



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners General Meeting

Monday, April 13 at 1800 hrs – via teleconference

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- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. PUBLIC COMMENT / PRESENTATIONS**
 - a. Shannon Brady, Station 1-3 Boundary (postponed)*
- IV. ADDITIONS/DELETIONS TO AGENDA**
- V. LABOR MANAGEMENT TEAM REPORT (POSTPONED)**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Expenditures: Accts Payable \$305,121.35 (pages 1-8) Payroll \$417,401.04 (pages 9-11) TOTAL: \$722,522.39 warrants \$388,681.74 EFTs \$333,840.65	Board	Approve/Reject
2. Meeting Minutes a. General Meeting March 9, 2020 (pages 12-15) b. Emergency Meeting March 19, 2020 (pages 16-17)	Board	Approve/Reject
3. Resolutions: a. Resolution #2020-010, Invoking Federal Aid Assistance/Stafford Act (pages 18-20)	Linda S/Board	Approve/Reject
b. Resolution #2020-011, Local Agency Finance Contract (page 21)	Linda S/Board	Approve/Reject

c. Resolution #2020-012, Reimbursement Resolution (page 22)	Linda S/Board	Approve/Reject
4. Policy 1.2003, Volunteer Membership (postponed)	<i>Linda S/Board</i>	<i>Approve/Reject</i>
5. Purchase Requests: a. Extraction set (cordless) – (postponed)		

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. 1.1012 Volunteer Reimbursement Policy (postponed)	<i>Linda S/Board</i>	

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Chehalis Tribe negotiations	Chief Kaleiwahea	Update
2. Weyerhaeuser/Mima Tree Farm	Chief Kaleiwahea	Update
3. Ham Radio – installation/equipment (postponed)	<i>Chief Kaleiwahea</i>	<i>Update</i>
4. Drone Program – demo/policies update (postponed)	<i>Capt Dyer</i>	<i>Update</i>
5. Facility Maintenance Plan update (3 month trial period) - postponed	<i>Chief Kaleiwahea</i>	<i>Update</i>
6. Station 1-1 energy usage (PSE)	Chief Scott	Update

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Treasurer/Fund March 2020 Reports (pages 23- 28)	Linda S	Informational
2. April 2020 Budget reports (pages 29-30)	Chief Scott/Linda S	Informational
3. Operations Committee Update (postponed)	<i>Chief Scott</i>	<i>Informational</i>
4. Station Tours (postponed)	<i>Board</i>	<i>Board</i>

X. CHIEFS REPORT/EMS REPORT (pages 31-42)

XI. COMMISSIONERS REPORTS – POSTPONED

XII. GOOD OF THE ORDER

XIII. ADJOURNMENT

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
200401001 911 Supply	651	04/13/2020	Claims	6700	634.45	1261, 1238
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
1261 03/23/2020 04/13/2020 Class B Uniform (B. Devert)					323.70	
1238 03/23/2020 04/13/2020 Class B Uniform (J. Howe)					310.75	
200401002 Ace Beach	652	04/13/2020	Claims	6700	1,794.00	101
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
101 04/06/2020 04/13/2020 N95 Face Masks (x256)					1,794.00	
200401003 Amerizorb Recovery LLC	653	04/13/2020	Claims	6700	359.63	10639
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
10639 03/23/2020 04/13/2020 Throw & Go Bags (x14)					359.63	
200401004 Brightwire Networks LLC	654	04/13/2020	Claims	6700	13,197.53	17148, 17265, 17324, 17325
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
17148 03/12/2020 04/13/2020 1-2 Littlerock Training Rm Portable CD/DVD Player					32.22	
17265 03/12/2020 04/13/2020 Apr 2020 srvc					3,284.99	
17324 03/12/2020 04/13/2020 POC Access Points (x7)					1,569.21	
17325 03/12/2020 04/13/2020 Server Replacement					5,567.60	
17325 03/12/2020 04/13/2020 Office 365 Migration & Power Supply)					2,743.51	
200401005 Capital Business Machines Inc	655	04/13/2020	Claims	6700	234.00	6402, 6403, 6404
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
6404 03/12/2020 04/13/2020 1-1 Grand Mnd Copies					88.23	
6403 03/12/2020 04/13/2020 1-6 Maytown Copies					18.34	
6402 03/12/2020 04/13/2020 1-2 Littlerock Copies					127.43	
200401006 Carefirst Bluecross Blueshield Payment Administrator	656	04/13/2020	Claims	6700	176.00	200650014592
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
200650014592 03/12/2020 04/13/2020 M. Harris Medical Premium					176.00	
200401007 Cascade Fire & Safety	657	04/13/2020	Claims	6700	12,025.65	116094DB
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
116094DB 03/12/2020 04/13/2020 A63 E1-2 Replacement Monitor					12,025.65	
200401008 Cascade Fire Equipment Company	658	04/13/2020	Claims	6700	7,381.10	105955, 96401, 105845, 106064, 106063
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
96401 03/16/2020 04/13/2020 Credit - Tax correction					-4.34	
105955 03/16/2020 04/13/2020 Bunker Boots (x8-spares)					1,302.44	
105845 03/16/2020 04/13/2020 Bunker Pant/Coat (Panuska, Garza)					3,764.29	
106063 03/16/2020 04/13/2020 Bunker Boots (x4-spares)					659.59	
106064 03/16/2020 04/13/2020 Helmets (x5-spares)					1,659.12	
200401009 Cedar Creek Correction Center	659	04/13/2020	Claims	6700	1,130.35	2002.1185, 2003.1196
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
2002.1185 03/12/2020 04/13/2020 Feb 2020 Work Crews					652.60	
2003.1196 03/12/2020 04/13/2020 Mar 2020 Work Crews					477.75	
200401010 Citi Cards	660	04/13/2020	Claims	6700	5,087.34	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
AMAZON 03/23/2020 04/13/2020 Facility Supply (rain pancho) COVID-19					145.67	
AMAZON 03/23/2020 04/13/2020 Facility Supply (Pro-Fogger Machine) COVID-19					430.52	
AMAZON 03/23/2020 04/13/2020 Facility Supply (Pro-Fogger Machine) COVID-19					55.02	
AMAZON 03/23/2020 04/13/2020 Facility Supply (Thermometers x5) COVID-19					393.80	
AMAZON 03/23/2020 04/13/2020 Facility Supply (Safety Glasses) COVID-19					150.24	
AMAZON 03/23/2020 04/13/2020 Facility Supply (clorox wipes) COVID-19					96.70	
BIG LOTS 03/23/2020 04/13/2020 Facility Supply (travel bottles) COVID-19					4.92	
HOME DEPOT 03/23/2020 04/13/2020 Recycle Bins, Sprayers (x6) COVID-19					240.07	
SOLUTIONS PEST C 03/23/2020 04/13/2020 Facility Supply (tri-jet fogger x3) COVID-19					900.93	

VOUCHER APPROVAL TRANSMITTAL

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TARGET	03/23/2020	04/13/2020	Facility Supply (Spritzer Bottles for Santizer)		75.83	
WALMART	03/23/2020	04/13/2020	Facility Supply (Spritzer Bottles for Santizer)		21.75	
COSTCO	03/23/2020	04/13/2020	Facility Supplies (cleaners, detergents) - COVID-19		205.54	
COSTCO	03/23/2020	04/13/2020	Facility Supply (ziplock bags) COVID-19		13.00	
COSTCO	03/23/2020	04/13/2020	Facility Supply (coffee) COVID-19		129.90	
FRED MEYER	03/23/2020	04/13/2020	Facility Supply (paper bags) COVID-19		13.61	
HARBOR FREIGHT	03/23/2020	04/13/2020	Facility Supply (thermometer, batteries) COVID-19		64.46	
OFFICE DEPOT	03/23/2020	04/13/2020	Facility Supplies (swiffer wet pads, coffee filters)		42.90	
OFFICE DEPOT	03/23/2020	04/13/2020	Facility Supply (hand soap) COVID-19		62.54	
OFFICE DEPOT	03/23/2020	04/13/2020	Facility Supply (laundry soap) COVID-19		43.16	
OFFICE DEPOT	03/23/2020	04/13/2020	Facility Supply (spray bottles) COVID-19		26.96	
SMART FOODSERVI	03/23/2020	04/13/2020	Facility Supply (paper bags) COVID-19		23.88	
SMART FOODSERVI	03/23/2020	04/13/2020	Facility Supply (storage bins) COVID-19		62.93	
STAPLES	03/23/2020	04/13/2020	Facility Supply (clorox wipes) COVID-19		100.04	
ACTIVE911	03/23/2020	04/13/2020	2020 annual renewal (x74)		998.08	
AMAZON	03/23/2020	04/13/2020	1-1 Grand Mnd Facility Supply (coffee carafe)		43.67	
AMAZON	03/23/2020	04/13/2020	1-1 Grand Mnd Facility Supply (compressed air)		30.16	
AMAZON	03/23/2020	04/13/2020	1-6 Maytown Facility Supply (light bulbs), 1-1 Grand		91.74	
AMAZON	03/23/2020	04/13/2020	1-1 Grand Mnd Facility Supply (paper towel disp.		10.38	
CLASSMAKER	03/23/2020	04/13/2020	Mnthly Subscription		19.95	
WA DOL	03/23/2020	04/13/2020	Notary License Renewal (L. Shea)		30.00	
COSTCO	03/23/2020	04/13/2020	1-6 Maytown Facility Cache Supply (coffee x20)		259.80	
FIGAROS	03/23/2020	04/13/2020	BOFC Meeting		129.45	
NOTARY STAMP.CO	03/23/2020	04/13/2020	BOFC Meeting		26.29	
MYASSETTAGS	03/23/2020	04/13/2020	Inventory Asset Tags (x100)		361.53	
NINE LINE APPARA	03/23/2020	04/13/2020	Molten Metal Sign		164.68	
OFFICE DEPOT	03/23/2020	04/13/2020	Fire Investigation Supplies (portfolios)		14.99	
OFFICE DEPOT	03/23/2020	04/13/2020	1-1 Grand Mnd Office Supply (laminating sheets)		26.96	
OFFICE DEPOT	03/23/2020	04/13/2020	1-6 Maytown Facility Cache Supply (wet swiffer pads)		77.60	
OLYMPIA CARD	03/23/2020	04/13/2020	Fuel - Chief K.		43.72	
ROGUE FITNESS	03/23/2020	04/13/2020	Weight Bars (x3)		1,003.48	
SEARS	03/23/2020	04/13/2020	1-1 Grand Mnd Dorm Washer Diagnostic		171.56	
UPS	03/23/2020	04/13/2020	Return to FireStore (boots)		45.87	
UPS	03/23/2020	04/13/2020	Return to FireStore (boots)		6.90	
USPS	03/23/2020	04/13/2020	Stamps (x4 rolls)		220.00	
WSP	03/23/2020	04/13/2020	Collision Reports for EF Recovery		105.00	
ZOOM	03/23/2020	04/13/2020	Mnthly communications Service		16.17	
LEARWATER RESO	03/23/2020	04/13/2020	Refund-WFCA Seminar (T. Culleton)		-132.09	
MIKEGYVER	03/23/2020	04/13/2020	Surface Pro MDT charging cables (x5)		210.50	
AMAZON	03/23/2020	04/13/2020	A23 BN1-6 Power Charger Adapter		37.75	
AMAZON	03/23/2020	04/13/2020	1-1 Grand Mnd Facility Supply (toilet paper disp.		12.04	
AMAZON	03/23/2020	04/13/2020	1-2 Littlerock Dorm Rm Wall Mounted Coat Rack		23.73	
LABELMASTERS	03/23/2020	04/13/2020	2020 ERG Handbooks (x40)		255.63	
COSTCO	03/23/2020	04/13/2020	1-6 Maytown Facility Cache Supplies		108.45	
OLYMPIA CARD	03/23/2020	04/13/2020	Fuel - Chief K.		34.69	
FIRESTORE	03/23/2020	04/13/2020	Return Duty Boots (Rolland)		-342.98	
EVENT BRITE	03/23/2020	04/13/2020	Refund - Fire Investigator Symposium (Maser, G.		-1,485.00	
SOLUTIONS PEST C	03/23/2020	04/13/2020	Refund-Facility Supply (tri-jet fogger) COVID-19		-900.93	
OFFICE DEPOT	03/23/2020	04/13/2020	1-2 Littlerock Office Supply-prev. paid		-74.74	
EVENTBRITE	03/23/2020	04/13/2020	2020 Change Conference-prev. paid		-160.76	
GOTOMEETINGS	03/23/2020	04/13/2020	Mnthly Meeting Application		20.53	
SOUTH BAY PRESS	03/23/2020	04/13/2020	ID Badges - COVID-19		76.63	
DURA COATING	03/23/2020	04/13/2020	1-1 Grand Mnd Metal Polish		29.94	
STAPLES	03/23/2020	04/13/2020	1-1 Grand Mnd Office Supply (printer ink)		171.60	

200401011 City Of Olympia 661 04/13/2020 Claims 6700 25,115.94 10403/14426

Invoice #	Rcvd Date	Due Date	Description	Amount
10403/14426	03/16/2020	04/13/2020	A62 E1-1 Qrtly PM, Wiper Blades, dome light, door	6,606.04
10403/14426	03/16/2020	04/13/2020	A19 A1-2 Replace Solenoid, Oil Change	1,513.30
10403/14426	03/16/2020	04/13/2020	A72 A1-3 Water Pump, Fan belts, Shift Lever,	3,117.66
10403/14426	03/16/2020	04/13/2020	A57 U1-2 Install Winch	152.74
10403/14426	03/16/2020	04/13/2020	A73 U1-2 Install Winch, antenna, solenoid, cab	13,726.20

