



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners General Meeting

Monday, March 9 at 1800 hrs – Sargent Rd Fire Station

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. PUBLIC COMMENT / PRESENTATIONS**
 - a. Shannon Brady, Station 1-3 Boundary (pages 1-2)
- IV. ADDITIONS/DELETIONS TO AGENDA**
- V. LABOR MANAGEMENT TEAM REPORT**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Expenditures: Accts Payable \$104,354.92 (pages 3-10) Payroll \$370,617.75 (pages 11-12) TOTAL: \$474,972.67 warrants \$189,930.87 EFTs \$285,041.80	Board	Approve/Reject
2. Meeting Minutes – a. General February 20, 2020 (pages 13-15) b. Special February 19, 2020 (page 16)	Board	Approve/Reject
	Linda S/Board	Approve/Reject
3. IAG with National Purchasing Partners (NPP) (pages 17-22)	Linda S/Board Chief Scott/Board	Approve/Reject Approve/Reject
4. Purchase Requests: a. Extrication set (cordless) - \$38,250 (pages 23-28) b. Brush Truck Nozzle Retrofit - \$77,220 (maximum) (pages 29-50)		

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. 1.1012 Volunteer Reimbursement Policy – <i>pending further review</i>	Linda S/Board	<i>pending</i>

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Chehalis Tribe negotiations	Chief Kaleiwahea	Update
2. Weyerhaeuser/Mima Tree Farm	Chief Kaleiwahea	Update
3. Ham Radio – installation/equipment	Chief Kaleiwahea	Update
4. Drone Program – demo/policies update	Capt Dyer	Update
5. Facility Maintenance Plan update (<i>3 month trial period</i>)	Chief Kaleiwahea	Update
6. Station 1-1 energy usage (PSE)	Chief Scott	Update

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Treasurer/Fund February 2020 Reports (pages 51-58)	Chief Scott/Linda	Informational
2. March 2020 Budget reports (pages 59-60)	Chief Scott/Linda	Informational
3. Operations Committee Update	Chief Scott	Informational

X. CHIEFS REPORT (pages 61-81)

XI. COMMISSIONERS REPORTS

- a. EMS Council
- b. West Thurston Admin Board
- c. Thurston County Fire Commissioners
- d. Washington Fire Commissioners Association
- e. Community Communications

XII. GOOD OF THE ORDER

- a. BVFF meeting to follow (Annual Pension Certification)

XIII. ADJOURNMENT

Linda Shea

From: Robert Scott
Sent: Friday, March 6, 2020 8:51 AM
To: Linda Shea
Subject: FW: Survey as discussed
Attachments: Survey Rochester Blocks 77 78 88 89.pdf

From: Shannon Brady [mailto:murphyelliesuri@gmail.com]
Sent: Thursday, February 27, 2020 8:58 AM
To: Robert Scott <Robert.Scott@westthurstonfire.org>
Subject: Survey as discussed

Good morning Robert,

Attached is the survey of the fire department. My property is outlined next door. My property is a total of 162 ft wide (30 ft plus 132ft) and 610 ft long. If you pull up the lot maps off of the Thurston county assessor web site you will see the overlap as well.

Let me know the time and location of the meeting on March 9th and I will be there.

Thank you so much for all your help.
Shannon Brady
18340 Albany St SW
Rochester, WA 98579

Total Control Panel

[Login](#)

To: robert.scott@westthurstonfire.org Message Score: 1
From: murphyelliesuri@gmail.com My Spam Blocking Level: Medium

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) gmail.com

This message was delivered because the content filter score did not exceed your filter level.

A PORTION OF

BLOCKS 77·78·88·89 · ROCHESTER

IN THE NW⁴ SW⁴ · SECTION 5 · TWP 15 N · RGE. 3 W · W. M.

SURVEYOR'S CERTIFICATE

This map correctly represents a survey made by me or under my direction in accordance with the requirements of the Surveying Act at the request of *George Williams* in *Division One*

D · 23

LE and MARTIN

Signed and Sealed *[Signature]*

Certification No. *10166*

AUDITOR'S CERTIFICATE

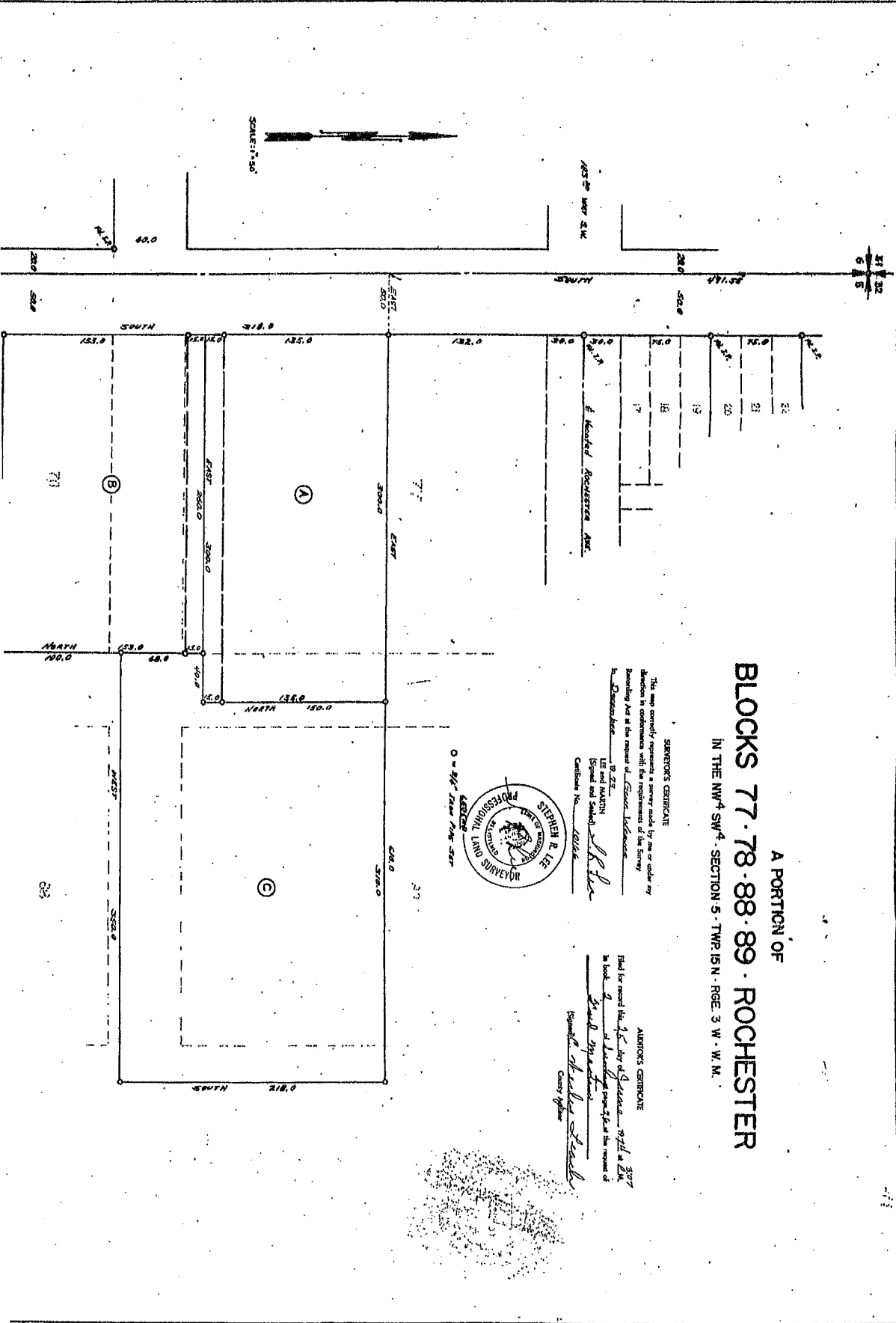
Filed for record the 15th day of June, 1916 at 2:07
in Book *9* of *Land Registry* the request of
George Williams

[Signature]
County Clerk



O - 3/4" 1 inch = 100 feet

SCALE: 1"=50'



VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 12:30:59 Date: 03/11/2020

MCAG #: 2964

03/09/2020 To: 03/09/2020

Page: 1

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo																																																																						
200301001 911 Supply	447	03/09/2020	Claims	6700	1,391.36	85806, 85807, 85811, 86109-86111, 86113-86115, 86349, 86351, 86407																																																																						
<table><tr><th>Invoice #</th><th>Rcvd Date</th><th>Due Date</th><th>Description</th><th>Amount</th></tr><tr><td>85806</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform (M. Bennett)</td><td>137.49</td></tr><tr><td>85807</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform (Palmerson)</td><td>137.49</td></tr><tr><td>85811</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform Alteration (Ch. K)</td><td>13.20</td></tr><tr><td>86109</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform (Panuska)</td><td>79.31</td></tr><tr><td>86110</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform (R. Stone)</td><td>366.82</td></tr><tr><td>86111</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform (Santee)</td><td>140.25</td></tr><tr><td>86113</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform (Trautman)</td><td>53.94</td></tr><tr><td>86114</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform (Miller)</td><td>53.94</td></tr><tr><td>86115</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform (White)</td><td>140.25</td></tr><tr><td>86349</td><td>02/12/2020</td><td>03/09/2020</td><td>Credit Class B Uniform (Miller)</td><td>-156.43</td></tr><tr><td>86351</td><td>02/12/2020</td><td>03/09/2020</td><td>Credit Class B Uniform (Panuska)</td><td>-75.52</td></tr><tr><td>86407</td><td>02/12/2020</td><td>03/09/2020</td><td>Class B Uniform (E. Smith)</td><td>500.62</td></tr></table>							Invoice #	Rcvd Date	Due Date	Description	Amount	85806	02/12/2020	03/09/2020	Class B Uniform (M. Bennett)	137.49	85807	02/12/2020	03/09/2020	Class B Uniform (Palmerson)	137.49	85811	02/12/2020	03/09/2020	Class B Uniform Alteration (Ch. K)	13.20	86109	02/12/2020	03/09/2020	Class B Uniform (Panuska)	79.31	86110	02/12/2020	03/09/2020	Class B Uniform (R. Stone)	366.82	86111	02/12/2020	03/09/2020	Class B Uniform (Santee)	140.25	86113	02/12/2020	03/09/2020	Class B Uniform (Trautman)	53.94	86114	02/12/2020	03/09/2020	Class B Uniform (Miller)	53.94	86115	02/12/2020	03/09/2020	Class B Uniform (White)	140.25	86349	02/12/2020	03/09/2020	Credit Class B Uniform (Miller)	-156.43	86351	02/12/2020	03/09/2020	Credit Class B Uniform (Panuska)	-75.52	86407	02/12/2020	03/09/2020	Class B Uniform (E. Smith)	500.62					
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200301002 Across The Street Productions Inc.	448	03/09/2020	Claims	6700	502.06	INV04370																																																																						
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INV04370	02/25/2020	03/09/2020	Accountability Boards (x7)	502.06																																																																								
200301003 Batteries Plus	449	03/09/2020	Claims	6700	125.91	P23975366																																																																						
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200301004 Brightwire Networks LLC	450	03/09/2020	Claims	6700	3,645.61	17032, 17089																																																																						
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200301005 Carefirst Bluecross Blueshield Payment Administrator	451	03/09/2020	Claims	6700	176.00	200370000657																																																																						
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200301006 Cedar Creek Correction Center	452	03/09/2020	Claims	6700	856.58	2001.1174																																																																						
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200301007 Chehalis Sheet Metal Inc	453	03/09/2020	Claims	6700	1,893.65	43282, 43279, 43276																																																																						
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200301008 Citi Cards	454	03/09/2020	Claims	6700	6,541.14																																																																							
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VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 12:30:59 Date: 03/11/2020

