



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners' General Meeting

Monday, October 12, 2026, at 1730 hr.

In-Person: 10828 Littlerock Rd SW, Olympia St. 1-2

Zoom virtual meeting link:

<https://us02web.zoom.us/j/81557573777?pwd=3aGrolaqQYzwwaaXCB79Xb030AR3Ua.1>

Meeting ID: 815 5757 3777

Passcode: 242611

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ATTENDANCE:**
- IV. ADDITIONS/DELETIONS TO AGENDA:**
- V. PUBLIC COMMENTS/PRESENTATIONS:**
- VI. LABOR MANAGEMENT**
- VII. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts. Payable \$64,570.69 Payroll \$563,889.69 TOTAL: \$628,460.38 Warrants \$148,379.52 EFTs \$480,080.86	1-8	Shannon	Accept/Reject
2) Meeting Minutes a) September 14, 2026, General Board Meeting	9-10	Shannon	Accept/Reject
3) RFQ HVAC Replacement	11-14	Linda	Accept/Reject
4) Resolution 2026-007 Surplus Misc. Items	15-16	Shannon	Accept/Reject

VIII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1)			

IX. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1)			

X. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Sept 2026 TAP	17-19	Shannon	Informational
2) Strategic Plan – Final Draft (Handout)		Chief Drake	Informational
3) Medic One Contract & Lease		Chief Drake	Informational

XI. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Chief/Safety/Training Reports/Shift	20-33	Chief Drake	Informational
2) Recruit & Retention Coordinator Report	34	Andrea Reynoldson	Informational
3) Commissioner Meetings		BOFC	Informational

CLOSED MEETING – THE PURPOSE OF THIS CLOSED MEETING IS PURSUANT TO RCW 42.30.140(4)(A) COLLECTIVE BARGAINING AND LABOR NEGOTIATIONS. THE DURATION OF THE CLOSED MEETING IS SET AT 15 MINUTES BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE CLOSED MEETING.

XII GOOD OF THE ORDER:**XIII ADJOURNMENT:**

VOUCHER APPROVAL TRANSMITTAL

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
261001001 1st Security Bank	1855	10/12/2026	Claims	6700	1,726.14	
Invoice # Rcvd Date Due Date Description Amount						
AMAZON 10/06/2026 10/14/2026			Admin Desk Heater (L. Patraca)		45.42	
GRINDSTAFF 10/06/2026 10/14/2026			Awards for Annual Awards Banquet		388.47	
CHEF STORE 10/06/2026 10/14/2026			Annual Awards Banquet (to go boxes)		31.18	
WALMART 10/06/2026 10/14/2026			Annual Awards Banquet (table covers)		20.42	
FULLERS 10/06/2026 10/14/2026			Annual Awards Banquet (prizes)		284.50	
BAILEYS IGA 10/06/2026 10/14/2026			Annual Awards Banquet (desert)		127.62	
1ST SECURITY 10/06/2026 10/14/2026			Interest		9.04	
1ST SECURITY 10/06/2026 10/14/2026			Interest		2.97	
WALMART 10/06/2026 10/14/2026			1-3 Rochester Stair Climber		17.51	
HAIX BOOTSTORE 10/06/2026 10/14/2026			Duty Boots (Santee)		491.83	
1ST SECURITY 10/06/2026 10/14/2026			Interest		-2.97	
1ST SECURITY 10/06/2026 10/14/2026			Interest		5.73	
CHEVRON 10/06/2026 10/14/2026			1-3 Rochester Propane		42.06	
TRACTOR SUPPLY 10/06/2026 10/14/2026			1-1 Grand Mound Propane		23.45	
TRACTOR SUPPLY 10/06/2026 10/14/2026			Door Training Prop Items		60.68	
VJS BARGAIN BARN 10/06/2026 10/14/2026			Door Training Prop Door		162.60	
VJS BARGAIN BARN 10/06/2026 10/14/2026			Facility Maintenance (brush sets)		11.86	
1ST SECURITY 10/06/2026 10/14/2026			Interest		3.77	
261001002 Batteries Plus	1856	10/12/2026	Claims	6700	1,596.08	P95188971
Invoice # Rcvd Date Due Date Description Amount						
P95188971 10/06/2026 10/12/2026			Batteries (AAA, AA, D, 9V, NR123B)		1,596.08	
261001003 Capital Business Machines Inc	1857	10/12/2026	Claims	6700	238.45	352654, 352655, 352653
Invoice # Rcvd Date Due Date Description Amount						
352654 10/06/2026 10/12/2026			1-1 Grand Mound Copies (Sep 2026)		117.27	
352655 10/06/2026 10/12/2026			1-2 Littlerock Copies (Sep 2026)		97.33	
352653 10/06/2026 10/12/2026			1-6 Maytown Copies (Sep 2026)		23.85	
261001004 Carefirst Bluecross Blueshield Payment Administrator	1858	10/12/2026	Claims	6700	312.00	262481001877
Invoice # Rcvd Date Due Date Description Amount						
262481001877 09/17/2026 10/12/2026			Harris Medical Plan Oct 2026		312.00	
261001005 Centralia OK Tire Inc Point S Tires	1859	10/12/2026	Claims	6700	212.46	1164677, 1165386
Invoice # Rcvd Date Due Date Description Amount						
1164677 09/22/2026 10/12/2026			A76 A1-2 Flat Tire Repair		173.44	
1165386 09/22/2026 10/12/2026			A77 BN1-6 Flat Tire Repair		39.02	
261001006 Citi Cards	1860	10/12/2026	Claims	6700	790.91	
Invoice # Rcvd Date Due Date Description Amount						
FIRE LAW GROUP 10/06/2026 10/12/2026			Manaqing Disciplianry Challenges Training (Drake,		200.00	
GEARBAGS.COM 10/06/2026 10/12/2026			EMS Gear Baq (x1)		63.93	
GEARBAGS.COM 10/06/2026 10/12/2026			EMS Gear Baq (x1)		122.99	
GEARBAGS.COM 10/06/2026 10/12/2026			Return EMS Gear Baq (x1)		-122.99	
IAAI 10/06/2026 10/12/2026			Fire Investigator 2026 Annual Membership (Crabb)		103.00	
IAAI 10/06/2026 10/12/2026			Fire Investigator 2026 Annual Membership (Santee)		103.00	
D2SUMMIT TAPROOM 10/06/2026 10/12/2026			Meal - Manaqing Disciplianry Challenges Training		38.48	
UTTLEBUTT BREWING 10/06/2026 10/12/2026			Meal - Manaqing Disciplianry Challenges Training		57.23	
ARRY'S SMOKEHOUSE 10/06/2026 10/12/2026			Meal - Manaqing Disciplianry Challenges Training		31.57	
U KAWA TERIYAKI 10/06/2026 10/12/2026			Meal - Manaqing Disciplianry Challenges Training		35.35	
QUIZNOS 10/06/2026 10/12/2026			BOFC Meeting Meal		141.02	
ZOOM 10/06/2026 10/12/2026			Mnthly communications Service		17.33	
261001007 City Of Olympia	1861	10/12/2026	Claims	6700	18,101.32	
Invoice # Rcvd Date Due Date Description Amount						
AUG 09/29/2026 10/12/2026			A20 A1-6 PM Defects (AC, Check Engine, def pump,		8,612.73	
AUG 09/29/2026 10/12/2026			A61 T1-2 Rebuild Pump Discharge Valve		3,711.16	
AUG 09/29/2026 10/12/2026			A61 T1-2 Replace Tank to Pump Valve Actuator		2,947.95	

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	AUG 09/29/2026	10/12/2026	A61 T1-2 Water Tank Leak Repair		119.13	
	AUG 09/29/2026	10/12/2026	A77 B1-6 Install DVRs		2,710.35	
261001008 City Sanitary Inc	1862	10/12/2026	Claims	6700	243.93	21687146S188, 216886971S188
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	21687146S188	10/06/2026	10/06/2026	1-1 Grand Mound Recycle	210.03	
	21686971S188	10/06/2026	10/06/2026	1-3 Rochester Recycle	33.90	
261001009 Clearfly	1863	10/12/2026	Claims	6700	238.22	859013
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	859013	10/06/2026	10/12/2026	SIP Trunk Srvcs Oct. 2026	238.22	
261001010 Comcast	1864	10/12/2026	Claims	6700	1,835.37	1030
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1030	09/24/2026	10/12/2026	1-2 Littlerock Phone/Cable	434.71	
	1030	09/24/2026	10/12/2026	1-6 Maytown Phone/Cable	455.82	
	1030	09/24/2026	10/12/2026	1-1 Grand Mound Phone/Cable	333.76	
	1030	09/24/2026	10/12/2026	1-4 Scott Lake Phone	297.75	
	1030	09/24/2026	10/12/2026	1-3 Rochester Phone/Cable	313.33	
261001011 Culligan Quench	1865	10/12/2026	Claims	6700	297.02	11590229
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	11590229	09/29/2026	10/12/2026	1-3 Rochester Water	56.37	
	11590229	09/29/2026	10/12/2026	1-2 Littlerock Water	112.74	
	11590229	09/29/2026	10/12/2026	1-1 Grand Mound Water	127.91	
261001012 Cummins Inc	1866	10/12/2026	Claims	6700	3,886.58	01-260993315
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	01-260993315	09/30/2026	10/12/2026	1-4 Scott Lake Generator Cooling System PM, New Fan	3,886.58	
261001013 DE Lage Landen	1867	10/12/2026	Claims	6700	280.76	598831840
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	598831840	10/06/2026	10/12/2026	1-2 Littlerock Copier Lease (10/15/26-11/14/26)	280.76	
EFT Department Of Revenue	1847	10/12/2026	Claims	6700	24.66	QR3 2026 LET and Use Tax
261001014 Evolution Health LLC	1868	10/12/2026	Claims	6700	585.00	Sep
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	SEP 2026	09/22/2026	10/12/2026	Volunteer Physical (P. Kelley)	585.00	
261001015 First Choice Health Network	1869	10/12/2026	Claims	6700	141.12	0136132
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	0136132	10/06/2026	10/12/2026	Oct 2026 EAP Srvcs	141.12	
261001016 Home Depot Credit Services	1870	10/12/2026	Claims	6700	161.61	5514211, H4740-2658901251
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	H4740-2658901251	09/30/2026	10/12/2026	1-1 Grand Mound Asphalt Latexite Hot Pour Fire Joint	137.52	
	5514211	09/30/2026	10/12/2026	1-2 Littlerock Propane Exchange	24.09	
261001017 Joes Refuse Inc	1871	10/12/2026	Claims	6700	216.62	21683168S188, 21683039S188
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	21683168S188	10/06/2026	10/12/2026	1-1 Grand Mound Refuse	168.39	
	21683039S188	10/06/2026	10/12/2026	1-3 Rochester Refuse	48.23	
261001018 LN Curtis & Sons Inc	1872	10/12/2026	Claims	6700	1,185.06	1079348, 1111139, 1113134, 1115850
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1079348	09/22/2026	10/12/2026	Class B Shirt (Calica)	184.86	
	1111139	09/22/2026	10/12/2026	Class B Shirt (Kautz)	185.01	
	1113134	09/22/2026	10/12/2026	Pants (x1)	176.71	
	1115850	09/22/2026	10/12/2026	Pants (x2, Kondrack & Cache)	638.48	

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261001019 Leco Supply, Inc.	1873	10/12/2026	Claims	6700	480.92	245534	
Invoice #	Rcvd Date	Due Date	Description				Amount
245534	09/29/2026	10/12/2026	1-6 Maytown Cache Facility Supplies (TP, paper towels,				480.92
261001020 Lincoln Creek Lumber	1874	10/12/2026	Claims	6700	33.84	464857, 465176	
Invoice #	Rcvd Date	Due Date	Description				Amount
464857	09/22/2026	10/12/2026	1-2 Littlerock Admin Kitchen Sink Repair				14.91
465176	09/22/2026	10/12/2026	1-2 Littlerock Outside Water Faucet Repair				18.93
261001021 McLane Black Lake Fire Dept	1875	10/12/2026	Claims	6700	9,000.00	1627	
Invoice #	Rcvd Date	Due Date	Description				Amount
1627	09/24/2026	10/12/2026	Fall 2026 Fire Academy (Blackburn, Delgado, Sanchez)				9,000.00
261001022 Munsell Barbara	1876	10/12/2026	Claims	6700	30.00	Sep 2026	
Invoice #	Rcvd Date	Due Date	Description				Amount
SEPTEMBER 2026	09/22/2026	10/12/2026	Patches/Repairs/Hems				30.00
261001023 NEXTmsp	1877	10/12/2026	Claims	6700	733.27	81366	
Invoice #	Rcvd Date	Due Date	Description				Amount
81366	09/30/2026	10/12/2026	Voice VMS Src (10/01/26-10/31/26)				733.27
261001024 Northwest Water Systems	1878	10/12/2026	Claims	6700	766.10	08599, 08735, 08866	
Invoice #	Rcvd Date	Due Date	Description				Amount
08599	09/22/2026	10/12/2026	1-1 Grand Mound Water Srv				225.72
08735	09/22/2026	10/12/2026	1-2 Littlerock Water Srv & Salt (x2)				270.19
08866	09/22/2026	10/12/2026	1-6 Maytown Water Srv & Salt (x2)				270.19
261001025 Parr Lumber Company	1879	10/12/2026	Claims	6700	278.89	1379117, 1388867, 1357835, 1408708, 1415022	
Invoice #	Rcvd Date	Due Date	Description				Amount
1379117	09/22/2026	10/12/2026	2 Stroke Motor Oil				9.49
1388867	09/22/2026	10/12/2026	Door Training Prop Item (wood)				95.80
1357835	09/22/2026	10/12/2026	Facility Supplies (propane)				8.12
1408708	09/22/2026	10/12/2026	Facility Supplies (drain clean tool)				4.29
1415022	09/22/2026	10/12/2026	1-1 Grand Mound Varnish for Poles				161.19
261001026 Pioneer Fire And Security Inc	1880	10/12/2026	Claims	6700	894.35	133794, 133527, 133525, 133524, 133526	
Invoice #	Rcvd Date	Due Date	Description				Amount
133794	09/22/2026	10/12/2026	1-1 Grand Mound Fire Alarm Monitoring QR4 2026				178.87
133527	09/22/2026	10/12/2026	1-2 Littlerock Fire Alarm Monitoring QR4 2026				178.87
133525	09/22/2026	10/12/2026	1-3 Rochester Fire Alarm Monitoring QR4 2026				178.87
133524	09/22/2026	10/12/2026	1-4 Scott Lake Fire Alarm Monitoring QR4 2026				178.87
133526	09/22/2026	10/12/2026	1-6 Maytown Fire Alarm Monitoring QR4 2026				178.87
261001027 Puget Sound Energy	1881	10/12/2026	Claims	6700	6,458.80		
Invoice #	Rcvd Date	Due Date	Description				Amount
200017639499	09/22/2026	10/12/2026	1-1 Grand Mound Bdqt Pymnt Plan (Aug 2026)				2,530.00
220025935044	09/22/2026	10/12/2026	1-2 Littlerock Bdqt Pymnt Plan (Sep 2026)				1,012.00
220025935051	09/22/2026	10/12/2026	1-4 Scott Lake Bdqt Pymnt Plan (Sep 2026)				543.00
220025935077	09/22/2026	10/12/2026	1-5 Michiqan Hill Jul 2026				81.98
220025935069	09/22/2026	10/12/2026	1-6 Maytown Bdqt Pymnt Plan (Aug 2026)				1,243.00
220006625754	09/22/2026	10/12/2026	1-7 Old Hwy 99 (Aug 2026)				369.82
220033813829	09/22/2026	10/12/2026	1-3 Rochester Bdqt Pymnt Plan (Sep 2026)				679.00
261001028 Rochester Water Association	1882	10/12/2026	Claims	6700	63.00	100100	
Invoice #	Rcvd Date	Due Date	Description				Amount
100100	10/06/2026	10/12/2026	1-3 Rochester Water Srvcs				63.00
261001029 Scott Lake Maintenance Co	1883	10/12/2026	Claims	6700	128.11	2267600	
Invoice #	Rcvd Date	Due Date	Description				Amount

