



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners' General Meeting

Monday, August 10, 2026, at 1730 hr.

In-Person: 10828 Littlerock Rd SW, Olympia, WA St. 1-2

Zoom virtual meeting link:

<https://us02web.zoom.us/j/81557573777?pwd=3aGrolaqQYzwwaaXCB79Xb030AR3Ua.1>

Meeting ID: 815 5757 3777

Passcode: 242611

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ATTENDANCE:**
- IV. ADDITIONS/DELETIONS TO AGENDA:**
- V. PUBLIC COMMENTS/PRESENTATIONS:**
- VI. LABOR MANAGEMENT**
- VII. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts. Payable \$76,872.38 <u>Payroll \$452,743.55</u> TOTAL: \$529,615.93 <i>Warrants \$161,138.06</i> <i>EFTs \$368,477.87</i>	1-9	Shannon	Accept/Reject
2) Meeting Minutes a) July 13, 2026, General Board Meeting b) July 27, 2026, Special Board Meeting	10-14	Shannon	Accept/Reject
3) IT Server Replacement	15	Shannon	Accept/Reject
4) M & O Levy Update		Chief Drake	
5) November 2026 Levy Discussion		Commissioner Scott	

VIII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1)			

IX. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1)			

X. COMMUNICATIONS (NONACTION ITEMS)

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) July 2026 TAP	<i>16-19</i>	Shannon	Informational
2) Strategic Plan		Chief Drake	Informational

XI. DEPARTMENT REPORTS

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Chief/Safety/Training Reports/Shift	<i>20-35</i>	Chief Drake	Informational
2) Recruit & Retention Coordinator Report	<i>36</i>	Andrea Reynoldson	Informational
3) Commissioner Meetings		BOFC	Informational

“THE BOARD WILL CONVENE INTO CLOSED SESSION PURSUANT TO [RCW 42.30.140 4A”

CLOSED MEETING: RCW 42.30.140 (4)(a) COLLECTIVE BARGAINING SESSIONS WITH EMPLOYEE ORGANIZATIONS, INCLUDING CONTRACT NEGOTIATIONS, GRIEVANCE MEETINGS, AND DISCUSSIONS RELATING TO THE INTERPRETATION OR APPLICATION OF A LABOR AGREEMENT; OR (B) THAT PORTION OF A MEETING DURING WHICH THE GOVERNING BODY IS PLANNING OR ADOPTING THE STRATEGY OR POSITION TO BE TAKEN BY THE GOVERNING BODY DURING THE COURSE OF ANY COLLECTIVE BARGAINING, PROFESSIONAL NEGOTIATIONS, OR GRIEVANCE OR MEDIATION PROCEEDINGS, OR REVIEWING THE PROPOSALS MADE IN THE NEGOTIATIONS OR PROCEEDINGS WHILE IN PROGRESS. THE DURATION OF THE CLOSED MEETING IS SET AT 15 MINUTES BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE CLOSED MEETING.

XII GOOD OF THE ORDER:

XIII ADJOURNMENT:

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

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08/10/2026 To: 08/10/2026

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
260801001 1st Security Bank	1470	08/10/2026	Claims	6700	2,739.35	
Invoice # Rcvd Date Due Date Description Amount						
USPS 07/28/2026 08/10/2026 Stamps					312.00	
HOME DEPOT 07/28/2026 08/10/2026 ATV Ratchet & Tow Straps					140.84	
TRACTOR SUPPLY 07/28/2026 08/10/2026 ATV Shackles					33.34	
POWER SPORTS NW 07/28/2026 08/10/2026 ATV Goggles and Gas Can					123.24	
SAFEWAY 07/28/2026 08/10/2026 BOFC Meal					10.99	
FIREHOUSE SUBS 07/28/2026 08/10/2026 BOFC Meal					192.17	
WALMART 07/28/2026 08/10/2026 1-3 Rochester Stair Climber					1,582.63	
CHEVRON 07/28/2026 08/10/2026 Ice - Rehab					55.35	
TRACTOR SUPPLY 07/28/2026 08/10/2026 1-2 Littlerock Diesel Trailer Nozzle & Fuel Filter					209.18	
END OF TRAIL 07/28/2026 08/10/2026 ATV Fuel					33.25	
VJS BARGAIN BARN 07/28/2026 08/10/2026 Facility Maintenance (pressure washer tools)					46.36	
260801002 Batteries Plus	1471	08/10/2026	Claims	6700	35.14	P93757963
Invoice # Rcvd Date Due Date Description Amount						
P93757963 08/05/2026 08/10/2026 12V Lead Battery					35.14	
260801003 Carefirst Bluecross Blueshield	1472	08/10/2026	Claims	6700	299.00	261861003197
Payment Administrator						
Invoice # Rcvd Date Due Date Description Amount						
261861003197 07/21/2026 08/10/2026 Harris Medical Premium					299.00	
260801004 Citi Cards	1473	08/10/2026	Claims	6700	1,624.09	
Invoice # Rcvd Date Due Date Description Amount						
AMAZON 07/28/2026 08/10/2026 Phone Case (N. Drake)					54.15	
AMAZON 07/28/2026 08/10/2026 1-6 Maytown Cache Facility Supplies (urinal screens)					42.92	
COSTCO 07/28/2026 08/10/2026 1-6 Maytown Cache Facility Supplies (coffee, cleaning)					1,458.73	
BAILEYS IGA 07/28/2026 08/10/2026 Town Hall snacks					48.84	
GOOGLE 07/28/2026 08/10/2026 Fleet Svc					2.12	
ZOOM 07/28/2026 08/10/2026 Mnthly communications Service					17.33	
260801005 City Of Olympia	1474	08/10/2026	Claims	6700	22,884.74	CINV-26-002875
Invoice # Rcvd Date Due Date Description Amount						
CINV-26-002875 07/21/2026 08/10/2026 A11 T1-3 Annual Svc					4,531.78	
CINV-26-002875 07/21/2026 08/10/2026 A11 T1-3 Replace Guaqes and Repair Pump Step Panel					3,318.66	
CINV-26-002875 07/21/2026 08/10/2026 A20 A1-6 Quarterly Svc					1,502.20	
CINV-26-002875 07/21/2026 08/10/2026 A24 BN1 Replace Battery					669.88	
CINV-26-002875 07/21/2026 08/10/2026 A62 E1-6 Repair Officer Front Door					1,042.15	
CINV-26-002875 07/21/2026 08/10/2026 A68 B1-2 Pump Test					529.30	
CINV-26-002875 07/21/2026 08/10/2026 A68 B1-2 Repair Front Door Window Switch, Rear Door					2,218.86	
CINV-26-002875 07/21/2026 08/10/2026 A68 B1-2 Repair AC					2,362.30	
CINV-26-002875 07/21/2026 08/10/2026 A75 A1-1 Hood Struts and Alignment					708.71	
CINV-26-002875 07/21/2026 08/10/2026 A77 BN1-6 Annual Svc					825.95	
CINV-26-002875 07/21/2026 08/10/2026 A77 BN1-6 New Tires (x4) & Transmission Svc					3,842.36	
CINV-26-002875 07/21/2026 08/10/2026 A78 B1-3 Pump Test					426.73	
CINV-26-002875 07/21/2026 08/10/2026 A80 T1-1 Replace Batteries (x3)					905.86	
260801006 City Sanitary Inc	1475	08/10/2026	Claims	6700	243.93	21445370S188, 21445545S188
Invoice # Rcvd Date Due Date Description Amount						
21445370S188 08/05/2026 08/10/2026 1-3 Rochester Recycle					33.90	
21445545S188 08/05/2026 08/10/2026 1-1 Grand Mound Recycle					210.03	
260801007 Clearfly	1476	08/10/2026	Claims	6700	235.00	841054
Invoice # Rcvd Date Due Date Description Amount						
841054 08/05/2026 08/10/2026 Aug 2026 SIP Trunk Svcs					235.00	
260801008 Comcast	1477	08/10/2026	Claims	6700	1,832.96	1030
Invoice # Rcvd Date Due Date Description Amount						
1030 07/24/2026 08/10/2026 1-2 Littlerock Phone/Cable					434.13	
1030 07/24/2026 08/10/2026 1-6 Maytown Phone/Cable					454.87	
1030 07/24/2026 08/10/2026 1-1 Grand Mound Phone/Cable					333.76	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	1030	07/24/2026	08/10/2026	1-4 Scott Lake Phone	297.31	
	1030	07/24/2026	08/10/2026	1-3 Rochester Phone/Cable	312.89	
260801009 Creation Organics, LLC	1478	08/10/2026	Claims	6700	2,582.63	7175, 7223
Invoice #	Rcvd Date	Due Date	Description	Amount		
7175	07/28/2026	08/10/2026	Amerizorb Pads (x5 bundles)	428.18		
7223	07/28/2026	08/10/2026	Throw & Go Amerizorb Bags (x75)	2,154.45		
260801010 Culligan Quench	1479	08/10/2026	Claims	6700	2,255.47	11259715
Invoice #	Rcvd Date	Due Date	Description	Amount		
11259715	07/31/2026	08/10/2026	1-6 Maytown - removal of water contract	1,958.45		
11259715	07/31/2026	08/10/2026	1-3 Rochester Water	56.37		
11259715	07/31/2026	08/10/2026	1-2 Littlerock Water	112.74		
11259715	07/31/2026	08/10/2026	1-1 Grand Mound Water	127.91		
260801011 DE Lage Landen	1480	08/10/2026	Claims	6700	280.76	598107248
Invoice #	Rcvd Date	Due Date	Description	Amount		
598107248	08/05/2026	08/10/2026	1-2 Littlerock Copier Lease 8/15/26-9/14/26	280.76		
260801012 Enviro Tech Septic Solutions LLC	1481	08/10/2026	Claims	6700	1,133.85	20553910
Invoice #	Rcvd Date	Due Date	Description	Amount		
20553910	07/30/2026	08/10/2026	1-7 Old Hwy 99 Septic Pumping and Inspection	1,133.85		
260801013 Evolution Health LLC	1482	08/10/2026	Claims	6700	615.00	Aug
Invoice #	Rcvd Date	Due Date	Description	Amount		
AUG	08/05/2026	08/10/2026	Volunteer Physical (D. Johnson)	615.00		
260801014 FireTek DBA of Betschart Elec Inc	1483	08/10/2026	Claims	6700	162.45	260618
Invoice #	Rcvd Date	Due Date	Description	Amount		
260618	07/21/2026	08/10/2026	Assist with Camera Connections	162.45		
260801015 First Choice Health Network	1484	08/10/2026	Claims	6700	141.12	0134908
Invoice #	Rcvd Date	Due Date	Description	Amount		
0134908	08/05/2026	08/10/2026	Aug 2026 EAP Srvcs	141.12		
260801016 Fulton Peter	1485	08/10/2026	Claims	6700	220.00	Refund
Invoice #	Rcvd Date	Due Date	Description	Amount		
REFUND	07/28/2026	08/10/2026	Pt. Refund Act. 115-252670049	220.00		
260801017 Home Depot Credit Services	1486	08/10/2026	Claims	6700	290.25	5611028, 1512548
Invoice #	Rcvd Date	Due Date	Description	Amount		
5611028	07/29/2026	08/10/2026	Facility Maintenance Supplies (concrete patch, pressure	78.42		
1512548	07/29/2026	08/10/2026	1-6 Maytown Bottled Water & Cooler Supply	211.83		
260801018 IMS Alliance	1487	08/10/2026	Claims	6700	91.14	26-1839
Invoice #	Rcvd Date	Due Date	Description	Amount		
26-1839	07/30/2026	08/10/2026	Name Tags (x36)	91.14		
260801019 Joes Refuse Inc	1488	08/10/2026	Claims	6700	216.93	21441465S188, 21441595S188
Invoice #	Rcvd Date	Due Date	Description	Amount		
21441465S188	08/05/2026	08/10/2026	1-3 Rochester Refuse	48.30		
21441595S188	08/05/2026	08/10/2026	1-1 Grand Mound Refuse	168.63		
260801020 LN Curtis & Sons Inc	1489	08/10/2026	Claims	6700	5,648.47	1089348, 1091130, 1095208, 1095736, 1093312, 1097270
Invoice #	Rcvd Date	Due Date	Description	Amount		
1089348	07/21/2026	08/10/2026	Class B Pants (x3 - Kautz)	548.10		
1091130	07/21/2026	08/10/2026	Class B Pants (x1 - Dean)	219.43		
1093312	07/21/2026	08/10/2026	Essentials of FF/Hazardous Materials Training Books	698.10		

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	1095208	07/21/2026	08/10/2026	Annual 2026 Mako SCBA Srvc & Stock Srvc Kit Baqs(x2)	3,919.74	
	1095736	07/21/2026	08/10/2026	Class B Shirt (x1) Kautz	184.75	
	1097270	07/21/2026	08/10/2026	Name Patches (x6)	78.35	
260801021 Leco Supply, Inc.	1490	08/10/2026	Claims	6700	1,212.76	243907
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	243907	07/28/2026	08/10/2026	1-6 Maytown Cache Facility Supplies (paper towels,	1,212.76	
260801022 Lincoln Creek Lumber	1491	08/10/2026	Claims	6700	7.68	463544
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	463544	07/28/2026	08/10/2026	Facility Maintenance (starter fluid)	7.68	
260801023 MES Service Company LLC Dba SeaWestern	1492	08/10/2026	Claims	6700	775.82	2546621, 2543457
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	2546621	07/21/2026	08/10/2026	PPE Boots (Kondrack)	564.44	
	2543457	07/21/2026	08/10/2026	PPE Boots (K. Sarles)	211.38	
260801024 NEXTmsp	1493	08/10/2026	Claims	6700	733.27	80581
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	80581	07/31/2026	08/10/2026	Voice Over Hosted Srvc (8/1/26-8/31/26)	733.27	
260801025 Northwest Safety Clean Inc Lion TotalCare	1494	08/10/2026	Claims	6700	175.81	26-4041
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	26-4041	07/21/2026	08/10/2026	SR-71 Turnout PPE Gear Cleaner	175.81	
260801026 Northwest Water Systems	1495	08/10/2026	Claims	6700	1,229.82	06802, 06938, 07069, 07257
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	06802	07/21/2026	08/10/2026	1-1 Grand Mound Water Srvcs	225.72	
	06938	07/21/2026	08/10/2026	1-2 Littlerock Water Srvcs	225.72	
	07069	07/21/2026	08/10/2026	1-6 Maytown Water Srvcs	225.72	
	07257	07/21/2026	08/10/2026	1-7 Well Shock Chlorination	552.66	
260801027 Olympia Sheet Metal Inc	1496	08/10/2026	Claims	6700	5,810.24	72971, 73010
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	72971	07/21/2026	08/10/2026	1-3 Rochester Inspect/Clean Fujitsu HP in Room 104	487.80	
	73010	07/21/2026	08/10/2026	1-1 Grand Mound Replace Compressor on HVAC #4,	5,322.44	
260801028 Paladin Background Screening LLC	1497	08/10/2026	Claims	6700	57.45	7723
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	7723	08/05/2026	08/10/2026	Background Check (D. Johnson)	57.45	
260801029 Parr Lumber Company	1498	08/10/2026	Claims	6700	194.89	1230003, 1248101, 1259640, 1274782, 1286927
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1230003	07/22/2026	08/10/2026	Facility Maintenance (Sanding Belts, Brush Set)	21.39	
	1248101	07/22/2026	08/10/2026	Facility Maintenance (plug ins, utility knife, blades)	63.72	
	1259640	07/22/2026	08/10/2026	1-1 Grand Mound Box Fans - dorm side	77.28	
	1274782	07/22/2026	08/10/2026	1-3 Rochester Ice Maker Connector Kit	15.99	
	1286927	07/22/2026	08/10/2026	1-3 Rochester Ice Maker Connector Items	16.51	
260801030 Puget Sound Energy	1499	08/10/2026	Claims	6700	9,419.98	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	200017639499	07/21/2026	08/10/2026	1-1 Grand Mnd Bdqt Pymnt Plan (Jun 2026)	4,448.79	
	220025935044	07/21/2026	08/10/2026	1-2 Littlerock Bdqt Pymnt Plan (Jul 2026)	1,012.00	
	220025935051	07/21/2026	08/10/2026	1-4 Scott Lake Bdqt Pymnt Plan (Jul 2026)	543.00	
	220025935077	07/21/2026	08/10/2026	1-5 Michiqan Hill (May 2026)	83.25	
	220025935069	07/21/2026	08/10/2026	1-6 Maytown Bdqt Pymnt Plan (Jun 2026)	2,534.28	
	220006625754	07/21/2026	08/10/2026	1-7 Old Hwy 99 (Jun 2026)	119.66	