MCAG #: 2964

03/09/2020 To: 03/09/2020

Page: 2

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
ROGUE	03/02/2020	03/09/2020	Weight Sets		1,315.25	
WIX.COM	03/02/2020	03/09/2020	Search Engine		59.88	
OFFICE DEPOT	03/02/2020	03/09/2020	1-2 Littlerock (Admin Assistant Chair)		74.74	
EVENTBRITE	03/02/2020	03/09/2020	2020 Change Conference (R. Smith)		160.76	
THE BOAT HOUSE	03/02/2020	03/09/2020	Training Lunch (Dyer, Ch. K, Ch. S, Cpts		128.38	
SHELL	03/02/2020	03/09/2020	Fuel - Ch. K		36.17	
JIFFY LUBE	03/02/2020	03/09/2020	A24 CH1-2 Oil Change		52.43	
CHEVRON	03/02/2020	03/09/2020	Fuel - Ch. K		55.87	
TEXACO	03/02/2020	03/09/2020	Fuel - Ch. K		59.56	
AMAZON	03/02/2020	03/09/2020	Facility Supplies (Dorm Rm curtains, Rod)		79.24	
BIG LOTS	03/02/2020	03/09/2020	Student Awards-Pub Ed		26.23	
SHELL	03/02/2020	03/09/2020	Fuel - Ch. K		36.14	
GRINDSTAFF	03/02/2020	03/09/2020	Student Awards-Pub Ed		33.34	
EVENTBRITE	03/02/2020	03/09/2020	Fire Investigator Symposium (Maser, G. Stone, K.		1,485.00	
200301009 City Of Olympia	455	03/09/2020	Claims	6700	9,637.66	10403/14426
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
10403/17256	02/25/2020	03/09/2020	A63 E1-2 Pump Leak, Opticom, Door Alarm Repairs		1,652.86	
10403/17256	02/25/2020	03/09/2020	A22 E1-3 Annual PM Service		3,604.11	
10403/17256	02/25/2020	03/09/2020	A05 A1-6 Dead Battery, Inverter		2,232.41	
10403/17256	02/25/2020	03/09/2020	A23 BN1-6 Replace Tires, Oil Change, Wipers		2,148.28	
200301010 City Sanitary Inc	456	03/09/2020	Claims	6700	140.30	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
FEB 2020	02/12/2020	03/09/2020	1-3 Rochester Recycle		18.85	
FEB 2020	02/12/2020	03/09/2020	1-1 Grand Mnd Recycle		121.45	
200301011 Comcast	457	03/09/2020	Claims	6700	1,290.84	1030
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
1030	02/12/2020	03/09/2020	1-2 Littlerock Phone/Cable		347.65	
1030	02/12/2020	03/09/2020	1-6 Maytown Phone/Cable		238.14	
1030	02/12/2020	03/09/2020	1-1 Grand Mnd Phone/Cable		331.51	
1030	02/12/2020	03/09/2020	1-3 Rochester Phone/Cable		180.02	
1030	02/12/2020	03/09/2020	1-4 Scott Lake Phone/Cable		193.52	
200301012 DE Lage Landen	458	03/09/2020	Claims	6700	279.46	67111925
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
67111925	03/02/2020	03/09/2020	1-1 Grand Mnd Copier Lease		279.46	
200301013 Dept Of Labor & Industries	459	03/09/2020	Claims	6700	145.38	323187, 323181
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
323187	02/12/2020	03/09/2020	1-3 Rochester Boiler Inspection (x2)		48.46	
323181	02/12/2020	03/09/2020	1-1 Grand Mnd Boiler Inspection (x2)		96.92	
200301014 Dyer Lanette R	460	03/09/2020	Claims	6700	198.00	Travel Advancement
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
TEL ADVANCEMENT	03/02/2020	03/09/2020	EMS Conference - Ocean Shores Meal Advancement		198.00	
200301015 Emergency Reporting Inc C/O Backdraft OpCo, LLC	461	03/09/2020	Claims	6700	545.97	202013124
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
202013124	03/02/2020	03/09/2020	Apr 2020 Mnthly Srvc		545.97	
200301016 Eric T. Quinn, P.S.	462	03/09/2020	Claims	6700	1,000.00	Two
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
TWO	03/02/2020	03/09/2020	Feb 2020 Legal Srvc		1,000.00	
200301017 First Choice Health Network	463	03/09/2020	Claims	6700	158.95	91424
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
91424	02/12/2020	03/09/2020	Jan2020 EAP		158.95	

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200301018 Hamilton Nancy L.	464	03/09/2020	Claims	6700	747.44	Refund	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
REFUND 02/25/2020 03/09/2020 Patient Refund							747.44
200301019 Herc Rentals Inc	465	03/09/2020	Claims	6700	864.86	31284633-001, 31307125-001, 31307340-001, 31310965-001	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
31284633-001 02/12/2020 03/09/2020 1-2 Littlerock Pressure Washer							376.75
31307125-001 02/12/2020 03/09/2020 1-1 Grand Mnd Pressure Washer							96.01
31307340-001 02/12/2020 03/09/2020 1-1 Grand Mnd Pressure Washer							96.01
31310965-001 02/12/2020 03/09/2020 1-1 Grand Mnd Pressure Washer							296.09
200301020 Home Depot Credit Services	466	03/09/2020	Claims	6700	373.54		
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
FEB 27 2020 02/25/2020 03/09/2020 Facility Bird Blocking Materials							83.70
6510042 02/25/2020 03/09/2020 1-1 Grand Mnd Diesel Tank Parts							14.38
1617906 02/25/2020 03/09/2020 Facility Bird Blocking Materials							68.79
FEB 26 2020 02/25/2020 03/09/2020 Velcro Tape (x7)							72.32
1904398 02/25/2020 03/09/2020 1-4 Scott Lake Hose							10.36
4223711 02/25/2020 03/09/2020 Drill, Buffing Wheel, Adapter							123.99
200301021 IMS Alliance	467	03/09/2020	Claims	6700	44.24	20-1394	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
20-1394 02/25/2020 03/09/2020 Name Tags (Pullin, Brown, Polito, R. Santee, Ness, A.							44.24
200301022 Jerrys Automotive & Towing	468	03/09/2020	Claims	6700	327.90	68439	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
68439 02/25/2020 03/09/2020 A72 A1-3 Tow to City Shop							327.90
200301023 Joes Refuse Inc	469	03/09/2020	Claims	6700	176.47		
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
FEB 2020 02/12/2020 03/09/2020 1-1 Grand Mnd Refuse							137.35
FEB 2020 02/12/2020 03/09/2020 1-3 Rochester Refuse							39.12
200301024 John's Plumbing and Pumps Inc	470	03/09/2020	Claims	6700	835.15	16018	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
16018 02/25/2020 03/09/2020 1-6 Maytown Replace Motherboard & wire harness							835.15
200301025 LN Curtis & Sons Inc	471	03/09/2020	Claims	6700	6,437.03	359782, 362067, 361949	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
359782 02/12/2020 03/09/2020 Bunker Pant/Jacket (Garza)							2,433.15
362067 02/12/2020 03/09/2020 Tactical Helmet Lights (x31)							3,574.11
361949 02/12/2020 03/09/2020 Weather Meter Kestrel (x2)							429.77
200301026 Les Schwab Tire Center of Wa Inc	472	03/09/2020	Claims	6700	110.39	31000505220	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
31000505220 03/02/2020 03/09/2020 Axel & Dismount For Surplus							110.39
200301027 Lincoln Creek Lumber	473	03/09/2020	Claims	6700	222.50	384576, 385274, 385344	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
384576 02/12/2020 03/09/2020 A73 U1-2 Remote HD Key							207.66
385274 02/12/2020 03/09/2020 Wire Tie - Bird Catchers for Facilities							9.39
385344 02/12/2020 03/09/2020 1-4 Scott Lake Door Stop							5.45
200301028 McKinneys Appliance Center Inc	474	03/09/2020	Claims	6700	836.09	259097	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
259097 02/12/2020 03/09/2020 1-1 Grand Mnd New Dishwasher							836.09

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200301029 Mountain Mist Water	475	03/09/2020	Claims	6700	255.33	029585
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
029585 03/02/2020 03/09/2020 1-2 Littlerock Water					80.35	
029585 03/02/2020 03/09/2020 1-6 Maytown Water					36.65	
029585 03/02/2020 03/09/2020 1-1 Grand Mnd Water					89.02	
029585 03/02/2020 03/09/2020 1-3 Rochester Water					38.27	
029585 03/02/2020 03/09/2020 1-4 Scott Lake Water					11.04	
200301030 Nicholson And Associates Insurance LLC	476	03/09/2020	Claims	6700	125.00	
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
FEB 12 2020 02/12/2020 03/09/2020 Chelan Class (Ricks)					125.00	
200301031 Northwest Water Systems	477	03/09/2020	Claims	6700	460.35	20-01239, 20-01237, 20-01238
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
20-01239 02/12/2020 03/09/2020 1-1 Grand Mnd Water Srv					153.45	
20-01237 02/12/2020 03/09/2020 1-2 Littlerock Water Srv					153.45	
20-01238 02/12/2020 03/09/2020 1-6 Maytown Water Srv					153.45	
200301032 Olympia Sheet Metal Inc	478	03/09/2020	Claims	6700	1,715.61	57940, 57893
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
57940 02/12/2020 03/09/2020 1-2 Littlerock Repair Coleman Unit (East Dorm Side)					809.25	
57893 02/12/2020 03/09/2020 Investigate Exhaust Fan Operations (1-3, 1-1, 1-2)					906.36	
200301033 Olympic Telephone Inc	479	03/09/2020	Claims	6700	971.10	48859, 48994, 49004
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
48859 02/12/2020 03/09/2020 1-6 Maytown - Check Lines calling out					140.27	
48944 02/12/2020 03/09/2020 1-2 Littlerock Quad Drop Wire Run in Watch Office					690.56	
49004 02/12/2020 03/09/2020 1-1 Grand Mnd Alarm Panel Line Repair					140.27	
200301034 Olympic Trailer & Truck Accessories	480	03/09/2020	Claims	6700	115.61	113728
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
113728 03/02/2020 03/09/2020 A73 U1-2 Gooseneck Pin/Ballmount Assembly					115.61	
200301035 On-Hold Concepts Inc	481	03/09/2020	Claims	6700	19.95	506578
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
506578 02/25/2020 03/09/2020 Mnthly On Hold Svc					19.95	
200301036 Outback Fire Apparatus, Inc.	482	03/09/2020	Claims	6700	23,919.00	2020-020
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
2020-020 02/25/2020 03/09/2020 2019 Dodge Ram Alpine Brush Truck (replace B1-6)					23,919.00	
200301037 Paladin Background Screening LLC	483	03/09/2020	Claims	6700	101.00	2072
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
2072 03/02/2020 03/09/2020 Background Checks (C. Stevens, C. Brown)					101.00	
200301038 Pilot Travel Centers LLC	484	03/09/2020	Claims	6700	584.58	436128787
<i>Invoice # Rcvd Date Due Date Description Amount</i>						
436128787 03/02/2020 03/09/2020 A66 BN-1					65.60	
436128787 03/02/2020 03/09/2020 A57 U1-2					149.40	
436128787 03/02/2020 03/09/2020 A58 B1-6					73.01	
436128787 03/02/2020 03/09/2020 A70 STAF-1					18.80	
436128787 03/02/2020 03/09/2020 A23 BNI-6					125.96	
436128787 03/02/2020 03/09/2020 A25 TO1-1					70.56	
436128787 03/02/2020 03/09/2020 A20 A1-1					47.24	
436128787 03/02/2020 03/09/2020 A06 A1-4					34.01	

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200301039 Propane Northwest	485	03/09/2020	Claims	6700	8,286.17	1500506834, 1500489113, 1500766795, 1500847109, 1500876849, 1501013908, 1501020657

Invoice #	Rcvd Date	Due Date	Description	Amount
1500506834	02/12/2020	03/09/2020	1-2 Littlerock Propane (1200 gal) Nov 2019	2,114.59
1500489113	02/12/2020	03/09/2020	1-7 Old Hwy 99 Propane (107.60 gal) Nov 2019	201.31
1500766795	02/12/2020	03/09/2020	1-1 Grand Mnd Propane (628 gal) Jan 2020	1,304.22
1500847109	02/12/2020	03/09/2020	1-1 Grand Mnd Propane (1424 gal) Jan 2020	2,947.27
1500876849	02/12/2020	03/09/2020	1-5 Michigan Hill Propane (14.90 gal) Jan 2020	38.70
1501013908	02/12/2020	03/09/2020	1-3 Rochester Propane (427.60 gal) Feb 2020	835.20
1501020657	02/12/2020	03/09/2020	1-3 Rochester Propane (432.60 gal) Feb 2020	844.88

200301040 Puget Sound Energy	486	03/09/2020	Claims	6700	4,663.50	
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Invoice #	Rcvd Date	Due Date	Description	Amount
200017639499	02/25/2020	03/09/2020	1-1 Grand Mnd Jan 2020	2,063.20
200016026946	02/25/2020	03/09/2020	1-2 Littlerock Feb 2020	643.48
200012762536	02/25/2020	03/09/2020	1-3 Rochester Jan 2020	633.88
220005346105	02/25/2020	03/09/2020	1-4 Scott Lake Feb 2020	344.53
200020145567	02/25/2020	03/09/2020	1-6 maytown Jan 2020	794.66
220006625754	02/25/2020	03/09/2020	1-7 Old Hwy 99 Feb 2020	183.75