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2267600	09/29/2026	10/12/2026	1-4 Scott Lake Water Srvc		128.11	
261001030 Snure Seminars	1884	10/12/2026	Claims	6700	162.60	102
Invoice #	Rcvd Date	Due Date	Description		Amount	
102	09/22/2026	10/12/2026	2026 Snure Seminars Laws Update (Hemminqer,		162.60	
261001031 South Sound Radiology	1885	10/12/2026	Claims	6700	93.00	ZFPH107
Invoice #	Rcvd Date	Due Date	Description		Amount	
ZFPH107	09/24/2026	10/12/2026	CPT Code 71046 (P. Kelley)		93.00	
261001032 Stericycle Inc	1886	10/12/2026	Claims	6700	69.04	8015559143
Invoice #	Rcvd Date	Due Date	Description		Amount	
8015559143	09/29/2026	10/12/2026	1-3 Rochester Haz Mat		69.04	
261001033 Systems Design West LLC	1887	10/12/2026	Claims	6700	1,987.58	20262236
Invoice #	Rcvd Date	Due Date	Description		Amount	
20262236	09/22/2026	10/12/2026	Aug 2026 Transports (x72)		1,987.58	
261001034 Verizon Wireless	1888	10/12/2026	Claims	6700	369.01	6153216070, 6154202488
Invoice #	Rcvd Date	Due Date	Description		Amount	
6153216070	09/22/2026	10/12/2026	App cells		51.21	
6154202488	09/22/2026	10/12/2026	Chief, RR Cells		78.89	
6154202488	09/22/2026	10/12/2026	Modems		80.04	
6154202488	09/22/2026	10/12/2026	BC/Capt Cells		158.87	
261001035 WHA Insurance Agency Inc	1889	10/12/2026	Claims	6700	689.00	1012889, 1012890
Invoice #	Rcvd Date	Due Date	Description		Amount	
1012889	09/22/2026	10/12/2026	Policy #BADD95381 WA 10040		586.00	
1012890	09/22/2026	10/12/2026	Policy #EXAD95381 WA 10040		103.00	
261001036 Washington Fire Chiefs	1890	10/12/2026	Claims	6700	2,435.47	MR-2026-0311
Invoice #	Rcvd Date	Due Date	Description		Amount	
MR-2026-0311	10/06/2026	10/12/2026	2027 Annual Membership Dues		2,435.47	
261001037 Wells Fargo Financial Leasing	1891	10/12/2026	Claims	6700	160.58	5040145771
Invoice #	Rcvd Date	Due Date	Description		Amount	
5040145774	09/22/2026	10/12/2026	1-1 Grand Mound Copier Lease (09/07/26-10/06/26)		160.58	
261001038 West Thurston Reg Fire PETTY CASH	1892	10/12/2026	Claims	6700	12.20	
Invoice #	Rcvd Date	Due Date	Description		Amount	
PETTY CASH	09/30/2026	10/12/2026	Repayment ACH Transaction Fees (Aug 2026)		12.20	
261001039 Wilcox & Flegel	1893	10/12/2026	Claims	6700	7,651.62	1050091-IN, 1050089-IN, 1052869-IN, 1052866-IN, CL37564
Invoice #	Rcvd Date	Due Date	Description		Amount	
1050091-IN	09/22/2026	10/12/2026	1-1 Grand Mound Diesel (240 gal)		1,828.64	
1050089-IN	09/22/2026	10/12/2026	1-2 Littlerock Diesel (100 gal)		771.10	
1052869-IN	09/22/2026	10/12/2026	1-1 Grand Mound Diesel (250 gal)		1,694.14	
1052866-IN	09/22/2026	10/12/2026	1-2 Littlerock Diesel (250 gal)		1,694.14	
CL37564	09/22/2026	10/12/2026	A25 CH1-2		275.60	
CL37564	09/22/2026	10/12/2026	A70 STAFF1		62.30	
CL37564	09/22/2026	10/12/2026	A14 SU1-8		150.28	
CL37564	09/22/2026	10/12/2026	A77 BN1-6		846.15	
CL37564	09/22/2026	10/12/2026	A24 BN1		190.17	
CL37564	09/22/2026	10/12/2026	A73 U1-2		139.10	

40 Vouchers:

64,570.69

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261001040 Aflac	1894	10/12/2026	Payroll	6700	626.83	
EFT Employee Paycheck	1771	10/14/2026	Payroll	6700	313.99	
EFT Employee Paycheck	1772	10/14/2026	Payroll	6700	184.70	
EFT Employee Paycheck	1762	10/15/2026	Payroll	6700	1,528.41	
EFT Employee Paycheck	1796	10/30/2026	Payroll	6700	5,341.87	
EFT Employee Paycheck	1773	10/14/2026	Payroll	6700	434.04	
EFT Employee Paycheck	1797	10/30/2026	Payroll	6700	6,866.41	
EFT Employee Paycheck	1774	10/14/2026	Payroll	6700	18.47	
EFT Employee Paycheck	1775	10/14/2026	Payroll	6700	212.40	
EFT Employee Paycheck	1798	10/30/2026	Payroll	6700	5,348.42	
EFT Employee Paycheck	1799	10/30/2026	Payroll	6700	7,058.63	
EFT Employee Paycheck	1800	10/30/2026	Payroll	6700	5,936.01	
EFT Employee Paycheck	1801	10/30/2026	Payroll	6700	5,319.76	
EFT Employee Paycheck	1802	10/30/2026	Payroll	6700	4,589.19	
EFT Employee Paycheck	1776	10/14/2026	Payroll	6700	439.00	
EFT Employee Paycheck	1803	10/30/2026	Payroll	6700	6,354.48	
EFT Employee Paycheck	1804	10/30/2026	Payroll	6700	6,137.80	
EFT Employee Paycheck	1777	10/14/2026	Payroll	6700	295.52	
EFT Department Of Retirement Services Deferred Comp	1848	10/12/2026	Payroll	6700	42,044.32	
EFT Department Of Retirement Systems Retirement	1849	10/12/2026	Payroll	6700	47,377.80	
EFT Department Of The Treasury	1850	10/12/2026	Payroll	6700	54,330.23	
EFT Dept Of Labor & Industries	1851	10/12/2026	Payroll	6700	77,884.68	
261001041 Dimartino Associates Brown & Brown of WA, Inc	1895	10/12/2026	Payroll	6700	2,828.60	
EFT Employee Paycheck	1805	10/30/2026	Payroll	6700	9,796.98	
EFT Employee Paycheck	1778	10/14/2026	Payroll	6700	332.46	
EFT Employee Paycheck	1779	10/14/2026	Payroll	6700	22.16	
EFT Employment Security Department	1852	10/12/2026	Payroll	6700	4,199.35	
EFT Employment Security Dept PFMLA - WALTC	1853	10/12/2026	Payroll	6700	15,054.50	
EFT Employee Paycheck	1763	10/15/2026	Payroll	6700	1,781.86	
EFT Employee Paycheck	1806	10/30/2026	Payroll	6700	5,796.45	
261001042 GET Program	1896	10/12/2026	Payroll	6700	150.00	
EFT Employee Paycheck	1780	10/14/2026	Payroll	6700	466.37	
EFT Employee Paycheck	1764	10/15/2026	Payroll	6700	1,752.54	
EFT Employee Paycheck	1807	10/30/2026	Payroll	6700	5,768.47	
261001043 HRA VEBA Trust	1897	10/12/2026	Payroll	6700	8,075.00	
EFT Employee Paycheck	1781	10/14/2026	Payroll	6700	544.19	
EFT Employee Paycheck	1782	10/14/2026	Payroll	6700	295.52	
EFT Employee Paycheck	1808	10/30/2026	Payroll	6700	3,762.17	
EFT Employee Paycheck	1809	10/30/2026	Payroll	6700	6,243.45	
EFT Employee Paycheck	1810	10/30/2026	Payroll	6700	6,606.84	
EFT Employee Paycheck	1811	10/30/2026	Payroll	6700	6,847.67	
261001044 IAFF Local 3825 Treasurer	1898	10/12/2026	Payroll	6700	6,882.55	
261001045 IAFF MERP Trust Office Benefits Programs Adm BPA	1899	10/12/2026	Payroll	6700	2,325.00	
EFT Employee Paycheck	1783	10/14/2026	Payroll	6700	36.94	
EFT Employee Paycheck	1784	10/14/2026	Payroll	6700	2,277.38	
EFT Employee Paycheck	1812	10/30/2026	Payroll	6700	6,904.42	
EFT Employee Paycheck	1813	10/30/2026	Payroll	6700	5,752.89	
EFT Employee Paycheck	1814	10/30/2026	Payroll	6700	4,949.74	
EFT Employee Paycheck	1785	10/14/2026	Payroll	6700	64.64	
EFT Employee Paycheck	1815	10/30/2026	Payroll	6700	7,914.77	

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

07:45:29 Date: 10/14/2026

10/12/2026 To: 10/12/2026

Page:

2

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
	EFT Employee Paycheck	1765	10/15/2026	Payroll	6700	1,065.66	
	EFT Employee Paycheck	1816	10/30/2026	Payroll	6700	4,973.30	
	EFT Employee Paycheck	1786	10/14/2026	Payroll	6700	169.92	
	EFT Employee Paycheck	1787	10/14/2026	Payroll	6700	295.52	
	EFT Employee Paycheck	1817	10/30/2026	Payroll	6700	5,401.49	
	EFT Employee Paycheck	1818	10/30/2026	Payroll	6700	9,488.60	
	EFT Employee Paycheck	1788	10/14/2026	Payroll	6700	290.90	
	EFT Employee Paycheck	1766	10/15/2026	Payroll	6700	985.50	
	EFT Employee Paycheck	1819	10/30/2026	Payroll	6700	5,973.48	
	EFT Employee Paycheck	1767	10/15/2026	Payroll	6700	689.85	
	EFT Employee Paycheck	1820	10/30/2026	Payroll	6700	5,659.91	
	EFT Employee Paycheck	1821	10/30/2026	Payroll	6700	4,809.46	
	EFT Employee Paycheck	1789	10/14/2026	Payroll	6700	146.34	
	EFT Employee Paycheck	1822	10/30/2026	Payroll	6700	4,303.83	
	EFT Employee Paycheck	1823	10/30/2026	Payroll	6700	5,391.11	
	EFT Employee Paycheck	1790	10/14/2026	Payroll	6700	129.29	
	EFT Employee Paycheck	1824	10/30/2026	Payroll	6700	5,583.32	
	EFT Employee Paycheck	1791	10/14/2026	Payroll	6700	146.34	
	EFT Employee Paycheck	1825	10/30/2026	Payroll	6700	7,755.76	
	EFT Employee Paycheck	1826	10/30/2026	Payroll	6700	6,292.29	
	EFT Employee Paycheck	1827	10/30/2026	Payroll	6700	8,366.57	
	EFT Employee Paycheck	1792	10/14/2026	Payroll	6700	100.22	
	EFT Employee Paycheck	1828	10/30/2026	Payroll	6700	7,393.59	
	EFT Employee Paycheck	1768	10/15/2026	Payroll	6700	934.70	
	EFT Employee Paycheck	1829	10/30/2026	Payroll	6700	5,999.50	
261001113	Employee Paycheck	1793	10/14/2026	Payroll	6700	358.63	
	EFT Employee Paycheck	1830	10/30/2026	Payroll	6700	5,810.41	
261001046	Trusted Plans	1900	10/12/2026	Payroll	6700	62,319.88	
	EFT Employee Paycheck	1794	10/14/2026	Payroll	6700	277.05	
	EFT Employee Paycheck	1831	10/30/2026	Payroll	6700	5,519.40	
	EFT Washington State Support Registry	1854	10/12/2026	Payroll	6700	768.66	
261001047	West Thurston Fire - House Funds	1901	10/12/2026	Payroll	6700	267.00	
	EFT Employee Paycheck	1795	10/14/2026	Payroll	6700	146.34	
83 Vouchers:						563,889.69	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



September 14, 2026 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester St. 1-1

Call to Order/Attendance: Commissioner Scott called the meeting to order at 17:30.

Commissioners: Ricks, Culleton, White, Reed, Merryman

Chief: N. Drake

Battalion Chief: E. Smith

Captain:

Lieutenants:

Firefighters: R. Lohse, J. Hoskison, B. Crabb

Volunteer:

Admin: S. Hemminger, A. Reynoldson

Union Representative: A. Trautman

Guests:

Guests Zoom: Michael Miller

Additions/Deletions to the Agenda: None

Public Comments/Presentations:

Labor Management: A Trautman reported that CBA negotiations are going well and finishing up talks, MOBE deployment is concluded, nobody is on extended leave.

New Business:

1. Expenditure Approval –Commissioner Ricks moved to approve the total expenditure amount of \$719,946.03. Commissioner Merryman seconded the motion. Roll taken, motion carried 6-0.
2. Meeting Minutes – Commissioner Culleton moved to approve the August 10, 2026, August 17, 2026, August 24, 2026, meeting minutes. Commissioner Ricks seconded the motion. Roll taken, motion carried 6-0.

Unfinished Business (action items): None

Unfinished Business (non-action items): None

Communications:

1. August 2026 TAP report provided in the Board Packet.
2. Strategic Plan – Chief Drake is recalibrating dates and updating objectives that have already been met, and plans to have a copy for review at the next Commissioner meeting in October.

Department Reports:

Chief/Training/EMS/Shift Reports: Refer to printed reports.

Recruit & Retention Coordinator Update: Refer to printed report.

Commissioner Reports:

Commissioner Ricks reported on Medic One meeting. Medic One's EMT class has approximately 18 students, new Medic Units are in final stages of completion and put in service. Medic One is also planning on running a Levy in 2027 and will have Town Hall Meetings, Swede Hall and Stone City Event Center in Tenino, WA.

Commissioner Merryman reported on meeting with Medic One to further discussions about the contract.

