



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

April 11, 2022 – Governing Board Business Meeting at Littlerock Rd (Littlerock 1-2) station

Call to Order/Attendance: Commissioner Pethia called the meeting to order at 18:00 hours. Commissioners Culleton, Dahl, Elkins, Jernigan (via Zoom), and Ricks, Chiefs Kaleiwahea (via Zoom), Scott, R. Smith and R. Stone (via Zoom), Captains Dyer and Drake, Union Representative Lt. Garza (via Zoom), Lt. Lyon, FFs Cooke, Hall (via Zoom) and Spiegelberg (via Zoom), Admin Assistant Linda Patraca, and Secretary Linda Shea were present.

Additions/Deletions to the Agenda:

1. Chief Scott requested “Donation of surplus engine” be added under New Business.
2. Linda S. requested that New Business item #3, *Policy #2021 update* be removed. Policy will be brought forward again at the May meeting when the corresponding new policy has been reviewed by the union.

Public Comments/Presentations: FF Cooke, Lt. Lyon and Captain Drake presented a brief history of the wildland program at West Thurston Fire, discussing the benefits of wildland mobilizations, and thanked the board for their support of the program. Chief Scott also encouraged continued support for the program.

Labor Management: Lt. Garza reported that the labor contract has been tentatively agreed upon, and he will have a copy at the May BOFC meeting for signature. He also reported that the union will be displaying banners at Hoss Field supporting the department, thanks to a \$1,000 donation. Also, FF White has been working on a project to clean up the Scott Lake ballfield, with a donation made by the West Thurston FF Association.

New Business:

1. Expenditure Approval. Commissioner Elkins moved to approve the expenditures of \$517,925.24. Commissioner Ricks seconded the motion. Motion carried 6-0.
2. Meeting Minutes. Commissioner Ricks moved to approve the general board minutes of March 14, 2022. Commissioner Culleton seconded the motion. Motion carried 6-0.
3. Purchase Requests – Hose/Nozzles. Chief Scott presented purchase requests for new hose and nozzles, in accordance with the 3-year standardization plan developed by the Operations Committee. He noted the costs have increased \$3,000 over the initial quote obtained in August 2021 but will not overspend the budget line item. Commissioner Dahl moved to approve the purchase requests. Commissioner Ricks seconded the motion. Motion carried 6-0.
4. 2022-2026 Strategic Plan. Chief Smith presented the final Strategic Plan, noting that the plan is an aggressive working plan which can be adjusted as necessary. Commissioner Ricks moved to approve the 2022-2026 Strategic Plan. Commissioner Pethia seconded the motion. Motion carried 6-0.
5. Hazard Mitigation Plan. Chief Scott reported on the progress of the county/state/federal Hazard Mitigation Plan development, noting that Districts #1 and #11 each have unique hazards that will be highlighted in the plan, paving the way for future grant funding opportunities.
6. Donation for surplus engine. Chief Scott reported he received a request to donate the surplus engine to a fire department in Mexico. He recommends the department re-focus efforts to sell the engine within the

state to smaller fire departments (as requested by Commr. Dahl) and reduce the price to a minimum of \$19,900. If bids come in lower, he will reach out to Commissioner Pethia and Chief Smith to discuss next steps. The board agreed with this recommendation.

Unfinished Business (action items): None.

Unfinished Business (nonaction items): None.

Communications:

1. Thurston County Treasurer March 2022 reports were presented.
2. April 2022 budget reports were presented. Linda S. reported on several budget line items:
 - a. Facilities Heating/Fuels budget is completely spent. The budget was increased 5% over 2021, but the actual cost-per-gallon for propane has increased 50% over last year. Projected budget overexpenditure is approximately \$30,000 which can be covered by Unreserved GF.
 - b. Vehicle Fuel budget is on target, even though fuel costs-per-gallon have increased 62% over last year.
 - c. Capital Expenditures has a budget adjustment of \$449,610 (increasing budget line item to \$776,610). \$311,631 of this adjustment is for the financing of the SCBAs (funds from finance proceeds), and \$107,111 is from the 2021 Wildland Reserve, which was moved to this budget line item to cover the cost of the new brush truck.
3. Grand Mound/Old 99 rezone update. Communication was shared from the county, reporting that the department's request for a land use and zoning amendment (which is part of the Grand Mound Subarea Plan) is on the 2022-2023 Official Docket of Comprehensive Plan Amendments.

Chief/Training/EMS Reports: Refer to printed reports.

1. Chief Smith highlighted:
 - a. Call Volume is up from 2021, with response time up by a small percentage.
 - b. Overtime costs are beginning to decline.
 - c. The department has five outstanding grants, with one awarded to-dat (from the FIIRE program, for an extractor at station 1-3.)
 - d. The scheduled meeting with the Chehalis tribe did not occur (the tribal representative did not show).
2. Commissioner Pethia recognized Lt. Swecker for the safety presentation he gave at the quarterly meeting last month.
3. Captain Dyer reported the department has received its first citizen's request for a Defensible Space review.
4. Captain Dyer reported the department is holding a video contest for members to submit video content on two subjects (RV and Camping Safety), to be judged by a committee for awarding of prizes.


Commissioner Reports:

1. Commissioner Ricks reported the EMS Council is still negotiating the contract for paramedics.
2. Commissioner Pethia reported that the commissioners were reminded about the filing of the F-1 financial records for the PDC by April 15.

Good of the Order: Linda S. reported on the costs for full physicals including treadmill, eye/ear exams, and chest Xrays was \$440 for career after billing to the insurance company; \$1,013 for volunteers with no billing to insurance companies. 15 career and 7 volunteers have participated to-date. She noted that the average cost per comparable physicals in 2018 when performed by Integrity Safety Services was \$1,035.

Adjournment: The board adjourned the general meeting at 19:19 hours.

Submitted for Board approval by:



Linda Shea, Secretary



Tom Culleton, Board Member



Dave Pethia, Board Member



John Ricks, Board Member



Calvin Dahl, Board Member



Ben Elkins, Board Member



Jeff Jernigan, Board Member