200301041 Rochester Lumber	487	03/09/2020	Claims	6700	266.83	1111491, 1112511, 1112553, 1112591, 1111997, 1112969, 1113395, 1112993, 1111693
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Invoice #	Rcvd Date	Due Date	Description	Amount
1111491	02/25/2020	03/09/2020	1-3 Rochester Pressure Washer Hose Repair	19.39
1112511	02/25/2020	03/09/2020	1-1 Grand Mnd Light Bulbs	25.59
1112553	02/25/2020	03/09/2020	1-1 Grand Mnd WD 40	15.00
1112591	02/25/2020	03/09/2020	Trash Bags - Maintenance Trailer	32.35
1111997	02/25/2020	03/09/2020	1-3 Rochester DEF, RainX, Hose	66.33
1112969	02/25/2020	03/09/2020	Facility Bird Blocking Material (Wire, paint sticks)	28.03
1112993	02/25/2020	03/09/2020	Facility Bird Blocking Material	37.74
1113395	02/25/2020	03/09/2020	Facility Bird Blocking Material - Staple Gun/Staples	29.28
1111693	02/25/2020	03/09/2020	BN&W	13.12

200301042 Rochester Water Association	488	03/09/2020	Claims	6700	56.00	100100
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Invoice #	Rcvd Date	Due Date	Description	Amount
100100	03/02/2020	03/09/2020	1-3 Rochester Water	56.00

200301043 Scott Lake Maintenance Co C/O Northwest Water Syst	489	03/09/2020	Claims	6700	42.00	2165
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Invoice #	Rcvd Date	Due Date	Description	Amount
2165	03/02/2020	03/09/2020	1-4 Scott Lake Water	42.00

200301044 Service Saw WorkWears, Inc.	490	03/09/2020	Claims	6700	41.08	271683
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Invoice #	Rcvd Date	Due Date	Description	Amount
271683	02/25/2020	03/09/2020	0213 A22 E1-3 Saw repair (grip/rope)	41.08

200301045 Stanley Convergent Security Solutions	491	03/09/2020	Claims	6700	86.50	17296189
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Invoice #	Rcvd Date	Due Date	Description	Amount
17296189	03/02/2020	03/09/2020	1-2 Littlerock Alarm Monitoring QR2 2020	86.50

200301046 Stericycle Inc	492	03/09/2020	Claims	6700	101.47	3004988983, 3004988013, 3005006967
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Invoice #	Rcvd Date	Due Date	Description	Amount
3004988983	02/25/2020	03/09/2020	1-6 Maytown Hazo Waste	10.36
3004988013	02/25/2020	03/09/2020	1-3 Rochester Hazo Waste	10.36
3004988013	02/25/2020	03/09/2020	1-2 Littlerock Hazo Waste	10.36

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3005006967	02/25/2020	03/09/2020	1-2 Litterock Hazo Waste		70.39	
200301047 Stryker Sales Corp	493	03/09/2020	Claims	6700	2,966.89	2943729M
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
2943729M 03/02/2020 03/09/2020			Pwrlod Comp Upgrade Kit (x1)		2,966.89	
200301048 Systems Design West LLC	494	03/09/2020	Claims	6700	1,502.10	20200287
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
20200287 02/25/2020 03/09/2020			Jan 2020 Transport Billing (x62)		1,502.10	
200301049 TC Central Services Dept	495	03/09/2020	Claims	6700	86.32	20-541-018
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
20-541-018 03/02/2020 03/09/2020			A72 A1-3 Radio Repair		86.32	
200301050 Terminix LP	496	03/09/2020	Claims	6700	513.61	393483552, 393816065, 393482542, 393816659, 393226715
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
393483552 02/25/2020 03/09/2020			1-1 Grand Mnd Pest Control		94.95	
393816065 02/25/2020 03/09/2020			1-2 Littlerock Pest Control		139.19	
393482542 02/25/2020 03/09/2020			1-3 Rochester Pest Control		91.72	
393816659 02/25/2020 03/09/2020			1-4 Scott Lake Pest Control		89.56	
393226715 02/25/2020 03/09/2020			1-6 Maytown Pest Control		98.19	
200301051 Thurston Co Treasurer	497	03/09/2020	Claims	6700	4,288.01	2020 Property Tax
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
13502230400 02/25/2020 03/09/2020			1-1 Grand Mnd 2020 Property Tax		585.44	
12730320000 02/25/2020 03/09/2020			1-2 Littlerock 2020 Property Tax		1,999.59	
71107700100 02/25/2020 03/09/2020			1-3 Rochester 2020 Property Tax		501.52	
72760501201 02/25/2020 03/09/2020			1-4 Scott Lake 2020 Property Tax		197.27	
71108900200 02/25/2020 03/09/2020			1.61 acres 2020 Property Tax		10.19	
71107700300 02/25/2020 03/09/2020			.42 acres 2020 Property Tax		9.60	
13601320200 02/25/2020 03/09/2020			3.80 acres 2020 Property Tax		15.09	
13518440200 02/25/2020 03/09/2020			1-5 Michigan Hill 2020 Property Tax		99.46	
12604330200 02/25/2020 03/09/2020			1-6 Maytown 2020 Property Tax		368.89	
13513220900 02/25/2020 03/09/2020			1-7 Old Hwy 99 2020 Property Tax		500.96	
200301052 Travers Electric Inc	498	03/09/2020	Claims	6700	1,537.58	142419
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
142419 02/25/2020 03/09/2020			1-2 Littlerock Truck Washing Light Repair (new)		1,537.58	
200301053 Verizon Wireless	499	03/09/2020	Claims	6700	1,275.21	9848222307, 9849066874
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
9848222307 02/25/2020 03/09/2020			Apparatus Cells		206.43	
9849066874 02/25/2020 03/09/2020			Ch. K Cell		44.92	
9849066874 02/25/2020 03/09/2020			Ch. Scott Cell		45.18	
9849066874 02/25/2020 03/09/2020			Cpt. Cells		138.18	
9849066874 02/25/2020 03/09/2020			Modems		840.50	
200301054 Washington Fire Chiefs	500	03/09/2020	Claims	6700	50.00	15795
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
15795 02/25/2020 03/09/2020			EVIP Training (C. Means)		50.00	
200301055 Washington Fire Comm Assn	501	03/09/2020	Claims	6700	180.00	SM2020-72
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
SM2020-72 02/25/2020 03/09/2020			Suquamish Seminar (T. Culleton)		180.00	
200301056 Wells Fargo Financial Leasing	502	03/09/2020	Claims	6700	159.69	5009204991
<i>Invoice # Rcvd Date Due Date Description</i>					<i>Amount</i>	
5009204991 02/25/2020 03/09/2020			1-1 Grand Mnd Copier Lease (Mar 2020)		159.69	

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200301057 West Coast Fire & Rescue Inc	503	03/09/2020	Claims	6700	86.32	6933	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
6933 02/25/2020 03/09/2020 Holmatro Rescue Tools Hydraulic Fluid (2 gal)					86.32		
200301058 Whisler Communications Inc	504	03/09/2020	Claims	6700	8,051.48	4598	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
4598 02/25/2020 03/09/2020 New Radios, Headsets, Intercoms, Mounting kits for					8,051.48		
200301059 Wilcox & Flegel	505	03/09/2020	Claims	6700	2,319.52	0475116-IN, C154564-IN, CL26948	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
0475116-IN 02/25/2020 03/09/2020 1-2 Littlerock Diesel (500 gal)					848.32		
C154564-IN 02/25/2020 03/09/2020 Correction on Tax Exempt In Error in Jan 2020					228.30		
CL26948 02/25/2020 03/09/2020 A71 STAF-2					16.58		
CL26948 02/25/2020 03/09/2020 A20 A1-1					87.98		
CL26948 02/25/2020 03/09/2020 A23 BNL-6					239.30		
CL26948 02/25/2020 03/09/2020 A05 A1-6					38.49		
CL26948 02/25/2020 03/09/2020 A60 SU1-8					48.27		
CL26948 02/25/2020 03/09/2020 A14 CH1-1					57.34		
CL26948 02/25/2020 03/09/2020 A22 E1-3					133.63		
CL26948 02/25/2020 03/09/2020 A25 TO1-1					70.08		
CL26948 02/25/2020 03/09/2020 A06 A1-4					25.67		
CL26948 02/25/2020 03/09/2020 A57 UI-2					251.47		
CL26948 02/25/2020 03/09/2020 A62 E1-1					68.92		
CL26948 02/25/2020 03/09/2020 A72 A1-3					205.17		
200301060 Wilson Parts Corp	506	03/09/2020	Claims	6700	22.63	38786010, 38799783	
<i>Invoice # Rcvd Date Due Date Description Amount</i>							
38786010 02/25/2020 03/09/2020 1-3 Rochester Hose Connector, Gas Can Air Release					8.61		
38799783 02/25/2020 03/09/2020 1-3 Rochester Rags					14.02		

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104,354.92

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
200301061		507	03/09/2020	Payroll	6700	853.06	
200301062		508	03/09/2020	Payroll	6700	2,325.00	
EFT		363	03/13/2020	Payroll	6700	1,528.41	
EFT		406	03/31/2020	Payroll	6700	2,769.14	
200301116		378	03/11/2020	Payroll	6700	138.52	
EFT		407	03/31/2020	Payroll	6700	6,323.79	
EFT		408	03/31/2020	Payroll	6700	5,254.28	
EFT		409	03/31/2020	Payroll	6700	4,477.34	
EFT		379	03/11/2020	Payroll	6700	479.73	
EFT		380	03/11/2020	Payroll	6700		
EFT		381	03/11/2020	Payroll	6700	113.16	
EFT		410	03/31/2020	Payroll	6700	4,382.08	
EFT		443	03/09/2020	Payroll	6700	32,317.94	
EFT		444	03/09/2020	Payroll	6700	38,326.54	
EFT		445	03/09/2020	Payroll	6700	40,821.51	
EFT		411	03/31/2020	Payroll	6700	4,874.90	
200301063		509	03/09/2020	Payroll	6700	2,361.55	
EFT		412	03/31/2020	Payroll	6700	6,212.23	
EFT		413	03/31/2020	Payroll	6700	4,739.64	
200301120		382	03/11/2020	Payroll	6700	319.89	
EFT		383	03/11/2020	Payroll	6700	584.97	
200301064		510	03/09/2020	Payroll	6700	137.00	
EFT		364	03/13/2020	Payroll	6700	1,752.54	
EFT		414	03/31/2020	Payroll	6700	3,030.08	
200301065		511	03/09/2020	Payroll	6700	6,075.00	
EFT		365	03/13/2020	Payroll	6700	1,243.62	
EFT		415	03/31/2020	Payroll	6700	3,303.00	
200301122		384	03/11/2020	Payroll	6700	572.65	
EFT		416	03/31/2020	Payroll	6700	3,859.81	
200301066		512	03/09/2020	Payroll	6700	5,419.20	
200301123		385	03/11/2020	Payroll	6700	684.37	
200301124		386	03/11/2020	Payroll	6700	556.16	
200301115		377	03/13/2020	Payroll	6700	1,722.04	
EFT		366	03/13/2020	Payroll	6700	985.50	
EFT		417	03/31/2020	Payroll	6700	4,177.67	
EFT		367	03/13/2020	Payroll	6700	2,363.93	
EFT		418	03/31/2020	Payroll	6700	5,112.53	
EFT		387	03/11/2020	Payroll	6700	92.35	
EFT		419	03/31/2020	Payroll	6700	4,312.08	
EFT		368	03/13/2020	Payroll	6700	1,065.66	
EFT		420	03/31/2020	Payroll	6700	3,808.42	
EFT		388	03/11/2020	Payroll	6700	973.00	
200301127		389	03/11/2020	Payroll	6700	70.99	
EFT		421	03/31/2020	Payroll	6700	4,495.94	
EFT		422	03/31/2020	Payroll	6700	4,551.07	
200301128		390	03/11/2020	Payroll	6700	329.75	
EFT		369	03/13/2020	Payroll	6700	985.50	
EFT		423	03/31/2020	Payroll	6700	3,756.61	
EFT		424	03/31/2020	Payroll	6700	4,218.71	
EFT		370	03/13/2020	Payroll	6700	689.85	
EFT		425	03/31/2020	Payroll	6700	3,756.03	
EFT		426	03/31/2020	Payroll	6700	3,142.13	
EFT		427	03/31/2020	Payroll	6700	2,528.34	
200301129		391	03/11/2020	Payroll	6700	622.07	
200301130		392	03/11/2020	Payroll	6700	465.13	

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VOUCHER APPROVAL TRANSMITTAL

West Thurston Regional Fire Authority

Time: 12:29:38 Date: 03/11/2020

MCAG #: 2964

03/09/2020 To: 03/09/2020

Page: 2

Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	428	03/31/2020	Payroll	6700	4,542.93	
EFT	429	03/31/2020	Payroll	6700	8,312.86	
EFT	430	03/31/2020	Payroll	6700	4,046.61	
EFT	431	03/31/2020	Payroll	6700	5,003.79	
EFT	432	03/31/2020	Payroll	6700	4,663.55	
EFT	371	03/13/2020	Payroll	6700	458.55	
EFT	433	03/31/2020	Payroll	6700	5,396.91	
EFT	434	03/31/2020	Payroll	6700	5,147.10	
EFT	393	03/11/2020	Payroll	6700	134.83	
200301132	394	03/11/2020	Payroll	6700	650.70	
200301133	395	03/11/2020	Payroll	6700	92.35	
200301098	435	03/31/2020	Payroll	6700	5,380.33	
EFT	372	03/13/2020	Payroll	6700	934.70	
EFT	436	03/31/2020	Payroll	6700	4,265.84	
200301134	396	03/11/2020	Payroll	6700	118.52	
EFT	437	03/31/2020	Payroll	6700	5,143.81	
EFT	438	03/31/2020	Payroll	6700	4,388.98	
200301067	513	03/09/2020	Payroll	6700	56,390.67	
EFT	439	03/31/2020	Payroll	6700	5,133.14	
EFT	446	03/09/2020	Payroll	6700	1,155.66	
EFT	440	03/31/2020	Payroll	6700	4,827.26	
200301068	514	03/09/2020	Payroll	6700	291.00	
EFT	441	03/31/2020	Payroll	6700	4,075.25	
78 Vouchers:					<u>370,617.75</u>	

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THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



February 10, 2020 – Governing Board Business Meeting at the Littlerock Road Fire Station

Call to Order/Attendance: Commissioner Ricks called the meeting to order at 18:00 hours. Commissioners Culleton, Dahl, Jernigan (18:37), and Pethia, Chiefs Kaleiwahea, Scott and Stone, former Commissioner Jones, Captains E. Smith and Dyer, Lt. Drake, FFs Bennett and Weinstein, Logistics Coordinator J. Joslin, Admin Assistant Linda Patraca and Secretary Linda Shea were present. Commissioner Elkins and Union Representative Garza were absent (excused.)

