-	-		-	-	
Long Term Lease - Equipment	1056.14	10,907	-		-	-	
Debt Related Costs	0	-	-		-	-	
Capital Expenditures - CASH OUTLAYS	0	-	12,000	25,000	37,000	37,000	0%
Capital Expenditures - FINANCED	0	-	-		-	-	#DIV/0!
Transfers-Out - Other Costs Allocation	0	-	240,297		240,297	240,297	0%
TOTAL GF EXPENDITURES/OTHER	506,906	4,913,822	6,977,044	89,388	7,066,432	2,163,517	70%
GENERAL FUND ENDING BALANCE	6,283,718				5,114,079		
<i>Balance to Treasurer's report==></i>	<i>(6,283,718)</i>						
	-						
EMERGENCY RESERVE FUND							
Beg Bal-Emerg Res 67A4			761,289		761,289	761,289	
Other Interest-Emergency Res		9,562	10,000		10,000	438	
Transfers In-Emergency Rsrv		-			-	-	
Property Tax-M&O		-			-	-	
EMERGENCY RESERVE ENDING BALANCE	770,852	9,562	771,289	-	771,289		
<i>Balance to Treasurer's report==></i>	<i>(770,852)</i>						
	-						
BOND DEBT FUND							
Beg Bal-Reserved Debt Srv			130,726		130,726	130,726	
Property Tax-Bond Debt		186,879	325,000		325,000	138,122	
Property Tax-Bond Debt - IAGs	1,310	2,089			-	(2,089)	
Sale of Tax Title Property Debt Svc		-			-	-	
Interlocal Grants (includes DNR Timber Trust)		9,155			-	(9,155)	
Other Interest-Debt Srv		2,881	5,000		5,000	2,119	
Transfers In-Debt Svc		-	240,297		240,297	240,297	

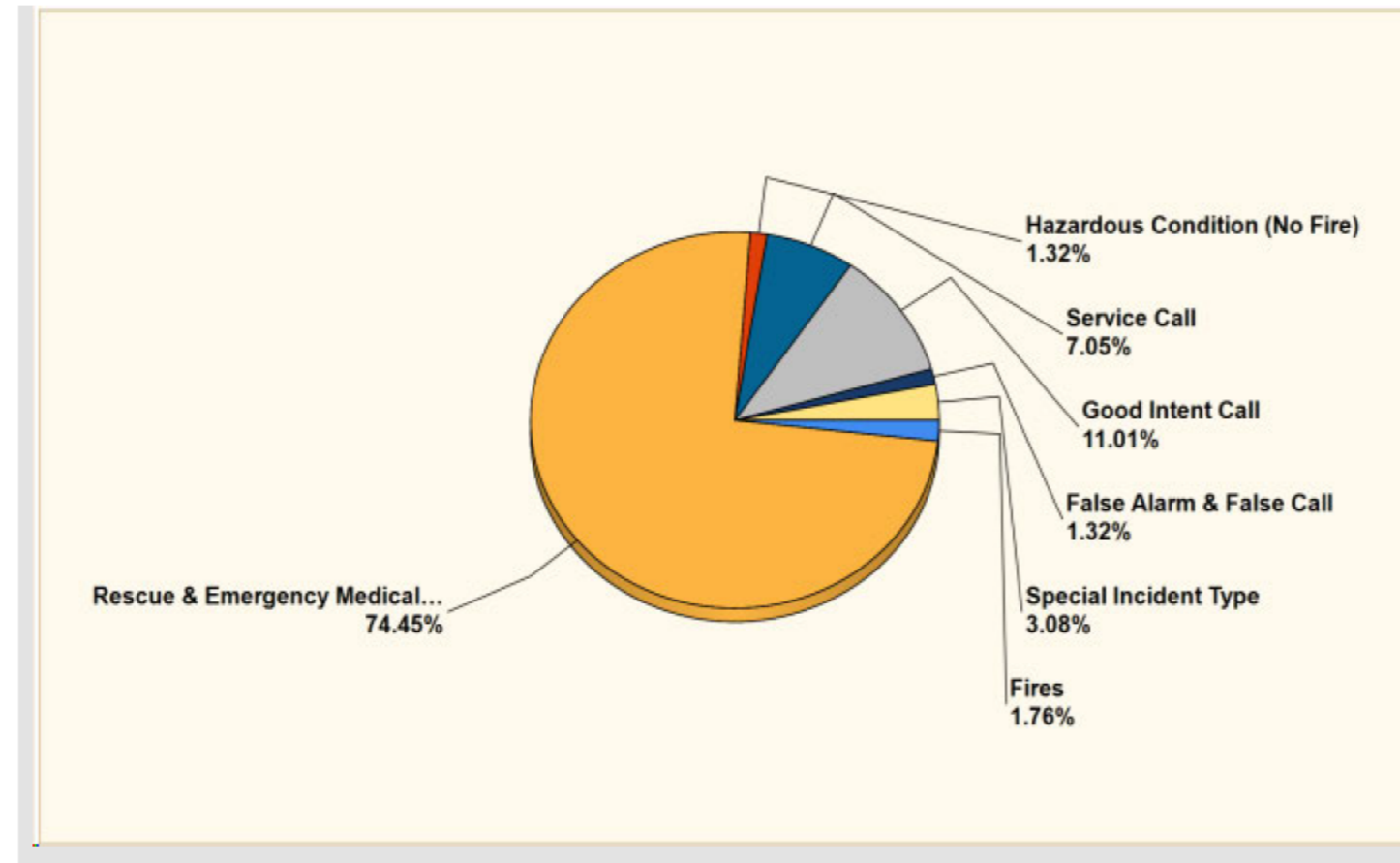
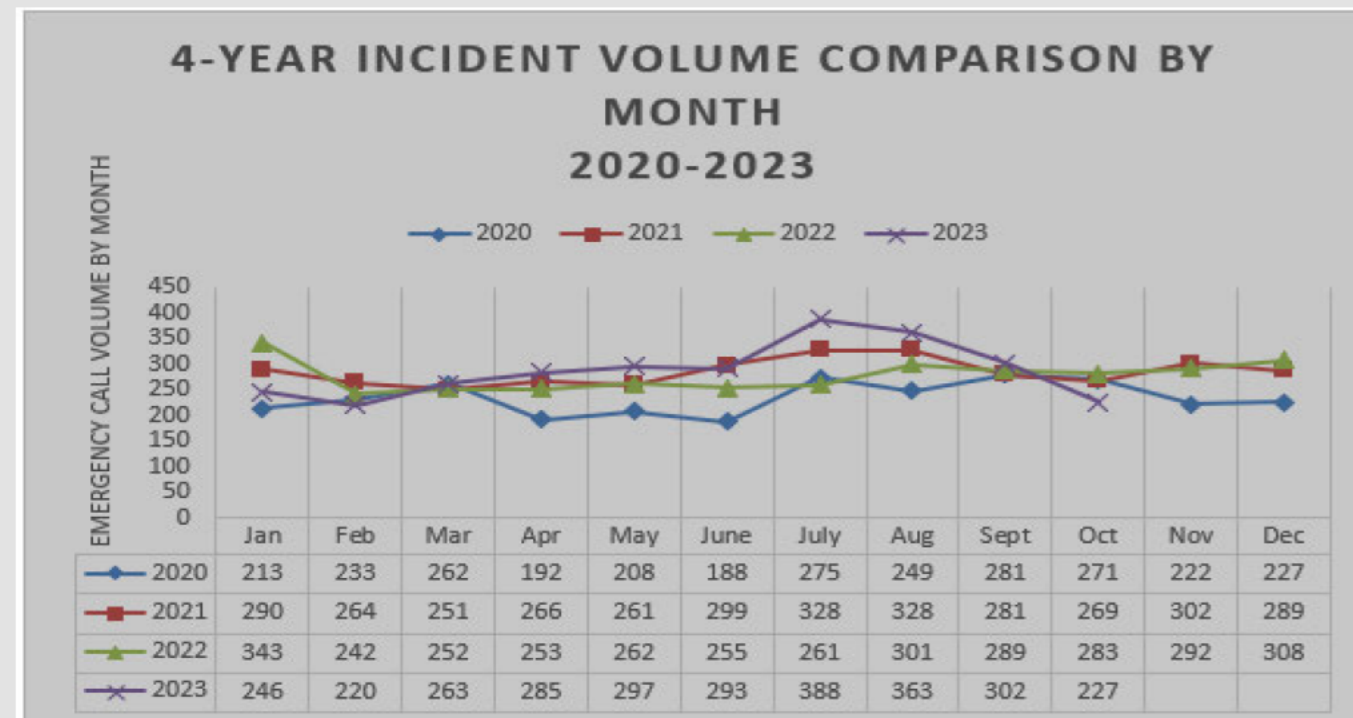
Title	October	YTD Collected / Expended	Original Budget	Adjusts	Revised Budget	Budget Remaining	% Rev/Exp
Debt Svcs-Principal Debt Srv Fund		-			-	-	
Debt Svc-Interest And Other Debt Srv Fund		106,048			-	(106,048)	
Transfers Out-Debt Svc		-			-	-	
BOND DEBT ENDING BALANCE	225,681	94,955	701,023	-	701,023		

