



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners General Meeting

Monday, February 11, 2019 at 0900 hrs - Littlerock Rd Fire Station

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. PUBLIC COMMENT/PRESENTATIONS**
- IV. ADDITIONS/DELETIONS TO AGENDA**
- V. LABOR MANAGEMENT TEAM REPORT**
 - a. PTSD/Mental Health proposal - Update
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Expenditures: Accts Payable \$ 62,046.97 (pages 1-6) Payroll \$398,355.47 (pages 7-8) TOTAL: \$460,402.44 warrants \$193,248.89 EFTs \$267,153.55	Board	Approve/Reject
2. Minutes: a. January 9, 2019 workshop (pages 9-10) b. January 14, 2019 General (pages 11-13)	Board	Approve/Reject
3. Resolution #2019-002, Surplus Equipment (pages 14-15)	Board	Approve/Reject
4. Light Duty Vehicle Acquisition	Chief K/Board	Approve/Reject
5. 2019 Budget Adjustment Requests: a. Health & Wellness b. 3% COLA (pages 16-17)	Board	Approve/Reject

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Rochester Station 1-3 fencing bids (page 18-19)	Board	Approve/Reject
2. Sta 1-1, 1-3 bay door timer bids	Pending bids	Approve/Reject

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Maytown well/water	Chief Kaleiwahea	Update
2. Community Communications	Commr. Pethia	Update
3. GEMT update	Linda	Update
4. Beaver Creek Property	Chief Scott	Update
5. Chehalis Tribe negotiations	Chief Kaleiwahea	Update
6. Administration Reorganization –Organizational Chart/Job Descriptions <i>(pages 20-27)</i>	Chief Kaleiwahea	Discussion

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Treasurer/Fund January 2019 Reports (RCW 52.16.050(4)) <i>(pages 28-35)</i>	Chief Scott/Linda	Discussion
2. February 2019 Budget reports <i>(pages 36-39)</i>	Chief Scott/Linda	Discussion
3. EAP Utilization report (pages 40-41)	Linda	Informational
4. Elected Officials and Retirement Membership	Linda	Informational
5. Newsletter – Spring 2019	Chief K	Informational

X. CHIEFS REPORT *(pages 42-65)*

XI. COMMISSIONERS REPORT

- a. EMS Council
- b. West Thurston Admin Board
- c. Thurston County Fire Commissioners
- d. Washington Fire Commissioners Association
- e. Training Consortium

XII. GOOD OF THE ORDER

- a. Thank You Notes/Cards (page 66)
- b. BVFF meeting to follow
- c. Weinstein badge pinning (11:00)

XIII. ADJOURNMENT

VOUCHER APPROVALS

West Thurston Regional Fire Authority
MCAG #: 2964

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02/11/2019 To: 02/11/2019

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
190201001 ArchiveSocial	255	02/11/2019	Claims	6700	2,388.00	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
6579 01/16/2019 02/11/2019 2019 Social Media Archive Economy Pkg					2,388.00	
190201002 Associated Petroleum Products	256	02/11/2019	Claims	6700	4,047.83	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
1365255-IN 01/23/2019 02/11/2019 1-2 Littlerock Propane (1000 gal)					2,001.49	
1372318-IN 01/23/2019 02/11/2019 1-7 Old Hwy 99 Propane (27.30 gal)					61.17	
1370929-IN 01/23/2019 02/11/2019 1-3 Rochester Propane (375 gal)					731.65	
1369287-IN 01/23/2019 02/11/2019 1-6 Maytown Propane (635 gal)					1,253.52	
190201003 Auto Tech Services LLC	257	02/11/2019	Claims	6700	6,697.18	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
18475 01/23/2019 02/11/2019 A1-1 A20 Oil Change, Rear Stabilizer Link Pins					867.14	
18488 01/23/2019 02/11/2019 B1-3 A54 High Pressure Oil Leak, Replace Diesel					4,481.44	
18753 01/23/2019 02/11/2019 A1-3 A06 Oil Change, Transmission Fluid Change					496.43	
18161 01/23/2019 02/11/2019 A1-3 A06 Oil Change, Battery Replacement					852.17	
190201004 Batteries Plus	258	02/11/2019	Claims	6700	211.88	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
P10856710 01/23/2019 02/11/2019 BUCR123B Batteries					70.85	
P11100106 01/23/2019 02/11/2019 CR2 Batteries					141.03	
190201005 Bell And Bell Builders Overhead Door LLC	259	02/11/2019	Claims	6700	299.43	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
8958 01/23/2019 02/11/2019 1-3 Rochester Bay Door #3 Service Call					299.43	
190201006 Brightwire Networks LLC	260	02/11/2019	Claims	6700	2,423.94	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
15123 01/23/2019 02/11/2019 1-2 Littlerock Admin Microphones (x5)					21.31	
15147 01/23/2019 02/11/2019 Feb 2019 Agreement					2,220.28	
15202 01/23/2019 02/11/2019 1-1 Grand Mnd Admin Office New Monitor					182.35	
190201007 CDW-G Government	261	02/11/2019	Claims	6700	995.29	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
QSR1428 01/23/2019 02/11/2019 2019 Adobe License Renewal					995.29	
190201008 Capital Business Machines Inc	262	02/11/2019	Claims	6700	181.24	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
857660 01/30/2019 02/11/2019 1-1 Grand Mnd Copies					57.74	
857661 01/30/2019 02/11/2019 1-2 Littlerock Copies					21.03	
857661 01/30/2019 02/11/2019 Vol R&R Grant Copies					84.13	
857662 01/30/2019 02/11/2019 1-6 Maytown Copies					18.34	
190201009 Carefirst Bluecross Blueshield	263	02/11/2019	Claims	6700	160.00	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
190050013926 01/23/2019 02/11/2019 Harris Medical Premium					160.00	
190201010 Cedar Creek Correction Center	264	02/11/2019	Claims	6700	243.88	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
CCCC1812.966 01/23/2019 02/11/2019 Dec 2018 Work Crew					243.88	
190201011 Champion Cleaning Services LLC	265	02/11/2019	Claims	6700	2,431.00	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
19-0128 01/30/2019 02/11/2019 1-1 Grand Mnd Carpet Cleaning					1,241.00	
19-0130 01/30/2019 02/11/2019 1-6 Maytown Carpet Cleaning					704.00	
19-0201-01 01/30/2019 02/11/2019 1-3 Rochester Carpet Cleaning					272.00	
19-0201-02 01/30/2019 02/11/2019 1-4 Scott Lake Carpet Cleaning					214.00	

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VOUCHER APPROVALS

West Thurston Regional Fire Authority
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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
190201012 Citi Cards	266	02/11/2019	Claims	6700	12,848.97	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	RED LOBSTER	01/30/2019	02/11/2019	Volunteer/Admin EMT Recognition Dinner	20.00	
	OFFICE DEPOI	01/30/2019	02/11/2019	1-2 Littlerock Office Supply (Dry Erase Markers)	37.75	
	INTEREST	01/30/2019	02/11/2019	Interest	52.17	
	SEC OF STATE	01/30/2019	02/11/2019	WTFLS annual report fee	10.00	
	OLYMPIA CARD	01/30/2019	02/11/2019	Fuel - Ch. K	49.42	
	WIX.COM	01/30/2019	02/11/2019	Website - 1 yr 2019	168.00	
	OFFICE DEPOT	01/30/2019	02/11/2019	Flash drives	32.35	
	OLYMPIA CARD	01/30/2019	02/11/2019	Fuel - Chief K	-44.80	
	AHA	01/30/2019	02/11/2019	HeartCode BLS (x3)	92.25	
	AMAZON	01/30/2019	02/11/2019	1-2 Littlerock Shower Head, EyeSafe Faucet, Fire	126.90	
	AMAZON	01/30/2019	02/11/2019	Safety Signs (Load Capacity)	38.79	
	AMAZON	01/30/2019	02/11/2019	1-3 Rochester Facility Supply (Measuring	43.55	
	AMAZON	01/30/2019	02/11/2019	1-3 Rochester Basketball Hoop/Balls	225.67	
	AMAZON	01/30/2019	02/11/2019	1-2 Littlerock Facility Supply, Safety Signs (fire	38.99	
	AMAZON	01/30/2019	02/11/2019	Hex Bars for Weight Lifting (x4) and Barbell Clamps	712.04	
	AMAZON	01/30/2019	02/11/2019	Pickleball Paddles/Balls, Safety Signs (fire	187.41	
	AMAZON	01/30/2019	02/11/2019	Keyboard/Mouse Sit-Stand Workstation (L. Shea)	81.66	
	AMAZON	01/30/2019	02/11/2019	Wireless Microphone System, Video Lighting Clips	103.57	
	AMAZON	01/30/2019	02/11/2019	Return of Wireless Microphone System	-81.25	
	AMAZON	01/30/2019	02/11/2019	Headphone Extension Cable, Microphone	23.67	
	AMAZON	01/30/2019	02/11/2019	1-1 Grand Mnd Facility Supplies (Oil pans for rigs)	132.36	
	AMAZON	01/30/2019	02/11/2019	1-1 Grand Mnd Facility Supplies (urinal screens)	43.14	
	AMAZON	01/30/2019	02/11/2019	1-1 Grand Mnd Facility Supplies (urinal screens)	37.75	
	BEST BUY	01/30/2019	02/11/2019	Filming Supplies	325.75	
	COSTCO	01/30/2019	02/11/2019	Cases of Water	48.84	
	COSTCO	01/30/2019	02/11/2019	1-1 Grand Mnd Facility Supplies	66.58	
	COSTCO	01/30/2019	02/11/2019	1-2 Littlerock, 1-6 Maytown, 1-1 Grand Mnd Facility	136.67	
	COSTCO	01/30/2019	02/11/2019	1-6 Maytown Facility Supplies	48.38	
	COSTCO	01/30/2019	02/11/2019	Dinner for Volunteer Board	26.02	
	FRED MEYER	01/30/2019	02/11/2019	Pact Dinner	67.08	
	STAFF NORTHWEST	01/30/2019	02/11/2019	Name plates	7.62	
	HOBBY LOBBY	01/30/2019	02/11/2019	Commissioner Grimm Retirement	44.90	
	JOANN FABRIC	01/30/2019	02/11/2019	Backdrop for filming	25.51	
	L&L TUMWATER	01/30/2019	02/11/2019	FF Lunch (Gibson, Dyer, Joslin, Degagne)	42.20	
	MILLS DINER	01/30/2019	02/11/2019	Crew Lunch for CPR Instruction at Rochester School	40.99	
	MRSC	01/30/2019	02/11/2019	PRA & OPMA Case Law Updates (L. Patraca)	35.00	
	MY ASSET TAG	01/30/2019	02/11/2019	Asset Tags	277.69	
	MY ASSET TAG	01/30/2019	02/11/2019	Asset Tags	277.70	
	ONAL CPS CERTICA	01/30/2019	02/11/2019	National Child Passenger Safety Cert Course (M.	95.00	
	OFFICE DEPOT	01/30/2019	02/11/2019	1-1 Grand Mnd Office Supplies	3.32	
	OFFICE DEPOT	01/30/2019	02/11/2019	1-1 Grand Mnd Office Supplies	40.33	
	OLYMPIA CARD	01/30/2019	02/11/2019	Fuel - Chief K.	42.15	
	OLYMPIA CARD	01/30/2019	02/11/2019	Fuel - Chief K.	39.27	
	OLYMPIA SUPPLY	01/30/2019	02/11/2019	1-2 Littlerock Facility Supply (eye wash station)	5.43	
	REI CO-OP	01/30/2019	02/11/2019	Auto Extrication Equipment	42.91	
	SPSC	01/30/2019	02/11/2019	FF Recruit Academy (S. Dean)	1,650.00	
	SPSC	01/30/2019	02/11/2019	FF Recruit Academy (A. Brock)	1,650.00	
	SPSC	01/30/2019	02/11/2019	FF Recruit Academy (G. Broumley)	1,650.00	
	SPSC	01/30/2019	02/11/2019	FF Recruit Academy (C. Means)	1,650.00	
	ROGUE FITNESS	01/30/2019	02/11/2019	1-1 Grand Mnd, 1-2 Rochester Rowing Machine	2,058.21	
	TIKI TAP HOUSE	01/30/2019	02/11/2019	Commissioner Grimm Retirement	245.84	
	USPS	01/30/2019	02/11/2019	Certified mail	6.70	
	WSP	01/30/2019	02/11/2019	Collision Reports for EF Recovery	52.50	
	ZOOM	01/30/2019	02/11/2019	Mnthly communications Service	14.99	

190201013 Clearwater Utility Services LLC 267 02/11/2019 Claims 6700 536.65

Invoice #	Rcvd Date	Due Date	Description	Amount
12707	01/23/2019	02/11/2019	1-1 Grand Mnd Water	154.55