Good of the Order: Chief Drake highlighted BC Stone's report regarding the Engine door being damaged while at the shop and that it has since been repaired and is back in service. Chief Drake also provided an update on Chehalis Tribal contract discussions.

Adjournment: The board adjourned the meeting at 1747 hours.

Submitted for Board approval by:

Shannon Hemminger, Secretary

Tom Culleton, Board Member

Robert Scott, Board Member

John Ricks, Board Member

Jeff Merryman, Board Member

Mike Reed, Board Member

Chris White, Board Member



**West Thurston Regional Fire Authority
Governing Board**

REQUEST FOR QUOTE SUMMARY

RFQ Item/Service:

Background Information: Mitsubishi Variable Refrigerant Flow (VRF) system (72,000 BTU) located on the dorm side of the Grand Mound station was manufactured in 2008/2009 and was installed when the building was built. Due to the age of the system, the unit is beginning to have consistent issues over the last several years. Repairs have consisted of condensate pumps being replaced, refrigerant leaks, and linear expansion valves (LEV) failing. Thus, at this time rooms #4 and #11 are no longer working and if turned on they present codes to the other room units causing them to no longer work properly.

Due to the failing VRF system, a request for quote was sent out August 11, 2026, with a revision on September 11, 2026 with a response date of September 22, 2026. The initial request was sent to qualified vendors that could replace two (2) of the indoor units and install new ball valves for all 22 lines/circuits on the unit. The revised request was to install two (2) new indoor single-unit mini-splits. The RFQ was sent to 12 vendors, with five (5) vendors that have provided a response.

1. Advanced Energy Systems, Inc.
2. AirX LLC
3. Capital Heating and Cooling
- 4. Olympia Sheet Metal**
5. Peak HVAC LLC

There are a couple options proposed by the vendors; a full replacement of **ONLY** the 2 bad units (room 4 & 11) or repair of the current system with replacement of the 2 units (room 4 & 11). Both options have additional questions posed:

Full Replacement:

- What happens to the existing wall mounted units if ceiling cassettes are installed; what is done with the existing thermostats, refrigerant line sets and electrical connections? (see scope summary for each vendor clarification)
- If pre-existing units or thermostats remain, what prevents them being turned on and causing an error code or system shutdown to the existing problems? (see scope summary for each vendor clarification)
- How many units can be removed from the existing system without causing additional errors/issues? It appears at least 50% btu need to remain hooked to the VFR to keep system working properly therefore 6 units.
- When existing VRF units have issues or fail, what can be done to repair/fix these; replace with new mini splits as they fail over time?
- Additional outdoor units on new cement pads placed in various positions outside the building – could be an eye sore

- There is a fair amount of work to be done on VRF system to remove the indoor heads/ball valves. Also pulling all refrigerant out and replacing.

Repair existing VRF unit:

- When existing VRF units have issues or fail, what can be done to repair/fix these; replace with new mini splits as they fail?
- Possibly have continued refrigerant leak issues?
- If all 22 ball valves are replaced, this will help assist with future unit repairs/service.

Contractor	Proposal	Scope Summary	Cost
Advanced Energy Systems	Full Replacement	Install two new indoor units and two new outdoor units (9,000 BTU – wall mounted.) Install new refrigerant lines sets; new electrical wiring from electrical panel to each outdoor disconnect and outdoor unit; communication wiring between each indoor and outdoor unit; and remote controls for the indoor units. Does NOT address any modifications to existing VRF system; they don't recommend repairs due to the age and history of system. Existing thermostats would remain connected to system. Cannot remove any of the existing units without potentially addressing the concerns of refrigerant leaks, lack of isolation, and the possibility of an improper vacuum.	\$17,842.74 \$21,342.74 for ceiling-cassettes
AirX	Full Replacement	Install two new indoor units and two new outdoor units (9,000 BTU – Ceiling Cassettes.) Install new refrigerant lines sets; new electrical wiring from electrical panel to each outdoor disconnect and outdoor unit; communication wiring between each indoor and outdoor unit; and remote controls for the indoor units. Does NOT address any modifications to existing VRF system; they don't recommend repairs due to the age and history of system.	\$35,290.00
Capital Heating	Full Replacement	Install two new indoor units and two new outdoor units (9,000 BTU –wall mounted.) Install new refrigerant lines sets; new electrical wiring from electrical panel to each outdoor disconnect and outdoor unit; communication wiring between each indoor and outdoor unit; and remote controls for the indoor units. Replaces current wall mounted units. Install service/ball valves for these two units	\$26,682.66 \$28,102.70 If ceiling-cassettes

		on suction and liquid lines at BC controller; reinsulate exterior refrigeration lines. Remaining circuits would not change.	
Olympia Sheet Metal	Full Replacement	Install two new indoor units and two new outdoor units (9,000 BTU –wall mounted.) Install new refrigerant lines sets; new electrical wiring from electrical panel to each outdoor disconnect and outdoor unit; communication wiring between each indoor and outdoor unit; and remote controls for the indoor units. Replaces current wall mounted units. Disconnect and remove existing line sets and electrical and control wiring and indoor VFR units.	\$24,390.00
Peak HVAC	Full Replacement	Install two new indoor units and two new outdoor units (12,000 BTU –wall mounted.) Install new refrigerant lines sets; new electrical wiring from electrical panel to each outdoor disconnect and outdoor unit; communication wiring between each indoor and outdoor unit; and remote controls for the indoor units. Replaces current wall mounted units. Install service/ball valves for these two units at BC controller; reprogram VRF to no longer communicate with these 2 units. <i>NOTE: the larger unit may cool the room too fast without properly removing humidity, leading to uneven temperatures.</i>	\$21,118.50

AirX	Repair Existing System	Retain and repair the pre-existing system; recover refrigerant; install <u>22 new ball valves</u> ; install two new wall-mounted indoor units (6,000 BTU) for units 4 & 11; install new condensate pumps; and recharge system with new refrigerant.	\$55,020.00
Capital Heating	Repair Existing System	Retain and repair the pre-existing system; recover refrigerant; install <u>4 ball valves</u> ; install two new wall-mounted indoor units (6,000 BTU) for units 4 & 11; install new condensate pumps; and recharge system with new refrigerant.	\$18,292.50
Olympia Sheet Metal	Repair Existing System	Retain and repair the pre-existing system; recover refrigerant; install <u>22 new ball valves</u> ; install two new wall-mounted indoor units (6,000 BTU) for units 4 & 11; install new condensate pumps; and recharge system with new refrigerant.	\$21,029.60

Peak HVAC	Repair Existing System	Retain and repair the pre-existing system; recover refrigerant; install <u>22 new ball valves</u> ; install two new wall-mounted indoor units (6,000 BTU) for units 4 & 11; and recharge system with new refrigerant.	\$14,079.00
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Recommendation:

- At this time given the age of the VRF system, it is recommended to replace the current indoor units with new mini split units as they fail. Replacement of the whole current VRF system could be quite costly at one time.
- It is recommended Olympia Sheet Metal do a full replacement of the 2 units. OSM has been our maintenance vendor for years and is quite familiar with this system. They would have the necessary knowledge of where things are located, how they are connected and would be the vendor to continue the maintenance on the systems.
- OSM is quick to respond to our needs, combine service calls with maintenance work when possible and always stands behind their work.





THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

RESOLUTION NO. 2026-007

A RESOLUTION OF THE GOVERNING BOARD OF
THE WEST THURSTON REGIONAL FIRE AUTHORITY
("RFA") DECLARING CERTAIN ITEMS OF PROPERTY
AS SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the "RFA" has certain items which are no longer of use to the "RFA"; and
WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale
or donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD
HEREBY RESOLVES AS FOLLOWS:

Section 1. That the property identified in Exhibit 1, attached hereto and incorporated herein by
reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to
dispose of and convey such property through appropriate sale or donation, if the property is found to
have little or no value.

Section 2. That the Fire Chief of the "RFA", or designee, is authorized to implement such
administrative procedures as may be necessary to carry out this directive.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this
12th day of October 2026, the following majority of commissioners being present and voting:

**West Thurston Regional Fire Authority
Board of Commissioners**

Tom Culleton, Commissioner

John Ricks, Commissioner

Mike Reed, Commissioner

Robert Scott, Commissioner

Jeff Merryman, Commissioner

Chris White, Commissioner

**EXHIBIT 1 – Surplus Property
Resolution #2026-007**

Item	Serial / Model #	Tag #	Reason	Disposition
Celebrity Lady American Single Mattress (11-27-2018 mfg. date)			No longer used - inoperable	Dispose of
Garden Hose (100 ft)			No longer used – punctured	Dispose of
Apple iPhone SE20 Cell Phone	DX3GW06NPLJP	0511	No longer used	Dispose of
StairMaster Step Mill 7000 Pt	38752	Old tag 1095	Broken	Dispose of
Fire Hose 5" -x 25' (x3), 5" x 50 (x4)	B6741, B6671, B6618, B6601, B6570, 0903, 0908		Failed Hose Testing	Surplus
Box General Cable Wire			No longer used	Dispose of
Box Misc Wiring			No longer used	Dispose of
Box Misc Parts & Pieces			No longer used	Dispose of
Plastic Chalk Blocks			No longer used	Dispose of
Cooper Metalux Light Fixture			No longer used	Surplus
Decking Material (x4 slabs)			No longer used	Dispose of
Fill-Rite 3/4 Manual Fuel Nozzle (gas)			No longer used	Surplus
Georgia Pacific Paper Towel Dispenser Chrome			No longer used	Surplus
Georgia Pacific Paper Towel Dispenser Plastic			No longer used	Surplus
HVAC Casing Plate 2' 8in x 2' 8in			No longer used	Dispose of
Kimberly-Clark Paper Towel Dispenser			No longer used	Surplus
Return Grille - Bar-Type			No longer used	Dispose of
SCBA Bottle & Bag		Old tag 657 (Dist 1)	No longer used	Surplus
Wire Shelving Racks (2)			No longer used	Dispose of
Wrangler FNForcer AT GY T265-70R18 Tires (x3)			No longer used	Surplus

**If value is estimated to exceed \$500, minimum bid must be established and approved by chief.*



Thurston County Treasurer
September 2026 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
09/01/2026	Beginning Cash Balance	\$10,062,264.61	
	Revenues:		
09/01/2026	District Deposit	475.47	\$475.47 / 6701
09/01/2026	District Deposit	505.38	\$505.38 / 6701
09/01/2026	District Deposit	1,620.64	\$1,620.64 / 6701
09/02/2026	District Deposit	15.00	\$15.00 / 6701
09/02/2026	District Deposit	123.55	\$123.55 / 6701
09/02/2026	District Deposit	215.00	\$215.00 / 6701
09/02/2026	District Deposit	296.86	\$296.86 / 6701
09/02/2026	District Deposit	452.76	\$452.76 / 6701
09/02/2026	District Deposit	474.15	\$474.15 / 6701
09/03/2026	DNR Other Trust 1	1.59	
09/03/2026	DNR Other Trust 2	1.63	
09/04/2026	District Deposit	3,997.64	\$3,997.64 / 6701
09/04/2026	Interest on Prop Tax Refunds	(58.88)	
09/08/2026	District Deposit	90.00	\$90.00 / 6701
09/08/2026	District Deposit	150.00	\$150.00 / 6701
09/08/2026	District Deposit	290.00	\$290.00 / 6701
09/08/2026	District Deposit	387.77	\$387.77 / 6701
09/08/2026	District Deposit	542.09	\$542.09 / 6701
09/08/2026	District Deposit	947.60	\$947.60 / 6701
09/08/2026	District Deposit	977.50	\$977.50 / 6701
09/08/2026	District Deposit	8,217.73	\$8,217.73 / 6701
09/08/2026	District Deposit	21,990.50	\$21,990.50 / 6701
09/09/2026	District Deposit	1,041.78	\$1,041.78 / 6701
09/10/2026	District Deposit	246.49	\$246.49 / 6701
09/10/2026	District Deposit	339.83	\$339.83 / 6701
09/10/2026	District Deposit	665.00	\$665.00 / 6701
09/10/2026	District Deposit	994.40	\$994.40 / 6701
09/11/2026	District Deposit	142.00	\$142.00 / 6701
09/11/2026	District Deposit	1,245.71	\$1,245.71 / 6701
09/11/2026	District Deposit	1,483.13	\$1,483.13 / 6701
09/11/2026	DNR Other Trust 1	0.48	
09/11/2026	DNR Other Trust 2	0.49	
09/11/2026	Interest on Prop Tax Refunds	(50.29)	
09/14/2026	District Deposit	126.00	\$126.00 / 6701
09/16/2026	District Deposit	137.40	\$137.40 / 6701
09/16/2026	District Deposit	613.93	\$613.93 / 6701
09/16/2026	District Deposit	617.91	\$617.91 / 6701
09/16/2026	District Deposit	1,907.25	\$1,907.25 / 6701
09/16/2026	District Deposit	2,135.61	\$2,135.61 / 6701
09/16/2026	District Deposit	3,519.87	\$3,519.87 / 6701
09/17/2026	District Deposit	317.52	\$317.52 / 6701
09/17/2026	District Deposit	335.06	\$335.06 / 6701
09/17/2026	District Deposit	748.58	\$748.58 / 6701
09/17/2026	District Deposit	1,696.85	\$1,696.85 / 6701
09/18/2026	District Deposit	100.00	\$100.00 / 6701
09/18/2026	District Deposit	164.32	\$164.32 / 6701
09/18/2026	District Deposit	1,189.72	\$1,189.72 / 6701
09/18/2026	District Deposit	2,315.22	\$2,315.22 / 6701
09/18/2026	District Deposit	13,596.15	\$13,596.15 / 6701



Thurston County Treasurer
September 2026 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