WEST THURSTON REGIONAL FIRE AUTHORITY

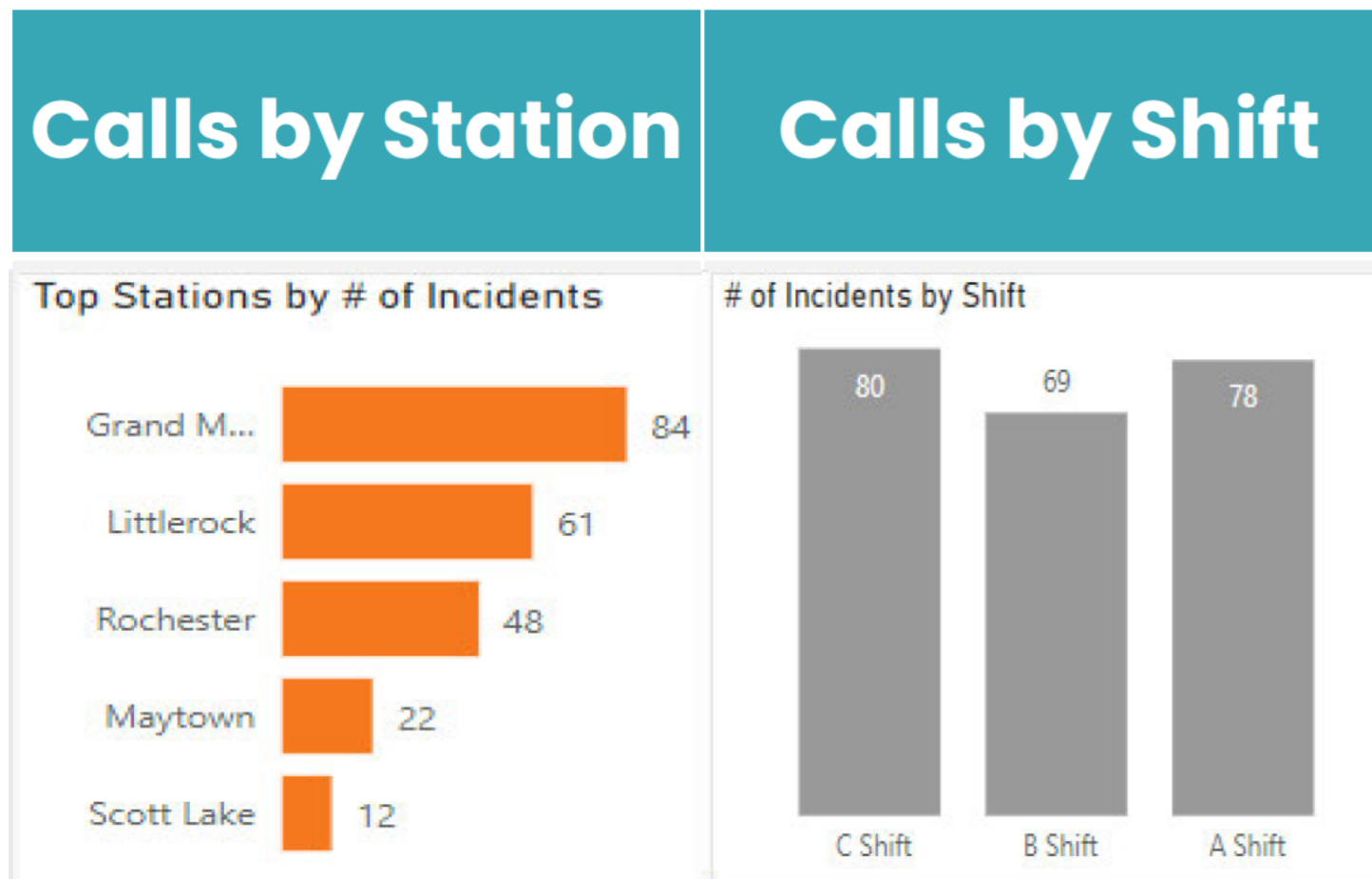


2023 BY THE NUMBERS – Monthly Report October 2023
Chief Rob Smith

NUMBER OF CALLS BY MONTH



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	1.76%
Rescue & Emergency Medical Service	169	74.45%
Hazardous Condition (No Fire)	3	1.32%
Service Call	16	7.05%
Good Intent Call	25	11.01%
False Alarm & False Call	3	1.32%
Special Incident Type	7	3.08%
TOTAL	227	100%



