



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
 AUTHORITY**

10828 Littlerock Rd SW  
 Olympia WA 98512  
 360.352.1614



**Board of Fire Commissioners General Meeting**

**Monday December 11, 2023, at 1730 hrs.**

**18720 Sargent Rd SW, Rochester. Station 1-1**

*Zoom virtual meeting link:*

<https://us02web.zoom.us/j/86399434512?pwd=di9qSHlzVk5OSjByM1lPY3UyM2RQQQT09>

Meeting ID: 863 9943 4512

Passcode: 148054

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. ADDITIONS/DELETIONS TO AGENDA**
- IV. PUBLIC COMMENTS/PRESENTATIONS**
- V. LABOR MANAGEMENT**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
1) Expenditures: Accts Payable     \$ 128,724.89 Payroll             \$ 418,249.80 <b>TOTAL:</b> \$ 546,974.69 Warrants \$202,799.34 EFTs \$344,175.35	1-9	Shannon	Approve/Reject
2) Meeting Minutes a) November 13, 2023, General Meeting b) November 20, 2023, Special Meeting	10-13	Shannon	Approve/Reject
3) Resolution 2023-014 Regularly Scheduled Board Meeting – Time Change	14	Shannon	Approve/Reject
4) New Commissioners Sworn in.		Board Chair	
5) Board Chair Election for 2024		Shannon	Approve/Reject Chair Elected

**VII. UNFINISHED BUSINESS (ACTION ITEMS)**

ITEM	Page(s)	RESPONSIBLE	OUTCOME
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1)			
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### **VIII. UNFINISHED BUSINESS (NONACTION ITEMS)**

<b>ITEM</b>	<b>Page(s)</b>	<b>RESPONSIBLE</b>	<b>OUTCOME</b>
1)			

### **IX. COMMUNICATIONS (NONACTION ITEMS)**

<b>ITEM</b>	<b>Page(s)</b>	<b>RESPONSIBLE</b>	<b>OUTCOME</b>
1) Treasurers Report for Dec 2023	15-18	Shannon	

### **X. DEPARTMENT REPORTS**

<b>ITEM</b>	<b>Page(s)</b>	<b>RESPONSIBLE</b>	<b>OUTCOME</b>
1) Chief/Safety/Training Reports	19-24	Chief Smith	
2) Commissioner Meetings			

### **XI. GOOD OF THE ORDER: BVFF MEETING TO FOLLOW**

### **XII. ADJOURNMENT**

# VOUCHER APPROVAL TRANSMITTAL

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West Thurston Regional Fire Authority

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
231201001 1st Security Bank	1908	12/11/2023	Claims	6700	229.75	
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
WALMART 12/06/2023 12/11/2023 A30 E1-2 Coolant					45.46	
CHEVRON 12/06/2023 12/11/2023 Ice - Rehab					27.92	
COUNTRY INN & SUITES 12/06/2023 12/11/2023 Room - Training (Spiegelberg)					156.37	
231201002 Brixey Christine	1909	12/11/2023	Claims	6700	804.85	Refund
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
REFUND 12/05/2023 12/11/2023 Pt. Refund: 115-230230851					804.85	
231201003 Brookfield Group, The	1910	12/11/2023	Claims	6700	664.82	68951
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
68951 12/05/2023 12/11/2023 Voice Hosted Srvc Dec 2023					664.82	
231201004 Carefirst Bluecross Blueshield Payment Administrator	1911	12/11/2023	Claims	6700	261.00	233090007630
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
233090007630 11/30/2023 12/11/2023 Harris Medical Premium Dec 2023					261.00	
231201005 Cedar Creek Correction Center	1912	12/11/2023	Claims	6700	686.01	2311.1647
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
2311.1647 12/06/2023 12/11/2023 Nov 2023 Work Crews					686.01	
231201006 Centralia OK Tire Inc Point S Tires	1913	12/11/2023	Claims	6700	940.40	1123131
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
1123131 11/16/2023 12/11/2023 A68 B1-2 New Front Tires (x2)					940.40	
231201007 Citi Cards	1914	12/11/2023	Claims	6700	891.49	
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
AMAZON 12/06/2023 12/11/2023 1-2 Littlerock Bay Door Rollers					49.70	
AMAZON 12/06/2023 12/11/2023 1-6 Maytown Cache Facility Supplies (urinal screens)					78.68	
AMAZON 12/06/2023 12/11/2023 1-6 Maytown Cache Facility Supplies (toilet bowl					42.32	
AMAZON 12/06/2023 12/11/2023 1-6 Maytown Cache Facility Supplies (coffee filters)					23.77	
AMAZON 12/06/2023 12/11/2023 1-6 Maytown Fly Glue Strips					21.59	
AMAZON 12/06/2023 12/11/2023 1-6 Maytown Light Bulbs for Fly Trap					48.63	
COSTCO 12/06/2023 12/11/2023 1-6 Maytown Cache Facility Supplies (coffee, soaps)					450.74	
PEACHJAR 12/06/2023 12/11/2023 Pub Ed Santa Breakfast Event Postings					50.00	
WALMART 12/06/2023 12/11/2023 BOFC Refreshments					20.92	
CITI CARD 12/06/2023 12/11/2023 Late Fees					39.00	
CITI CARD 12/06/2023 12/11/2023 Interest					48.85	
ZOOM 12/06/2023 12/11/2023 Mnthly communications Service					17.29	
231201008 Cities Insurance Assoc Of Wa	1915	12/11/2023	Claims	6700	86,583.25	2023-45068-0756-1
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
2023-45068-0756-1 11/16/2023 12/11/2023 2024 Liability Insurance Premiums					86,583.25	
231201009 City Of Olympia	1916	12/11/2023	Claims	6700	4,123.56	10403
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
30185 11/16/2023 12/11/2023 A19 A1-3 Replace Opticom					1,343.89	
30119 11/16/2023 12/11/2023 A62 E1-1 Winterize for Storage					165.35	
30100 11/16/2023 12/11/2023 A68 B1-2 Replace Battery Cable					434.94	
29783 11/16/2023 12/11/2023 A75 A1-1 Replace Opticom					1,418.35	
3343 11/16/2023 12/11/2023 A80 T1-1 Pump Test					761.03	
231201010 City Sanitary Inc	1917	12/11/2023	Claims	6700	205.80	17614805S188, 17614992S188
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
17614805S188 12/05/2023 12/11/2023 1-3 Rochester Recycle					28.60	
17614992S188 12/05/2023 12/11/2023 1-1 Grand Mound Recycle					177.20	
231201011 Clearfly	1918	12/11/2023	Claims	6700	226.42	567232