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200401012 City Sanitary Inc	662	04/13/2020	Claims	6700	152.00	12452851,12452112
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
12452112	03/18/2020	04/13/2020	1-3 Rochester Recycle		21.00	
12452851	03/18/2020	04/13/2020	1-1 Grand Mnd Recycle		131.00	
200401013 Comcast	663	04/13/2020	Claims	6700	1,301.40	1030
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
1030	03/23/2020	04/13/2020	1-2 Littlerock Phone/Cable		347.65	
1030	03/23/2020	04/13/2020	1-6 Maytown Phone/Cable		238.14	
1030	03/23/2020	04/13/2020	1-1 Grand Mnd Phone/Cable		331.51	
1030	03/23/2020	04/13/2020	1-4 Scott Lak Phone/Cable		204.08	
1030	03/23/2020	04/13/2020	1-3 Rochester Phone/Cable		180.02	
200401014 Complete Repair Services LLC	664	04/13/2020	Claims	6700	540.66	13469, 13468, 13475
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
13475	03/19/2020	04/13/2020	0275 Pressure Washer Repairs		87.17	
13468	03/19/2020	04/13/2020	Pressure Washer Wand Assembly		300.58	
13469	03/19/2020	04/13/2020	Pressure Washer Nozzle (x2)		152.91	
200401015 DE Lage Landen	665	04/13/2020	Claims	6700	279.46	67481051
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
67481051	03/23/2020	04/13/2020	1-1 Grand Mnd Copier Lease		279.46	
200401016 DH Pace Company Inc.	666	04/13/2020	Claims	6700	2,588.65	82460, 82468, 82871
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
82460	03/23/2020	04/13/2020	1-1- Grand Mnd Storage Bld New Key Pad Lock		1,348.75	
82468	03/23/2020	04/13/2020	1-1 Grand Mnd Bay Door 2, 6, 10 Repairs		1,108.80	
82871	03/23/2020	04/13/2020	1-2 Litterock Engine Bay Door Repair for Closing		131.10	
EFT Department Of Revenue	643	04/13/2020	Claims	6700	1,352.73	Q1 2020 LET, Sales, Use Tax
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
Q1 2020 LET	04/01/2020	04/13/2020	Q1 2020 LET, Sales, Use Tax		914.05	
Q1 2020 SALES TAX	04/01/2020	04/13/2020	1649		438.68	
200401017 Emergency Reporting Inc C/O Backdraft OpCo, LLC	667	04/13/2020	Claims	6700	546.48	202014087
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
202014087	04/02/2020	04/13/2020	May 2020 Mnthly Srvc		546.48	
200401018 Eric T. Quinn, P.S.	668	04/13/2020	Claims	6700	1,000.00	Three
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
THREE	03/23/2020	04/13/2020	March 2020 Legal Srvc		1,000.00	
200401019 Esco Pacific Signs Inc	669	04/13/2020	Claims	6700	219.04	03-28769
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
03-28769	03/31/2020	04/13/2020	1-3 Rochester flag pole repair		219.04	
200401020 FireTek DBA of Betschart Elec Inc	670	04/13/2020	Claims	6700	140.27	F-20100
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
F-20100	03/18/2020	04/13/2020	1-2 Littlerock Troubleshoot Doorbell Issue		140.27	
200401021 First Choice Health Network	671	04/13/2020	Claims	6700	317.90	91900, 92398
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
91900	03/12/2020	04/13/2020	Feb 2020 EAP		158.95	
92398	03/12/2020	04/13/2020	Mar 2020 EAP		158.95	
200401022 Harris, Mike	672	04/13/2020	Claims	6700	4,843.44	Reimbursments
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
REIMBURSEMENT	03/12/2020	04/13/2020	Medicare B		3,250.80	
REIMBURSEMENT	03/12/2020	04/13/2020	Medicare D		1,498.80	
REIMBURSEMENT	03/12/2020	04/13/2020	Fred Meyer Pharmacy		65.68	

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REIMBURSEMENT	03/12/2020	04/13/2020	Harris Teeter Pharmacy		28.16	
200401023 Herc Rentals Inc	673	04/13/2020	Claims	6700	31.03	31335024-001
Invoice #	Rcvd Date	Due Date	Description		Amount	
31335024-001	03/12/2020	04/13/2020	1-1 Grand Mnd Pressure Washer Rental		31.03	
200401024 Home Depot Credit Services	674	04/13/2020	Claims	6700	714.36	
Invoice #	Rcvd Date	Due Date	Description		Amount	
MAR 4 2020	03/19/2020	04/13/2020	Birdblocking material		294.73	
MAR 4 2020	03/19/2020	04/13/2020	1-2 Littlerock Dorm Rm Paint, 1-3 Rochester		176.04	
MAR 9 2020	03/19/2020	04/13/2020	1-2 Litterock Dorm Rm Paint, 1-3 Rochester Cabinet		67.66	
MAR 12 2020	03/19/2020	04/13/2020	1-3 Rochester Fencing Material		175.93	
200401025 IMS Alliance	675	04/13/2020	Claims	6700	11.87	20-1604
Invoice #	Rcvd Date	Due Date	Description		Amount	
20-1604	03/19/2020	04/13/2020	Name Tags		11.87	
200401026 Joes Refuse Inc	676	04/13/2020	Claims	6700	176.47	12450859,12451009
Invoice #	Rcvd Date	Due Date	Description		Amount	
12450859	03/18/2020	04/13/2020	1-3 Rochester Refuse		39.12	
12451009	03/18/2020	04/13/2020	1-1 Grand Mnd Refuse		137.35	
200401027 John's Plumbing and Pumps Inc	677	04/13/2020	Claims	6700	932.26	16340
Invoice #	Rcvd Date	Due Date	Description		Amount	
16340	03/23/2020	04/13/2020	1-1 Grand Mnd Mens Urinal Repair (new sloan		932.26	
200401028 Knight Fire Protection Inc	678	04/13/2020	Claims	6700	55.57	68752
Invoice #	Rcvd Date	Due Date	Description		Amount	
58752	03/12/2020	04/13/2020	A07 E1-6 Fire Extinguisher Exchange		55.57	
200401029 LN Curtis & Sons Inc	679	04/13/2020	Claims	6700	358.04	372209, 375000
Invoice #	Rcvd Date	Due Date	Description		Amount	
372209	03/31/2020	04/13/2020	Roland name tag		99.08	
375000	03/31/2020	04/13/2020	Air analysis (2)		258.96	
200401030 Leco Supply, Inc.	680	04/13/2020	Claims	6700	1,573.96	172388, 172388A, 172772, 172388B, 172885, 172772A
Invoice #	Rcvd Date	Due Date	Description		Amount	
172388	03/19/2020	04/13/2020	Facility Supplies (COVID-19)		374.80	
172388A	03/19/2020	04/13/2020	Facility Supplies (COVID-19)		28.48	
172772	03/19/2020	04/13/2020	1-1 Grand Mnd Facility Supplies (COVID-19)		241.27	
172388B	03/19/2020	04/13/2020	Facility Supplies		13.49	
172885	03/19/2020	04/13/2020	1-6 Maytown Facility Supplies		686.68	
172772A	03/19/2020	04/13/2020	1-1 Grand Mnd Facility Supplies (COVID-19)		53.95	
172772	03/19/2020	04/13/2020	1-1 Grand Mnd Facility Supplies (toilet paper)		116.86	
172388A	03/19/2020	04/13/2020	Facility Supplies (toilet Paper)		58.43	
200401031 Lincoln Creek Lumber	681	04/13/2020	Claims	6700	24.01	385580, 385603
Invoice #	Rcvd Date	Due Date	Description		Amount	
385580	03/12/2020	04/13/2020	Repair on Pressure Washer		19.66	
385603	03/12/2020	04/13/2020	Thread Seal Tape		4.35	
200401032 McKinneys Appliance Center Inc	682	04/13/2020	Claims	6700	890.12	259408
Invoice #	Rcvd Date	Due Date	Description		Amount	
259408	04/09/2020	04/13/2020	1-1 Grand Mound Maytag Washer		890.12	
200401033 Mountain Mist Water	683	04/13/2020	Claims	6700	301.11	029585
Invoice #	Rcvd Date	Due Date	Description		Amount	
029585	03/23/2020	04/13/2020	1-2 Littlerock Water Srvc		80.34	
029585	03/23/2020	04/13/2020	1-6 Maytown Water Srvc		73.59	
029585	03/23/2020	04/13/2020	1-1 Grand Mnd Water Srvc		85.20	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	029585	03/23/2020	04/13/2020	1-3 Rochester Water Svc	43.13	
	029585	03/23/2020	04/13/2020	1-4 Scott Lake Water Svc	18.85	
200401034 Northwest Water Systems	684	04/13/2020	Claims	6700	460.35	20-01913, 20-1912, 20-01911
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	20-01911	03/19/2020	04/13/2020	1-6 Maytown Water Svc	153.45	
	20-01912	03/19/2020	04/13/2020	1-2 Littlerock Water Svc	153.45	
	20-01913	03/19/2020	04/13/2020	1-1 Grand Mnd Water Svc	153.45	
200401035 Olympia Sheet Metal Inc	685	04/13/2020	Claims	6700	19,993.87	58186, 58271
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	58186	03/25/2020	04/13/2020	1-2 Littlerock dorm side HVAC	16,778.45	
	58271	03/25/2020	04/13/2020	1-3 Rochester bathroom heater	3,215.42	
200401036 Olympic Telephone Inc	686	04/13/2020	Claims	6700	205.01	49519, 49867
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	49519	03/23/2020	04/13/2020	1-2 Littlerock Srv Call - Call Frwd Feature	64.74	
	49867	03/23/2020	04/13/2020	1-2 Littlerock - Headset & Phone Set up (Ch. Scott)	140.27	
200401037 On-Hold Concepts Inc	687	04/13/2020	Claims	6700	19.95	508995
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	508995	03/23/2020	04/13/2020	Mnthly On hold Svc	19.95	
200401038 Outback Fire Apparatus, Inc.	688	04/13/2020	Claims	6700	95,676.00	526
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	526	03/19/2020	04/13/2020	2019 Dodge Ram Brush Truck	95,676.00	
200401039 Pilot Travel Centers LLC	689	04/13/2020	Claims	6700	456.64	440215062
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	440215062	03/23/2020	04/13/2020	A57 U1-2	109.03	
	440215062	03/23/2020	04/13/2020	A05 A1-6	44.00	
	440215062	03/23/2020	04/13/2020	A23 BN1-6	102.18	
	440215062	03/23/2020	04/13/2020	A24 CH1-1	32.14	
	440215062	03/23/2020	04/13/2020	A25 TO1-1	169.29	
200401040 Pioneer Fire And Security Inc	690	04/13/2020	Claims	6700	97.11	96222
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	96222	03/24/2020	04/13/2020	1-1 Grand Mound Q2 alarm monitoring	97.11	
200401041 Propane Northwest	691	04/13/2020	Claims	6700	12,059.53	1501014993,1501155926,1501180594,1501273082,1501273083,1501273085,1501155925,1501175879,1500789572,1501353207,1501353126,1501353856,1501353322
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1501155926	03/12/2020	04/13/2020	1-1 Grand Mnd Propane (1659.90 gal)	3,042.64	
	1501180594	03/12/2020	04/13/2020	1-7 Old Hwy 99 Tank Rental	1.08	
	1501155925	03/12/2020	04/13/2020	1-6 Maytown Propane (1324.20 gal)	2,383.61	
	1501273085	03/12/2020	04/13/2020	1-3 Rochester Propane (728.30 gal)	1,293.73	
	1501273083	03/12/2020	04/13/2020	1-2 Littlerock Propane (1401 gal)	2,481.34	
	1501273082	03/12/2020	04/13/2020	1-1 Grand Mnd Propane (637.60 gal)	1,133.60	
	1501175879	03/12/2020	04/13/2020	Feb 2020 Finance Charge	99.09	
	1500789572	03/12/2020	04/13/2020	Jan 2020 Finance Charge	64.41	
	1501353322	03/12/2020	04/13/2020	1-5 Michigan Hill tank rental	1.09	
	1501353856	03/12/2020	04/13/2020	1-3 Rochester Tank Rental	1.09	
	1501353126	03/12/2020	04/13/2020	1-2 Littlerock Tank #1 Rental	1.09	
	1501353207	03/12/2020	04/13/2020	1-2 Littlerock Tank #2 Rental	1.09	
	1501014993	03/12/2020	04/13/2020	1-3 Rochester Propane (800 gal)	1,555.67	
200401042 Puget Sound Energy	692	04/13/2020	Claims	6700	4,662.78	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	200016026946	03/12/2020	04/13/2020	1-2 Littlerock Mar2020	682.03	

