



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



August 8, 2022 – Governing Board Business Meeting at 10828 Littlerock Rd SW (Littlerock 1-2 station)

Call to Order/Attendance: Commissioner Pethia called the meeting to order at 18:00 hours. Commissioners Culleton, Jernigan, and Ricks, Chiefs R. Smith, Scott and Stone, Captains Dyer, Drake, and E. Smith (via Zoom), Lt. Lyon, FFs Dean (via Zoom), Devert, Kaleiwahea (via Zoom), Matson (via Zoom) and Parker, Union Representative Garza, guest Melissa Inman, Admin Assistant Linda Patraca, and Secretary Linda Shea were present. Commissioners Elkins and Dahl were absent (excused.)

Additions/Deletions to the Agenda: None.

Public Comments/Presentations: Melissa Inman offered her appreciation for the department's response to a recent fire in her neighborhood, and her support to help with the levy campaign.

Labor Management: Representative Garza reported he is working to adjust language in the Temporary Firefighter MOUs to allow more flexibility and responsiveness in hiring temporary personnel. He also noted that FF Weinstein recently accepted a position with Tumwater Fire as a paramedic.

New Business:

1. Expenditure Approval. Commissioner Jernigan moved to approve the total expenditure amount of \$516,563.91. Commissioner Ricks seconded the motion. Motion carried 4-0.
2. Correction-July 2022 payroll. Linda S. reported an error was discovered in Weinstein's final paycheck after the board had approved the transmittals at the July board meeting. She presented corrected transmittals for board approval. Commissioner Ricks moved to approve the corrected transmittals. Commissioner Jernigan seconded the motion. Motion carried 4-0.
3. Meeting Minutes. Commissioner Jernigan moved to approve the board meeting minutes from July 11, 2022. Commissioner Culleton seconded the motion. Motion carried 4-0.
4. Resolutions. Linda S. presented the following resolutions for board approval:
 - a. #2022-009, Board Meeting times change. The board requested this resolution be tabled until the next meeting, to allow the two absent members a chance to provide input.
 - b. #2022-010, Surplus. Commissioner Jernigan moved to approve the surplus of all listed equipment. Commissioner Ricks seconded the motion. Motion carried 4-0.
5. Nomination for Budget Committee Board representative. Linda S. asked for a board member to serve as a representative on the Budget Committee for the 2023 budget. Commissioner Ricks made a motion to volunteer himself as the representative. Commissioner Jernigan seconded the motion. Motion carried 4-0.
6. Workshop Scheduling for Levy Campaign. The board discussed the need for a workshop after the August primary election results are certified, to plan the November levy campaign. The board agreed to scheduling the workshop on August 22 at 1600 hours, at the Littlerock station 1-2. All four commissioners agreed to proceed with the same levy request that was proposed in the August primary, for the November general election.

Unfinished Business (action items):

1. Board station tours. Tabled until September 2022.
2. Continuity of Operations Plan (COOP). Chief Smith reminded the board of the COOP that was presented at the July meeting for review and asked the board to approve the plan. Commissioner Culleton moved to approve the COOP. Commissioner Jernigan seconded the motion. Motion carried 4-0.

Unfinished Business (nonaction items): None.

Communications:

1. Thurston County Treasurer July 2022 reports were presented.
2. August 2022 budget reports were presented.
3. 2022 Audit Update. Linda S. reported she had been contacted by the State Auditor's office, who has pushed out the department audit one more year, until the end of 2023. She noted this will be a challenge for the new Administrative Services Director to lead an audit for the last three years, but Linda P is available to help with record location and historical context.

Chief/Training/EMS Reports: Refer to printed reports.

1. Chief Smith highlighted:
 - a. Average response time remains under 8 minutes.
 - b. Two temporary firefighters are in place, to fill behind personnel on extended leave.
2. Chief Scott reported on Hazard Mitigation planning, and the issue with the county maps not reflecting wildland fire risk areas in our district. He will be driving representatives around this week to demonstrate the mapping discrepancies.

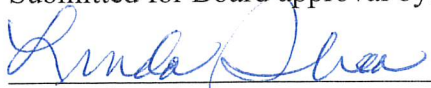
Commissioner Reports:

1. Commissioner Pethia reported a presentation was given by Chris Clem on special transport modes for patients with mental health challenges.
2. The commissioners reminded of the annual county commissioner's picnic being held at Lake Lawrence, August 16 at 6:00 PM.

Good of the Order: Captain Dyer requested a board member to write an article for the Summer newsletter which will be coming out in a couple of weeks. Commissioner Jernigan volunteered to write an article.

Adjournment: The board adjourned the general meeting at 19:06 hours.

Submitted for Board approval by:


Linda Shea, Secretary

Tom Culleton, Board Member


Dave Pethia, Board Member


John Ricks, Board Member


Calvin Dahl, Board Member


Ben Elkins, Board Member

Jeff Jernigan, Board Member