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	12694	01/23/2019	02/11/2019	1-6 Maytown Water	154.55	
	12642	01/23/2019	02/11/2019	1-2 Littlerock Water, Coliform Bacteria Analysis	227.55	
190201014 Color Graphics Inc	268	02/11/2019	Claims	6700	671.27	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	12873-1	01/30/2019	02/11/2019	Shirts, Sweatshirts (Comm Elkins, Dahl, Pethia,	671.27	
190201015 Comcast	269	02/11/2019	Claims	6700	1,302.75	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1030	01/30/2019	02/11/2019	1-2 Littlerock Phone/Cable	319.86	
	1030	01/30/2019	02/11/2019	1-6 Maytown Phone/Cable	228.87	
	1030	01/30/2019	02/11/2019	1-1 Grand Mnd Phone/Cable	319.86	
	1030	01/30/2019	02/11/2019	1-4 Scott lake Phone/Cable	242.97	
	1030	01/30/2019	02/11/2019	1-3 Rochester Phone/Cable	181.19	
	1030	01/30/2019	02/11/2019	Late fee	10.00	
190201016 Coordinated Care Attn: Claims Recovery Tea	270	02/11/2019	Claims	6700	196.62	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	REFUND	01/23/2019	02/11/2019	Pt. Refund	196.62	
190201017 DE Lage Landen	271	02/11/2019	Claims	6700	358.76	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	62309203	01/29/2019	02/11/2019	1-2 Littlerock Copier	358.76	
190201018 Day Management Corp	272	02/11/2019	Claims	6700	1,411.33	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	471582	01/23/2019	02/11/2019	CHI-1 A14 Repair XLT2500 Radio/Control Heads	1,411.33	
190201019 Degagne Justin Dennis	273	02/11/2019	Claims	6700	607.50	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	TUITION	01/30/2019	02/11/2019	Tuition Reimbursement - MAT 1302 Coursework	607.50	
190201020 Emergency Reporting Inc	274	02/11/2019	Claims	6700	805.42	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	2019_1170	01/30/2019	02/11/2019	Mar 2019 Mnthly Srvc	805.42	
190201021 First Choice Health Network	275	02/11/2019	Claims	6700	158.95	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	86279	01/30/2019	02/11/2019	Jan 2019 EAP Srvc	158.95	
190201022 Fowler Martin	276	02/11/2019	Claims	6700	950.00	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	2019-1	01/23/2019	02/11/2019	Fire Officer 2 Class (DeGagne, Morales)	950.00	
190201023 Great Western Supply	277	02/11/2019	Claims	6700	284.84	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	27799	01/30/2019	02/11/2019	1-4 Scott Lk Bark	71.21	
	27793	01/30/2019	02/11/2019	1-4 Scott Lk Bark	71.21	
	27790	01/30/2019	02/11/2019	1-4 Scott Lk Bark	71.21	
	27791	01/30/2019	02/11/2019	1-4 Scott Lk Bark	71.21	
190201024 Grindstaffs Northwest Champion	278	02/11/2019	Claims	6700	337.10	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	29888	01/23/2019	02/11/2019	Commissioner Elkins Name Plate/19 Blanks	331.65	
	29926	01/23/2019	02/11/2019	Engraving - Comm. Ricks Plaque	5.45	
190201025 Home Depot Credit Services	279	02/11/2019	Claims	6700	262.71	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
1900343 01/23/2019 02/11/2019 1-6 Maytown 55 Gal Tote for EMS Supplies					262.71	
190201026 Joes Refuse Inc	280	02/11/2019	Claims	6700	176.47	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
10925863 01/30/2019 02/11/2019 1-1 Grand Mnd Refuse					137.35	
10925703 01/30/2019 02/11/2019 1-3 Rochester Refuse					39.12	
190201027 John's Plumbing and Pumps Inc	281	02/11/2019	Claims	6700	1,660.59	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
12301 01/23/2019 02/11/2019 1-6 Maytown Replace Tankless Heat Exchanger					1,660.59	
190201028 LN Curtis & Sons Inc	282	02/11/2019	Claims	6700	148.82	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
249615 01/23/2019 02/11/2019 Boots (B. Christenson)					148.82	
190201029 Lincoln Creek Lumber	283	02/11/2019	Claims	6700	133.92	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
366135 01/23/2019 02/11/2019 Round Up for Maintenance					119.78	
366290 01/23/2019 02/11/2019 1-2 Littlerock Gorilla Glue/Glue Plastic Welder					14.14	
190201030 Mountain Mist Water	284	02/11/2019	Claims	6700	369.93	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
029585 01/30/2019 02/11/2019 1-6 Maytown Water					50.32	
029585 01/30/2019 02/11/2019 1-1 Grand Mnd Water					126.31	
029585 01/30/2019 02/11/2019 1-3 Rochester Water					54.70	
029585 01/30/2019 02/11/2019 1-4 Scott Lake Water					3.24	
029585 01/30/2019 02/11/2019 1-2 Littlerock Water					135.36	
190201031 On-Hold Concepts Inc	285	02/11/2019	Claims	6700	19.95	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
476059 01/30/2019 02/11/2019 Mnthly On Hold Srvs					19.95	
190201032 Pilot Travel Centers LLC	286	02/11/2019	Claims	6700	162.17	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
380221027 01/30/2019 02/11/2019 BN-1 A66					43.87	
380221027 01/30/2019 02/11/2019 U1-2 A57					65.95	
380221027 01/30/2019 02/11/2019 STAFF-2 A71					10.41	
380221027 01/30/2019 02/11/2019 BNI-6 A23					41.94	
190201033 Puget Sound Energy	287	02/11/2019	Claims	6700	3,064.60	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
200020145567 01/23/2019 02/11/2019 1-6 Maytown (Dec 2018)					657.15	
200017634999 01/23/2019 02/11/2019 1-1 Grand Mnd (Dec 2018)					2,079.09	
200009308335 01/23/2019 02/11/2019 1-5 Michigan Hill (Jan 2019)					64.09	
220006625754 01/23/2019 02/11/2019 1-7 Old Hwy 99 (Jan 2019)					264.27	
190201034 Rainier Dodge Inc	288	02/11/2019	Claims	6700	731.95	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
251101 01/30/2019 02/11/2019 A1-6 A05 Coolant Flush, Recall Items					731.95	
190201035 Rochester Lumber	289	02/11/2019	Claims	6700	11.86	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
1083832 01/30/2019 02/11/2019 Cable Ties for Maintenance Trailer					11.86	
190201036 Rochester Water Association	290	02/11/2019	Claims	6700	48.05	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
100100 01/23/2019 02/11/2019 1-3 Rochester Water					48.05	
190201037 Scott Lake Maintenance Co	291	02/11/2019	Claims	6700	42.00	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
Invoice # Rcvd Date Due Date Description Amount 2165 01/30/2019 02/11/2019 1-4 Scott Lk Water 42.00						
190201038 Sea-Western Inc	292	02/11/2019	Claims	6700	465.16	
Invoice # Rcvd Date Due Date Description Amount 210603 01/30/2019 02/11/2019 Fire Flash Extreme Bunker Boot (Fitzgerald) 465.16						
190201039 Service Saw WorkWears, Inc.	293	02/11/2019	Claims	6700	1,002.84	
Invoice # Rcvd Date Due Date Description Amount 259682 01/23/2019 02/11/2019 B1-3 A54 New Stihl MS461 28"Power Saw 1,002.84						
190201040 Sound Apparel LLC	294	02/11/2019	Claims	6700	677.07	
Invoice # Rcvd Date Due Date Description Amount TG3408 01/30/2019 02/11/2019 Shirts (x9), Sweatshirts (x9), Logos, Caps (x10), 677.07						
190201041 Systems Design West LLC	295	02/11/2019	Claims	6700	1,299.50	
Invoice # Rcvd Date Due Date Description Amount WT0119 01/30/2019 02/11/2019 Dec 2018 Transports 1,299.50						
190201042 Take Aim LLC	296	02/11/2019	Claims	6700	294.82	
Invoice # Rcvd Date Due Date Description Amount 7445 01/23/2019 02/11/2019 FF Belt (x1) 27.00 7511 01/23/2019 02/11/2019 FF Belts (x13) 265.10 7560 01/23/2019 02/11/2019 Patch on Garment 2.72						
190201043 Terminix LP	297	02/11/2019	Claims	6700	276.23	
Invoice # Rcvd Date Due Date Description Amount 382613861 01/23/2019 02/11/2019 1-1 Grand Mnd Pest Control 91.72 382767228 01/23/2019 02/11/2019 1-3 Rochester Pest Control 91.72 382660408 01/23/2019 02/11/2019 1-6 Maytown Pest Control 92.79						
190201044 Thurston Co Treasurer	298	02/11/2019	Claims	6700	1,610.00	
Invoice # Rcvd Date Due Date Description Amount BEAVER CREEK 01/30/2019 02/11/2019 Beaver Creek permitting 1,610.00						
190201045 Thurston County Fire Chiefs Association	299	02/11/2019	Claims	6700	550.00	
Invoice # Rcvd Date Due Date Description Amount INST101221 01/30/2019 02/11/2019 2019 Membership Fees & Dues 550.00						
190201046 Tom's Plumbing and Repair LLC	300	02/11/2019	Claims	6700	203.93	
Invoice # Rcvd Date Due Date Description Amount 01-29-2019 01/30/2019 02/11/2019 1-2 Littlerock Toilet Leak 203.93						
190201047 Top Notch Trailer Mft Inc	301	02/11/2019	Claims	6700	174.47	
Invoice # Rcvd Date Due Date Description Amount 124815 01/23/2019 02/11/2019 Utility Trailer - Light Bulb, Wheel Stud, fix welding 174.47						
190201048 Travers Electric Inc	302	02/11/2019	Claims	6700	2,145.38	
Invoice # Rcvd Date Due Date Description Amount 141312 01/23/2019 02/11/2019 1-1 Grand Mnd Replace Time Clocks & Lamps 1,202.33 141313 01/23/2019 02/11/2019 1-3 Rochester New Exterior Light by BBQ 943.05						
190201049 Verizon Wireless	303	02/11/2019	Claims	6700	1,387.78	
Invoice # Rcvd Date Due Date Description Amount 9822902223 01/30/2019 02/11/2019 Ch. K Cell 44.76 9822902223 01/30/2019 02/11/2019 Ch. Scott Cell 44.76 9822902223 01/30/2019 02/11/2019 Cpt Smith Cell 44.76						

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VOUCHER APPROVALS

West Thurston Regional Fire Authority
MCAG #: 2964

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
9822902223	01/30/2019	02/11/2019	Cpt Stone Cell		48.15	
9822902223	01/30/2019	02/11/2019	Cpt Christenson Cell		44.76	
9822902223	01/30/2019	02/11/2019	Modems		840.50	
9823263257	01/30/2019	02/11/2019	Apparatus Cells		320.09	
190201050 Washington Fire Chiefs	304	02/11/2019	Claims	6700	60.00	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
12267 01/23/2019 02/11/2019			EVIP 3.0 Student Manuals (x20)		60.00	
190201051 Washington Fire Comm Assn	305	02/11/2019	Claims	6700	170.00	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
SM2019-010 01/23/2019 02/11/2019			Chelan Seminar (Ricks)		170.00	
190201052 Washington St Firefighters Assoc	306	02/11/2019	Claims	6700	110.00	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
2019 01/23/2019 02/11/2019			2019 Annual Membership		110.00	
190201053 Wells Fargo Financial Leasing	307	02/11/2019	Claims	6700	161.17	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
5005805874 01/30/2019 02/11/2019			1-1 Grand Mnd Copier Lease		161.17	
190201054 West Thurston Reg Fire PETTY CASH	308	02/11/2019	Claims	6700	94.31	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
CHELSEA GIBSON 01/30/2019 02/11/2019			REI Purchase - Training Supplies		94.31	
190201055 Westcare Clinic Inc	309	02/11/2019	Claims	6700	566.00	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
0119WTRFA 01/23/2019 02/11/2019			Volunteer Physical (A. Komula)		566.00	
190201056 Wilcox & Flegel	310	02/11/2019	Claims	6700	3,415.46	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
0343815-IN 01/23/2019 02/11/2019			1-2 Littlerock Diesel Fuel Tank (300 gal)		787.05	
0347208-IN 01/23/2019 02/11/2019			1-1 Grand Mnd Diesel Tank (350 gal)		918.26	
CL68123 01/23/2019 02/11/2019			STAF-2 A71		20.69	
CL68123 01/23/2019 02/11/2019			A1-1 A20		147.10	
CL68123 01/23/2019 02/11/2019			E1-4 A08		93.76	
CL68123 01/23/2019 02/11/2019			A1-4 A72		121.82	
CL68123 01/23/2019 02/11/2019			A1-6 A05		54.65	
CL68123 01/23/2019 02/11/2019			B1-3 A54		28.71	
CL68123 01/23/2019 02/11/2019			SI-2 A70		56.10	
CL68123 01/23/2019 02/11/2019			CHI-1 A14		98.61	
CL68123 01/23/2019 02/11/2019			E1-3 A22		124.36	
CL68123 01/23/2019 02/11/2019			BN1-6 A23		240.67	
CL68123 01/23/2019 02/11/2019			TO1-1 A25		191.28	
CL68123 01/23/2019 02/11/2019			E1-7 A21		35.45	
CL68123 01/23/2019 02/11/2019			A1-3 A06		194.96	
CL68123 01/23/2019 02/11/2019			U1-2 A57		164.09	
CL68123 01/23/2019 02/11/2019			E1-1 A62		137.90	

Total Vouchers:

62,046.97

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VOUCHER APPROVALS

West Thurston Regional Fire Authority
MCAG #: 2964

02/11/2019 To: 02/11/2019

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
190201057	311	02/11/2019	Payroll	6700	520.26	
190201113	196	02/15/2019	Payroll	6700	233.73	
190201058	312	02/11/2019	Payroll	6700	2,325.00	
190201102	178	02/15/2019	Payroll	6700	1,450.00	
EFT	214	02/28/2019	Payroll	6700	3,572.93	
190201114	197	02/15/2019	Payroll	6700	138.52	
EFT	215	02/28/2019	Payroll	6700	5,392.06	
EFT	216	02/28/2019	Payroll	6700	4,381.56	
EFT	217	02/28/2019	Payroll	6700	4,676.69	
EFT	198	02/15/2019	Payroll	6700		
EFT	218	02/28/2019	Payroll	6700	3,830.47	
EFT	251	02/11/2019	Payroll	6700	29,813.38	
EFT	252	02/11/2019	Payroll	6700	39,963.07	
EFT	253	02/11/2019	Payroll	6700	43,815.73	
EFT	219	02/28/2019	Payroll	6700	4,564.70	
190201059	313	02/11/2019	Payroll	6700	3,344.35	
EFT	220	02/28/2019	Payroll	6700	4,346.86	
EFT	221	02/28/2019	Payroll	6700	4,909.37	
EFT	199	02/15/2019	Payroll	6700	235.42	
190201117	200	02/15/2019	Payroll	6700	319.92	
EFT	201	02/15/2019	Payroll	6700	877.32	
190201060	314	02/11/2019	Payroll	6700	137.00	
190201103	179	02/15/2019	Payroll	6700	1,938.00	
EFT	222	02/28/2019	Payroll	6700	4,105.71	
190201061	315	02/11/2019	Payroll	6700	5,350.00	
190201104	180	02/15/2019	Payroll	6700	1,350.00	
EFT	223	02/28/2019	Payroll	6700	2,930.74	
190201062	316	02/11/2019	Payroll	6700	5,313.91	
190201119	202	02/15/2019	Payroll	6700	867.88	
EFT	203	02/15/2019	Payroll	6700	235.50	
EFT	224	02/28/2019	Payroll	6700	5,114.80	
190201105	181	02/15/2019	Payroll	6700	1,000.00	
EFT	225	02/28/2019	Payroll	6700	3,942.06	
190201106	182	02/15/2019	Payroll	6700	2,595.88	
EFT	226	02/28/2019	Payroll	6700	3,893.47	
EFT	204	02/15/2019	Payroll	6700	92.35	
190201078	227	02/28/2019	Payroll	6700	4,717.68	
190201107	183	02/15/2019	Payroll	6700	1,200.00	
EFT	228	02/28/2019	Payroll	6700	3,494.41	
EFT	205	02/15/2019	Payroll	6700	620.05	
EFT	229	02/28/2019	Payroll	6700	3,966.52	
EFT	230	02/28/2019	Payroll	6700	4,866.71	
190201123	206	02/15/2019	Payroll	6700	938.19	
190201124	207	02/15/2019	Payroll	6700	428.61	
190201108	184	02/15/2019	Payroll	6700	1,000.00	
EFT	231	02/28/2019	Payroll	6700	3,817.69	
EFT	232	02/28/2019	Payroll	6700	4,413.01	
190201109	185	02/15/2019	Payroll	6700	700.00	
EFT	233	02/28/2019	Payroll	6700	4,024.89	
EFT	234	02/28/2019	Payroll	6700	2,207.42	
EFT	235	02/28/2019	Payroll	6700	3,351.68	
190201125	208	02/15/2019	Payroll	6700	765.89	
190201126	209	02/15/2019	Payroll	6700	734.31	
EFT	236	02/28/2019	Payroll	6700	3,764.05	
190201088	237	02/28/2019	Payroll	6700	4,438.17	

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VOUCHER APPROVALS

West Thurston Regional Fire Authority
MCAG #: 2964

Time: 11:56:13 Date: 02/08/2019
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02/11/2019 To: 02/11/2019

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	238	02/28/2019	Payroll	6700	7,527.58	
190201110	186	02/15/2019	Payroll	6700	1,000.00	
EFT	239	02/28/2019	Payroll	6700	3,361.16	
EFT	240	02/28/2019	Payroll	6700	5,078.93	
EFT	241	02/28/2019	Payroll	6700	5,000.51	
190201111	187	02/15/2019	Payroll	6700	500.00	
EFT	242	02/28/2019	Payroll	6700	5,700.28	
EFT	243	02/28/2019	Payroll	6700	5,166.93	
EFT	210	02/15/2019	Payroll	6700	232.96	
190201128	211	02/15/2019	Payroll	6700	352.33	
190201129	212	02/15/2019	Payroll	6700	92.35	
190201095	244	02/28/2019	Payroll	6700	5,420.93	
190201112	188	02/15/2019	Payroll	6700	1,000.00	
EFT	245	02/28/2019	Payroll	6700	3,981.95	
190201130	213	02/15/2019	Payroll	6700	191.35	
EFT	246	02/28/2019	Payroll	6700	4,744.27	
EFT	247	02/28/2019	Payroll	6700	4,669.01	
190201063	317	02/11/2019	Payroll	6700	80,567.66	
EFT	248	02/28/2019	Payroll	6700	4,729.94	
EFT	254	02/11/2019	Payroll	6700	1,155.66	
EFT	249	02/28/2019	Payroll	6700	4,648.58	
190201064	318	02/11/2019	Payroll	6700	270.00	
EFT	250	02/28/2019	Payroll	6700	5,935.17	
Total Vouchers:					398,355.47	

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THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



January 9, 2019 – Governing Board Workshop at Mills' Diner, Rochester

Call to Order/Attendance: Board Chair Jernigan called the meeting to order at 09:06 hours. Commissioners Dahl, Jones, Pethia, Ricks, Chiefs Kaleiwahea and Scott, new Commissioner Elkins and Secretary L. Shea were present.

Public Hearing/Comment/Presentations: None.

New Business:

1. Newly appointed commissioner Elkins was sworn in by Secretary Shea.
2. Resolution #2019-001, Surplus Property was presented for approval to surplus the old acetylene tanks (either to be turned in for scrap metal or to return to Airgas). Commissioner Dahl moved to approve Resolution #2019-001. Commissioner Ricks seconded the motion. Motion carried 6-0.
3. Discussion was held on the 2019 Annual Operating Plan.
4. Discussion was held on development of the 2021-26 Strategic Plan.
5. Station 1-4, Scott Lake staffing was discussed. Chief Kaleiwahea reported that clarifying direction has been given to the officers for staffing this station.

Good of the Order:

1. Discussion was held on retired commissioner Grimm's retirement gathering, to be held Saturday January 12 at Dick's Brewery in Centralia.
2. Commissioners Dahl and Pethia will meet with the chiefs on January 14 at 8:00 AM to begin review of the chief's contracts.

Adjournment: The board adjourned the meeting at 11:10 hours.

Submitted for Board approval by:

Linda Shea, Secretary

John Jones, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member

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THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



January 14, 2019 – Governing Board Business Meeting at the Sargent Road Fire Station

Call to Order/Attendance: Chairman Jernigan called the meeting to order at 09:00 hours. Commissioners Dahl, Elkins, Jones, Pethia and Ricks, Chiefs Kaleiwahea, Scott and Stone, Captain L. Dyer, Union Representative Schwartz, Training Captain R. Smith, FF Cooke and Secretary Linda Shea were present.

Public Hearing/Comment/Presentations: None.

Additions/Deletions to the Agenda: None.

Labor Management Team Report: Chief Scott reported the team will be meeting later this month.

New Business:

1. Expenditure Approval. Commissioner Jones moved to approve expenditures in the amount of \$503,866.14. Commissioner Dahl seconded the motion. Motion carried 6-0.
2. Minutes. Commissioner Pethia moved to approve the December 10, 2018 general board meeting minutes. Commissioner Dahl seconded the motion. Motion carried 6-0.
3. Policy #1.1012, Volunteer Reimbursement. Linda presented an updated policy to reflect new rates for volunteer points (keeping rates in line with state per diem rates.) Commissioner Dahl moved to approve the updated policy as written. Commissioner Pethia seconded the motion. Motion carried 6-0.
4. Rochester Station 1-3 fencing bids. Chief Scott presented a summary of quotes received on a new fence for the Rochester station, intended to reduce unwanted traffic through the property. Discussion was held on size, location and usefulness of the fence. The issue was tabled until the February meeting, to allow board members time to visit the station to get a better idea of the fence lines.
5. Cell Tower proposal from Landmark. Chief Kaleiwahea presented a proposal from Landmark to purchase the cell tower lease for \$337,060 (lump sum payment). The current lease nets over \$2.3M in revenue for the department over the next 45 years. Commissioner Dahl moved to reject the proposal. Commissioner Ricks seconded the motion. Motion carried 6-0.
6. Minimum Deployment Guidelines. Chief Kaleiwahea presented an update to the Minimum Deployment Guidelines for board reference (no approvals necessary.)
7. Station 1-1, 1-3 bay door timer bids. No bids have been received at this time. Request for Quote (RFQ) will be sent back out to extend timeframe for quote submittal.