Public Comment/Presentations: Commissioner Ricks presented a service award to former Commissioner Jones for his 34 years of service to the citizens of West Thurston Regional Fire.

Additions/Deletions to the Agenda: None.

Labor Management Team Report: No updates.

New Business:

1. Expenditure Approval. Commissioner Pethia moved to approve the expenditures in the amount of \$573,588.36. Commissioner Dahl seconded the motion. Motion carried 4-0.
2. Minutes.
 - a. Commissioner Pethia moved to approve the January 13, 2020 general board minutes. Commissioner Dahl seconded the motion. Motion carried 4-0.
 - b. Commissioner Pethia moved to approve the January 23, 2020 special board minutes. Commissioner Culleton seconded the motion. Motion carried 4-0.
3. Resolution #2020-003, Surplus Equipment. Linda S. presented Resolution #2020-003 to approve the surplus of excess equipment (inventoriable and non-inventoriable items), noting that one additional item was added (portable BK radio). Commissioner Dahl moved to approve Resolution #2020-003 as amended. Commissioner Pethia seconded the motion. Motion carried 4-0.
4. Policy #1.1012, Volunteer Reimbursement. Linda S. presented a draft revision to the Volunteer Reimbursement policy, bringing it into compliance with federal wage standards. She asked the board to review and send her feedback, with the goal of approving it at the March meeting.
5. Resolution #2020-1, Dissolution of IGA for Training Facility. Commissioner Ricks explained the purpose of the dissolution of the training facility IGA, with discussion following. Commissioner Culleton moved to approve Resolution #2020-1. Commissioner Dahl seconded the motion. Motion carried 4-0.
6. Interlocal Agreement – Use of Fire Training Facility. Linda S explained this was a draft IGA for review and comment by the board (as per D. Kindell at District #9).
7. Request for use of unspent 2019 Wellness Equipment Funds. Linda S. reported that Lt. Morales has requested that \$923 of unspent 2019 Wellness Equipment funds be carried over into 2020, as intended purchases were unable to be completed in 2019. Commissioner Dahl moved to approve the carry-over. Commissioner Pethia seconded the motion. Motion carried 4-0.

Unfinished Business (action items):

1. Station tour by board. The board agreed to schedule two station tours: March 9 at 4:30 PM, station 1-1 (prior to the board meeting); and April 13 at 4:30 PM, station 1-2 (prior to the board meeting.)

The board recessed for a 5-minute break at 18:32, reconvening at 18:37.

Unfinished Business (nonaction items):

1. Beaver Creek property. Chief Scott reported we are still waiting on the county. The board agreed this item could be removed from future agendas until action has been taken.
2. Chehalis Tribe negotiations. Chief Kaleiwahea reported that he will discuss this during executive session.
3. Weyerhaeuser meeting. Chief Kaleiwahea reported that we should have a final contract from Weyerhaeuser shortly following final review by their legal department.
4. Drone Program. Captain Dyer reported they have been unable to finalize a date for the demo, hopefully they will have it scheduled for the next board meeting.

Communications:

1. Thurston County Treasurer January 2020 reports were presented as per RCW 52.16.050(4).
2. February 2020 budget reports were distributed. Linda S. noted the overexpended budget line items would be covered as follows:
 - a. Admin Small & Attractive – this is related to the IT upgrade project that was approved by the board to be covered by GEMT funds in 2019 but not completed. GEMT funds will be moved to cover this overexpenditure.
 - b. Suppr Wildland Tools – overspent due to department's purchase of wildland tools as approved under the DNR Wildland grant, which will cover the overexpenditure.
3. Operations Committee Update. Chief Scott reported the Operations committee has been working on additional cribbing for the apparatus, and the Man vs. Machine kits. Color-schemed hose is on order.
4. Long Term Care Annuity plan statement. Linda S. presented the annual statement for the LTC annuity.
5. Wa Risk Mgmt class. Linda S provided a flyer on the upcoming risk management class in Chelan. Commr. Ricks will be attending; Commr. Dahl will not be attending; Commr. Culleton is undecided.
6. TCOMM911. Chief Kaleiwahea presented a memo from TCOMM regarding their radio replacement update.
7. Medic One Comprehensive Plan (draft). Chief Kaleiwahea discussed the county EMS draft comprehensive plan (electronic copies were provided prior to meeting.)

Chief Reports: Refer to printed reports.

Commissioner Reports:

1. EMS Council. No report.
2. West Thurston Admin Board. Commissioner Ricks reported the next meeting will be in April.
3. Thurston County Fire Commissioners. Commissioner Ricks reported the association elected new officers, and also received a briefing on the TCOMM911 radio replacement plan.
4. Washington Fire Commissioners. Chief Scott reported that he and Commr. Culleton attended Legislative Day.
5. Community Communications. Commr. Pethia reported he is aware of two licensed ham radio operators in his neighborhood.

Good of the Order:

1. Captain Dyer reminded of the upcoming crab feed at TCFD #12 on March 7.

2. Commr. Pethia reported the WFCFA is supportive of moving forward with possible changes to the health insurance program to allow full coverage of NFPA physicals for firefighters.

In the interest of allowing meeting attendees the opportunity to leave, the board adjourned the general meeting at 19:06 to convene the BVFF and individual district meetings, with an announcement that the WTRFA General Board would re-convene to hold an executive session to discuss non-union personnel contracts (RCW 42.30.140(4)(a)) and emergency service contracts (RCW 42.30.140(4)(b)) following the individual district meetings.

The board reconvened the general meeting at 19:19 following the BVFF and individual district's meetings, and announced it would be holding an executive session for the next hour.

The board closed the executive session and reconvened the general meeting at 20:23.

Non-Union Personnel Contracts.

- Commissioner Dahl moved to approve the proposed Fire Chief contract. Commissioner Pethia seconded the motion. Motion carried 5-0.
- Commissioner Dahl moved to approve the proposed Operations Chief, Administrative Services Director, PIO/EMS Director, and Logistics Coordinator contracts. Commissioner Pethia seconded the motion. Motion carried 5-0.

Emergency Services Contracts. No board action was taken on this issue.

Adjournment: The board adjourned the meeting at 20:32 hours.

Submitted for Board approval by:

Linda Shea, Secretary

Tom Culleton, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

February 19, 2020 – Special Governing Board Business Meeting at 10828 Littlerock Rd SW (station 1-2)

Call to Order/Attendance: Commissioner Ricks called the meeting to order at 13:04. Commissioners Culleton, Dahl (via phone), Elkins (via phone) and Pethia, Chiefs Kaleiwahea and Scott, and District Secretary Linda Shea were present. Commissioner Jernigan was absent (excused.)

Public Hearing/Comment/Presentations: None.

Additions/Deletions to the Agenda: None.

Old Business: None.

New Business: Chief Kaleiwahea presented Resolution #2020-004 for the emergency purchase of a 2019 Dodge Brush Truck to replace B1-6 which is in need of cost-prohibitive repairs. The purchase was also identified as a sole source purchase from Fenton Fire, who serves as a consignment agent for Outback Fire Apparatus (as noted in the 2/12/2020 legal opinion from Eric Quinn.)

Commissioner Dahl moved to approve Resolution #2020-004 for the brush truck purchase, but requested that a discussion be held at a future meeting regarding the disposition of B1-6. Commissioner Elkins seconded the motion. Motion carried 5-0.

Good of the Order: None.

Adjournment: The board adjourned the meeting at 13:14 hours.

Submitted for Board approval by:

Linda Shea, Secretary

Tom Culleton, Board Member

Calvin Dahl, Board Member

Dave Pethia, Board Member

Ben Elkins, Board Member

John Ricks, Board Member

Jeff Jernigan, Board Member

Intergovernmental Cooperative Purchasing Agreement

This Intergovernmental Agreement (Agreement) is by and between the "Lead Contracting Agency" and participating government entities ("Participating Agencies"), that are members of National Purchasing Partners ("NPP"), including members of FireRescue GPO and Public Safety GPO, that agree to the terms and conditions of this Agreement. The Lead Contracting Agency and all Participating Agencies shall be considered as "parties" to this agreement.

WHEREAS, upon completion of a formal competitive solicitation and selection process, the Lead Contracting Agency has entered into Master Price Agreements with one or more Vendors to provide goods and services, often based on national sales volume projections;

WHEREAS, NPP provides group purchasing, marketing and administrative support for governmental entities. NPP's marketing and administrative services are free to its membership, which includes participating public entities and nonprofit institutions throughout North America.

WHEREAS, NPP has instituted a cooperative purchasing program under which member Participating Agencies may reciprocally utilize competitively solicited Master Price Agreements awarded by the Lead Contracting Agency;

WHEREAS, the Master Price Agreements provide that all qualified government members of NPP may purchase goods and services on the same terms, conditions and pricing as the Lead Contracting Agency, subject to applicable local and state laws of the Participating Agencies;

WHEREAS, the parties agree to comply with the requirements of the Intergovernmental Cooperation Act as may be applicable to the local and state laws of the Participating Agencies;

WHEREAS, the parties desire to conserve and leverage resources, and to improve the efficiency and economy of the procurement process while reducing solicitation and procurement costs;

WHEREAS, the parties are authorized and eligible to contract with governmental bodies and Vendors to perform governmental functions and services, including the purchase of goods and services; and

WHEREAS, the parties desire to contract with Vendors under the terms of the Master Price Agreements;

NOW, THEREFORE, the parties agree as follows:

ARTICLE 1: LEGAL AUTHORITY

Each party represents and warrants that it is eligible to participate in this Agreement because it is a local government created and operated to provide one or more governmental functions and possesses adequate legal authority to enter into this Agreement.

ARTICLE 2: APPLICABLE LAWS

The procurement of goods and services subject to this Agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules, and regulations that govern each party's procurement policies. Competitive Solicitations are intended to meet the public contracting requirements of the Lead Contracting Agency and may not be appropriate under, or satisfy Participating Agencies' procurement laws. It is the responsibility of each party to ensure it has met all applicable solicitation and procurement requirements. Participating Agencies are urged to seek independent review by their legal counsel to ensure compliance with all local and state solicitation requirements.

ARTICLE 3: USE OF BID, PROPOSAL OR PRICE AGREEMENT

- a. A "procuring party" is defined as the Lead Contracting Agency or any Participating Agency that desires to purchase from the Master Price Agreements awarded by the Lead Contracting Agency.
- b. Each procuring party shall be solely responsible for their own purchase of goods and services under this Agreement. A non-procuring party shall not be liable in any fashion for any violation of law or contract by a procuring party, and the procuring party shall hold non-procuring parties and all unrelated procuring parties harmless from any liability that may arise from action or inaction of the procuring party.
- c. The procuring party shall not use this agreement as a method for obtaining additional concessions or reduced prices for similar goods and services outside the scope of the Master Price Agreement.
- d. The exercise of any rights or remedies by the procuring party shall be the exclusive obligation of such procuring party.
- e. The cooperative use of bids, proposals or price agreements obtained by a party to this Agreement shall be in accordance with the terms and conditions of the bid, proposal or price agreement, except as modified where otherwise allowed or required by applicable law, and does not relieve the party of its other solicitation requirements under state law or local policies.