2886

FOR YEAR

2787

PRIOR YEAR

+99

CHANGE PYTD

4.5%

OVER PYTD



OCTOBER AVERAGE
RESPONSE TIME 7:25



OCTOBER CALLS = 227

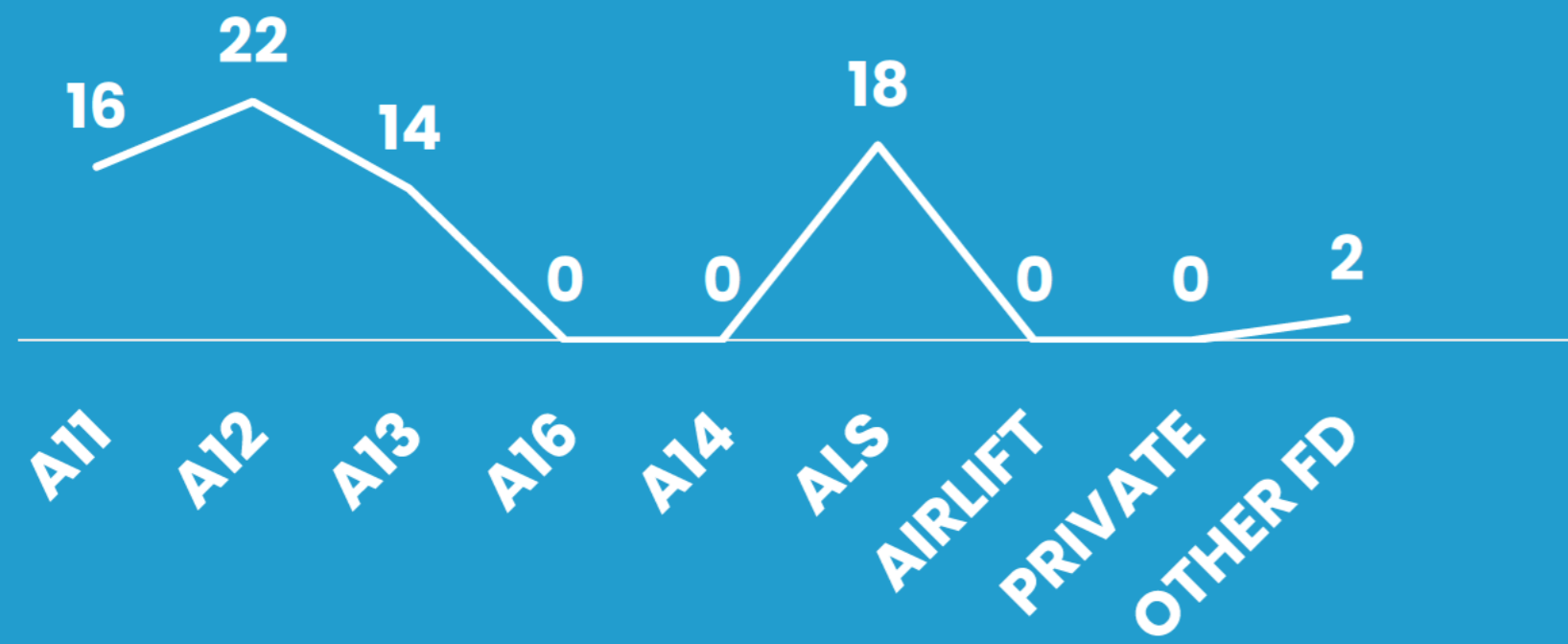


28.63% OVERLAPPING
CALLS (65) IN OCTOBER

WTRFA INCIDENT RESPONSE SUMMARY

PATIENT TRANSPORTS

WTRFA AID UNIT TRANSPORTS – OCTOBER



YTD WTRFA TRANSPORTS



651

WTRFA October Transports



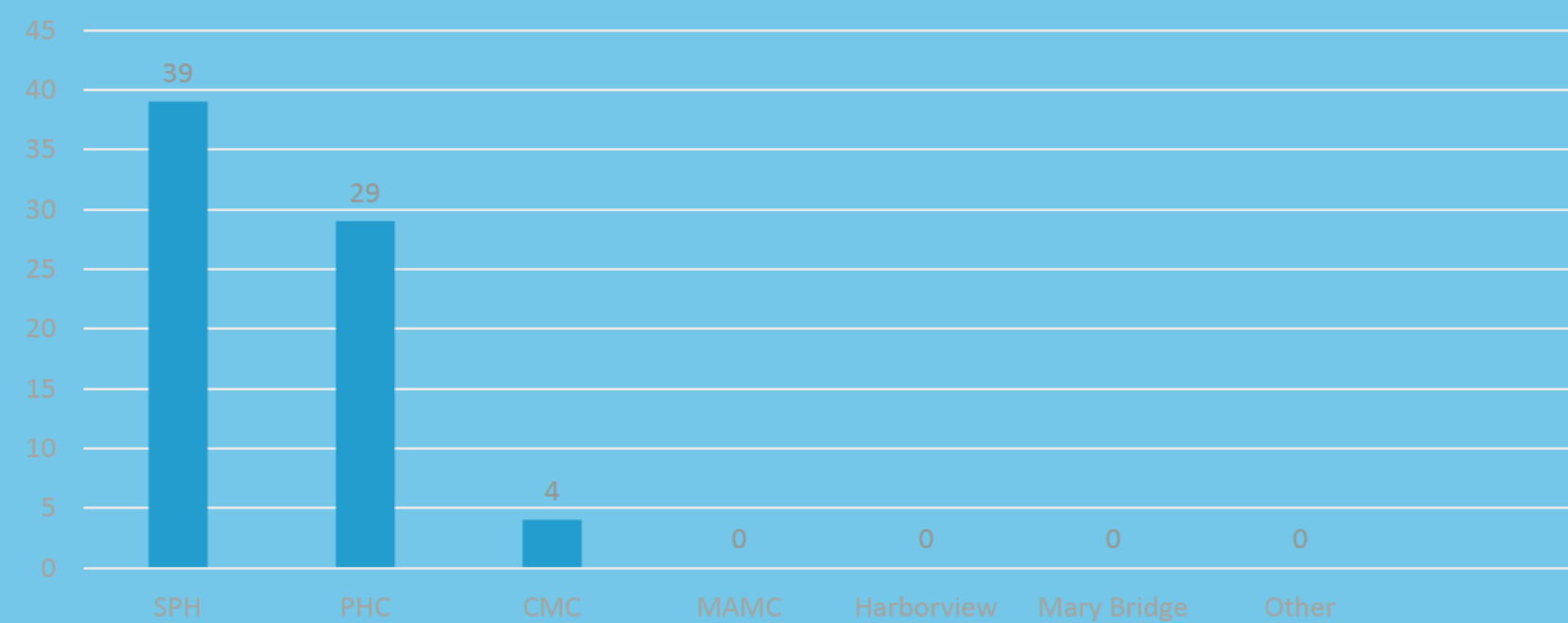
52

Total YTD

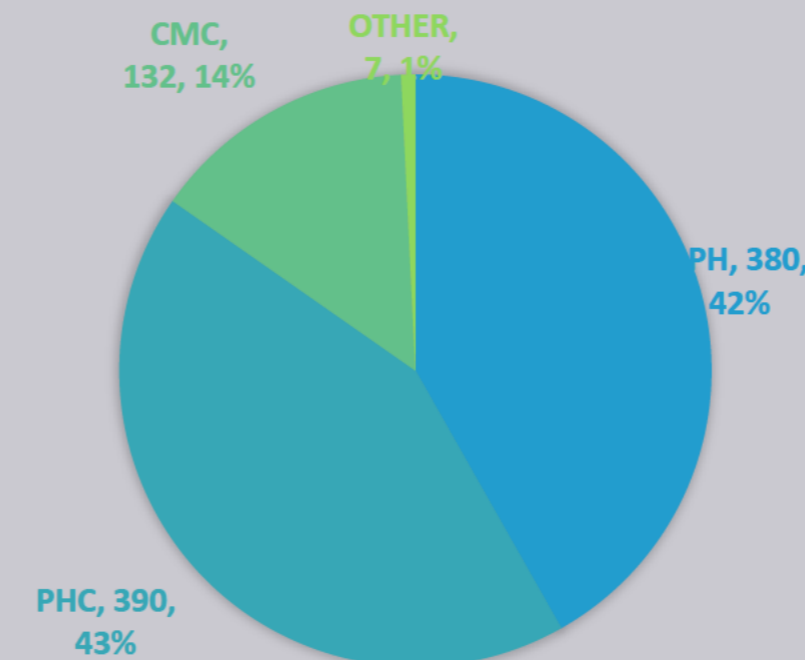


ALS = 232
