



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
AUTHORITY**



10828 Littlerock Rd SW  
Olympia WA 98512  
360.352.1614

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**August 12, 2020 – Special Governing Board Workshop at 10824 Lundeen Rd SW**

**Call to Order/Attendance:** The meeting was called to order at 17:42 following the dinner meal. Commissioners Culleton, Dahl, Elkins, Jernigan, Ricks and Pethia, Chief Kaleiwahea, and District Secretary Linda Shea were present.

**Executive Session:** The board agreed an executive session was not necessary to discuss the Assistant Chief contract as there was no public in attendance. The board also agreed that Chief Kaleiwahea had the authority to hire and set contractual obligations for all personnel with the exception of the board secretary, and board approval was not necessary.

**New Business:** The board discussed potential candidate(s) to fill the Fire Chief position upon Chief Kaleiwahea's retirement. Chief Kaleiwahea reminded the board of his recommendation that they establish clear qualifications and expectations for the next Fire Chief. The board members expressed their desire to professionally develop from within, giving adequate time to prepare and mentor the desired candidate(s) so they can transition easily after Chief Kaleiwahea retires. No specific board action was taken.

**Good of the Order:**

1. Chief Kaleiwahea noted the Chaplain program is under review.
2. Commissioner Dahl expressed a desire to continue virtual (Zoom) meetings even after pandemic restrictions are lifted, to allow virtual participation by the board and public. He recommends a policy change to allow virtual meetings up to three or four maximum a year per board member. He also wants a continuance of e-signing of documents. Linda will make the necessary changes to the policy for future board approval.
3. Chief Kaleiwahea reminded the board that the RFA business plan which is up for its 10-year review will need to be voted on if there are extensive changes.

**Adjournment:** The board adjourned the meeting at 19:30 hours.

Submitted for Board approval by:

**Linda Shea**

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Linda Shea, Secretary

**Thomas Culleton**

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Tom Culleton, Board Member

**Dave Pethia**

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Dave Pethia, Board Member

**John Ricks**

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John Ricks, Board Member

**calvin dahl**

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Calvin Dahl, Board Member

**Ben M. Elkins**

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Ben Elkins, Board Member


**Jeff Jernigan**

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Jeff Jernigan, Board Member

**Signature:**   
John Ricks (Sep 15, 2020 08:09 PDT)  
**Email:** jandricks@comcast.net


**Signature:**   
**Email:** davidpethia@gmail.com

**Signature:**   
Thomas Culleton (Sep 15, 2020 18:40 PDT)  
**Email:** thomas2622@live.com

**Signature:**   
Jeff Jernigan (Sep 28, 2020 12:46 PDT)  
**Email:** jjfire54@comcast.net

**Signature:**   
calvin dahl (Sep 28, 2020 13:06 PDT)  
**Email:** cdahl@nwgreenhomes.net

**Signature:**   
Ben M. Elkins (Sep 28, 2020 16:59 PDT)  
**Email:** bethurston80@gmail.com

**Signature:**   
LINDA SHEA (Sep 29, 2020 07:29 PDT)  
**Email:** linda.shea@westthurstonfire.org












# MINUTES 081220 Special

Final Audit Report

2020-09-29

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2020-09-28 - 11:58:12 PM GMT- IP address: 66.249.84.217

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 Agreement completed.

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