ARTICLE 4: PAYMENT OBLIGATIONS

The procuring party will make timely payments to Vendors for goods and services received in accordance with the terms and conditions of the procurement. Payment for goods and services, inspections and acceptance of goods and services ordered by the procuring party shall be the exclusive obligation of such procuring party. Disputes between procuring party and Vendor shall be resolved in accordance with the law and venue rules of the state of the procuring party.

ARTICLE 5: COMMENCEMENT DATE

This Agreement shall take effect after execution of the "Lead Contracting Agency Endorsement and Authorization" or "Participating Agency Endorsement and Authorization," as applicable.

ARTICLE 6: TERMINATION OF AGREEMENT

This Agreement shall remain in effect until terminated by a party giving 30 days written notice to "Lead Contracting Agency"

ARTICLE 7: ENTIRE AGREEMENT

This Agreement and any attachments, as provided herein, constitute the complete Agreement between the parties hereto, and supersede any and all oral and written agreements between the parties relating to matters herein.

ARTICLE 8: CHANGES AND AMENDMENTS

This Agreement may be amended only by a written amendment executed by all parties, except that any alterations, additions, or deletions of this Agreement which are required by changes in Federal and State law or regulations are automatically incorporated into this Agreement without written amendment hereto and shall become effective on the date designated by such law or regulation.

ARTICLE 9: SEVERABILITY

All parties agree that should any provision of this Agreement be determined to be invalid or unenforceable, such determination shall not affect any other term of this Agreement, which shall continue in full force and effect.

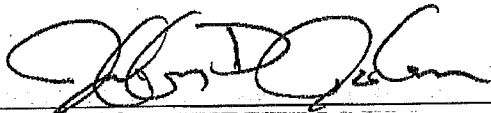
THIS INSTRUMENT HAS BEEN EXECUTED IN TWO OR MORE ORIGINALS BY EXECUTION AND ATTACHMENT OF "THE LEAD CONTRACTING AGENCY ENDORSEMENT AND AUTHORIZATION" OR "PARTICIPATING AGENCY ENDORSEMENT AND AUTHORIZATION," AS APPLICABLE. ONCE EXECUTED, IT IS THE RESPONSIBILITY OF EACH PARTY TO FILE THIS AGREEMENT WITH THE PROPER AGENCY IF REQUIRED BY LOCAL OR STATE LAW.

**PUBLIC PROCUREMENT AUTHORITY
ENDORSEMENT AND AUTHORIZATION**

The undersigned acknowledges, on behalf of the Public Procurement Authority ("Lead Contracting Agency") that he/she has read and agrees to the general terms and conditions set forth in the enclosed Intergovernmental Cooperative Purchasing Agreement regulating use of the Master Price Agreements and purchase of goods and services that from time to time are made available by the Public Procurement Authority to Participating Agencies locally, regionally, and nationally through NPP. Copies of Master Price Agreements and any amendments thereto made available by the Public Procurement Authority will be provided to Participating Agencies and NPP to facilitate use by Participating Agencies.

The undersigned understands that the purchase of goods and services under the provisions of the Intergovernmental Cooperative Purchasing Agreement is at the absolute discretion of the Participating Agencies.

The undersigned affirms that he/she is an agent of the Public Procurement Authority and is duly authorized to sign this Public Procurement Authority Endorsement and Authorization.



BY: Jeffrey D. Johnson

ITS: Administrator/Board Member

Date: 2-13-2014

Public Procurement Authority Contact Information:

Contact Person:	Heidi Chames
Address:	25030 SW Parkway Ave., Suite 330 Wilsonville, OR 97070
Telephone No.:	855-524-4572
Email:	questions@procurementauthority.org

**PARTICIPATING AGENCY
ENDORSEMENT AND AUTHORIZATION**

The undersigned acknowledges, on behalf of _____ ("Participating Agency") that he/she has read and agrees to the general terms and conditions set forth in the enclosed Intergovernmental Cooperative Purchasing Agreement regulating use of the Master Price Agreements and purchase of goods and services that from time to time are made available by the Lead Contracting Agency to Participating Agencies locally, regionally, and nationally through NPP.

The undersigned further acknowledges that the purchase of goods and services under the provisions of the Intergovernmental Cooperative Purchasing Agreement is at the absolute discretion of the Participating Agency and that neither the Lead Contracting Agency nor NPP shall be held liable for any costs or damages incurred by or as a result of the actions of the Vendor or any other Participating Agency. Upon award of contract, the Vendor shall deal directly with the Participating Agency concerning the placement of orders, disputes, invoicing and payment.

The undersigned affirms that he/she is an agent of _____ and is duly authorized to sign this Participating Agency Endorsement and Authorization.

BY: _____
ITS: _____

Date: _____

Participating Agency Contact Information:

Contact Person: _____
Address: _____

Telephone No.: _____
Email: _____

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BoFC approved _____
PO # _____

18322 9th St E
Lake Tapps, WA 98391
Phone: 253-826-9852
Fax: 253-826-9850
E-Mail: thoffman@tx3.net

January 15, 2020

Robble Smith
West Thurston RFA
10828 Littlerock Rd SW
Olympia, WA 98512

Robble,

Here is the Holmatro pricing for 2020.

Large Cordless System

Qty	Item	List Price	Disc Price	Ext Price
1	Holmatro GSP5240 EVO 3Greenline Spreader: (1) 5240 Spreader, (2) 6.0 AH Batteries, (1) charger	\$ 12,875.00	\$ 11,600.00	\$ 11,600.00
1	Holmatro GCU5050i EVO 3Greenline Cutter: (1) 5050i cutter, (2) 6.0 AH Batteries, (1) charger	\$ 12,725.00	\$ 11,450.00	\$ 11,450.00
1	Holmatro GRA5350 EVO Greenline Ram: (1) 5350 ram, (2) 6.0 AH Batteries, (1) charger	\$ 13,800.00	\$ 12,400.00	\$ 12,400.00
	Subtotal 1	\$ 39,400.00	Subtotal 1	\$ 35,450.00
	Shipping & Insurance			NC
	Sales Tax 3400		7.9%	\$ 2,800.55
	GRAND TOTAL		GRAND TOTAL	\$ 38,250.55

2 Cordless Systems

Qty	Item	List Price	Disc Price	Ext Price
2	Holmatro GSP5240 EVO 3Greenline Spreader : (1) 5240 Spreader, (2) 6.0 AH Batteries, (1) charger	\$ 12,875.00	\$ 10,600.00	\$ 21,200.00
2	Holmatro GCU5050i EVO 3Greenline Cutter: (1) 5050i cutter, (2) 6.0 AH Batteries, (1) charger	\$ 12,725.00	\$ 10,450.00	\$ 20,900.00
2	Holmatro GRA5350 EVO Greenline Ram: (1) 5350 ram, (2) 6.0 AH Batteries, (1) charger	\$ 13,800.00	\$ 11,400.00	\$ 22,800.00
	Subtotal 1	\$78,800.00	Subtotal 1	\$ 64,900.00
	Shipping & Insurance			NC
	Sales Tax 3400		7.9%	\$ 5,127.10
	GRAND TOTAL		GRAND TOTAL	\$ 70,027.10

All tools come with Holmatro lifetime warranty against defects. Prices good 90 days then subject to change without further notice.

Sincerely,

Tracy Hoffman
West Coast Fire & Rescue

Eric T. Quinn, P.S.
PROFESSIONAL SERVICE CORPORATION
ATTORNEY AT LAW
7403 Lakewood Drive W., # 11
Lakewood, WA 98499
253-590-6628
Email:
ericquinn@firehouselawyer2.com

Of Counsel:
Joseph F. Quinn

February 24, 2020
By Electronic Mail Only

West Thurston Regional Fire Authority
Attn: Linda Shea, Administrative Services Director
Linda.Shea@westthurstonfire.org

Re: Cooperative Purchasing of Holmatro Equipment via NPP

Dear Director Shea:

The purpose of this letter is to give you my recommendation as to whether the West Thurston Regional Fire Authority (hereinafter "Authority") may *directly* purchase Holmatro, Inc. firefighting equipment valued over \$40,000.00 without going out to bid. Specifically, the Authority has inquired whether this may be done by entering into an intergovernmental agreement ("IGA") with the Public Procurement Authority ("PPA"), a purchasing cooperative incorporated in the State of Oregon. To fully answer this question, I shall (1) set forth the applicable law; (2) state the relevant facts as you have relayed them to me; and (3) apply the law to the relevant facts and give a recommendation. The short answer to this question is that the Authority may directly purchase Holmatro equipment valued over \$40,000 without going out to bid, by way of its membership in NPP.gov, in conjunction with the PPA.

Applicable Law

A regional fire authority must generally engage in competitive bidding for purchases of equipment valued over \$40,000.00. RCW 52.14.110 (1). However, public agencies may avoid the requirement of competitive bidding when those agencies enter into an interlocal agreement with a purchasing cooperative that complies with the bid-law requirements of the State in which it is incorporated. RCW 39.34.030 (5)(b). The interlocal agreement entered into between the public agency and the purchasing cooperative must meet the requirements of RCW 39.34.030 (3)-(4), which contains the necessary elements of an interlocal agreement.

Eric T. Quinn, P.S.
February 24, 2020
Letter to Linda Shea Re Cooperative Purchasing

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In conjunction with the above law and guidelines promulgated by the Washington State Auditor, a valid cooperative purchasing arrangement also requires that (1) the original solicitation indicated that the contract would be open for purchase by other entities and (2) the bid solicited is still open at the time the member of the cooperative enters into a new contract with the vendor.

Under Oregon law, public agencies—and by extension, purchasing cooperatives made up of a variety of public agencies, such as PPA—may utilize the request-for-proposal (RFP) process rather than sealed bidding. *See* Oregon Revised Statutes (“ORS”) § 279B.060. The RFP submitted by the public agency must ensure competition by clearly describing the procurement and providing notice of said procurement. *See* ORS § 279B.060.

Relevant Facts

The PPA is an agency created by intergovernment agreement under ORS § 190. The Authority seeks to purchase equipment from Holmatro, Inc. that exceeds \$40,000.00 in value. The Authority wishes to accomplish this purchase by cooperatively purchasing through the PPA, by joining the National Purchasing Partners (“NPP”), a public agency incorporated under the Laws of the State of Oregon. A public agency becomes a member of the NPP by executing the “Participating Agency Endorsement and Authorization” at Page 5 of the attached IGA.

To assist the undersigned in answering the above question, Director Linda Shea has provided the following documents:

1. The IGA between the PPA and the Authority;
2. The Master Price Agreement (“MPA”) between the PPA and Holmatro;
3. The PPA’s Synopsis of the process utilized to solicit the contract with Holmatro; and
4. The PPA’s Notice of Solicitation.

The IGA is executed between the PPA—the public agency and “lead” agency—and the NPP, of which individual members may join by signing the IGA. Additionally, the IGA contains its duration, the purpose for which it is being entered into—cooperative purchasing through NPP in conjunction with the PPA—no indication that any property will be exchanged between the parties, and all other necessary and proper matters.

The PPA engaged in the RFP process for the procurement of firefighting equipment. In RFP 1605, the PPA provided 30 days’ notice of when proposals were due in a newspaper of general circulation. RFP 1605 also reminds the proposing vendors that the PPA is a purchasing cooperative working in conjunction with NPP, and that members of NPP may purchase off of the resulting contract. 1.5 under RFP 1605 specifically states as such: “The actual utilization of any Master Price Agreement will be at the sole discretion of PPA and the other Participating Agencies. It is the intent of this Request for Proposal and resulting Master Price Agreement that Participating Agencies may buy directly from Successful Proposers without the need for further solicitation.”

The Notice of Solicitation squarely indicates the following:

Notice is hereby given that the Public Procurement Authority will accept sealed proposals for **FIREFIGHTING EQUIPMENT** at the address listed below, until **5:00 PM PST on DECEMBER 12, 2016**. Those proposals will be for the Public Procurement Authority and members of National Purchasing Partners Government Division ("NPPGov") across the nation, including but not limited to governmental units incorporated by "ATTACHMENT H" of the Request for Proposal (RFP), WIPHE members identified in "ATTACHMENT G" of the RFP, as well as government units in all other states (collectively, "Participating Agencies").

The MPA clearly articulates that the PPA and Holmatro are entering into an agreement for the purchase of fire equipment as indicated in "Attachment A" to the MPA. The proposal that was the subject of RFP 1605 is currently open.

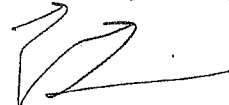
Application of the Law to the Facts and Recommendation

To begin, the PPA complied with the bid laws of the State of Oregon by utilizing the RFP method and publishing the necessary notice. RFP 1605 includes all of the necessary elements of an RFP under § 279B.060. Furthermore, the IGA includes all of the elements required of an interlocal agreement in Washington State. Additionally, the RFP and the MPA both indicate that members of NPP may purchase off of the MPA.