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
<b>Invoice #</b> 567232	<b>Rcvd Date</b> 12/05/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> Dec2023 SIP Trunk Srvc		<b>Amount</b> 226.42	
231201012 Comcast	1919	12/11/2023	Claims	6700	1,023.64	1030
<b>Invoice #</b> 1030	<b>Rcvd Date</b> 11/30/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-2 Littlerock Phone/Cable		<b>Amount</b> 223.49	
<b>Invoice #</b> 1030	<b>Rcvd Date</b> 11/30/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-6 Maytown Phone/Cable		<b>Amount</b> 223.49	
<b>Invoice #</b> 1030	<b>Rcvd Date</b> 11/30/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-1 Grand Mound Phone/Cable		<b>Amount</b> 212.94	
<b>Invoice #</b> 1030	<b>Rcvd Date</b> 11/30/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-4 Scott Lake Phone		<b>Amount</b> 168.79	
<b>Invoice #</b> 1030	<b>Rcvd Date</b> 11/30/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-3 Rochester Phone/Cable		<b>Amount</b> 194.93	
231201013 DE Lage Landen	1920	12/11/2023	Claims	6700	279.98	81498284
<b>Invoice #</b> 81498284	<b>Rcvd Date</b> 12/05/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-2 Littlerock Copier Lease		<b>Amount</b> 279.98	
231201014 DH Pace Company Inc.	1921	12/11/2023	Claims	6700	1,999.09	128197, 128354, 128352
<b>Invoice #</b> 128197	<b>Rcvd Date</b> 11/16/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-2 Littlerock Bay Door 5 & 6 Repair		<b>Amount</b> 182.42	
<b>Invoice #</b> 128354	<b>Rcvd Date</b> 11/16/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-3 Rochester Bay Door 1 Replace Circuit Board		<b>Amount</b> 1,274.55	
<b>Invoice #</b> 128352	<b>Rcvd Date</b> 11/16/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-3 Rochester Bay Door 1 Replace Belt		<b>Amount</b> 542.12	
231201015 ESO Solutions, Inc.	1922	12/11/2023	Claims	6700	629.04	126317
<b>Invoice #</b> 126317	<b>Rcvd Date</b> 12/05/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> Dec 2023 Srvc		<b>Amount</b> 629.04	
231201016 East Olympia Fire District No 6	1923	12/11/2023	Claims	6700	685.00	00456
<b>Invoice #</b> 00456	<b>Rcvd Date</b> 11/30/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 2024 Annual Air Six M&O		<b>Amount</b> 685.00	
231201017 Eric T. Quinn, P.S.	1924	12/11/2023	Claims	6700	1,075.00	1517
<b>Invoice #</b> 1517	<b>Rcvd Date</b> 12/05/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> Nov 2023 Legal Srvc		<b>Amount</b> 1,075.00	
231201018 First Choice Health Network	1925	12/11/2023	Claims	6700	141.12	
<b>Invoice #</b> NOV 2023	<b>Rcvd Date</b> 12/06/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> Nov 2023 EAP Srvc		<b>Amount</b> 141.12	
231201019 Home Depot Credit Services	1926	12/11/2023	Claims	6700	57.29	6625037
<b>Invoice #</b> 6625037	<b>Rcvd Date</b> 11/30/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-3 Rochester Shower Head, Mop Handle		<b>Amount</b> 57.29	
231201020 Intelligent Technical Solutions, LLC	1927	12/11/2023	Claims	6700	3,946.38	138729
<b>Invoice #</b> 138729	<b>Rcvd Date</b> 12/05/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> Dec 2023 Srvc		<b>Amount</b> 3,946.38	
231201021 Joes Refuse Inc	1928	12/11/2023	Claims	6700	175.91	17611506S188, 17611365S188
<b>Invoice #</b> 17611506S188	<b>Rcvd Date</b> 12/05/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-1 Grand Mound Refuse		<b>Amount</b> 136.93	
<b>Invoice #</b> 17611365S188	<b>Rcvd Date</b> 12/05/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> 1-3 Rochester Refuse		<b>Amount</b> 38.98	
231201022 Knaebel Kara	1929	12/11/2023	Claims	6700	129.04	Refund
<b>Invoice #</b> REFUND	<b>Rcvd Date</b> 12/06/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> Pt. Refund: 115-230010367		<b>Amount</b> 129.04	
231201023 LN Curtis & Sons Inc	1930	12/11/2023	Claims	6700	2,793.36	765609
<b>Invoice #</b> 765609	<b>Rcvd Date</b> 11/22/2023	<b>Due Date</b> 12/11/2023	<b>Description</b> Class B Uniforms (Fox, Hoskison, Santee)		<b>Amount</b> 2,793.36	
231201024 Lincoln Creek Lumber	1931	12/11/2023	Claims	6700	51.25	435868
<b>Invoice #</b>	<b>Rcvd Date</b>	<b>Due Date</b>	<b>Description</b>		<b>Amount</b>	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	435868	11/16/2023	12/11/2023	A61 T1-2 Dump Tank Webbing Repair	51.25	
231201025 Mountain Mist Water	1932	12/11/2023	Claims	6700	257.49	29585
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
29585	12/06/2023	12/11/2023	1-6 Maytown Water		50.92	
29585	12/06/2023	12/11/2023	1-1 Grand Mound Water		94.71	
29585	12/06/2023	12/11/2023	1-3 Rochester Water		50.93	
29585	12/06/2023	12/11/2023	1-2 Littlerock Water		60.93	
231201026 Northwest Water Systems	1933	12/11/2023	Claims	6700	726.75	10197, 09979, 10207
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
10197	11/22/2023	12/11/2023	1-1 Grand Mound Water Svcs		192.25	
09979	11/22/2023	12/11/2023	1-2 Littlerock Water Svcs, Coliform & Nitrate		267.25	
10207	11/22/2023	12/11/2023	1-6 Maytown Water Svcs, Coliform & Nitrate		267.25	
231201027 On-Hold Concepts Inc	1934	12/11/2023	Claims	6700	19.95	622610
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
622610	11/30/2023	12/11/2023	Mnthly On Hold Svc		19.95	
231201028 Paladin Background Screening LLC	1935	12/11/2023	Claims	6700	192.00	5457
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
5457	12/06/2023	12/11/2023	Background Screenings (Lohse, Hull, S., Reynoldson)		192.00	
231201029 Patraca Linda Ellen	1936	12/11/2023	Claims	6700	194.59	Reimbursement
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
REIMBURSEMENT	12/06/2023	12/11/2023	Mileage QR4 2023 (Oct, Nov, Dec)		194.59	
231201030 Pilot Travel Centers LLC	1937	12/11/2023	Claims	6700	380.44	636778420
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
636778420	12/06/2023	12/11/2023	A77 BN1-6		333.86	
636778420	12/06/2023	12/11/2023	A24 BN1		46.58	
231201031 Propane Northwest	1938	12/11/2023	Claims	6700	4,143.68	1511623262, 1511652371, 1511792794
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
1511623262	11/17/2023	12/11/2023	1-2 Littlerock Propane (728.30 gal)		1,367.53	
1511652371	11/17/2023	12/11/2023	1-1 Grand Mound Propane (801.90 gal)		1,504.86	
1511792794	11/17/2023	12/11/2023	1-3 Rochester Propane (668.20 gal)		1,271.29	
231201032 Puget Sound Energy	1939	12/11/2023	Claims	6700	4,135.56	
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
200017639499	11/16/2023	12/11/2023	1-1 Grand Mound Oct 2023		1,823.00	
220025935044	11/16/2023	12/11/2023	1-2 Littlerock Nov 2023		762.00	
220025935051	11/16/2023	12/11/2023	1-4 Scott Lake Nov 2023		245.93	
220025935077	11/16/2023	12/11/2023	1-5 Michiqan Hill Sep 2023		54.19	
220025935069	11/16/2023	12/11/2023	1-6 Maytown Oct 2023		686.56	
220006625754	11/16/2023	12/11/2023	1-7 Old Hwy 99 Oct 2023		52.35	
220033813829	11/16/2023	12/11/2023	1-3 Rochester Nov 2023		511.53	
231201033 Quest Diagnostics	1940	12/11/2023	Claims	6700	122.85	9207239793
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
9207239793	12/06/2023	12/11/2023	Druq Screening (D. Davis, R. Lohse, B. Cooper)		122.85	
231201034 Rasey Gary	1941	12/11/2023	Claims	6700	1.00	Refund
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
REFUND	12/06/2023	12/11/2023	Pt. Refund: 115-230970266		1.00	
231201035 Rochester Lumber	1942	12/11/2023	Claims	6700	76.82	1215172, 1217896, 1217256
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
1215172	11/22/2023	12/11/2023	A63 E1-1 Antifreeze, coolant tester		53.79	
1217896	11/22/2023	12/11/2023	1-1 Grand Mound fly swatters, strips		6.79	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
1217256	11/22/2023	12/11/2023	1-1 Grand Mound & 1-6 Maytown fly swatters, strips		16.24	
231201036 Rochester Water Association	1943	12/11/2023	Claims	6700	59.29	100100
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
100100 12/06/2023 12/11/2023 1-3 Rochester Water Srvcs					59.29	
231201037 Scott Lake Maintenance Co C/O Northwest Water Syst	1944	12/11/2023	Claims	6700	115.00	2165
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
2165 12/06/2023 12/11/2023 1-4 Scott Lake Water Srvcs					115.00	
231201038 Systems Design West LLC	1945	12/11/2023	Claims	6700	1,484.38	20232386
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
20232386 11/30/2023 12/11/2023 Oct 2023 Transports (x53), MVA Billing (x1)					1,484.38	
231201039 Travers Electric Inc	1946	12/11/2023	Claims	6700	663.87	149135, 149134
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
149135 11/16/2023 12/11/2023 1-6 Maytown Hot Water Tank Outlet Install					146.42	
149134 11/16/2023 12/11/2023 1-2 Littlerock Outside Lightpole Repair					517.45	
231201040 Tumwater Eye Center, Inc.	1947	12/11/2023	Claims	6700	80.00	32490
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
32490 12/06/2023 12/11/2023 CPT Code: 92250, 92004 (R. Lohse)					80.00	
231201041 Tumwater Family Practice LLC	1948	12/11/2023	Claims	6700	1,390.00	535385, 535207, 539421
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
535385 11/30/2023 12/01/2023 CPT Codes: 99385, 90715, 94010, 90471, 93000, 90686,					543.00	
535207 11/30/2023 12/01/2023 CPT Codes: 99385, 94010, 93000, 80061, 86804, 80053,					367.00	
539421 11/30/2023 12/01/2023 CPT Codes: 99397, 94010, 90471, 9300, 90686, 86580,					480.00	
231201042 Verizon Wireless	1949	12/11/2023	Claims	6700	297.27	9950068844, 994908282
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
9950068844 11/30/2023 12/11/2023 Captain Cells					171.28	
9950068844 11/30/2023 12/11/2023 Modems					80.32	
994908282 11/30/2023 12/11/2023 Apparatus Cells (x5)					45.67	
231201043 Wells Fargo Financial Leasing	1950	12/11/2023	Claims	6700	159.99	5027464023
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
5027464023 11/30/2023 12/11/2023 1-1 Grand Mound Copier Lease					159.99	
231201044 West Thurston Reg Fire PETTY CASH	1951	12/11/2023	Claims	6700	1,610.00	
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
VT FIRE ASSOCIATION 11/30/2023 12/11/2023 Reimbursement for Fire Academy					1,600.00	
PETTY CASH 11/30/2023 12/11/2023 Repayment of ACH Transaction Fees					10.00	
231201045 Wilcox & Flegel	1952	12/11/2023	Claims	6700	3,775.90	0833336-IN, 0833334-IN, 0835543-IN, 0835545-IN, CL06764
<b>Invoice # Rcvd Date Due Date Description Amount</b>						
0833336-IN 11/30/2023 12/11/2023 1-1 Grand Mound Diesel (220 gal)					917.90	
0833334-IN 11/30/2023 12/11/2023 1-2 Littlerock Diesel (145 gal)					604.99	
0835543-IN 11/30/2023 12/11/2023 1-2 Littlerock Diesel (85 gal)					326.73	
0835545-IN 11/30/2023 12/11/2023 1-1 Grand Mound Diesel (250 gal)					960.96	
CL06764 11/30/2023 12/11/2023 A14 SU1-8					79.53	
CL06764 11/30/2023 12/11/2023 A77 BN1-6					476.10	
CL06764 11/30/2023 12/11/2023 A25 CH1-2					120.46	
CL06764 11/30/2023 12/11/2023 A73 U1-2					240.11	
CL06764 11/30/2023 12/11/2023 A07 E1-7					49.12	
231201046 Wilson Parts Corp	1953	12/11/2023	Claims	6700	234.61	987726, 988228, 989337
<b>Invoice # Rcvd Date Due Date Description Amount</b>						

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	987726	11/16/2023	12/11/2023	Oil		77.79
	988228	11/16/2023	12/11/2023	Oil		77.79
	989337	11/16/2023	12/11/2023	Coolant		79.03

46 Vouchers:

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128,724.89

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
231201047	Aflac	1954	12/11/2023	Payroll	6700	438.62	
231201048	Benefit Solutions Inc-WSCFF	1955	12/11/2023	Payroll	6700	2,325.00	
	EFT Bennett Matthew Shaun	1827	12/15/2023	Payroll	6700		
	EFT Bennett Matthew Shaun	1863	12/29/2023	Payroll	6700		
231201098	Berryman Thomas A	1841	12/13/2023	Payroll	6700		
	EFT Betts Brandon John	1864	12/29/2023	Payroll	6700		
	EFT Brownell Scott Lee	1842	12/13/2023	Payroll	6700		
	EFT Christenson Brian David	1865	12/29/2023	Payroll	6700		
	EFT Cooke Hans Robert	1866	12/29/2023	Payroll	6700		
	EFT Cooper Bailey Andrew	1843	12/13/2023	Payroll	6700		
	EFT Cooper Bailey Andrew	1867	12/29/2023	Payroll	6700		
	EFT Culleton Thomas P	1844	12/13/2023	Payroll	6700		
	EFT Davis Dustin James	1845	12/13/2023	Payroll	6700		
	EFT Davis Dustin James	1868	12/29/2023	Payroll	6700		
	EFT Dean Sarah Linnea	1869	12/29/2023	Payroll	6700		
	EFT Department Of Retirement Services Deferred Comp	1904	12/11/2023	Payroll	6700	31,845.35	
	EFT Department Of Retirement Systems Retirement	1905	12/11/2023	Payroll	6700	43,642.94	
	EFT Department Of The Treasury	1906	12/11/2023	Payroll	6700	51,362.94	
	EFT Devert Brent Nathaniel	1870	12/29/2023	Payroll	6700		
231201049	Dimartino Associates Brown & Brown of WA, Inc	1956	12/11/2023	Payroll	6700	2,404.68	
	EFT Drake Nathan Tyler	1871	12/29/2023	Payroll	6700		
	EFT Elkins Ben M	1846	12/13/2023	Payroll	6700		
231201104	Fitzgerald Thomas J	1847	12/13/2023	Payroll	6700		
	EFT Fox Timothy Andrew	1872	12/29/2023	Payroll	6700		
231201105	Frasl Katy J	1848	12/13/2023	Payroll	6700		
231201106	Frasl Terry L	1849	12/13/2023	Payroll	6700		
231201050	GET Program	1957	12/11/2023	Payroll	6700	287.00	
	EFT Garza Isaac Wayne	1828	12/15/2023	Payroll	6700		
	EFT Garza Isaac Wayne	1873	12/29/2023	Payroll	6700		
231201051	HRA VEBA Trust	1958	12/11/2023	Payroll	6700	6,800.00	
	EFT Hall Aaron David	1829	12/15/2023	Payroll	6700		
	EFT Hall Aaron David	1874	12/29/2023	Payroll	6700		
231201107	Harding Arthur James William	1850	12/13/2023	Payroll	6700		
	EFT Heilman Chris Douglas	1851	12/13/2023	Payroll	6700		
	EFT Heilman Chris Douglas	1875	12/29/2023	Payroll	6700		
	EFT Hemminger Shannon Marie	1876	12/29/2023	Payroll	6700		
	EFT Hoskison Jordan Tyler	1877	12/29/2023	Payroll	6700		
	EFT Hull Nathan Scott	1878	12/29/2023	Payroll	6700		
	EFT Hull Shawwna Noel	1852	12/13/2023	Payroll	6700		
231201052	IAFF Local 3825 Treasurer	1959	12/11/2023	Payroll	6700	6,106.72	
	EFT Josselyn Jesse West	1853	12/13/2023	Payroll	6700		
	EFT Kaleiwahea Blake William	1879	12/29/2023	Payroll	6700		
	EFT Kondrack Andrew Joseph	1880	12/29/2023	Payroll	6700		
231201111	Kondrack Doreen Belle	1854	12/13/2023	Payroll	6700		
231201112	Linn Catherine Louise	1855	12/13/2023	Payroll	6700		
	EFT Lohse Ryan Jacob	1881	12/29/2023	Payroll	6700		
	EFT Lyon Colby Wayne	1830	12/15/2023	Payroll	6700		
	EFT Lyon Colby Wayne	1882	12/29/2023	Payroll	6700		
	EFT McGeary Michael C	1856	12/13/2023	Payroll	6700		
	EFT Miller Devann Munroe	1883	12/29/2023	Payroll	6700		
	EFT Morales Michael Lawrence	1884	12/29/2023	Payroll	6700		
	EFT Palmerson Erik Morgan	1831	12/15/2023	Payroll	6700		
	EFT Palmerson Erik Morgan	1885	12/29/2023	Payroll	6700		