BLS = 678

TRANSPORT DESTINATION – OCTOBER



DESTINATION – YTD



MUTUAL AID/AUTO AID



6 CALLS

Average Response Time COMPLIANCE

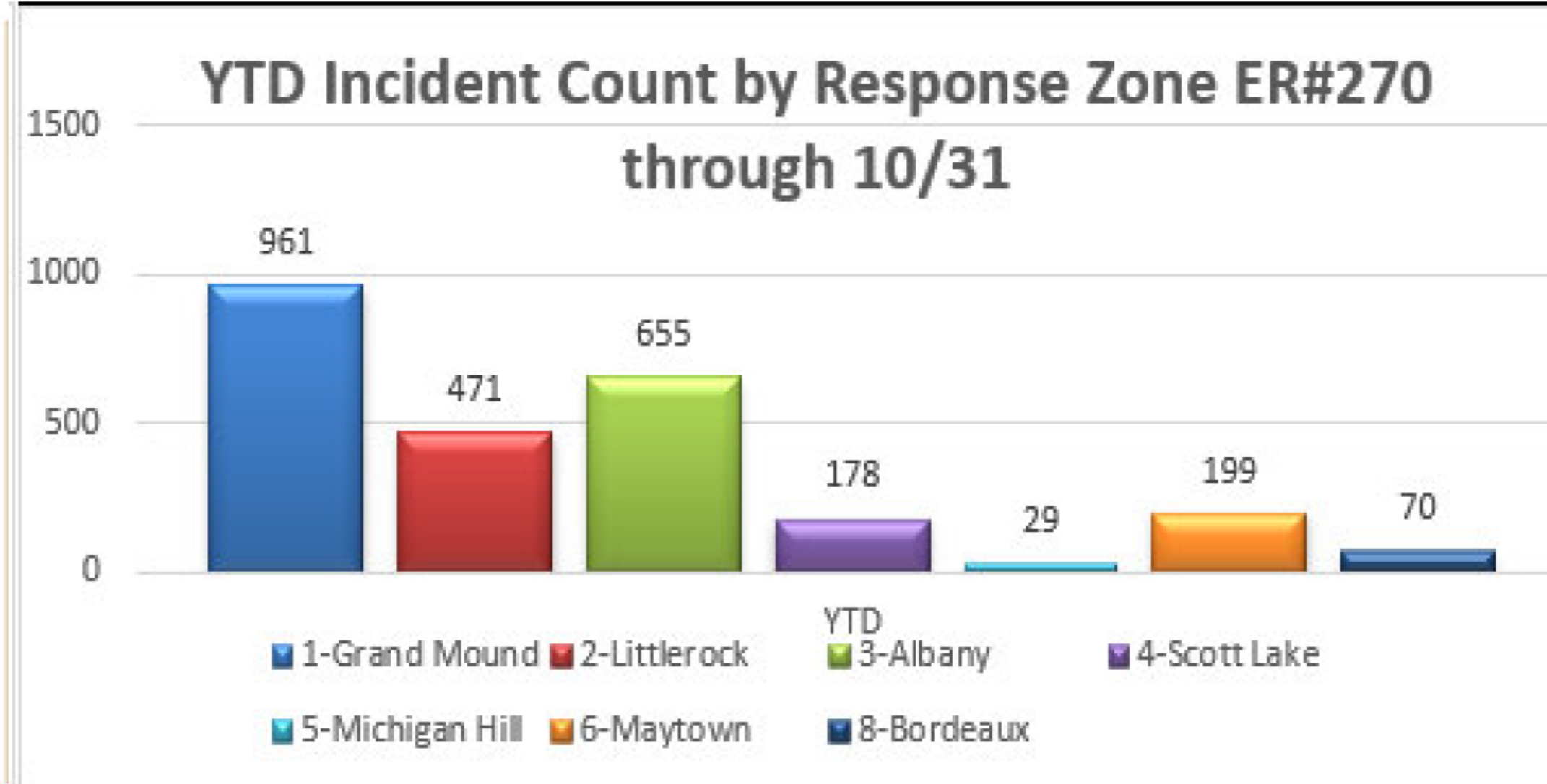


7:25 *ER1645 Initial Unit Arrival in Primary Zones 1,2,3,4,6

28.6% Overlapping Calls

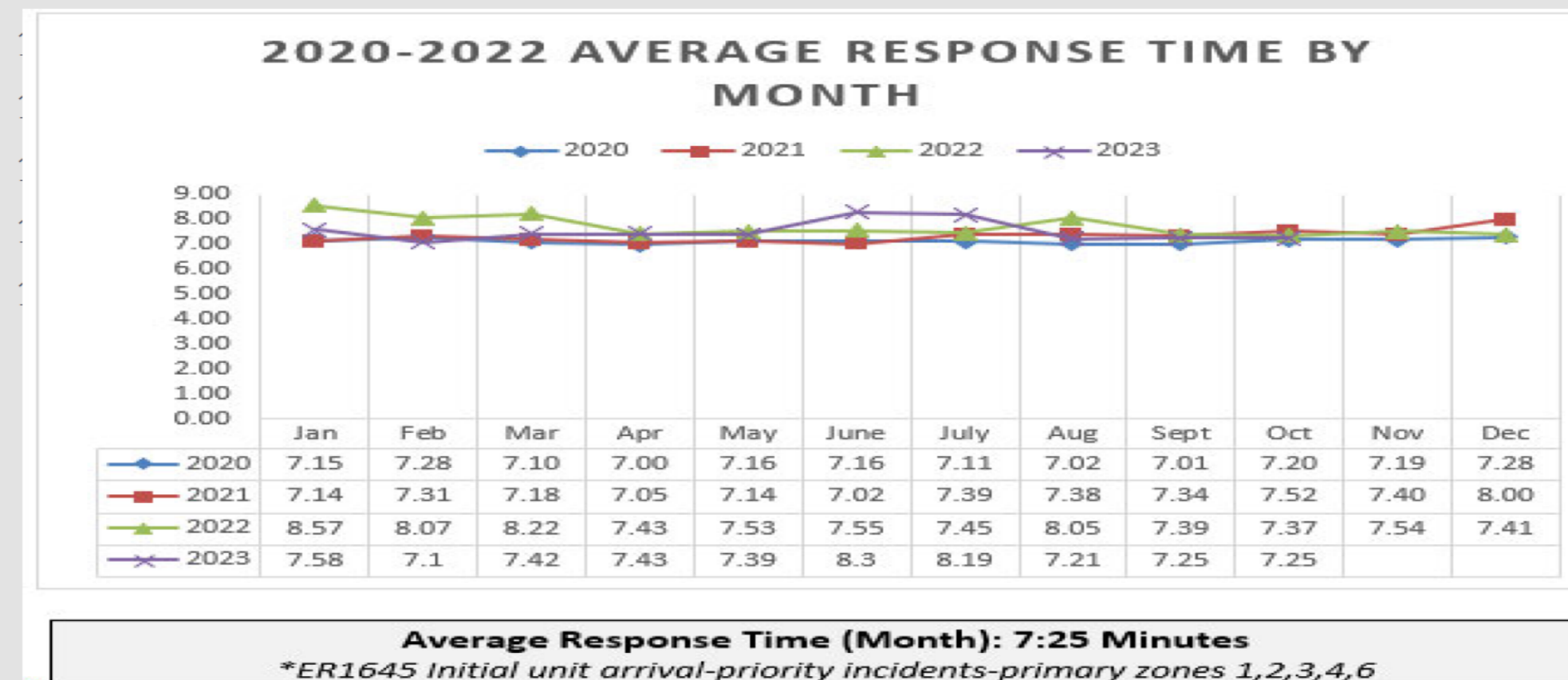


YTD Incident Count By Response Zone



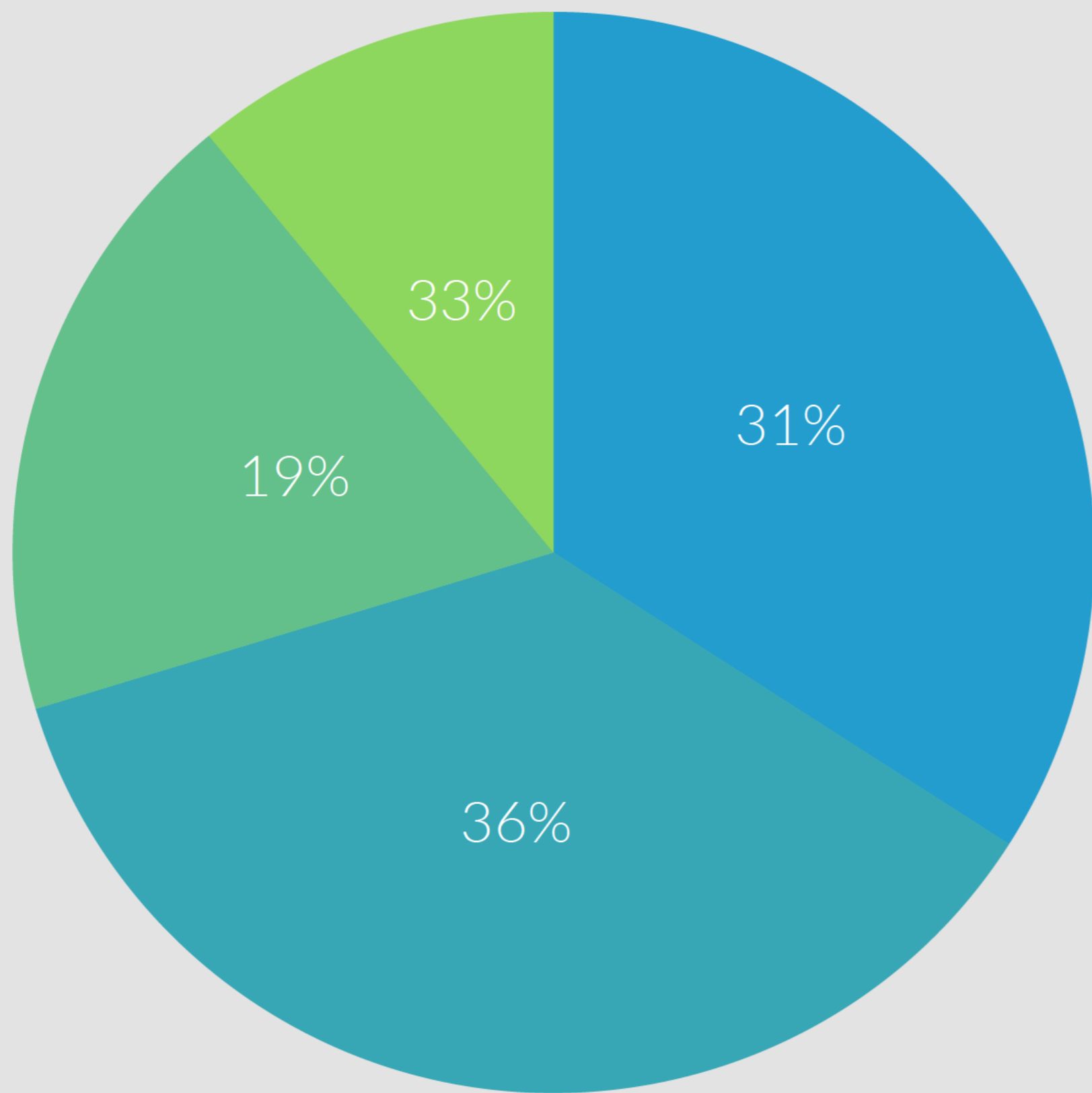
Average Response Time By Month

Average Response Time By Month



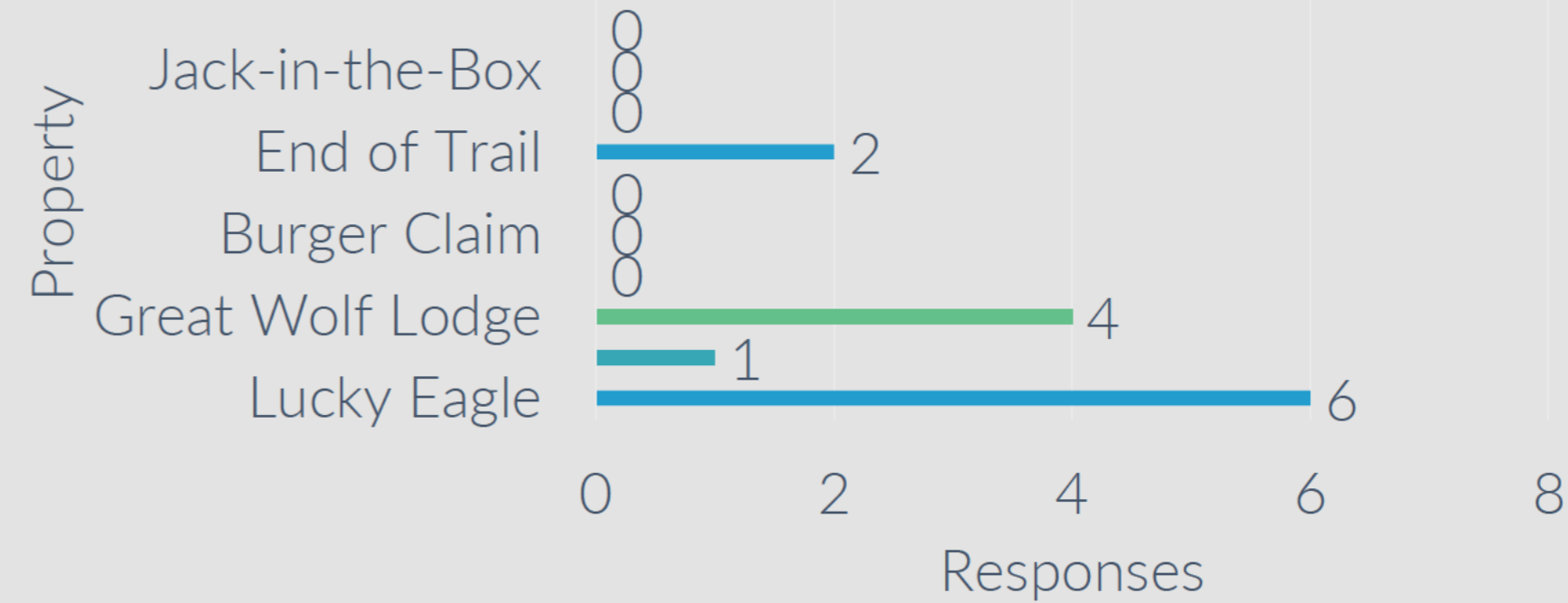
Breakdown per Zone October

ZONE	# INCIDENTS
1 - Grand Mound	71
2 - Littlerock	43
3 - Rochester	47
4 - Scott Lake	12
5 - Michigan Hill	1
6 - Maytown	19
8 - Bordeaux / Mima / Gate	8
Capitol Forest - Capitol Forest Zone	4
I-5 Sta 1 - I-5 Station 1-1 Area	11
I-5 Sta 2 - I-5 Station 1-2 Area	1
I-5 Sta 6 - I-5 Station 1-6 Area	4
MA-FD 2 - TCFD 2 - Yelm / Rainier	1
MA-FD 4 - TCFD 4 - Tenino	1
MA-FD 9 - TCFD 9 - McLane / Black Lake	1
MA-TFD - Tumwater FD	3
TOTAL:	227