09/21/2026	District Deposit	10,320.31	\$10,320.31 / 6701
09/21/2026	Interest on Prop Tax Refunds	(83.10)	
09/23/2026	District Deposit	115.36	\$115.36 / 6701
09/23/2026	District Deposit	290.00	\$290.00 / 6701
09/23/2026	District Deposit	329.47	\$329.47 / 6701
09/23/2026	District Deposit	452.78	\$452.78 / 6701
09/23/2026	District Deposit	717.81	\$717.81 / 6701
09/23/2026	District Deposit	4,942.50	\$4,942.50 / 6701
09/24/2026	District Deposit	484.14	\$484.14 / 6701
09/24/2026	District Deposit	2,584.33	\$2,584.33 / 6701
09/24/2026	District Deposit	39,153.74	\$39,153.74 / 6701
09/25/2026	District Deposit	250.00	\$250.00 / 6701
09/25/2026	District Deposit	628.46	\$628.46 / 6701
09/25/2026	District Deposit	1,208.00	\$1,208.00 / 6701
09/25/2026	District Deposit	6,573.06	\$6,573.06 / 6701
09/25/2026	District Deposit	21,045.94	\$21,045.94 / 6701
09/28/2026	District Deposit	438.90	\$438.90 / 6701
09/29/2026	District Deposit	290.71	\$290.71 / 6701
09/29/2026	District Deposit	475.61	\$475.61 / 6701
09/29/2026	District Deposit	608.77	\$608.77 / 6701
09/30/2026	District Deposit	2.06	\$2.06 / 6701
09/30/2026	District Deposit	88.92	\$88.92 / 6701
09/30/2026	District Deposit	1,115.64	\$1,115.64 / 6701
09/30/2026	District Deposit	2,230.74	\$2,230.74 / 6701
09/30/2026	District Deposit	3,366.60	\$3,366.60 / 6701
09/30/2026	DNR Interest	0.04	
09/30/2026	Real & Personal Property Taxes	17.39	
09/30/2026	Real & Personal Property Taxes	88.85	
09/30/2026	Real & Personal Property Taxes	267.16	
09/30/2026	Real & Personal Property Taxes	446.58	
09/30/2026	Real & Personal Property Taxes	96,363.97	
09/30/2026	Investment Interest Paid	35,955.32	
	Total Revenues	\$308,114.45	
	Expenditures:		
09/15/2026	Electronic Disbursements	(8,738.52)	
09/15/2026	Electronic Disbursements	(796.51)	
09/16/2026	Electronic Disbursements	(7,755.60)	
09/16/2026	Electronic Disbursements	(1,801.82)	
09/16/2026	Issued Warrants	(253,617.24)	
09/30/2026	Electronic Disbursements	(275,168.20)	
09/30/2026	Electronic Disbursements	(100,600.61)	
09/30/2026	Electronic Disbursements	(70,698.87)	
09/30/2026	Electronic Disbursements	(768.66)	
	Total Expenditures	(\$719,946.03)	
09/30/2026	Ending Cash Balance	\$9,650,433.03	

Warrant Activity

09/01/2026	Beginning Warrants Outstanding	\$1,612.28
	Total Warrants Issued	253,617.24
	Total Warrants Redeemed	(241,176.98)
	Total Warrants Voided	-
09/30/2026	Ending Warrants Outstanding	\$14,052.54



Thurston County Treasurer
September 2026 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Investment Activity

09/01/2026	Beginning Interest Receivable	\$66,197.77
	Interest Earned	31,938.09
	Cash Paid	(35,955.32)
09/30/2026	Ending Interest Receivable	\$62,180.54

TCIP Yield (used to calculate interest earnings)	3.89%
LGIP Yield (budget benchmark)	3.62%



WEST THURSTON REGIONAL FIRE AUTHORITY

CHIEF REPORT | September 2026

Fire Chief N. Drake

CHIEF'S RECAP

Staffing

We remained fully staffed for the month of September. Our sick leave usage increased to 445 hours (from 315), our shift overtime stayed steady at 314 hours (from 315), with no mandatory overtime for the month.

Volunteer Designated Aid Unit

In September, our volunteer designated aid unit was operational for only three (3) 12-hour shifts, for 63 hours up from 12 last month. We have continued to struggle with staffing the DAU. We are currently reevaluating how we can increase staffing on the DAU. This coverage is well below our goal of 30%. We are actively working to get more volunteers to sign up for DAU shifts.

Littlerock Rd Bridge Now Open

Closure of Littlerock Road near 113th Ave opened on October 2nd. This closure has negatively impacted response times to 113th Ave, Scott Lake, Field of Dreams, Littlerock, and Mima areas and we are glad the work is complete. During the closure we saw response time increase 0:30 to 5:06 depending on the response zones with an average increase of 2:48. This will be the final report on this issue as the bridge is now open.

Medic One Negotiation

We are currently negotiating with Medic One on BLS Contract amendment and Medic 14 Lease. Medic One has proposed additional funding for BLS agencies for funding Emergency Medical Service Officer (EMSO). We are supportive of these additional funds to our agency and continue to meet with Medic One and the BLS Fire Chiefs on an amendment of the current BLS contract. We are also negotiating with Medic One on the Medic 14 Lease Agreement for space at 1-1. We had two meetings last month and one scheduled later this month.

Firefighter Testing / Interview

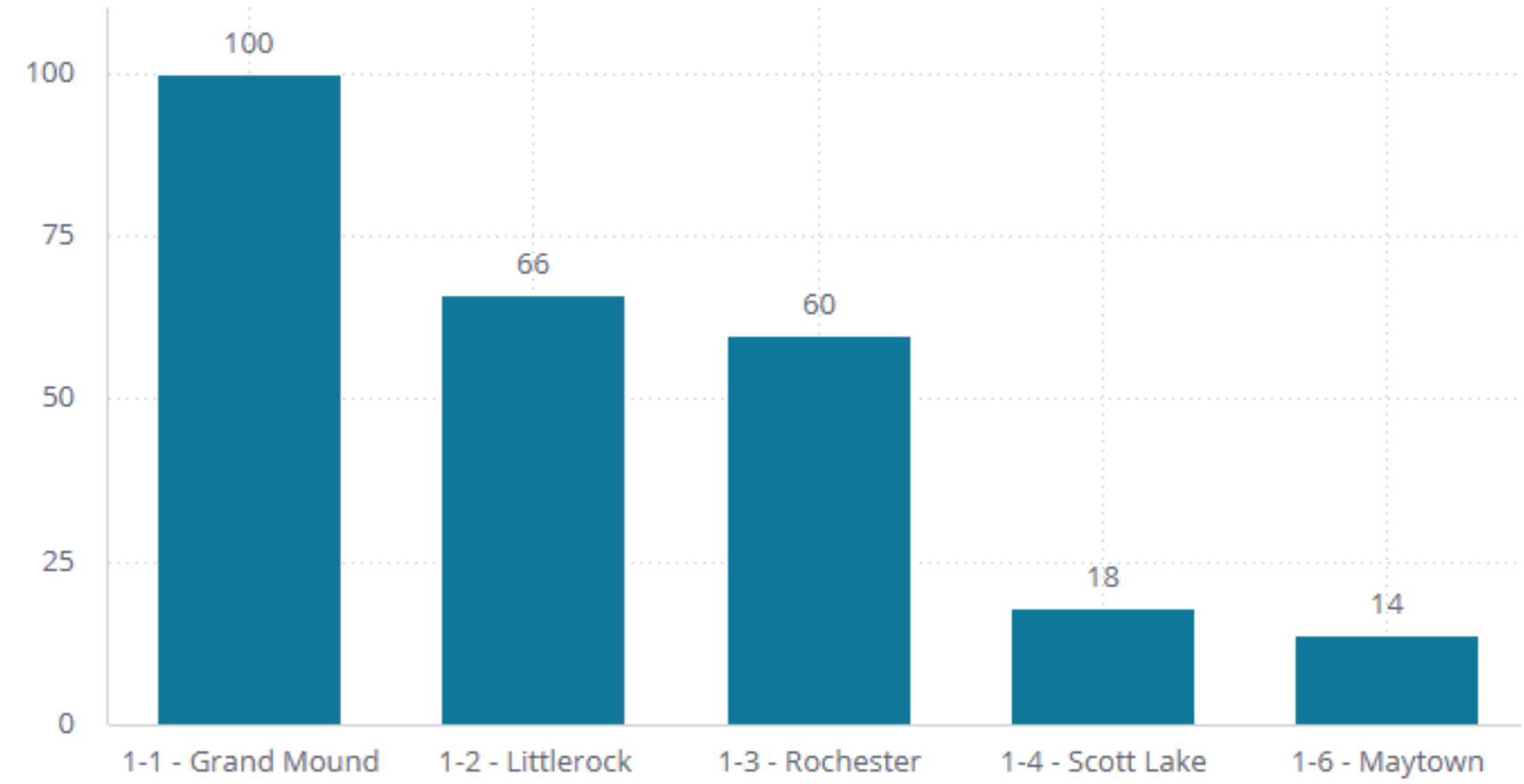
We are currently in the process of creating a firefighter eligibility list for career fulltime position, our current list is more than a year old and has expired. We had 197 candidates that completed the National Testing Network test for West Thurston and 43 that completed application. We narrowed the applicants to 20 that were brought in for interviews on October 6th and 7th. We are hoping to establish an eligibility list for 2027 that includes some great candidates.

WEST THURSTON REGIONAL FIRE AUTHORITY

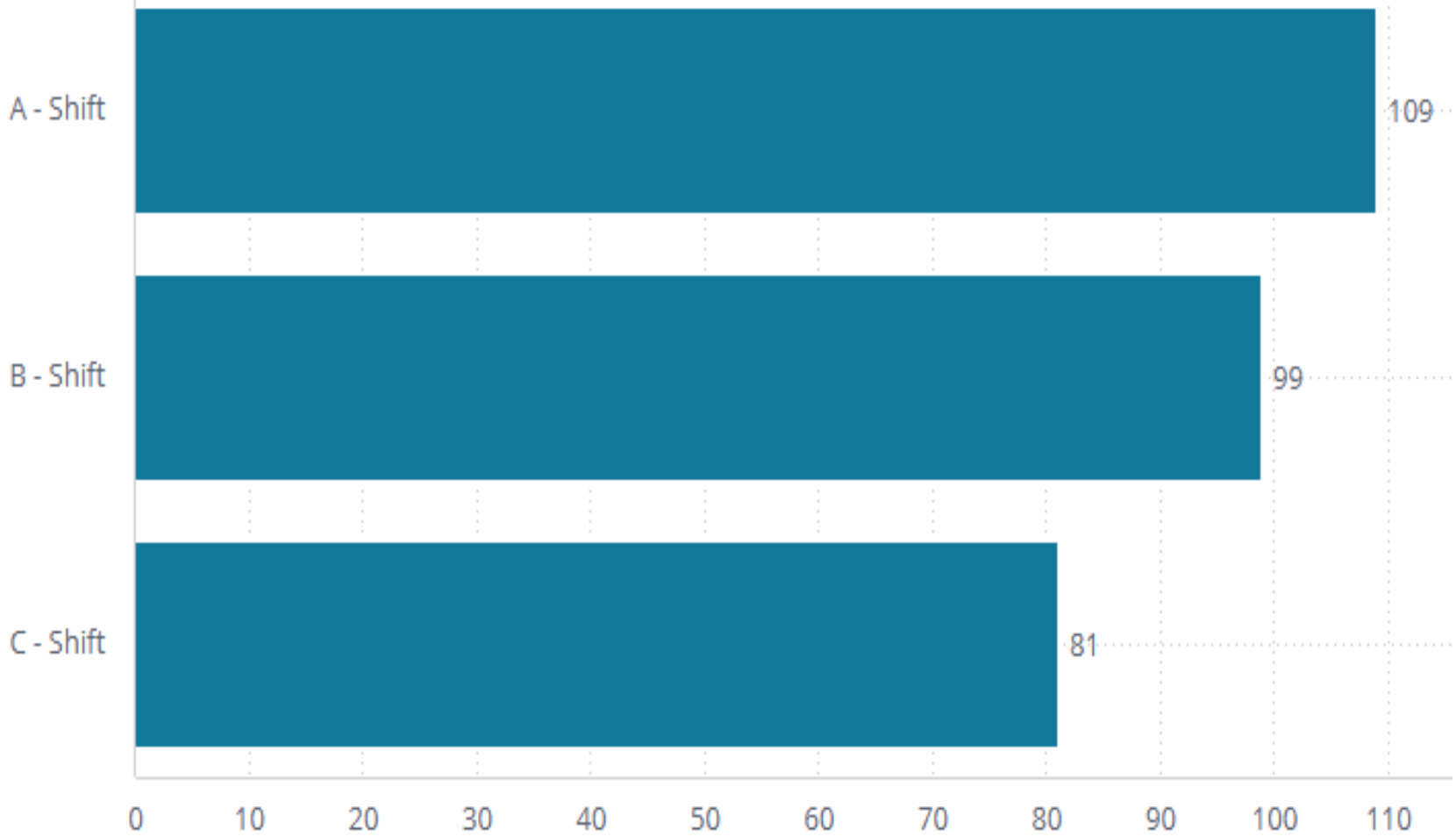
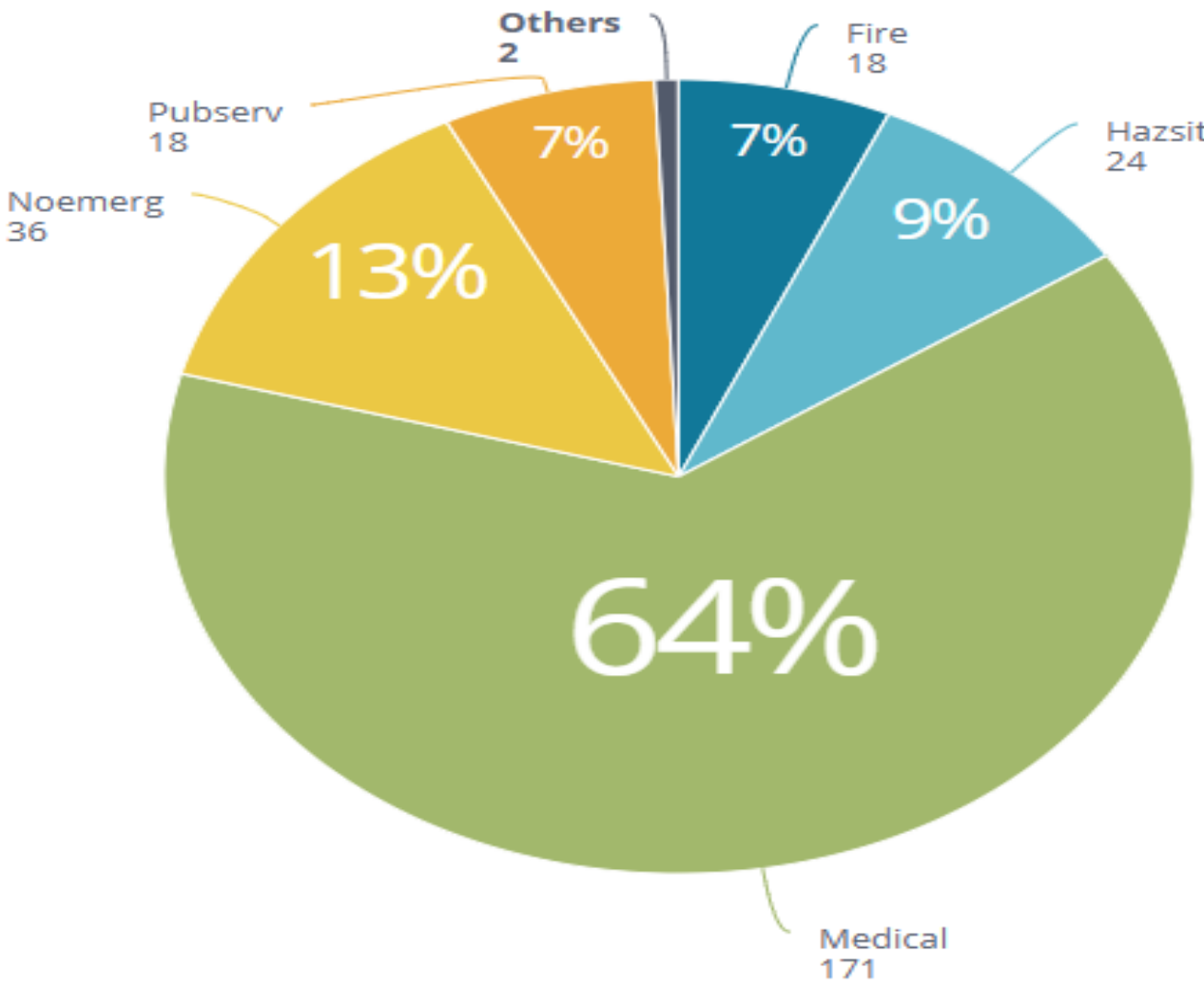
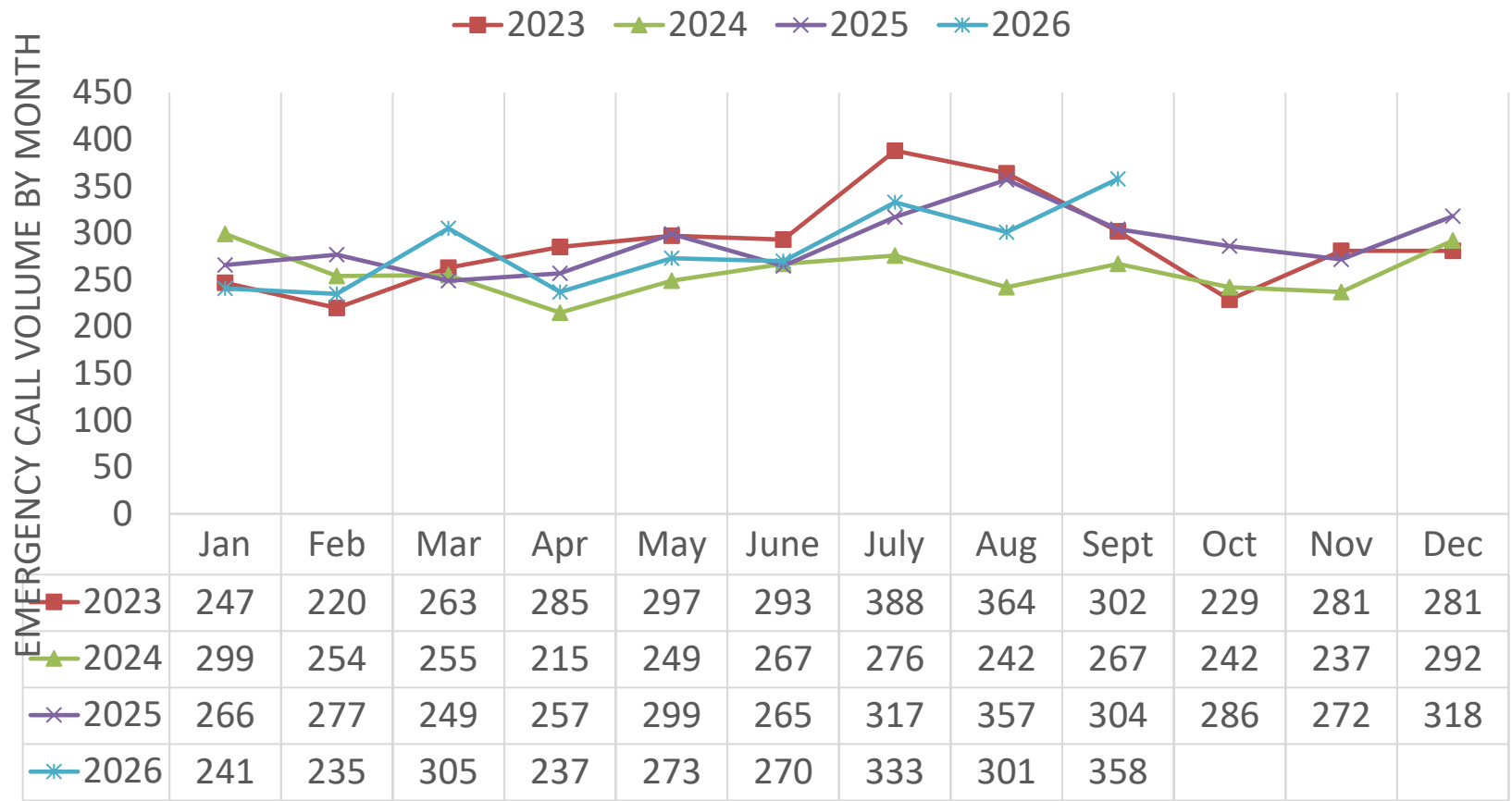
2026 BY THE NUMBERS – Monthly Report September 2026
Chief Nathan Drake