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220033813829	07/21/2026	08/10/2026	1-3 Rochester Bdat Pymnt Plan (Jul 2026)		679.00		
260801031 Rochester Water Association	1500	08/10/2026	Claims	6700	60.20	100100	
Invoice # Rcvd Date Due Date Description Amount							
100100 07/29/2026 08/10/2026 1-3 Rochester Water Srvcs					60.20		
260801032 Scott Lake Maintenance Co	1501	08/10/2026	Claims	6700	128.11	2267600	
Invoice # Rcvd Date Due Date Description Amount							
2267600 07/29/2026 08/10/2026 1-4 Scott Lake Water Srvcs					128.11		
260801033 South Sound Radiology	1502	08/10/2026	Claims	6700	279.00	ZFF61BY, ZFGG7BT, ZFJCV7X	
Invoice # Rcvd Date Due Date Description Amount							
ZFF61BY 07/21/2026 08/10/2026 CPT Code 71046 (M. Orihuela)					93.00		
ZFGG7BT 07/21/2026 08/10/2026 CPT Code 71046 (M. Singleton)					93.00		
ZFJCV7X 07/21/2026 08/10/2026 CPT Code 71046 (J. Johnson)					93.00		
260801034 Stericycle Inc	1503	08/10/2026	Claims	6700	65.75	8014962153	
Invoice # Rcvd Date Due Date Description Amount							
8014962153 07/28/2026 08/10/2026 1-3 Rochester Hazo Waste					65.75		
260801035 Systems Design West LLC	1504	08/10/2026	Claims	6700	1,873.14	20261650	
Invoice # Rcvd Date Due Date Description Amount							
20261650 07/21/2026 08/10/2026 June Transports (x68)					1,873.14		
260801036 Thurston Co Solid Waste	1505	08/10/2026	Claims	6700	35.00	2264290	
Invoice # Rcvd Date Due Date Description Amount							
2264290 07/22/2026 08/10/2026 Solid Waste Disposal					35.00		
260801037 Verizon Wireless	1506	08/10/2026	Claims	6700	367.92	6148368779, 6149406393	
Invoice # Rcvd Date Due Date Description Amount							
6148368779 07/24/2026 08/10/2026 App Cells (x6)					50.42		
6149406393 07/24/2026 08/10/2026 Chief/RR Cells					78.89		
6149406393 07/24/2026 08/10/2026 BC/Lt Cells					158.59		
6149406393 07/24/2026 08/10/2026 Modems					80.02		
260801038 Walrath Landscape Supply	1507	08/10/2026	Claims	6700	45.55	OL1824601	
Invoice # Rcvd Date Due Date Description Amount							
OL1824601 07/21/2026 08/10/2026 1-2 Littlerock Landscape Bark					45.55		
260801039 Wells Fargo Financial Leasing	1508	08/10/2026	Claims	6700	160.43	5039430023	
Invoice # Rcvd Date Due Date Description Amount							
5039430023 07/21/2026 08/10/2026 1-1 Grand Mound Copier Lease (07/07/26-08/06/26)					160.43		
260801040 West Thurston Fire & Life	1509	08/10/2026	Claims	6700	300.00	07142026C	
Invoice # Rcvd Date Due Date Description Amount							
07142026C 07/21/2026 08/10/2026 2026 Annual Dues					300.00		
260801041 West Thurston Reg Fire PETTY CASH	1510	08/10/2026	Claims	6700	13.85		
Invoice # Rcvd Date Due Date Description Amount							
PETTY CASH 07/30/2026 08/10/2026 Repayment ACH Transaction Fees (Jun2026)					13.85		
260801042 Wilcox & Flegel	1511	08/10/2026	Claims	6700	10,357.30	1035869-IN, 1035868-IN, 1038561-IN, 1038562-IN, CL29927, 104165-IN, 1041462-IN	
Invoice # Rcvd Date Due Date Description Amount							
1035869-IN 07/21/2026 08/10/2026 1-1 Grand Mound Diesel (190 gal)					1,022.19		
1038561-IN 07/21/2026 08/10/2026 1-1 Grand Mound Diesel (260 gal)					1,566.96		
1035868-IN 07/21/2026 08/10/2026 1-2 Littlerock Diesel (210 gal)					1,128.13		
1038562-IN 07/21/2026 08/10/2026 1-2 Littlerock Diesel (120 gal)					731.67		
CL29927 07/21/2026 08/10/2026 A71 STAF-2					23.99		

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	CL29927	07/21/2026	08/10/2026	A25 CH1-2	178.77	
	CL29927	07/21/2026	08/10/2026	A14 SU1-8	108.88	
	CL29927	07/21/2026	08/10/2026	A54 B1-6	256.94	
	CL29927	07/21/2026	08/10/2026	A77 BN1-6	462.34	
	CL29927	07/21/2026	08/10/2026	A24 BN1	220.72	
	CL29927	07/21/2026	08/10/2026	A73 U1-2	555.88	
	1041465-IN	07/21/2026	08/10/2026	1-1 Grand Mound Diesel (400 gal)	2,308.33	
	1041462-IN	07/21/2026	08/10/2026	1-2 Littlerock Diesel (310 gal)	1,792.50	

260801043 Wilson Parts Corp 1512 08/10/2026 Claims 6700 36.13 54029, 55024, 55026, 55818, 56532, 56540

Invoice #	Rcvd Date	Due Date	Description	Amount
54029	07/21/2026	08/10/2026	Core Battery Return	-35.09
55024	07/21/2026	08/10/2026	Core Battery Return	-35.09
55026	07/21/2026	08/10/2026	Facility Maintenance (WD40)	10.27
55818	07/21/2026	08/10/2026	Facility Maintenance (oil filter, oil)	42.43
56532	07/21/2026	08/10/2026	1-2 Littlerock Diesel Trailer Filter Kit	79.62
56540	07/21/2026	08/10/2026	1-2 Littlerock Diesel Trailer Filter Kit Return	-26.01

43 Vouchers:

76,872.38

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

10:27:50 Date: 08/12/2026

08/10/2026 To: 08/10/2026

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
260801044 Aflac	1513	08/10/2026	Payroll	6700	626.83	
EFT Employee Paycheck	1397	08/12/2026	Payroll	6700	475.60	
EFT Employee Paycheck	1398	08/12/2026	Payroll	6700	60.95	
EFT Employee Paycheck	1385	08/14/2026	Payroll	6700	1,528.41	
EFT Employee Paycheck	1428	08/31/2026	Payroll	6700	5,047.14	
EFT Employee Paycheck	1399	08/12/2026	Payroll	6700	461.75	
EFT Employee Paycheck	1429	08/31/2026	Payroll	6700	6,912.39	
EFT Employee Paycheck	1400	08/12/2026	Payroll	6700	159.41	
EFT Employee Paycheck	1401	08/12/2026	Payroll	6700	16.62	
EFT Employee Paycheck	1402	08/12/2026	Payroll	6700	36.94	
EFT Employee Paycheck	1430	08/31/2026	Payroll	6700	5,362.87	
EFT Employee Paycheck	1403	08/12/2026	Payroll	6700	180.08	
EFT Employee Paycheck	1431	08/31/2026	Payroll	6700	6,248.75	
EFT Employee Paycheck	1432	08/31/2026	Payroll	6700	6,328.22	
EFT Employee Paycheck	1433	08/31/2026	Payroll	6700	5,319.76	
EFT Employee Paycheck	1434	08/31/2026	Payroll	6700	5,019.07	
EFT Employee Paycheck	1404	08/12/2026	Payroll	6700	713.56	
EFT Employee Paycheck	1435	08/31/2026	Payroll	6700	5,391.11	
EFT Employee Paycheck	1436	08/31/2026	Payroll	6700	6,157.97	
EFT Employee Paycheck	1405	08/12/2026	Payroll	6700	323.22	
EFT Department Of Retirement Services Deferred Comp	1466	08/10/2026	Payroll	6700	42,345.04	
EFT Department Of Retirement Systems Retirement	1467	08/10/2026	Payroll	6700	45,400.67	
EFT Department Of The Treasury	1468	08/10/2026	Payroll	6700	51,056.79	
260801045 Dimartino Associates Brown & Brown of WA, Inc	1514	08/10/2026	Payroll	6700	2,825.77	
EFT Employee Paycheck	1437	08/31/2026	Payroll	6700	9,778.32	
EFT Employee Paycheck	1406	08/12/2026	Payroll	6700	337.08	
EFT Employee Paycheck	1386	08/14/2026	Payroll	6700	1,781.86	
EFT Employee Paycheck	1438	08/31/2026	Payroll	6700	4,684.19	
260801046 GET Program	1515	08/10/2026	Payroll	6700	150.00	
EFT Employee Paycheck	1407	08/12/2026	Payroll	6700	171.77	
EFT Employee Paycheck	1408	08/12/2026	Payroll	6700	480.22	
EFT Employee Paycheck	1387	08/14/2026	Payroll	6700	1,752.54	
EFT Employee Paycheck	1439	08/31/2026	Payroll	6700	4,562.43	
EFT Employee Paycheck	1409	08/12/2026	Payroll	6700	18.47	
EFT Employee Paycheck	1410	08/12/2026	Payroll	6700	18.47	
260801047 HRA VEBA Trust	1516	08/10/2026	Payroll	6700	8,075.00	
EFT Employee Paycheck	1411	08/12/2026	Payroll	6700	123.89	
EFT Employee Paycheck	1412	08/12/2026	Payroll	6700	257.65	
EFT Employee Paycheck	1440	08/31/2026	Payroll	6700	3,752.80	
EFT Employee Paycheck	1441	08/31/2026	Payroll	6700	6,243.45	
EFT Employee Paycheck	1442	08/31/2026	Payroll	6700	6,842.54	
EFT Employee Paycheck	1413	08/12/2026	Payroll	6700	341.69	
EFT Employee Paycheck	1443	08/31/2026	Payroll	6700	5,414.23	
260801048 IAFF Local 3825 Treasurer	1517	08/10/2026	Payroll	6700	6,882.55	
260801049 IAFF MERP Trust Office Benefits Programs Adm BPA	1518	08/10/2026	Payroll	6700	2,325.00	
EFT Employee Paycheck	1414	08/12/2026	Payroll	6700	18.47	
EFT Employee Paycheck	1415	08/12/2026	Payroll	6700	1,045.38	
EFT Employee Paycheck	1444	08/31/2026	Payroll	6700	6,498.14	
EFT Employee Paycheck	1445	08/31/2026	Payroll	6700	4,874.21	
EFT Employee Paycheck	1446	08/31/2026	Payroll	6700	4,927.29	
EFT Employee Paycheck	1416	08/12/2026	Payroll	6700	203.17	
EFT Employee Paycheck	1447	08/31/2026	Payroll	6700	5,900.94	

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time:

10:27:50 Date: 08/12/2026

08/10/2026 To: 08/10/2026

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT Employee Paycheck	1388	08/14/2026	Payroll	6700	1,065.66	
EFT Employee Paycheck	1448	08/31/2026	Payroll	6700	5,013.29	
EFT Employee Paycheck	1417	08/12/2026	Payroll	6700	249.34	
EFT Employee Paycheck	1418	08/12/2026	Payroll	6700	133.91	
EFT Employee Paycheck	1449	08/31/2026	Payroll	6700	5,060.38	
EFT Employee Paycheck	1450	08/31/2026	Payroll	6700	9,103.36	
EFT Employee Paycheck	1419	08/12/2026	Payroll	6700	217.02	
EFT Employee Paycheck	1389	08/14/2026	Payroll	6700	985.50	
EFT Employee Paycheck	1451	08/31/2026	Payroll	6700	6,091.17	
EFT Employee Paycheck	1390	08/14/2026	Payroll	6700	689.85	
EFT Employee Paycheck	1452	08/31/2026	Payroll	6700	5,636.91	
EFT Employee Paycheck	1453	08/31/2026	Payroll	6700	4,809.46	
EFT Employee Paycheck	1420	08/12/2026	Payroll	6700	146.29	
EFT Employee Paycheck	1454	08/31/2026	Payroll	6700	4,534.65	
260801119 Employee Paycheck	1421	08/12/2026	Payroll	6700	416.55	
EFT Employee Paycheck	1455	08/31/2026	Payroll	6700	5,391.11	
EFT Employee Paycheck	1422	08/12/2026	Payroll	6700	371.81	
EFT Employee Paycheck	1456	08/31/2026	Payroll	6700	5,827.26	
EFT Employee Paycheck	1423	08/12/2026	Payroll	6700	18.47	
EFT Employee Paycheck	1424	08/12/2026	Payroll	6700	731.33	
EFT Employee Paycheck	1457	08/31/2026	Payroll	6700	6,636.09	
EFT Employee Paycheck	1458	08/31/2026	Payroll	6700	5,945.97	
EFT Employee Paycheck	1459	08/31/2026	Payroll	6700	8,470.94	
EFT Employee Paycheck	1425	08/12/2026	Payroll	6700	247.05	
EFT Employee Paycheck	1460	08/31/2026	Payroll	6700	6,583.62	
EFT Employee Paycheck	1391	08/14/2026	Payroll	6700	934.70	
EFT Employee Paycheck	1461	08/31/2026	Payroll	6700	5,547.24	
260801124 Employee Paycheck	1426	08/12/2026	Payroll	6700	377.10	
EFT Employee Paycheck	1462	08/31/2026	Payroll	6700	6,773.76	
260801050 Trusteed Plans	1519	08/10/2026	Payroll	6700	62,319.88	
EFT Employee Paycheck	1463	08/31/2026	Payroll	6700	5,479.06	
EFT Washington State Support Registry	1469	08/10/2026	Payroll	6700	768.66	
260801051 West Thurston Fire - House Funds	1520	08/10/2026	Payroll	6700	267.00	
EFT Employee Paycheck	1427	08/12/2026	Payroll	6700	438.49	
86 Vouchers:					452,743.55	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

July 13, 2026 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester, WA St. 1-1

Call to Order/Attendance: Commissioner Scott called the meeting to order at 17:30.

Commissioners: Ricks, Culleton, Merryman, White, Reed (zoom)

Chief: N. Drake

Battalion Chief: R. Stone

Captain:

Lieutenants: C. Lyon

Firefighters: R. Santee, R. Lohse, J. Hoskinson, W. Crabb

Volunteer: C. Blackburn, C. Delgado, K. Carlson, E. Sanchez

Admin: Admin Assistant/Secretary L. Patraca, Recruit & Retention Coord. A. Reynoldson

Union Representative: A. Trautman

Guests: Cassady and Miriah Bailey, Hatchet Man Tree Service

Guests Zoom: Linda Shea, M. Morales, J. Spiegelberg, E. Smith

Additions/Deletions to the Agenda: Commissioner Scott requested an Executive Session to be held at the end of the meeting.

Public Comments/Presentations: BC Stone presented a plaque to Cassady Bailey of the Hatchet Man Tree Service. This was presented after a serious situation took place in May where the Hatchet Man came in and assisted with a tree removal that was in a dangerous position.

Labor Management: A. Trautman reported there have been four negotiation meetings held with the District, things are moving forward; two more meetings have been scheduled. Trautman also noted Swede Day was a huge success.