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220005346105	03/12/2020	04/13/2020	1-4 Scott Lk Mar2020		369.29	
200017639499	03/12/2020	04/13/2020	1-1 Grand Mnd Feb2020		2,003.01	
200012762536	03/12/2020	04/13/2020	1-3 Rochester Feb2020		558.34	
200020145567	03/12/2020	04/13/2020	1-6 Maytown Feb2020		802.22	
220006625754	03/12/2020	04/13/2020	1-7 Old 99 Mar2020		187.61	
200009308335	03/12/2020	04/13/2020	1-5 Michigan Hill Mar2020		60.28	
200401043 Rochester Lumber	693	04/13/2020	Claims	6700	987.78	1113552, 1113923, 1113926, 1114517, 1115339
Invoice #	Rcvd Date	Due Date	Description		Amount	
1113552	03/19/2020	04/13/2020	1-1 Grand Mnd Saw Pre-mix, spray nozzles		36.09	
1113923	03/19/2020	04/13/2020	1-3 Rochester Fencing Material		804.94	
1113926	03/19/2020	04/13/2020	1-3 Rochester Fencing Materials		82.07	
1114517	03/19/2020	04/13/2020	Maintenance Trailer Repair Strip		17.25	
1115339	03/19/2020	04/13/2020	Extension cords (4)		47.43	
200401044 Rochester Water Association	694	04/13/2020	Claims	6700	50.59	100100
Invoice #	Rcvd Date	Due Date	Description		Amount	
100100	03/27/2020	04/13/2020	1-3 Rochester water		50.59	
200401045 Scott Lake Maintenance Co C/O Northwest Water Syst	695	04/13/2020	Claims	6700	42.00	759216500
Invoice #	Rcvd Date	Due Date	Description		Amount	
759216500	03/31/2020	04/13/2020	1-4 Scott Lk Mar2020		42.00	
200401046 Servpro Of Olympia, Inc	696	04/13/2020	Claims	6700	3,806.77	3177
Invoice #	Rcvd Date	Due Date	Description		Amount	
3177	03/23/2020	04/13/2020	Decon Station Equipment (COVID-19)		3,806.77	
200401047 Smart Energy Today, Inc.	697	04/13/2020	Claims	6700	16,179.00	S1013761
Invoice #	Rcvd Date	Due Date	Description		Amount	
S1013761	03/16/2020	04/13/2020	1-1 Grand Mnd Install Solar Blankets		16,179.00	
200401048 Sound Apparel LLC	698	04/13/2020	Claims	6700	549.21	TG3745
Invoice #	Rcvd Date	Due Date	Description		Amount	
TG3745	04/02/2020	04/13/2020	Caps/Beanies/application Logos (x20)		549.21	
200401049 Sound Guard Security Systems Inc	699	04/13/2020	Claims	6700	225.01	178495
Invoice #	Rcvd Date	Due Date	Description		Amount	
178495	03/24/2020	04/13/2020	1-3 Rochester Q2 alarm monitoring		225.01	
200401050 Stericycle Inc	700	04/13/2020	Claims	6700	20.72	3005024521, 3005023522
Invoice #	Rcvd Date	Due Date	Description		Amount	
3005024521	03/16/2020	04/13/2020	1-6 Maytown Hazo Waste		10.36	
3005023522	03/16/2020	04/13/2020	1-3 Rochester Hazo Waste		10.36	
200401051 Stryker Sales Corp	701	04/13/2020	Claims	6700	51,800.92	2959929,2984168M
Invoice #	Rcvd Date	Due Date	Description		Amount	
2959929	03/19/2020	04/13/2020	MTS Power Load Cot (x2) for new aids		50,952.86	
2984168M	03/19/2020	04/13/2020	Stryker batteries (2)		848.06	
200401052 Systems Design West LLC	702	04/13/2020	Claims	6700	3,174.75	20200520, 20200655
Invoice #	Rcvd Date	Due Date	Description		Amount	
20200520	03/18/2020	04/13/2020	February Transports (x64)		1,544.15	
20200655	03/18/2020	04/13/2020	March Transports (x67)		1,630.60	
200401053 Terminix LP	703	04/13/2020	Claims	6700	284.86	394884604,395281578,395281588
Invoice #	Rcvd Date	Due Date	Description		Amount	
394884604	03/23/2020	04/13/2020	1-6 Maytown Pest Control		98.19	
395281578	03/23/2020	04/13/2020	1-3 Rochester pest control		91.72	
395281588	03/23/2020	04/13/2020	1-1 Grand Mound pest control		94.95	

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200401054 Thurston County CPED Bldg Dev Center	704	04/13/2020	Claims	6700	670.00	283968, 283969, 283977, 283971, 283973, 283974
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>		<i>Amount</i>	
283968	03/16/2020	04/13/2020	1-3 Rochester Fire Safety Inspection		115.00	
283969	03/16/2020	04/13/2020	1-6 Maytown Fire Safety Inspection		115.00	
283977	03/16/2020	04/13/2020	1-7 Michigan Hill Fire Safety Inspection		100.00	
283971	03/16/2020	04/13/2020	1-1 Grand Mnd Fire Safety Inspection		125.00	
283973	03/16/2020	04/13/2020	1-1 Grand Mnd Storage Bld A Fire Safety Inspection		100.00	
283974	03/16/2020	04/13/2020	1-1 Grand Mnd Storage Bld B Fire Safety Inspection		115.00	
200401055 Travers Electric Inc	705	04/13/2020	Claims	6700	619.29	14289
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>		<i>Amount</i>	
142489	03/23/2020	04/13/2020	1-6 Maytown Flag Pole Light Repair		619.29	
200401056 Uline	706	04/13/2020	Claims	6700	69.68	117830225
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>		<i>Amount</i>	
117830225	03/19/2020	04/13/2020	Traffic Safety Baton (x3)		69.68	
200401057 Verizon Wireless	707	04/13/2020	Claims	6700	1,274.99	9850311041,9851165789
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>		<i>Amount</i>	
9850311041	03/23/2020	04/13/2020	Apparatus Cells		206.43	
9851165789	03/23/2020	04/13/2020	Chief Cells		89.84	
9851165789	03/23/2020	04/13/2020	Offider cells		138.18	
9851165789	03/23/2020	04/13/2020	Modems		840.54	
200401058 Wells Fargo Financial Leasing	708	04/13/2020	Claims	6700	159.69	5009595572
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>		<i>Amount</i>	
5009595572	03/18/2020	04/13/2020	1-1 Grand Mnd Copier Lease (Apr 2020)		159.69	
200401059 West Thurston Reg Fire PETTY CASH	709	04/13/2020	Claims	6700	352.66	
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>		<i>Amount</i>	
CITY SANITARY	03/23/2020	04/13/2020	Pay balance of Feb invoice		11.70	
SERVPRO	03/23/2020	04/13/2020	Emergency ServprOxide		340.96	
200401060 Westcare Clinic Inc	710	04/13/2020	Claims	6700	438.00	0120WTRF
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>		<i>Amount</i>	
0120WTRF	03/16/2020	04/13/2020	Physicals (S. Giordano, C. Brown)		438.00	
200401061 Whisler Communications Inc	711	04/13/2020	Claims	6700	2,357.60	4676
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>		<i>Amount</i>	
4676	03/16/2020	04/13/2020	A14 CH1-1 Replace Radio, Head Mnt Kit		2,357.60	
200401062 Wilcox & Flegel	712	04/13/2020	Claims	6700	2,848.09	0478863-IN, 0482562-IN, 0484113-IN, CL30945, 0488185-IN, 0485877-IN
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>		<i>Amount</i>	
0478863-IN	03/16/2020	04/13/2020	1-1 Grand Mnd Diesel (500 gal)		692.27	
0482562-IN	03/16/2020	04/13/2020	1-2 Littlerock Diesel (200 gal)		377.44	
0484113-IN	03/16/2020	04/13/2020	1-1 Grand Mnd Diesel (94 gal)		179.28	
CL30945	03/16/2020	04/13/2020	A71 STAF-2		18.58	
CL30945	03/16/2020	04/13/2020	A20 A1-1		63.33	
CL30945	03/16/2020	04/13/2020	A23 BN1-6		208.45	
CL30945	03/16/2020	04/13/2020	A70 STAF-1		14.82	
CL30945	03/16/2020	04/13/2020	A14 CH1-1		146.80	
CL30945	03/16/2020	04/13/2020	A22 EI-3		115.48	
CL30945	03/16/2020	04/13/2020	A25 TO1-1		73.10	
CL30945	03/16/2020	04/13/2020	A57 U1-2		120.45	
CL30945	03/16/2020	04/13/2020	A72 A1-3		213.86	
0488185-IN	03/16/2020	04/13/2020	1-2 Littlerock Diesel (200 gal)		370.42	
0485877-IN	03/16/2020	04/13/2020	1-1 Grand Mnd Diesel (130 gal)		253.81	

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200401063 Wilson Parts Corp	713	04/13/2020	Claims	6700	91.68	538809166
<i>Invoice #</i>	<i>Rcvd Date</i>	<i>Due Date</i>	<i>Description</i>			<i>Amount</i>
538809166	03/16/2020	04/13/2020	1-1 Grand Mnd DEF, 15W40 Oil, Funnel			91.68

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305,121.35

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200401064 AFLAC	714	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - Suppl Disability Ins
200401101 Arroyo-Lopez Ronald David	622	04/15/2020	Payroll	6700		Q1 2020 incentive pay
200401065 Benefit Solutions Inc-WSCFF	715	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - MERP
EFT Bennett Matthew Shaun	548	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Bennett Matthew Shaun	567	04/30/2020	Payroll	6700		Apr 2020 pay
200401082 Berryman Thomas A	603	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Betts Brandon John	568	04/30/2020	Payroll	6700		Apr 2020 pay
200401102 Broumley Garrett Dean	623	04/15/2020	Payroll	6700		Q1 2020 incentive pay
200401103 Brownell Scott Lee	624	04/15/2020	Payroll	6700		Q1 2020 incentive pay
200401104 Bulanda Angela M	625	04/15/2020	Payroll	6700		Q1 2020 incentive pay
EFT Christenson Brian David	569	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Cooke Hans Robert	570	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Culleton Thomas P	604	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Dahl Calvin	605	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Dean Sarah Linnea	606	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Degagne Justin Dennis	571	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Department Of Retirement Services Deferred Comp	644	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - Deferred Comp; Pay Cycle(s) 04/30/2020 To 04/30/2020 - Deferred Comp %
EFT Department Of Retirement Systems Retirement	645	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - PERS 2; Pay Cycle(s) 04/30/2020 To 04/30/2020 - LEOFF 2
EFT Department Of The Treasury	646	04/13/2020	Payroll	6700		941 Deposit for Pay Cycle(s) 04/30/2020 - 04/30/2020; 941 Deposit for Pay Cycle(s) 04/15/2020 - 04/15/2020
EFT Dept Of Labor & Industries	647	04/13/2020	Payroll	6700		1ST Quarter 01/01/2020 - 03/31/2020
EFT Devert Brent Nathaniel	572	04/30/2020	Payroll	6700		Apr 2020 pay
200401066 Dimartino Associates	716	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - Disability
200401105 Douglass Jeremy	626	04/15/2020	Payroll	6700		Q1 2020 incentive pay
EFT Drake Nathan Tyler	573	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Dyer Lanette R	574	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Elkins Ben M	607	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Employment Security Department	648	04/13/2020	Payroll	6700		1st Quarter 01/01/2020 - 03/31/2020
EFT Employment Security Dept PFMLA	649	04/13/2020	Payroll	6700		Pay Cycle(s) 01/01/2020 To 03/31/2020 - PFMLA
200401087 Fitzgerald Thomas J	608	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Frasl Kenneth E	609	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
200401067 GET Program	717	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - GET
EFT Garza Isaac Wayne	549	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Garza Isaac Wayne	575	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Gibson Chelsea Leigh	627	04/15/2020	Payroll	6700		Q1 2020 incentive pay
EFT Goodwin Kayden Ron	628	04/15/2020	Payroll	6700		Q1 2020 incentive pay
200401068 HRA VEBA Trust	718	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - HRA VEBA
EFT Hall Aaron David	550	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Hall Aaron David	576	04/30/2020	Payroll	6700		Apr 2020 pay
200401089 Heilman Chris Douglas	610	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Howe Joshua Jason	577	04/30/2020	Payroll	6700		Apr 2020 pay
200401108 Hull Nathan S	629	04/15/2020	Payroll	6700		Q1 2020 incentive pay
200401069 IAFF Local 3825 Treasurer	719	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - Union Dues
200401090 Jenrette Thom	611	04/15/2020	Payroll	6700		Vol/Temp/Comm pay

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EFT Kaleiwahea Blake William	551	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Kaleiwahea Blake William	578	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Kaleiwahea Russell Edward	552	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Kaleiwahea Russell Edward	579	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Kochrian Jeremy S	612	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Kondrack Andrew Joseph	580	04/30/2020	Payroll	6700		Apr 2020 pay
200401109 Linn Catherine Louise	630	04/15/2020	Payroll	6700		Q1 2020 incentive pay
EFT Lyon Colby Wayne	553	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Lyon Colby Wayne	581	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Maser Robert Charles	613	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
200401110 Matson Collin	631	04/15/2020	Payroll	6700		Q1 2020 incentive pay
EFT McGeary Michael C	632	04/15/2020	Payroll	6700		Q1 2020 incentive pay
200401093 Means Cameron Jack	614	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Miller Devann Munroe	582	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Morales Michael Lawrence	583	04/30/2020	Payroll	6700		Apr 2020 pay
200401094 Palmer Linda	615	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Palmerson Erik Morgan	554	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Palmerson Erik Morgan	584	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Panuska Miranda Marie	585	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Parker Gregory Jerel	555	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Parker Gregory Jerel	586	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Patraca Linda Ellen	587	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Peoples Michael William	588	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Pethia David C	616	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
200401112 Polito Elias David	633	04/15/2020	Payroll	6700		Q1 2020 incentive pay
200401113 Rawson Joanne Marie	634	04/15/2020	Payroll	6700		Q1 2020 incentive pay
200401096 Ricks John Rual	617	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Santee Ricardo Leon	589	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Scott Robert William	590	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Sexton Thomas Edward	591	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Shea Linda Marie	592	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Singleton Charles Ed	593	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Smith Eric David	556	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Smith Eric David	594	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Smith Rob Dean	595	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Spiegelberg John Steven	618	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
200401114 Stevens Clyvel G	635	04/15/2020	Payroll	6700		Q1 2020 incentive pay
EFT Stone Gary Reece	619	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Stone Kathleen Lynne	620	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
200401101 Stone Roger Lee	596	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Swecker Joel Anthony	557	04/15/2020	Payroll	6700		Apr 2020 draw
EFT Swecker Joel Anthony	597	04/30/2020	Payroll	6700		Apr 2020 pay
200401100 Teitzel Steven David	621	04/15/2020	Payroll	6700		Vol/Temp/Comm pay
EFT Trautman Alexander Paul	598	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Trott Thomas John	599	04/30/2020	Payroll	6700		Apr 2020 pay
200401070 Trusteed Plans	720	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - PPO 100; Pay Cycle(s) 04/30/2020 To 04/30/2020 - Dental; Pay Cycle(s) 04/30/2020 To 04/30/2020 - Basic Life; Pay Cycle(s) 04/30/2020 To 04/30/2020 - PPO 300; Pa
EFT Vavrinec Christian Kalil	600	04/30/2020	Payroll	6700		Apr 2020 pay
EFT Washington State Support Registry	650	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - Child Support
EFT Weinstein Andrew Chase	601	04/30/2020	Payroll	6700		Apr 2020 pay
200401071 West Thurston Fire - House Funds	721	04/13/2020	Payroll	6700		Pay Cycle(s) 04/30/2020 To 04/30/2020 - House Funds
EFT White Christopher Charles	602	04/30/2020	Payroll	6700		Apr 2020 pay

VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 09:42:59 Date: 04/10/2020

MCAG #: 2964

04/13/2020 To: 04/13/2020

Page: 3

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
94 Vouchers:					417,401.04	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



March 9, 2020 – Governing Board Business Meeting at the Sargent Road Fire Station

Call to Order/Attendance: Commissioner Ricks called the meeting to order at 18:00 hours. Commissioners Culleton, Dahl, Elkins (18:18), and Pethia, Chiefs Kaleiwahea, Scott and Stone, Captain Dyer, Lt. Swecker, FFs Degagne and Spiegelberg, Union Representative Garza, Admin Assistant Linda Patraca and Secretary Linda Shea were present. Commissioner Jernigan was absent (excused.)