# VOUCHER APPROVAL TRANSMITTAL

9  
West Thurston Regional Fire Authority

Time: 12:40:04 Date: 12/13/2023  
Page: 2

12/11/2023 To: 12/11/2023

Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
	EFT Parker Gregory Jerel	1832	12/15/2023	Payroll	6700		
	EFT Parker Gregory Jerel	1886	12/29/2023	Payroll	6700		
	EFT Patraca Linda Ellen	1887	12/29/2023	Payroll	6700		
	EFT Pethia David C	1857	12/13/2023	Payroll	6700		
231201115	Ricks John Rual	1858	12/13/2023	Payroll	6700		
	EFT Santee Ricardo Leon	1888	12/29/2023	Payroll	6700		
231201116	Santee Trisha Leann	1859	12/13/2023	Payroll	6700		
	EFT Sexton Thomas Edward	1889	12/29/2023	Payroll	6700		
	EFT Singleton Charles Ed	1890	12/29/2023	Payroll	6700		
	EFT Skrei Kaitlyn Amber	1860	12/13/2023	Payroll	6700		
	EFT Smith Eric David	1833	12/15/2023	Payroll	6700		
	EFT Smith Eric David	1891	12/29/2023	Payroll	6700		
	EFT Smith Rob Dean	1892	12/29/2023	Payroll	6700		
	EFT Spiegelberg John Steven	1861	12/13/2023	Payroll	6700		
	EFT Stone Roger Lee	1893	12/29/2023	Payroll	6700		
	EFT Swecker Joel Anthony	1834	12/15/2023	Payroll	6700		
	EFT Swecker Joel Anthony	1894	12/29/2023	Payroll	6700		
231201119	Teitzel Steven David	1862	12/13/2023	Payroll	6700		
	EFT Trautman Alexander Paul	1895	12/29/2023	Payroll	6700		
	EFT Trott Thomas John	1896	12/29/2023	Payroll	6700		
231201053	Trusted Plans	1960	12/11/2023	Payroll	6700	50,914.91	
	EFT Washington State Support Registry	1907	12/11/2023	Payroll	6700	768.66	
231201054	West Thurston Fire - House Funds	1961	12/11/2023	Payroll	6700	195.00	
	EFT White Christopher Charles	1897	12/29/2023	Payroll	6700		
77 Vouchers:						418,249.80	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
 AUTHORITY**

10828 Littlerock Rd SW  
 Olympia WA 98512  
 360.352.1614



November 13, 2023 – Governing Board Business Meeting at 18720 Sargent Rd SW, Rochester St. 1-1

**Call to Order/Attendance:** Commissioner Pethia called the meeting to order at 17:00 hours.

**Commissioners:** Ricks, Pethia, Culleton, Elkins (Zoom), Dahl (excused)

**Chief:** R. Smith,

**Battalion Chief:** R. Stone (Zoom)

**Captains:**

**Lieutenants:** I. Garza

**Firefighters:** T. Sexton,

**Volunteer:** J. Spiegelberg, T. Berryman

**Admin:** Admin Svcs Director/Secretary S. Hemminger

**Union Representative:** A. Trautman

**Guests:** Donna Weaver, Jeff Merryman

**Additions/Deletions to the Agenda:** S. Hemminger advised of a change to the payables as a result of a warrant void and check reissue being cancelled.

**Public Comments/Presentations:** Kevin O’Sullivan thanked all the staff and volunteers for their hard work in getting the Levy Lid Lift passed. Jeff Merryman – Concerned that all those who are interested in the vacant commissioner’s position have an opportunity to be interviewed, and stated there are good female candidates that will be seriously considered.

**Labor Management:** A. Trautman thanked Kevin O’Sullivan for all his efforts in helping the RFA pass the Levy Lid Lift. Trautman also addressed the forthcoming call out policy and upcoming FF/EMT interviews.

Congratulations to J. Hoskinson and T. Fox on their recent hire as full-time FF/EMT’s.

**New Business:**

1. Expenditure Approval. Commissioner Pethia moved to approve the total expenditure amount of \$509,474.94. Commissioner Ricks seconded the motion. Motion carried 5-0.
2. Meeting Minutes.  
 A. Commissioner Pethia moved to approve the general board meeting minutes from September 11, 2023. Commissioner Elkins seconded the motion. Motion carried 5-0.
3. Resolution 2023-009 Surplus Items. Secretary Hemminger presented the resolution for approval to liquidate miscellaneous unused items (list provided at meeting). Commissioner Dahl moved to approve Resolution 2023-009 Surplus Items. Commissioner Pethia seconded the motion. Motion carried 5-0.

**Unfinished Business (action items):** None

**Unfinished Business (non-action items):**

1. Policy 2018 Staffing Priority Call Out. Chief Smith advised this policy is still under review and further discussion at a later date.

**Communications:**

1. September 2023 Thurston County Treasurers report presented.
2. October 2023 Budget Report presented.
3. Chief Smith advised the board that he and Admin Srv. Director Hemminger attended the Thurston County Board of County Commissioners meeting regarding the rezoning of the Old Hwy 99 Fire Station. A positive discussion was had, and the matter is being moved forward to a final vote at a future BOCC meeting.

**Chief/Training/EMS Reports:** Refer to printed reports.

Crews responded to 302 calls (an average of 10 calls a day), and 43% of the time they were managing more than one call. They responded to 9 fire calls: 1 building fire, 2 mobile/RV fires, 1 dumpster fire, and 5 brush fires. Crews also attended to 209 EMS calls of which 22 were motor vehicle accidents, and 84 others.

**Commissioner Reports:** Commissioner Ricks reported on the Medic 1 meetings and Commissioner Pethia reported on Emergency Management meetings.

**Good of the Order:** Chief Smith shared his visit and station tour with Marian Smith, a former Littlerock Fire Department Chief (1961 to 1973) who then moved on to become a commissioner.

**Adjournment:** The board adjourned the meeting at 18:04 hours.

Submitted for Board approval by:

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Shannon Hemminger, Secretary

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Tom Culleton, Board Member

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Calvin Dahl, Board Member

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Dave Pethia, Board Member

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Ben Elkins, Board Member

---

John Ricks, Board Member

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Vacant



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
 AUTHORITY**



10828 Littlerock Rd SW  
 Olympia WA 98512  
 360.352.1614

November 20, 2023 – Special Board Meeting at 18720 Sargent Rd SW, Rochester St. 1-1

**Call to Order/Attendance:** Commissioner Dahl called the meeting to order at 17:00 hours.

**Commissioners:** Ricks, Pethia, Culleton, Elkins (Zoom)

**Chief:** R. Smith,

**Battalion Chief:**

**Captains:**

**Lieutenants:** C. Lyons, J. Swecker

**Firefighters:** J. Hoskison

**Volunteer:**

**Admin:** Admin Svcs Director/Secretary S. Hemminger

**Union Representative:** A. Trautman

**Guests:** Donna Weaver, Wava Garza, Kathy Hangartner, Robert Scott, Jeff Merryman (zoom)

**Additions/Deletions to the Agenda:** Addition – S. Hemminger requested to add 2024 Legal Contract and Levy Resolution 2023-011, 012, 013.

**Public Comments/Presentations:** None

**Labor Management:** None

**New Business:**

1. 2024 Legal Contract. Review and approve the 2024 Legal Contract. Commissioner Ricks moved to approve the 2024 Legal Contract. Commissioner Pethia seconded the motion. Motion carried 5-0.
2. Resolution 2023-011 – Dist. 1 Levy Ordinance Resolution. Commissioner Ricks moved to approve the 2024 Legal Contract. Commissioner Pethia seconded the motion. Motion carried 5-0.
3. Resolution 2023-012 – Dist. 11 Levy Ordinance Resolution. Commissioner Ricks moved to approve the 2024 Legal Contract. Commissioner Pethia seconded the motion. Motion carried 5-0.
4. Resolution 2023-013 – WTRFA Levy Ordinance Resolution. Commissioner Ricks moved to approve the 2024 Legal Contract. Commissioner Pethia seconded the motion. Motion carried 5-0.
5. Dist. 1 Position 3 Commissioner Interview – Final candidate interview of Donna Weaver.

**Executive Session.** THE PURPOSE OF THIS EXECUTIVE SESSION IS PURSUANT TO:

RCW 42.30.110(1)(h): To evaluate the qualifications of a candidate for appointment to elective office.

However, any interview of such a candidate and final action appointing a candidate to elective office shall be in a meeting open to the public. The duration of this executive session is set at 15 minutes, but this may be extended by the presiding officer. Action may or may not be taken after the Board reconvenes into regular session, and no action shall be taken in executive session.

Executive Session began at 17:15 hours.

Executive Session Concluded at 17:30 hours and back in session for the regular board meeting.

Commissioner Dahl announced the appointed candidate for the Dist. 1 Position 3 Commissioner position is Robert Scott who will fill the remaining term of Jeff Jernigan through December 2025. Commissioner Dahl thanked all the candidates for their participation and encouraged them to participate in the Citizens Advisory Committee.

**Unfinished Business (action items):** None

**Unfinished Business (non-action items):**

1. None

**Communications:**

1. None

**Chief/Training/EMS Reports:** None

**Commissioner Reports:** None

**Good of the Order:** Commissioner Dahl requested the time of the commissioner meetings be changed to 5:30pm to allow for other Commissioners to arrive on time after working hours. S. Hemminger will draw up a Resolution for approval at the December 11, 2023, Commissioner meeting.

**Adjournment:** The board adjourned the meeting at 17:45 hours.

Submitted for Board approval by:

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Shannon Hemminger, Secretary

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Tom Culleton, Board Member

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Calvin Dahl, Board Member

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Dave Pethia, Board Member

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Ben Elkins, Board Member

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John Ricks, Board Member

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Robert Scott, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
 AUTHORITY**



10828 Littlerock Rd SW  
 Olympia WA 98512  
 360.352.1614

**RESOLUTION NO. 2023-014**

**REGULARLY SCHEDULED BOARD MEETINGS**

**WHEREAS**, RCW 42.30.070 requires the governing body of a public agency (“the board”) to provide the time for holding regular meetings by ordinance, resolution, bylaws, or by whatever other rule is required for the business by that body; and

**WHEREAS**, RCW 52.14.090 requires the board to hold regular monthly meetings at a specific time and place;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of West Thurston Regional Fire Authority, that regular board meetings shall be on the second Monday of each month, starting at 5:30 hours. If the second Monday is a holiday, the meeting shall be held on the following Tuesday at the same time.