New Business:

1. Expenditure Approval – Commissioner Ricks moved to approve the total expenditure amount of \$723,426.97. Commissioner Merryman seconded the motion. Roll taken, motion carried 6-0.
2. Meeting Minutes – Commissioner Culleton moved to approve the June 8, 2026, meeting minutes. Commissioner Ricks seconded the motion. Roll taken, motion carried 6-0.
3. M & O Levy – Chief Drake stated the M & O Levy is on the upcoming August 4th ballot. There have been two recent town halls held, one in Rochester and one in Scott Lake. There will be upcoming social media releases as well in regard to the levy.
4. Social Media Policy Inquiry – Commissioner Scott inquired about the social media policy and if there is reference to district/commissioner regulations on the stance of using public agency facilities or media for election activities. As per the Public Disclosure Commission (PDC), materials represented by the agency cannot be used. Chief Drake will look into the policy and determine if modifications need to be made.
5. ALS Contract Representation – Commissioner Merryman requested that when the time comes, he would like to be the districts representative at the ALS contract negotiations.

Unfinished Business (action items): None

Unfinished Business (non-action items): None

1. BESS – Chief Drake stated Convergent Energy & Power Battery Energy Storage (BESS) officially withdrew their permit application as of June 26, 2026 and the project is now closed.

Communications:

1. May 2026 TAP report provided in the Board Packet.
2. Budget Report to date was provided in the Board Packet.
3. Medic One Grant -. Chief Drake reported that the district has been approved for a Responder Safety Enhancement grant by Medic One. The grant will allow the district to purchase new ballistic plates and carriers. The grant covers 50% of the cost with the districts BLS funds covering the remaining cost.
4. Strategic Plan – Chief Drake presented an updated strategic plan noting that several of the strategic objectives are currently being worked on and will continue to be ongoing. Commissioner Scott requested a full presentation at the September meeting.

Department Reports:

Chief/Training/EMS/Shift Reports: Refer to printed reports.

Recruit & Retention Coordinator Update: Refer to printed report.

Commissioner Reports: Commissioner Ricks reported on Medic One.

EXECUTIVE SESSION. THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO RCW 42.30.110 (C) TO CONSIDER THE MINIMUM PRICE AT WHICH REAL ESTATE WILL BE OFFERED FOR SALE OR LEASE WHEN PUBLIC KNOWLEDGE REGARDING SUCH CONSIDERATION WOULD CAUSE A LIKELIHOOD OF DECREASED PRICE. HOWEVER, FINAL ACTION SELLING OR LEASING PUBLIC PROPERTY SHALL BE TAKEN IN A MEETING OPEN TO THE PUBLIC. THE DURATION OF THE EXECUTIVE SESSION IS SET AT 10 MINUTES BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE EXECUTIVE SESSION.

Executive Session Began: 1820

Executive Session Ended: 1830

No actions taken.

Good of the Order: Chief Drake will be out of the office for the next two weeks. BC Stone is aware and will be in charge during his absence.

Adjournment: The board adjourned the meeting at 1835 hours.

Submitted for Board approval by:

Shannon Hemminger, Secretary

Tom Culleton, Board Member

Robert Scott, Board Member

John Ricks, Board Member

Jeff Merryman, Board Member

Mike Reed, Board Member

Chris White, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



July 27, 2026 – Special Board Meeting at 10828 Littlerock Rd SW, Olympia, WA St. 1-2

Call to Order/Attendance: Commissioner Scott called the meeting to order at 17:37.

Commissioners: Ricks, Culleton, Merryman, White (Excused), Reed (Excused)

Chief: N. Drake

Battalion Chief:

Captain:

Lieutenants:

Firefighters: R. Calica

Volunteer:

Admin: Admin Svcs Director/Secretary S. Hemminger,

Union Representative:

Guests:

Guests Zoom:

Additions/Deletions to the Agenda: None

Public Comments/Presentations: None

Labor Management: None

New Business:

1. Old Hwy 99 Station – Purchase and Sales Agreement Offer. After review and discussion in executive session. Commissioner Ricks moved to approve the purchase and sales agreement Justin Haelle for the old hwy 99 station. Commissioner Merryman seconded the motion. Roll take, motion carried 4-0

Unfinished Business (action items): None

Unfinished Business (non-action items): None

Communications: None

Department Reports:

Chief/Training/EMS/Shift Reports: None

Recruit & Retention Coordinator Update: None

Commissioner Reports: None

EXECUTIVE SESSION. THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO RCW 42.30.110 (c) TO CONSIDER THE MINIMUM PRICE AT WHICH REAL ESTATE WILL BE OFFERED FOR SALE OR LEASE WHEN PUBLIC KNOWLEDGE REGARDING SUCH CONSIDERATION WOULD CAUSE A LIKELIHOOD OF DECREASED PRICE. HOWEVER, FINAL ACTION SELLING OR LEASING PUBLIC PROPERTY SHALL BE TAKEN IN A MEETING OPEN TO THE PUBLIC. THE DURATION OF THE EXECUTIVE SESSION IS SET AT 30 MINUTES

BUT THIS MAY BE EXTENDED BY THE PRESIDING OFFICER. ACTION MAY OR MAY NOT BE TAKEN AFTER THE BOARD RECONVENES INTO REGULAR SESSION, AND NO ACTION SHALL BE TAKEN IN THE EXECUTIVE SESSION.

Time In: 1738
Time Out: 1808

Good of the Order: None

Adjournment: The board adjourned the meeting at 1810 hours.

Submitted for Board approval by:

Shannon Hemminger, Secretary

Tom Culleton, Board Member

Robert Scott, Board Member

John Ricks, Board Member

Jeff Merryman, Board Member

Mike Reed, Board Member

Chris White, Board Member



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702-869-3636

3330 W Desert Inn Road, Suite B, Las Vegas, NV 89102

Statement of Work AAAQ28607

Valid through August 11, 2026 @ 11:59 pm

Prepared For:

West Thurston Regional Fire Authority
Shannon Hemminger
Phone:
10828 Littlerock Rd SW
Olympia, WA 98512
Shannon.hemminger@wtrfa.org

Prepared By:

Jennifer Lavender
Phone: 360-362-5407
Fax:
Email: jennifer.lavender@itsasap.com



IMPORTANT: FULL PROPOSAL DETAIL ATTACHED

[Click Here](#) to view or download the complete PDF version of this SOW. This PDF Contains additional details and information that may not be displayed in the summarized web version below.

Line Item Detail

Qty	Description	Unit Price	Ext Price
Products			
1	Dell PowerEdge R660 Server	\$34,623.99	\$34,623.99
1	Shipping/Freight	\$700.00	\$700.00
Products Subtotal			\$35,323.99
Professional Services			
51.25	Labor for project	\$200.00	\$10,250.00
-51.25	Agreement Discount	\$200.00	-\$10,250.00
Professional Services Subtotal			\$0.00

Project Workplan

POC: Shannon Hemminger
Project Timeline: Standard
Project Updates: Weekly

Important Note: For labor charge, client is to be billed per hour, based on client's standard hourly rate.

> SCOPE OF WORK <
Please see the attached PDF file for more details.

Recurring Subtotal:	\$0.00	SubTotal:	\$35,323.99
Recurring Sales Tax:	\$0.00	Sales Tax:	\$2,931.89
		Shipping:	\$0.00
Recurring Total:	\$0.00	Total:	\$38,255.88



Thurston County Treasurer
July 2026 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
07/01/2026	Beginning Cash Balance	\$10,884,939.96	
	Revenues:		
07/01/2026	District Deposit	119.66	\$119.66 / 6701
07/01/2026	District Deposit	121.86	\$121.86 / 6701
07/01/2026	District Deposit	142.00	\$142.00 / 6701
07/01/2026	District Deposit	151.72	\$151.72 / 6701
07/01/2026	District Deposit	512.19	\$512.19 / 6701
07/01/2026	District Deposit	927.43	\$927.43 / 6701
07/01/2026	DNR Timber Trust 2	1.09	
07/02/2026	District Deposit	112.84	\$112.84 / 6701
07/02/2026	District Deposit	506.49	\$506.49 / 6701
07/02/2026	District Deposit	5,339.70	\$5,339.70 / 6701
07/06/2026	District Deposit	1,188.00	\$1,188.00 / 6701
07/06/2026	District Deposit	1,425.60	\$1,555.45 / 6701
07/07/2026	District Deposit	649.80	\$649.80 / 6701
07/07/2026	District Deposit	1,113.78	\$1,113.78 / 6701
07/07/2026	District Deposit	29,822.85	\$33,600.41 / 6701
07/08/2026	District Deposit	401.53	\$401.53 / 6701
07/08/2026	District Deposit	431.53	\$431.53 / 6701
07/08/2026	District Deposit	474.15	\$474.15 / 6701
07/08/2026	District Deposit	861.76	\$861.76 / 6701
07/08/2026	District Deposit	884.70	\$884.70 / 6701
07/09/2026	District Deposit	12,139.61	\$13,677.30 / 6701
07/10/2026	District Deposit	75.00	\$75.00 / 6701
07/10/2026	District Deposit	620.65	\$620.65 / 6701
07/10/2026	District Deposit	1,575.23	\$1,575.23 / 6701
07/10/2026	DNR Other Trust 1	0.48	
07/10/2026	DNR Other Trust 2	0.49	
07/13/2026	District Deposit	269.98	\$269.98 / 6701
07/14/2026	District Deposit	100.00	\$100.00 / 6701
07/15/2026	District Deposit	75.00	\$75.00 / 6701
07/15/2026	District Deposit	1,001.60	\$1,001.60 / 6701
07/15/2026	District Deposit	1,116.97	\$1,116.97 / 6701
07/15/2026	District Deposit	1,126.60	\$1,126.60 / 6701
07/17/2026	District Deposit	193.71	\$193.71 / 6701
07/20/2026	District Deposit	338.29	\$338.29 / 6701
07/20/2026	District Deposit	345.12	\$345.12 / 6701
07/20/2026	District Deposit	399.38	\$399.38 / 6701
07/20/2026	District Deposit	956.80	\$956.80 / 6701
07/20/2026	District Deposit	1,082.60	\$1,082.60 / 6701
07/20/2026	District Deposit	2,503.59	\$2,503.59 / 6701
07/20/2026	District Deposit	161,245.26	\$161,245.26 / 6701
07/21/2026	District Deposit	500.39	\$500.39 / 6701
07/21/2026	District Deposit	1,072.79	\$1,072.79 / 6701
07/21/2026	District Deposit	39,028.13	\$39,028.13 / 6701
07/22/2026	District Deposit	151.72	\$151.72 / 6701
07/22/2026	District Deposit	2,327.01	\$2,327.01 / 6701
07/23/2026	District Deposit	1,548.05	\$1,548.05 / 6701
07/23/2026	Interest on Prop Tax Refunds	(0.72)	
07/24/2026	District Deposit	242.41	\$242.41 / 6701
07/24/2026	District Deposit	2,528.77	\$2,528.77 / 6701



Thurston County Treasurer
July 2026 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

07/24/2026	District Deposit	3,487.85	\$3,487.85 / 6701
07/28/2026	District Deposit	25.00	\$25.00 / 6701
07/28/2026	District Deposit	350.80	\$350.80 / 6701
07/28/2026	District Deposit	434.65	\$434.65 / 6701
07/29/2026	District Deposit	2,418.29	\$2,418.29 / 6701
07/30/2026	Interest on Prop Tax Refunds	(12.02)	
07/31/2026	District Deposit	105.00	\$105.00 / 6701
07/31/2026	District Deposit	326.42	\$326.42 / 6701
07/31/2026	DNR Interest	0.02	
07/31/2026	DNR Other Trust 1	4.60	
07/31/2026	DNR Other Trust 2	4.73	
07/31/2026	Real & Personal Property Taxes	(14.03)	
07/31/2026	Real & Personal Property Taxes	119.53	
07/31/2026	Real & Personal Property Taxes	20,807.81	
07/31/2026	Investment Interest Paid	31,142.09	
	Total Revenues	\$336,954.33	
	Expenditures:		
07/15/2026	Electronic Disbursements	(13,117.32)	
07/15/2026	Electronic Disbursements	(8,738.52)	
07/15/2026	Electronic Disbursements	(3,808.73)	
07/15/2026	Issued Warrants	(216,370.38)	
07/30/2026	Transfer Out	(82,013.20)	
07/31/2026	Electronic Disbursements	(231,787.26)	
07/31/2026	Electronic Disbursements	(91,327.75)	
07/31/2026	Electronic Disbursements	(81,220.77)	
07/31/2026	Electronic Disbursements	(54,128.15)	
07/31/2026	Electronic Disbursements	(20,894.58)	
07/31/2026	Electronic Disbursements	(768.66)	
	Total Expenditures	(\$804,175.32)	
07/31/2026	Ending Cash Balance	\$10,417,718.97	

Warrant Activity

07/01/2026	Beginning Warrants Outstanding	\$362.58
	Total Warrants Issued	216,370.38
	Total Warrants Redeemed	(215,051.04)
	Total Warrants Voided	-
07/31/2026	Ending Warrants Outstanding	\$1,681.92

Investment Activity

07/01/2026	Beginning Interest Receivable	\$61,406.99
	Interest Earned	34,850.50
	Cash Paid	(31,142.09)
07/31/2026	Ending Interest Receivable	\$65,115.40

TCIP Yield (used to calculate interest earnings) 3.78%
 LGIP Yield (budget benchmark) 3.52%



Thurston County Treasurer
July 2026 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
07/01/2026	Beginning Cash Balance	\$88,144.05	
	Revenues:		
07/06/2026	District Deposit	129.85	\$1,555.45 / 6701
07/07/2026	District Deposit	3,777.56	\$33,600.41 / 6701
07/09/2026	District Deposit	1,537.69	\$13,677.30 / 6701
07/30/2026	Transfer In	82,013.20	
07/31/2026	Real & Personal Property Taxes	242.58	
07/31/2026	Investment Interest Paid	393.33	
	Total Revenues	\$88,094.21	
	Expenditures:		
	No Activity		
	Total Expenditures	\$0.00	
07/31/2026	Ending Cash Balance	\$176,238.26	

Warrant Activity

07/01/2026	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
07/31/2026	Ending Warrants Outstanding	\$0.00

Investment Activity

07/01/2026	Beginning Interest Receivable	\$902.24
	Interest Earned	313.51
	Cash Paid	(393.33)
07/31/2026	Ending Interest Receivable	\$822.42

TCIP Yield (used to calculate interest earnings)	3.78%
LGIP Yield (budget benchmark)	3.52%



Thurston County Treasurer
July 2026 Statement
West Thurston Regional Fire Authority
Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
07/01/2026	Beginning Cash Balance	\$837,470.49	
	Revenues:		
07/31/2026	Investment Interest Paid	2,518.29	
	Total Revenues	\$2,518.29	
	Expenditures:		
	No Activity		
	Total Expenditures	\$0.00	
07/31/2026	Ending Cash Balance	\$839,988.78	

Warrant Activity

07/01/2026	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
07/31/2026	Ending Warrants Outstanding	\$0.00

Investment Activity

07/01/2026	Beginning Interest Receivable	\$5,097.53
	Interest Earned	2,686.30
	Cash Paid	(2,518.29)
07/31/2026	Ending Interest Receivable	\$5,265.54

TCIP Yield (used to calculate interest earnings)	3.78%
LGIP Yield (budget benchmark)	3.52%



WEST THURSTON REGIONAL FIRE AUTHORITY

CHIEF REPORT | July 2026

Fire Chief N. Drake

CHIEF'S RECAP

Staffing

We were fully staffed for the month of July with no firefighters on long term injury or illness, this is the first month in over a year all staff are on full duty. Our sick leave usage decreased 290 hours (from 586), our shift overtime also decreased to 96 hours (from 311), with no mandatory overtime for the month.

Volunteer Designated Aid Unit

In July, our volunteer designated aid unit was operational for three (3) 12-hour shifts, totaling 36 staffed hours, this was down from 144 last month. The unit was only staffed for 5% of the month and completed 4 patient transport to the hospital. This percentage of coverage is well below our goal of 30%. We have struggled with staffing the DAU with a few of our most active members on leave for seasonal employment. We are actively working to get our most recent EMT grads to complete task books and get signed off on DAU.