Based on the above, the Authority may purchase firefighting equipment from Holmatro, without going out to bid, if the Authority is purchasing the equipment that Holmatro originally proposed to provide in response to RFP 1605, with minor deviations.

Please inform me if you have any questions or concerns.

Very Truly Yours,



Eric T. Quinn

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West Thurston Regional Fire Authority
Governing Board

AGENDA ITEM SUMMARY

Agenda Date: March 9, 2020

Agenda Item #: New Business

Presenter: Chief R. W. Scott

Item Title: Wildland Unit Equipment Retro-fit RFQ

Action Needed: Discussion/Approval

Background Information:

An RFQ has been submitted for the installation of Akron forestry monitors on the front of Type 6 Engines and the refurbishing of the existing wildland sweep nozzles on the existing 3 in the fleet, and addition of these to the 1 new unit.

RFQ was out for the minimum 13 day time period. A total of 4 vendors had shown interest. Only 1 vendor submitted under the required timeline. One vendor submitted information but was after the stated deadline.

Item Description:

- Installation of Akron forestry monitor, joystick, electric valves, piping etc. - \$13,000 each unit.
- Installation of spray bars - \$4875.00 for new install on 1 unit. Less for refurbishing on three units.

Bid Submittals:

A full bid/RFQ process completed.

Bidders:

- General Fire Apparatus – Quote Received
- Hughes Fire Apparatus – Late submittal

Recommendation:

1. Approve General Fire Apparatus (Spokane) as successful bidder.

Attachments:

Bid submittal and RFQ



WEST THURSTON REGIONAL FIRE AUTHORITY

10828 Littlerock RD SW, Olympia WA 98512 (360) 352-1614 • Fax: (360) 352-1696

February 21, 2020

Request for Quote

West Thurston Regional Fire Authority (WTRFA) requests your quote for the following work;

- Retrofit four (4) Wildland Type 6 engines (3 existing and 1 new construction) with Akron Forestry remote control monitors to be mounted on the front of the apparatus. Pricing shall include all necessary piping, connections, wiring and other ancillary items required for install. Units shall be able to be controlled from a control station located inside the apparatus.
- Conduct evaluation and repair and/or replace equipment, piping, high pressure lines, etc. if necessary wildland "sweep" nozzles that have been installed on 3 existing apparatus on corner of front bumpers. Provide for switch controls inside apparatus for sweep operation for both sides to operate at once, or individually.
- Install similar type of wildland sweep controls and equipment on 1 additional new construction unit.
- Ensure that all 4 apparatus match in use, set-up and operations for consistency purposes.

All RFQ responses must be submitted by **4:00pm Wednesday March 4th, 2020** by email to robert.scott@westthurstonfire.org. All responses to this RFQ must be valid for at least 30 days, and should include all applicable costs including permitting fees.

Site Visits: May be scheduled through contacting West Thurston. Photos of existing apparatus are available upon request.

Location: Work to be completed while at vendor shop. Location where work is to be done shall be within 400 miles of West Thurston Regional Fire Authority location.

Details: Quote should also provide all necessary warranty information for parts, labor or vendor guarantee of work.

Award: Project will be awarded to the lowest responsive and responsible bidder (in accordance with RCW 39.26.160) no later than Friday, March 13.

"Serving Better Together"

RLC

(30)

GENERAL FIRE APPARATUS

West Thurston Regional Fire Authority
10828 Littlerock RD SW
Olympia, Wash. 98512
360-352-1614
Attn: Chief Robert Scott

Re: Request For Quote; Monitors & Ground Sweeps

Chief Scott, Thank you for the opportunity to provide you a quote on this project. We appreciate the confidence you have in our company and craftsmanship. Our service & fabrication facility has been building & servicing fire apparatus for many years. We have multiple EVT & Factory trained technicians on staff. The average number of years, in our service/fabrication department is 22 years of experience.

Our current schedule allows these units to be included in our schedule starting March 9th. Once the monitors arrive, we will begin immediately on the first unit. We estimate all units to be completed on schedule and in total completion by Memorial weekend in May.

Breakdown of the "Request for Quote":

Front Bumper Monitor: Budget \$13,000.00 for each unit including:

- 1.) Akron Forestry monitor. Joystick, Electric valve, Entire assembly; Refer to attached Akron literature
- 2.) The joystick shall be mounted using Velcro, on a aluminum tray, mounted at the final inspection.
- 3.) An indicator rod shall be installed on the monitor to allow for a visual view of the monitor position.
- 4.) 2" High pressure braided hose or stainless piping from the back of the truck to the monitor.
- 5.) Akron Electric valve to be located at the rear of the truck, above the deck, if space allows.
- 6.) Plumb a connection off your current discharge manifold, as needed.
- 7.) Any low points, in the line to the front bumper, will have a simple manual drain.
- 8.) Scuff protection of the hose shall be provided as needed.
- 9.) 1-year materials & workmanship warranty. This does not cover damage, etc.

Spray Bars: Budget \$4,875.00 for each unit including:

- 1.) 15 GPM nozzle Sprayers on each corner, individually switched; left & Right
- 2.) 1" High pressure braided hose from the back of the truck to the monitor.
- 3.) 1" Electric valve to be located at the rear of the truck, above the deck, if space allows.
- 4.) Plumb a connection off your current discharge manifold, as needed.
- 5.) Any low points, in the line to the front bumper, will have a simple manual drain.
- 6.) 1-year materials & workmanship warranty. This does not cover damage, etc.

Re: Request For Quote; Monitors & Ground Sweeps

We did not include any changes or adaptation into any of your foam systems. We can accomplish this, but changes will be completed on a time and materials cost basis. This is only if you wanted foam to the monitor.

We will need a Purchase Order from you to proceed. We also would like to invoice you as each unit is completed and only when approved by you. Our pricing does not include sales tax.

Attached is information on the Akron Forestry monitor.

Please feel free to contact us with any questions, comments, or concerns. We will be honored to earn your business and a long-term partnership.

Sincerely,


Brenden Feist
President/CEO
General Fire Apparatus

2/26/20

Cc: Blythe Hirst
General Fire Apparatus
Western Regional Manager
Seattle Region
206-450-7996
bhirst@generalfire.com



AKRON
BRASS COMPANY

Forestry Monitor

STYLE 3462

The 3462 Forestry Monitor is the latest addition to the Akron Brass electric monitor family. The 3462 provides an extremely rugged durable design ideal for brush and wildland firefighting. This compact monitor features a fully sealed integrated electrical control system with waterproof locking connectors for all motors, power and control connections to withstand harsh environments. The high speed motors provide proportional speed control for pinpoint stream positioning and accuracy. With a wide range of available nozzles, the 3462 is ideal for use in water, foam and CAFS applications.



Standard Features:

- CAN proportional speed joystick control
- Lightweight Pyrolite® construction
- Integrated and sealed electronics
- Waterproof (IP 67 rated) locking connectors
- Simple "plug and play" installation
- 320° maximum rotation range with stops at +/- 90°
- 135° maximum elevation range with stops at +45° and -20°
- 12V or 24V option

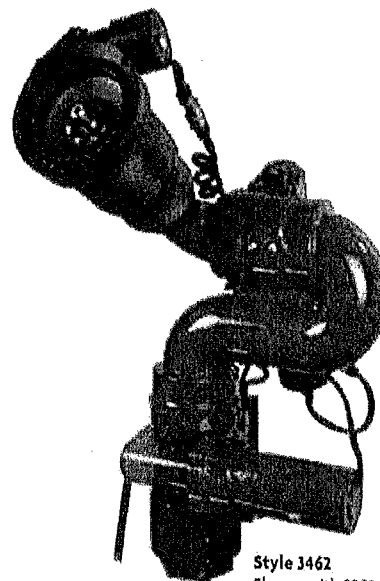
Nozzle Options:

- Style 3293 low flow adjustable electric fog nozzle with flush 30-60-95-125 gpm (115-230-360-475 lpm)*
- Style 3293 mid flow adjustable electric fog nozzle 125-175-250-300 gpm (475-660-950-1140 lpm)*
- Style 3293 Fixed orifice fog nozzles (must specify flow and pressure)*
- Quick Attack™ foam tube attachments for Style 3293 fog nozzles
- Smooth bore tips

Additional Options:

- 2" quick disconnect
- Wireless remote control (CAN interface)
- 2" Electric Valve

* Flat disperse fog pattern available on all Style 3293 nozzles



Style 3462
Shown with 3293
125-300 gpm Nozzle

Style 6035
CAN Joystick



Style 6037
Optional CAN
Wireless Remote



Optional Quick Disconnect

IN NORTH AMERICA CALL 1.800.228.1161 | FAX 1.800.531.7335

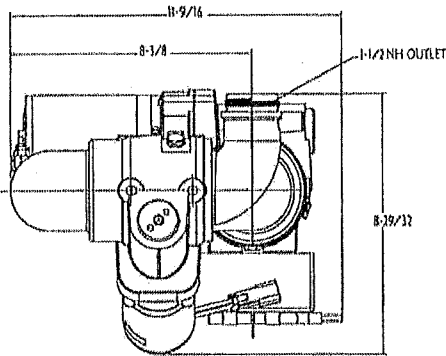
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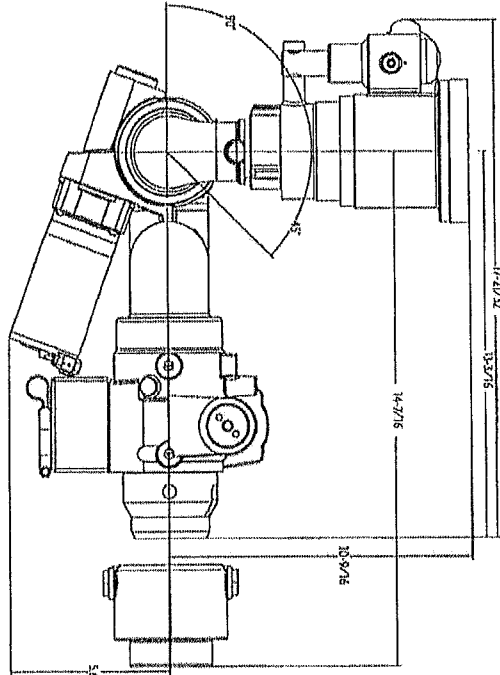
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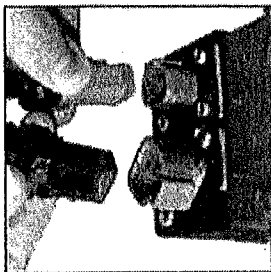
Style 3462 with 3293 in a Narrow Fog Pattern



Top View
(Less Nozzle)



Side View
(Shown with Style 3293 Nozzle)

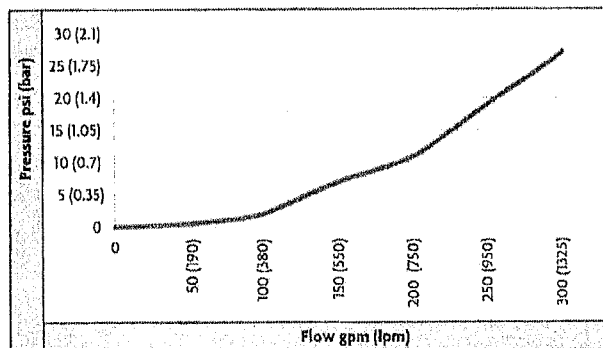


"Plug and play" connectors



Style 3293 Nozzle with Adjustable Baffle

Friction loss



Nozzle Style	Pressure	Flow Setting gpm (lpm)	Effective Reach ft (m)	Overall Reach ft (m)
3293	100	30 (115)	74 (23)	84 (26)
		60 (230)	104 (32)	117 (36)
		95 (360)	120 (37)	130 (40)
		125 (475)	125 (38)	135 (41)
		175 (660)	135 (41)	145 (44)
		250 (950)	155 (47)	170 (52)
		300 (1140)	164 (50)	175 (53)

IN NORTH AMERICA CALL 1.800.228.1161 | FAX 1.800.531.7335

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www.akronbrass.com



AKRON
BRASS COMPANY

ISO 9001:2008 Registered Company

In U.S./International
Akron Brass Company
PH: 330.264.5678
FAX: 330.264.2944

In North America
Call Toll Free
PH: 1.800.228.1161
FAX: 1.800.531.7335

3462 Multi-Purpose Forestry Monitor Quick Ship Select Order Form



A.) Voltage:

<input checked="" type="checkbox"/>	1 - 12V monitor with 2" NPT Inlet
-------------------------------------	-----------------------------------

B.) Nozzle:

<input checked="" type="checkbox"/>	1 - Adjustable Nozzles (30, 60, 95, 125gpm)
-------------------------------------	---

C.) Controller: Please choose one paint option from the list below:

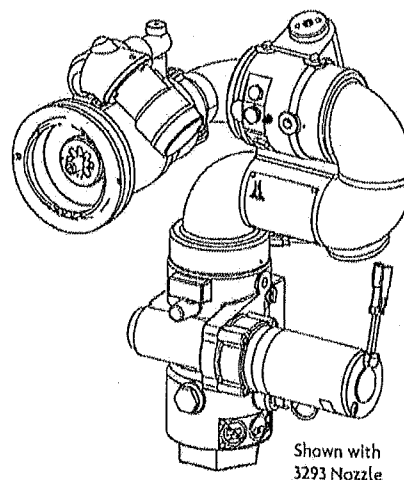
<input checked="" type="checkbox"/>	60350009 Standard CAN proportional Joystick
-------------------------------------	---

D.) Select Options: Please check all options required from the list below:

<input type="checkbox"/>	No Options
<input checked="" type="checkbox"/>	2" Electric Valve with 10' harness
<input checked="" type="checkbox"/>	Quick Disconnect Inlet

Standard Quick Ship Package

- Red
- 20' Internally Terminated Control Cable



Shown with
3293 Nozzle

*Ok Feist
2/25/2020*

Ships within 2 weeks

NOTE: For special configuration requirements, please contact Akron Brass Customer Service.
Send PO & completed order guide to akroncare@idexcorp.com or call 800.228.1161

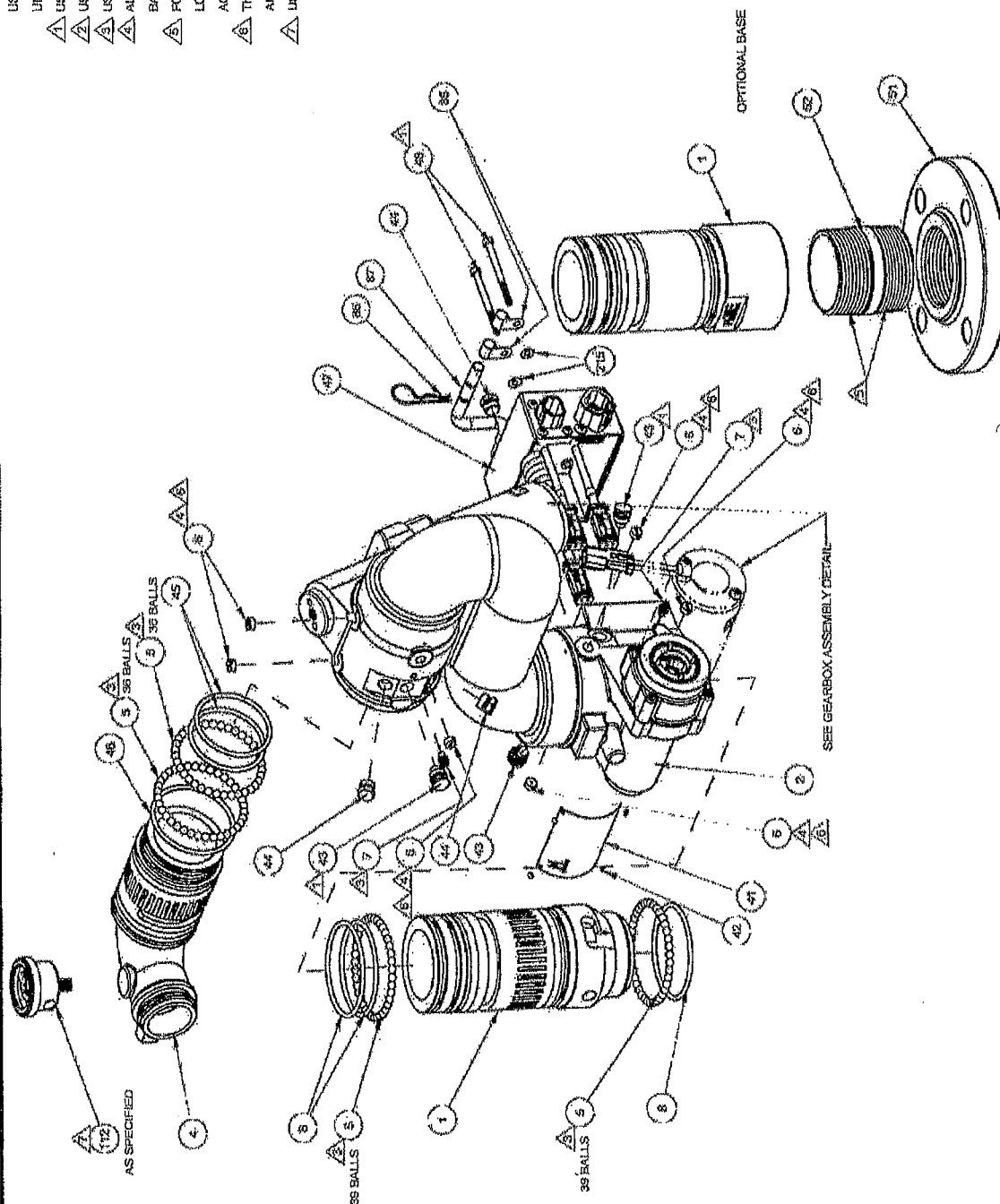
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Chg.	Date
11	02-19
12	02-20

PRODUCT FORESTRY BUMPER TURRET



ASSEMBLY NOTES:

USE PARKER O-RINGS ON ALL O-RINGS AND MATING SURFACES

UNLESS OTHERWISE NOTED.

A USE PERMABOND LM113 OR LOCTITE 222.

2. USE LOCTITE 299.

USE: QWERTY; 1234567890

4. ALIGN BOLT IN HOLES - TIGHTEN PLUG INTO TOUCHES

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

16

[illegible]

BOOKS FOR THE YEAR 1962

AGRO-GLIDE INKED SEALANT WITH F.T.E.

FOR A THOROUGHLY CLEAN FIRE

AND APPLY LOCUTIE 425,

PHONE: 330 264 5678 or 800 228 1151 | FAX: 330 264 2944 or 800 531 7335 | www.akronbrass.com

[illegible]

Parts List Sheet

122385

have the manufacturers' warranty and Alton Brass disclaims any warranty in respect of those products. We warrant that the equipment will conform to the express written consent of the Alton Brass Company, and we warrant that the equipment will conform to the express written consent of the Alton Brass Company, and we warrant that the equipment will conform to the express written consent of the Alton Brass Company.

550



STYLE 3462

PRODUCT FORESTRY BUMPER TURRET

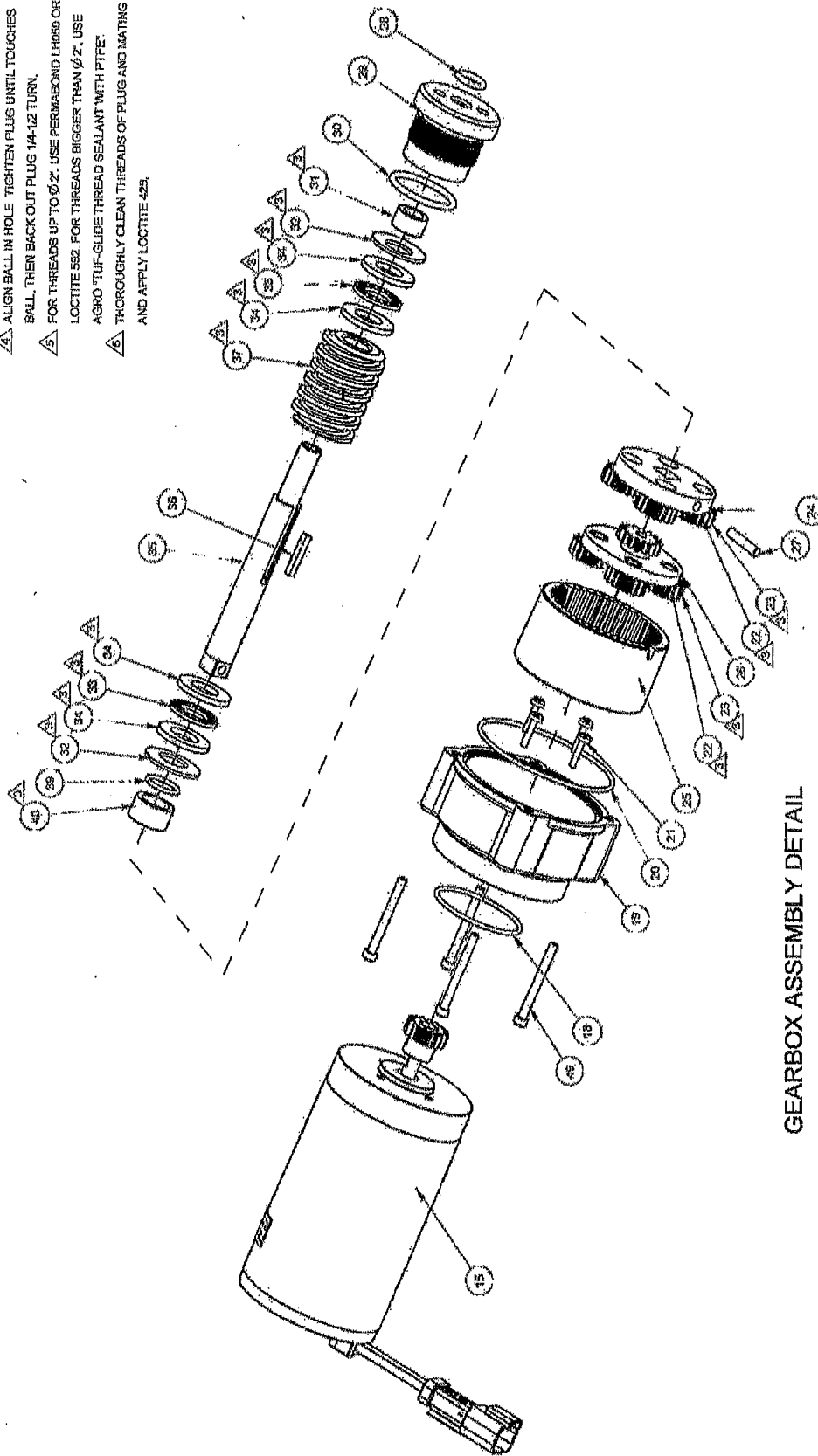
Chg.	Date
11	02-19
12	02-20

IF AN ITEM IS NOTED AS "NOT FIELD REPAIRABLE", OR YOU WISH TO RETURN AN ITEM TO AKRON BRASS FOR SERVICE PLEASE GO ONLINE TO, ONLINEREPAIR.AKRONBRASS.COM

ASSEMBLY NOTES:

USE PARKER O-LUBE ON ALL O-RINGS AND MATING SURFACES
UNLESS OTHERWISE NOTED.

1. USE PERMABOND LMW113 OR LOCITITE 222.
2. USE LOCITITE 290.
3. USE LOW-TEMP LUBRICPLATE
4. ALIGN BALL IN HOLE TIGHTEN PLUG UNTIL
BALL THEN BACK OUT PLUG 14-1/2 TURN.
FOR THREADS UP TO Ø.2" USE PERMABOND
LOCITITE 552. FOR THREADS BIGGER THAN
Ø.2" AGRO "TUF-GUIDE" THREAD SEALANT WITH A
THOROUGHLY CLEAN THREADS OF PLUG AND
APPLY LOCITITE 425.
5.
6.