Incident by Station



4-YEAR INCIDENT VOLUME COMPARISON BY MONTH
2023-2026



 **2,553** **2026 Total**

 **2,591** **2025 To Date Total**

 **-38** **CHANGE PYTD**

 **-2%** **% PYTD**



**SEPTEMBER AVERAGE PRIMARY
RESPONSE TIME 7:46**



SEPTEMBER CALLS = 358

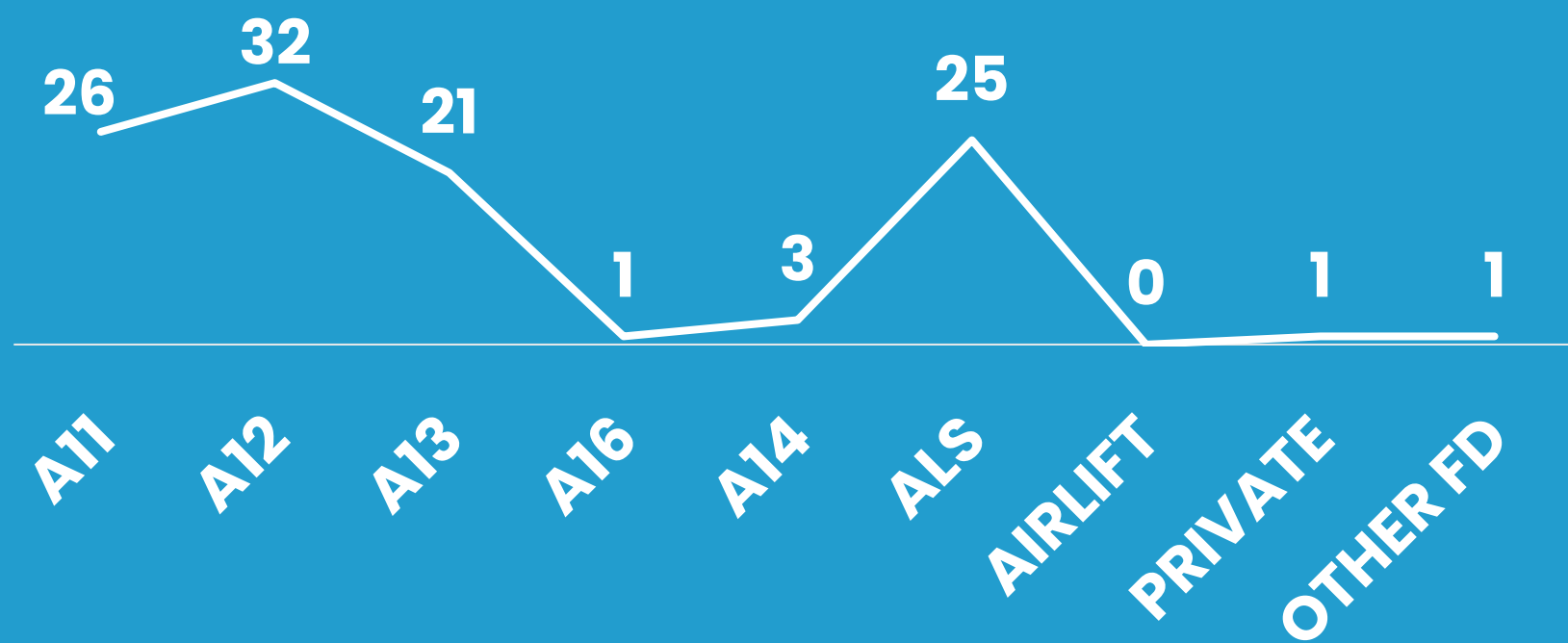


**31% OVERLAPPING
CALLS (111) IN SEPTEMBER**

WTRFA INCIDENT RESPONSE SUMMARY

PATIENT TRANSPORTS

WTRFA AID UNIT TRANSPORTS – SEPTEMBER



YTD WTRFA TRANSPORTS



710

SEPTEMBER WTRFA TRANSPORTS



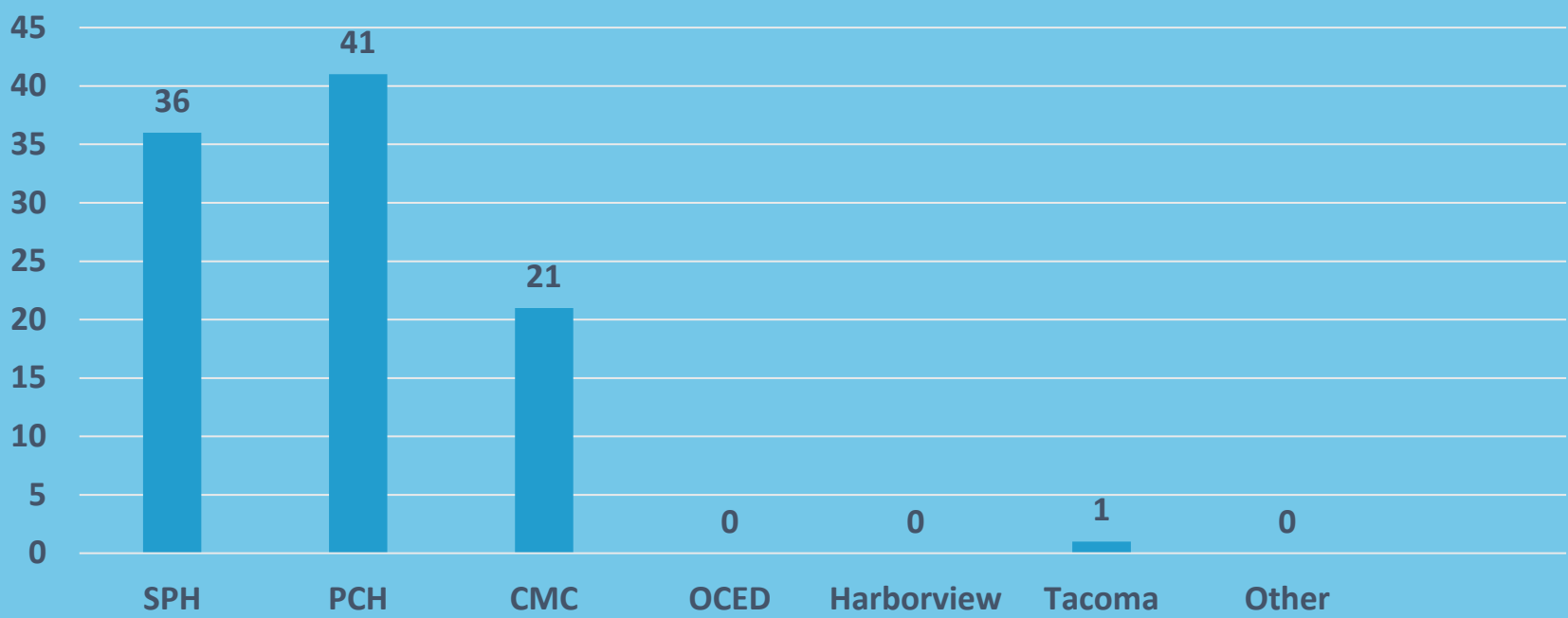
83

Total Transports YTD

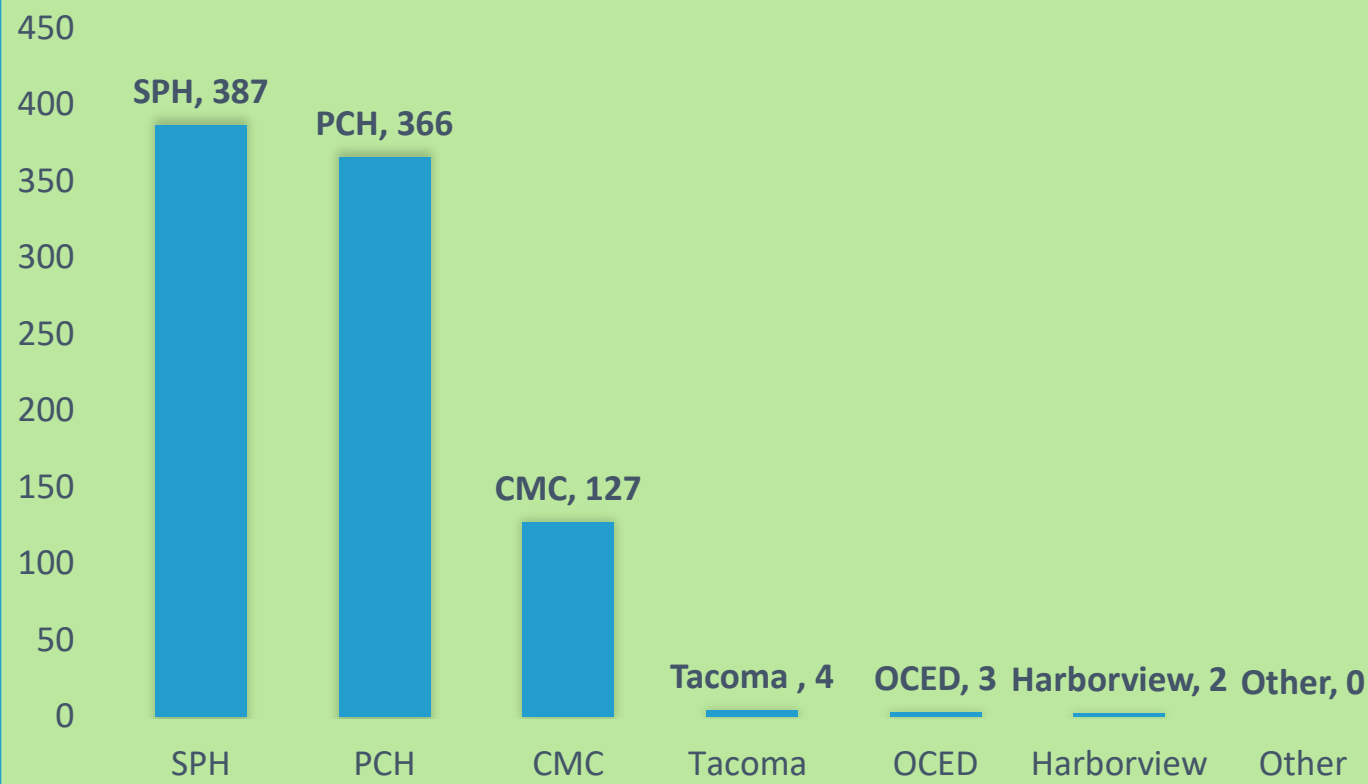