Wildland State Mobilizations

WTRFA didn't deploy until the last day of July and are currently deployed, this is expected to be a full 14-day deployment. WTRFA gets reimbursed for crew overtime, coverage overtime, and paid for the vehicle.

- 7/31 to Current – Little Giant Fire – Chelan County

Littlerock Rd Bridge Closure

Closure of Littlerock Road continues near 113th Ave and is currently on schedule. This has negatively impact response times to 113th Ave, Scott Lake, Field of Dreams, Littlerock, and Mima areas. The detour from Station 1-2 will be 110th Ave to Endicott Rd to 123rd Ave or I-5. Since closure we have seen an average increase of responses time of 3:36 in affected response zones. We will continue to monitor and adjust responses to try to limit the effects on response times and ensure appropriate response.

M & O Levy

Unofficial results from August 4th primary elections, as of 8/6 neither WTRFA (FD1 / FD11) are not passing. This vote requires 60% voter approval to pass. WTRFA has approved resolution for another M&O on the ballot for the general election on November 3rd. This M&O is a 1-year WTRFA (both FD1 and FD11) for \$0.36 per \$1,000 assessed.

Results as of 8/06/26

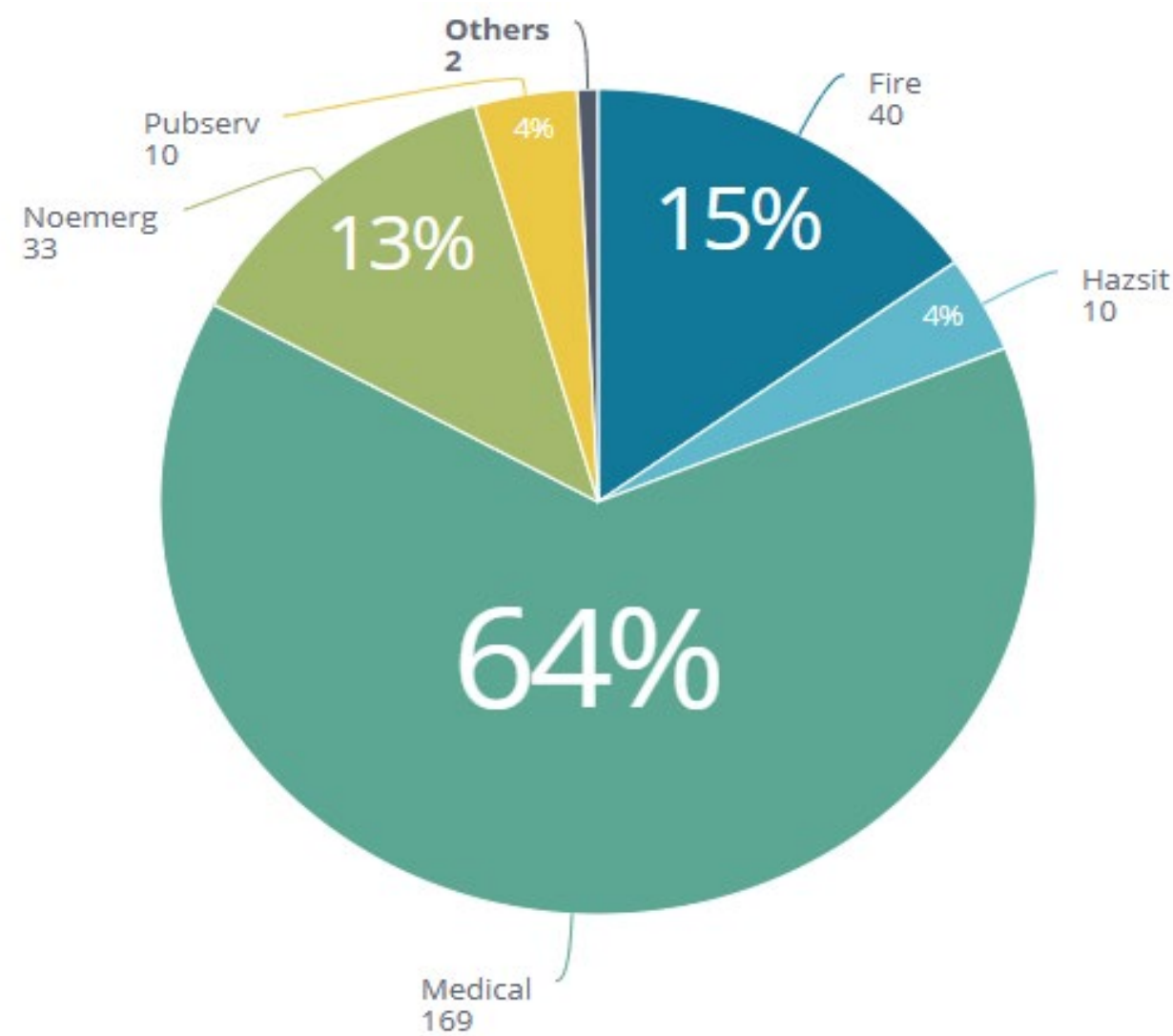
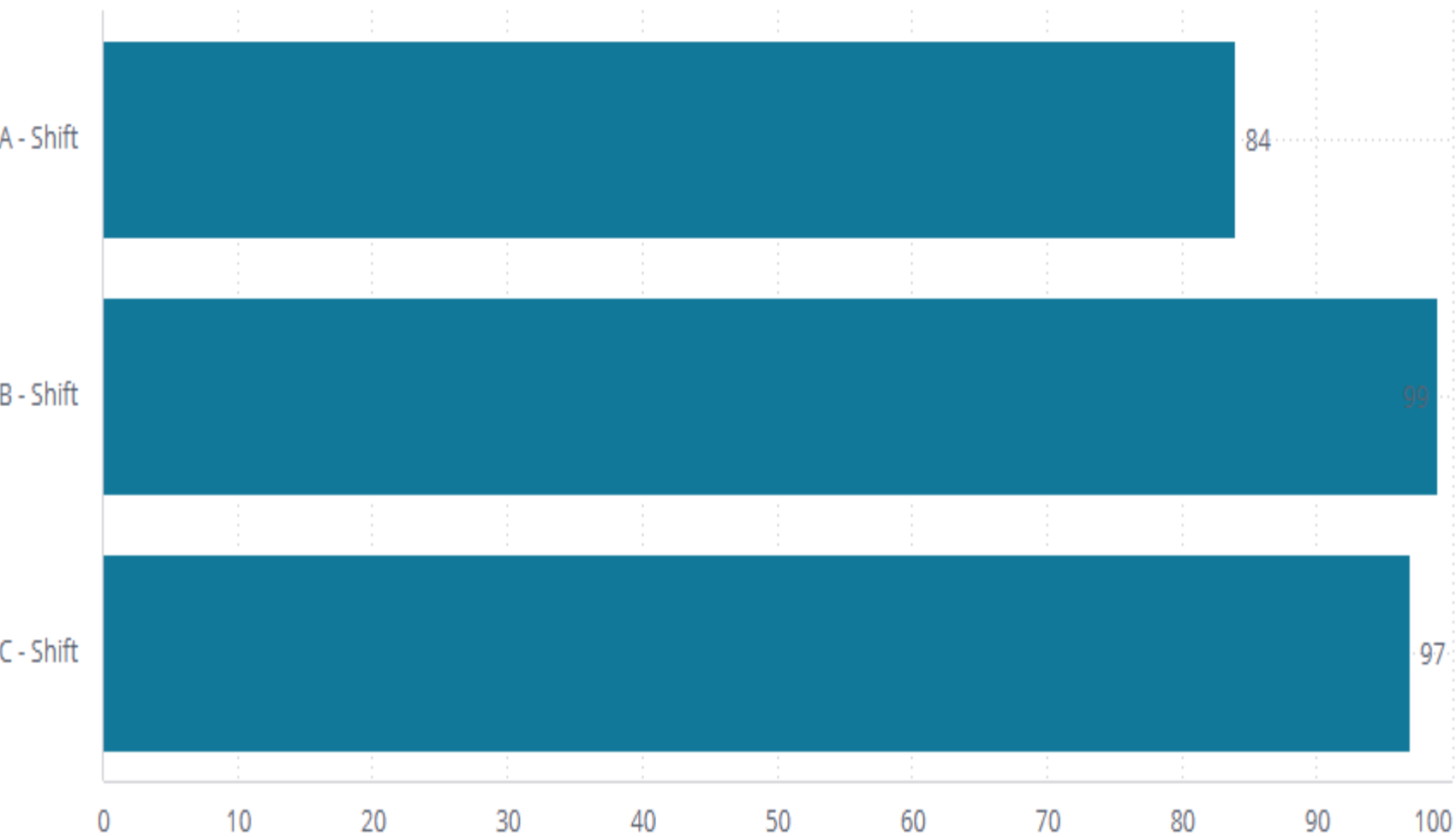
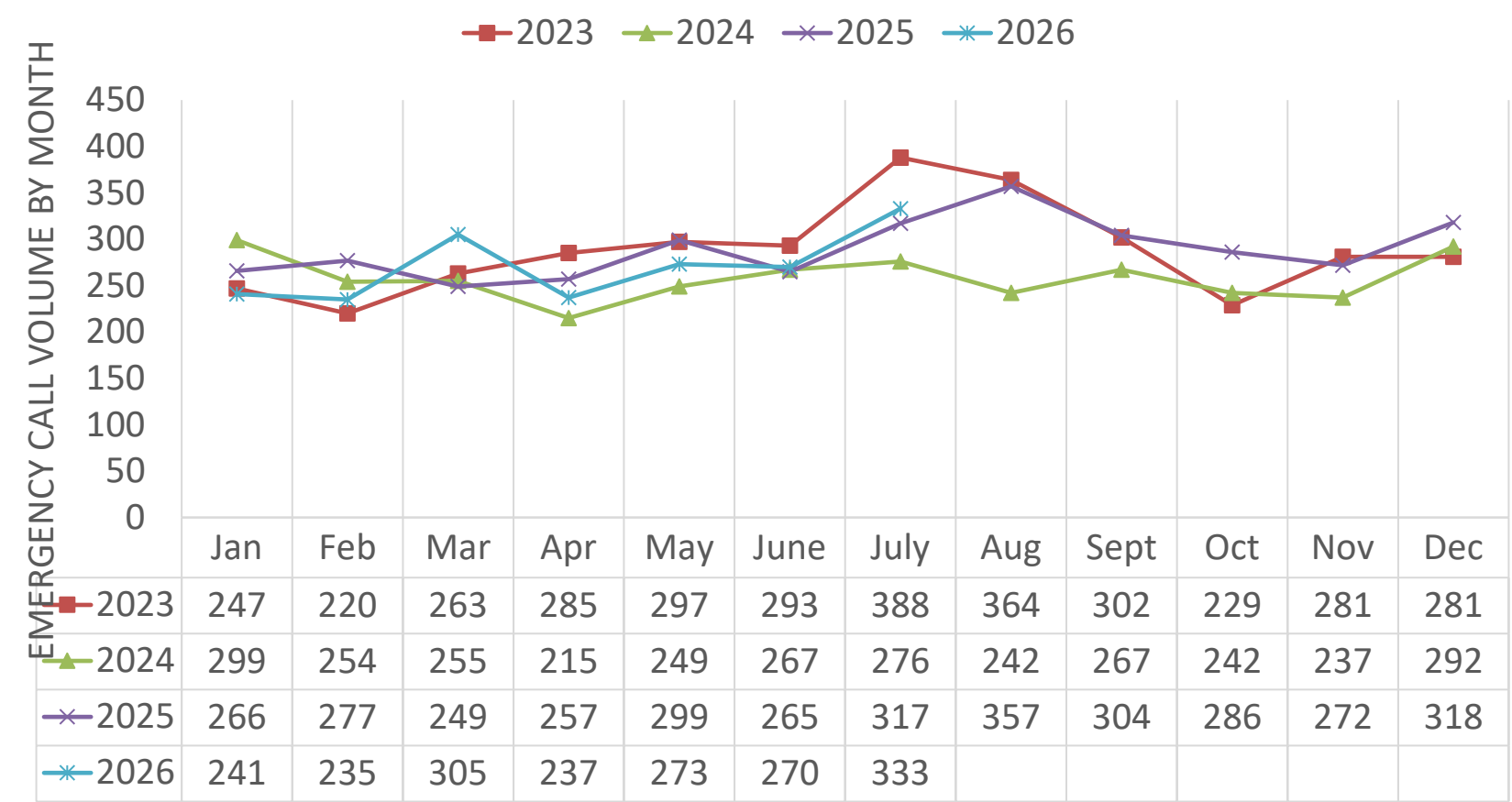
- WTRFA FD1 Prop 1: YES 52% 980 votes / NO 48% 911 votes
- WTRFA FD11 Prop 1: YES 59% 986 votes / NO 41% 692 votes

