



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



February 14, 2022 – Governing Board Business Meeting at Littlerock Rd (Littlerock 1-2) station

Call to Order/Attendance: Commissioner Pethia called the meeting to order at 18:00 hours. Commissioners Culleton, Dahl, and Ricks, Chiefs Kaleiwahea, Scott, R. Smith, and R. Stone (via Zoom), Captains Dyer and E. Smith, Union Representative Lt. Garza, FF Spiegelberg (via Zoom), Admin Assistant Linda Patraca, and Secretary Linda Shea were present. Commissioners Elkins and Jernigan were absent.

Additions/Deletions to the Agenda: Linda S. requested the addition of the RFA Plan 10-year Review under *Unfinished Business*.

Public Comments/Presentations: Captain Dyer presented a bucket to Commissioner Pethia which contained names of children who submitted Fire Escape Plans, to be drawn for a \$50 gift card (donated by the West Thurston Fire Association). Commissioner Pethia pulled the name of Tristan Smith from the bucket.

Labor Management: Lt. Garza reported that negotiations are going well, and a final contract should be ready for signature by the end of February. He thanked Linda P. for her work in documenting the discussions from the negotiations in meeting minutes.

New Business:

1. Expenditure Approval. Commissioner Ricks moved to approve the expenditures of \$550,105.27. Commissioner Culleton seconded the motion. Motion carried 4-0.
2. Meeting Minutes. Commissioner Ricks moved to approve the general board minutes of January 10, 2022. Commissioner Culleton seconded the motion. Motion carried 4-0.
3. Resolution #2022-02, Surplus Property. Linda S. presented Resolution #2022-02 to dispose of surplus property, including the department's sound system (to be replaced with a more portable unit.) She noted that three bunker coats had been added for surplus this morning. Commissioner Dahl moved to approve Resolution #2022-02. Commissioner Culleton seconded the motion. Motion carried 4-0.
4. Petty Cash Account. Linda S. requested an update to the petty cash account, to remove Chief Kaleiwahea and add Chief R. Smith as signatories. Discussion was held on keeping Commissioner Ricks on the account. It was decided to leave all other signatories as is (Linda Shea, Linda Patraca, Robert Scott, Commissioner Ricks) and just add Chief R. Smith in place of Chief Kaleiwahea. Commissioner Dahl moved to approve the changes as discussed. Commissioner Culleton seconded the motion. Motion carried 4-0.
5. 2021 Budget Carryover requests. Linda S. requested approval to carryover unspent budgets from 2021 into 2022 (to come out of the General Fund unreserved balance) for the following needs:
 - a. \$1,000 for Peer Support training
 - b. \$2,778 for Wellness Equipment
 - c. \$16,500 for Maytown well analysis (not billed yet)
 - d. \$14,368 for mower (not received yet)
 - e. \$10,000 for Elections (bill received in 2022)

Commissioner Dahl moved to approve the total of \$44,646 be moved from unspent carryover into the appropriate budgets for 2022. Commissioner Culleton seconded the motion. Motion carried 4-0.

6. Acting Chief R. Smith employment agreement. Chief Smith presented the final employment agreement that the board agreed to in December 2021, for signature.

Unfinished Business (action items):

1. Grand Mound Subarea Plan response. Chief Kaleiwahea presented a letter for board signature, requesting the county commissioners place the Old 99 station property on the docket for rezoning. The board agreed with the request.

Unfinished Business (nonaction items):

1. Chehalis Tribe negotiations. Chief Smith reported that discussions have been held with tribal personnel following the recent flooding event and the fire at the casino, and hopes to continue those discussions to further the relationship-building.
2. RFA Plan 10-Year Review. Linda S. distributed a copy of the RFA's original development plan which requires a review every ten years. She asked the board to review the plan and bring their feedback to the next meeting.

Communications:

1. Thurston County Treasurer January 2022 reports were presented as per RCW 52.16.050(4).
2. February 2022 budget reports were presented.
3. 2023-2026 Budget/Levy Projections. Linda S. reported on the different options for M&O levy rates that will be presented to the Citizens Advisory Committee (CAC). The board asked to schedule a special meeting prior to the upcoming CAC meeting for further discussion.

Chief/Training/EMS Reports: Refer to printed reports. Highlights:

1. Chief Smith:
 - a. Call volume trend continues upward.
 - b. One-third of personnel were out in January due to COVID exposures.
 - c. Three personnel are/were out due to injuries or surgeries.
 - d. Annual banquet was held February 12, kudos to planning committee (Nathan Drake, Terry Frasl, Ken Frasl, Susan Giordano, Sarah Dean, Ricardo Santee, Tom Fitzgerald, Linda Shea.)
2. Chief Scott:
 - a. Grand Mound station roof is leaking again, in a new area. Chris H. will continue to work on repairs.
3. Captain Dyer:
 - a. Department is unable to get more COVID tests for the immediate future.
 - b. Average wait time at the hospital is 34 minutes.

Commissioner Reports:

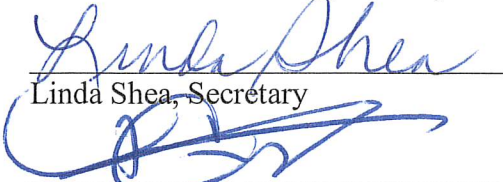
1. Commissioner Ricks reported the concerns of Medic One on the shortage of aid units available, and hospital turn-around times.
2. Commissioner Pethia reported that the Health Insurance committee has two open positions, of which he hopes the two doctors who empathize with the challenges faced by firefighters in obtaining comprehensive physicals, will be nominated to fill.

Good of the Order:

1. Commissioner Dahl queried on the status of wildland gear orders, concerned with supply issues. Chief Smith reported that Lt. Lyon has been working on a DNR grant that will help with these purchases.
2. The board agreed to schedule a special workshop on February 24 at 17:30 to discuss levy rates, to be held at Commissioner Dahl's house.

Adjournment: The board adjourned the general meeting at 19:40 hours.

Submitted for Board approval by:



Linda Shea, Secretary



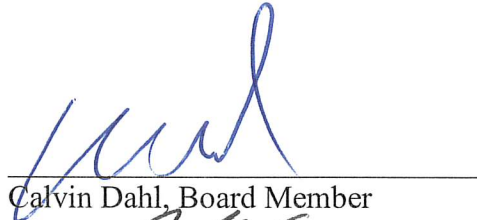
Tom Culleton, Board Member



Dave Pethia, Board Member



John Ricks, Board Member



Calvin Dahl, Board Member



Ben Elkins, Board Member



Jeff Jernigan, Board Member