Meetings will be held at the two main fire stations on the following schedule:

- Littlerock station (10828 Littlerock Rd SW) – even months (Feb, Apr, Jun, Aug, Oct, Dec)
- Grand Mound station (18720 Sargent Rd SW) – odd months (Jan, Mar, May, Jul, Sep, Nov)

**ADOPTION:** Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this 11<sup>th</sup> day of December 2023, the following majority of commissioners being present and voting:

**West Thurston Regional Fire Authority**

\_\_\_\_\_  
 Calvin Dahl, Commissioner

\_\_\_\_\_  
 Tom Culleton, Commissioner

\_\_\_\_\_  
 Ben Elkins, Commissioner

\_\_\_\_\_  
 John Ricks, Commissioner

\_\_\_\_\_  
 Robert Scott, Commissioner

\_\_\_\_\_  
 Dave Pethia, Commissioner

\_\_\_\_\_  
 Shannon Hemminger, Secretary



Thurston County Treasurer  
November 2023 Statement  
West Thurston Regional Fire Authority  
Fund 67A0 - W THURSTON RFA GENERAL FUND

**Cash Activity**

Date	Description	Amount	Notes
11/01/2023	Beginning Cash Balance	\$7,585,454.83	
	<b>Receipts/Deposits/Refunds:</b>		
11/01/2023	District Deposit \$2,413.01 / 6701	2,413.01	
11/03/2023	District Deposit \$3,591.36 / 6701	3,591.36	
11/03/2023	District Deposit \$837.64 / 6701	837.64	
11/03/2023	Interest on Tax Refunds	(5.76)	
11/06/2023	District Deposit \$1,241.00 / 6701	1,241.00	
11/06/2023	District Deposit \$576.98 / 6701	576.98	
11/06/2023	District Deposit \$922.06 / 6701	922.06	
11/06/2023	Interest on Tax Refunds	(0.08)	
11/07/2023	District Deposit \$524.06 / 6701	524.06	
11/08/2023	District Deposit \$3,084.22 / 6701	3,084.22	
11/08/2023	Interest on Tax Refunds	(0.44)	
11/09/2023	District Deposit \$536.38 / 6701	536.38	
11/10/2023	District Deposit \$10,054.43 / 6701	10,054.43	
11/10/2023	District Deposit \$611.91 / 6701	611.91	
11/13/2023	Credit Card Deposit \$119.96 / 6701	119.96	
11/13/2023	Credit Card Deposit \$25.00 / 6701	25.00	
11/13/2023	District Deposit \$118.48 / 6701	118.48	
11/13/2023	District Deposit \$197.66 / 6701	197.66	
11/13/2023	District Deposit \$21,490.92 / 6701	21,490.92	
11/13/2023	District Deposit \$980.00 / 6701	980.00	
11/15/2023	District Deposit \$1,825.15 / 6701	1,825.15	
11/15/2023	District Deposit \$2,177.76 / 6701	2,177.76	
11/15/2023	District Deposit \$618.64 / 6701	618.64	
11/15/2023	Sale of Tax Title Property	435.70	
11/16/2023	Credit Card Deposit \$229.04 / 6701	229.04	
11/17/2023	District Deposit \$9,608.61 / 6701	9,608.61	
11/21/2023	Deposit Correction	(25.00)	
11/21/2023	District Deposit \$258.01 / 6701	258.01	
11/27/2023	District Deposit \$8,179.43 / 6701	8,179.43	
11/27/2023	Sale of Tax Title Property	608.56	
11/28/2023	Credit Card Deposit \$285.00 / 6701	285.00	
11/28/2023	District Deposit \$117.84 / 6701	117.84	
11/29/2023	District Deposit \$537.51 / 6701	537.51	
11/30/2023	Leasehold Excise Tax	25.78	
11/30/2023	Tax & Assessment Receipts	163,123.81	
11/30/2023	Timber Harvest Tax	14,132.65	
11/30/2023	Interest Paid	14,773.50	
	<b>Total Deposits</b>	<b>\$264,230.78</b>	
	<b>Warrant Issues &amp; Voids/Fees/ACH/Wires:</b>		
11/01/2023	Transfer	(87,322.51)	
11/14/2023	Issued Warrants	(170,748.42)	
11/15/2023	Electronic Disbursement	(11,493.23)	
11/30/2023	Electronic Disbursement	(358,081.40)	
	<b>Total Warrants and Electronic Disbursements</b>	<b>(\$627,645.56)</b>	
11/30/2023	Ending Cash Balance	\$7,222,040.05	

**Warrant Activity**



**Thurston County Treasurer**  
**November 2023 Statement**  
**West Thurston Regional Fire Authority**  
**Fund 67A0 - W THURSTON RFA GENERAL FUND**

<b>11/01/2023</b>	<b>Beginning Warrants Outstanding</b>	<b>\$8,262.79</b>
	Total Warrants Issued	170,748.42
	Total Warrants Redeemed	(129,822.48)
	Total Warrants Voided	-
<b>11/30/2023</b>	<b>Ending Warrants Outstanding</b>	<b>\$49,188.73</b>

**Investment Activity**

<b>11/01/2023</b>	<b>Beginning Interest Receivable</b>	<b>\$22,771.54</b>
	Interest Earned	15,881.99
	Cash Paid	(14,773.50)
<b>11/30/2023</b>	<b>Ending Interest Receivable</b>	<b>\$23,880.03</b>

TCIP Yield (used to calculate interest earnings)	2.60%
LGIP Yield (budget benchmark)	5.16%





Thurston County Treasurer  
November 2023 Statement  
West Thurston Regional Fire Authority  
Fund 67A1 - W THURSTON RFA BOND DEBT

### Cash Activity

Date	Description	Amount	Notes
11/01/2023	Beginning Cash Balance	\$347,767.72	
	Receipts/Deposits/Refunds:		
11/01/2023	Transfer	87,322.51	
11/03/2023	Interest on Tax Refunds	(1.01)	
11/08/2023	Interest on Tax Refunds	(0.08)	
11/27/2023	Sale of Tax Title Property	108.30	
11/30/2023	Tax & Assessment Receipts	15,211.34	
11/30/2023	Interest Paid	636.35	
	Total Deposits	\$103,277.41	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
11/30/2023	Ending Cash Balance	\$451,045.13	

### Warrant Activity

11/01/2023	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
11/30/2023	Ending Warrants Outstanding	\$0.00

### Investment Activity

11/01/2023	Beginning Interest Receivable	\$733.95
	Interest Earned	931.01
	Cash Paid	(636.35)
11/30/2023	Ending Interest Receivable	\$1,028.61

TCIP Yield (used to calculate interest earnings)	2.60%
LGIP Yield (budget benchmark)	5.16%

### Cash Activity

Date	Description	Amount	Notes
11/01/2023	Beginning Cash Balance	\$772,085.72	
	Receipts/Deposits/Refunds:		
11/30/2023	Interest Paid	1,601.45	
	Total Deposits	\$1,601.45	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
11/30/2023	Ending Cash Balance	\$773,687.17	

### Warrant Activity

11/01/2023	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
11/30/2023	Ending Warrants Outstanding	\$0.00

### Investment Activity

11/01/2023	Beginning Interest Receivable	\$2,539.91
	Interest Earned	1,650.13
	Cash Paid	(1,601.45)
11/30/2023	Ending Interest Receivable	\$2,588.59

TCIP Yield (used to calculate interest earnings)	2.60%
LGIP Yield (budget benchmark)	5.16%

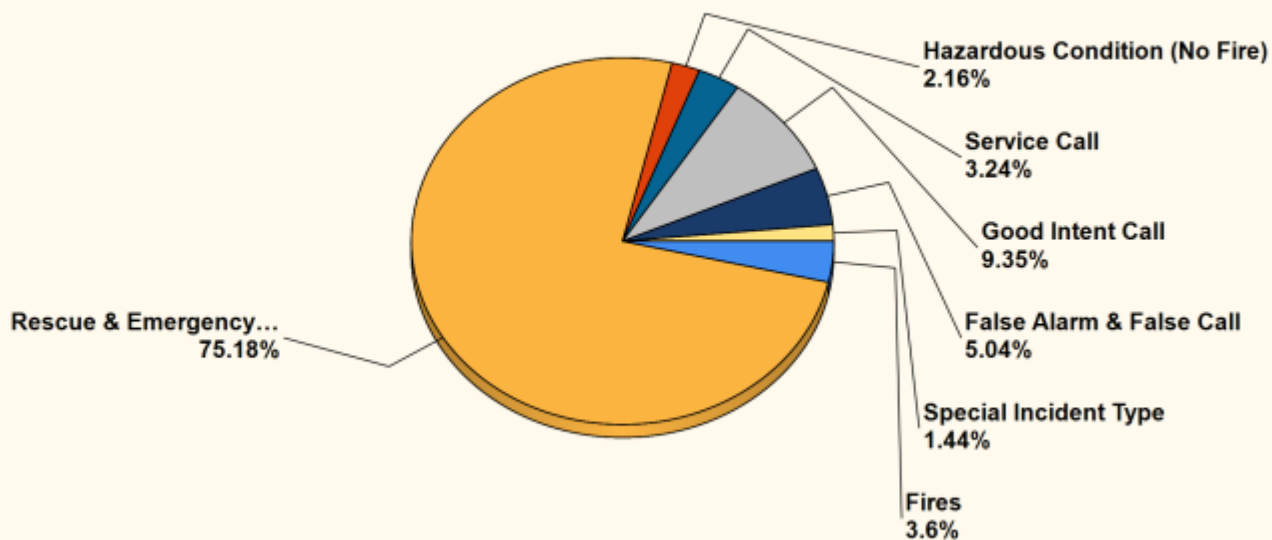
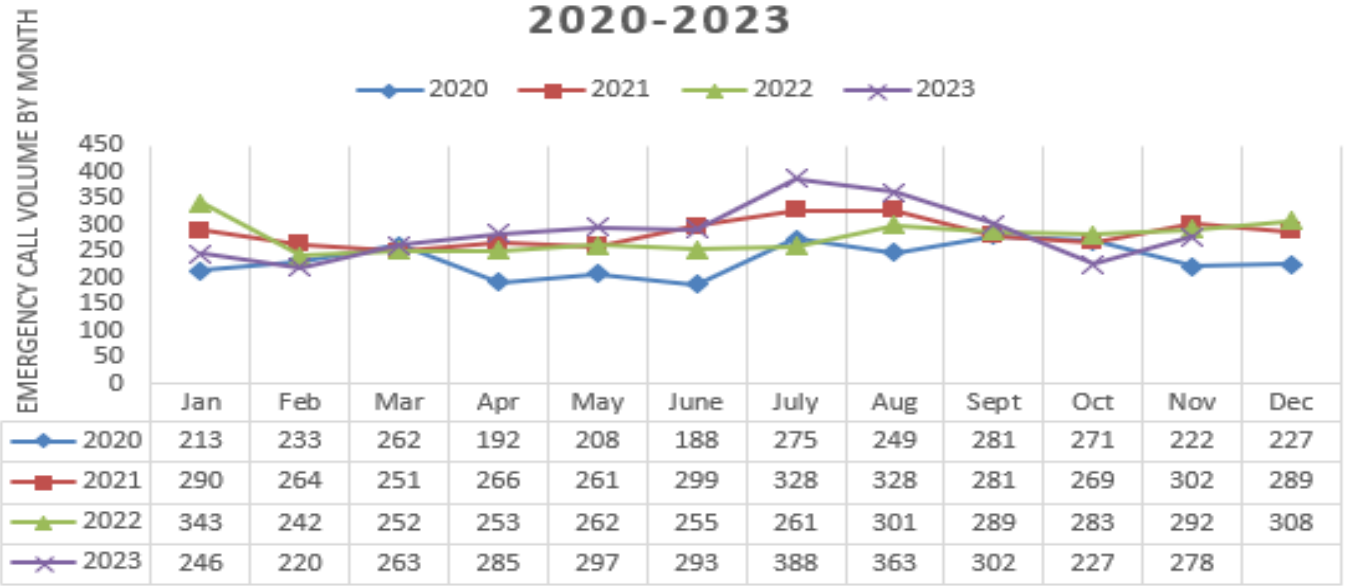
# WEST THURSTON REGIONAL FIRE AUTHORITY