WEST THURSTON REGIONAL FIRE AUTHORITY

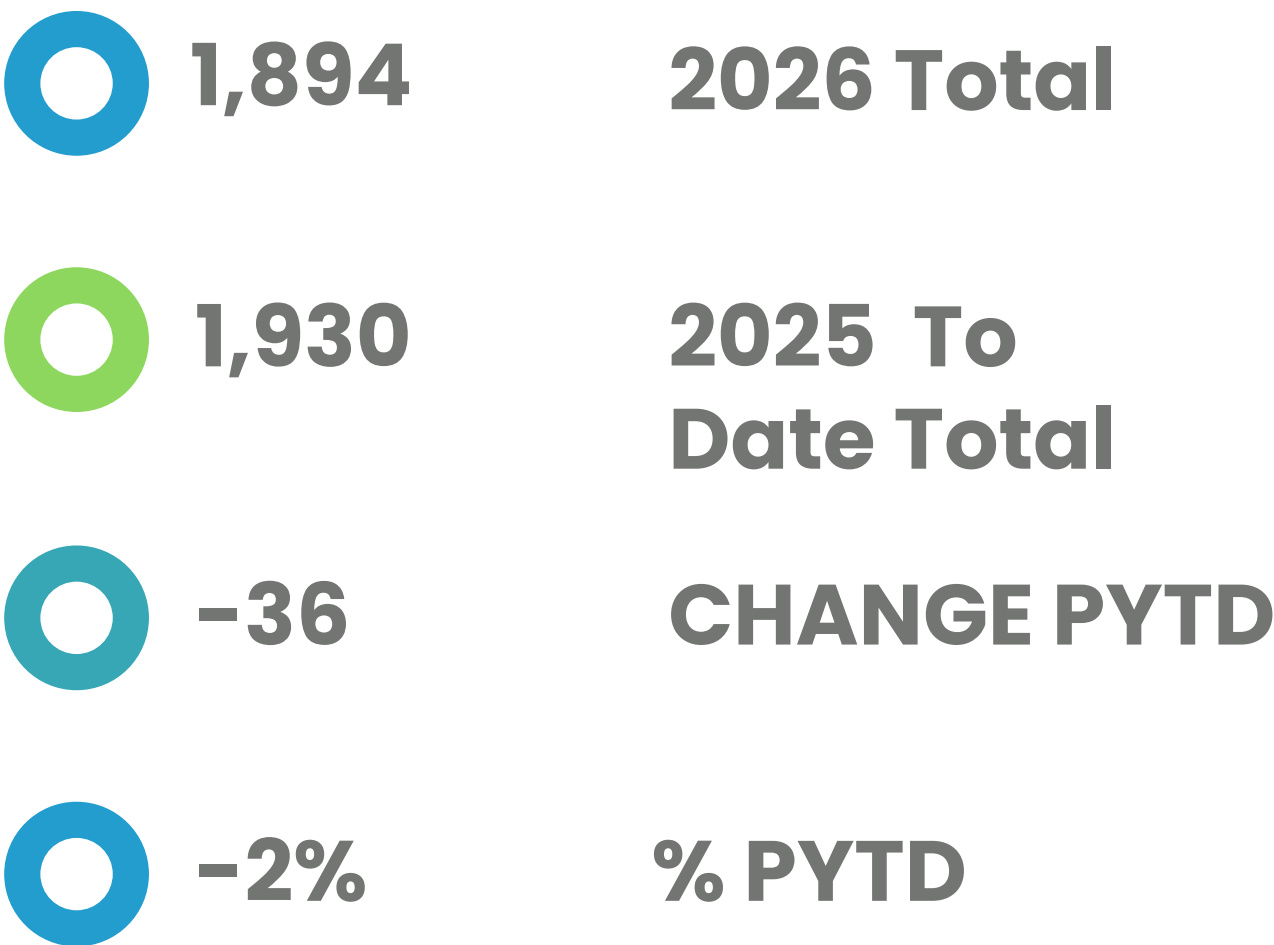
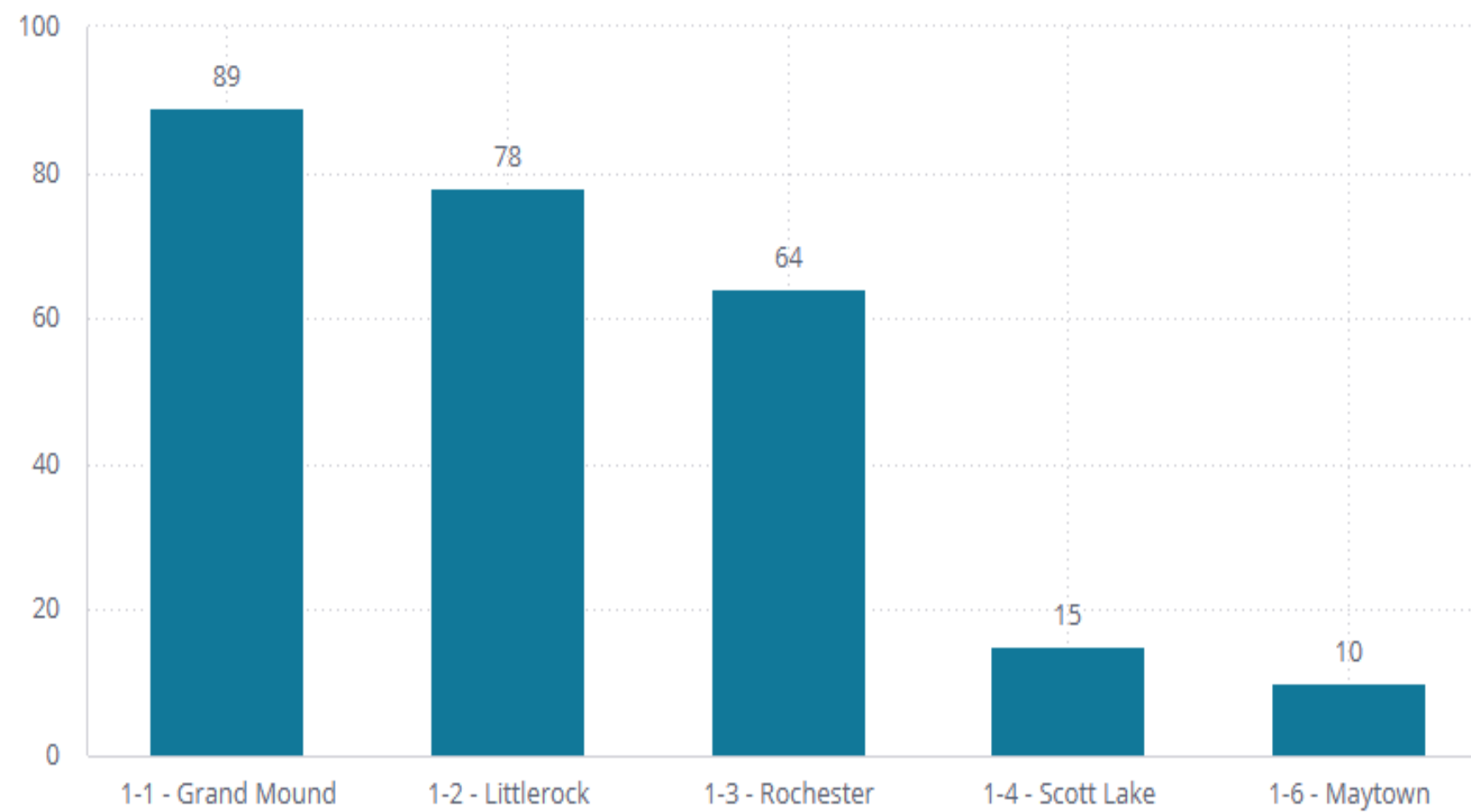