ALS = 184
BLS = 747

TRANSPORT DESTINATION – SEPTEMBER



DESTINATION – YTD



MUTUAL AID/AUTO AID FOR SEPTEMBER



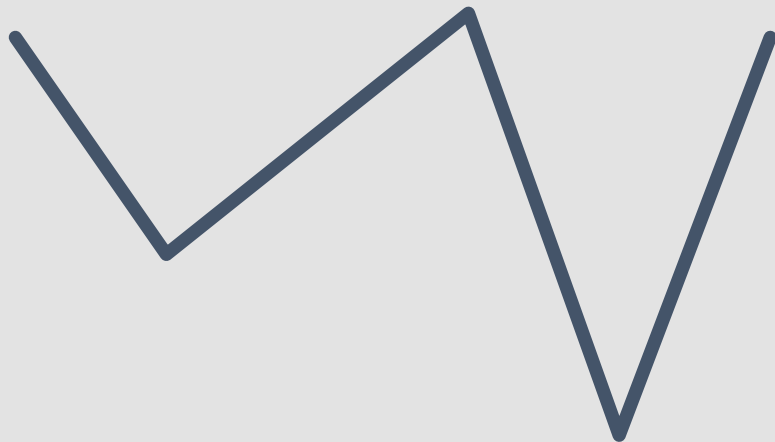
AID GIVEN: 12
AID RECEIVED: 13

Average Response Time
COMPLIANCE YTD

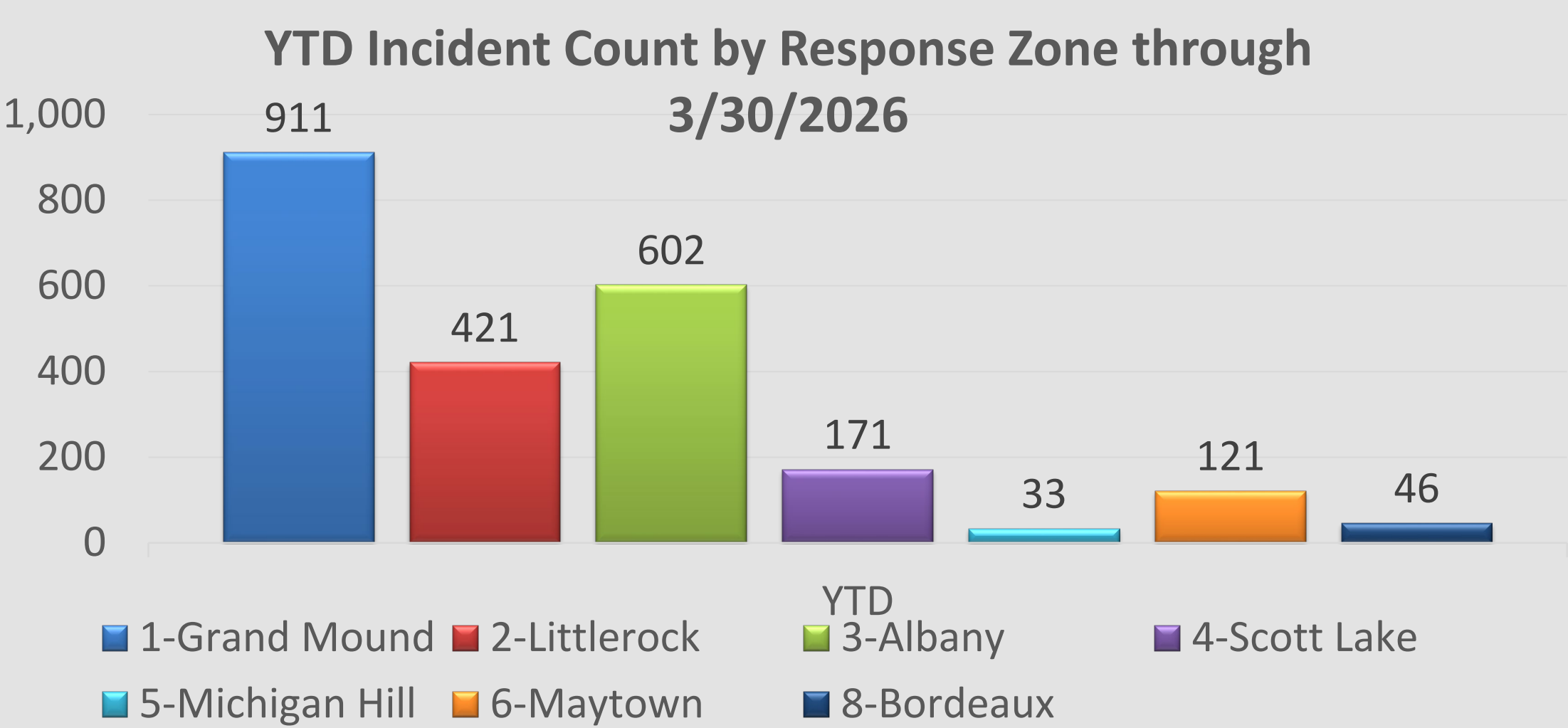


7:51 Initial Unit
Arrival in Primary
Zones 1,2,3,4,5,6

27% Overlapping
Calls (691) YTD

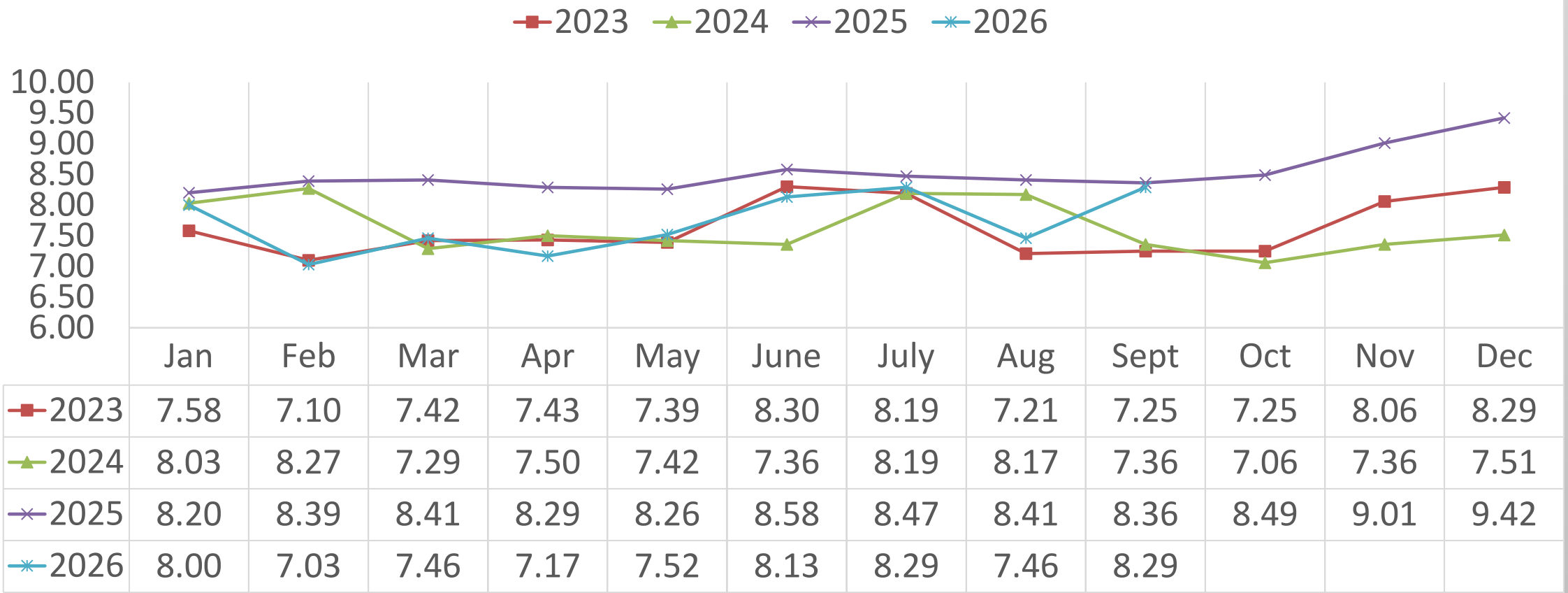


YTD Incident Count
By Response Zone

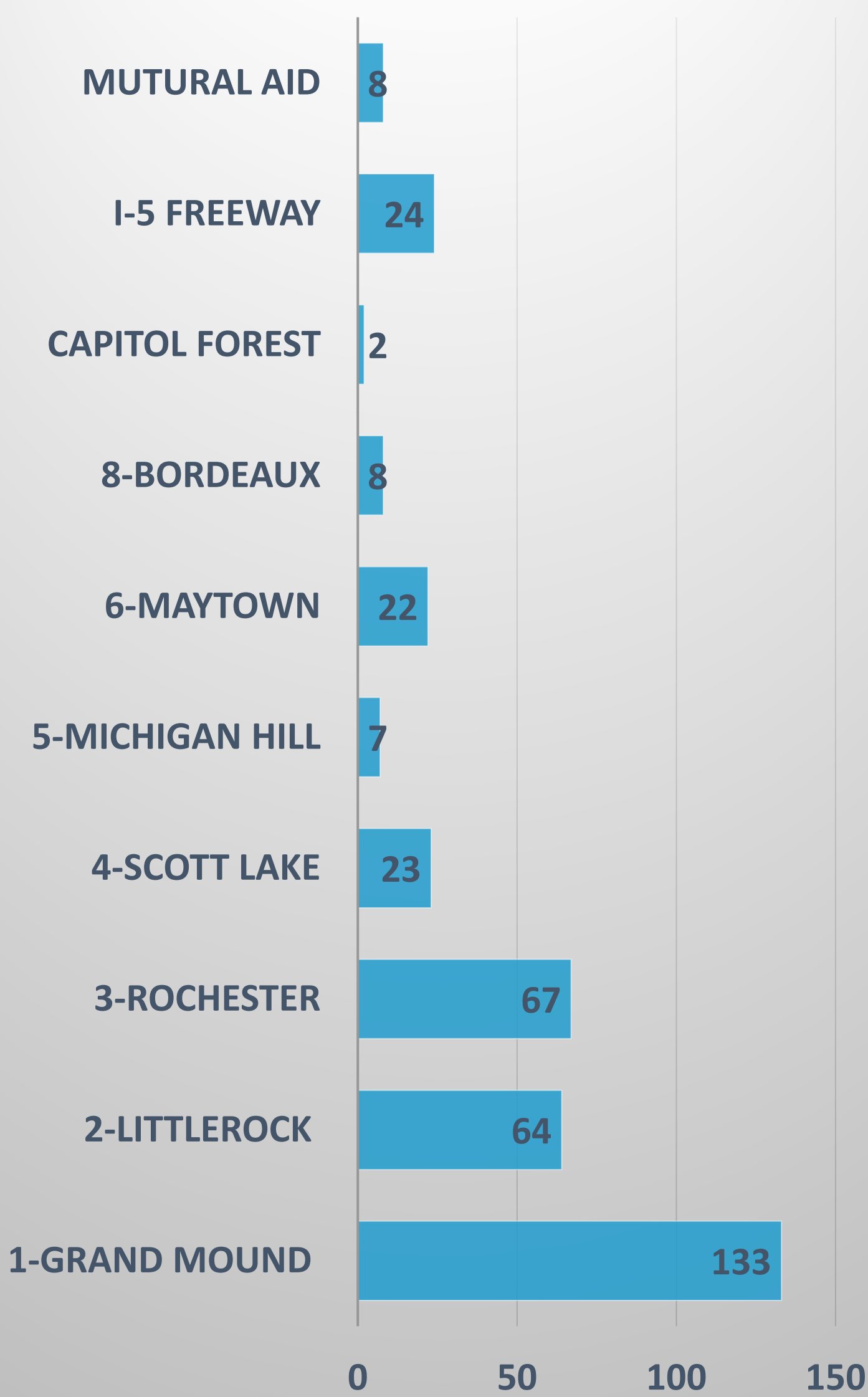


Average Response Time
By Month

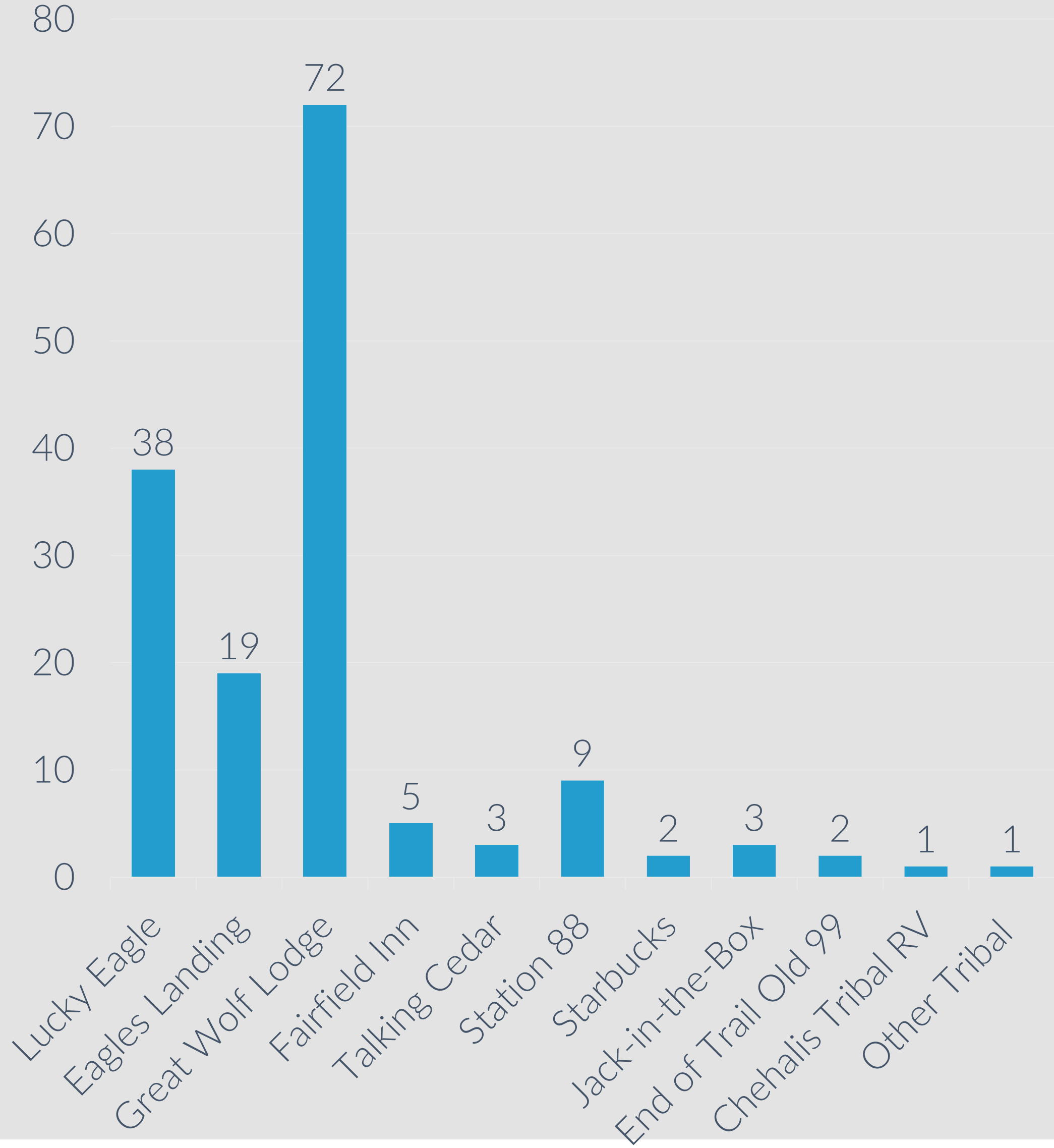
2023-2026 AVERAGE RESPONSE TIME
ALL CALLS BY MONTH