Unfinished Business (action items):

1. Policy vs. Guidelines. Chief Kaleiwahea reported he is still working to gather all policies together and minimize content, for the board's review. This item will be removed from future meetings until Chief Kaleiwahea is ready to present.
2. Policy #1.2010, Communication Equipment Use and Distribution. Linda reported no further feedback had been received on this policy. Discussion was held on the use agreement language. Commissioner Dahl

moved to approve the policy as written. Commissioner Pethia seconded the motion. Motion carried 5-1, with Commissioner Jones voting nay.

3. Policy #1.2019, Light Duty Assignment. Commissioner Jones asked if this covered off-duty injured members (confirmed). Union Rep Schwartz reported the union had no issues with the policy. Commissioner Ricks moved to approve the policy as written. Commissioner Pethia seconded the motion. Motion carried 6-0.
4. Social Media policy. Commissioner Ricks asked if J. Quinn had reviewed the policy. Chief Kaleiwahea responded that he had reviewed it, and Quinn's advice is to not use social media in any form. Commissioner Ricks wants assurance that the department is covered under its liability insurance in the event the metadata/social media records are released inappropriately. Linda will confirm and report at the next meeting. Commissioner Ricks moved to approve the policy as written and the accompanying invoice for one year of ArchiveSocial social media archive services (\$2,388.) Commissioner Pethia seconded the motion. Motion carried 6-0.
5. 2019 Annual Operating Plan. Chief Kaleiwahea asked the board to approve the annual operating plan for 2019 that had been discussed at the January 9 board workshop. Commissioner Elkins moved to approve the plan. Commissioner Pethia seconded the motion. Motion carried 6-0.

Unfinished Business (nonaction items):

1. Maytown well/water. Chief Kaleiwahea reported he has had no response from Mr. Cooke. The new owners of the former Ritchie Brothers property have still not responded to Chief Kaleiwahea's request to discuss potential water options with them. Commissioner Dahl agreed to further explore the option of drilling a new well. If that option does not prove successful, the department will consider using the holding tanks as the main water source (filling them as needed from other water sources rather than using the current well.)
2. Community Communications. Commissioner Pethia reported the alerts worked well during the recent severe weather occurrences and the 911 outage.
3. GEMT update. Linda reported the retroactive GEMT reimbursement has been delayed; payment should arrive by the end of the first quarter, 2019.
4. Beaver Creek property. Chief Scott reported no response yet from the agent – Commissioner Dahl will reach out again.
5. Chehalis Tribe negotiations. Chief Kaleiwahea reported the tribe is considering the hire of a consultant group at a cost of \$25,000 to develop a cost proposal for fire protection services. Chief Kaleiwahea shared with the tribe the cost report that was developed for the GEMT program for their consideration.
6. IGA EMS contract. Chief Kaleiwahea presented the signed EMS contract with Medic One.

Communications:

1. Thurston County Treasurer December 2018 reports. Linda presented the December 2018 Treasurer reports (per RCW 52.16.050(4)), as well as an Ending Fund Balance 2018 report. The 2018 ending balance of unreserved funds is at \$1.2M (over \$800k more than originally projected). The excess balance is a result of higher-than-projected transport revenue plus GEMT funds, in addition to lower-than-budgeted expenditures for career salaries/benefits and facility maintenance.
2. January 2019 budget reports were distributed.
3. WSP IAG – Mobilization. Chief Kaleiwahea presented the signed IAG with WSP for state mobilizations.
4. WSCFF Life program renewal. Linda presented the notification from Standard Insurance (provided by the Wa State Council of Firefighters) for the 2019 renewal of the Life and Disability insurance program.
5. 2018 Mobilizations. Chief Scott presented a report on the 2018 Mobilization costs and reimbursements. The board agreed that 100% of the wildland mobilization reimbursements (net of costs) should be reserved for wildland purchases only (specifically apparatus, tools and clothing).

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6. LNI Consultation report. Chief Kaleiwahea presented the report provided by LNI of the observed safety hazards during their recent consultation visit. All issues with the exception of load limit signs have been resolved.

Chief Reports: See written reports.

Commissioner Reports:

1. EMS Council. No report.
2. West Thurston Admin Board. Meeting was rescheduled due to lack of quorum.
3. Thurston County Fire Commissioners. No report.
4. Washington Fire Commissioners. Commissioner Ricks reported on the upcoming Saturday seminar being presented at the Clearwater Resort in Suquamish, March 2.
5. Training Consortium. Commissioner Pethia reported he has requested a meeting with Putnam to discuss financials and interactions with SPSCC.

Good of the Order:

1. Chief Kaleiwahea passed around a letter received from East Olympia Fire which thanked the department for their support during Captain Ostegard's memorial service. Chief Kaleiwahea praised Chief Scott for his assistance with organizing the department's participation.
2. Chief Kaleiwahea passed around a letter of thanks received from the Field of Dreams HOA Board of Directors which thanked the department for their neighborhood visits during Halloween and Christmas holidays.
3. Chief Kaleiwahea presented Commissioner Ricks with a plaque commemorating 35 years of fire service.

The board recessed at 10:29 for the individual district and the Board for Volunteer Firefighter's (BVFF) meetings. The board reconvened at 10:41 and went into a 30 minute executive session to discuss the chief's performance (42.30.110(g)). The executive session ended at 11:09 with no action taken.

Good of the Order continued:

4. Commissioner Dahl moved to extend the chiefs' contracts through the end of 2021, with the same COLA, sick leave and benefits as provided in the collective bargaining agreement (vacation leave to remain at 7 weeks). Commissioner Pethia seconded the motion. Motion carried 6-0.

Adjournment: The board adjourned the meeting at 11:27 hours.

Submitted for Board approval by:

Linda Shea, Secretary

John Jones, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



RESOLUTION NO. 2019-002

A RESOLUTION OF THE GOVERNING BOARD OF THE
WEST THURSTON REGIONAL FIRE AUTHORITY ("RFA")
DECLARING CERTAIN ITEMS OF PROPERTY AS
SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the "RFA" has certain items which are no longer of use to the "RFA"; and
WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale or
donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD
HEREBY RESOLVES AS FOLLOWS:

Section 1. That the property identified in Exhibit 1, attached hereto and incorporated herein by
reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to
dispose of and convey such property through appropriate sale or donation, if the property is found to
have little or no value.

Section 2. That the Fire Chief of the "RFA", or designee, is authorized to implement such
administrative procedures as may be necessary to carry out this directive.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this 11th
day of February, 2019, the following majority of commissioners being present and voting:

**West Thurston Regional Fire Authority
Board of Commissioners**

John Ricks, Commissioner

Ben Elkins, Commissioner

David Pethia, Commissioner

Jeff Jernigan, Commissioner

John Jones, Commissioner

Calvin Dahl, Commissioner

Linda Shea, Secretary

(14)

EXHIBIT 1 – Surplus Property
Addendum to Resolution #2019-002

Item	Orig Cost/Value	Serial #	Reason
HuskyPro air compressor Model #VT631402AJ (Station 1-2)		45565-58731	Motor burnt up; replaced unit (still repairable)
Stihl BR400 Leaf Blower (from maintenance trailer)		N/A	No longer working
17 pairs of matching boots, 15 individual (no match) boots	Unknown	N/A	Outdated – would like to donate to service organization
Samsung 32" TV	\$220	Unknown	Broken, per J. Joslin
Parabody Serious Steel home gym	Donated	N/A	Equipment is impaired and not safe for use

West Thurston Regional Fire Authority

2019 Budget Adjustment Request #1

A. Lt. Morales has requested the remaining \$759 from the 2018 budget be carried over for use in 2019 on additional Health & Wellness Equipment.

Account	Title	YTD Collected / Expended	Total Budget	Budget Remaining
522 20 35 002	Suppr-Health & Wellness Equip	4,241	5,000	759

B. The salary matrix in the collective bargaining agreement was misinterpreted to assume the 3% COLA was included in the 2019 salary figures (see matrix below, "Appendix A": Wages). The intent was for an ***additional*** 3% COLA to be added to the salary figures in the matrix. Total adjustment (salaries and benefits) = \$100,775 add'l budget needed

Account	Title	REVISED Budget	Increase
522 10 10 001	Admin-Salaries-Admin	493,996	5,964
522 10 20 001	Admin-Benefits-Admin	186,397	1,194
522 20 10 001	Suppr-Salaries-Career FF	2,674,729	77,116
522 20 10 008	Suppr-Salaries-Training OT	34,160	995
522 20 20 001	Suppr-Benefits-Career FF	1,187,015	13,363
522 20 20 008	Suppr-Benefits-Training OT	3,596	104
522 10 10 006	Admin-Salaries-Vol Rec (FEMA)	57,474	1,674
522 10 20 006	Admin-Benefits-Vol Rec (FEMA)	23,159	365
TOTAL ADJUSTMENT			100,775

"Appendix A": Wages

Starting January 1st of 2019 a 3% Cost Of Living Adjustment (COLA) will be added to the current wage matrix.

Rank	Months	Percent	2018 Wage	2019 Wage
Battalion Chief Top Step	0+	130%	\$7,800.00	\$8,060.00
Captain Top Step	12+	120%	\$7,200.00	\$7,440.00
Captain Step 1	0-12	117%	\$7,020.00	\$7,254.00
Lieutenant Top Step	12+	110%	\$6,600.00	\$6,820.00
Lieutenant Step 1	0-12	107%	\$6,420.00	\$6,634.00
Firefighter Top Step	24+	100%	\$6,000.00	\$6,200.00
Firefighter Step 2	12-24	95%	\$5,700.00	\$5,890.00
Firefighter Step 1	0-12	90%	\$5,400.00	\$5,580.00

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West Thurston Regional Fire Authority
Governing Board

REQUEST FOR QUOTE SUMMARY

RFQ Item/Service: Station 1-3 Fencing

Background Information: Chief Scott has requested a fence be put up on the south side of station 1-3 (behind the station) to help eliminate any issues with neighbors. RQS were sent out 14 contractors on December 14, 2018 with a response date of January 04, 2019. Prior to the RFQ being sent out, we had South Gate Fence Inc. do a quote; which helped provide a starting point for the type of materials to be used. We had 4 responses to the RFQ, plus the one from South Gate Fence.

1. Allied Electric Service, Inc.
2. Another Gate by Mike LLC
3. Capital City Landscape Maintenance
4. **Chehalis Fencing, Inc.**
5. Commercial Fence Corporation
6. Cowlitz Fence Co.
7. Dirt Link, LLC
8. Fence Specialists
9. Fencing & Awning
10. LaDue Fencing, Inc.
11. MDK Construction, Inc.
12. Milles General LLC
13. South Sound Contractors
14. Summit Fence Co.

Contractor	Proposal	Warranty/Service included	Cost (excl. tax)	Notes
Another Gate by Mike	<ul style="list-style-type: none">Option 1: 380' all black 5' high 9 gauge chain link fence with 12'x5' gateOption 2: additional 231' all black 5' high chain link fence	<ul style="list-style-type: none">10 yrs warranty for all parts2 yrs warranty for all laborDebris haul away and clean up	\$11,020.00 \$6,699.00	
Chehalis Fencing, Inc. (Chehalis)	<ul style="list-style-type: none">Option 1: 380' all black 5' high 8 gauge chain link fence with a 12'x5' double drive gate and 25' of 4' high all black chain link fence (20 weight tubing)Option 2: 231' 5' high all black 8 gauge chain link fence	<ul style="list-style-type: none">5 yr warranty for all parts/laborHaul away concrete/asphalt, spread dirt on property	\$6225.00 \$3,565.00	

Fence Specialists (Tacoma)	<ul style="list-style-type: none"> Option 1: 380' all black 5' high chain link fence with a 12'x5' roll gate and 25' of 4' high all black chain link fence (PF10 gauge: residential; PF 20: light commercial; PF40: heavy commercial) Option 2: 231' 5' high all black chain link fence (PF10 gauge: residential; PF 20: light commercial; PF40: heavy commercial) 	<ul style="list-style-type: none"> 1 yr. warranty for all workmanship Manufacturer's warranty varies Debris haul away and clean up 	\$10,125.00	
			\$11,250.00	
			\$12,950.00	
LaDue Fencing, Inc. (McCleary)	<ul style="list-style-type: none"> Option 1: 380' all black 5' high 8 gauge chain link fence with a 12'x5' vehicle gate Option 2: 231' 5' high all black chain link fence 	<ul style="list-style-type: none"> 15 yrs. warranty on colored fence fabric Stand behind their installation 30 yrs of fence experience Haul away debris 	\$4,860.00	
			\$5,400.00	
			\$6,250.00	
SouthGate Fence Inc. (Olympia)	<ul style="list-style-type: none"> Option 1: 380' all black 5' & 4' high 9 gauge chain link fence with a 12'x5' gate Option 2: 231' 5' high all black chain link fence (if done at same time) 	<ul style="list-style-type: none"> 10 yrs. warranty on materials 1 yr warranty for labor 	\$8,482.00	
			\$4611.50	
			\$7,784.00	
			\$4,373.00	

Recommendation: Chehalis Fencing Inc

- Lowest bid.
- Called and spoke to me regarding types of materials and what is best for commercial property.
- Local vendor.
- 20 plus years of fencing experience.
- Only purchases best product as has seen cheaper products be damaged easily.



CITIZENS ADVISORY COMMITTEE

WEST THURSTON REGIONAL FIRE SERVICE AUTHORITY GOVERNING BOARD

Commissioner JERNIGAN	Commissioner DAHL	Commissioner ELKINS	Commissioner PETITIA	Commissioner RICKS	Commissioner JONES	WTREA Board Secretary SHEA
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EQUIPMENT
COMMITTEE

LABOR
MANAGEMENT
COMMITTEE

VOLUNTEER ADVISORY BOARD
CHIEF BRUCE CHIEF C. STONE CHIEF
FITZGERALD

CHIEF CHIEF
KALEWAHEA
OPERATIONS
CHIEF SCOTT

HERSUPPORT TEAM

ADMIN PROGRAM
JENNIFER KIRKMAN

FIRE FIGHTERS
ASSOCIATION

OPERATION BRANCH
FIRE RESCUE EMS SPECIAL OPERATIONS - REHAB

(A) BC STONE LT. SWECKER LT. LYON	(B) CPT CHRISTENSON LT. GARZA LT. MORRIS	(C) CPT SMITH LT. BETTS LT. MORRIS
PEOPLES DEVERT COOKE PALMERSON KALEWAHEA DEGAGNE SANTER	SCHWARTZ VAVAKINEC TROT TRAUTMAN PANDSKA WHITE HALL	BENNETT KONDRACK SEXTON DARKER SINGLETON MILLER WINSHEIN
J. JOSLIN VOLUNTEER COORDINATOR		
MENTORS		
VOLUNTEER OFFICERS First: Bergman, Fred, Teitel		
RESIDENTS VOLUNTEER FIREFIGHTER/EMT		
VOLUNTEER FIREFIGHTER/EMT		

SPECIAL
OPERATIONS

Wildland Mob
Cook
SOFT LT. Drake

EOC/ECG
Swecker

REHAB TEAM
Lt. Massey

Disaster Prep
Lt. Garza

FIRE & EMS
TRAINING BRANCH

CAPTAIN
R. SMITH

Training Officer
Assistants
Fire Training
Records

PAGE
Orientation
Training
Lt. Joslin

EMS Training
Records

EMS Supply
Lt. Kondrak

CAPTAIN
L. DYER

EMS Instructor
Isabell
Insulation
Medical

EMS Training
Records

EMS Supply
Lt. Kondrak

PLANNING, LOGISTICS, FINANCE, ADMIN &
INVESTIGATION BRANCH

INVESTIGATION
INSPECTION
PRE-FIRE

BC C. STONE
Chief Investigator

CFL, Lt. Massey
Lt. Spiegelberg

Fire Safety Prog.
K. Stone Lead

Pre-Fire Plans
E. Smith

Hydant Inspect.
Lt. Betts

LOGISTICS
SUPPORT SVCS

Joslin Facility,
Apparatus Equip.
Maint. & Repair
Manager

Station Supply Svcs

PPE Committee
Peoples, Morales,
Miller, Smith,
Cooke

Comm. Equip.
Lt. Drake, Bennett,
Landscaping,
Apparatus delivery
Massey, Jennette

PUBLIC
EDUCATION
RELATIONS &
INFORMATION

Dev. Public Info.
Relations and
Education

Joslin PR Assist. LT
WEB: Newsletter

PR Assoc. Tech.
BC FITZGERALD

Functions/ Auxiliary

ADMIN SERVICES-
HR-BENEFITS-
OFFICE
MANAGER

L. Shea Budget /
Financial svcs

L. Shea Accounts
Pay-Receive

Payroll-Human
Resources Benefits

Receptionist/
Admin Assist.
L. Patrica

Records/Data
Privacy
Management
Lt. Drake
NFIRS-COMM
Lt. Lyon
Inventory

WTREA ORG CHART
JANUARY 2019

Linda Shea:

ADMINISTRATIVE SERVICE DIRECTOR - HR MANAGER - ACCOUNTANT

Description of Duties:

- Organizes budget committee and prepares annual budget
- Prepares ongoing budgetary reports and analysis
- Processes accounts payable/receivables vouchers (fee for service agreements, transport and service fees)
- Processes payroll and corresponding records
- Manages human resources and benefits program
- Manages Insurance claims process
- Maintains personnel records, and department records/data management
- Develops electronic file system
- Develops and recommends policies, procedures and guidelines
- Coordinates and schedules department annual inventory program.
- Manages offices, clerical functions including administrative assistant(s), receptionists, administrative volunteers and department/board secretary.