2023 BY THE NUMBERS – Monthly Report November 2023  
Chief Rob Smith



## NUMBER OF CALLS BY MONTH

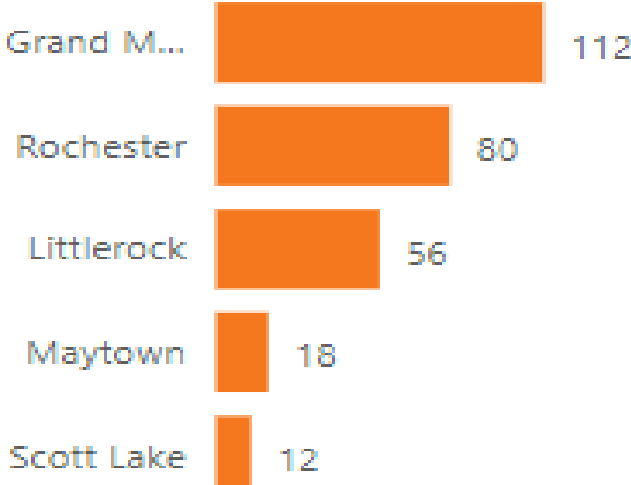
4-YEAR INCIDENT VOLUME COMPARISON BY MONTH  
2020-2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	10	3.6%
Rescue & Emergency Medical Service	209	75.18%
Hazardous Condition (No Fire)	6	2.16%
Service Call	9	3.24%
Good Intent Call	26	9.35%
False Alarm & False Call	14	5.04%
Special Incident Type	4	1.44%
TOTAL	278	100%

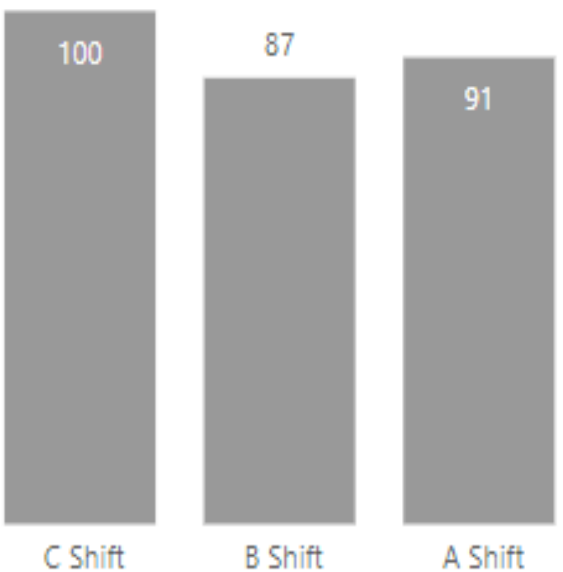
## Calls by Station

Top Stations by # of Incidents



## Calls by Shift

# of Incidents by Shift



3166

FOR YEAR

3083

PRIOR YEAR

+83

CHANGE PYTD

2.7%

OVER PYTD



NOVEMBER AVERAGE Primary  
RESPONSE TIME 8:06



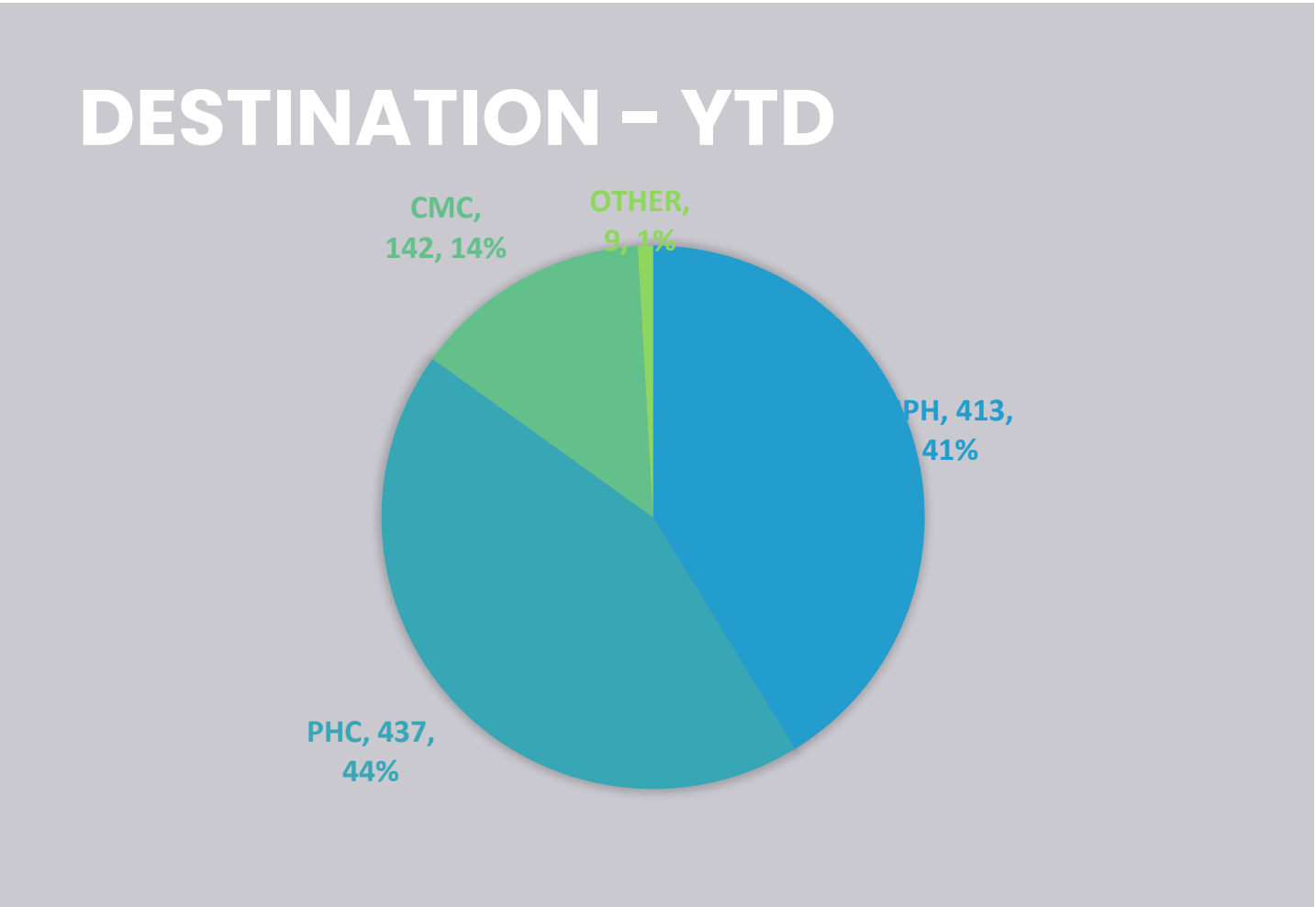
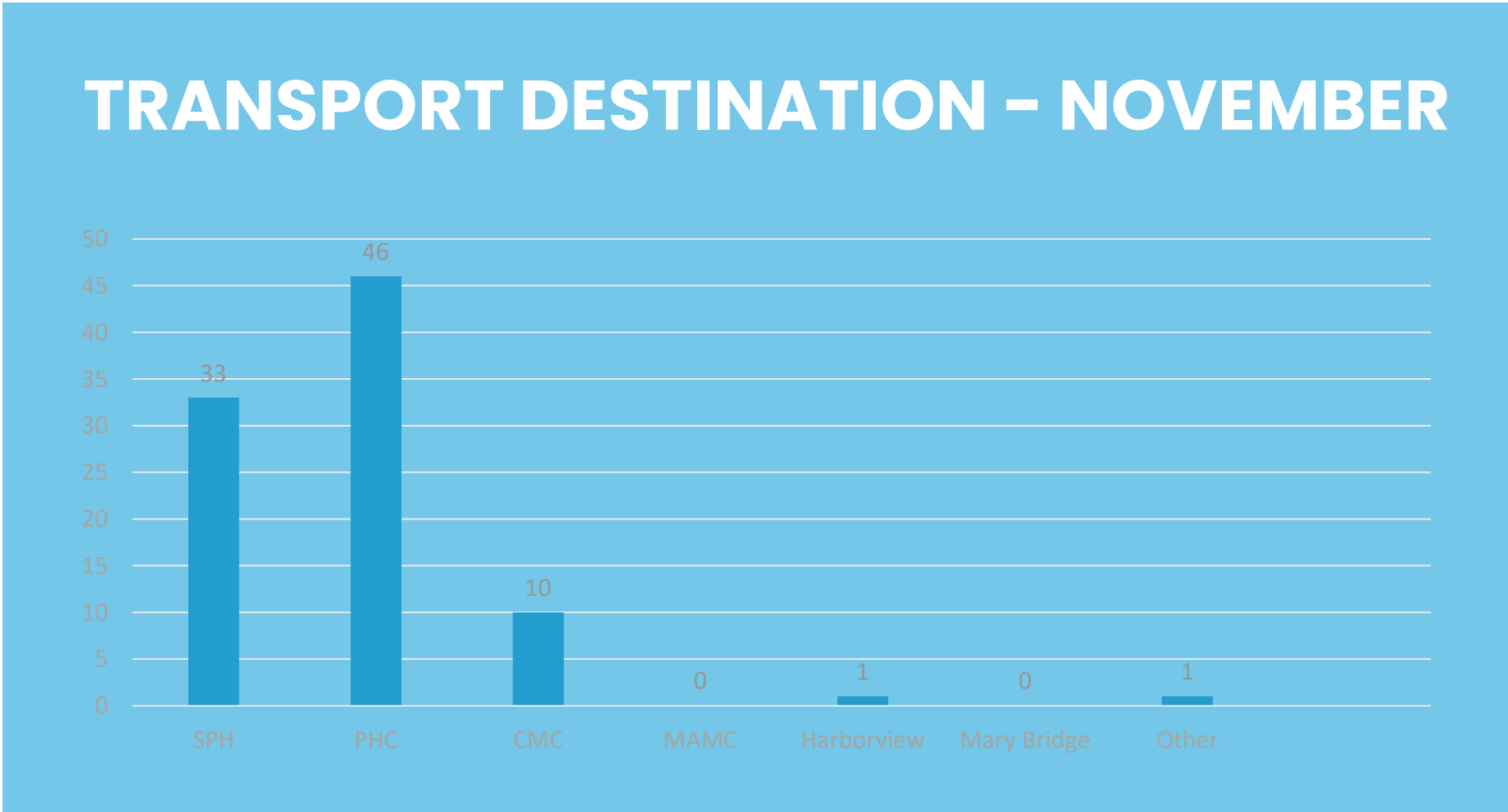
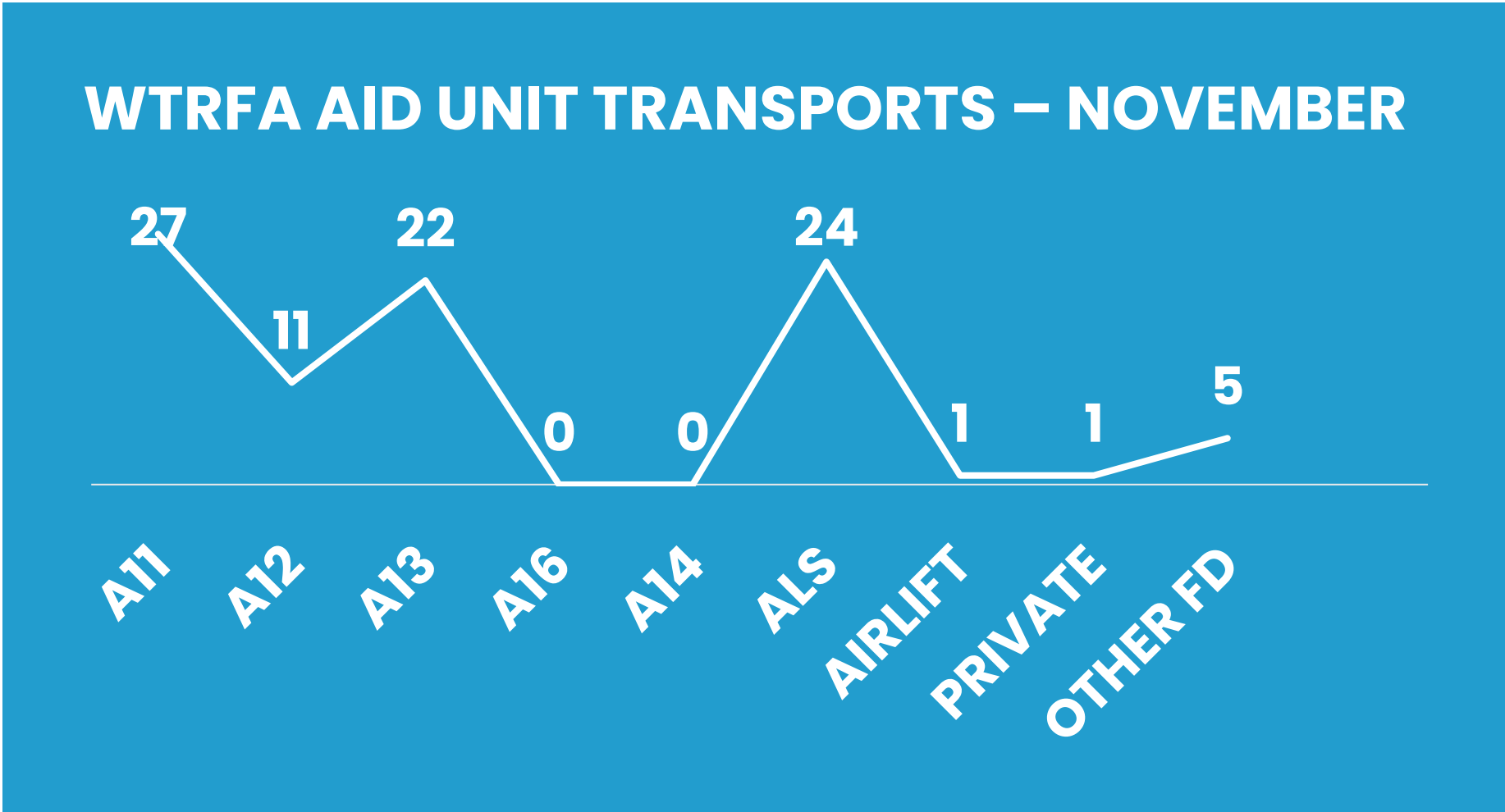
NOVEMBER CALLS = 278



