



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

July 8, 2024 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester St. 1-3

Call to Order/Attendance: Commissioner Dahl called the meeting to order at 17:30 hours.

Commissioners: Scott, Ricks, Culleton, Reed, Merryman (Zoom)

Chief:

Asst. Chief: N. Drake

Battalion Chief: R. Stone

Captains: B. Christenson, E. Smith

Lieutenants: T. Sexton, E. Palmerson, I. Garza, M. Morales (Zoom)

Firefighters: C. White, M. Bennett (Zoom), R. Santee (Zoom), T. Trott (Zoom), A. Hall, J. Hoskison (Zoom)

Volunteer: S. Brownell (Zoom)

Admin: Admin Svcs Director/Secretary S. Hemminger, Recruit & Retention Coord. A. Reynoldson

Union Representative: A. Trautman

Guests: Linda Ricks, Emily Morales (Zoom), Diana Balsam (Zoom)

Additions/Deletions to the Agenda: Chief Interview, Captains to Battalion Chiefs, Beaver Creek Property

Public Comments/Presentations: None

Labor Management: A. Trautman reported that the Blood Drive went great, and they had 50% over what they planned. Light Duty – two people still on light duty.

New Business:

1. Expenditure Approval – Commissioner Ricks moved to approve the total expenditure amount of \$611,221.21. Commissioner Culleton seconded the motion. Motion carried 6-0.
2. Meeting Minutes – Commissioner Ricks moved to approve the June 10, 2024, and June 24, 2024, meeting minutes. Commissioner Merryman seconded the motion. Motion carried 6-0.
3. Resolution 2024-004 Warrant Cancellations – Commissioner Culleton moved to approve Resolution 2024-004 Warrant Cancellations. Commissioner Scott seconded the motion. Motion carried 6-0.
4. RFQ Station 1-3 Mini-Split for Watch Office – Four bids were received through the RFQ process, and the lowest bid was selected. Commissioner Culleton moved to approve the bid from Capitol Heating for \$4260.00 plus tax. Commissioner Ricks seconded the motion. Motion carried 6-0.
5. Leave of Absence Request – FF C. White submitted a request for a leave of absence from August 1, 2024, through December 31, 2024. FF White tentatively accepted a position with Tumwater Fire Department on the condition they receive the new Medic One Unit. Policy 2021 Personnel – Career Employees Leave and Benefits Section 3.6a *“Requests for a leave of absence must be in writing to the Fire Chief, who will forward to the Board for consideration in cases not authorized in this policy. Generally, leave of absence request to pursue outside employment will not be approved.”* Commissioner Dahl called for a motion. Commissioner Scott moved to approve the Leave of Absence request; Commissioner Reed recused himself from the vote for personal reasons. Motion failed 4 no’s, 1 yes.

Unfinished Business (action items): None

Unfinished Business (non-action items): Sale of Beaver Creek Property and Attorney recommendation on how to proceed was provided. Commissioner Scott recommended this issue be tabled for the Workshop Meeting.

Communications:

- 1 June 2024 Thurston County Treasurers report presented.
- 2 Recruit & Retention Coordinator Grant. Secretary Hemminger updated the Board on the Recruit & Retention Coordinator Grant after meeting with FEMA. The Grant will only cover salary and benefits, not supplies as originally thought.

Chief/Training/EMS/Shift Reports: Refer to printed reports.

Recruit & Retention Coordinator Update: Summer Bash will be on July 20th, 2024, at Station 1-2 on Littlerock Rd., starting at 11a.m.

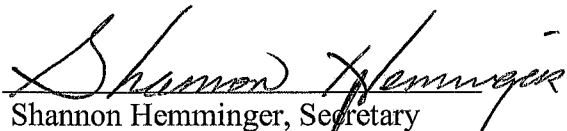
Commissioner Reports:

- Commissioner Ricks – Bylaw changes sent to the County Commissioners for review.
- Commissioner Merryman – Reached out to the School Board reference the Capitol Forest timber sales being blocked by the Thurston County Commissioners, and they want to partner with the RFA with continued appeals due to a significant reduction in revenue.

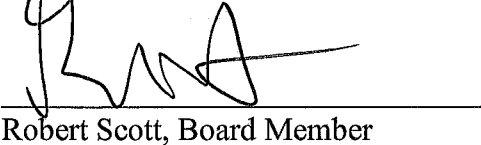
Good of the Order:

Adjournment: The board adjourned the meeting at 1813 hours.

Submitted for Board approval by:


Shannon Hemminger, Secretary

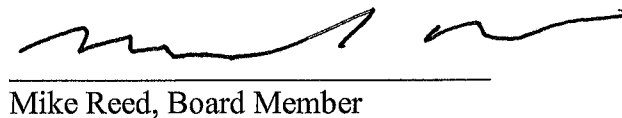

Calvin Dahl, Board Member


Robert Scott, Board Member


Jeff Merryman, Board Member


John Ricks, Board Member


Tom Culleton, Board Member


Mike Reed, Board Member