Public Comment/Presentations: Shannon Brady, property owner north of station 1-3, claims the station's boundary lines encroach on her property. She asserts that the width of the property should be 162' X 610', but at present the property lines are set at 135' X 610', so 28 feet of her deeded property is on the station side. She has contracted for a formal survey of the property. The parking lot was built in 2000, and she claims when the neighbor cleared the lot, he knowingly went over the property lines. She purchased the home/land in 2012 as a foreclosure, but did not confirm property lines before the purchase. Commissioner Dahl noted that the fence line was there when she purchased it, and we have been maintaining it for that long. In his opinion, a court of law would most likely decide in the department's favor. Ms. Brady would like the department to resolve the property issue and make it right. The board and Ms. Brady agreed to revisit the issue after the survey is complete. Ms. Brady will be back for the April meeting.

Additions/Deletions to the Agenda:

1. Linda S. requested the addition of *Training Center IGA* to New Business.
2. Commissioner Dahl suggested a discussion of the board's station tours be added to Communications.

Labor Management Team Report: No updates.

New Business:

1. Training Center IGA. Linda S. presented the final intergovernmental agreement with McLane Black Lake for the training facilities. Commissioner Dahl moved to approve the IGA. Commissioner Pethia seconded the motion. Motion carried 5-0.
2. Expenditure Approval. Commissioner Pethia moved to approve the expenditures in the amount of \$474,972.67. Commissioner Dahl seconded the motion. Motion carried 5-0.
3. Minutes. Commissioner Pethia moved to approve both the February 10, 2020 general board minutes AND the February 19, 2020 special board minutes. Commissioner Culleton seconded the motion. Motion carried 5-0.
4. IAG with National Purchasing Partners. Linda S presented an interagency agreement with National Purchasing Partners (NPPgov), a purchasing cooperative which allows local governments to purchase from their contractors. The department's legal advisor agreed the IAG and purchasing process meets department requirements and are allowable to use for purchasing. Commissioner Pethia moved to approve the IAG with NPP. Commissioner Elkins seconded the motion. Motion carried 5-0.
5. Purchase Requests.

- a. Linda S. presented a purchase request for a new set of extrication tools, at a cost of \$38,251. Commissioner Dahl moved to approve the extrication set. Commissioner Pethia seconded the motion. Motion carried 5-0. Further discussion was held on the need for extra batteries and chargers, and the option for retrofitting current extrication tools at a lower cost option. Commissioner Dahl rescinded his motion to approve the purchase. Chief Kaleiwahea will obtain more information from Captain R. Smith and present it at the April board meeting.
- b. Chief Scott presented a purchase request for nozzle retrofits on three of the brush trucks, and a new installation on the new brush truck, with maximum costs of \$77,200. Commissioner Pethia moved to approve the purchase of nozzles for all four brush trucks up to \$77,200. Commissioner Elkins seconded the motion. Motion carried 5-0.

Unfinished Business (action items):

1. Policy #1.1012, Volunteer Reimbursement. Linda S. reported this policy is pending further review by the chiefs, and feedback from the board.

The board recessed for a 10-minute break at 7:05 PM, reconvening at 7:15 PM.

Unfinished Business (nonaction items):

1. Chehalis Tribe negotiations. Chief Kaleiwahea reported that he met with Kelly Edwards from the tribe. The tribe has applied for a BLS transport license, and have indicated they will make a decision after they find out if the license is approved by the state. Chief Kaleiwahea assured Mr. Edwards that the department we will not be making changes to its current response to tribal properties in the immediate future.
2. Weyerhaeuser meeting. Chief Kaleiwahea reported the contract is still with Weyerhaeuser's legal team, noting that the department is not in a position to move rapidly anyway.
3. Ham Radio equipment/installation. – Chief Kaleiwahea requested board approval to install units at stations 1-1 and 1-2, at \$16,000 total cost (quote from Day Wireless; Whisler Communications declined to bid.) Commissioner Dahl stated that the cost seems unreasonable for two radios. Lt. Swecker clarified that the antenna cost can be high due to being specifically tuned for ham radio operation. Commissioner Pethia believes it is important to pay for equipment that will work. Chief Kaleiwahea will try to find a lower cost option to bring back to the next meeting.
4. Drone Program. Captain Dyer reported they will have some demonstrations on Friday March 13 (no times identified yet – she will email the times as soon as she knows). She passed along a class flyer for certifying people to fly drones (\$350 per person). She emphasized that no purchases will be made until she has policies developed and people identified/trained (one person on each shift). She is relying on Chris Heilman and Aaron Nordquist's expertise and recommendations on which drone to purchase.
5. Facility Maintenance Plan update. Chief Kaleiwahea will bring specific updates to next meeting. Phase 1 of the maintenance plan is estimated to be 90% complete, then crews will move into more complex projects. He also reported on Jessica Joslin's departure, and reported that all her duties have been reassigned, with a plan to contract with her to continue with marketing, website, newsletter, etc.
6. Station 1-1 energy usage. Chief Scott reported a 16% decrease in kilowatt usage over the same period last year. The next billing cycle should be more complete. Commissioners Dahl asked about adding solar panels to help drop the department's rate into a lower pricing tier. He suggested having SmartEnergy come back to help with an analysis to see if solar panels would help. Chief Scott noted that we are continuing to work with PSE to make sure the department is in the correct pricing tier.
7. Station tours by board. The board visited Michigan Hill, Albany and Old 99 stations. Michigan Hill was fairly empty; the board wants to see that station cleaned regularly (once a month – maybe put a small heater in bathroom to keep from freezing.) The Albany station needs additional storage in the kitchen. They noted that all the wall heaters were on for heating up the dayroom; the board would like to move up replacement

of the dayroom heater to priority level 1. The board noted that the roof needs to be replaced. The Old 99 station looks good, but could also use a regular monthly cleaning.

Communications:

1. Thurston County Treasurer February 2020 reports were presented as per RCW 52.16.050(4).
2. March 2020 budget reports were distributed.
3. Operations Committee Update. Chief Scott reported that FF Degagne has been instrumental in getting projects going, such as obtaining demo hose for replacing hose inventory, rolling out the Man vs. Machine kits, and getting crib packs placed on all the engines. He reported the aid car chassis are at Braun. The committee recently demo'd a new engine, and bid specs on the new engine are being reviewed.

Chief Reports: Refer to printed reports.

1. Chief Kaleiwahea referenced the recent story about the three middle-school boys who helped save the elderly man who fell in his backyard, noting how viral the story has gone.
2. Commissioner Ricks requested that future reports reflect the number of times the department received mutual aid from another department.

Commissioner Reports:

1. EMS Council. Commissioner Ricks reported on discussions held regarding the regionalization study and Medic One's connection. The comprehensive plan is going out to stakeholders for review and will be professionally edited when ready. 2019 EMS call volume was reviewed; Chief Kaleiwahea will follow up to determine why there is a discrepancy between the department's numbers and Medic One's (may be related to mutual aid.)
2. West Thurston Admin Board. Commissioner Ricks reported the next meeting will be in April.
3. Thurston County Fire Commissioners. Commissioner Ricks reported the speaker for that month did not show. The commissioners discussed the lack of comprehensive coverage for firefighter physicals. .
4. Washington Fire Commissioners. Commissioner Culleton will be attending the workshop to be held in Suquamish.
5. Community Communications. Commissioner Pethia reported he had conversations with Anne Marvin and Roger Ferris from WFCA about emergency communications AND comprehensive coverage for firefighter physicals. Anne asked Commissioner Pethia to connect with the doctor with whom he has networked to obtain a recommendation for medical physicals.

Good of the Order:

1. Chief Scott talked with Chief North about coverage for the Incident Management team in the event the COVID-19 virus affects team members.
2. Chief Kaleiwahea noted the Easter Egg Dash is coming up, and a decision will be made one week prior as to whether it will be held.

Adjournment: The board adjourned the meeting at 20:56 hours.

Submitted for Board approval by:

Linda Shea, Secretary

Tom Culleton, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



March 19, 2020 – Emergency Governing Board Business Meeting at 10828 Littlerock Rd SW (station 1-2) as called by Chairperson Ricks on March 18, 2020 at 15:00 hours.

Call to Order/Attendance: (*Commissioners and Linda Patraca attending via phone.*) Commissioner Ricks called the meeting to order at 14:02. Commissioners Culleton, Elkins, Jernigan and Pethia, Chief Kaleiwahea, Admin Assistant Linda Patraca and District Secretary Linda Shea were present. Commissioner Dahl was unable to attend.

New Business: Chief Kaleiwahea discussed the need for the emergency resolutions being presented as necessary to continue operations during the current pandemic situation.

- Resolution #2020-006, Delegating Authority to Declare an Emergency. This resolution provides the chief with the authority to declare an emergency and award emergency contracts for supplies and services.
- Resolution #2020-007, Establishing a Plan for Continuation of Government. This resolution describes the definitions and protocol for continuing department operations in the event of a disaster.
- Resolution #2020-008, Waiving Competitive Bidding. This resolution waives the department's requirement for competitive bidding when purchasing equipment or services for immediate needs in the event of an emergency.
- Resolution #2020-009, Voucher Approval Before Board Action. This resolution allows the department to issue warrants to pay claims prior to board action to approve such claims.
- Fire Chief Proclamation of Emergency. This proclamation comes from the chief and declares that an emergency exists in the district, and is authorized to take emergency actions as noted (as approved by Resolution #2020-006).

Chief Kaleiwahea reported the department has implemented the following protocols for ensuring the safety and health of the department's staff and patients:

- PPE supplies will be used as efficiently and effectively as possible in the anticipation of a supply interruption.
- Staffing levels will be increased once a pre-set patient volume increase is reached. An MOU with the labor union is in process.
- Vacation leave and K-days will be cancelled as necessary to ensure adequate staffing.
- Funds will be moved from the Emergency Reserve account to cover budget overruns if needed at the end of the year.
- Department is working towards adding a "high-probability" response unit to handle incidents where there is a high probability of exposure to COVID-19.
- The department is working on a reimbursement plan for quarantined employees (such as a daily per diem) to cover costs of food and supplies while in quarantine.
- The department is tracking all costs related to the pandemic response in the anticipation of future FEMA reimbursement.

Commissioner Jernigan moved to approve Resolutions #2020-006, #2020-007, #2020-008, #2020-009 and the Emergency Proclamation to ensure continuity of operations. Commissioner Elkins seconded the motion. Motion carried 5-0.

Resolution signatures will be obtained at the next general board meeting, if possible. Otherwise, arrangements will be made to obtain them electronically and/or individually.

Good of the Order: None.

Adjournment: The board adjourned the meeting at 14:17 hours.

Submitted for Board approval by:

Linda Shea, Secretary

Tom Culleton, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member

RESOLUTION NO. 2020-010

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE WEST THURSTON REGIONAL FIRE AUTHORITY INVOKING THE STAFFORD ACT AS AUTHORITY FOR THE STATE OF WASHINGTON TO REMIT FEDERAL AID TO THE AUTHORITY

WHEREAS, the West Thurston Regional Fire Authority (hereinafter the “Authority”) is a special purpose district, municipal corporation, public agency, and a political subdivision of the State of Washington (hereinafter the “State”);

WHEREAS, regional fire authorities may exercise those powers granted by statute or those powers that may be implied from explicit grants of authority set forth in the statutes creating them;

WHEREAS, regional fire authorities are formed for the purpose of providing fire prevention services, fire suppression services, emergency medical services, and for the protection of life and property, pursuant to RCW 52.26.090 and RCW 52.02.020;

WHEREAS, regional fire authorities are authorized to perform any and all lawful acts necessary and expedient to carrying out the purposes for which they have been formed, under RCW 52.12.021 and RCW 52.26.090; such acts include but are not limited to accepting gifts and federal aid;

WHEREAS, the Fire Chief of the Authority has declared an emergency due to the current spread of a highly infectious disease—the coronavirus/Covid-19;

WHEREAS, Governor Jay Inslee has declared an emergency in the State;

WHEREAS, the State and the political subdivisions thereof may accept federal aid and allocate said aid to a local government or other political subdivision, subject to the conditions of the federal agency providing the aid, pursuant to RCW 38.52.100 (2);

WHEREAS, upon direction of the President of the United States, during a major disaster, and under 42 U.S.C. § 5170b, the Stafford Act, federal agencies may provide local governments with Federal equipment, supplies, facilities, personnel, and other resources, other than the extension of credit, for use or distribution by such governments to address a major disaster;

WHEREAS, under 42 U.S.C. § 5184 (a), the President is authorized to make loans to any local government which may suffer a substantial loss of tax and other revenues as a result of a major disaster, and has demonstrated a need for financial assistance in order to perform its governmental functions;

WHEREAS, President Donald Trump has declared a “major disaster” in Washington State, pursuant to 42 U.S.C. § 5170; and

WHEREAS, the Authority is in need of Federal Assistance to combat the effects of the Covid-19 pandemic, and may lose tax and other revenue as a result of the economic impacts of this pandemic.