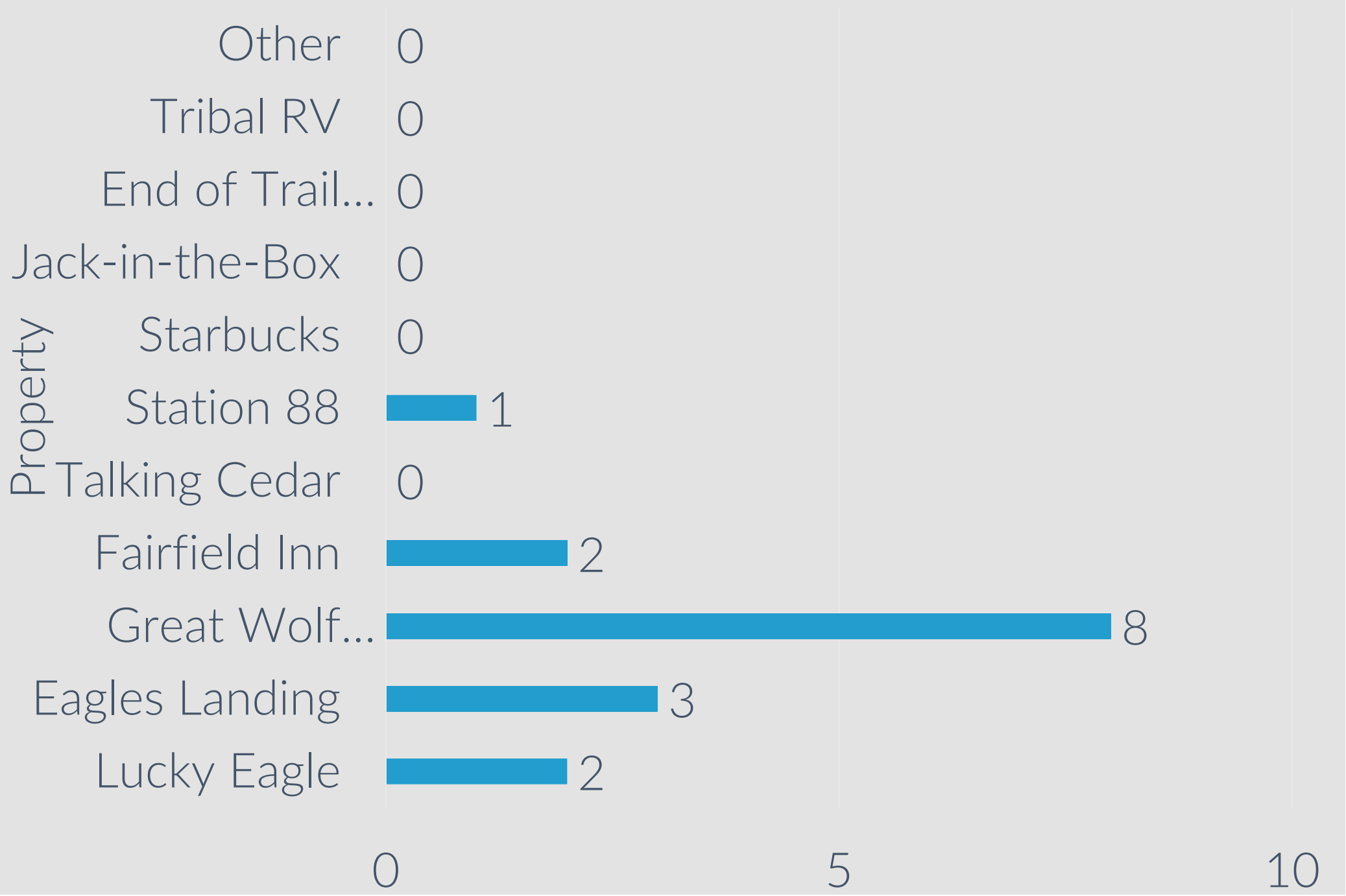
Breakdown per Zone September



TRIBAL PROPERTY RESPONSES – 2026



TRIBAL PROPERTY RESPONSES – September



YTD Total Tribal Responses: 155

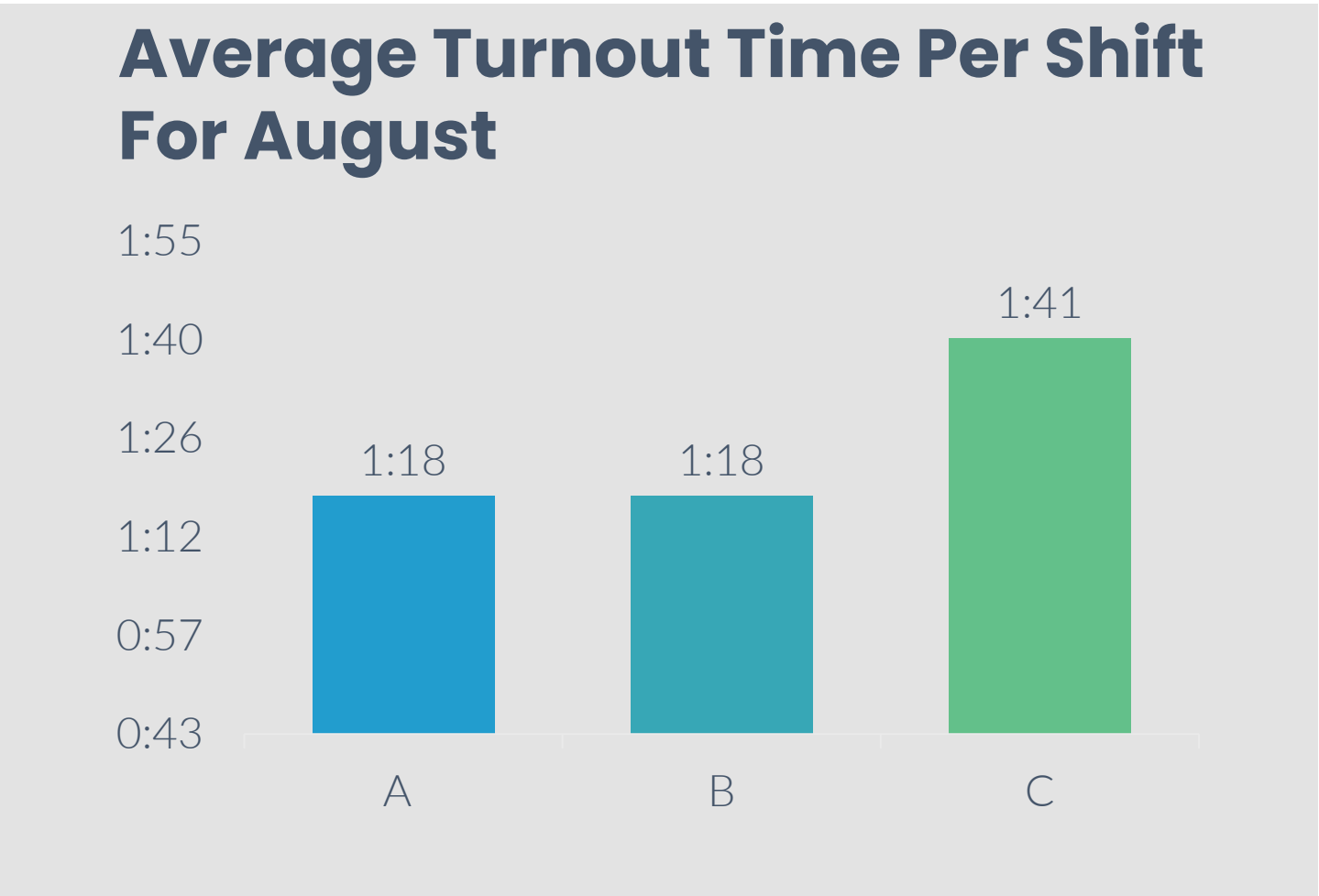
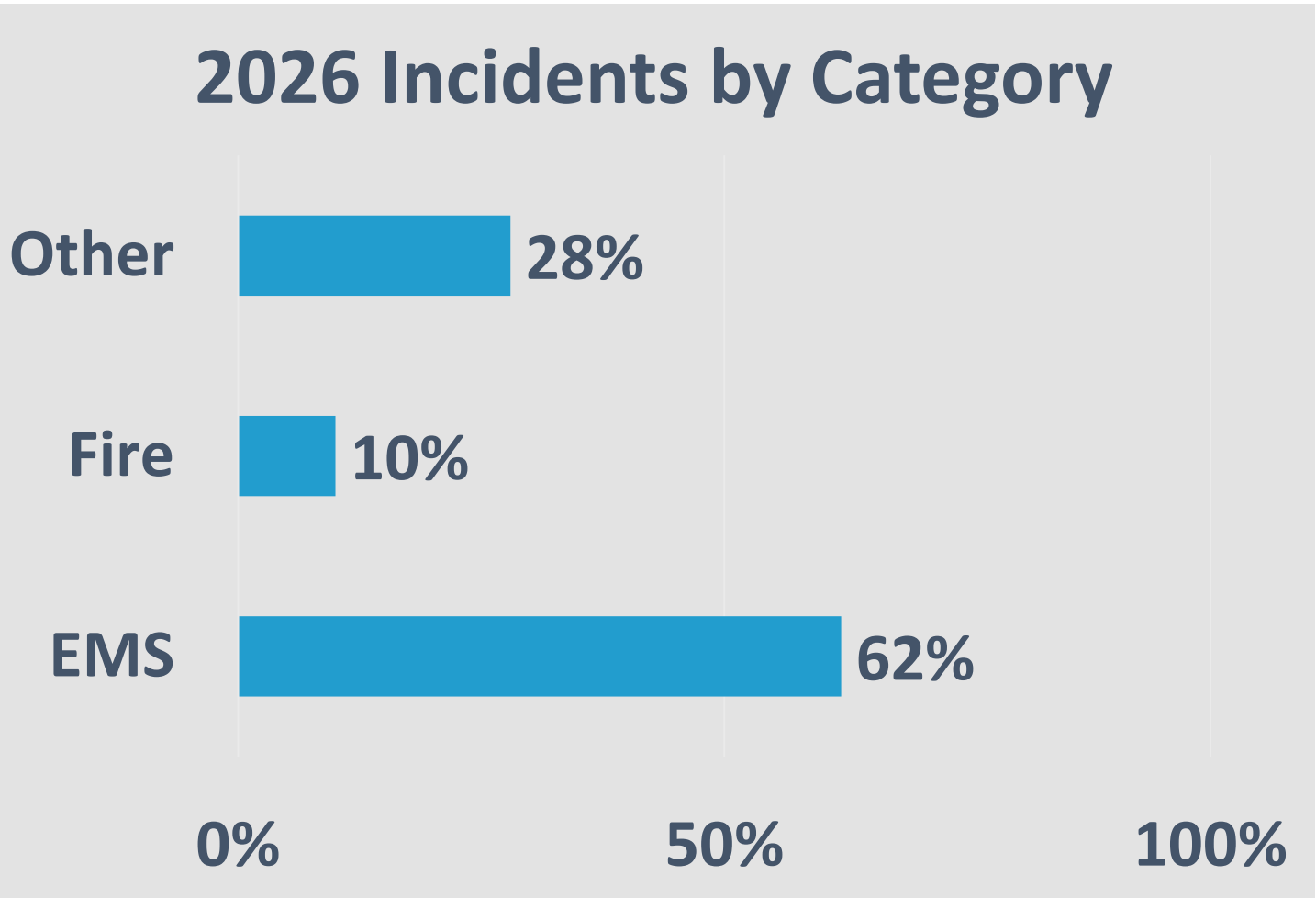
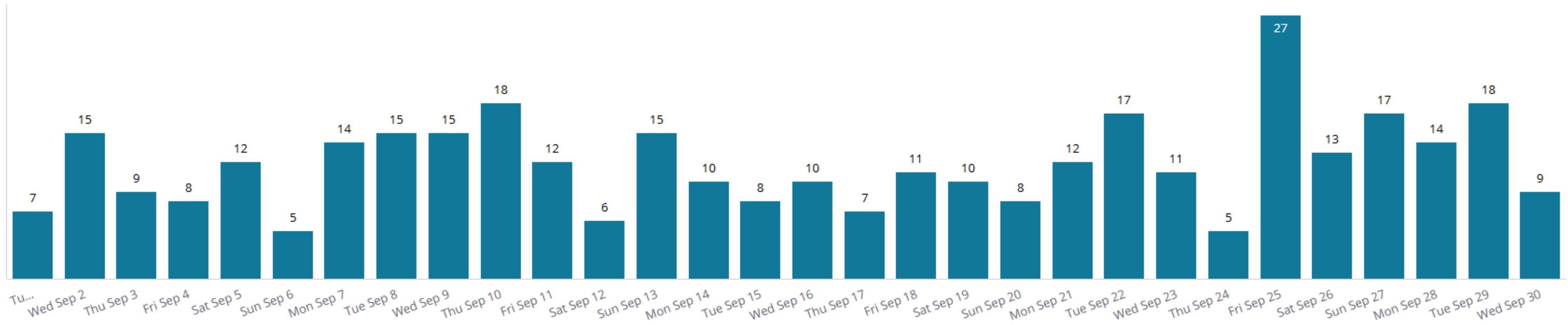
YTD Percent of WTRFA total: 6%