2026 BY THE NUMBERS – Monthly Report July 2026
Chief Nathan Drake

4-YEAR INCIDENT VOLUME COMPARISON BY MONTH
2023-2026



Incident by Station



**JULY AVERAGE PRIMARY
RESPONSE TIME 8:29**



JULY CALLS = 333

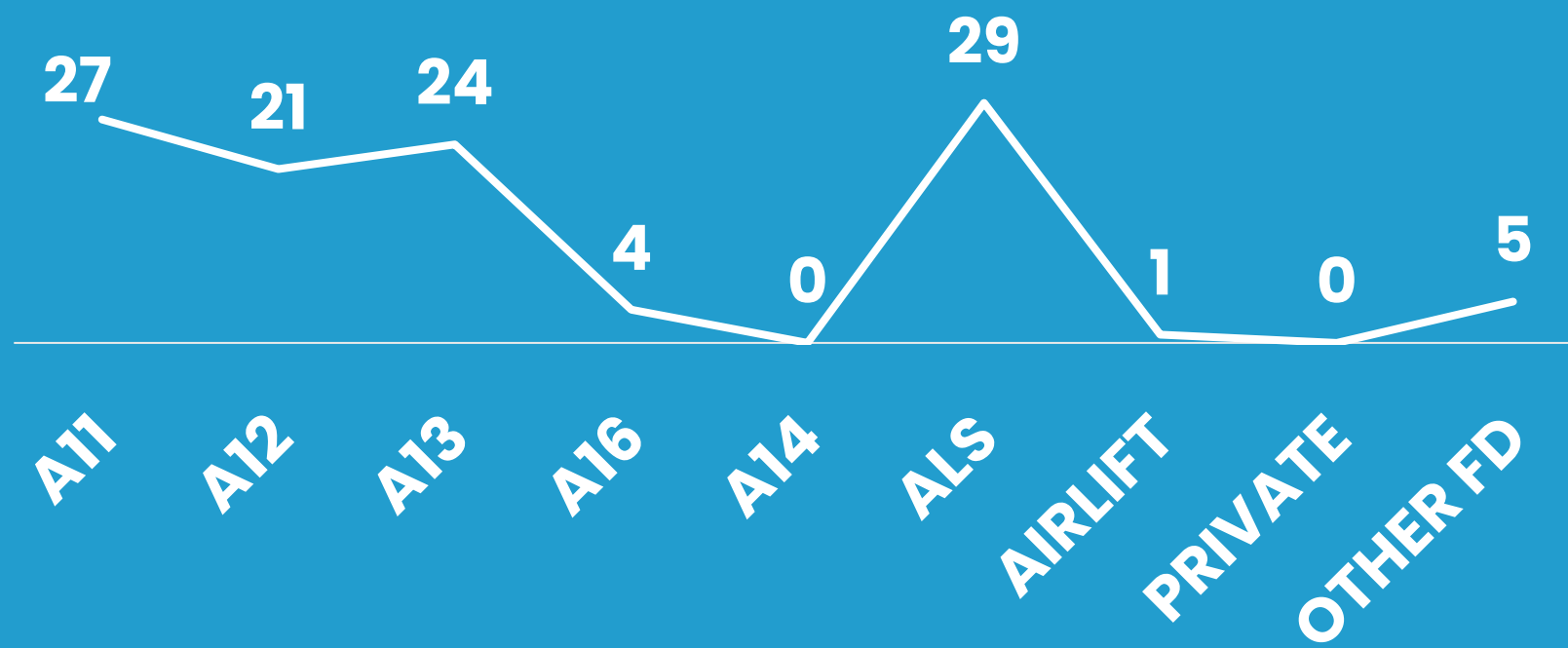


**33% OVERLAPPING
CALLS (109) IN JULY**

WTRFA INCIDENT RESPONSE SUMMARY

PATIENT TRANSPORTS

WTRFA AID UNIT TRANSPORTS – JULY



YTD WTRFA TRANSPORTS



559

JULY WTRFA TRANSPORTS



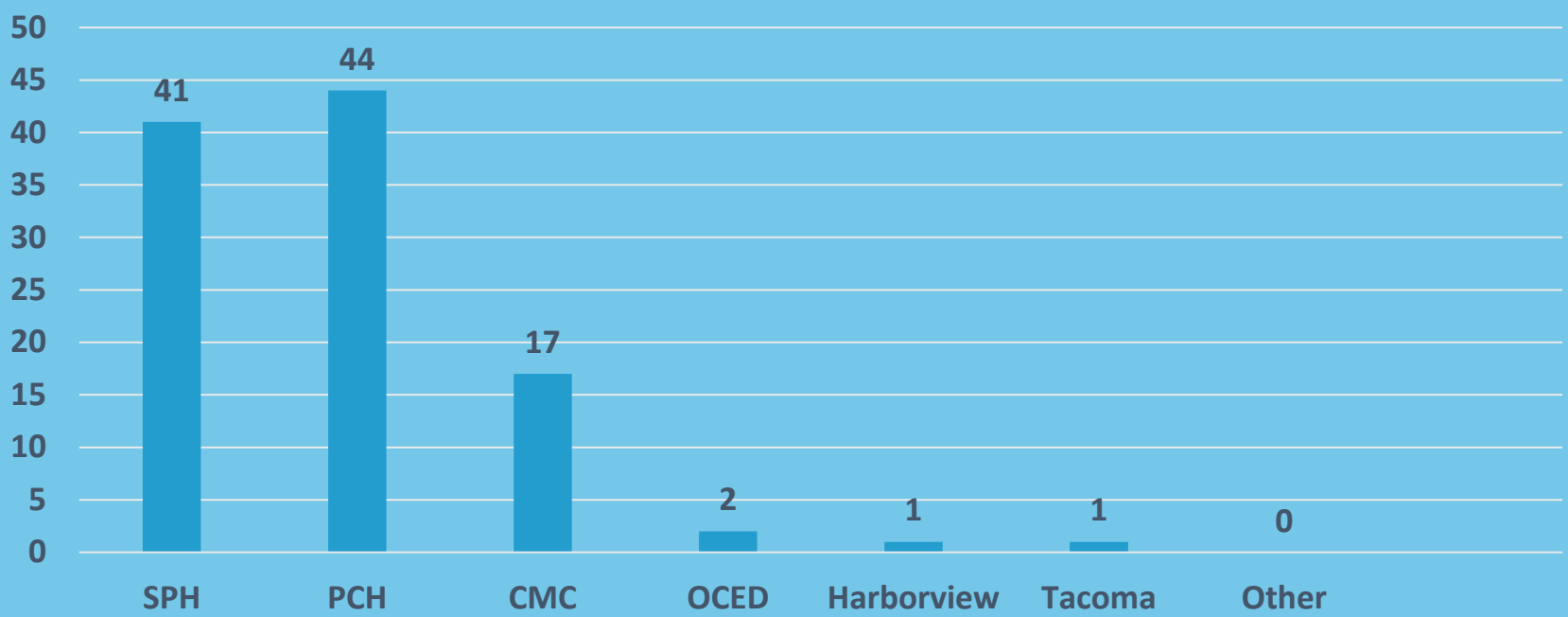
76

Total Transports YTD

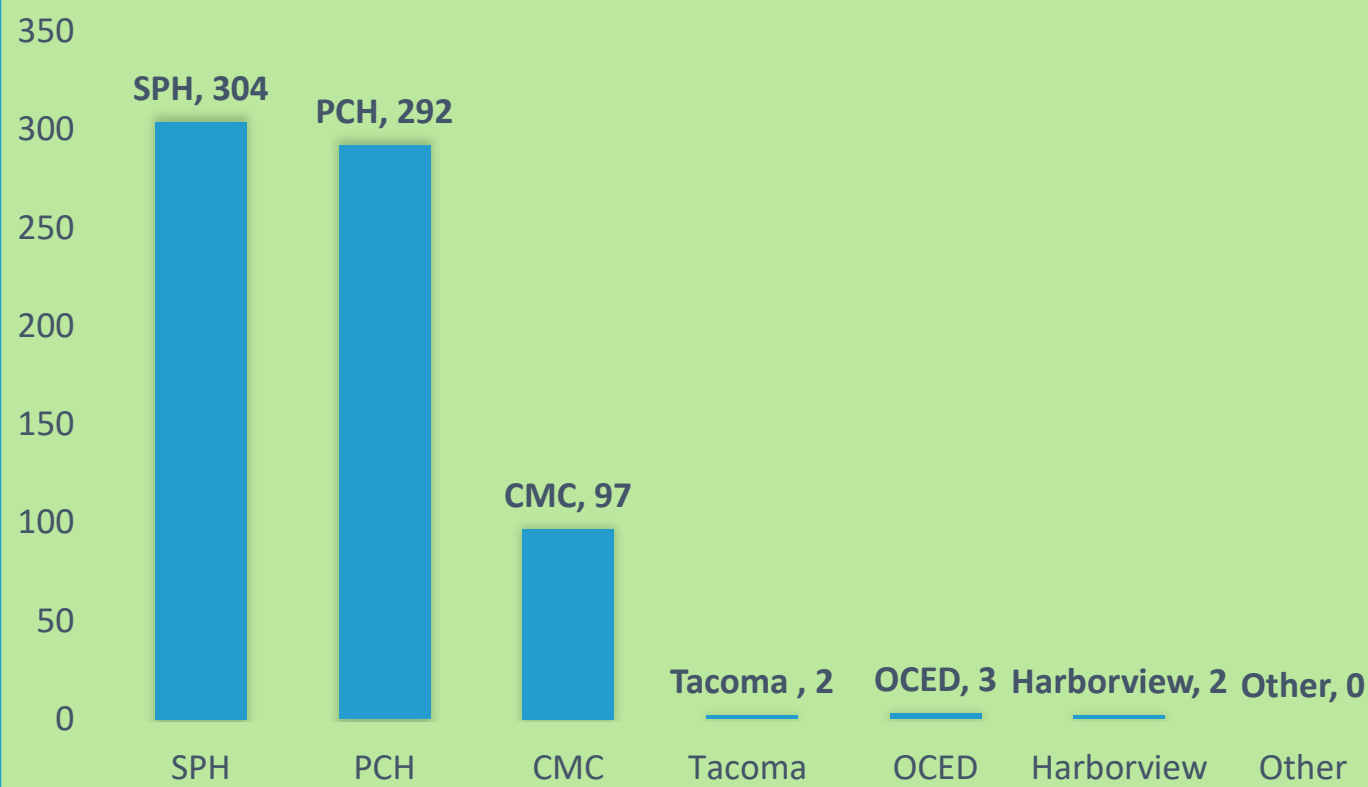


ALS = 132
BLS = 592

TRANSPORT DESTINATION – JULY



DESTINATION – YTD



MUTUAL AID/AUTO AID FOR JULY



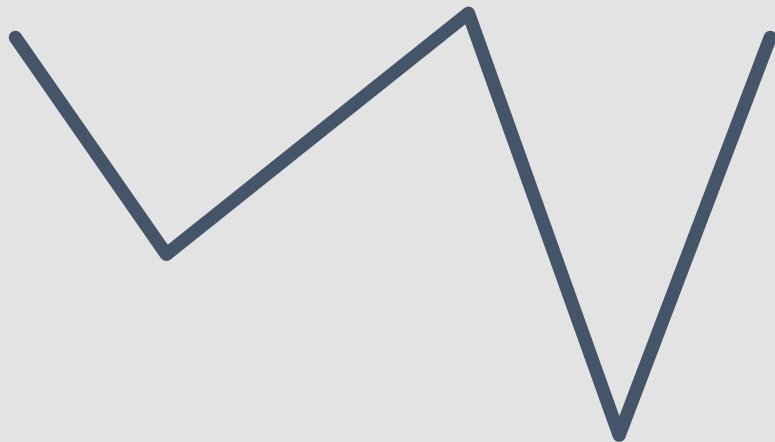
AID GIVEN: 16
AID RECEIVED: 16

Average Response Time
COMPLIANCE YTD

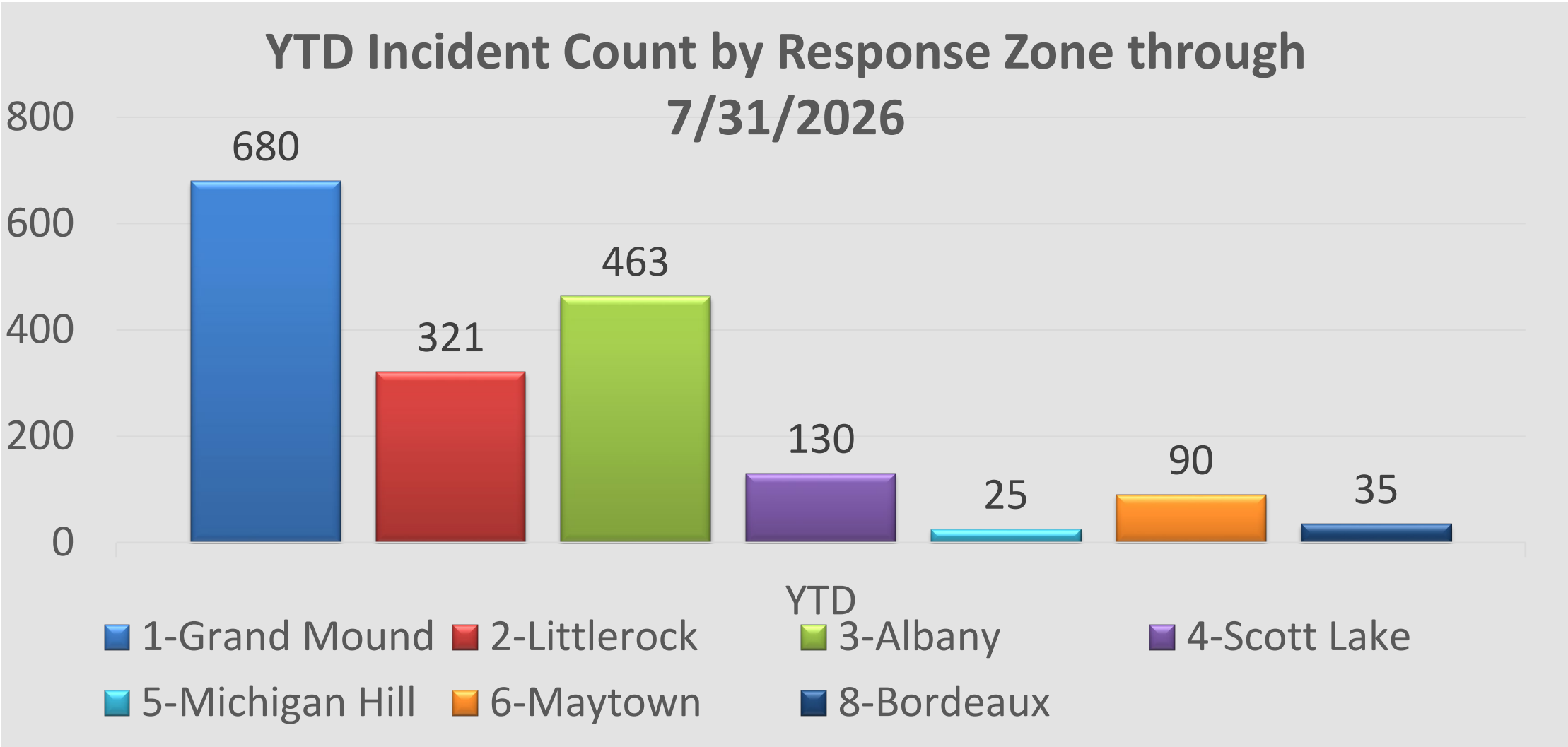


7:44 Initial Unit
Arrival in Primary
Zones 1,2,3,4,5,6

27% Overlapping
Calls (506) YTD

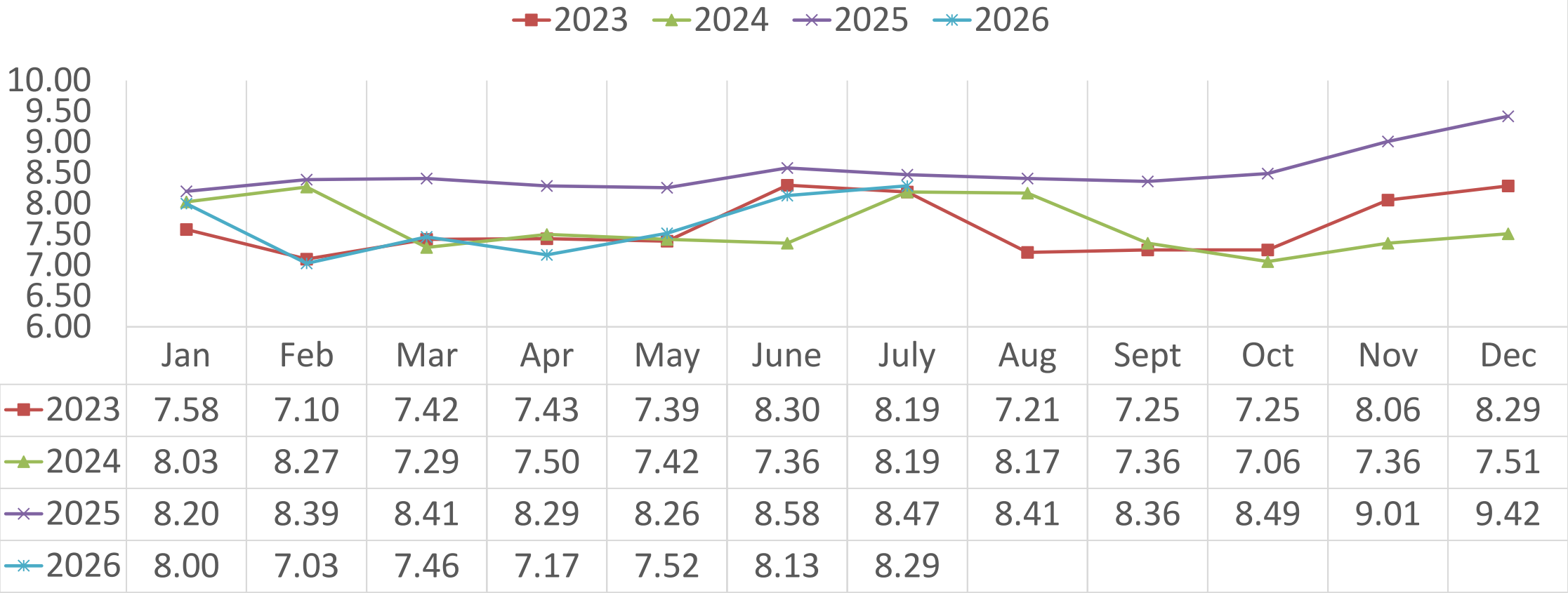


YTD Incident Count
By Response Zone

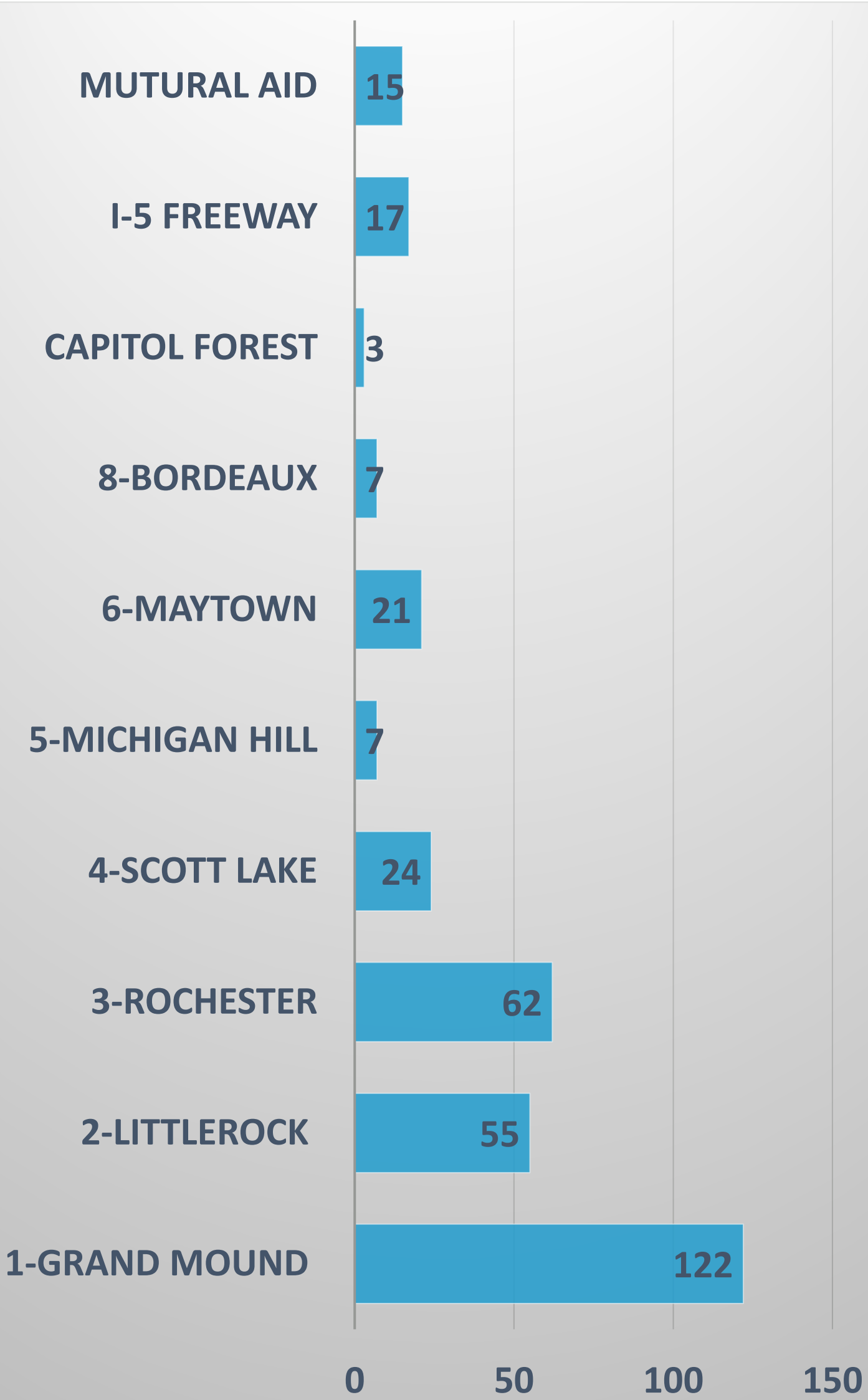


Average Response Time
By Month

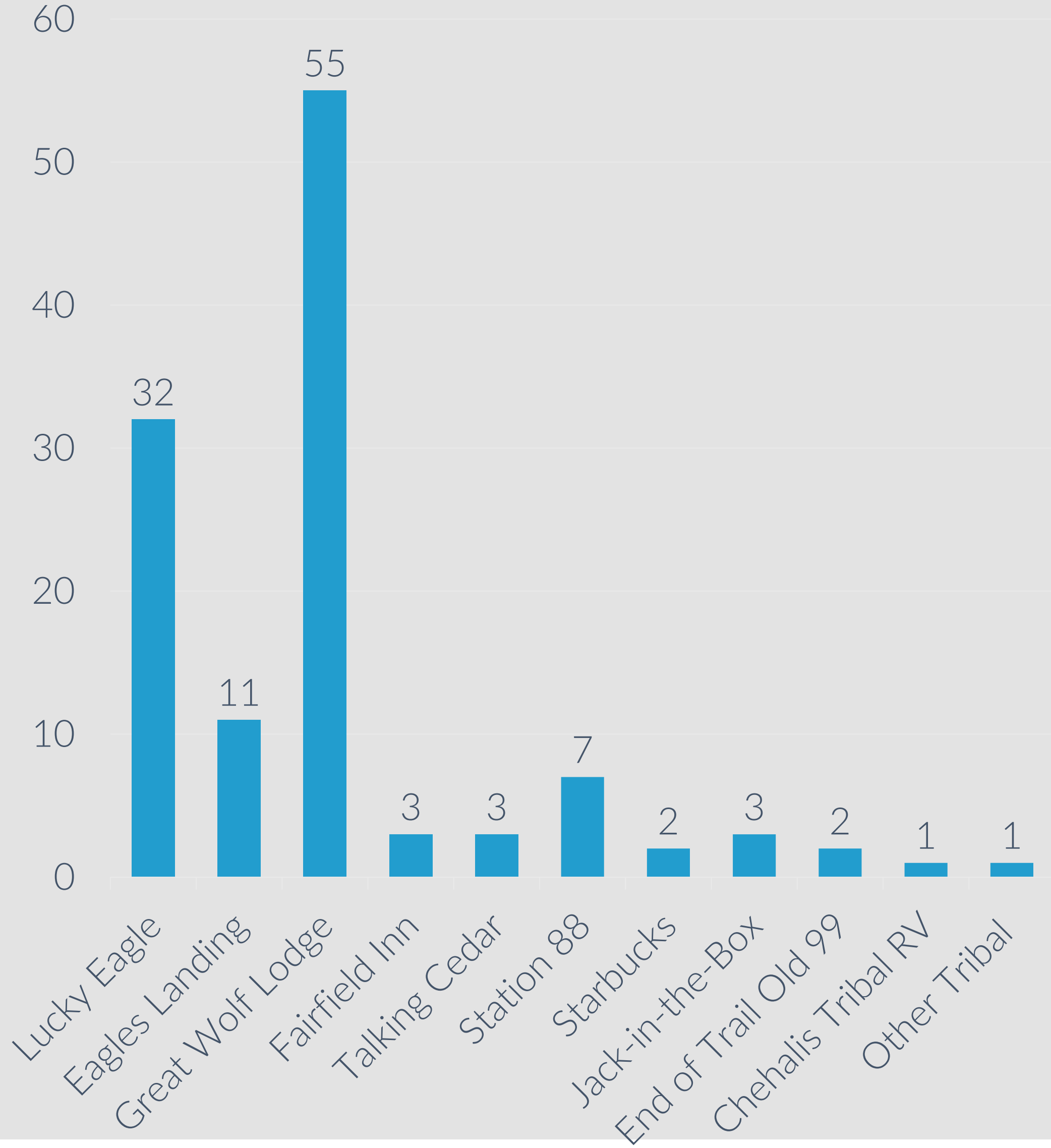
2023-2026 AVERAGE RESPONSE TIME
ALL CALLS BY MONTH