NOW HERETOFORE BE IT RESOLVED BY THE BOARD OF THE AUTHORITY AS FOLLOWS:

Section 1. The Authority does not have sufficient, supplies, equipment, facilities, personnel or other resources to combat the Covid-19 pandemic without federal assistance. Such federal assistance shall be instrumental in combating the impacts of the Covid-19 pandemic.

Section 2. In furtherance of its powers enumerated under RCW 52.26.090, RCW 52.02.020 and RCW 52.12.021, the Authority hereby requests that the State, through its executive head, Governor Jay Inslee, allocate federal aid, remitted to the State through the Stafford Act, to the Authority. The Authority requests that the federal assistance enumerated in Section 3 herein be remitted to the Authority, as soon as possible.

Section 3. Pursuant to 42 U.S.C. § 5170b, the Authority requests that the State obtain, and remit to the Authority, the following federal assistance:

1. \$85,000, to be allocated toward the purchase of the following:
 - a. Wages and benefits for overtime costs to maintain minimum staffing in the event of quarantined staff;
 - b. Wages and benefits for the purpose of staffing a COVID-19 transport unit;
 - c. Per diem costs to cover food supplies for quarantined staff;
 - d. Any other equipment, facilities or services necessary to provide fire protection and suppression services, emergency medical services, or to protect life and property.
2. Equipment, supplies, facilities, personnel and other resources as follows:
 - a. Masks
 - b. Respirators
 - c. Any other equipment, facilities, supplies or personnel necessary to provide fire protection and suppression services, emergency medical services, or to protect life and property.

Section 4. The Authority reserves the ability to seek further loans from the federal government, pursuant to 42 U.S.C. § 5184 (a), in the event the Authority loses tax or other revenues as a result of the Covid-19 pandemic and the economic impacts therefrom;

Section 5. Upon receipt of the aid enumerated above in Section 3, the Authority shall place any remitted funds in a separate account solely for purposes of disaster relief, and shall follow all applicable rules and regulations applicable to the aid remitted by the federal government to the Authority;

Section 6. The Fire Chief is directed to immediately forward this executed resolution to Governor Jay Inslee and President Donald Trump; and

Section 7. This resolution may be utilized to obtain *reimbursement* for extraordinary expenses the Authority has already made to combat the Covid-19 pandemic.

RESOLVED this 13th day of April 2020 by the Board of Commissioners of the West Thurston Regional Fire Authority

Chairperson Ricks

Commissioner Pethia

Commissioner Culleton

Commissioner Dahl

Commissioner Elkins

Commissioner Jernigan

Attest:

Authority Secretary

Approved as to Form:

Eric Quinn, Authority Attorney

Form of Authorizing Resolution

Resolution No. 2020-011

Authorization for the acquisition of personal property and execution of a financing contract and related documentation relating to the acquisition of said
PERSONAL PROPERTY.

WHEREAS, West Thurston Regional Fire Authority (the "Local Agency") has executed a Notice of Intent to the Office of State Treasurer, in the form of Exhibit A (the "NOI") to the form of Local Agency Financing Contract attached hereto (the "Local Agency Financing Contract"), in relation to the acquisition of and the financing of the acquisition of the Property, as defined below, under the provisions of RCW ch 39.94; and

WHEREAS, it is deemed necessary and advisable by the Governing Board of the Local Agency that the Local Agency acquire the equipment and/or personal property identified in the NOI (the "Property"); and

WHEREAS, it is deemed necessary and advisable by the Governing Board of the Local Agency that the Local Agency enter into the Local Agency Financing Contract with the Office of the State Treasurer in an amount not to exceed \$ 471,299.28, plus related financing costs, in order to acquire the Property and finance the acquisition of the Property;

WHEREAS, the Local Agency will undertake to acquire the Property on behalf of and as agent of the Washington Finance Officers Association (the "Corporation") pursuant to the terms of the Local Agency Financing Contract, and in accordance with all applicable purchasing statutes and regulations applicable to the Local Agency; and

WHEREAS, the Local Agency desires to appoint the individuals set forth in Exhibit C to the form of Local Agency Financing Contract as the representatives of the Local Agency in connection with the acquisition of the Property and execution of the Local Agency Financing Contract (each an "Authorized Agency Representative");

NOW, THEREFORE, BE IT RESOLVED, by the Governing Board of West Thurston Regional Fire Authority as follows:

Section 1. The individuals holding the offices or positions set forth in Exhibit C to the form of Local Agency Financing Contract are each hereby appointed as a representative of the Local Agency in connection with the acquisition of the Property and execution of the Local Agency Financing Contract and all other related documents. A minimum of one Authorized Agency Representatives shall be required to execute any one document in order for it to be considered duly executed on behalf of the Local Agency.

Section 2. The form of the Local Agency Financing Contract attached hereto is hereby approved and the Authorized Agency Representatives are hereby authorized and directed to execute and deliver the Local Agency Financing Contract, in an amount not to exceed \$471,299.28 plus related financing costs, and in substantially the form attached hereto with such changes as may be approved by the Authorized Representatives, for the acquisition of the Property and financing of the acquisition of the Property.

Section 3. The Local Agency hereby authorizes the acquisition of the Property as agent of the Corporation in accordance with the terms and provisions of the Local Agency Financing Contract.

Section 4. The Authorized Representatives are hereby authorized to execute and deliver to the Office of State Treasurer all other documents, agreements and certificates, and to take all other action, which they deem necessary or appropriate in connection with the financing of the Property, including, but not limited to, any amendment to the NOI and agreements relating to initial and ongoing disclosure in connection with the offering of securities related to the financing.

Section 5. This resolution shall become effective immediately upon its adoption.

ADOPTED by the Governing Board of West Thurston Regional Fire Authority, at a regular/special meeting thereof held this 13th day of April, 2020.

[S E A L]

Approved:

Chairman Ricks

David Pethia

Form of Reimbursement Resolution

Resolution No. 2020-012

Section 1. The West Thurston Regional Fire Authority (the “Local Agency”) reasonably expects to reimburse the expenditures described herein with the proceeds of a financing contract to be entered into by the Local Agency (the “Reimbursement Obligation”).

Section 2. The expenditures with respect to which the Local Agency reasonably expects to be reimbursed from the proceeds of Reimbursement Obligations are for two powerload gurneys (cots) to be used in conjunction with the two new aid units.

Section 3. The expenditures with respect to which the Local Agency reasonably expects to be reimbursed from the proceeds of Reimbursement Obligations will be made from the department’s general fund used for operations.

Section 4. The maximum principal amount of Reimbursement Obligations expected to be issued for the property described in Section 2 is \$ 51000.12.

Adopted this 13th day of April, 2020.

Approved:

Chairman Ricks

David Pethia

Tom Culleton

Calvin Dahl

Ben Elkins

Jeff Jernigan



Thurston County Treasurer
March 2020 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
03/01/2020	Beginning Cash Balance	\$3,780,608.55	
	Receipts/Deposits/Refunds:		
03/03/2020	District Deposit \$418.53 / 6701	418.53	
03/04/2020	Credit Card Deposit \$41.92 / 6701	41.92	
03/04/2020	District Deposit \$1,718.31 / 6701	1,718.31	
03/04/2020	District Deposit \$372.02 / 6701	372.02	
03/04/2020	District Deposit \$472.66 / 6701	472.66	
03/05/2020	District Deposit \$1,260.00 / 6701	1,260.00	
03/05/2020	Interest on Tax Refunds	(22.24)	
03/06/2020	District Deposit \$347.28 / 6701	347.28	
03/06/2020	District Deposit \$388.29 / 6701	388.29	
03/09/2020	Credit Card Deposit \$200.00 / 6701	200.00	
03/10/2020	District Deposit \$1,638.39 / 6701	1,638.39	
03/11/2020	District Deposit \$361.19 / 6701	361.19	
03/11/2020	District Deposit \$4,706.58 / 6701	4,706.58	
03/11/2020	District Deposit \$93.59 / 6701	93.59	
03/11/2020	District Deposit \$936.01 / 6701	936.01	
03/12/2020	District Deposit \$4,916.34 / 6701	4,916.34	
03/12/2020	Interest on Tax Refunds	(0.86)	
03/13/2020	District Deposit \$1,883.74 / 6701	1,883.74	
03/13/2020	District Deposit \$10,188.65 / 6701	10,188.65	
03/16/2020	District Deposit \$217.96 / 6701	217.96	
03/18/2020	District Deposit \$295.54 / 6701	295.54	
03/18/2020	District Deposit \$306.32 / 6701	306.32	
03/18/2020	District Deposit \$466.66 / 6701	466.66	
03/19/2020	District Deposit \$1,859.34 / 6701	1,859.34	
03/20/2020	District Deposit \$11,123.16 / 6701	11,123.16	
03/20/2020	District Deposit \$600.00 / 6701	600.00	
03/23/2020	District Deposit \$191.84 / 6701	191.84	
03/25/2020	District Deposit \$1,111.60 / 6701	1,111.60	
03/25/2020	District Deposit \$1,838.01 / 6701	1,838.01	
03/25/2020	District Deposit \$2,338.53 / 6701	2,338.53	
03/25/2020	District Deposit \$350.68 / 6701	350.68	
03/25/2020	Interest on Tax Refunds	(5.88)	
03/30/2020	Credit Card Deposit \$184.40 / 6701	184.40	
03/31/2020	District Deposit \$1,246.14 / 6701	1,246.14	
03/31/2020	State Forest - Interest	0.04	
03/31/2020	Tax & Assessment Receipts	220,377.32	
03/31/2020	Interest Paid	5,580.57	
	Total Deposits	\$278,002.63	
	Warrant Issues & Voids/Fees/ACH/Wires:		
03/10/2020	Issued Warrants	(189,930.87)	
03/11/2020	Electronic Disbursement	(4,213.77)	
03/13/2020	Electronic Disbursement	(13,377.79)	
03/31/2020	Electronic Disbursement	(267,450.24)	
	Total Warrants and Electronic Disbursements	(\$474,972.67)	
03/31/2020	Ending Cash Balance	\$3,583,638.51	Reconciled

Warrant Activity



Thurston County Treasurer
March 2020 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

03/01/2020	Beginning Warrants Outstanding	\$50,540.04
	Total Warrants Issued	189,930.87
	Total Warrants Redeemed	(217,052.16)
	Total Warrants Voided	-
03/31/2020	Ending Warrants Outstanding	\$23,418.75

Investment Activity

03/01/2020	Beginning Interest Receivable	\$15,766.74
	Interest Earned	4,925.89
	Cash Paid	(5,580.57)
03/31/2020	Ending Interest Receivable	\$15,112.06

TCIP Yield (used to calculate interest earnings)	1.59%
LGIP Yield (budget benchmark)	1.23%



Thurston County Treasurer
March 2020 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
03/01/2020	Beginning Cash Balance	\$483,417.69	
	Receipts/Deposits/Refunds:		
03/05/2020	Interest on Tax Refunds	(4.37)	
03/12/2020	Interest on Tax Refunds	(0.17)	
03/25/2020	Interest on Tax Refunds	(0.61)	
03/31/2020	Tax & Assessment Receipts	32,694.93	
03/31/2020	Interest Paid	776.83	
	Total Deposits	\$33,466.61	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
03/31/2020	Ending Cash Balance	\$516,884.30	Reconciled

Warrant Activity

03/01/2020	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
03/31/2020	Ending Warrants Outstanding	\$0.00

Investment Activity

03/01/2020	Beginning Interest Receivable	\$2,228.61
	Interest Earned	651.86
	Cash Paid	(776.83)
03/31/2020	Ending Interest Receivable	\$2,103.64

TCIP Yield (used to calculate interest earnings)	1.59%
LGIP Yield (budget benchmark)	1.23%



Thurston County Treasurer
March 2020 Statement
West Thurston Regional Fire Authority
Fund 67A3 - W THURSTON RFA CAPITAL PROJ

Cash Activity

Date	Description	Amount	Notes
03/01/2020	Beginning Cash Balance	\$0.00	
	Receipts/Deposits/Refunds:		
	No Activity		
	Total Deposits	\$0.00	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
03/31/2020	Ending Cash Balance	\$0.00	

Warrant Activity

03/01/2020	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
03/31/2020	Ending Warrants Outstanding	\$0.00

Investment Activity

03/01/2020	Beginning Interest Receivable	\$0.00
	Interest Earned	-
	Cash Paid	-
03/31/2020	Ending Interest Receivable	\$0.00

TCIP Yield (used to calculate interest earnings)	1.59%
LGIP Yield (budget benchmark)	1.23%



Thurston County Treasurer
March 2020 Statement
West Thurston Regional Fire Authority
Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
03/01/2020	Beginning Cash Balance	\$662,676.05	
	Receipts/Deposits/Refunds:		
03/31/2020	Interest Paid	900.87	
	Total Deposits	\$900.87	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
03/31/2020	Ending Cash Balance	\$663,576.92	Reconciled

Warrant Activity

03/01/2020	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
03/31/2020	Ending Warrants Outstanding	\$0.00

Investment Activity

03/01/2020	Beginning Interest Receivable	\$2,448.78
	Interest Earned	891.64
	Cash Paid	(900.87)
03/31/2020	Ending Interest Receivable	\$2,439.55

TCIP Yield (used to calculate interest earnings) 1.59%
 LGIP Yield (budget benchmark) 1.23%

REVIEWED BY: Russell E. Kaleiwahea

Signature: Russell E Kaleiwahea

Russell E Kaleiwahea (Apr 6, 2020)