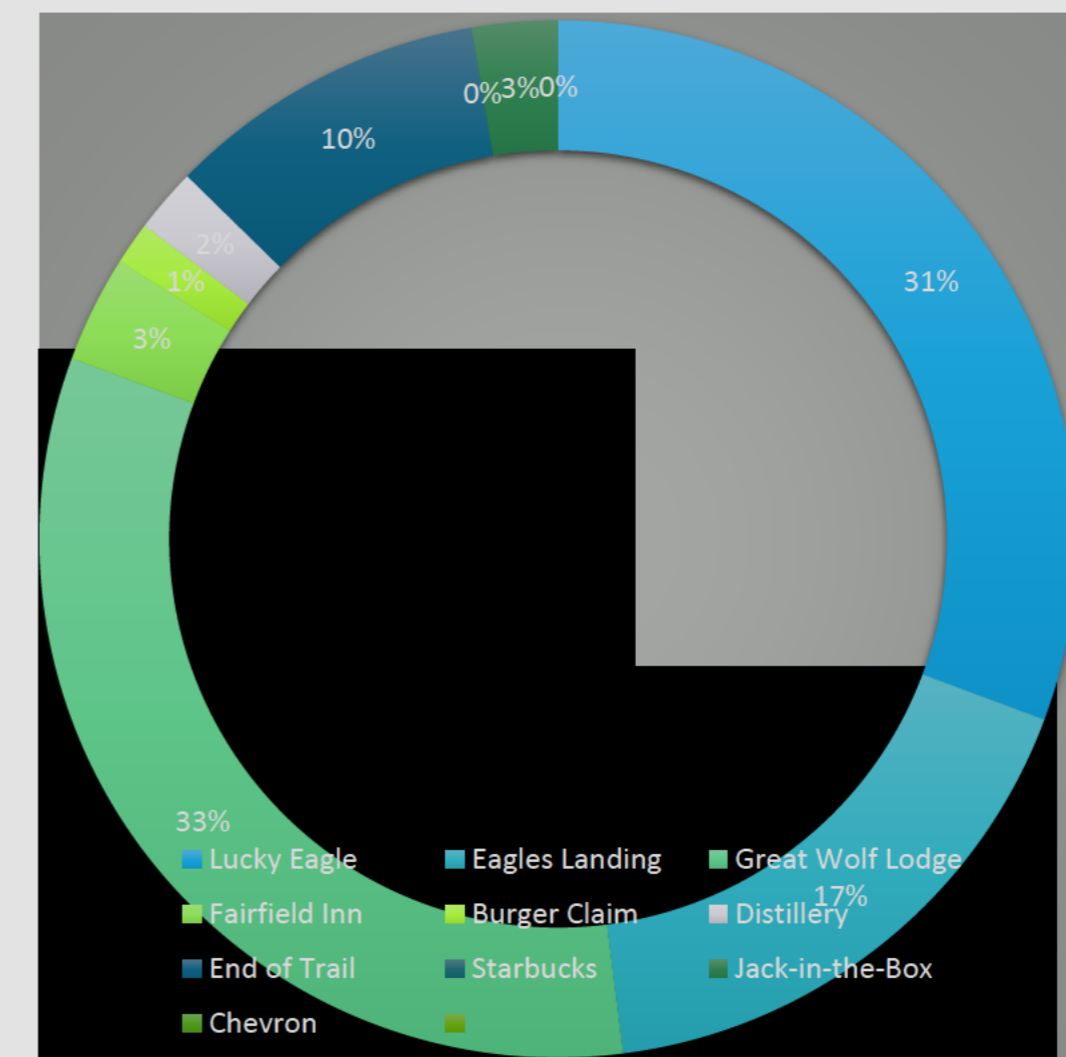


- Lucky Eagle
- Great Wolf Lodge
- Eagles Landing
- End of Trail

TRIBAL PROPERTY RESPONSES OCTOBER



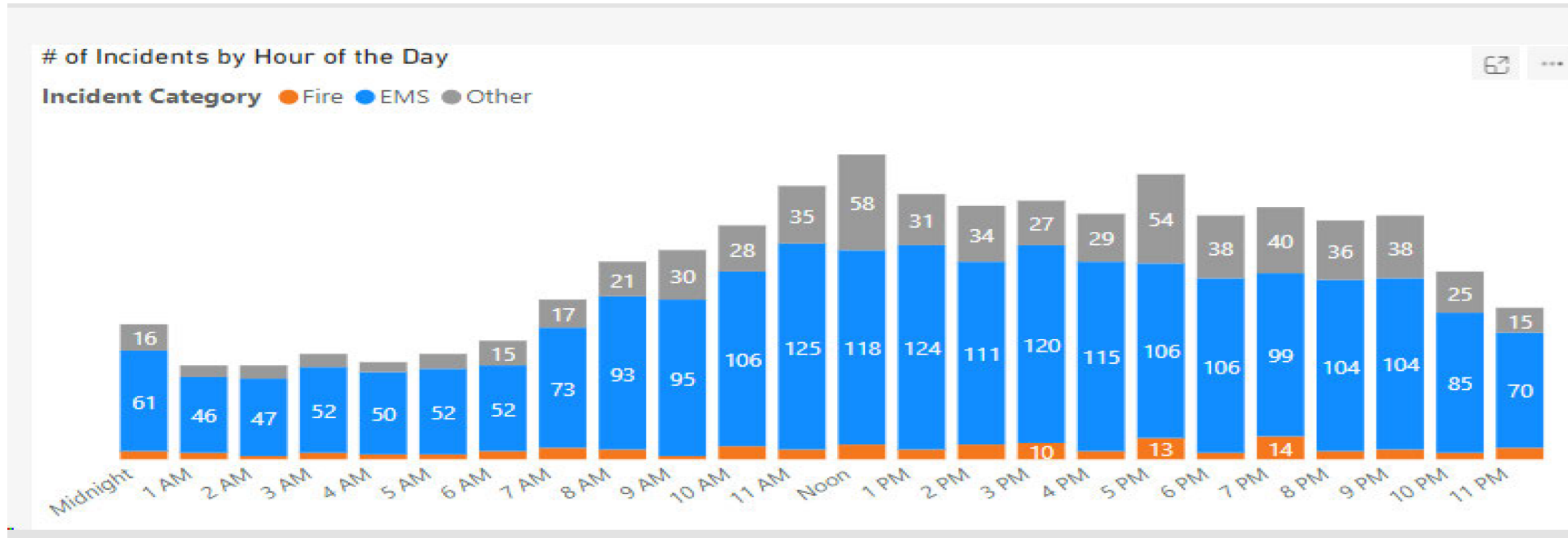
TRIBAL PROPERTY RESPONSES – YTD



4549 Total Personnel Hours

801 Overtime Hours

408 Sick Leave Hours



Busiest Day of the Week

Friday

2023 Incidents by Category

73.25%

Medical Calls

5.9%

Fires

73.25%

EMS calls make up the largest percentage of calls

Average Turnout Time Per Shift

1:40