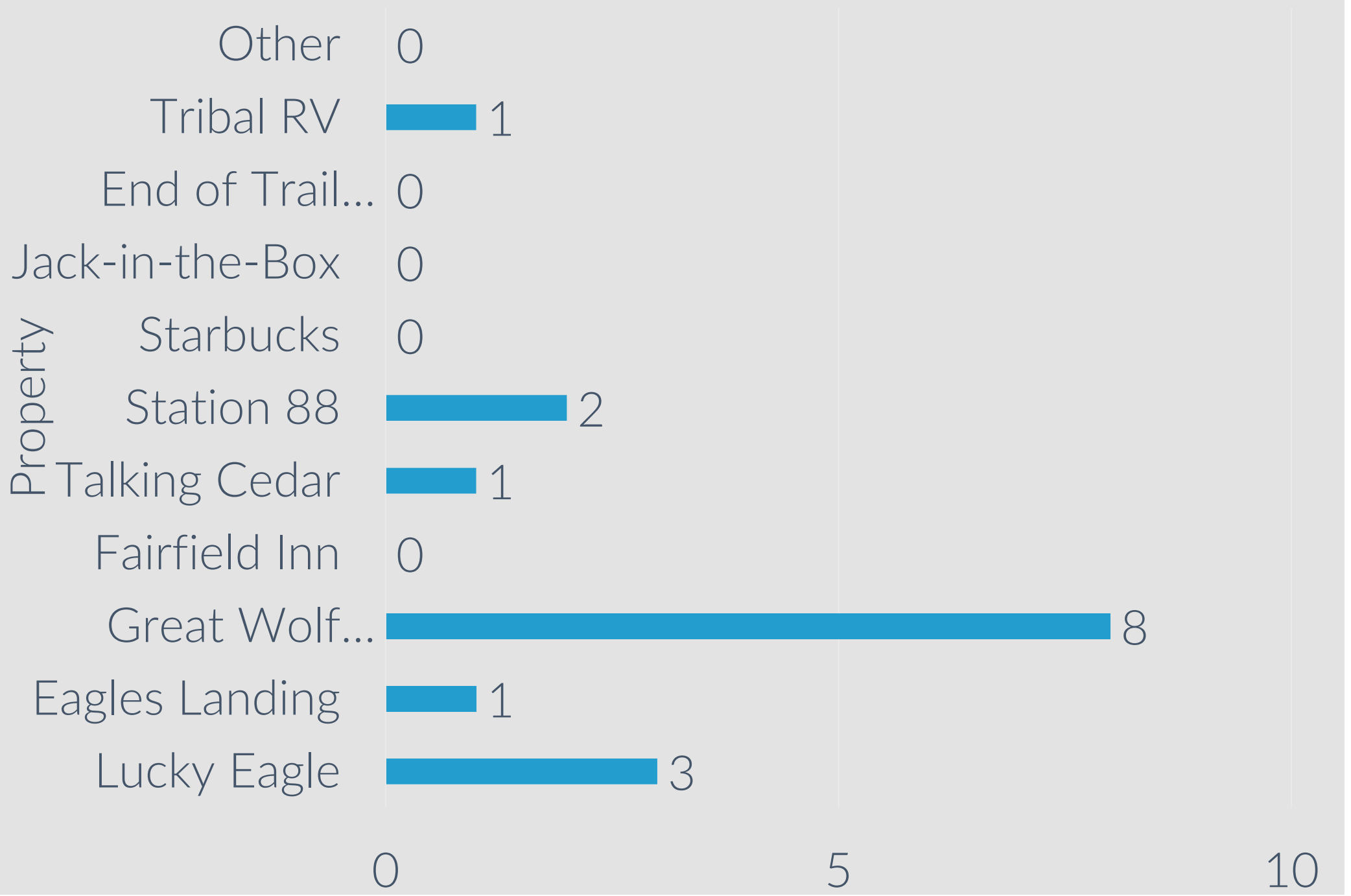
Breakdown per Zone July



TRIBAL PROPERTY RESPONSES – 2026



TRIBAL PROPERTY RESPONSES – July



YTD Total Tribal Responses: 120

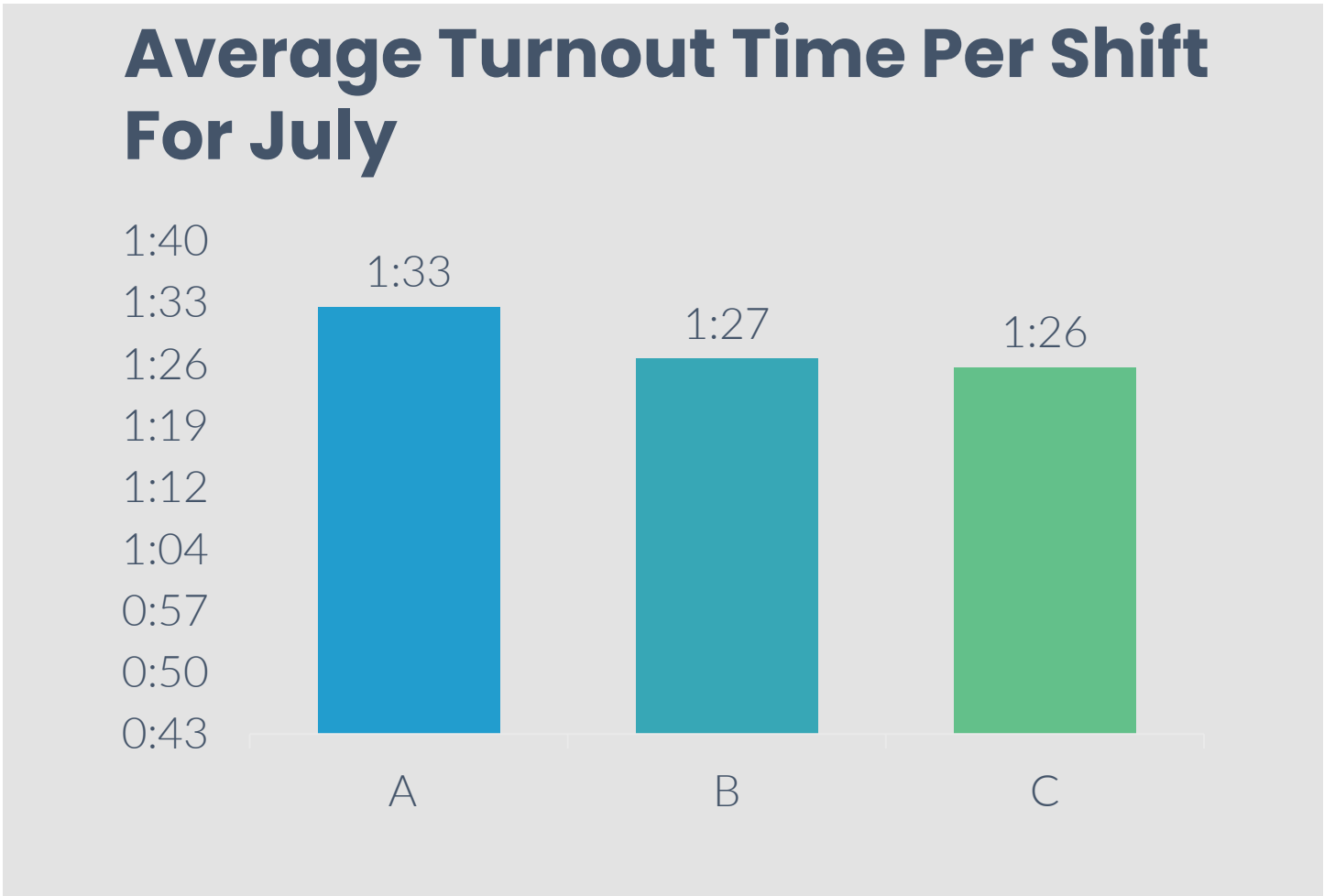
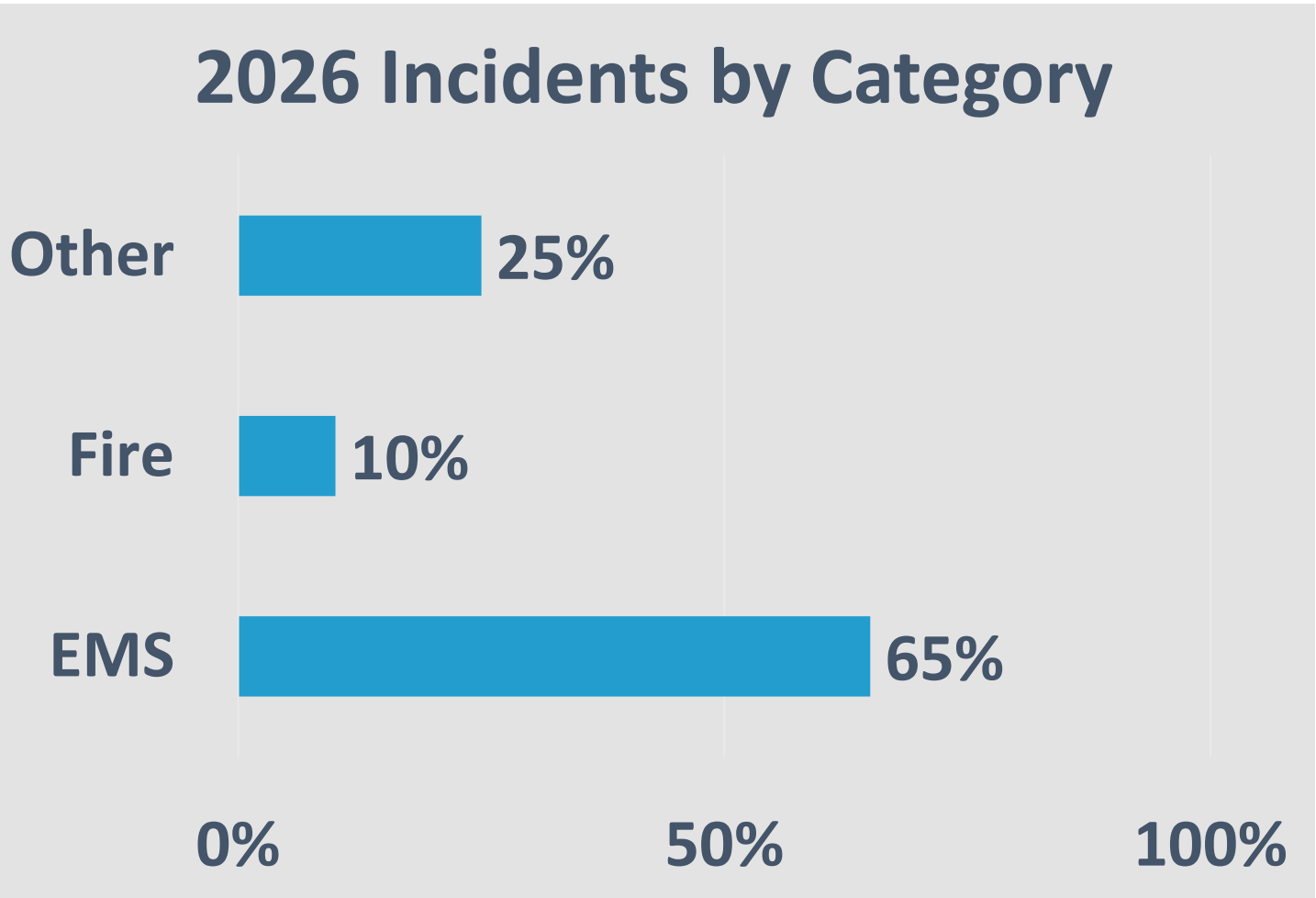
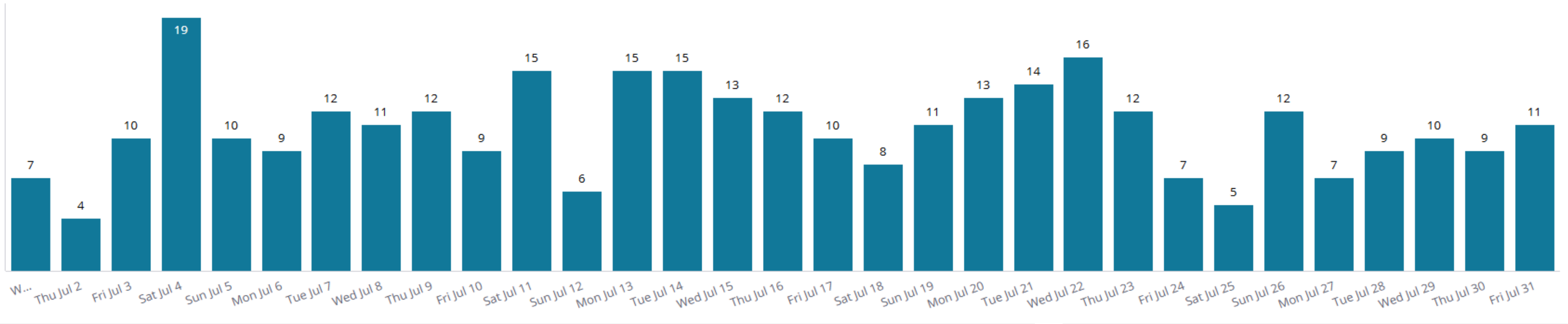
YTD Percent of WTRFA total: 6%