37.05% OVERLAPPING  
CALLS (103) IN NOVEMBER

# WTRFA INCIDENT RESPONSE SUMMARY

## PATIENT TRANSPORTS

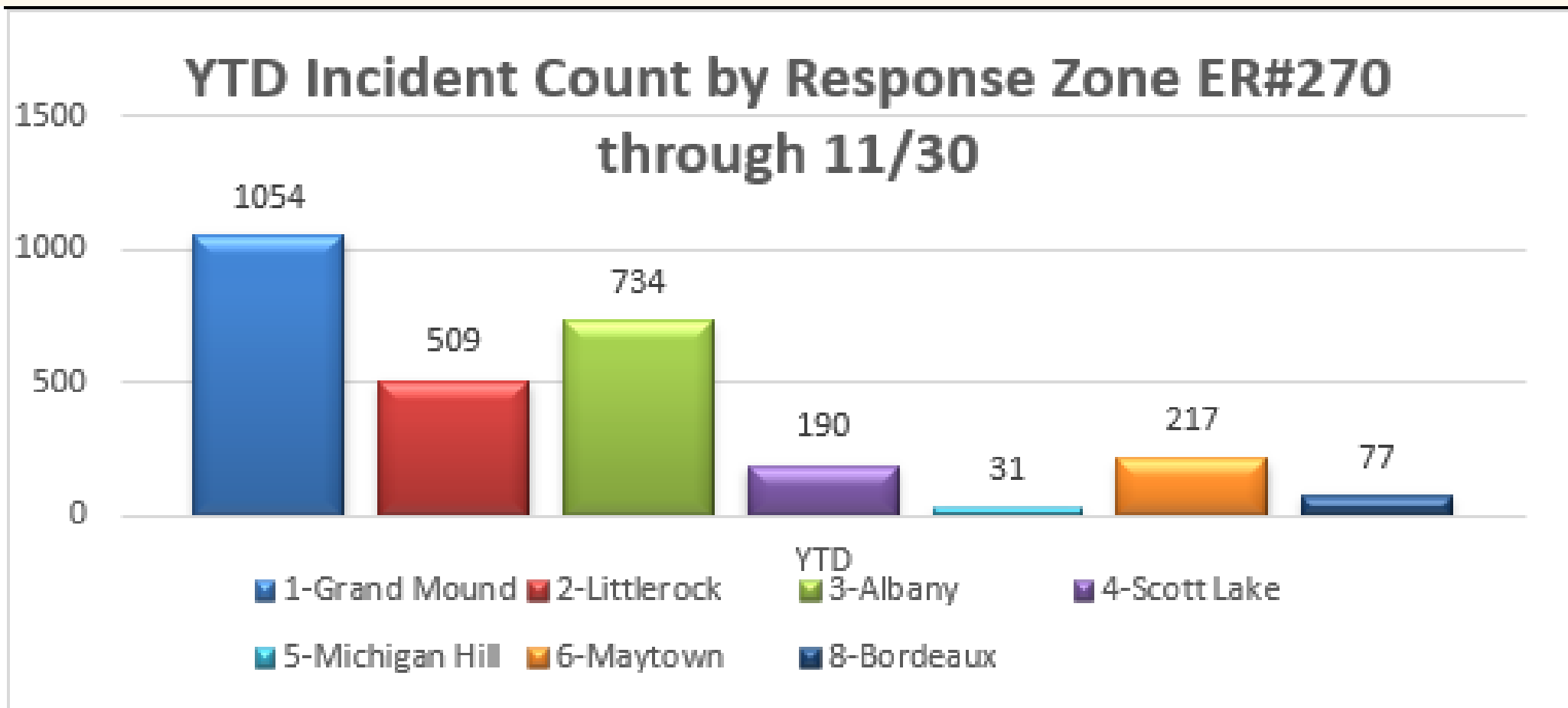


Average Response Time  
COMPLIANCE



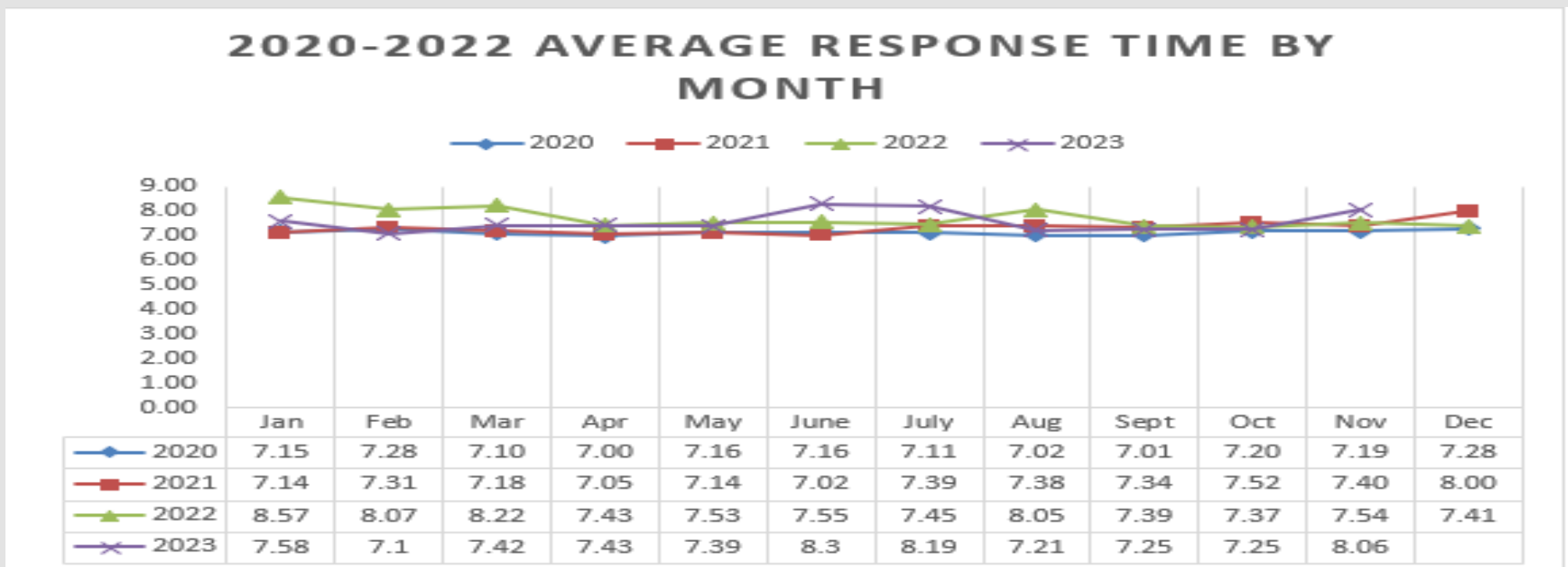
8:06 \*ER1645 Initial Unit  
Arrival in Primary Zones  
1,2,3,4,6