1:26
1:12
0:57
0:43
0:28
0:14
0:00

A B C

OUR MISSION AND VISION/ RESPONSE STANDARDS/PERFORMANCE MEASUREMENTS

MISSION

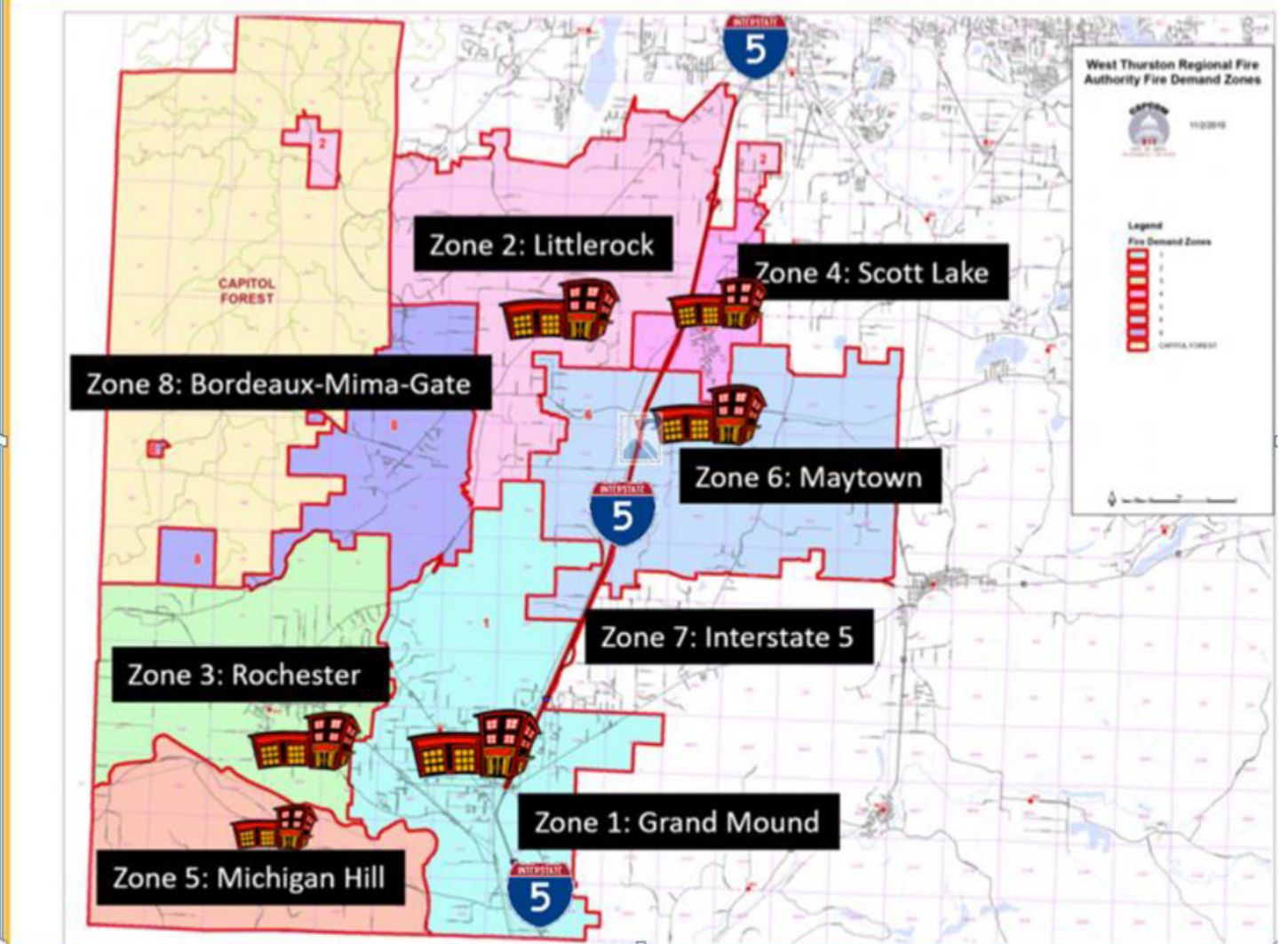
It shall be the mission of West Thurston Regional Fire Authority to develop, operate and manage resources granted by the people of the region to preserve lives and property in our communities by providing services directed toward prevention, management and mitigation of fire, emergency medical, rescue, and disaster incidents.