Email: russ.kaleiwahea@westthurstonfire.org

West Thurston Regional Fire Authority
Budget Report as of:

Apr-20

33% of Year Expended

Account	Title	January	February	March	April	YTD Collected / Expended	Total Budget	Budget Remaining	% Rev/Exp
GENERAL FUND									
308 80 00 000	Beg Bal-Unresv GF 67A0			(923)		(923)	1,151,252	1,151,252	
308 80 00 001	Beg Bal-Oper Res 67A0					-	2,812,301	2,812,301	
308 80 00 007	Beg Bal-Wildland Res 67A0	(6,377)				(6,377)	197,957	197,957	
308 80 00 018	Beg Bal-GEMT Res 67A0			(21,973)		(21,973)	320,879	320,879	
	BEGINNING BALANCES	(6,377)	-	(22,896)	-	(29,273)	4,482,389	4,482,389	
311 11 00 000	Property Tax	2,624	1,420	5,077		9,121		(9,121)	
311 11 01 001	Property Tax-Regular District #1	3,480	41,701	64,490		109,671	1,611,841	1,502,170	
311 11 01 003	Property Tax-M&O #1 6615	2,329	28,672	45,021		76,022	1,185,462	1,109,440	
311 11 02 001	Property Tax-Regular District #11	1,335	23,536	61,178		86,049	1,581,551	1,495,502	
311 11 02 003	Property Tax-M&O #11 6715	709	17,309	44,612		62,630	1,235,777	1,173,147	
311 11 03 000	Property Tax-M&O	11	(15)	-		(4)		4	
311 30 00 000	Sale of Tax Title Property GF	-	-	-		-		-	
331 97 00 002	FEMA Grant-Cancer Screenings	-	(1,578)	-		(1,578)		1,578	
331 97 00 006	FEMA Grant-Vol R&R	-	10,234	-		10,234		(10,234)	
332 93 40 018	GEMT	(9,580)	45,107	19,608		55,135	262,000	206,865	
334 02 30 007	State Grant - DNR Wildland	-	-	-		-	6,377	6,377	
334 04 90 000	State Grant-Dept Of Health	-	-	1,260		1,260	1,200	(60)	
334 06 90 000	State Grant-Other	-	-	-		-		-	
335 02 33 000	DNR Timber Trust 2 - State Forest	-	104	-		104		(104)	
336 02 31 000	DNR PILT NAP/NRCA	-	-	-		-		-	
337 00 00 000	Interlocal Grants (incl. Timber Harvest Tax & Medic 1	-	7,374	-		7,374	59,000	51,626	
341 81 00 000	Printing & Duplicating Services	-	5	-		5		(5)	
342 21 00 000	Mobilizations	21,898	-	-		21,898		(21,898)	
342 21 01 000	Intergov't/Tribal	76,106	-	-		76,106	373,139	297,033	
342 60 00 000	Ambulance & Emer Aid Fees	21,222	21,480	27,586		70,288	433,000	362,712	
361 40 00 000	Other Interest	5,556	3,830	5,552		14,938	20,000	5,062	
362 00 00 000	Space & Fac Leases (short and long-term)	5,233	402	720		6,355	49,050	42,695	
367 00 00 000	Contributions And Donations From Private S	-	-	-		-		-	
369 10 00 000	Sale Of Surplus	-	4,153	(304)		3,849		(3,849)	
369 91 00 001	Misc Revenue - Incident Cost Recovery	278	1,463	68		1,809	8,000	6,191	
369 91 00 002	Misc Revenue - Prior Year	24,493	906	1,364		26,762		(26,762)	
369 91 00 003	Misc Revenue - Fuel Tax Refunds	-	472	-		472		(472)	
369 91 00 004	Misc Revenue - Other	6	-	27		33		(33)	
389 90 00 000	Other-Sales Tax	(279)	51	397		169		(169)	
395 10 00 000	Sale Of Assets	-	-	-		-		-	
395 20 00 000	Insurance Recovery	-	-	-		-		-	
397 00 00 000	Transfers In	-	-	-		-		-	
	TOTAL REVENUE	155,422	206,626	276,655	-	638,703	6,826,397	6,187,694	0.09
	TOTAL FUNDS AVAILABLE						11,308,787	10,670,084	
522 10 10 000	Admin-Salaries-Commissioner	2,453	2,069	2,453	1,685	8,658	27,648	18,990	
522 10 10 001	Admin-Salaries-Admin	46,821	46,385	43,421	42,087	178,715	570,589	391,874	
522 10 10 004	Admin-Salaries-Temporary Adm	1,233	3,080	2,389	2,125	8,827	27,378	18,551	
522 10 20 000	Admin-Benefits-Commissioner	205	158	188	143	694	2,232	1,538	
522 10 20 001	Admin-Benefits-Admin	15,763	15,003	14,884	18,786	64,437	226,213	161,776	
522 10 20 004	Admin-Benefits-Temporary Adm	134	236	183	209	761	2,298	1,537	
522 10 31 001	Admin-Office & Oper Supplies	891	652	-	752	2,295	3,570	1,275	
522 10 35 001	Admin-Minor Equip (noninv)	705	609	800	4,784	6,898	7,344	446	
522 10 35 003	Admin-Small & Attractive Assets (inventoria	-	21,973	-	-	21,973	31,973	10,000	
522 10 35 004	Admin-Software	6,393	1,566	546	778	9,283	29,015	19,732	
522 10 41 001	Admin-Prof Services	17,228	6,376	10,192	9,174	42,970	84,064	41,095	
522 10 42 000	Admin-Communication	110	110	110	110	440	1,080	640	
522 10 44 000	Admin-Advertising	-	-	-	-	-	500	500	
522 10 46 000	Admin-Insurance	159	-	159	318	636	74,713	74,077	
522 10 48 003	Admin-Equipment Maint	275	239	-	234	749	6,140	5,391	
522 10 49 000	Admin-Misc-Commissioner	112	883	602	319	1,915	9,290	7,375	
522 10 49 001	Admin-Misc-Admin	605	1,007	594	158	2,364	6,000	3,636	
522 10 49 023	Admin-Dues & Membership	3,729	550	-	-	4,279	11,770	7,491	
522 10 49 024	Admin-Elections	-	7,992	-	-	7,992	10,000	2,008	
522 20 10 001	Suppr-Salaries-Career FF	225,382	225,062	222,695	219,956	893,093	2,840,220	1,947,127	
522 20 10 002	Suppr-Salaries-Vol Pts	11,811	3,050	2,895	11,257	29,014	136,472	107,458	
522 20 10 003	Suppr-Salaries-Mobe OT	-	-	-	-	-	-	-	
522 20 10 008	Suppr-Salaries-Training OT	778	4,007	3,051	715	8,552	23,884	15,332	
522 20 10 019	Suppr-Salaries-COVID 19 OT				12,788	12,788		(12,788)	
522 20 20 001	Suppr-Benefits-Career FF	111,104	78,743	79,502	105,470	374,819	1,144,958	770,139	
522 20 20 002	Suppr-Benefits-Volunteer	1,137	374	363	1,002	2,876	11,880	9,004	
522 20 20 003	Suppr-Benefits-Mobe OT	221	-	-	-	221	-	(221)	
522 20 20 008	Suppr-Benefits-Training OT	12	58	44	66	180	1,619	1,439	
522 20 20 019	Suppr-Benefits-COVID 19 OT				835	835		(835)	

Account	Title	January	February	March	April	YTD Collected / Expended	Total Budget	Budget Remaining	% Rev/Exp
522 20 31 001	Suppr-Bunker Gear	-	1,108	6,007	7,480	14,596	37,200	22,604	
522 20 31 002	Suppr-Uniforms	795	4,193	1,446	1,254	7,688	15,000	7,312	
522 20 31 003	Suppr-Rehab Supplies	-	-	-	-	-	2,500	2,500	
522 20 31 019	Suppr-COVID 19 PPE Supplies	-	-	-	1,794	1,794		(1,794)	
522 20 35 000	Suppr-Small Tools	2,349	713	-	2,427	5,489	23,000	17,511	
522 20 35 001	Suppr-Minor Equipment	986	1,057	126	-	2,169	28,500	26,331	
522 20 35 002	Suppr-Health & Wellness Equip	-	659	2,061	661	3,381	5,923	2,542	
522 20 35 003	Suppr-Small & Attractive Assets (inventoriat	-	-	-	-	-		-	
522 20 35 007	Suppr-Wildland tools/gear	-	12,601	430	-	13,031	6,377	(6,654)	
522 20 42 000	Suppr-Comm/Modems	1,287	1,285	1,185	1,185	4,942	19,200	14,258	
522 20 44 000	Suppr-Advertising	-	-	-	-	-	500	500	
522 20 45 000	Medical Costs	-	3,356	-	438	3,794	35,200	31,406	
522 20 46 000	Suppr-Insurance	2,280	-	-	-	2,280	14,657	12,377	
522 20 49 000	Suppr-Miscellaneous	2,947	332	166	256	3,700	16,600	12,900	
522 20 49 002	Suppr-Misc-Volunteer	-	-	-	-	-		-	
522 30 10 000	Fire Inv-Salaries	338	-	325	-	663	6,000	5,338	
522 30 20 000	Fire Inv-Benefits	29	-	25	3	57	600	543	
522 30 35 000	Fire Prev-Pub Ed (public)	297	-	60	-	357	8,100	7,744	
522 30 41 001	Fire Inv-Professional Svcs	-	-	1,485	(1,470)	15	8,000	7,985	
522 30 41 003	Fire Inv-Small & Attractive Assets (inventoriat	-	-	-	-	-		-	
522 45 31 000	Training-Supplies	303	20	522	60	904	8,000	7,096	
522 45 35 000	Training-Pub Ed/EMS (dept)	22	425	-	(161)	286	1,500	1,214	
522 45 43 000	Training-Travel/Registrations (Fire)	1,800	9,629	941	-	12,369	58,500	46,131	
522 45 43 001	Training Reimb-Residents	-	-	-	-	-	25,000	25,000	
522 45 43 002	Training-Travel/Registrations (EMS)	80	295	198	-	573	4,000	3,427	
522 50 31 000	Facilities-Operating Supplies General	359	1,397	350	2,437	4,542	23,750	19,208	
522 50 31 001	Facilities Station 1-1 Kitchen	-	-	-	-	-	250	250	
522 50 31 002	Facilities Station 1-2 Kitchen	-	-	-	-	-	250	250	
522 50 31 003	Facilities Station 1-3 Kitchen	-	-	-	-	-	250	250	
522 50 31 004	Facilities Station 1-4 Kitchen	-	-	-	-	-	250	250	
522 50 31 005	Facilities Station 1-6 Kitchen	-	-	-	-	-	250	250	
522 50 31 019	Facilities COVID 19	-	-	-	7,250	7,250		(7,250)	
522 50 32 000	Facilities-Heating Fuels	-	-	9,516	12,060	21,576	40,000	18,424	
522 50 32 001	Facilities-Water	438	358	353	394	1,543	5,500	3,957	
522 50 42 000	Facilities-Phone/Cable	1,502	1,201	1,291	1,301	5,295	15,800	10,505	
522 50 47 000	Facilities-Electricity	3,963	4,664	4,664	4,663	17,953	42,349	24,396	
522 50 47 001	Facilities-Garbage	327	348	418	361	1,454	4,500	3,046	
522 50 48 000	Facilities-Repairs & Maint	18,923	18,477	11,384	29,529	78,313	154,340	76,027	
522 60 32 000	Vehicle & Equip-Fuel	2,167	3,572	3,098	3,383	12,219	50,500	38,281	
522 60 48 000	Vehicle & Equip-Repairs & Maint	29,863	29,507	18,717	38,205	116,292	225,680	109,388	
586 00 00 000	Refunds/Fund Bal Adjusts	-	-	-	-	-	-	-	
589 90 00 000	Payroll Clearing	5,815	(2,578)	(2,561)	4,993	5,668	-	(5,668)	
589 90 00 001	Payroll Draw Clearing	-	-	-	-	-	-	-	
594 22 60 000	Capital Expenditures	-	59,210	26,886	168,975	255,071	426,000	170,929	
597 00 00 000	Transfers-Out - Other Costs Allocations	-	-	-	-	-	173,918	173,918	
	TOTAL GF EXPENDITURES/OTHER	524,130	572,010	474,160	721,228	2,291,528	6,778,794	4,487,266	34%
	GENERAL FUND ENDING BALANCE	4,142,954	3,777,570	3,580,065			4,529,993		
	EMERGENCY RESERVE FUND								
308 80 02 000	Beg Bal-Emerg Res 67A4	661,240						-	
361 40 02 000	Other Interest-Emergency Res	838	597	901		2,337	10,000	7,663	
311 11 03 000	Property Tax-M&O					-		-	
	EMERGENCY RESERVE ENDING BALANCE	662,079	662,676	663,577		2,337	671,240		
	BOND DEBT FUND								
308 10 20 000	Beg Bal-Reserved Debt Srv	455,493							
311 11 20 000	Property Tax-Bond Debt	2,091	18,048	32,694.93		52,835	844,750	791,915	
311 30 00 201	Sale of Tax Title Property Debt Svc			0.00		-		-	
335 02 33 201	DNRA Timber Trust 2-Debt Svc		11	0.00		11		(11)	
337 00 00 201	Interlocal Grants		6,388	0.00		6,388		(6,388)	
361 40 20 000	Other Interest-Debt Srv	844	542	0.00		1,386	10,000	8,614	
397 00 00 201	Transfers In-Debt Svc			771.68		772	173,918	173,146	
591 22 70 201	Debt Svcs-Principal Debt Srv Fund					-	923,212	923,212	
592 22 80 201	Debt Svc-Interest And Other Debt Srv Fund					-	83,455	83,455	
	BOND DEBT ENDING BALANCE	458,428	483,418	516,884		61,391	477,494		