Total Time for SEPTEMBER
6,328 Career Hours
1,163 Volunteer Hours

314 Shift Overtime Hours
September

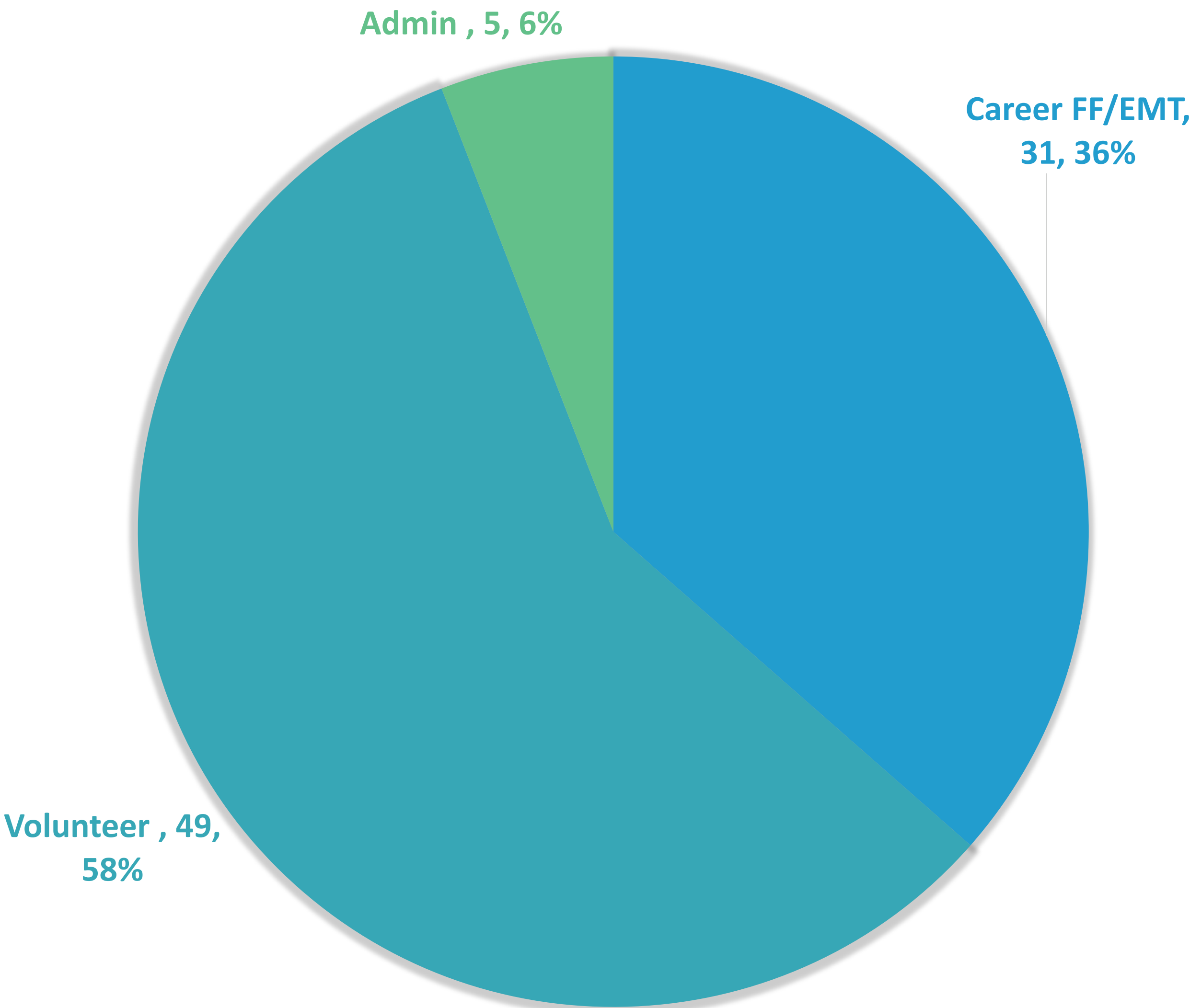
445 Sick Leave Hours
September

Count of Incidents by Day

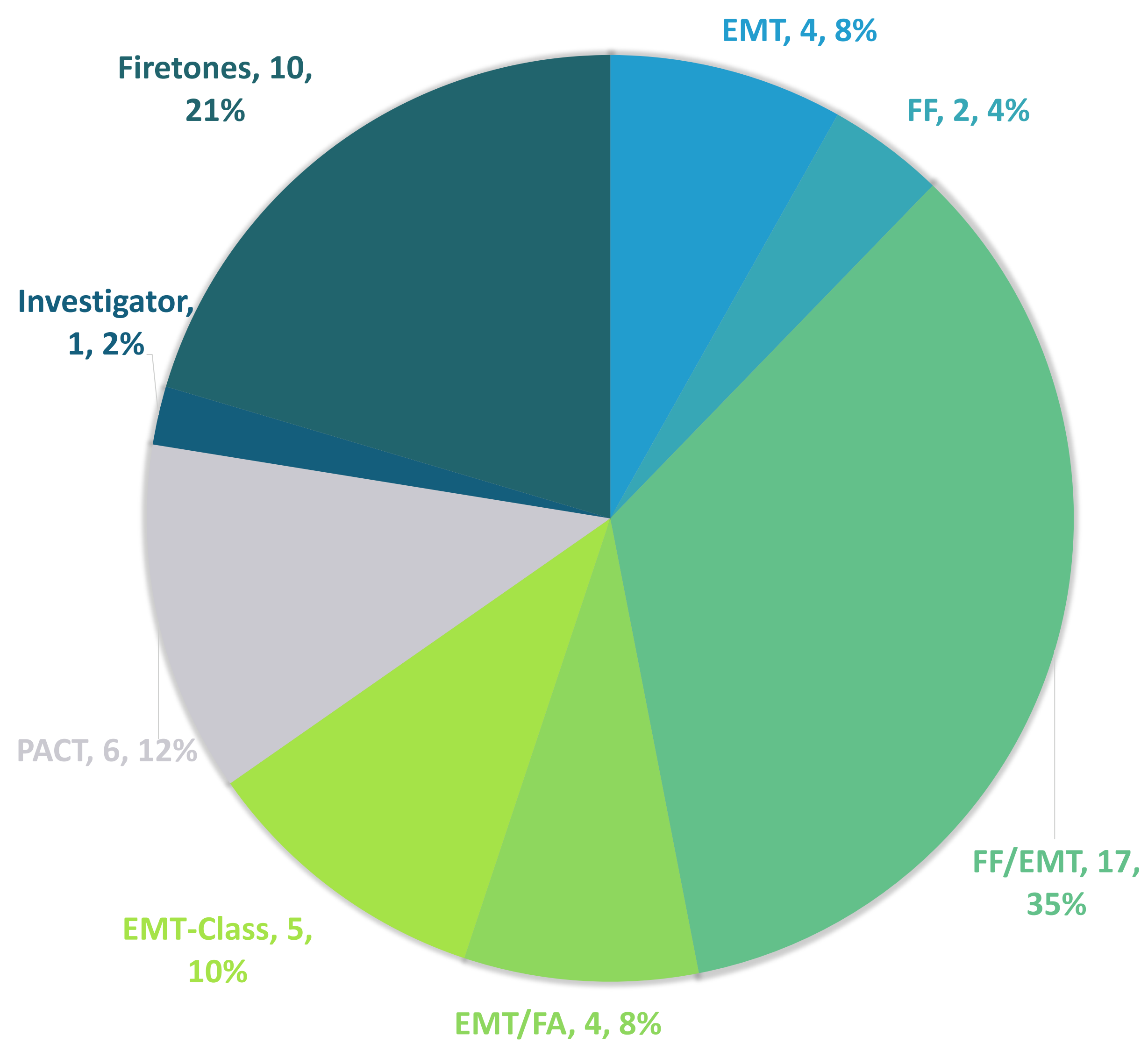


WTRFA STAFF NUMBERS

WTRFA STAFF TYPE



VOLUNTEER TRAINING LEVEL





THURSTON COUNTY FIRE PROTECTION DISTRICT'S 1 & 11

WEST THURSTON FIRE RESCUE

P.O. Box 879

Rochester WA 98579



10828 Littlerock Rd SW

Olympia WA 98512

To: Chief N. Drake & Board of Commissioners
From: Lt. Joel Swecker- Safety Officer
Subject: September 2026 Safety Report
Date: 10/07/2026
CC: 2026 Safety File

Chief Drake & Board of Commissioners,

The following report is a recap of September's safety topics, concerns, reported accident/injuries/near misses, and completed tasks/assignments. I was absent for a majority of the month on vacation and therefore not much to report.

Accident/Injury Reports-

- None Reported

Monthly Safety Topic-

- Officer's choice- recent call or incident review to cover policy or safety concerns by shift officers.

Safety Committee.

- 3rd quarter meeting pending date.

Station Safety Inspections

1. Station 1- No Issues currently.
2. Station 2- No Issues currently.
3. Station 3- No issue currently
4. Station 4-No issues currently.
5. Station 6- No issues currently

FIIRE Safety (L&I) Program

1. 2nd 'Benchmark' report has been submitted to L&I on 8/17/26
2. Working on information and final benchmark submittal along with finalization of year end goals

Upcoming-

1. Ongoing review of WTRFA Safety Policies
2. Promote an accident/injury free workplace.
3. Purchase and placement of new grant-acquired air monitors.

Respectfully Submitted,

Lt. J. Swecker – HSO

10/7/2026

West Thurston Regional Fire Authority

September 2026

Monthly Training Report

	September 2026	2026 Total
Total Training Hours	315	2385 hours

Training Events in September 2026

- Ongoing annual EVIP Road Test's
- Ongoing PACT Training for new Volunteer Firefighter.
- Quarterly hose drills/Program roll outs
- Blue Card Sim Lab/Refreshers
- Blue Card Sim Lab
- Standpipe Drill
- Brush Truck cone course
- Vehicle Extrication

Upcoming training Events in October

- Attend Thurston County Training Officer Meeting
- Attend Blue Card Thurston County Committee
- Quarterly Drills
- Live Fire

Other Projects

- Extrication drills
- In district Blue Card sims
- Ongoing training/requests
- Water Drill
- Quad Drill
- Wildland Drill
- Smoke Machine

A-Shift Sept. 2026 Month End Report

(From the 1st. to the 19TH)

By BC Stone

Greater Alarms

- 1.) Alarm activation at Old Dominion Freight Line here off Maytown Rd. Upon arrival alarm was sounding, and only one occupant was on site. Alarm indicated pump house. When we opened the door had black smoke all the way to the floor. After pulling an attack line and setting up positive ventilation we discovered the block heater recirculating pump on the main fire pump had shorted out.

PEER Support

The entire team has still been proactively participating at several different levels. This resource has continued to be utilized regularly.

Training

- 1.) The end of this month will be the last of third quarter Computer Based Training. (CBT)
- 2.) All members should also be caught in all OTEP medical classes and quarterly defibs.

Apparatus/Projects

- 1.) T1-2 has just returned from having the tank welded to repair the tank leak. Which is under full life warranty.
- 2.) Utility truck has been in for full service, plugs-distributors, and brakes.
- 3.) A 1-2 had a check engine indicator, so was taken to the shop to be checked out.

Conditions Actions and Needs. CAN REPORT.

- 1.) Bridge construction on Littlerock Rd. is making steady progress
- 2.) Believe I-5 resurfacing from Grand Mound to Maytown Rd. has been completed

B Shift September 2026

BC Brian Christenson

Greater Alarms:

- **09/05 – Littlerock and Sargent Road:** Units were dispatched to Littlerock and Sargent Road for a reported outbuilding fire with multiple exposures and the possibility that numerous cats were trapped inside. Upon arrival, crews quickly achieved knockdown of the fire and immediately began coordinating with the incoming Battalion Chief to deploy pet oxygen masks and establish resources for animal rescue and treatment.

What initially presented as a structure fire quickly evolved into a large-scale animal rescue and triage operation. Approximately 24 cats were located and removed from the structure, many suffering from varying degrees of injury, including significant burns and smoke exposure. Joint Animal Services was requested and responded promptly to assist with the large number of animals, several of which required immediate veterinary attention.

Firefighter Crabb took the lead in maintaining communication and coordination with Joint Animal Services throughout the incident and the subsequent recovery efforts. Approximately one week later, several members of the crew visited the cats to support their recovery and help promote the adoption effort, which was later highlighted in an article in the *Chronicle*. During that visit, the crew learned that one of the cats rescued by Firefighter Cooke had already been adopted.

One of the kittens, which sustained significant burn injuries and initially was not expected to survive, is now recovering successfully in foster care at Firefighter Crabb's home. Joint Animal Services has since referred the case to the Thurston County Prosecuting Attorney's Office for further investigation.

- **09/26 – Grand Mound Way:** Units were dispatched to a reported brush fire off Grand Mound Way. Upon arrival, crews determined the fire involved a large pile of tires rather than a typical vegetation fire. Due to the size and nature of the fire, a water tender was requested to provide additional water supply and support sustained extinguishment efforts.

Training:

- 09/08 The shift completed the 3rd quarter Medic One OTEP about CO poisoning
- 09/14 We completed elevator rescue training at the Great Wolf during its annual one-week closure.
- 09/29 Crews rotated up to station 1-2 for vehicle extrication and patient extrication with a KED.

Personnel and Projects:

- On 09/20 Firefighters McGeary and Harding pulled a shift at the Scott Lake station with the goal of deep cleaning the station and staff Engine 1-4 for the night. Thank you, Gentlemen.

September 27, 2026

Chief Nathan Drake,

The following is a brief synopsis of C-shift and pre-fire plan activities for September 2026.

We had two shifts that were benefited by the volunteer transport unit and it was greatly appreciated.

Major events-

On September 21 we responded to a Brush fire near 191st and Sargent Rd. The fire was upgraded to a Brush1 while we were responding. Our brush truck from station 1 was first on scene and stopped the fire as it was burning up a wall on a house on the end of Kelsy Marie Ln. The fire ended up being three acres and was stopped as it burned across to Hoss field sports complex. We were assisted by South Thurston Fire, East Olympia Fire, McLane Black Lake, Oakville fire, Riverside fire and DNR.

Pre-fire plan/preparation-

We are in the process evaluating our Knox key boxes in our apparatus. We are conducting research to find larger and more secure key boxes. We currently can't fit all the keys we have in the smaller holders in some of the apparatus. The key boxes in some vehicles will need to hold gate keys for DNR and fish and wildlife, Knox keys and some school district keys. This will be ongoing.

Training-

We Continued third quarter training and participated in Ongoing Medical training.

I am working to obtain my Fire Investigation Technician certification through the International Arson Investigators Association.

Battalion Chief Eric Smith



WEST THURSTON REGIONAL FIRE AUTHORITY
10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696

September 2026

Recruit and Retention Coordinator Report

September Overview

EMT Program: We have 6 EMT students who have been working hard in EMT class.

Fire Academy: Fire Academy 26-02 is under way. 3 recruits have hit the books and drill ground instruction has started.

Transport Shifts: A total of three 12-hour shifts were completed on the designated transport unit throughout August. This is something we continue to work on now that academies are complete and members are able to dedicate more time to shift work.

- First Responder Night at the RHS Football game
- Back to school events in both Rochester and Littlerock
- Volunteer staffing for the Rochester High School Football Games

Social Media & Outreach: Engagement across our social media platforms continues to grow, with strong and positive feedback from the community. Our continued focus on community outreach, education, and engagement is helping strengthen our connection with the communities we serve.

October and Looking Ahead: (Upcoming Events & Projects)

- Resident program revamp and staffing is a primary focus for the month of November and December
- Burn to Learn at North Bend for our Recruits in Fire Academy
- Fire Prevention Week preparation for October
- Volunteer Interviews in November Currently have 22 applicants for interviews.
- Lots of holiday event planning to take place