Total Time for July
6,368 Career Hours
1,310 Volunteer Hours

96 Shift Overtime Hours
July

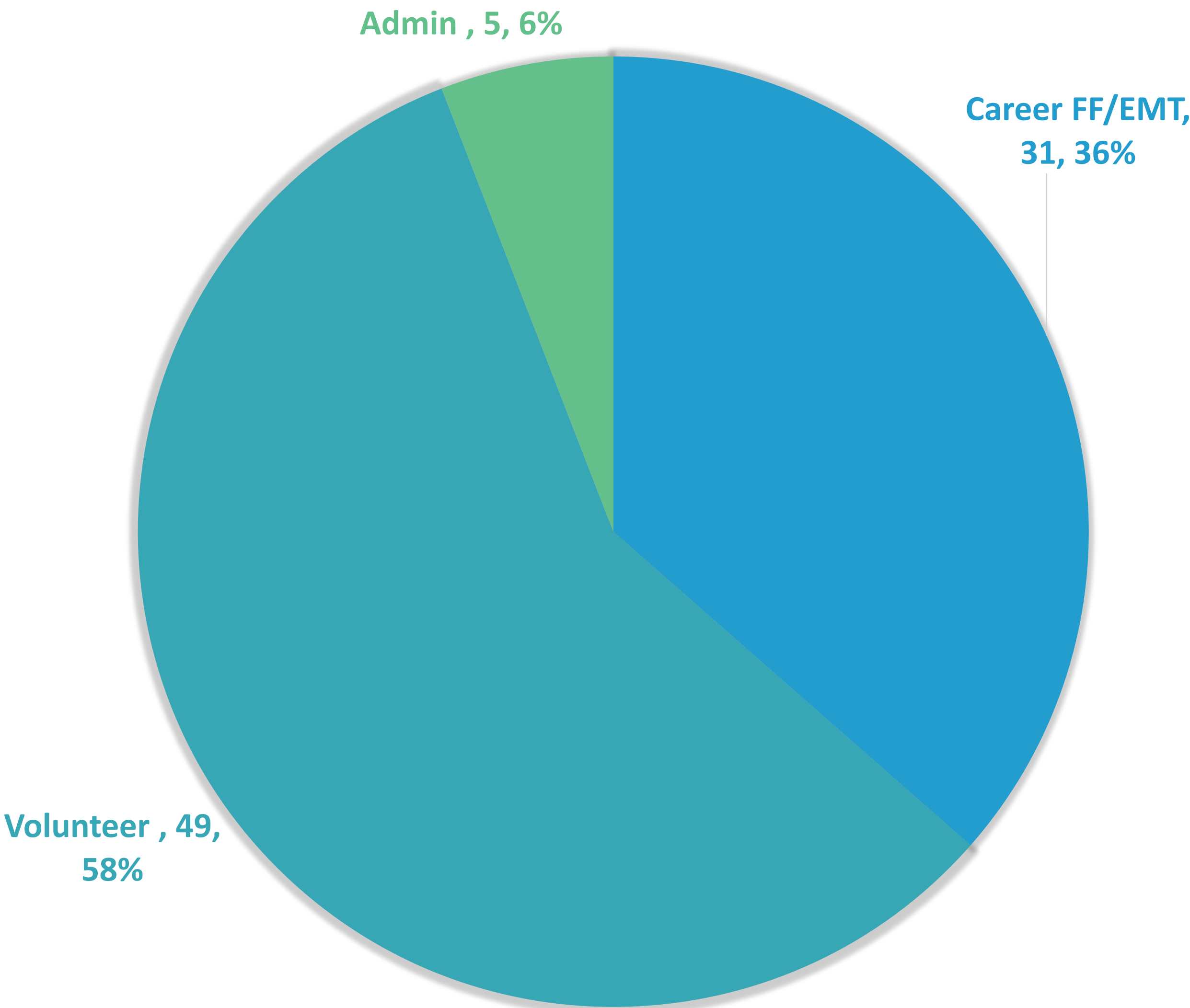
290 Sick Leave Hours
July

Count of Incidents by Day

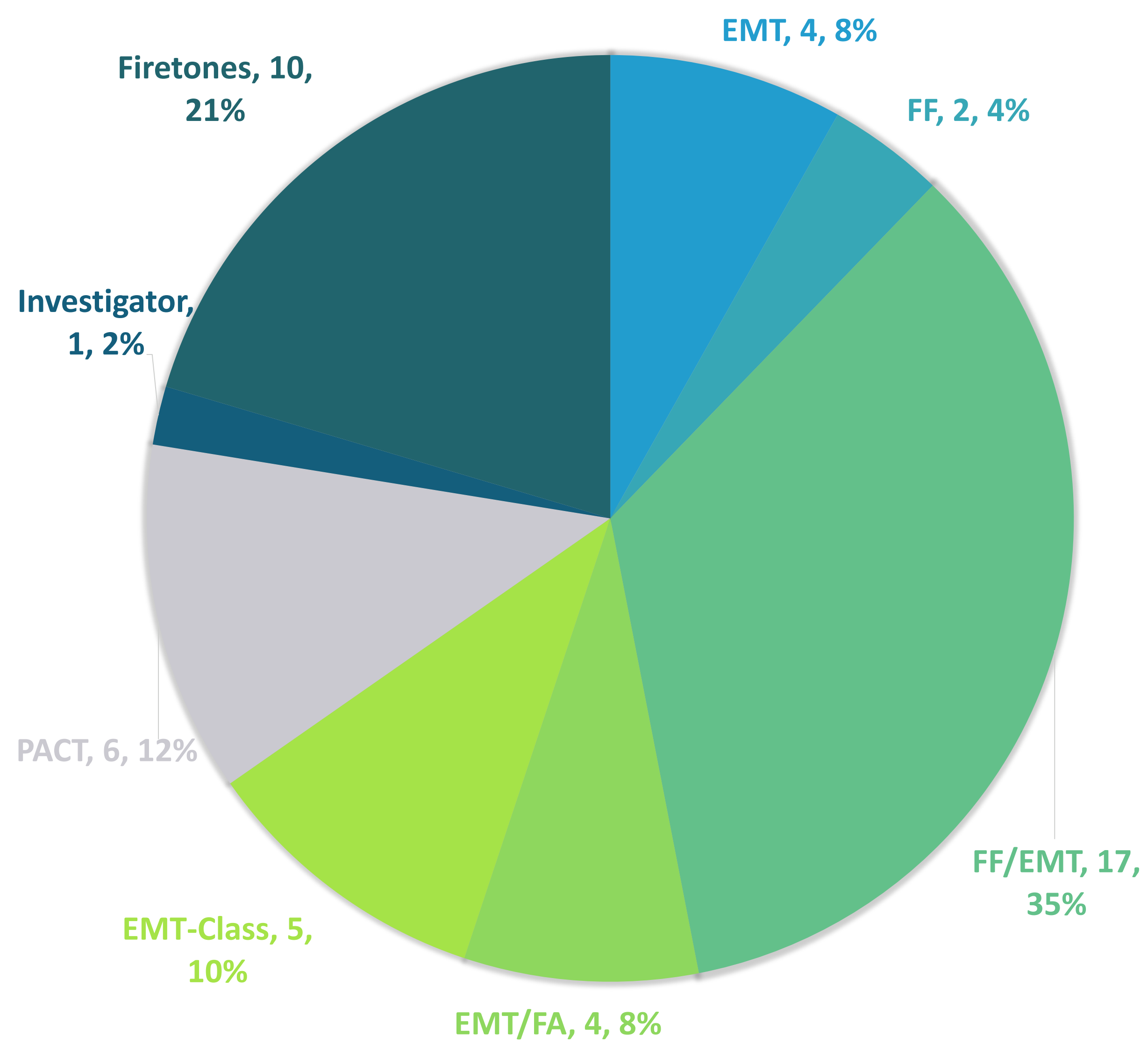


WTRFA STAFF NUMBERS

WTRFA STAFF TYPE



VOLUNTEER TRAINING LEVEL



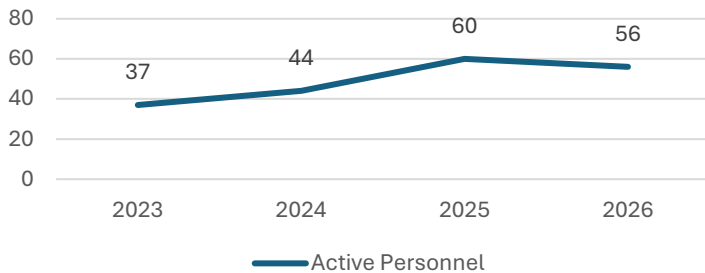
Volunteer Staffing & Stipend Comparison 2023-2026

Year	Active Personnel	Total Shift Hours	Stipends/ Benefits Paid	Cost Per Hour
2023	37	2336	\$33,667.44	\$14.41
2024	44	9779	\$60,795.56	\$6.21
2025	60	14900	\$159,699.50	\$10.71
2026 (As of 7/31/26)	56	9701	\$74,821.50	\$7.71

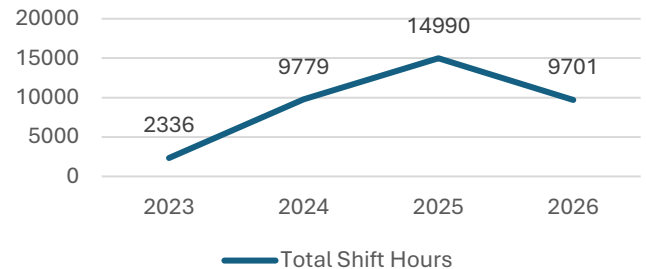
Stipend Rates Per Year

Year	Rate (24 Hour Shift)
2023	• FF/EMT \$74 • EMT Only \$55 • FF Only \$37
2024	• FF/EMT \$160 • EMT Only \$120 • FF Only \$80 • Transport \$30/ Per Transport
2025	• FF/EMT \$160 • EMT Only \$120 • FF Only \$80 • DAU Transport Unit \$50 + \$50/ Per Transport
2026	• FF/EMT \$160 • EMT Only \$120 • FF Only \$80 • DAU Transport Unit \$50 + \$50/Per Transport

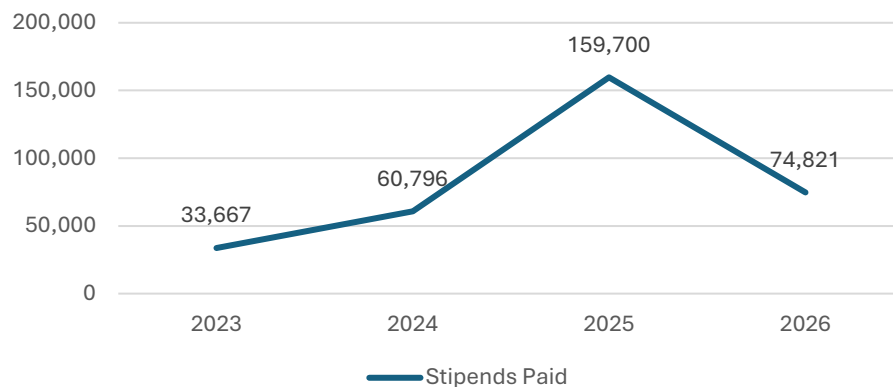
Active Personnel



Total Shift Hours



Stipends Paid





THURSTON COUNTY FIRE PROTECTION DISTRICT'S 1 & 11

WEST THURSTON FIRE RESCUE



P.O. Box 879

Rochester WA 98579

10828 Littlerock Rd SW

Olympia WA 98512

To: Chief N. Drake & Board of Commissioners
From: Lt. Joel Swecker- Safety Officer
Subject: July 2026 Safety Report
Date: 8/02/2026
CC: 2026 Safety File

Chief Drake & Board of Commissioners,

The following report is a recap of July's safety topics, concerns, reported accident/injuries/ near misses, and completed tasks/assignments.

Accident/Injury Reports-
None to Report-

Monthly Safety Topic-

- Incident Stabilization and Rehab Considerations

Safety Committee.

- Mtg. July 24th @ Station 1-1 (2nd quarter review), 1800.
***No attendance**

Station Safety Inspections

1. Station 1- No Issues currently.
2. Station 2- No Issues currently.
3. Station 3- No issue currently
4. Station 4-No issues currently.
5. Station 6- No issues currently

FIIRE Safety (L&I) Program

1. 2026 Annual Safety Improvement Plan submitted on 4/28/2026 to L&I for review.
Reviewed and accepted by L&I.
2. June 30th Grant submitted and prepared by T. Sexton for purchase of MSA Air monitors for Carcinogen prevention emphasis.

Upcoming-

1. Ongoing review of WTRFA Safety Policies
2. Promote an accident/injury free workplace.
3. Advisement or awaiting grant approval through L&I

Respectfully Submitted,

Lt. J. Swecker – HSO

8/5/2026

West Thurston Regional Fire Authority

July 2026

Monthly Training Report

	July 2026	2026 Total
Total Training Hours	248.75	1908.25 hours

Training Events in July 2026

- Ongoing annual EVIP Road Test's
- Ongoing PACT Training for new Volunteer Firefighter.
- Quarterly hose drills/Program roll outs
- Blue Card Sim Lab/Refreshers
- Blue Card Sim Lab
- Standpipe Drill

Upcoming training Events in August

- Attend Thurston County Training Officer Meeting
- Attend Blue Card Thurston County Committee

Other Projects

- Extrication drills
- In district Blue Card sims
- Ongoing training/requests
- Water Drill
- Quad Drill
- Wildland Drill

A-Shift July 2026 Month End Report

By BC Stone

Greater Alarms

- 1.) Did have a working structure fire while units were responding at the same time for a BLS fall Pt. on the same street.
- 2.) CPR response with the result being code nine.

PEER Support

More PEER Support training will be conducted on August 10th.

Training

- 1.) Crews have been focusing on standpipe evolutions. Trying to do multi company operations as best we can.
- 2.) Beginning of third quarter Computer Based Training. (CBT)
- 3.) No OTEP's other than makeup classes were scheduled for this month.

Apparatus/Projects

Still fortunately no major breakdowns to contend with. All in all, units and equipment were found in good working order.

- 1.) Hose and ladder testing has been completed. Hose testing went relatively well. Did have a couple ladder failures, although having ladders from E1-7 the Telesquirt we have been able to change the bad ones out.
- 2.) Completed servicing on all light utility vehicles such as Interceptors, Tahoe, Transit van, Ford Escape Hybrid-Investigator unit, and most Brush Trucks- including pump testing through the shop. Aid Units 1-1 and 1-2 were cycled through for service as well. (Lots of vehicles were shuttled throughout the month.)
- 3.) T1-2 in for regular servicing. A leak in the tank has been discovered. Fortunately, these tanks have full life warranty.
- 4.) E1-3 is in for servicing.

Conditions, Actions, and Needs. CAN REPORT

Adverse impacts secondary to the bridge construction on Littlerock Rd. I-5 resurfacing From Grand Mound to Maytown Rd. has gone better than expected.

B Shift July 2026

BC Brian Christenson

Greater Alarms:

- 7/10 ALS car vs. dirt bike 178th ave. Crews responded to a car that struck a motorcycle resulting in the rider getting thrown over the car with multiple injuries. M-14 and Aid 1-3 packaged the patient, and Airlift was called to land at station 1-1. Pt. was airlifted to Tacoma General.
- 7/13 Early in the evening multiple overdoses in station 1-1 area left crews low on Narcan for the remainder of the shift until FF Kondrack could order more from Medic One the next day.
- 7/13 Units were called to a structure fire on Palermo Rosa Lane. Crews found 2 outbuildings fully involved along with surrounding brush. After the fire was extinguished, it was determined that the homeowner had been cooking dinner in an open fire pit next to the buildings and left the fire unattended causing embers to extend to the buildings.
- 7/19 structure fire on 115th Ave SW. Crews arrived to find smoke from the eaves and flames coming through the vents on the roof. A firefighter from District 9 was her neighbor, heard her yelling and came out. FF Kyle Shelly entered the house through the alpha side with smoke to his knees. Pt inside the house was stuck on the couch with her wheelchair. He was able to carry her outside. Crews from Tumwater, Dist. 9, Dist. 6, Dist. 4 assisted. M-5 evaluated the homeowner, and she was treated and released.
- 7/22 Trash fire/ Car Fire/ Tire Fire on 198th Ave. A trash fire which spread and burnt 3 cars, 2 RV's, a shed, and about a 10x20 pile of tires burnt to the ground. Came out as a brush fire. BC Smith arrived and changed it to a Structure fire. BN1-6 stopped at 1-1 and grabbed their engine. Hydrant at the end of the driveway was taken. Dist. 4 arrived and all other mutual aid was CX.

Training:

- 7/28 crews were able to rotate through the training tower at 1-2 to complete standpipe evolutions along with rotating apparatus for hose and ladder testing.

Personnel and Projects:

- From Chief Drake regarding a call that FF Jordan Hoskinson and FF Ryan Lohse ran on 7/28:
Today we received a message on our website thanking you for your great work on a call yesterday at Rochester Medical Clinic.

Well done! Your dedication to providing professional and high-quality medical care does not go unnoticed.

Here is the message from V. Light:

I would like to highly commend the first responders for an emergency in our medical clinic yesterday. They were highly professional, compassionate, and provided outstanding care to our patient! I hope they get the recognition they deserve!

August 4, 2026

Chief Nathan Drake,

The following is a brief synopsis of C-shift and pre-fire plan activities for July 2026.

We had one shift that was benefited by a volunteer transport unit and it was greatly appreciated.

Major events-

On July 17 we encountered a brush fire on Prairie Park way and Bourdeaux Rd. This fire was in the same location of the brush fire that we lost a structure to in 2020. The fire appears to have been started by a lawn mower and burned across approximately one acre. We were able to quickly attack it with three brush trucks and keep it from jumping prairie park way. Several structures were threatened and we were able to keep them all damage free.

Pre-fire plan/preparation-

I was able to talk to a neighbor of the Port Blakely Gate on Old 99 across from the South Sound Speedway. He is going to help us gain access if we have any events in our district in the Timberlands behind his house.

Training-

We conducted initial Off road vehicle training.

We Continued third quarter training to include standpipes and wildland drills.

I am working to obtain further fire investigation certifications.

Battalion Chief Eric Smith



WEST THURSTON REGIONAL FIRE AUTHORITY
10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696
August 2026

Recruit and Retention Coordinator Report

July Overview

EMT Program: We have 6 EMT students who have been working with mentors on department and operational standards as well as EMT PACT. EMT class will begin in August.

Fire Academy: Fire Academy 26-01 in complete. All 4 recruits are successful in both the classroom and drill days. Fire and Hazmat are complete, and graduation is set for August 15th. We will have 4 recruits start 26-2 fire academy in August.

Transport Shifts: A total of three 12-hour shifts that were completed on the designated transport unit throughout July.

- 4th of July Celebration Scott Lake Community
- Two community meetings, one in Rochester and one in Scott Lake.
- PACT training for recruits EMT and Fire.
- Quarter 2 VAC meeting. The group had positive discussion on the interview day process as well as retainment of volunteers. We are looking forward to interviews that are set for November.
- Spent several evenings working with recruits to prepare for their IFSAC HazMat tests. By developing and conducting small, focused review sessions immediately before testing, I have seen a huge improvement in recruit confidence and success rates on the HazMat portion of the IFSAC exam.
- Tour of Airlift Northwest, including a meet-and-greet with a former patient who has made an amazing recovery. It really highlights the impact of the care provided by the Airlift Northwest as well as responding crews.

Social Media & Outreach: Engagement across social media platforms continues to grow, with strong positive feedback from the community.

August and Looking Ahead: (Upcoming Events & Projects)

- Tacoma Trail Cruisers the beginning of August.
- Scott Lake Community Days (NNO) August 8th
- Southwest Washington Fair in August to assist Riverside
- Back to School Summer Bash August 15th
- Fire Academy Graduation will be August 15th
- All department group picture August 16th
- Back to school events in both Rochester and Littlerock
- Volunteer staffing for the Rochester High School Football Games