WEST THURSTON REGIONAL FIRE AUTHORITY

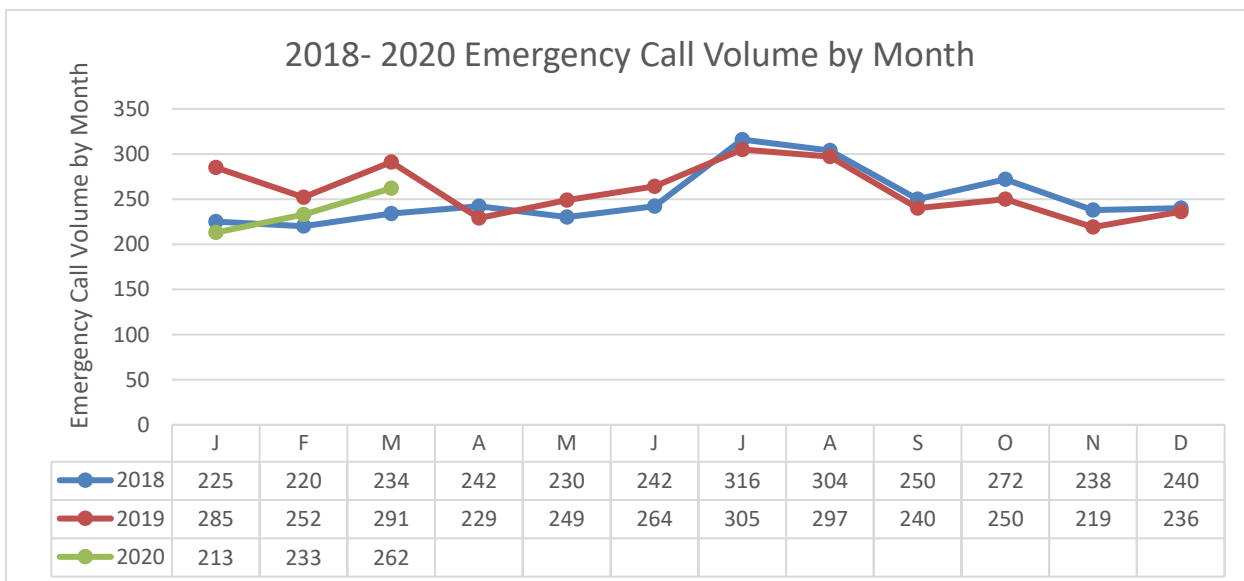
Thurston County Fire Protection District #1, #11 & #14

CHIEF'S REPORT

Month of Report: March 2020

Annual Alarm Information:

MONTH	CALL VOLUME	EMS RESCUE	FIRE	OTHER	TOTAL VOLUME	MUTUAL AID	WTRFA TRANSPORTS	TOTAL TRANSPORTS
JAN	213	169	03	41	213	11	62	79
FEB	233	179	10	44	233	13	63	84
MAR	262	210	01	51	262	07	63	89
APR								
MAY								
JUN								
JUL								
AUG								
SEP								
OCT								
NOV								
DEC								
YEAR	708	558	14	133	708	31	188	252





Agreements, Resolutions, Contracts & Leases:

- On March 6th Chief Kaleiwahea met with the Chehalis Tribe representative (Kelly Edwards) regarding the contract.

Budget & Finance/Planning:

- Strategic plan addendum 2020/2021 was completed and was reviewed with officers in March.
- A review of the current project list and update – priority list was completed for the 2020 budget.

Expenditure Planning:

- To date WTRFA anticipates spending as much as \$15,000 dollars on BSI/PPE equipment/supplies and contingency decontamination plans. The staff 10 protocol was tested on a voluntary basis and discontinued on March 31st due to limited impact to volume related to the COVID-19 Pandemic. Present models indicate resource needs peaked on April 2nd in Washington State however, the last 7 days have produced the most suspected COVID patients in our response zone. Assuming we don't experience a 2nd wave, I don't anticipate implementing the staffing plan to staff the HPU. Last count of personnel costs were approximately \$15,000.

Development Services (New Construction) Tracking

- N/A

Fire Investigation and Fire Loss Reports

- None this month

Grant/Donations/Unanticipated Revenue:

- Both grants have ended and are in the closeout process.

Health & Safety Activities (see Safety Officer Report)

- Comprehensive COVID- 19 Pandemic Guidelines we developed, revised and are being distributed agency wide as revisions occur.

Accidents, Incidents, and Injury

- E1-2 crew left the deck gun extended and backed the unit into station 1-2 causing damage to the deck gun/standpipe and station overhead door structure. Repair quotes are pending.
- Two WTRFA staff were quarantined early in March after potential exposure to COVID-19. Results were negative on source and 1 employee. Level II PPE guidelines were implemented to prevent further exposure on all status unknown patients.

IT/Web Development:

- Microsoft 10 migration and computer replacement is complete awaiting Office 365.



Labor Management Report

- ILA for COVID-19 staffing plan was signed and implemented and ended on March 31st.

Human Resources/ Personnel/ Man hours served & Internal Affairs/ Labor-Management:

- A staff 10 protocol (mandatory staffing) was planned.

STATION UPTIME REPORT	March 2020
Station 1	100%
Station 2	100%
Station 3	100%
Station 4	2 resident(s)
Station 6	Staffing of 2 = 32%
Career Battalion (Station 6)	100%

Certified Responders- Personnel Count	Man-Hours Worked March 2020
(31) Career-Union	Regular Hours; 6237; Overtime Hours: 452; Sick Leave Hours;133 (includes paternity and FMLA); Kelly Day Hours:1104; Vacation Hours 342; Personal Leave: 72; Training OT: 0; Bereavement ; Mob;0,
(26) Volunteer Responders	2647 Regular Hours
(13) PACT	
(04) Residents	448 Regular Hours
(03) Maintenance/Logistics PT	127 Regular Hours

Legal Issues:

- Quinn- draft Emergency Declaration documents

Policy/ Procedures & Guidelines:

- 4000 series operations policy/procedure review (Chief Scott & Captain R. Smith)

Risk Management:

- WTRFA staff took pre-emptive and progressive steps to help mitigate personnel and public health concerns regarding the pandemic. Comprehensive COVID- 19 Pandemic Guidelines and directives were developed, implemented, revised and are being distributed agency wide as revisions occur.

Action/ Review/ Discussion Items:

- COVID-19 Pandemic Situation Report as needed

Public Education/ Public Relations Activities:

- The WTRFA website was updated to provide public health information links regarding resources and information. Our goal has been to direct questions to the experts in this field.



- The Bunker gear that WTRFA donated to Mexico (pictured next page) went to a department in the city of Uruapan in the State of Michoacan in Mexico. Thanks to Tom Sexton the NFPA expired gear went to those who can use it!

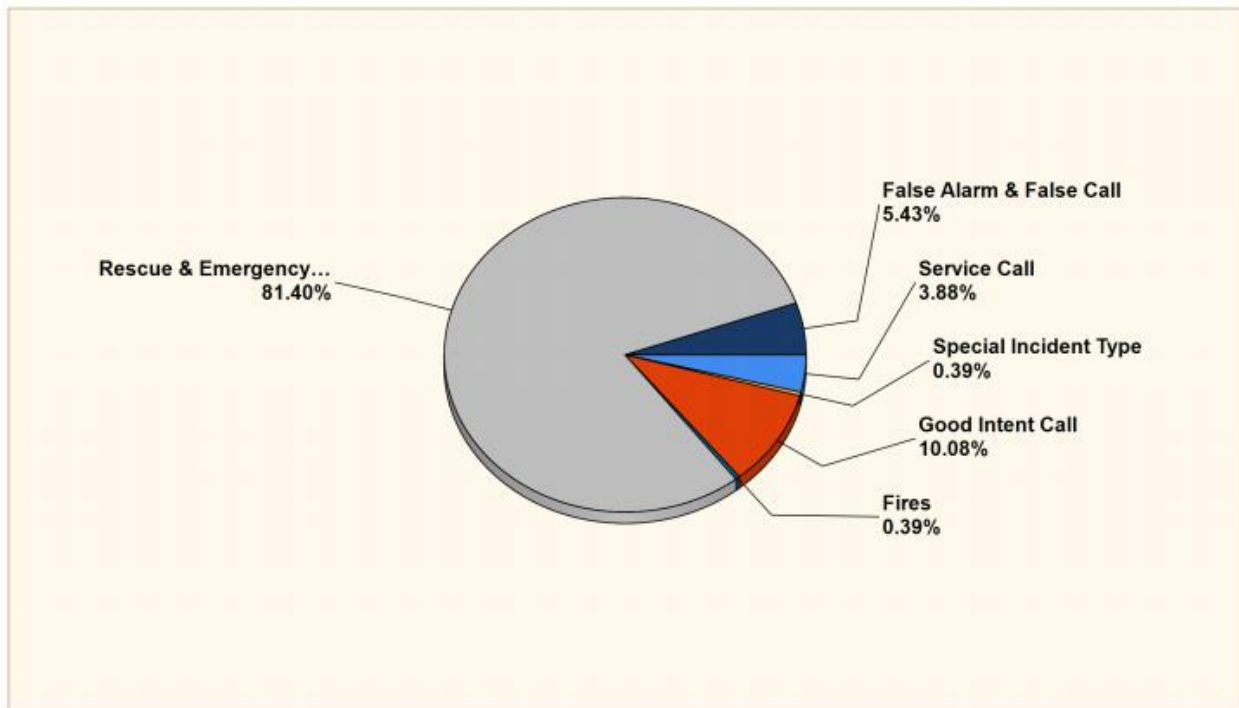


- WTRFA staff started a new video series "Fire House Story Time" to meet the community need to help educate and occupy the children unable to attend school. The video(s) have attracted a lot of attention in the community.

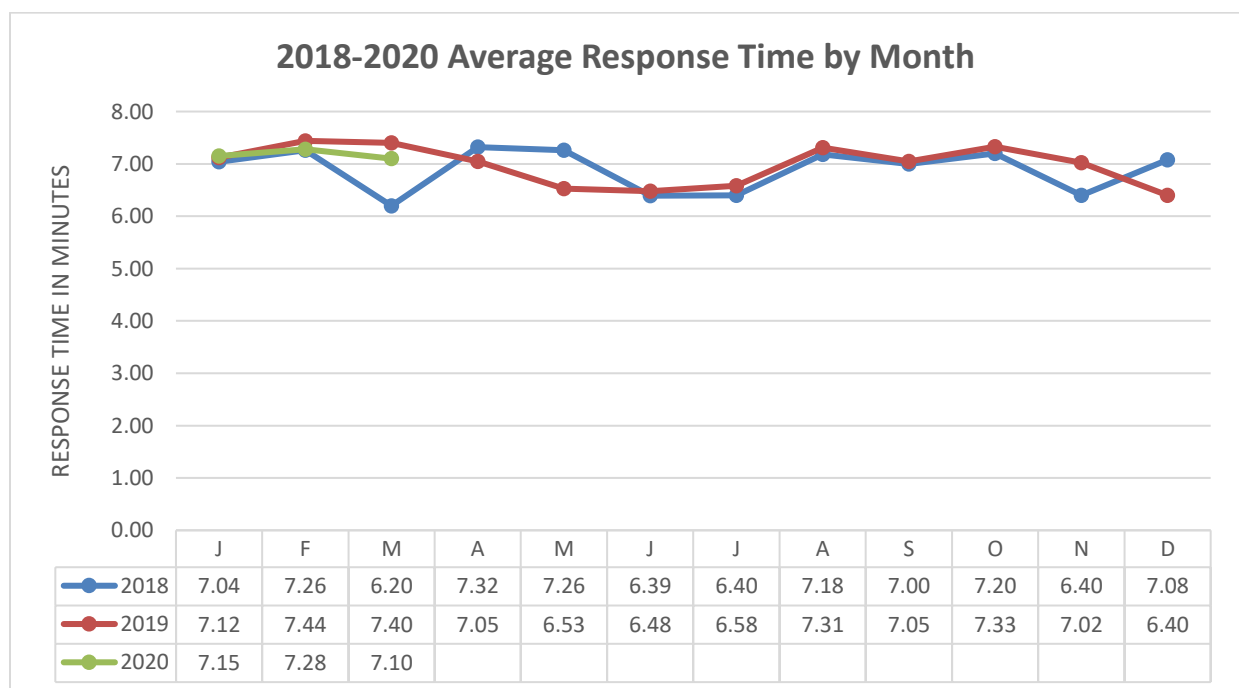


West Thurston Type of Emergency Response by Type:

ER report #553-Major Incident Types



Average Response Time: 7:10 Minutes **Initial unit arrival-priority incidents-primary zones**





WTRFA Monthly/ YTD Operations Summary

Description	Monthly Call Volume	YTD Call Volume
EMS/RESCUE	210	558 (79%)
Fire	01	14(02%)
Other	51	133(19%)
For Month	262	708
WT- Transports	63	(30%) of EMS