FINANCIAL SERVICES ADMINISTRATOR

- Perform financial forecasting, reporting, and operational cost tracking
- Analyze financial data and creates financial models for decision support
- Report on financial performance and prepare for regular reviews of financial conditions.
- Aid in the financial planning, capital budgeting and expenditure planning processes
- Analyze past results, perform variance analysis, identify trends, and make recommendations for improvements
- Evaluate financial performance by comparing and analyzing actual results with plans and forecasts
- Guide cost analysis process by establishing and enforcing policies and procedures
- Provide analysis of trends and forecasts and recommend actions for optimization
- Recommend actions by analyzing and interpreting data and making comparative analyses; study proposed changes in methods and materials

RECORD RETENTION - PUBLIC & HIPPA PRIVACY MANAGER

- Develops, manages and documents records- file retention program and defines policy, procedure and guidelines.
- Manages Public Records compliance per RCW
- Manages activities related to the development, implementation, and maintenance of policies and procedures regarding HIPPA and ensures compliance.

BOARD SECRETARY

- Keeps records/minutes of Board proceedings, advises the Board on process and perform other duties as prescribed by the Board or by law.
- Schedules meetings and Board training activities.

Linda Patraca:

ADMINISTRATIVE ASSISTANT PART-TIME

Description of Duties:

- Assists the Admin. Director in processing financial transactions such as payroll, payables, receivables and purchasing.
- Serves as primary back-up to Admin. Director for financial transactions and facilities management, and board support.
- Maintains records in accordance with state retention schedules.
- Develops electronic file system
- Serves as receptionist at station(s) as needed.
- Processes training registration and travel requests.

Lanette Dyer:

PUBLIC EDUCATION & RELATIONS DIRECTOR

Description of Duties:

- Primary internal manager and external liaison of the organizations public education program(s).
- Collaborates and assists Staff, Association, Auxiliary and Committee's to fulfill the organizations Public Education and Relations Mission(s).
- Organizes, performs, and schedules the public education and prevention activities consistent with the needs of the community and department.
- Assists the organization toward building and maintaining a positive public image
- Coordinates the department's public, media, and marketing campaigns as directed by the Fire Chief.
- Develops and manages external communication strategies and long term communications strategies
- Coordinates the outreach programs for public relations and supervised tours of the department, planning, organizing, and creating community events as well as participating in other programs via partnerships
- Ensures the public education and relations web, social media, print content and other public communications is relevant and revised.
- Producing professionally written documents, brochures, summaries, manuals, and reports of all pertinent fire department activities as directed by the Fire Chief.

PUBLIC INFORMATION OFFICER (PIO)

- Responsible for disseminating information and keeping the public informed, in conjunction with working with the media to cause this to happen.
- Develops and maintains the public emergency communications systems.
- May be assigned field level and EOC Command Staff responsibility of gathering and disseminates accurate information during emergency incident.

EMS OFFICER (EMSO)

- Responsible for Managing (BLS) EMS Training including initial certification and on-going field observation; skills performance evaluation; Medical Incident Reporting (MIR) quality assurance and completeness; maintains EMS record keeping system including, personnel status.
- Plans and Coordinates EMS Training in collaboration with Medic One and Fire Training Officer.

- Responsible for maintaining stock of EMS disposable or replaceable equipment from Thurston County Medic One or other vendors within annual budget constraints.
- Coordinates required annual inoculation and medical assessments of emergency medical responders.

Jessica Joslin:

VOLUNTEER & PACT COORINDATOR

Description of Duties:

- Implement goals and objectives defined in plans regarding the volunteer program to support the mission of the organization.
- Manages volunteer recruitment/retention program, policy, procedure, guidelines, orientation training, compliance, and incentives.
- Manages the application/testing process and development of new volunteer members for the organization.
- Reports volunteer progress and compliance to staff
- PACT/VAB Coordinator collaborates with the Volunteer Advisory Board and Resident Program Manager to review and revise volunteer program.
- Collaborates with social, civic and local organization to develop partnerships where appropriate.

WEBSITE and INFORMATION TECHNOLOGY (IT) MANAGER

- Website and Information Technology Manager ensures overall management of web content and design.
- Manages IT services, help tickets and scheduling IT projects or system activities, developing RFP's, project plans, compiling IT project status reports, and collaborating with Staff and IT services to resolve IT issues.
- Coordinates the Information Technology, functions, practices and services.

LOGISTICS & SUPPORT SERVICES MANAGER

- Responsible for scheduling, coordinating, processing and documenting work orders for the agency's apparatus/equipment and facility preventative maintenance and repair program(s).
- Coordinates apparatus, tools and equipment delivery and pick-up.
- Responsible for obtaining service agreements and advertising/processing quotes for services.
- Manages supply services; orders station supply and equipment requests within the limitation of budgetary constraints and established guidelines.
- Orders and maintains stock of uniform/PPE within budgetary constraints and guidelines.

- Responsible for obtaining annual quotes for products, goods and services to demonstrate the agency.
- Collaborates with Fire Chief, Accountant and Budget Committee regarding facility apparatus, uniform/PPE and station supply costs.

PUBLIC RELATIONS SPECIALIST

- Assists the PR Director in the department's public, media, and marketing campaigns.
- Produces professionally written documents, brochures, newsletters, reports of pertinent fire department activities as directed by the Fire Chief.
- Recommends, updates, and revises public education and relations content including web content, social media, and newsletter and other print and/or electronic content.
- Knowledge of the methods, principles and practices of journalistic writing and editing as applied to public relations and promotion of fire department activities, including:
 - Publication design, layout, and preparation of materials for a printer.
 - Photography and photo editing.
 - Media relations (including support for emergency operations).
 - Video shooting and editing.
 - Web design, production, and maintenance
- Knowledge of the principles and practices of public relations work including verbal, written and visual presentations.
- Knowledge and ability in effective use of the internet and other alternative media, including fluency in both the use of social media and the means to gauge its effectiveness.
- Ability to apply principles of marketing and branding to municipal communication functions.

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Thurston County Treasurer
January 2019 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Page 1 of 5

Cash Activity

Date	Description	Amount	Notes
01/01/2019	Beginning Cash Balance	\$3,599,344.09	
	Receipts/Deposits/Refunds:		
01/02/2019	District Deposit \$1,059.49 / 6701	1,059.49	
01/02/2019	District Deposit \$788.25 / 6701	788.25	
01/04/2019	District Deposit \$638.85 / 6701	638.85	
01/08/2019	Credit Card Deposit \$45.00 / 6701	45.00	
01/09/2019	Credit Card Deposit \$50.00 / 6701	50.00	
01/09/2019	District Deposit \$1,783.92 / 6701	1,783.92	
01/10/2019	Deposit Correction	(300.00)	
01/10/2019	District Deposit \$1,469.30 / 6701	1,469.30	
01/10/2019	District Deposit \$2,552.01 / 6701	2,552.01	
01/10/2019	District Deposit \$8,567.12 / 6701	8,567.12	
01/11/2019	Credit Card Deposit \$175.00 / 6701	175.00	
01/11/2019	District Deposit \$1,837.54 / 6701	1,837.54	
01/11/2019	District Deposit \$10,804.60 / 6701	10,804.60	
01/14/2019	District Deposit \$2,231.29 / 6701	2,231.29	
01/15/2019	Credit Card Deposit \$193.20 / 6701	193.20	
01/15/2019	Interest on Tax Refunds	(0.01)	
01/16/2019	District Deposit \$2,630.96 / 6701	2,630.96	
01/16/2019	District Deposit \$3,936.22 / 6701	3,936.22	
01/16/2019	District Deposit \$5,304.64 / 6701	5,304.64	
01/16/2019	District Deposit \$881.20 / 6701	881.20	
01/17/2019	District Deposit \$791.20 / 6701	791.20	
01/18/2019	Credit Card Deposit \$100.00 / 6701	100.00	
01/18/2019	District Deposit \$11,658.17 / 6701	11,658.17	
01/18/2019	District Deposit \$438.11 / 6701	438.11	
01/23/2019	Credit Card Deposit \$136.24 / 6701	136.24	
01/23/2019	District Deposit \$1,010.59 / 6701	1,010.59	
01/23/2019	District Deposit \$3,837.54 / 6701	3,837.54	
01/23/2019	District Deposit \$5,065.97 / 6701	5,065.97	
01/24/2019	District Deposit \$443.95 / 6701	443.95	
01/25/2019	Credit Card Deposit \$113.63 / 6701	113.63	
01/25/2019	District Deposit \$498.42 / 6701	498.42	
01/25/2019	District Deposit \$800.00 / 6701	800.00	
01/28/2019	Credit Card Deposit \$40.00 / 6701	40.00	
01/30/2019	District Deposit \$181.74 / 6701	181.74	
01/30/2019	District Deposit \$2,254.38 / 6701	2,254.38	
01/30/2019	District Deposit \$26,329.83 / 6701	26,329.83	
01/31/2019	District Deposit \$50,000.00 / 6701	50,000.00	
01/31/2019	Tax & Assessment Receipts	8,564.51	
01/31/2019	Interest Paid	5,710.82	
	Total Deposits	\$162,623.68	
	Warrant Issues & Voids/Fees/ACH/Wires:		
01/15/2019	Issued Warrants	(208,724.62)	
01/16/2019	Electronic Disbursement	(7,946.26)	
01/31/2019	Electronic Disbursement	(287,195.26)	
	Total Warrants and Electronic Disbursements	(\$503,866.14)	
01/31/2019	Ending Cash Balance	\$3,258,101.63	

Reviewed by:

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Thurston County Treasurer
 January 2019 Statement
 West Thurston Regional Fire Authority
 Fund 67A0 - W THURSTON RFA GENERAL FUND

Warrant Activity

01/01/2019	Beginning Warrants Outstanding	\$32,025.69
	Total Warrants Issued	208,724.62
	Total Warrants Redeemed	(194,630.80)
	Total Warrants Voided	-
01/31/2019	Ending Warrants Outstanding	\$46,119.51

Investment Activity

01/01/2019	Beginning Interest Receivable	\$13,144.31
	Interest Earned	5,704.50
	Cash Paid	(5,710.82)
01/31/2019	Ending Interest Receivable	\$13,137.99

TCIP Yield (used to calculate interest earnings)	1.91%
LGIP Yield (budget benchmark)	2.37%

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Thurston County Treasurer
January 2019 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
01/01/2019	Beginning Cash Balance	\$438,731.86	
	Receipts/Deposits/Refunds:		
01/31/2019	Tax & Assessment Receipts	1,432.64	
01/31/2019	Interest Paid	1,009.10	
	Total Deposits	\$2,441.74	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
01/31/2019	Ending Cash Balance	\$441,173.60	

Warrant Activity

01/01/2019	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
01/31/2019	Ending Warrants Outstanding	\$0.00

Investment Activity

01/01/2019	Beginning Interest Receivable	\$2,618.21
	Interest Earned	712.37
	Cash Paid	(1,009.10)
01/31/2019	Ending Interest Receivable	\$2,321.48

TCIP Yield (used to calculate interest earnings)	1.91%
LGIP Yield (budget benchmark)	2.37%



Thurston County Treasurer
January 2019 Statement
West Thurston Regional Fire Authority
Fund 67A3 - W THURSTON RFA CAPITAL PROJ

Cash Activity

Date	Description	Amount	Notes
01/01/2019	Beginning Cash Balance	\$0.00	
	Receipts/Deposits/Refunds:		
	No Activity		
	Total Deposits	\$0.00	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
01/31/2019	Ending Cash Balance	\$0.00	

Warrant Activity

01/01/2019	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
01/31/2019	Ending Warrants Outstanding	\$0.00

Investment Activity

01/01/2019	Beginning Interest Receivable	\$0.00
	Interest Earned	-
	Cash Paid	-
01/31/2019	Ending Interest Receivable	\$0.00

TCIP Yield (used to calculate interest earnings)

1.91%

LGIP Yield (budget benchmark)

2.37%



Thurston County Treasurer
January 2019 Statement
West Thurston Regional Fire Authority
Fund 67A4 - W THURSTON RFA RESERVE FUND

Page 5 of 5

Cash Activity

Date	Description	Amount	Notes
01/01/2019	Beginning Cash Balance	\$648,039.24	
	Receipts/Deposits/Refunds:		
01/31/2019	Interest Paid	1,026.99	
	Total Deposits	\$1,026.99	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
01/31/2019	Ending Cash Balance	\$649,066.23	✓

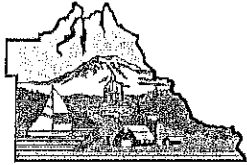
Warrant Activity

01/01/2019	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
01/31/2019	Ending Warrants Outstanding	\$0.00

Investment Activity

01/01/2019	Beginning Interest Receivable	\$2,337.51
	Interest Earned	1,052.11
	Cash Paid	(1,026.99)
01/31/2019	Ending Interest Receivable	\$2,362.63

TCIP Yield (used to calculate interest earnings)	1.91%
LGIP Yield (budget benchmark)	2.37%



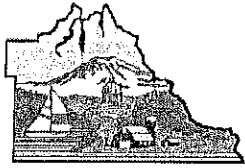
THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 01-01-2019 To 01-31-2019

District: W THURSTON RFA

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 67A0 W THURSTON RFA GENERAL FUND					
2019	67A00000121100	\$0.00	\$2,095.02	\$0.00	\$2,095.02
2018	67A00000121100	\$51,942.53	\$0.00	\$2,814.81	\$48,127.72
2017	67A00000121100	\$26,493.99	\$0.00	\$1,221.86	\$25,272.13
2016	67A00000121100	\$15,020.14	\$0.00	\$1,004.62	\$14,015.52
2015	67A00000121100	\$1,584.27	\$0.00	\$461.37	\$1,122.90
2014	67A00000121100	\$397.91	\$401.39	\$4.24	\$795.06
2013	67A00000121100	\$235.16	\$0.00	\$0.00	\$235.16
2012	67A00000121100	\$242.63	\$0.00	\$0.00	\$242.63
2011	67A00000121100	(\$0.46)	\$0.00	\$0.00	(\$0.46)
Fund Total:		\$95,916.17	\$2,496.41	\$5,506.90	\$92,905.68
Fund: 67A6 W THURSTON RFA M&O FUND					
2015	67A60000121100	\$335.28	\$0.00	\$102.29	\$232.99
Fund Total:		\$335.28	\$0.00	\$102.29	\$232.99
District Total:		\$96,251.45	\$2,496.41	\$5,609.19	\$93,138.67



THURSTON COUNTY

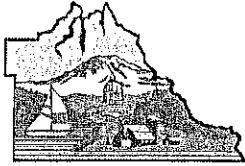
Property Tax/Special Assessment Fund Activity

From 01-01-2019 To 01-31-2019

District: FIRE DISTRICT #01

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 6610 EXPENSE FUND/ROCHESTER FD #1					
2019	66100000121100	\$0.00	\$1,581,273.27	\$0.00	\$1,581,273.27
2011	66100000121100	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2010	66100000121100	\$0.10	\$0.00	\$0.00	\$0.10
2009	66100000121100	\$0.14	\$0.00	\$0.00	\$0.14
2008	66100000121100	\$0.01	\$0.00	\$0.00	\$0.01
2007	66100000121100	\$0.06	\$0.00	\$0.00	\$0.06
2006	66100000121100	\$0.19	\$0.00	\$0.00	\$0.19
2005	66100000121100	(\$0.04)	\$0.00	\$0.00	(\$0.04)
2004	66100000121100	(\$0.06)	\$0.00	\$0.00	(\$0.06)
2003	66100000121100	(\$0.09)	\$0.00	\$0.00	(\$0.09)
2001	66100000121100	\$0.04	\$0.00	\$0.00	\$0.04
Fund Total:		\$0.34	\$1,581,273.27	\$0.00	\$1,581,273.61
Fund: 6614 F.D.#1 BOND ROCHESTER					
2019	66140000121100	\$0.00	\$504,451.69	\$0.00	\$504,451.69
2018	66140000121100	\$9,417.98	\$0.00	\$393.04	\$9,024.94
2017	66140000121100	\$4,323.72	\$0.00	\$58.68	\$4,265.04
2016	66140000121100	\$2,341.40	\$0.00	\$45.83	\$2,295.57
2015	66140000121100	\$150.72	\$0.00	\$0.00	\$150.72
2014	66140000121100	\$123.51	\$0.00	\$1.37	\$122.14
2013	66140000121100	\$13.79	\$0.00	\$0.00	\$13.79
2012	66140000121100	\$17.67	\$0.00	\$0.00	\$17.67
2011	66140000121100	\$0.01	\$0.00	\$0.00	\$0.01
2010	66140000121100	\$0.03	\$0.00	\$0.00	\$0.03
2009	66140000121100	\$0.09	\$0.00	\$0.00	\$0.09
2008	66140000121100	\$0.05	\$0.00	\$0.00	\$0.05
2007	66140000121100	(\$0.17)	\$0.00	\$0.00	(\$0.17)
Fund Total:		\$16,388.80	\$504,451.69	\$498.92	\$520,341.57
Fund: 6615 F.D.#1 M&O ROCHESTER					
2019	66150000121100	\$0.00	\$605,027.54	\$0.00	\$605,027.54
2018	66150000121100	\$11,692.75	\$0.00	\$487.99	\$11,204.76
2017	66150000121100	\$5,857.18	\$0.00	\$79.47	\$5,777.71
Fund Total:		\$17,549.93	\$605,027.54	\$567.46	\$622,010.01
District Total:		\$33,939.07	\$2,690,752.50	\$1,066.38	\$2,723,625.19

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THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 01-01-2019 To 01-31-2019