YTD Incident Count  
By Response Zone



Average Response Time  
By Month

Average Response Time By Month

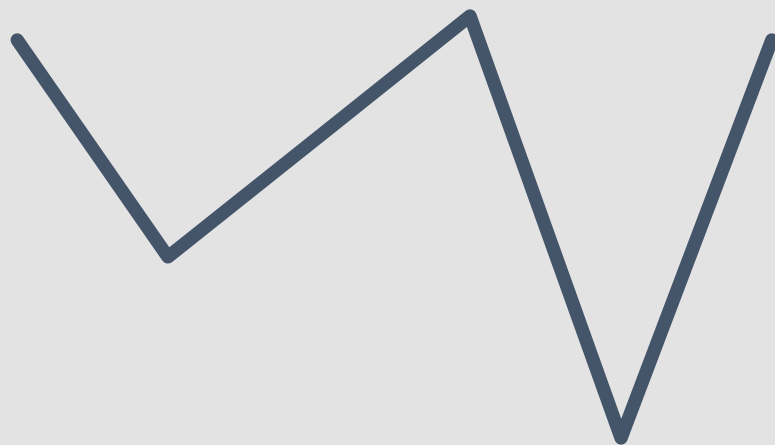


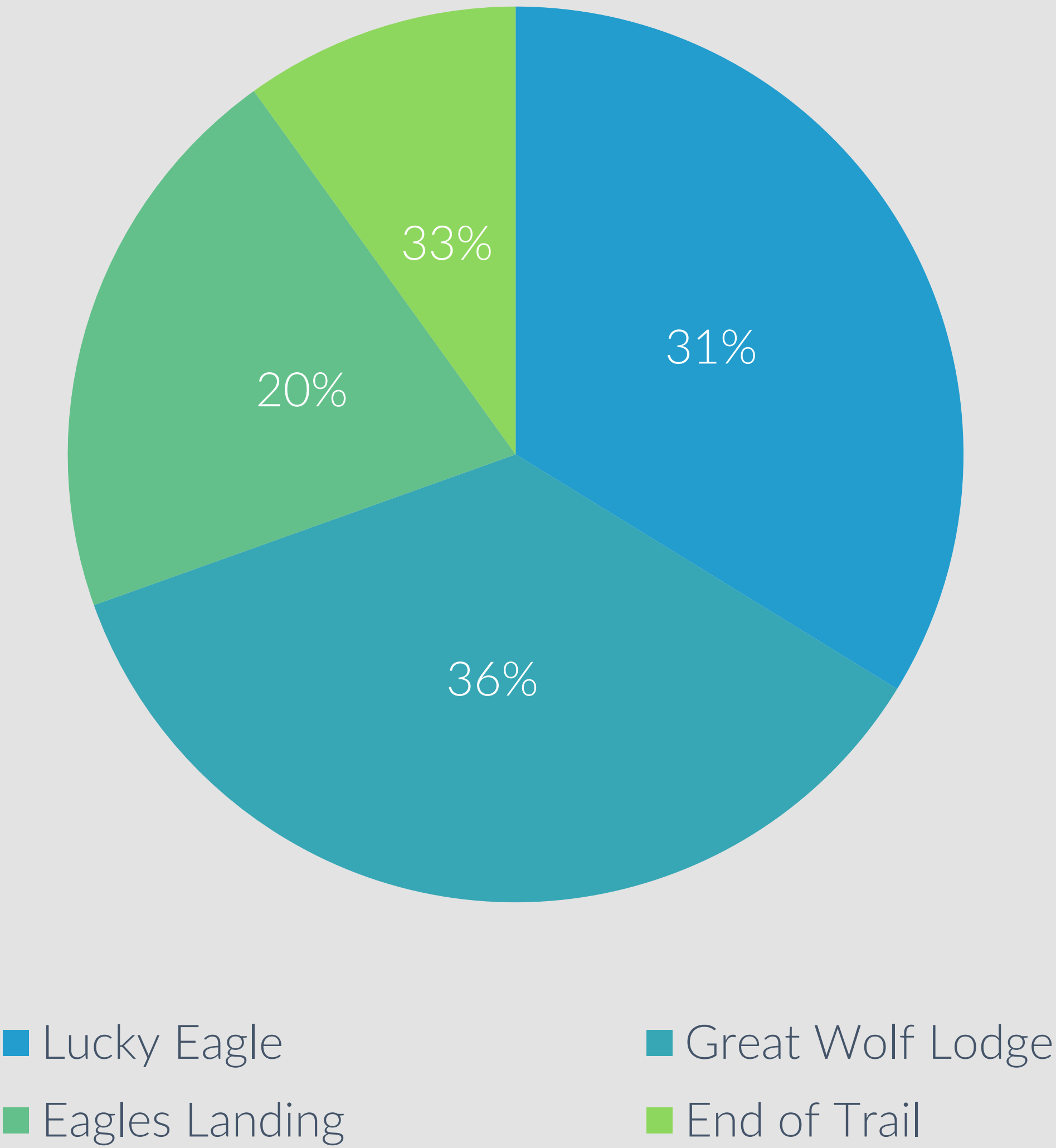
Average Response Time (Month): 8:06 Minutes  
\*ER1645 Initial unit arrival-priority incidents-primary zones 1,2,3,4,6

Breakdown per Zone Nov

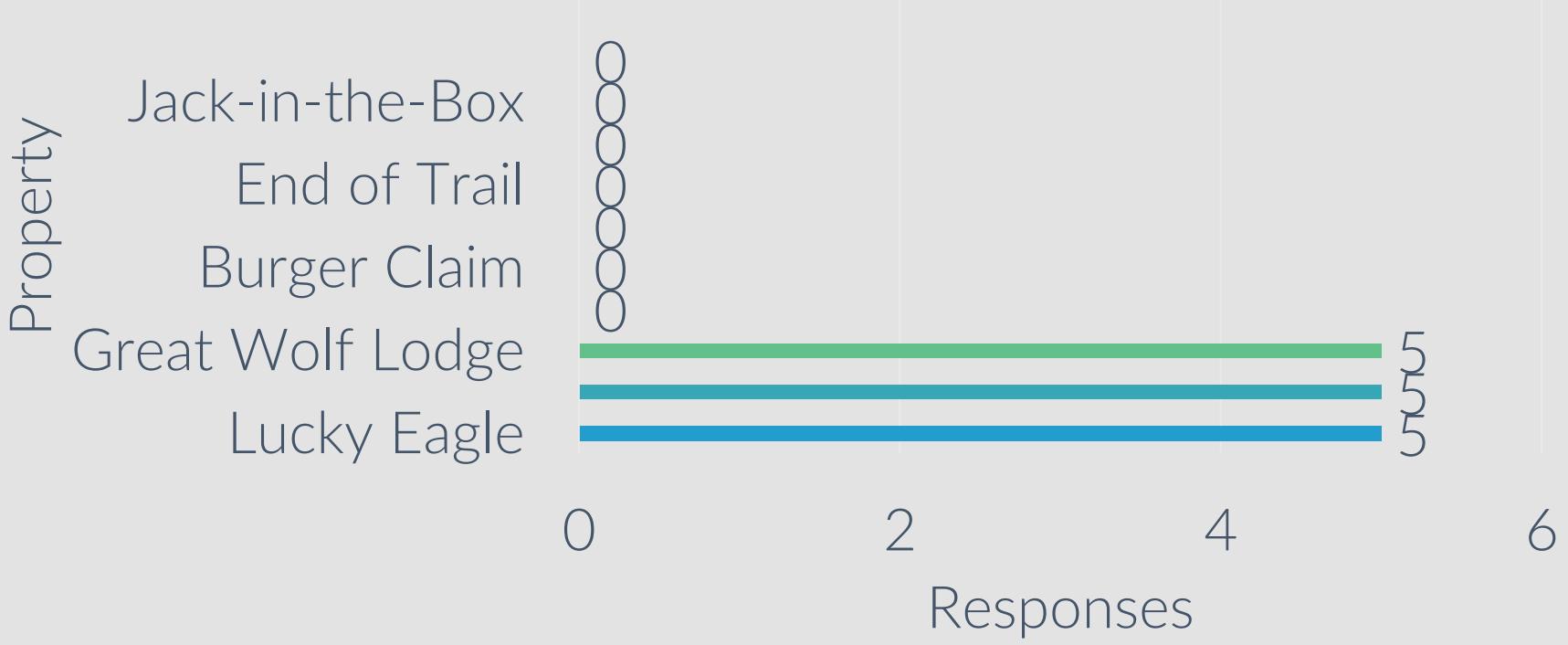
ZONE	# INCIDENTS
1 - Grand Mound	92
2 - Littlerock	38
3 - Rochester	78
4 - Scott Lake	12
5 - Michigan Hill	2
6 - Maytown	18
8 - Bordeaux / Mima / Gate	7
Capitol Forest - Capitol Forest Zone	2
I-5 Sta 1 - I-5 Station 1-1 Area	6
I-5 Sta 6 - I-5 Station 1-6 Area	3
MA-FD 2 - TCFD 2 - Yelm / Rainier	1
MA-FD 3 - TCFD 3 - Lacey FD	2
MA-FD 4 - TCFD 4 - Tenino	5
MA-FD 6 - TCFD 6 - East Olympia	2
MA-FD 9 - TCFD 9 - McLane / Black Lake	2
MA-Lewis - Lewis County	4
MA-OFD - Olympia FD	1
MA-TFD - Tumwater FD	3
TOTAL:	278