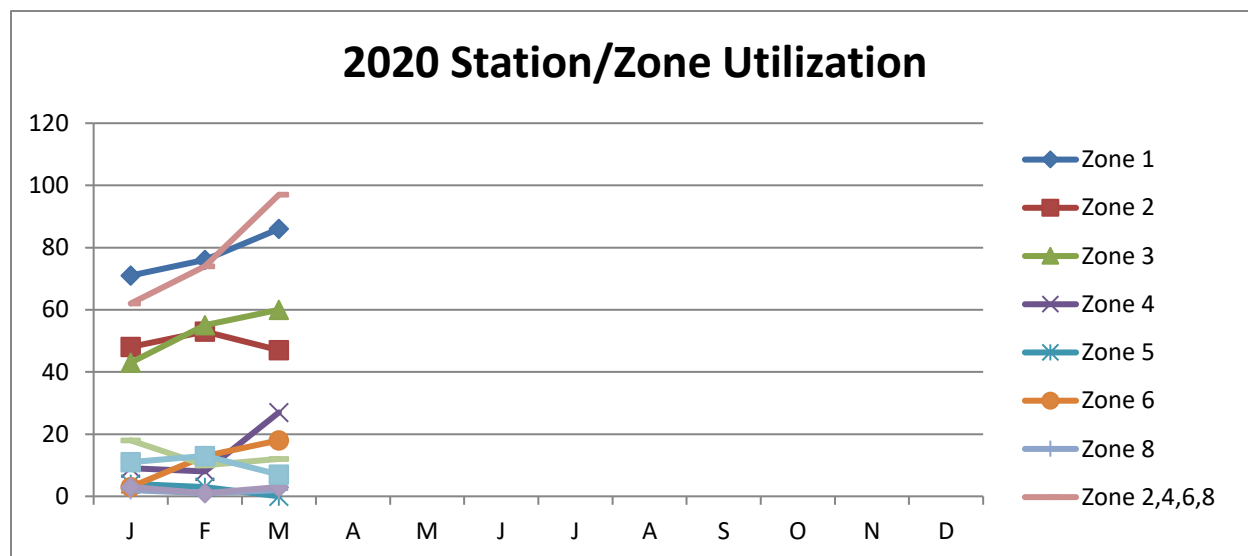
Tribal Property	Monthly	YTD
Lucky Eagle (12888)	06	25
Eagles Landing (12840)	02	05
Great Wolf Lodge (20500)	01	11
Fairfield Inn (6223)	00	01
Total	09	WTRFA 42 (6%)

Hospital	Monthly	YTD
SPH	50	129
PHC	30	101
CMC	06	20
MAMC	02	02
Harborview	00	00
GH	00	00
Mary Bridge	01	02
Other	00	00
Total	89	254

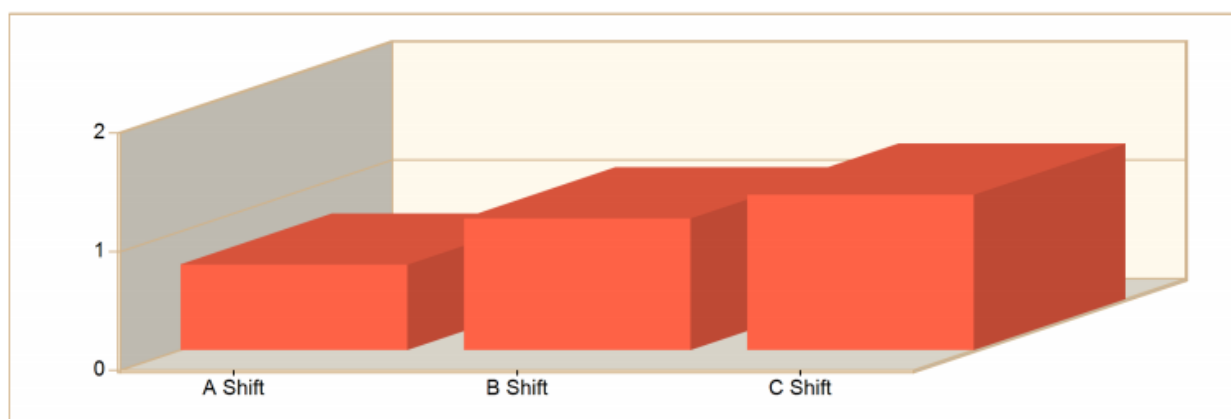
Aid Unit Utilization	Transports For Month	YTD
Aid 1-1 – App 05	17	57
Aid 1-2 – App 06	23	70
Aid 1-3 – App 03	23	59
Aid 1-6 – App 55	00	00
Aid 1-4	00	00
Transported ALS	22	35
Airlift	00	00
Private Ambulance	02	05
Other FD	02	06

Station Zone	Monthly	AVG. Response Time (Month)	*YTD	Percentage YTD
1 – Grand Mound/Sargent	86	6:32	233	33%
2 – Littlerock Rd	47 (97)	7:14	149 (233)	21% (33%)
3 – Albany Street	60	7:03	158	22%
4 – Scott Lake- Sta. 1-2	27	7:57	44	6%
5 – Michigan Hill- Sta.1-3	00	0	07	<1%
6 – Maytown Rd.	18	8:41	34	5%
8 – Bordeaux–Sta.1-2	02	9:17	05	<1%
I-5 1-1	07	5:34	17	2.4%
I-5 1-2	02	12:06	04	<1%
I-5 1-6	03	6:14	14	2%
Capitol Forest	03	16:35	07	<1%
Mutual Aid	07	N/A	31	4.3%
TOTAL	262	7:10	708	100%

Average response time for first arriving unit; does not include Mutual aid, Interstate 5 or Capitol Forest incidents (priority calls-ER report #1605)



Average Turnout Time per Shift for Date Range
SHIFT AVERAGE TURNOUT TIME as MM:SS (Dispatch to Enroute)



A Shift 0:43- B Shift 1:06- C Shift 1:18
 Start Date: 03/01/2020 | End Date: 03/31/2020
 Doc Id: 654
 Emergencyreporting



WTRFA Operations Report:

Notable Incidents:

- COVID-19 Pandemic
- Apparatus backing incident at Station 1-2 (telescoping nozzle left up and backed into building)
- Significant water leak from upstairs boiler at Station 1-1 (referred to vendor for repair)

Notable Fire Incidents:

- None

Project Work Status:

Sargent Rd Energy Usage- Awaiting latest billings for comparison. No contact from PSE as of yet for a site representative. – **Monitor.**

Brush Unit Retro-Fit in Spokane – We moved two of the Type 6 brush trucks over to General Fire in Spokane for the retro-work for the wildland nozzles. We will retain one unit here while the work is done on these units. – **In Progress.**

New Engine Spec Build – Apparatus spec meeting scheduled for end of April – **In Progress.**

Replacement Brush Unit Work continuing on project – due to be completed near the end of April – **Scheduled.**

Amateur Radio Project –Waiting for Mr. Antenna to tour stations and provide quote. Recommended proceeding with Day Wireless installation at station 1 & 2 (\$16,000) on March 9th – **Pending quote.**

Maytown Water:

A request to place the drilling schedule on the Advanced Drilling schedule was requested. Waiting to hear back from Pam for a date. We will coordinate to have the area cleared. **Pending**

Facility-To-Do List: The facility-to-do maintenance and repair Phase I list is 80% complete. CC crews' were under a lay-in for most of the Month. Chris has finished the cabinet work at station 1-3.

Training Report:

March 2020, Monthly Training Report | Prepared by Training Captain, Rob Smith

We were able to accomplish a few training items just prior to COVID-19 interruptions, which gave way to repurposing our time to current day events. Due to cancelation of all training events



in March and April, which likely will expand partly into May, you will notice I have not published an April Training Bulletin. We will observe social/physical distancing guidelines and focus efforts towards online training for our WAC Annual Training Requirements.

During March, I have had the pleasure of working with a dedicated group of professionals from other County and Municipal Fire Departments to build-out a High Probability Unit (HPU) deployment and staffing model. The purpose of HPU's is to have a County-wide transport unit resource available in the event our County experiences a surge of COVID-19 related emergency medical service calls that exceeds any or all our Fire Department's capacity. The ultimate goal was originally to reduce exposure while maintaining emergency service levels for all our Department's. Through several meetings over the past month, our work group has identified the purpose and scope of HPU's and have run deployment tests to arrive at a base model for deployment in the unlikely event we would need to stand-up a miniature Emergency Operations Center for purposes of deploying these EMS resources. The report of our work will be presented by Assistant Chief Bossard with Olympia Fire in the near future to the County Fire Chiefs.

I hope you find the Daily Situation Report developed over the past month is beneficial to our Department. The purpose of the report of course is to quickly capture relevant and important information in a single source document that our staff needs to know during these challenging times. Beyond using during current COVID-19 events, it might be a good document to consider for weekly briefings.

Thank you for the opportunity to serve as a resource for our County HPU work group. I believe it's a multiple purpose model that could be utilized not only during our current challenges, but for other disaster related issues in the future.

As a side-note, I am happy to report that my application to the National Fire Academy for the Executive Fire Officer Program has been submitted. Applicants will be notified of acceptance by June 19, 2020 for entry into the program in 2021. Thank you again for your support!



March 2020 EMS and Public Education Report

Captain Lanette Dyer

WTRFA has currently 59 EMS certified Staff
 0 Pending at State
 4 students are in class. Class has been Temporally Canceled
 Jesse Josselyn
 Ryan Roland
 Clyvel Stevens
 Sophia Wallace

No Pub Events for March- as they were canceled

EMS Grants Annual \$1,260.00 from DOH

Medic One continues to support the effort to stop the spread of COVID-19.

Per Dr. Fontanilla, there is an official suspension of quarterly cardiac arrest reviews through the 2nd quarter of this year. Quarterly Cardiac Arrest Reviews will be excused through this time.

Medic One strongly recommends that all close contact OTEP Skill evaluations conducted in-house, also be suspended until we can safely resume this practice. Medic One will work closely with each agency to reschedule training and work to ensure that future recertification for your personnel are not jeopardized due to this suspension in training.

All BLS Providers must continue online OTEP Training. The 2020 online courses must be completed by December 31st



The Egg Dash might be canceled but the Online Education and Book Series Launched With Firehouse Story time in April
#FirehouseStoryTime

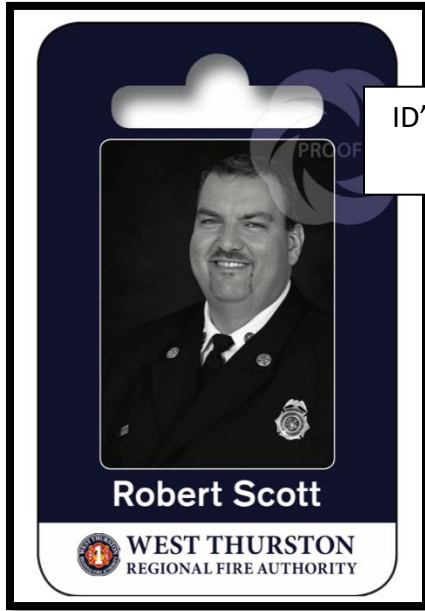
OTEP Ongoing Training and Evaluation Program

OTEP: ☐ TRANSITIONAL: ☐

SUBJECT - ONLINE	24/7 Online Date completed	PRACTICAL SKILL	PRACTICAL EVAL DATE	SIGNATURE EVALUATOR	Evaluator Initials
MEDICAL ASSESS SYNCOPE		PATIENT EXAM-MEDICAL			
WORKPLACE STRESS		ONLINE ONLY		NO SIGNATURE REQUIRED	
THE ROLE OF RESEARCH		DOCUMENTATION SESSION			
SUPRAGLOTTIC AIRWAY		SGA SESSION			
TRIAGE		MCI SESSION			
SUDAN (SUDAN) DEATH		DEATH & DYING SESSION			

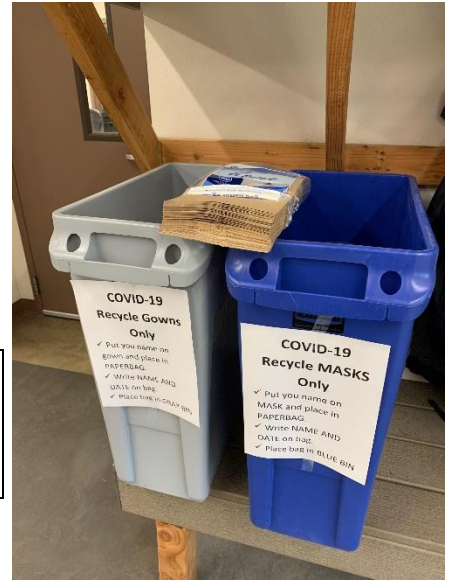
OTEP SKILLS CANCELED

Sars-CoV-2 Projects



ID's were produced for all
Essential Personnel

Decon bins for Gowns and N-
95 Masks were placed at 1-1,
1-2, 1-3, 1-4 & 1-6



Chief Fitzgerald Made us a Decon Room



ServprOXIDE aka Vital Oxide is used in
all apparatus and daily in all stations for
a daily decon



March 2020 ~ 59 EMS Providers List

Arroyo-Lopez, Ronald David
Baumann, Trevor D

Bennett, Matt S
Berryman, Thomas A
Betts, Brandon J

Broumley, Garrett Dean
Brownell, Scott L
Bulanda, Angela Marie
Christenson, Brian D
Cooke, Hans R
Dean, Sarah Linnea
DeGagne, Justin Dennis
Devert, Brent N
Douglass, Jeremy Scott
Drake, Nathan T
Dyer, Lanette R
Fitzgerald, Thomas J
Frasl, Kenneth E
Garza, Isaac W
Gibson, Chelsea Leigh
Goodwin, Kayden Ron
Hall, Aaron David
Howe, Joshua Jason
Hull, Nathan Scott
Jokela, Julia Rose Corinne

Joslin, Jessica Jeannette
Kaleiwahea, Blake William
Kaleiwahea, Russell E
Kondrack, Andrew J
Lyon, Colby Wayne
Manor, Kathryn J
Maser, Robert C
Matson, Collin R
Means, Cameron Jack

Miller, Devann Munroe
Morales, Michael

Palmerson, Erik M
Panuska, Miranda Marie
Parker, Gregory Jerel
Peoples, Mike W
Elias Polito
Pullin, Andrew
Santee, Ricardo Leon
Scott, Robert W
Sexton, Thomas Edward
Singleton, Charles Edward
Smith, Eric D
Smith, Rob D
Spiegelberg, John Steven
Stevens, Clyvel George
Stone, Gary R
Stone, Roger Lee
Swecker, Joel Anthony
Teitzel, Steven D
Trautman, Alexander Paul
Trott, Thomas John
Vavrinec, Christian K
Weinstein, Andrew Chase
White, Christopher Charles

Lincoln Family came by and Delivered Pizza



Sylvan the Dog Save March 5th