District: FIRE DISTRICT #11

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 6710 EXPENSE FUND/LITTLEROCK FD#11					
2019	67100000121100	\$0.00	\$1,545,337.20	\$920.48	\$1,544,416.72
2012	67100000121100	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2011	67100000121100	\$0.02	\$0.00	\$0.00	\$0.02
2010	67100000121100	\$0.02	\$0.00	\$0.00	\$0.02
2009	67100000121100	(\$0.05)	\$0.00	\$0.00	(\$0.05)
2008	67100000121100	(\$0.08)	\$0.00	\$0.00	(\$0.08)
2007	67100000121100	\$0.02	\$0.00	\$0.00	\$0.02
2006	67100000121100	\$0.09	\$0.00	\$0.00	\$0.09
2005	67100000121100	\$0.12	\$0.00	\$0.00	\$0.12
2004	67100000121100	\$0.15	\$0.00	\$0.00	\$0.15
2003	67100000121100	\$0.16	\$0.00	\$0.00	\$0.16
2002	67100000121100	(\$0.08)	\$0.00	\$0.00	(\$0.08)
2001	67100000121100	(\$0.03)	\$0.00	\$0.00	(\$0.03)
Fund Total:		\$0.33	\$1,545,337.20	\$920.48	\$1,544,417.05
Fund: 6712 BOND DEBT SERVICE FUND/FD #11					
2019	67120000121100	\$0.00	\$292,760.03	\$121.03	\$292,639.00
2018	67120000121100	\$4,992.39	\$0.00	\$358.27	\$4,634.12
2017	67120000121100	\$2,494.28	\$0.00	\$194.80	\$2,299.48
2016	67120000121100	\$1,562.53	\$0.00	\$170.78	\$1,391.75
2015	67120000121100	\$196.41	\$0.00	\$88.84	\$107.57
2014	67120000121100	\$3.20	\$87.65	\$0.00	\$90.85
2013	67120000121100	\$42.91	\$0.00	\$0.00	\$42.91
2012	67120000121100	\$34.24	\$0.00	\$0.00	\$34.24
2011	67120000121100	\$0.19	\$0.00	\$0.00	\$0.19
2010	67120000121100	\$0.03	\$0.00	\$0.00	\$0.03
2008	67120000121100	\$0.11	\$0.00	\$0.00	\$0.11
2007	67120000121100	(\$0.02)	\$0.00	\$0.00	(\$0.02)
2006	67120000121100	(\$0.07)	\$0.00	\$0.00	(\$0.07)
2005	67120000121100	\$0.20	\$0.00	\$0.00	\$0.20
2004	67120000121100	(\$0.13)	\$0.00	\$0.00	(\$0.13)
2003	67120000121100	\$0.12	\$0.00	\$0.00	\$0.12
2002	67120000121100	\$0.09	\$0.00	\$0.00	\$0.09
2001	67120000121100	\$0.01	\$0.00	\$0.00	\$0.01
Fund Total:		\$9,326.49	\$292,847.68	\$933.72	\$301,240.45
Fund: 6715 M&O FUND/LITTLEROCK FD #11					
2019	67150000121100	\$0.00	\$593,353.12	\$260.16	\$593,092.96
2018	67150000121100	\$10,820.54	\$0.00	\$752.74	\$10,067.80
2017	67150000121100	\$5,819.36	\$0.00	\$454.48	\$5,364.88
Fund Total:		\$16,639.90	\$593,353.12	\$1,467.38	\$608,525.64
District Total:		\$25,966.72	\$2,431,538.00	\$3,321.58	\$2,454,183.14

West Thurston Regional Fire Authority
Fund Balances as of:

Feb-19

17% of Year Expended

Account	Title	January	February	YTD Collected / Expended	Total Budget	Budget Remaining	% Rev/Exp
GENERAL FUND							
308 80 00 000	Beg Bal-Unresv GF 67A0	930,752		930,752	930,753		
308 80 00 001	Beg Bal-Oper Res 67A0	2,449,000		2,449,000	2,449,000		
308 80 00 002	Beg Bal-Wildland Res 67A0	219,592		219,592	219,592		
	BEGINNING BALANCES	3,599,344	-	3,599,344	3,599,345		
311 11 00 000	Property Tax	6,427		6,427		(6,427)	
311 11 01 001	Property Tax-Regular District #1	-			1,581,150	1,581,150	
311 11 01 003	Property Tax-M&O #1 6615	567		567	606,140	605,573	
311 11 02 001	Property Tax-Regular District #11	-			1,545,337	1,545,337	
311 11 02 003	Property Tax-M&O #11 6715	1,467		1,467	606,235	604,768	
311 11 03 000	Property Tax-M&O	102		102		(102)	
311 30 00 000	Sale of Tax Title Property GF	-		-			
331 97 00 001	FEMA Grant-Vol Recruit	-			198,782	198,782	
331 97 00 002	FEMA Grant-Cancer Screenings	-			32,226	32,226	
332 93 40 000	GEMT	9,927		9,927		(9,927)	
334 04 90 000	State Grant-Dept Of Health	-			1,200	1,200	
334 06 90 000	State Grant-Other	-			24,540	24,540	
336 02 31 000	DNR PILT NAP/NRCA	-					
337 00 00 000	Interlocal Grants (incl. Timber Harvest Tax & Medic 1 B	-			59,000	59,000	
341 81 00 000	Printing & Duplicating Services	-					
342 21 00 000	Mobilizations	19,194		19,194		(19,194)	
342 21 01 000	Intergov't/Tribal	76,330		76,330	350,210	273,880	
342 60 00 000	Ambulance & Emer Aid Fees	28,765		28,765	394,380	365,615	
361 40 00 000	Other Interest	5,711		5,711	20,000	14,289	
362 00 00 000	Space & Fac Leases (Long-term)	4,572		4,572	47,050	42,478	
367 00 00 000	Contributions And Donations From Private Sources (XX)	-					
369 10 00 000	Sale Of Surplus	-					
369 91 00 001	Misc Revenue - Incident Cost Recovery	647		647	5,000	4,353	
369 91 00 002	Misc Revenue - Prior Year	7,941		7,941		(7,941)	
369 91 00 003	Misc Revenue - Fuel Tax Refunds	-					
369 91 00 004	Misc Revenue - Other	-					
389 90 00 000	Other-Sales Tax	(307)		(307)		307	
395 10 00 000	Sale Of Assets	-					
395 20 00 000	Insurance Recovery	-					
397 00 00 000	Transfers In	-					
	TOTAL REVENUE	161,344	-	161,344	5,471,250	5,309,906	0.03
522 10 10 000	Admin-Salaries-Commissioner	994	2,197	3,190	27,648	24,458	
522 10 10 001	Admin-Salaries-Admin	40,362	41,187	81,548	493,996	412,448	
522 10 10 004	Admin-Salaries-Temporary Adm	1,074	1,667	2,741	23,400	20,660	
522 10 20 000	Admin-Benefits-Commissioner	92	168	260	2,232	1,972	
522 10 20 001	Admin-Benefits-Admin	13,572	13,346	26,918	186,397	159,479	
522 10 20 004	Admin-Benefits-Temporary Adm	105	128	233	2,026	1,793	
522 10 31 001	Admin-Office & Oper Supplies	14	195	209	3,535	3,326	
522 10 35 001	Admin-Minor Equip/Computers (noninv)	1,174	724	1,898	3,623	1,725	
522 10 35 003	Admin-Small & Attractive Assets (inventoriable)	-	278	278	5,000	4,722	
522 10 35 004	Admin-Software	5,471	973	6,444	19,980	13,536	
522 10 41 001	Admin-Prof Services	7,244	7,533	14,777	76,879	62,102	
522 10 42 000	Admin-Communication	89	90	179	1,680	1,501	
522 10 44 000	Admin-Advertising	-	-	-	500	500	
522 10 46 000	Admin-Insurance	355	159	514	58,684	58,170	
522 10 48 003	Admin-Equipment Maint	81	97	178	2,360	2,182	
522 10 49 000	Admin-Misc-Commissioner	412	1,647	2,059	9,090	7,031	
522 10 49 001	Admin-Misc-Admin	853	260	1,112	4,300	3,188	
522 10 49 023	Admin-Dues & Membership	3,600	660	4,260	11,800	7,540	
522 10 49 024	Admin-Elections	-	-	-	25,000	25,000	
522 20 10 001	Suppr-Salaries-Career FF	230,354	230,508	460,862	2,674,729	2,213,867	
522 20 10 002	Suppr-Salaries-Vol Pts	6,355	2,803	9,158	77,140	67,982	
522 20 10 003	Suppr-Salaries-Mobe OT	-	-	-	-	-	
522 20 10 008	Suppr-Salaries-Training OT	271	418	689	34,160	33,471	
522 20 20 001	Suppr-Benefits-Career FF	68,392	101,252	169,643	1,187,015	1,017,372	
522 20 20 002	Suppr-Benefits-Volunteer	696	1,332	2,028	9,531	7,503	
522 20 20 003	Suppr-Benefits-Mobe OT	0	-	0	-	(0)	
522 20 20 008	Suppr-Benefits-Training OT	4	6	10	3,596	3,586	
522 20 31 001	Suppr-Bunker Gear	5,392	465	5,857	27,350	21,493	
522 20 31 002	Suppr-Uniforms	237	1,240	1,477	14,000	12,523	

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Account	Title	January	February	YTD Collected / Expended	Total Budget	Budget Remaining	% Rev/Exp
522 20 31 003	Suppr-Rehab Supplies	-	49	49	2,500	2,451	
522 20 35 000	Suppr-Small Tools	1,235	137	1,372	12,000	10,628	
522 20 35 001	Suppr-Minor Equipment	160	212	372	2,500	2,128	
522 20 35 002	Suppr-Health & Wellness Equip	-	3,183	3,183	5,000	1,817	
522 20 35 003	Suppr-Small & Attractive Assets (inventoriable)	-	1,281	1,281	2,500	1,219	
522 20 35 004	Suppr-Wildland tools/gear	-	-	-	-	-	
522 20 42 000	Suppr-Comm/Modems	3,096	1,298	4,394	18,000	13,606	
522 20 44 000	Suppr-Advertising	-	-	-	2,500	2,500	
522 20 45 000	Medical Costs	26,932	-	26,932	60,428	33,496	
522 20 46 000	Suppr-Insurance	1,230	-	1,230	15,073	13,843	
522 20 49 000	Suppr-Miscellaneous	2,718	-	2,718	16,400	13,682	
522 20 49 002	Suppr-Misc-Volunteer	623	-	623	-	(623)	
522 30 10 000	Fire Inv-Salaries	375	-	375	4,000	3,625	
522 30 20 000	Fire Inv-Benefits	30	-	30	600	570	
522 30 35 000	Fire Prev-Pub Ed (public)	246	-	246	4,000	3,754	
522 30 41 001	Fire Inv-Professional Svcs	111	32	143	6,100	5,957	
522 45 31 000	Training-Supplies	281	60	341	8,000	7,659	
522 45 35 000	Training-Pub Ed/EMS (dept)	4	-	4	1,500	1,496	
522 45 43 000	Training-Travel/Registrations (Fire)	-	8,250	8,250	53,916	45,666	
522 45 43 001	Training Reimb-Residents	-	95	95	25,000	24,905	
522 45 43 002	Training-Travel/Registrations (EMS)	-	-	-	4,000	4,000	
522 50 31 000	Facilities-Operating Supplies General	2,871	981	3,852	18,750	14,898	
522 50 31 001	Facilities Station 1-1 Kitchen	1	-	1	250	249	
522 50 31 002	Facilities Station 1-2 Kitchen	-	-	-	250	250	
522 50 31 003	Facilities Station 1-3 Kitchen	-	-	-	250	250	
522 50 31 004	Facilities Station 1-4 Kitchen	-	-	-	250	250	
522 50 31 005	Facilities Station 1-6 Kitchen	-	-	-	250	250	
522 50 32 000	Facilities-Heating Fuels	4,204	4,048	8,252	40,000	31,748	
522 50 32 001	Facilities-Water	944	460	1,404	4,500	3,096	
522 50 42 000	Facilities-Phone/Cable	1,323	1,323	2,645	15,756	13,111	
522 50 47 000	Facilities-Electricity	5,280	3,065	8,345	55,620	47,275	
522 50 47 001	Facilities-Garbage	561	176	738	4,500	3,762	
522 50 48 000	Facilities-Repairs & Maint	15,711	8,216	23,927	104,723	80,796	
522 60 32 000	Vehicle & Equip-Fuel	2,465	3,664	6,128	50,500	44,372	
522 60 48 000	Vehicle & Equip-Repairs & Maint	18,535	9,027	27,562	128,500	100,938	
586 00 00 000	Refunds/Fund Bal Adjusts	-	-	-	-	-	
589 90 00 000	Payroll Clearing	2,624	(2,662)	(38)	-	38	
589 90 00 001	Payroll Draw Clearing	-	-	-	-	-	
594 22 60 000	Capital Expenditures	-	-	-	-	-	
597 00 00 000	Transfers-Out - Other Costs Allocations	-	-	-	152,024	152,024	
	TOTAL GF EXPENDITURES/OTHER	478,751	452,224	930,975	5,805,791	4,874,816	0.16
	GENERAL FUND - VOL R&R GRANT						
522 10 10 006	Admin-Salaries-Vol Rec (FEMA)	4,666	4,929	9,595	57,474	47,879	
522 10 20 006	Admin-Benefits-Vol Rec (FEMA)	1,598	1,589	3,187	23,159	19,972	
522 10 35 006	Admin-Minor Equip-Vol Rec (FEMA)	-	1,393	1,393	-	(1,393)	
522 10 41 006	Admin-Prof Svcs-Vol Rec (FEMA)	4,473	-	4,473	9,179	4,706	
522 10 49 006	Admin-Misc-Vol Rec (FEMA)	63	84	147	-	(147)	
522 20 10 006	Suppr-Salaries-Vol Pts (FEMA)	5,120	303	5,423	60,000	54,577	
522 20 20 006	Suppr-Benefits-Vol (FEMA)	405	(882)	(477)	2,880	3,357	
522 20 45 006	Medical Costs-Vol Rec	932	566	1,498	-	(1,498)	
522 20 49 006	Suppr-Misc-Vol Rec (FEMA)	-	-	-	-	-	
522 45 43 006	Training Reimb-Vol Rec (FEMA)	6,578	-	6,578	20,000	13,422	
	TOTAL VOL R&R EXPENDITURES	23,835	7,982	31,817	172,692	140,875	0.18
	GENERAL FUND ENDING BALANCE	3,258,102	2,797,896	2,797,896	3,092,112		
	Balance to Treasurer's report==>						

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Account	Title	January	February	YTD Collected / Expended	Total Budget	Budget Remaining	Rev/Exp
EMERGENCY RESERVE FUND							
308 80 02 000	Beg Bal-Emerg Res 67A4	648,039		648,039	648,039		
361 40 02 000	Other Interest-Emergency Res	1,027		1,027	10,000	8,973	
311 11 03 000	Property Tax-M&O						
EMERGENCY RESERVE ENDING BALANCE		649,066	649,066	649,066	658,039		
BOND DEBT FUND							
308 10 20 000	Beg Bal-Reserved Debt Srv	438,732		438,732	438,732		
311 11 20 000	Property Tax-Bond Debt	1,433		1,433	803,950	802,517	
311 30 00 201	Sale of Tax Title Property Debt Svc						
337 00 00 201	Interlocal Grants						
361 40 20 000	Other Interest-Debt Srv	1,009		1,009	10,000	8,991	
397 00 00 201	Transfers In-Debt Svc				152,024	152,024	
591 22 70 201	Debt Svcs-Principal Debt Srv Fund				811,086	811,086	
592 22 80 201	Debt Svc-Interest And Other Debt Srv Fund				94,888	94,888	
BOND DEBT ENDING BALANCE		441,174	441,174	441,174	498,732		

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West Thurston Regional Fire Authority No. 11

January 01, 2018 - December 31, 2018 on New Cases

UTILIZATION RATE SUMMARY

Type	Count	Individuals Served	Sessions / Activities	Hours
EAP Cases	6	6	26	6.92
Mandatory Referrals	0	0	0	0
Information Calls	0	0	0	0
Supervisor Consultations	0	0	0	0
Account Management	N/A	N/A	3	1.17
Organizational Services & CISD	10	0	10	3.33
Total	16	6	39	11.42

Population / Utilization Rate	Weighted Population Of:	128
Total Current Period Rate (EAP Cases + Mandatory Referral Cases / Weighted Population)		4.69%
Total Annualized Utilization Rate (projected if applicable)		4.69%

New/Ongoing Cases Summary	Referral/Closed Cases Count
Total New Cases	6
Total Cases To 12/31/2018	47
	Total Cases Closed
	5

Notes:

- Hours for services provided before 4/1/13 were not counted by our former system so are not included.
- "Total Cases To ..." outlined above represent the total number of cases seen since inception of contract.