37% Overlapping Calls

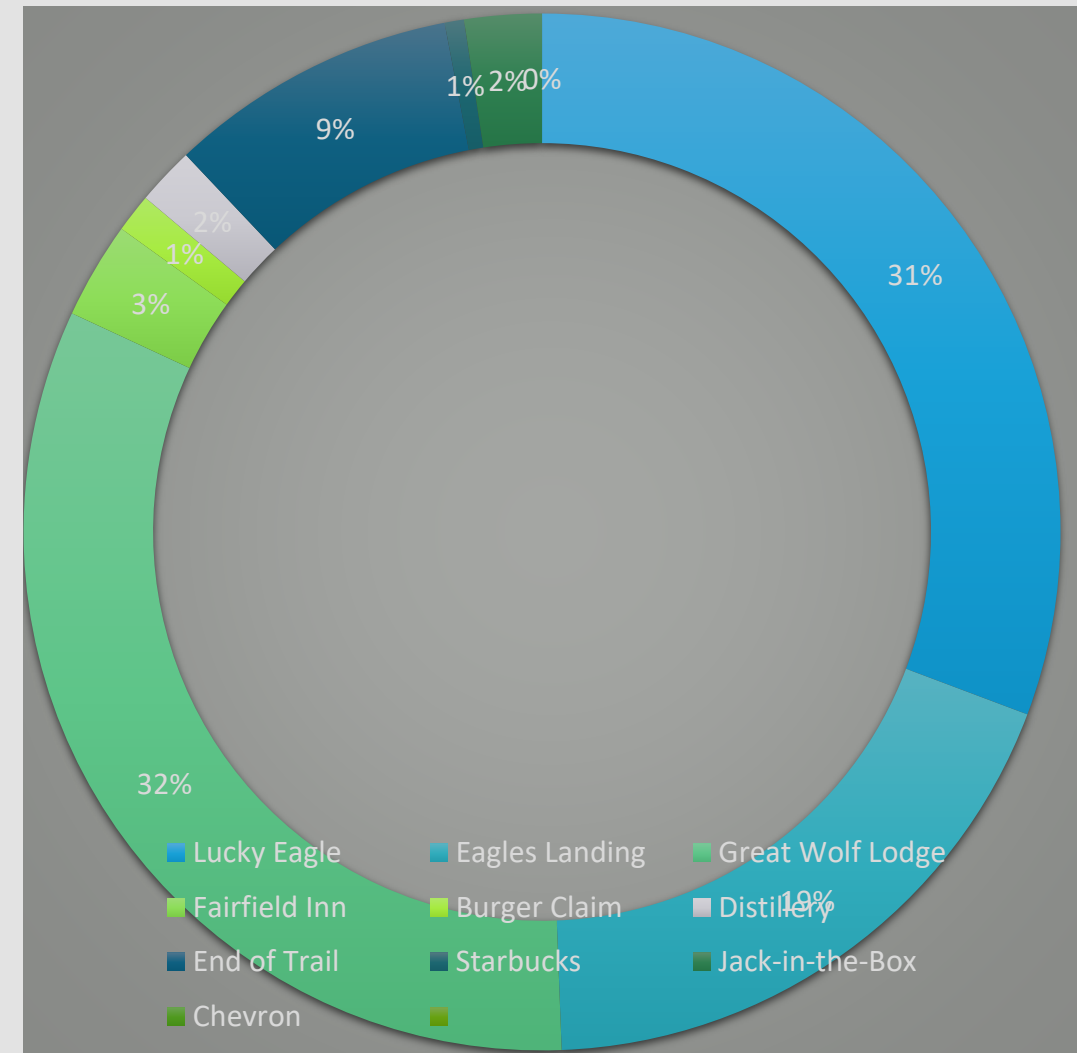




TRIBAL PROPERTY RESPONSES  
NOVEMBER



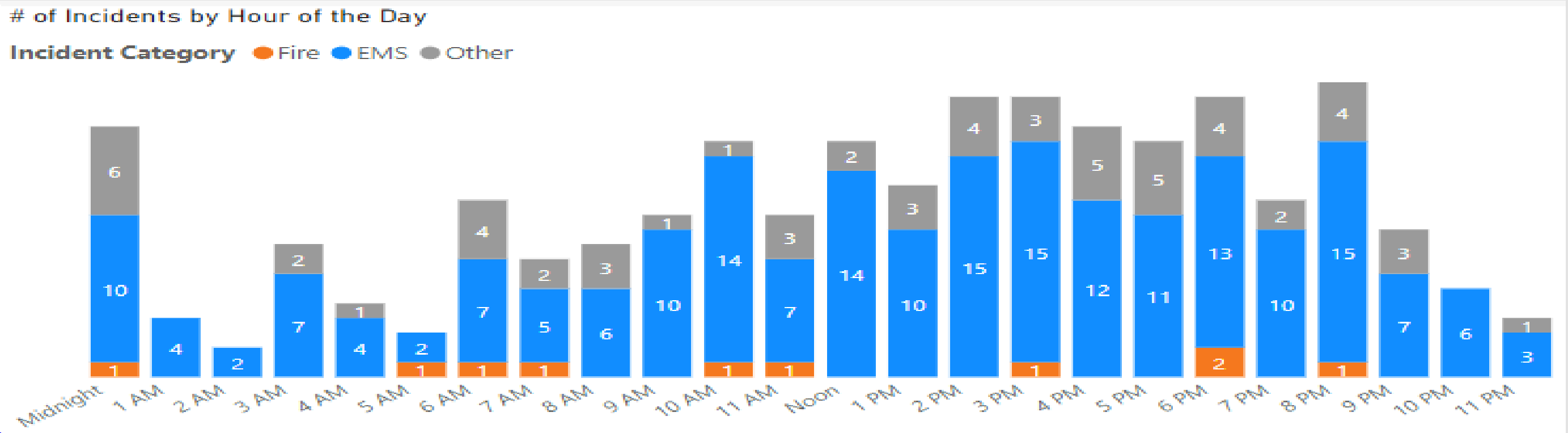
TRIBAL PROPERTY RESPONSES – YTD



3989 Total Personnel Hours/Nov

541 Overtime Hours/Nov

238 Sick Leave Hours/Nov



Busiest Day of the Week Nov.

Wednesday

2023 Incidents by Category

73.44%

Medical Calls

4.96%

Fires

73.44%

EMS calls make up the largest percentage of calls

Average Turnout Time Per Shift





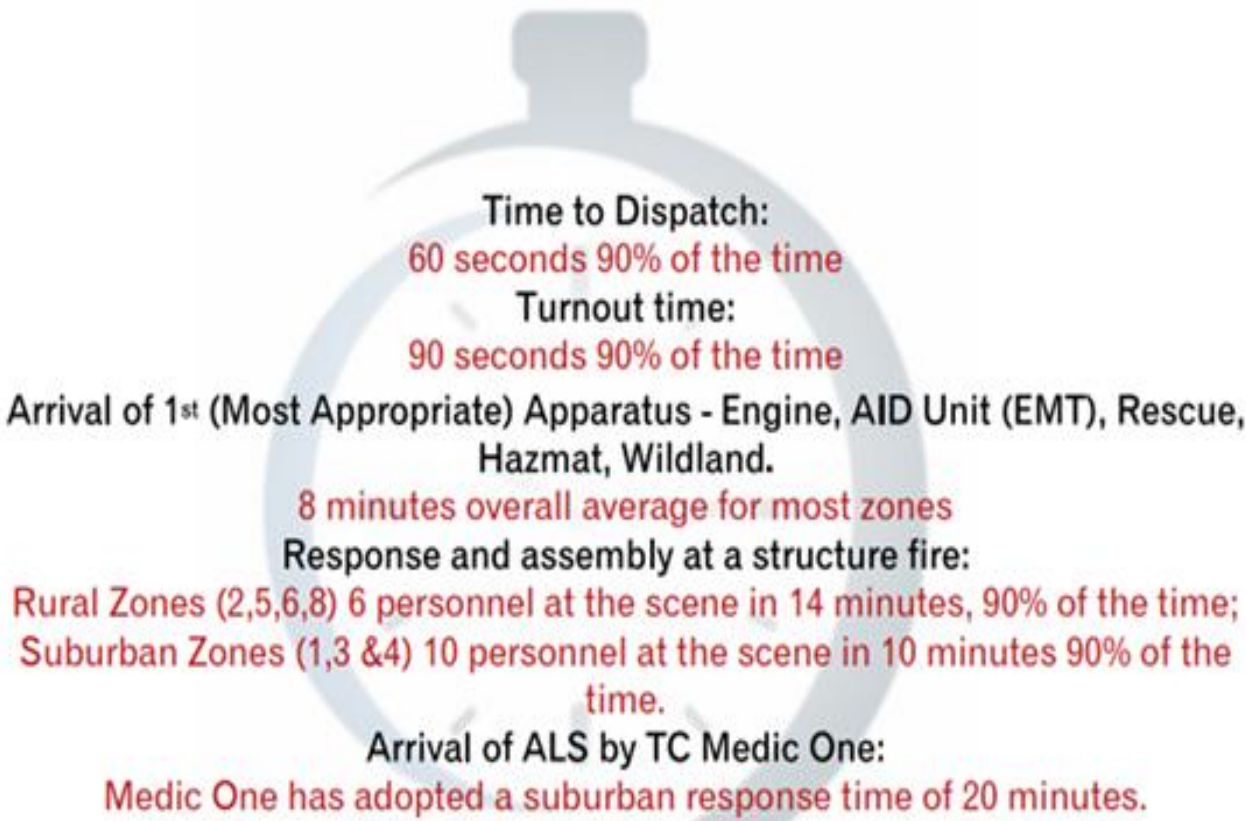
# OUR MISSION AND VISION/ RESPONSE STANDARDS/PERFORMANCE MEASUREMENTS

## MISSION

It shall be the mission of West Thurston Regional Fire Authority to develop, operate and manage resources granted by the people of the region to preserve lives and property in our communities by providing services directed toward prevention, management and mitigation of fire, emergency medical, rescue, and disaster incidents.

## VISION

To be recognized by our community as an agency that is responsive to the community’s needs and concerns, we must be a model of excellence in providing services through education, prevention and mitigation in addition to fostering an environment of involvement, trust and cohesion: West Thurston should be a community service leader.

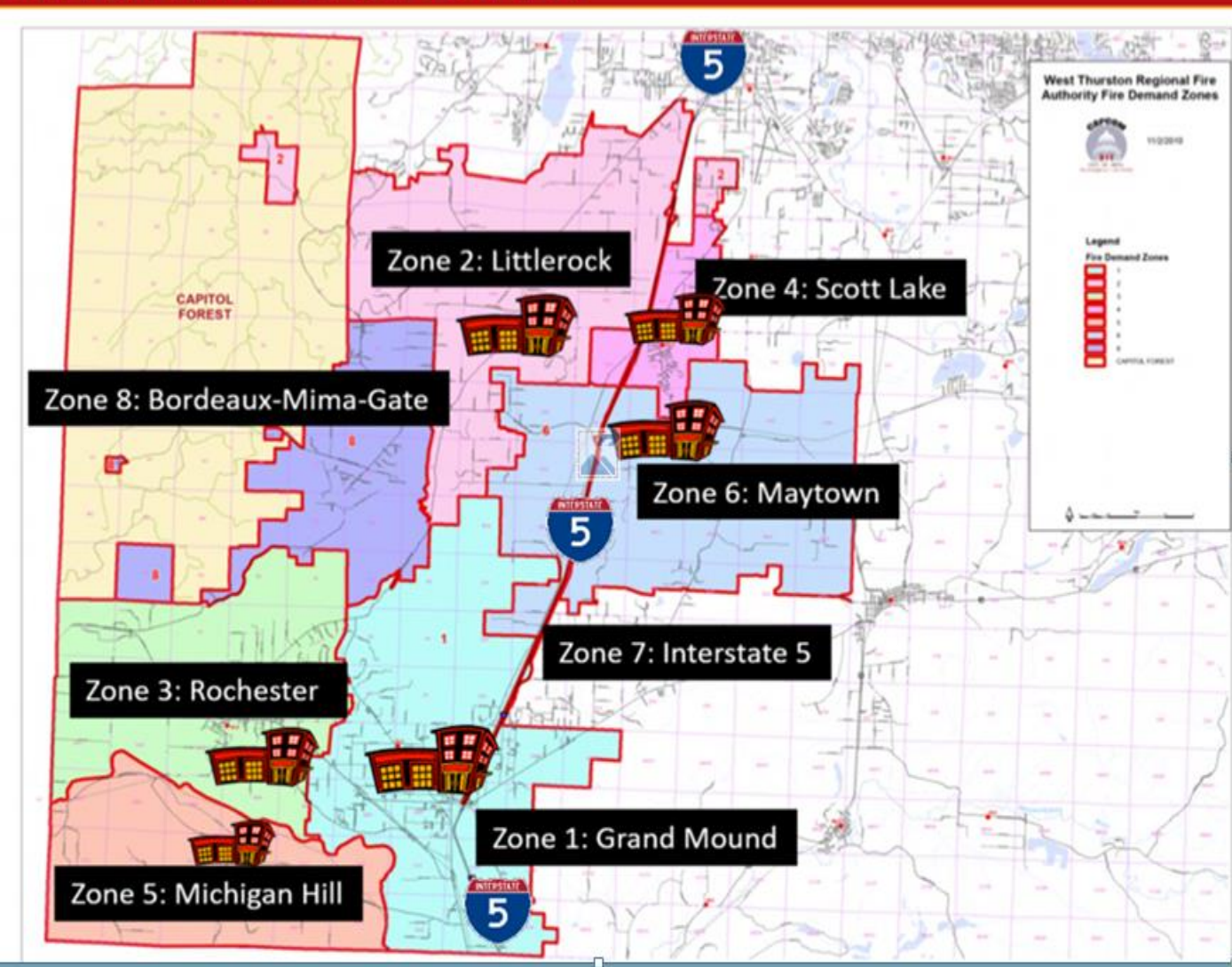


Population Served 25,000

Communities Served 9

## OUR DISTRICT

THE RFA RESPONSE ZONES:



## Cardiac Arrest Survival



**0 Minutes**  
BREATHING STOPS; THE HEART WILL SOON STOP BEATING

**4-6 Minutes**  
POSSIBILITY OF LONG-TERM BRAIN DAMAGE

**6-10 Minutes**  
HIGH PROBABILITY OF LONG-TERM BRAIN DAMAGE

**Over 10-15 Minutes**  
CERTAIN IRREVERSIBLE BRAIN DAMAGE RESULTING IN DEATH