VISION

To be recognized by our community as an agency that is responsive to the community's needs and concerns, we must be a model of excellence in providing services through education, prevention and mitigation in addition to fostering an environment of involvement, trust and cohesion: West Thurston should be a community service leader.

OUR DISTRICT

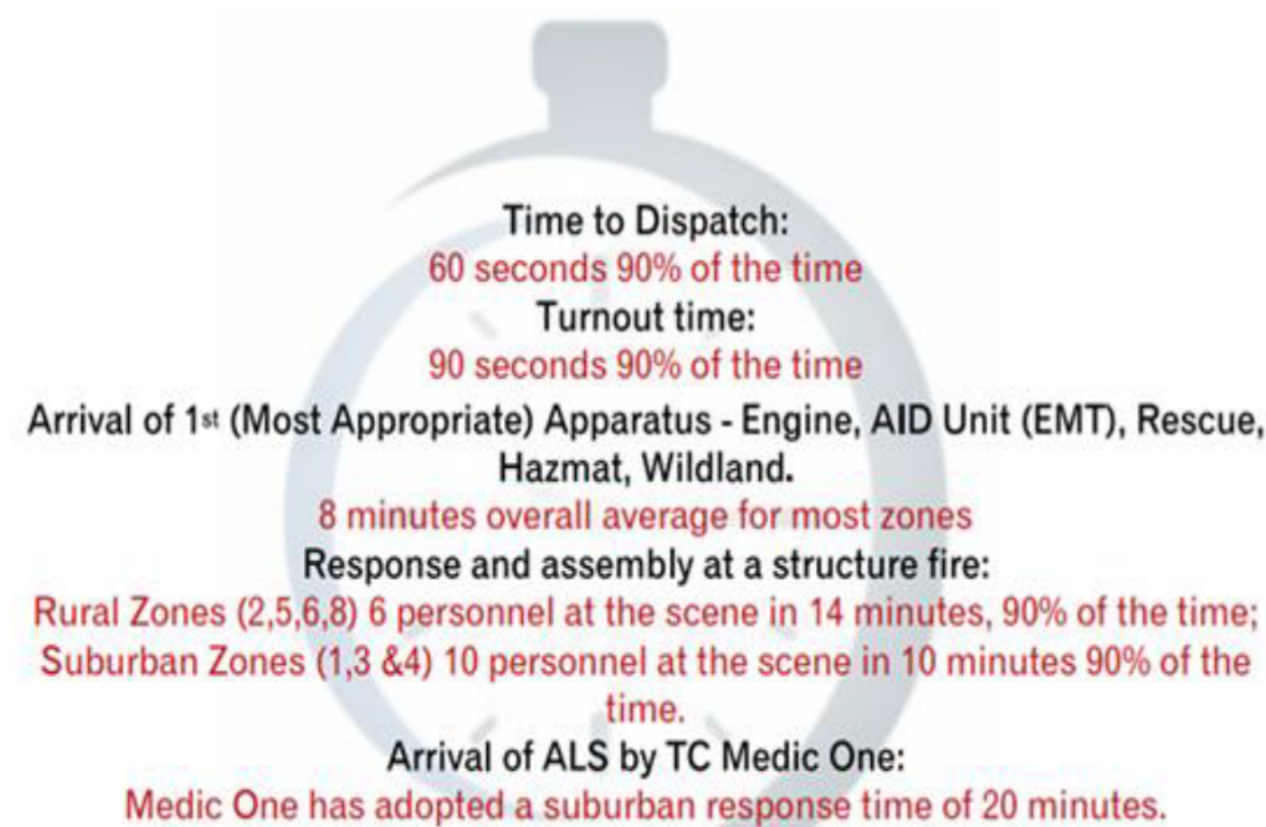
THE RFA RESPONSE ZONES:



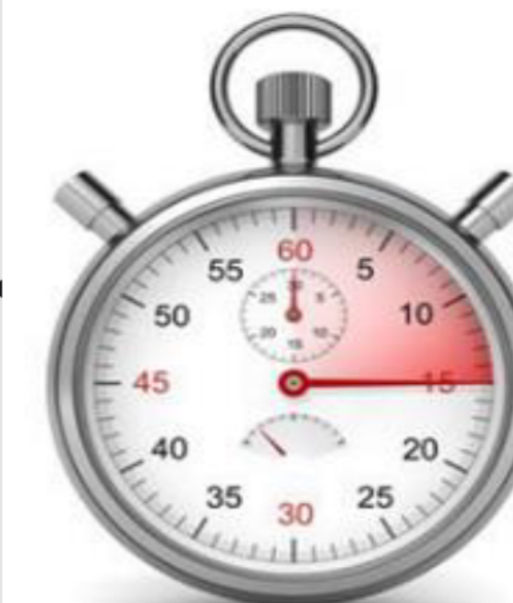
OUR COMMUNITIES



■ Population Served	25,000
■ Communities Served	9



Cardiac Arrest Survival



0 Minutes
BREATHING STOPS; THE HEART WILL SOON STOP BEATING

4-6 Minutes
POSSIBILITY OF LONG-TERM BRAIN DAMAGE

6-10 Minutes
HIGH PROBABILITY OF LONG-TERM BRAIN DAMAGE

Over 10-15 Minutes
CERTAIN IRREVERSIBLE BRAIN DAMAGE RESULTING IN DEATH