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WEST THURSTON REGIONAL FIRE AUTHORITY

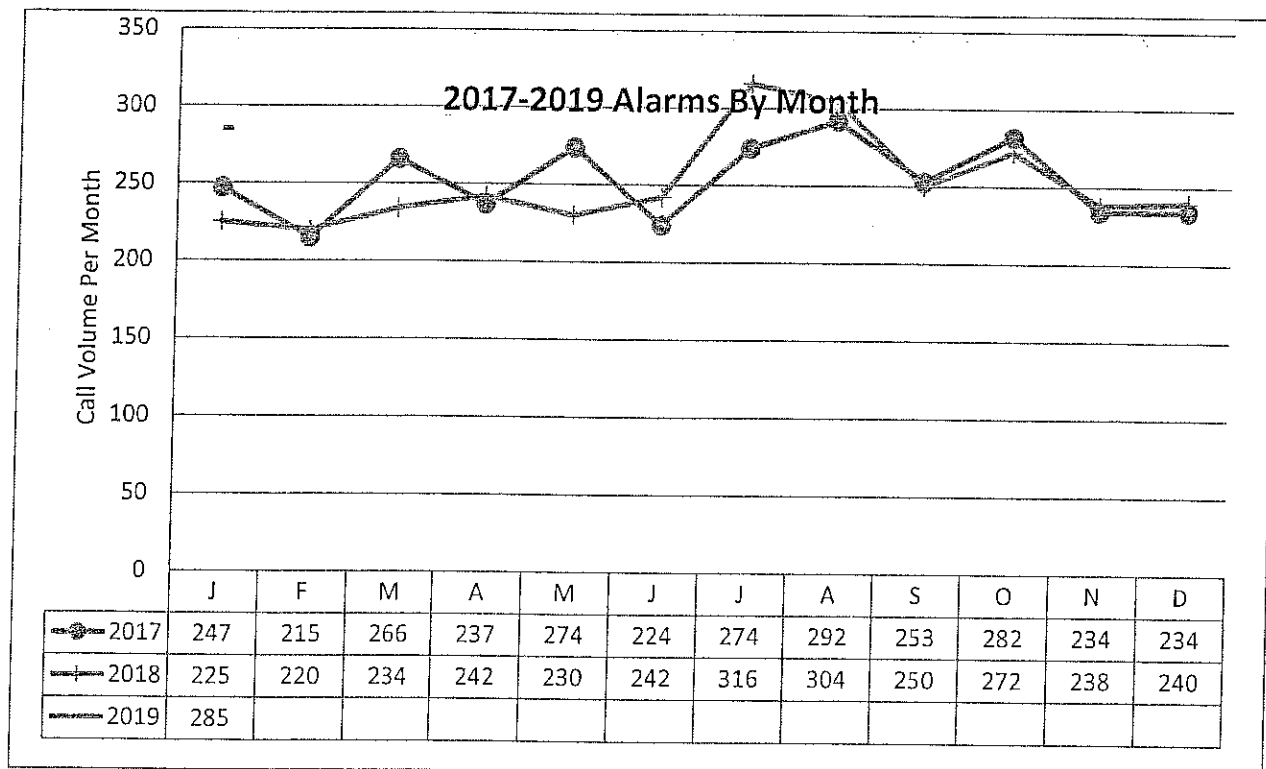
Thurston County Fire Protection District #1, #11 & #14

CHIEF'S REPORT

Month of Report: January 2019

Annual Alarm Information:

MONTH	CALL VOLUME	EMS RESCUE	FIRE	OTHER	TOTAL VOLUME	MUTUAL AID	WTREA TRANSPORTS	TOTAL TRANSPORTS
JAN	285	194	08	83	285	15	63	93
FEB								
MAR								
APR								
MAY								
JUN								
JUL								
AUG								
SEP								
OCT								
NOV								
DEC								
YEAR	285	194	08	83	285	15	63	93





Agreements, Resolutions, Contracts & Leases:

- West Thurston is working toward completing Pre-Fire and hydrant testing at Cedar Creek and Maple Lane.

Budget & Finance/Planning:

- 2019 Carryover report by L. Shea

Expenditure Planning:

- Landscape equipment \$1000 blower and pressure washer

Development Services (New Construction) Tracking

- N/A

Fire Investigation and Fire Loss Reports

- None submitted for January

Grant/Donations/Unanticipated Revenue:

- EMW-2014-FF-00386-SAFER Grant reimbursement #12 - \$26,385-through Nov 2018-Pending

Health & Safety Activities (see Safety Officer Report)

- A WTRFA Group has formed to consider the development of a PTSD Peer Support Team. The group has recommended bringing in a professional trainer to provide education to fire department and other disciplines. The RFA will fund the training event planned for mid-2019.
- 2019 Quarterly Mandatory meeting- January 3rd, 2019
- We have corrected the minor deficiencies identified by L&I during a voluntary Safety Audit at station 1-1 & 1-2. Air quality testing at station 1-1 & 1-2 passed indoor quality standards. L&I will complete the voluntary safety audit at stations 3,4 & 6 in February.

Accidents, Incidents, and Injury

- Brent Devert is on light-duty resulting from a non-work related injury through February.

IT/Web Development (Joslin)

- Chief K will meet with East Oly, McLane, South Bay on January 14th to consider releasing a joint solution to IT services. The group determined that the agencies current IT needs and future goals are different enough to continue to pursue IT services separately. The RFA will release an RFP this month.

Labor Management Report

- Next meeting scheduled for Feb. 11th



Human Resources/ Personnel/ Man hours served & Internal Affairs/ Labor-Management:

STATION UPTIME REPORT

January 2019

Station 1	100%
Station 2	100%
Station 3	100%
Station 6	Staffing of 2 = 19%
Career Battalion (Station 6)	100%

**Certified Responders-
Personnel Count**

**Man-Hours Worked
January 2019**

(31) Career-Union	Regular Hours:6349; Overtime Hours:234; Sick Leave Hours:422 (includes paternity and FMLA); Kelly Day Hours:792; Vacation Hours:204; Personal Leave:24; Training OT: 0; Bereavement: Mob:0; Mob backfill:0
(1) Temp/Part-time	Temp Hours:0
(26) Volunteer Responders	2597 Regular Hours
(13) PACT	
(05) Residents	458 Regular Hours
(02) Maintenance/Logistics PT	91 Regular Hours

Legal Issues:

- Quinn completed the Scott Lake property deed (name change to WTRFA)

Policy/ Procedures & Guidelines:

- Operations group is working on review and revision of Section 4000
- L&I has completed review and provided revision/update recommendations on WTRFA Safety P/P/G's. Updates pending.

Risk Management:

- All-Department Meeting was well attended on January 3rd
- Safety Officer/L&I Safety Audit & indoor air quality; station (ongoing)
- A PPE/Uniform Committee is researching compliance and will recommend a standard.

Action/ Review/ Discussion Items:

- Admin Staff Reorganization and Job Descriptions (updated)

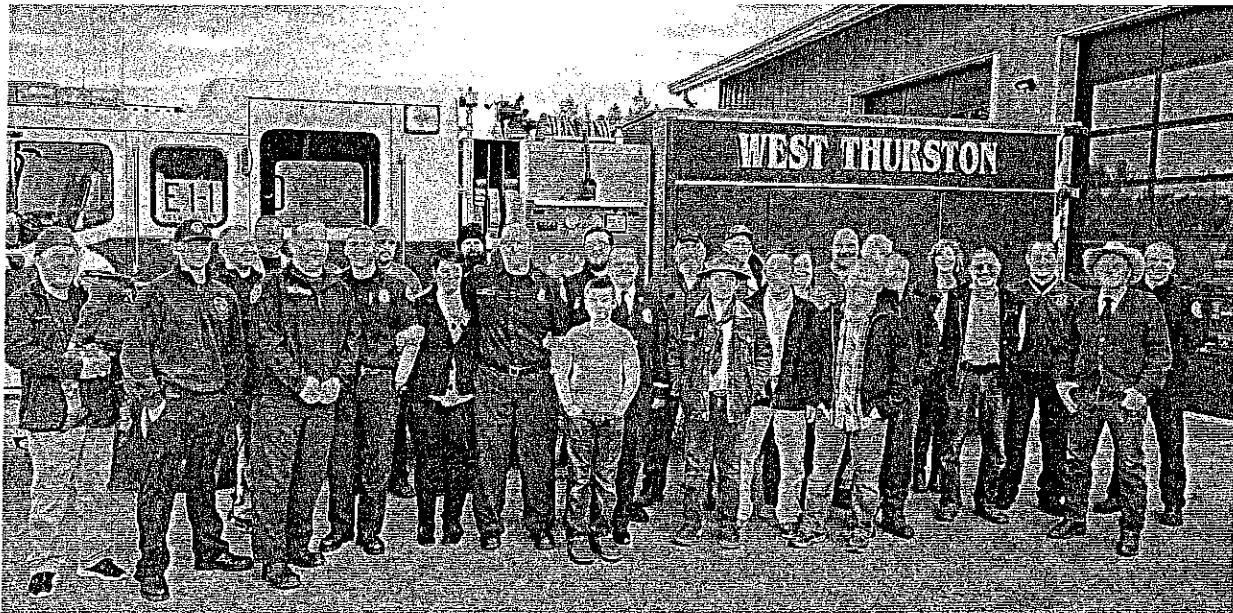
Meetings & Activities

- Feb 5th WTRFA Officer Meeting
- Feb 7th Medic One OPS
- Jan. 3rd Quarterly Safety Meeting
- Jan. 8th – Company Officers Meeting
- Jan 9th – Board Planning Workshop
- Jan. 9th – WTF&LS Board Meeting
- Jan. 14th – Governing Board Meeting
- Jan. 28th - Administrative Staff Meeting



Public Education/ Public Relations Activities:

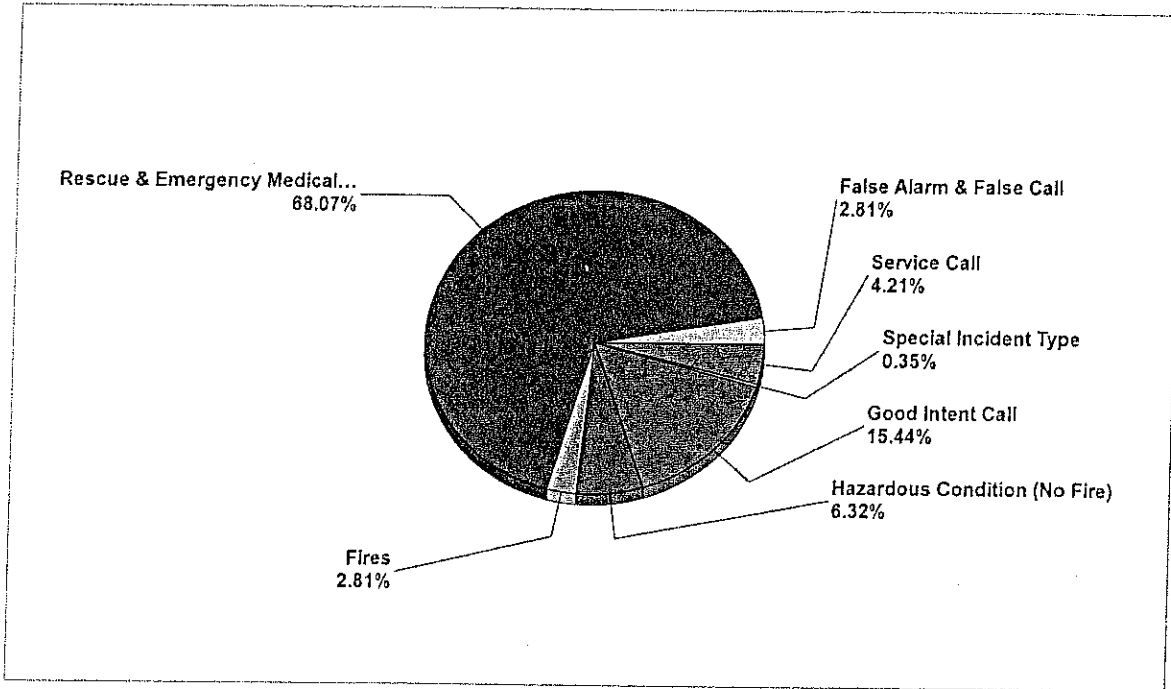
- The Newsletter will be released soon. (see attached)
- We are acquiring poster stands that will be deployed in high traffic businesses to hold newsletters.
- Our PR team has acquired the necessary equipment to begin the recording videos that highlight the impacts and successes of the fire department life and property saving services.
- Chief Kaleiwahea will give a presentation to the Olympia/Tumwater Lions Club on February 12th



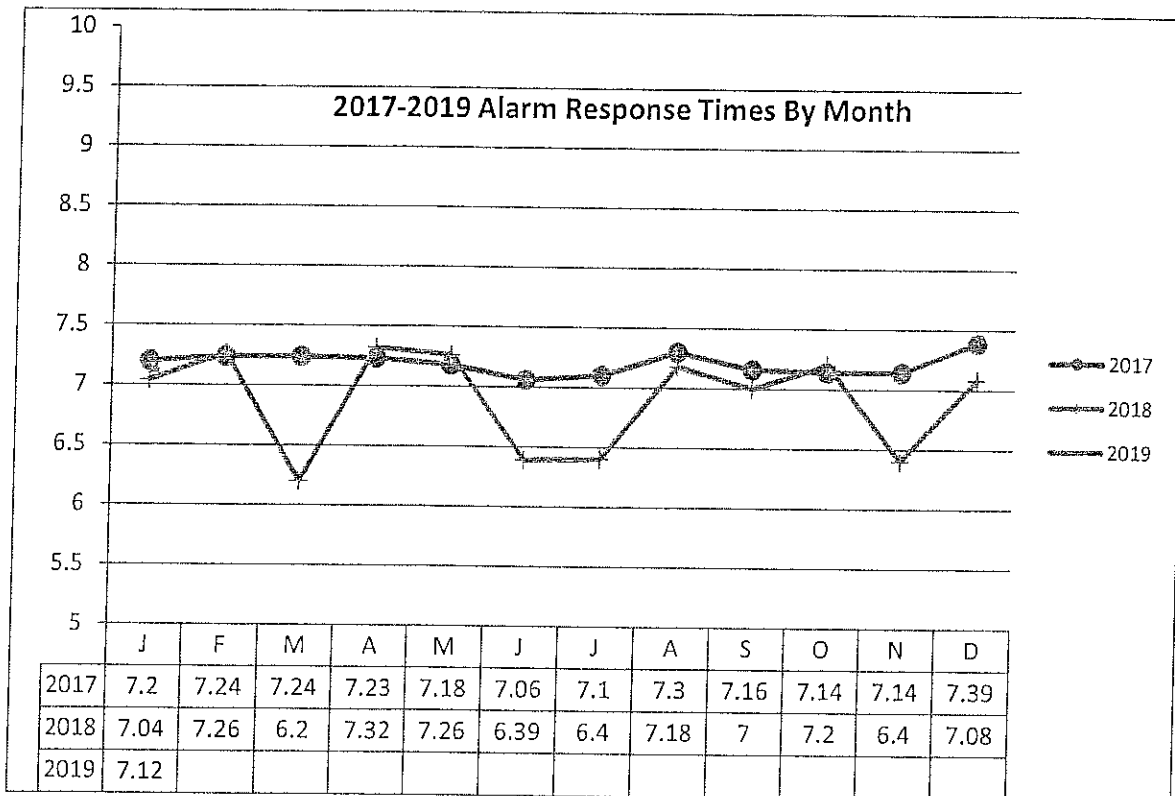
Above: Aaron Hall's Family, Friends and Colleagues celebrate at his "Low Key" Badge Pinning Ceremony- January 2019.



West Thurston Monthly-YTD Alarm Information
ER report #553-Major Incident Types



Average Response Time: 7:12 Minutes
No mutual aid, I-5 or Capitol Forest (first arriving-priority incidents)



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WTRFA CHIEFS REPORT
January 2019

WTRFA Monthly/ YTD Operations Summary

Description	Monthly Call Volume	YTD Call Volume
EMS/RESCUE	194	194 (68%)
Fire	08	08 (3%)
Other	83	83 (29%)
For Month	285	285
WT- Transports	63	(32.5%) of EMS

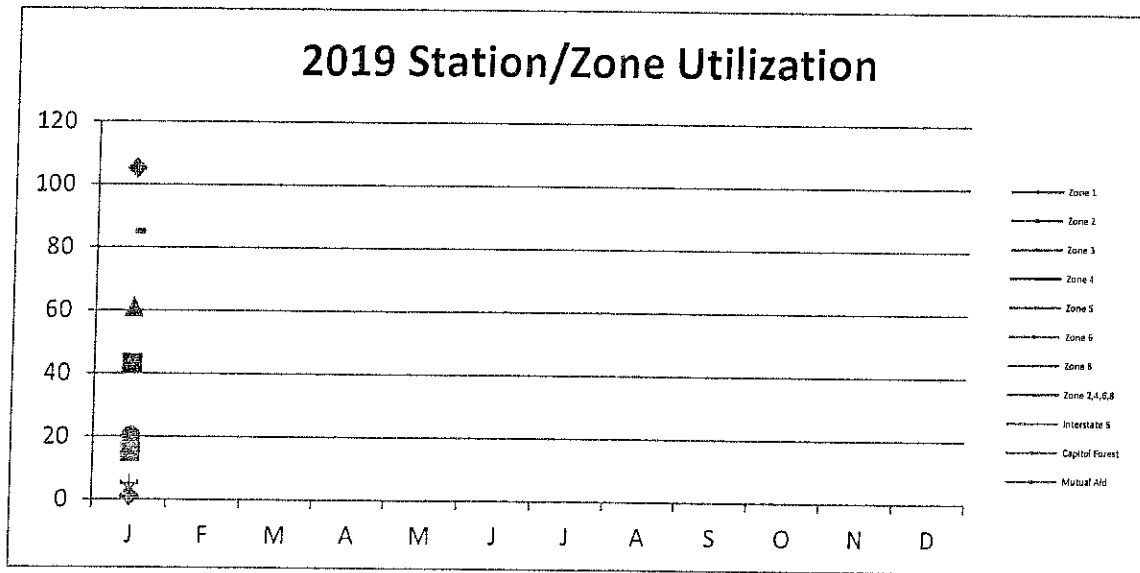
Hospital	Monthly	YTD
SPH	38	38
PHC	46	46
CMC	08	08
MAMC	00	00
Harborview	01	01
GH	00	00
Other	00	00
Total	93	93

Tribal Property	Monthly	YTD
Lucky Eagle (12888)	04	04
Eagles Landing (12840)	00	00
Great Wolf Lodge (20500)	05	05
Fairfield Inn (6223)	00	00
Total	09	09 (3%)

