



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

March 13, 2023 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester (St 1-1)

Call to Order/Attendance: Commissioner Elkins called the meeting to order at 17:00 hours, followed by the Pledge of Allegiance.

Commissioners: Elkins, Culleton, Dahl, Ricks, Pethia and Jernigan.

Chief: R. Smith

Captains: E. Smith

Union Representative Lt. Garza

Lieutenants: Morales (Zoom)

Firefighters: Hoskison (Zoom), White

Volunteer: Spiegelberg (Zoom)

Admin: Acting Admin Svcs Director/Secretary S. Hemminger, Admin Svcs Director L. Shea, Admin Asst. L. Patraca.

Guests: Wava Garza, Jeff Merryman, Andrew Weinstein, Jeremy McLellan (Zoom), Emily Morales (Zoom)

Additions/Deletions to the Agenda: Happy Retirement to Administrative Services Director Linda Shea, this is her last official board meeting.

Public Comments/Presentations: None

Labor Management: None

New Business:

1. Expenditure Approval. Commissioner Ricks moved to approve the total expenditure amount of \$458,157.95. Commissioner Pethia seconded the motion. Motion carried 6-0.
2. Meeting Minutes.
 - A. Commissioner Pethia moved to approve the board meeting minutes from February 13, 2023. Commissioner Dahl seconded the motion. Motion carried 6-0.
 - B. Commissioner Pethia moved to approve the workshop minutes from February 21, 2023. Commissioner Dahl seconded the motion. Motion carried 6-0.
3. Resolution #2023-004 Surplus Equipment – Shannon presented Resolution #2023-004 Surplus Equipment. Commissioner Dahl moved to approve the surplus equipment. Commissioner Jernigan seconded the motion. Motion carried 6-0.
4. 2022 Budget Carry Over – Shannon requested a carry-over balance of \$15,000 from 2022 to cover the expense of bunker gear ordered in 2022, received and billed in 2023. Commissioner Pethia moved to approve the budget carry-over of \$15,000. Commissioner Culleton seconded the motion. Motion carried 6-0.

Unfinished Business (action items): None

Unfinished Business (non-action items):

1. Q1 Open Facility Work Order – Linda P reported that the remaining items on the open facility work order are either financial or weather dependent in order to complete. Linda P mentioned that St 1-3's roof was reported as leaking this week, facility maintenance will assess when weather allows.
2. Propane and Electrical Usage St 1-1 – Chief Smith reported that after investigation by Capt. Smith it was determined that the boiler had a faulty sensor. Repairs were made, with continued monitoring in place.

Communications:

1. February 2023 Thurston County Treasurers report presented.
2. March 2023 Budget Report presented.
3. Letter to Thurston County Prosecutor Jon Tunheim addressing WTRFA's safety concerns with any future responses to the Supreme Living facility on 140th Ave SW. Chief Smith provided an update, that Supreme Living has decided to not open the facility as originally planned.
4. Department of Natural Resources Agreement – Chief Smith spoke to the cooperative agreement between WTRFA and the Department of Natural Resources, which focuses on wildland fire readiness assessments for residents within WTRFA's fire district.
5. Volunteer Program – Chief Smith reported the volunteer program committee has met to review policy, laws, and other department volunteer programs.
6. Public Consulting Group – Chief Smith reported PCG has been hired and a public survey will be distributed soon in preparation of the potential levy lid lift ballot in August.
7. Swede Day – Chief Smith reported a committee will be formed and WTRFA will have a presence at the event on June 17th, 2023.
8. Easter Egg Dash is April 8, 2023, 10am to 11am at Rochester High School and 12pm to 1pm at WTRFA St 1-2 Littlerock Rd.

Chief/Training/EMS Reports: Refer to printed reports.

Chief Smith reported the crews responded to 212 calls in January (average of 7 calls per day) and 33% of the time they were managing more than one call. The crews responded to 13 fire calls, of which six were mutual aid residential multi-family structure fires, and three in-district structure fires. Crews also responded to 163 EMS calls and 36 other response types.

In February, WTRFA reached a Fire and Emergency Service Agreement with the Confederate Tribes of the Chehalis Reservation, which allowed enough funding to reopen and operate Station 1-3 on Albany St, Rochester.

Commissioner Reports:


1. Commissioner Ricks reported the EMS Council has added a fifth commissioner position. The EMS Council had a by-law change moving from four members at large, one from each of the county commissioners' districts, and one physician, to five members at large and one physician. This change will bring a total of fifteen members on the EMS council. Commissioner Ricks plans to request more representation from the smaller fire districts at the next EMS council meeting.

Good of the Order:

1. BVFF meeting was held after the general board meeting to approve the 2022 Annual Pension Certification for the department's volunteers.

Adjournment: The board adjourned the meeting at 17:53 hours.

Submitted for Board approval by:



Shannon Hemminger, Secretary

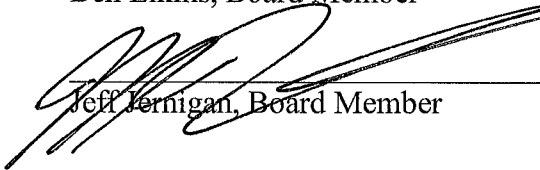

Tom Culleton, Board Member


Dave Pethia, Board Member


John Ricks, Board Member


Calvin Dahl, Board Member


Ben Elkns, Board Member


Jeff Ternigan, Board Member