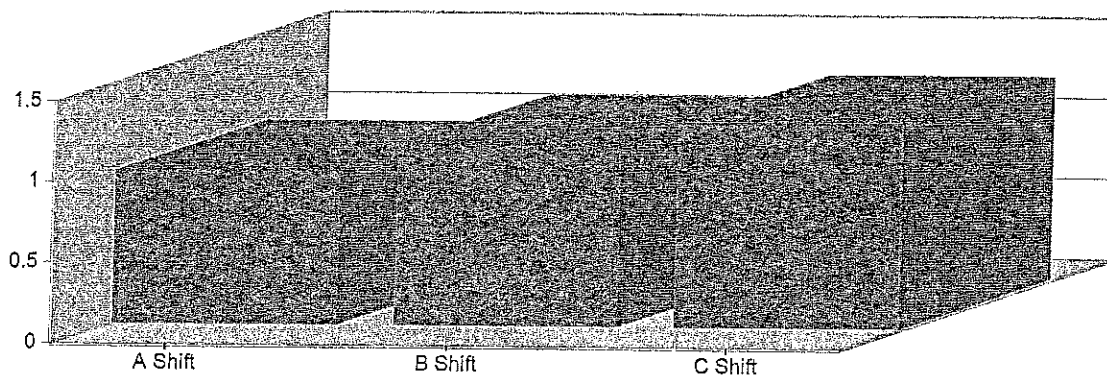
Aid Unit Utilization	Transports For Month	YTD
Aid 1-1 – App 05	22	22
Aid 1-2 – App 06	18	18
Aid 1-3 – App 03	22	22
Aid 1-6 – App 55	00	00
Aid 1-4	01	01
Transported ALS	29	29
Private Ambulance	00	00
Other FD	00	00

Station Zone	Monthly	AVG. Response Time (Month)	*YTD	Percentage YTD
1 – Grand Mound/Sargent	105	6:46	105	37%
2 – Littlerock Rd	43 (85)	7:55	43 (85)	15% (30%)
3 – Albany Street	61	6:20	61	21%
4 – Scott Lake- Sta. 1-2	17	7:20	17	6%
5 – Michigan Hill- Sta.1-3	03	12:20	03	1%
6 – Maytown Rd.	20	8:25	20	7%
8 – Bordeaux Ranch–Sta.1-2	05	12:44	05	2%
I-5 1-1	10	8:04	10	3.5%
I-5 1-2	01	8:03	01	<1%
I-5 1-6	04	6:53	04	1%
Capitol Forest	01	27:01	01	<1%
Mutual Aid	15	N/A	15	5%
Total/ Average Response time	285	7:12	285	100%

Average response time for first arriving unit; does not include Mutual aid, Interstate 5 or Capitol Forest incidents (priority calls-ER report #1605)



Average Turnout Time per Shift for Date Range
SHIFT AVERAGE TURNOUT TIME as MM:SS (Dispatch to Enroute)



A Shift 0:57- B Shift 1:07- C Shift 1:16
Start Date: 01/01/2019 | End Date: 01/31/2019
Doc Id: 654
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WTRFA Operations Report:

Notable Incidents:

Project Work Status:

Aid Unit Design:

Preliminary meetings have been communicated to discuss the design of new aid units. We will continue to drill down to come up with specific changes for future purchases. – **In Progress.**

Training Collaboration with Action Training: In the near future, we will be working with Action Training to film the latest in their training series on rapid intervention crews. We previously worked with them on their water supply and pumping series. As a participant, we will receive free training materials from the outcome of the production. – **Scheduling.**

WTRFA Hosted Fire Officer 2:

West Thurston hosted the regional Fire Officer 2 course for 5 days at both Station 1 and Station 2. WTRFA had 2 students enrolled in the course (Morales, Degagne)

Thurston County Emergency Alerting System & Smart 911:

Officer training to send early alerts will be completed in February 2019- **In Process**

Maytown Water: The well site and group b applications and well agreement were emailed to Steven Cook on 10/18 during our conversation on 12/04 he said he hasn't had the time to look at them but assured me that he today when he gets home. We have received verbal approval from Stephanie Kinney Thurston County to drill at the location identified on the application. I am researching the option with Craig Kaiser – Old Dominion Freight Line Inc. (new owner of the old Ritchie Brother lot) to share the water from that well. -**In Process**

CAD Run Review Project

TCOMM confidence testing dates scheduled for February – **In Progress**

Beaver Creek Septic Design:

Becky Reger is submitting documentation for permitting process. Costs are as follows;

- \$1610 for County permit
- \$2400 – Fees for design and study

– **In Process**



Training Report –By Capt. Rob Smith

We were able to accomplish quite a bit of Battalion/Company Level Training for January covering *Respiratory Equipment* and *Critical Duties Training*. The Air Management SOG was presented and delivered with incorporation of SCBA Air Consumption Rate Testing done with most of the crews. We also conducted training with Tumwater Fire Department at the Olympia Airport covering Aircraft Rescue Firefighting and Operations. The remainder of 1st Q is packed with training, starting with February; we are looking forward to multi-jurisdictional joint training with Camp Murray for an MCI Exercise/Drill on Saturday February 16, 2019 which we are hoping to have local mutual aid departments participating with us. I will also be co-teaching an Emergency Vehicle Incident Training Program (EVIP) 3.0 Class hosted at East Olympia Fire Station 6-4 on Sunday, February 10th. In March, we will participate in two (2) separate Active Shooter Training drills; one with Tumwater Fire, and one with TCSO. We will also be having MCO's in March, dates yet to be determined. Lastly, we have an acquired structure(s) on 183rd Ave SW/Old 99 HWY which is slated for Live Fire Training March 16, 2019 (tentative).

Part of the push for the Training Division in 2019 will be a Department-wide reset with Live Fire Training requirements, EVIP 3.0 update delivered to all Department Personnel and our online Training Platform improvement/transition, Target Solutions. To address this, we will be participating in Live Fire Training at Mark Noble Regional Fire Training Center which is to be coordinated by AC LeMay of South Bay Fire Department. 13 days will be published, including 9 successive Saturdays. We will target starting the EVIP 3.0 rollout in 2Q with the **State-Mandated goal of completion by August 1, 2019**. The Target Solutions Platform transition has begun and we are moving to a *Parent Site*, which is expected to be a longer-than-normal transition. I am targeting April 1, 2019 for 2Q rollout. I expect some turbulence with the rollout and the target date is ambitious, to be sure. Other projects I'm working on that is under development (not included in the monthly training report form) is an Acting Captain and Acting Battalion Chief Workbook which is intended to provide a framework for our Department Officer Development Program. I'm targeting completion by end of 4Q.

At the County Level, we began with Officer Development Training Luncheon hosted at Tumwater Fire on January 16th. This will continue at Quarterly intervals with rotating host agencies (East Olympia Fire will host for 2Q and Olympia Fire will host for 3Q), which I will be coordinating for 4th Q of this year. I am also looking at the potential for hosting a leadership series 2-day training event, NFA - Shaping the Future for 4th Q which is tentative at this point.

If you have any questions about my January Training Report, I'm happy to answer them. Thank you for the continued support!



FEBRUARY 2019– INTERIOR STRUCTURAL FIREFIGHTING

<i>Monthly Summary *Training Events Scheduled (subject to change)*</i>		
<i>Subject</i>	<i>Dates</i>	<i>Description and Requirement</i>
WAC Annual Training	Ongoing/expires 12/31/2019	TCTC Annual Training Requirements
Tarbeck Hall 2019 – MCI Exercise	February 16	Station 1-2, 1200-1700
County MCO's	March (TBD)	Station 9-1, Dates/Times TBD
Live Fire House Burn	March 16 – tentative	Acquired Structure Live Fire – 183 rd House

<i>Monthly Shift Drills *Required by All Line Personnel*</i>		
<i>Subject</i>	<i>Dates</i>	<i>Description and Equipment Needed</i>
A Shift – Search Training	Feb 7	Satisfies 1st Q – Interior Structural Firefighting
B Shift – Search Training	Feb 14	Satisfies 1 st Q – Interior Structural Firefighting
C Shift – VES – Search Training	Feb 27	Satisfies 1st Q – Interior Structural Firefighting

January 2019, Monthly Training Report | Prepared by Training Captain, Rob Smith

Completed Training for January	Scheduled Training	Future Planned Training / Not yet Scheduled
<p>Regularly Scheduled Shift, Thursday Night Drills and Saturday Training featuring required training topics and non-required training:</p> <ul style="list-style-type: none">Officer Development Class via Thurston County Training Officers – Jan 16 @ Tumwater Fire Department (T1) 1200-1400A Shift Drill – May Day Procedures & Air Management – Jan 17 1000-1400B Shift Training – ARFF Training at TFD Jan 22– 0900-1530A Shift Training – ARFF Training at TFD – Jan 23 -0900-1530C Shift Training – ARFF Training at TFD Jan 24– 0900-1530C Shift Drill – May Day Procedures & Air Management – Jan 24 1000-1400B Shift Drill – May Day Procedures & Air Management – Jan 31 1000-1400IFSAC Fire Officer 2 Course – Jan 28-Feb 1 0800-1700 @Station 1-1 and 1-2 (Morales and Degagne)	<ul style="list-style-type: none">A Shift Drill – Interior Structural Firefighting Feb 7 -1000-1400EVIP 3.0 – Feb 10 at Station 6-4 0830-1330B Shift Drill – Interior Structural Firefighting Feb 14 – 1000-1400MCI Drill/Exercise – Feb 16 – 1200-1700C Shift Drill – Interior Structural Firefighting Feb 27 – 1000-1400Pump Operations Course – May 4-5 0800-1700 @Station 1-1	<p>As budget allows (tentative/approximate schedule);</p> <ul style="list-style-type: none">1403 Live Fire Training –1Q & 2Q- 2019 @Mark Noble courtesy of Thurston County Training Officers (13 days dates are TBD), and Acquired Structure on 183rd Ave SW (March 16 is tentative)County MCO's 1st at TCRFTC @9-1 – Dates TBDActive Shooter Training at Tumwater Fire – March 19, 20 and 21 -0800-1700 2 separate crews each dayActive Shooter Joint Training with TCSO @RMS March 27th – times TBDResponder vs. Machinery – Consider in 2019Training with Mutual Aid Partners (Riverside Fire Authority – Lewis County) dates TBDAction Training Systems taping – Firefighter 1 & 2/Rapid Intervention Crew – date TBDEVIP 3.0 – dates TBD (Department

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		wide)
		Major / Ongoing Projects
		<ul style="list-style-type: none">• Brent Strong Memorial – build a memorial at Station 1-4 – in progress (collecting pricing info to share with group and seek Union contribution) – inactive at this time• Ladder Truck Training: Develop Advanced Functions Task Book Training (phase 2) – in progress• Thurston County Training Officers: Officer Development Academy – Launched• Thurston County Training Officers: Coordinate/lead the development of stand-alone Fire Behavior, exposure lab and evaluations for 2019 at Mark Noble with all Thurston County Departments in the Cooperative – inactive at this time• Thurston County Training Officers: Coordinate/lead MCO's multiple dates 1st, 2nd, 3rd, and 4th Q 2019 with all Thurston County Departments in the Cooperative.- in progress• Elevator Rescue Operations SOG – implemented• WTRFA Training Division: New Target Solutions Platform improvements to help end-user experience – in progress and target is rollout for 2Q.• Training Tower: Reconsider plans – in progress (very early)• Large Area Building Operations SOG – implemented• Air Management SOG - implemented

1st Quarter 2019 Training Requirements: Posted– in progress
Annual Training Requirements (WAC) 2019: Posted – in progress

West Thurston Regional Fire Authority

Olympia, WA

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Incident Count per User-Defined Fields for Date Range
Start Date: 01/01/2019 | End Date: 01/31/2019

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Call Type (Required)	
ALS	64
BLS	141
FIRE	80
TOTAL	285

22%
50%
28%

USER-DEFINED FIELD: Patient Dispo? (Required)	
AMA	11
Cancelled	18
DOA	3
FIRE	68
No Medical Need	28
POV	11
T & R	48
TRANSPORT	93
UTL	5
TOTAL	285

USER-DEFINED FIELD: Transport BLS or ALS? (Required)	
ALS	30
BLS	63
N/A	192
TOTAL	285

USER-DEFINED FIELD: Unit that transported? (Required)	
A1-1	22
A1-2	18
A1-3	22
A1-4	1
Airlift	1
Medic Unit	29
N/A	192
TOTAL	285

WTRFA
63
Total
93

USER-DEFINED FIELD: Transport Location (Not POV)? (Required)	
Centralia Providence	46
CMC	8
Harborview	1
SPH	38
N/A	192
TOTAL	285

USER-DEFINED FIELD: 2nd Patient Dispo?	
T & R	1

USER-DEFINED FIELD: 3rd Patient Dispo?	
T & R	1

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West Thurston Regional Fire Authority

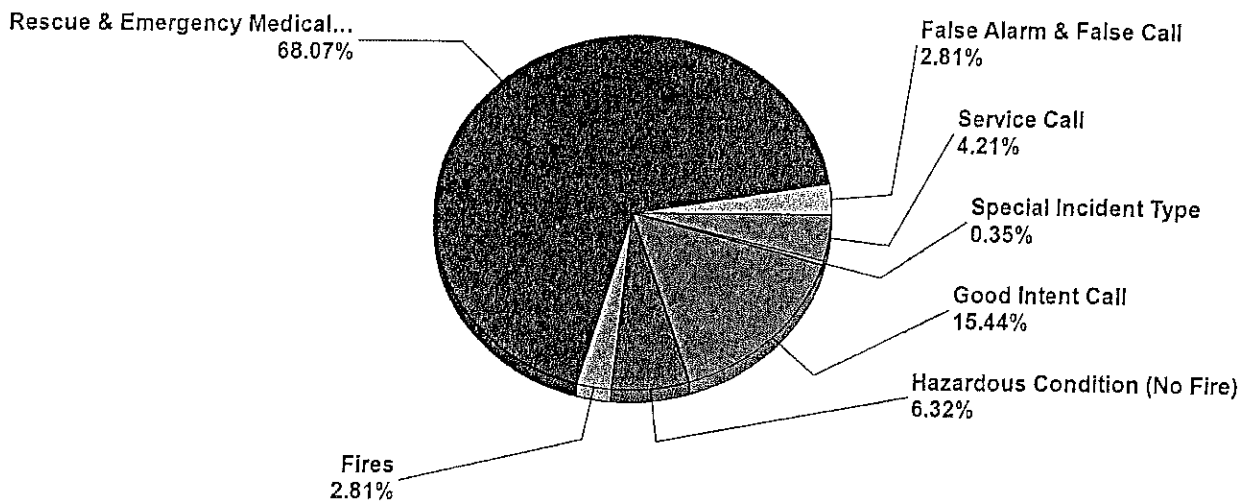
Olympia, WA

This report was generated on 2/5/2019 10:18:37 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2019 | End Date: 01/31/2019



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	2.81%
Rescue & Emergency Medical Service	194	68.07%
Hazardous Condition (No Fire)	18	6.32%
Service Call	12	4.21%
Good Intent Call	44	15.44%
False Alarm & False Call	8	2.81%
Special Incident Type	1	0.35%
TOTAL	285	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	0.70%
114 - Chimney or flue fire, confined to chimney or flue	3	1.05%
130 - Mobile property (vehicle) fire, other	1	0.35%
131 - Passenger vehicle fire	1	0.35%
161 - Outside storage fire	1	0.35%
311 - Medical assist, assist EMS crew	1	0.35%
320 - Emergency medical service, other	1	0.35%
321 - EMS call, excluding vehicle accident with injury	174	61.05%
322 - Motor vehicle accident with injuries	9	3.16%
324 - Motor vehicle accident with no injuries.	9	3.16%
444 - Power line down	18	6.32%
500 - Service Call, other	6	2.11%
540 - Animal problem, other	1	0.35%
550 - Public service assistance, other	1	0.35%
551 - Assist police or other governmental agency	1	0.35%
561 - Unauthorized burning	3	1.05%
600 - Good Intent call, other	1	0.35%
611 - Dispatched & cancelled en route	19	6.67%
622 - No incident found on arrival at dispatch address	5	1.75%
631 - Authorized controlled burning	13	4.56%
632 - Prescribed fire	1	0.35%
650 - Steam, other gas mistaken for smoke, other	2	0.70%
651 - Smoke scare, odor of smoke	3	1.05%
700 - False alarm or false call, other	4	1.40%
710 - Malicious, mischievous false call, other	1	0.35%
735 - Alarm system sounded due to malfunction	1	0.35%
745 - Alarm system activation, no fire - unintentional	2	0.70%
911 - Citizen complaint	1	0.35%
TOTAL INCIDENTS:	285	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

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West Thurston Regional Fire Authority

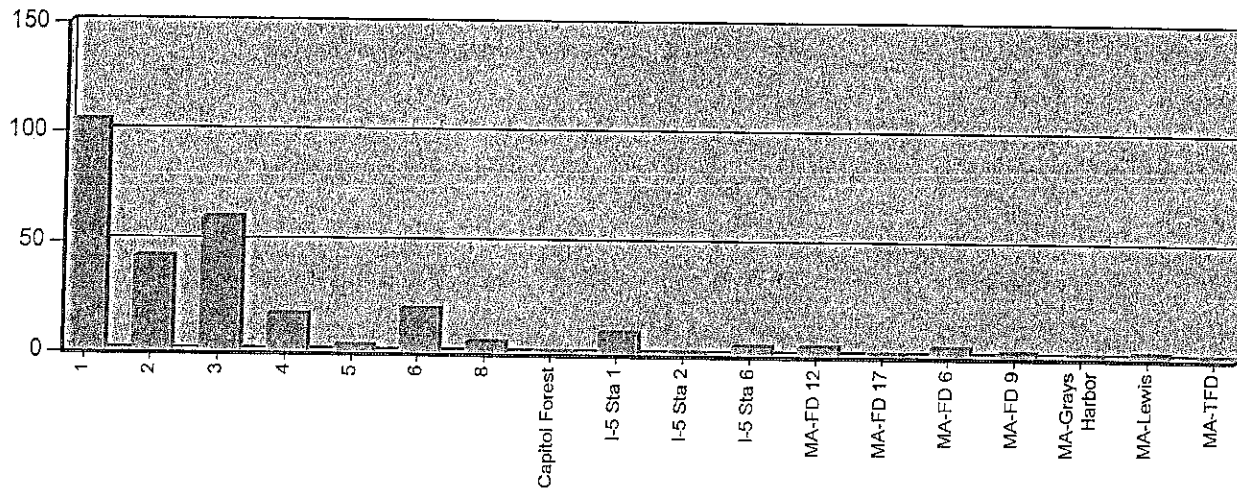
Olympia, WA

This report was generated on 2/5/2019 10:17:16 AM



Incident Count per Zone for Date Range

Start Date: 01/01/2019 | End Date: 01/31/2019



ZONE	# INCIDENTS
1 - Grand Mound	105
2 - Littlerock	43
3 - Rochester	61
4 - Scott Lake	17
5 - Michigan Hill	3
6 - Maytown	20
8 - Bordeaux / Mima / Gate	5
Capitol Forest - Capitol Forest Zone	1
I-5 Sta 1 - I-5 Station 1-1 Area	10
I-5 Sta 2 - I-5 Station 1-2 Area	1
I-5 Sta 6 - I-5 Station 1-6 Area	4
MA-FD 12 - TCFD 12 - Tenino	4
MA-FD 17 - TCFD 17 - Bald Hills Fire	1
MA-FD 6 - TCFD 6 - East Olympia	4
MA-FD 9 - TCFD 9 - McLane / Black Lake	2
MA-Grays Harbor - Grays Harbor County	1
MA-Lewis - Lewis County	2
MA-TFD - Tumwater FD	1

TOTAL: 285

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Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

Lucky Eagle

Incident Report 4 results found — Download CSV — Export to Google Earth

Grid View

Map View

< Back		1		Next >	
2019-0000120	01/11/2019 20:26:22 Station: 1-3 Disp. #: RO190000120	321 - EMS call, excluding vehicle accident with injury 12888 188TH AVE SW Rochester WA 98579			
2019-0000101	01/08/2019 22:17:15 Station: 1-3 Disp. #: RO190000101	321 - EMS call, excluding vehicle accident with injury 12888 188TH AVE SW Rochester WA 98579			
2019-0000033	01/04/2019 00:18:59 Station: 1-3 Disp. #: RO190000033	321 - EMS call, excluding vehicle accident with injury 12888 188TH AVE SW Rochester WA 98579			
2019-0000012	01/02/2019 02:17:50 Station: 1-3 Disp. #: RO190000012	321 - EMS call, excluding vehicle accident with injury 12888 188TH AVE SW Rochester WA 98579			
< Back		1		Next >	











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Great Wolf

Incident Report 5 results found — Download CSV — Export to Google Earth

Grid View

Map View

< Back		1		Next >	
2019-0000279 Patients: 0	01/31/2019 09:54:13 Station: 1-1 Disp. #: RO190000279	321 - EMS call, excluding vehicle accident with injury 20500 OLD HWY 99 SW Rochester WA 98579	 Reviewed	 Delete	
2019-0000241 Patients: 0	01/27/2019 11:43:54 Station: 1-1 Disp. #: RO190000241	321 - EMS call, excluding vehicle accident with injury 20500 OLD HWY 99 SW # 6006 Rochester WA 98579	 Reviewed	 Delete	
2019-0000234 Patients: 0	01/26/2019 11:13:26 Station: 1-1 Disp. #: RO190000234	321 - EMS call, excluding vehicle accident with injury 20500 OLD HWY 99 SW Rochester WA 98579	 Reviewed	 Delete	
2019-0000184 Patients: 0	01/18/2019 16:40:23 Station: 1-1 Disp. #: RO190000184	321 - EMS call, excluding vehicle accident with injury 20500 OLD HWY 99 SW Rochester WA 98579	 Reviewed	 Delete	
2019-0000007 Patients: 0	01/01/2019 15:02:11 Station: 1-1 Disp. #: RO190000007	321 - EMS call, excluding vehicle accident with injury 20500 OLD HWY 99 SW Rochester WA 98579	 Reviewed	 Delete	
< Back		1		Next >	

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West Thurston Regional Fire Authority

Olympia, WA

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Incident First on Scene Response Times For Date Range per Geographical Zone

Mutual Aid: All Types and None | Response Mode(s): Lights and Sirens | Zone(s): 1 - Grand Mound, 2 - Littlerock, 3 - Rochester, 4 - Scott Lake, 5 - Michigan Hill and 2 more | Start Date: 01/01/2019 | End Date: 01/31/2019

Incident Number	Date	Apparatus	Response Time
Bordeaux / Mima / Gate			
2019-0000280	01/31/2019	A1-2	9:47
2019-0000202	01/21/2019	A1-2	9:43
2019-0000110	01/10/2019	E1-2	16:43
2019-0000100	01/08/2019	E1-2	16:14
2019-0000040	01/04/2019	A1-2	11:14
Number of Calls: 5			Avg Response Time: 12:44
Grand Mound			
2019-0000282	01/31/2019	E1-1	10:33
2019-0000279	01/31/2019	A1-1	6:08
2019-0000277	01/31/2019	A1-1	8:38
2019-0000276	01/31/2019	A1-1	5:55
2019-0000275	01/31/2019	A1-1	9:15
2019-0000272	01/30/2019	E1-1	10:47
2019-0000264	01/29/2019	A1-1	7:23
2019-0000261	01/29/2019	E1-1	4:52
2019-0000258	01/28/2019	A1-1	7:21
2019-0000256	01/28/2019	E1-1	8:33
2019-0000255	01/28/2019	E1-2	17:48
2019-0000254	01/28/2019	A1-1	6:18
2019-0000247	01/27/2019	A1-1	4:31
2019-0000246	01/27/2019	A1-1	5:52
2019-0000244	01/27/2019	A1-1	8:25
2019-0000241	01/27/2019	A1-1	5:30
2019-0000238	01/26/2019	A1-1	6:00
2019-0000234	01/26/2019	A1-3	9:25
2019-0000233	01/26/2019	A1-1	7:16
2019-0000232	01/26/2019	A1-1	4:26
2019-0000231	01/25/2019	A1-3	8:56
2019-0000222	01/24/2019	A1-1	4:48
2019-0000221	01/24/2019	BN1-6	0:13
2019-0000218	01/24/2019	A1-1	9:04
2019-0000216	01/24/2019	TO1-1	10:28
2019-0000213	01/23/2019	E1-1	7:20
2019-0000211	01/22/2019	A1-3	4:22

First Apparatus on scene for reviewed reports. Response time calculating Dispatched to Arrived



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Incident Number	Date	Apparatus	Response Time
2019-0000210	01/22/2019	A1-1	5:31
2019-0000208	01/22/2019	A1-1	11:20
2019-0000207	01/21/2019	A1-1	6:41
2019-0000205	01/21/2019	A1-1	0:00
2019-0000204	01/21/2019	E1-3	11:21
2019-0000203	01/21/2019	A1-1	6:55
2019-0000199	01/21/2019	A1-1	7:48
2019-0000198	01/20/2019	A1-1	6:16
2019-0000196	01/20/2019	A1-1	8:12
2019-0000193	01/20/2019	E1-1	7:15
2019-0000186	01/18/2019	E1-2	16:25
2019-0000184	01/18/2019	A1-1	7:16
2019-0000180	01/18/2019	A1-1	5:33
2019-0000177	01/17/2019	A1-3	7:59
2019-0000176	01/17/2019	A1-1	7:22
2019-0000171	01/17/2019	A1-1	8:03
2019-0000170	01/17/2019	E1-1	6:03
2019-0000168	01/16/2019	A1-1	7:23
2019-0000164	01/16/2019	A1-1	2:18
2019-0000161	01/16/2019	A1-1	2:47
2019-0000160	01/15/2019	A1-1	6:27
2019-0000157	01/15/2019	BN1-6	7:54
2019-0000154	01/15/2019	A1-1	8:19
2019-0000144	01/14/2019	E1-1	5:53
2019-0000141	01/14/2019	A1-3	1:47
2019-0000136	01/13/2019	E1-1	9:22
2019-0000133	01/13/2019	A1-1	5:02
2019-0000132	01/13/2019	A1-1	7:16
2019-0000130	01/13/2019	A1-1	9:40
2019-0000129	01/12/2019	A1-1	4:08
2019-0000124	01/12/2019	A1-1	6:30
2019-0000118	01/11/2019	A1-1	5:51
2019-0000113	01/10/2019	A1-1	8:01
2019-0000111	01/10/2019	A1-1	3:33
2019-0000109	01/10/2019	A1-1	7:41
2019-0000108	01/09/2019	A1-1	0:00
2019-0000106	01/09/2019	A1-3	8:47
2019-0000104	01/09/2019	A1-1	8:18
2019-0000099	01/08/2019	A1-1	6:10
2019-0000095	01/07/2019	A1-1	8:09
2019-0000088	01/07/2019	A1-1	7:42

First Apparatus on scene for reviewed reports. Response time calculating Dispatched to Arrived

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Incident Number	Date	Apparatus	Response Time
2019-0000079	01/06/2019	A1-1	6:12
2019-0000060	01/06/2019	CH1-1	0:00
2019-0000049	01/05/2019	A1-1	6:31
2019-0000041	01/04/2019	A1-1	6:31
2019-0000037	01/04/2019	A1-1	3:25
2019-0000034	01/04/2019	A1-1	6:22
2019-0000032	01/04/2019	A1-1	7:46
2019-0000031	01/03/2019	E1-1	5:15
2019-0000025	01/03/2019	A1-1	6:59
2019-0000024	01/03/2019	A1-1	6:42
2019-0000023	01/03/2019	A1-1	5:52
2019-0000014	01/02/2019	A1-1	2:54
2019-0000013	01/02/2019	A1-1	7:38
2019-0000008	01/01/2019	A1-1	4:15
2019-0000007	01/01/2019	A1-1	6:26

Number of Calls: 83

Avg Response Time: 6:46

Little Rock

2019-0000278	01/31/2019	A1-2	10:43
2019-0000268	01/30/2019	A1-2	7:42
2019-0000267	01/29/2019	BN1-6	8:43
2019-0000266	01/29/2019	A1-2	10:30
2019-0000249	01/28/2019	A1-2	8:40
2019-0000243	01/27/2019	A1-2	4:47
2019-0000227	01/25/2019	E1-2	8:35
2019-0000217	01/24/2019	A1-2	5:09
2019-0000197	01/20/2019	E1-2	3:03
2019-0000194	01/20/2019	A1-2	11:36
2019-0000192	01/20/2019	A1-2	7:23
2019-0000183	01/18/2019	A1-2	5:48
2019-0000182	01/18/2019	A1-2	6:59
2019-0000181	01/18/2019	A1-2	8:45
2019-0000167	01/16/2019	A1-2	7:32
2019-0000147	01/15/2019	A1-2	7:10
2019-0000140	01/14/2019	A1-2	7:10
2019-0000128	01/12/2019	BN1-6	12:04
2019-0000125	01/12/2019	A1-2	4:28
2019-0000103	01/09/2019	A1-2	14:17
2019-0000097	01/08/2019	A1-4	5:35
2019-0000094	01/07/2019	A1-2	4:36
2019-0000091	01/07/2019	A1-2	4:30
2019-0000090	01/07/2019	B1-2	4:47

First Apparatus on scene for reviewed reports. Response time calculating Dispatched to Arrived



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Incident Number	Date	Apparatus	Response Time
2019-0000085	01/07/2019	A1-2	9:07
2019-0000081	01/06/2019	E1-2	8:02
2019-0000080	01/06/2019	A1-2	5:41
2019-0000077	01/06/2019	E1-2	8:21
2019-0000076	01/06/2019	B1-2	8:44
2019-0000071	01/06/2019	E1-2	12:06
2019-0000057	01/06/2019	E1-2	13:24
2019-0000043	01/05/2019	A1-2	10:48
2019-0000039	01/04/2019	A1-2	5:53
2019-0000038	01/04/2019	A1-2	6:10
2019-0000001	01/01/2019	A1-2	8:39
Number of Calls: 35			Avg Response Time: 7:55
Maytown			
2019-0000169	01/17/2019	BN1-6	9:55
2019-0000166	01/16/2019	BN1-6	7:28
2019-0000162	01/16/2019	BN1-6	7:53
2019-0000159	01/15/2019	B1-6	5:08
2019-0000149	01/15/2019	A1-2	7:23
2019-0000122	01/12/2019	A1-2	12:09
2019-0000117	01/11/2019	BN1-6	7:22
2019-0000089	01/07/2019	BN1-6	11:20
2019-0000072	01/06/2019	BN1-6	5:05
2019-0000067	01/06/2019	E1-2	0:00
2019-0000055	01/06/2019	E1-2	6:14
2019-0000029	01/03/2019	A1-2	11:15
2019-0000015	01/02/2019	BN1-6	9:40
2019-0000011	01/02/2019	A1-2	13:17
Number of Calls: 14			Avg Response Time: 8:25
Michigan Hill			
2019-0000047	01/05/2019	A1-3	13:23
2019-0000044	01/05/2019	A1-3	11:18
Number of Calls: 2			Avg Response Time: 12:20
Rochester			
2019-0000285	01/31/2019	A1-3	4:35
2019-0000284	01/31/2019	A1-3	5:28
2019-0000283	01/31/2019	E1-1	11:43
2019-0000281	01/31/2019	A1-3	3:35
2019-0000274	01/30/2019	E1-3	4:17
2019-0000265	01/29/2019	A1-3	3:42
2019-0000263	01/29/2019	A1-3	7:28
2019-0000259	01/29/2019	A1-3	4:58

First Apparatus on scene for reviewed reports. Response time calculating Dispatched to Arrived

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Incident Number	Date	Apparatus	Response Time
2019-0000253	01/28/2019	A1-3	4:05
2019-0000251	01/28/2019	A1-3	6:49
2019-0000239	01/26/2019	A1-3	6:11
2019-0000236	01/26/2019	E1-3	5:06
2019-0000230	01/25/2019	A1-3	5:09
2019-0000228	01/25/2019	E1-1	6:13
2019-0000225	01/25/2019	A1-3	4:12
2019-0000223	01/25/2019	A1-3	5:30
2019-0000219	01/24/2019	A1-3	3:06
2019-0000214	01/23/2019	A1-3	6:00
2019-0000212	01/22/2019	E1-3	7:55
2019-0000209	01/22/2019	A1-3	4:18
2019-0000191	01/19/2019	E1-3	8:48
2019-0000179	01/18/2019	A1-3	6:49
2019-0000174	01/17/2019	A1-1	8:21
2019-0000173	01/17/2019	A1-3	4:59
2019-0000172	01/17/2019	A1-3	5:18
2019-0000165	01/16/2019	E1-3	6:11
2019-0000158	01/15/2019	A1-1	6:22
2019-0000156	01/15/2019	A1-1	5:21
2019-0000120	01/11/2019	A1-3	7:01
2019-0000119	01/11/2019	A1-3	3:22
2019-0000112	01/10/2019	A1-3	6:42
2019-0000101	01/08/2019	A1-3	6:57
2019-0000093	01/07/2019	A1-3	3:47
2019-0000092	01/07/2019	A1-3	3:47
2019-0000070	01/06/2019	E1-3	11:43
2019-0000058	01/06/2019	E1-3	7:15
2019-0000056	01/06/2019	CH1-1	13:00
2019-0000054	01/06/2019	E1-3	5:32
2019-0000052	01/06/2019	E1-3	1:41
2019-0000051	01/06/2019	BN1-6	0:00
2019-0000045	01/05/2019	E1-1	5:46
2019-0000033	01/04/2019	E1-2	16:55
2019-0000030	01/03/2019	A1-3	7:47
2019-0000028	01/03/2019	A1-3	3:41
2019-0000027	01/03/2019	A1-3	0:00
2019-0000026	01/03/2019	A1-3	9:05
2019-0000021	01/02/2019	E1-3	1:44
2019-0000019	01/02/2019	CH1-1	4:28
2019-0000018	01/02/2019	E1-3	9:46

First Apparatus on scene for reviewed reports. Response time calculating Dispatched to Arrived



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Incident Number	Date	Apparatus	Response Time
2019-0000012	01/02/2019	A1-3	23:43
2019-0000004	01/01/2019	A1-3	5:05
2019-0000003	01/01/2019	A1-3	8:13
Number of Calls: 52			Avg Response Time: 6:20
Scott Lake			
2019-0000270	01/30/2019	A1-2	7:30
2019-0000269	01/30/2019	BN1-6	12:51
2019-0000195	01/20/2019	BN1-6	9:25
2019-0000153	01/15/2019	A1-2	6:35
2019-0000151	01/15/2019	A1-2	5:59
2019-0000135	01/13/2019	A1-2	8:15
2019-0000127	01/12/2019	E1-2	4:37
2019-0000075	01/06/2019	E1-2	5:36
2019-0000066	01/06/2019	BN1	0:00
2019-0000063	01/06/2019	BN1	7:50
2019-0000042	01/04/2019	A1-2	10:51
2019-0000035	01/04/2019	A1-2	8:58
2019-0000016	01/02/2019	A1-2	6:55
Number of Calls: 13			Avg Response Time: 7:20
Total Number of Calls: 204			Total Avg Response Time: 7:12

First Apparatus on scene for reviewed reports. Response time calculating Dispatched to Arrived



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Dec 28, 2018

To the crew that were on hand
to come to the Danell house on
Cumberland Ave - Aug 27, 18 in the
afternoon.

Thanks for your patience &
care for my brother. We appreciate
what you all are doing.

Sincerely, Myron Danell

PS: He ~~was~~^{is} in a care home now.

Sarah Dean
Aaron Hall
Colby Lyon
Chris White

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