GEARBOX ASSEMBLY DETAIL

Parts List Sheet

122385

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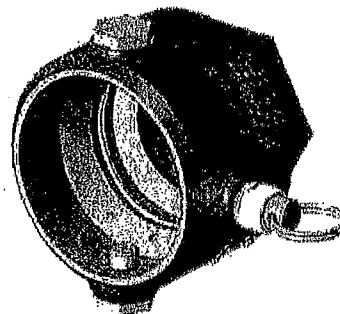
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BRASS COMPANY

TECHNICAL SERVICE PARTS
STYLE 3462
PRODUCT FORESTRY BUMPER TURRET

Find	Description	Item	QTY
	POWER CABLE	721594	1
	JOYSTICK CABLE 20 FT.	721595	1
	JOYSTICK CABLE 30 FT.	721594	1
A	KIT OF 50 BALLS	109041	
B	FIELD SERVICE KIT O-RINGS	9223001	
C	FIELD SERVICE KIT GEARBOX	34620045	
D	CARRIER GEAR S/A	30580029	
E	PLATE, CARRIER, SHORT S/A	78201048	

Find	Description	Item	Qty
1	BASE 2" BSP TAPERED ETCHED	122578	1
1	BASE 2" BSP TAPERED	128057	1
1	BASE 2" NPT	117888	1
1	BASE 2.5" NPT	118124	1



QUICK DISCONNECT 34630001

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Find	Description	Item	QTY
2	ELBOW INLET	122371	1
4	ELBOW OUTLET W/ GAGE PORT	126848	1
4	ELBOW OUTLET W/ GAGE PORT	126850	1
5	BALL BRASS 1/4" OD	-	150
6	PLUG SWIVEL 3/8-24 x 3/4" S	-	7
7	RITTING GREASE 3#18	713151	2
8	O-RING 2-23G	-	3
15	MOTOR S/A 12V - RED	34620000	2
15	MOTOR S/A 24V - RED	34620100	2
19	O-RING 2-029	-	2
19	HOUSING GEARBOX	121638	2
20	O-RING 2-035	-	2
21	SCREW SOCKET HEAD CAP #6-32 x 1/2"	765052	3
22	RIVET SHORT	-	16
23	GEAR PLANET 18 TOOTH	-	16
24	CARRIER	-	2
25	GEAR INTERNAL	718164	2
26	PLATE CARRIER	-	2
27	PIN GROOVE 5/32" x 3/4"	-	2
28	O-RING 2-110	-	2
29	CAP BEARING	118465	2
30	O-RING 2-121	-	2
31	C BEARING	-	2
32	C BEARING BELLEVILLE	-	4
33	C BEARING NEEDLE	-	4
34	C WASHER THRUST	-	5
35	C SHAFT	-	2
36	C KEY	-	2
37	C GEAR WORM	-	2
38	PIN ROLL 1/8" x 1/2"	744288	4
39	O-RING 2-014	-	2
40	C BEARING ROLLER NEEDLE	-	2
41	PLATE ID	745271	1
42	NAIL	758052	4
43	STOP	769458	3
44	PLUG 1/2-20 x 1/2"	744337	3
45	O-RING 2-229	-	2
46	O-RING 2-231	-	1
47	ASSEMBLY CONTROLLER	80400005	1
48	SCREW SOCKET HEAD CAP #10-24 x 2-1/2"	763079	2
48	SCREW SOCKET HEAD CAP #6-32 x 1-3/8"	767132	8
51	2.5" 150# FLAT FACE FLANGE	712283	1
51	3" 150# FLANGE	712285	1
52	2.5" NPT PIPE NIPPLE	755085	1
79	QUICK DISCONNECT (OPTIONAL)	34630001	1
85	CLAMP CABLE	807135	2
86	CLIP HAIRPIN COTTER	744939	1
87	HANDLE OVERRIDE	721251	1
112	GAGE (NIPPLE)	718323	1
112	GAGE (NIPPLE)	718322	1
212	ADAPTER 1-1/2" NH x 1-1/2" BSP (NOT SHOWN)	104253	1
213	GASKET (NOT SHOWN)	717042	1
214	SET SCREW 1/4-20 x 3/16" (NOT SHOWN)	765008	1
215	WASHER	784072	2

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Parts List Sheet

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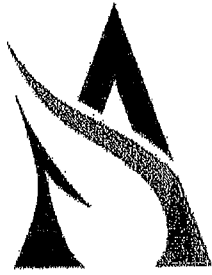
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STYLE 3462 FORESTRY BUMPER MONITOR
INSTALLATION, OPERATING and MAINTENANCE INSTRUCTIONS

English	1 - 8
Deutsch	9 - 16



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STYLE 3462 FORESTRY BUMPER MONITOR INSTALLATION, OPERATING and MAINTENANCE INSTRUCTIONS

The following is intended to provide the basic instructions for installation, operating and maintenance of the 3462 forestry Bumper Monitor.

PRODUCT RATINGS

Maximum motor current draw:

12 volt versions 50 amps each for elevation and rotation motors (Locked rotor current)
3.0 amps for nozzle pattern motor

24 volt versions 25 amps each for elevation and rotation motors (Locked rotor current)
1.5 amps for nozzle pattern motor

Normal operating current (depending on operating conditions - pressure, flow, etc.):

12 volt versions 3 - 10 amps each for elevation and rotation motors
0.7 amps for nozzle pattern motor

24 volt versions 2 - 5 amps each for elevation and rotation motors
0.4 amps for nozzle pattern motor

Minimum Voltage: (Truck engine must be operating for proper voltage requirement.)

All 12 volt motors: 11.5 volts while operating

All 24 volt motors: 23 volts while operating

Mass: 23 lbs. (10.4 kg) with out nozzle or quick disconnect base

Maximum Flow: 300 GPM (1135 lpm)

Maximum Pressure: 200 PSI (14 bar)

Noise Emission: 94 Db@ 1m with Maximum Flow

PRODUCT WARNINGS

⚠ WARNING: The maximum flow of the Bumper Monitor is 300 GPM. The center of the waterway outlet is 13 3/4" inches from the bottom of the inlet. Ensure these values and an appropriate safety factor is used to determine a proper support structure.

⚠ WARNING: Aim the Bumper Monitor in a safe direction before pumping water through it.

⚠ WARNING: The Bumper Monitor uses current limiting for both the monitor and nozzle stops. Use only appropriate Akron Brass nozzles.

⚠ WARNING: Do not use the electric controls when the override cranks are being used or are in position for use.

⚠ WARNING: If any tags or bands are worn or damaged and cannot be easily read, they should be replaced.

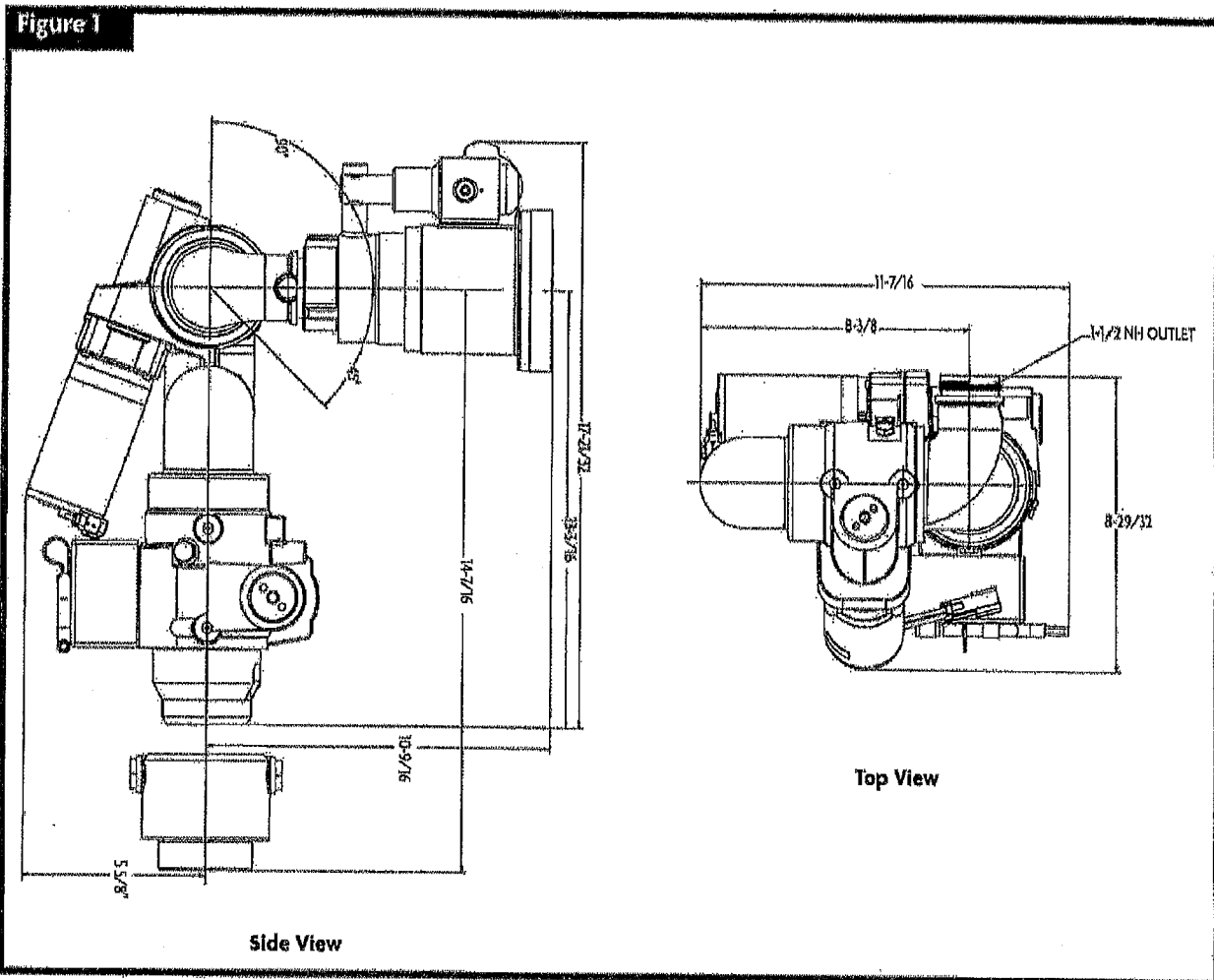
⚠ WARNING: Disconnect power and disable flow before maintenance.

⚠ WARNING: Keep all personnel out of the Danger Zone (in front of the outlet of the monitor) when the water source is attached. Dangerous flow velocities can cause serious injury.

- ⚠ **WARNING:** The Bumper Monitor contains moving parts. Keep hands, fingers and objects away from pinch points.
- ⚠ **WARNING:** Not designed for explosive environments.
- ⚠ **WARNING:** Exceeding the maximum pressure and flow of the Bumper Monitor or nozzle may cause damage.
- ⚠ **WARNING:** Do not disconnect Bumper Monitor from quick disconnect base while flowing.

GENERAL INSTRUCTIONS

- Review the instructions, wiring diagram, component layout and rotational stops diagram before installing this unit. This unit operates on 12 or 24 volt DC depending on the unit chosen. All electrical current flows through the wires. The Bumper Monitor does not act as a ground.



- Not recommended for use in salt water applications.
- For firefighting by trained firefighters only.
- For use with water or standard fire fighting foams only. After use with foam, flush with fresh water.
- Do not use the nozzle as a forcible entry tool.
- Drain the monitor and nozzle after use to prevent "freeze damage".
- Ensure that the thread in the nozzle swivel matches the thread on the Bumper Monitor outlet. Do not overtighten the nozzle.
- The Bumper Monitor, nozzle, logic box, control boxes and field adjustable rotation stops are made for optimal performance. Do not alter in any manner.
- Do not install shutoffs on the outlet of the Bumper Monitor.

ELECTRICAL INSTALLATION INSTRUCTIONS

A. JOYSTICK AND VALVE ATTACHMENT

The following steps will prepare the joystick and valve for attachment to the control harness.

- STEP 1** Plug Power and Valve Harness (part #721564 Figure 4) into Control harness power/valve connector on the monitor (Figure 2).
- STEP 2** Plug either end of the CAN Communications Harness (part #721565 Figure 4) into Control box CAN connector located on the monitor (Figure 2).
- STEP 3** Plug the remaining end of the CAN Communications Harness (part #721565) into the CAN Joystick.
- STEP 4** Plug the mating end of a Valve Harness (part #721290) into the Power and Valve Harness (part #721564) valve connector located at the vehicle end of the harness.
- STEP 5** Plug the remaining end of the Valve Harness (part #721290) into the Valve Actuator Motor connector.
- STEP 6** Recognizing that as the monitor moves in the rotation axis, the three cables move with it. You must allow sufficient free length of the cables before affixing to a stationary point. Assure that the cables experience no sharp bends throughout the rotation range of travel.

B. BATTERY ATTACHMENT

The Battery connection should be the last connection made.

Connect the flying leads at the end of the Power and Valve Harness (part #721564) opposite the monitor to a switched battery power source. The black lead should connect to battery negative, and the red lead to battery positive. Use butt splices or other appropriate method of choice.

D. MECHANICAL MONITOR ATTACHMENT

The Bumper Monitor is to be mounted on the waterway with a 2" NPT thread. The front of the monitor is identified in Figure 2. The 2" NPT Inlet will have the Quick Disconnect Latch Pin Hole facing to the right when looking towards the vehicle.

E. THE ROTATIONAL AND ELEVATION STOPS SET THE BOUNDARIES FOR THE AREA IN WHICH THE BUMPER MONITOR IS ALLOWED TO TRAVEL. The monitor is shipped with rotation stops at 90° right, and at 90° left. All other positions are achieved by switching the factory set stop and the plug in the desired stop location. Both the stops and the plugs have a 1/2 inch hex head. Refer to Figure 2 and 3 to determine which stop location is needed for the desired rotation. The elevation stop sets the upper limit of the elevation. The monitor is shipped with elevation stops at 90° above horizontal and 45° below horizontal to meet NFPA. All other vertical positions are achieved by switching plugs and stops to the desired locations as indicated in Figures 2 and 3. Additional stops and plugs are provided in the instruction kit for all possible elevation and rotation positions.

OPERATING INSTRUCTIONS

A. Joystick with Trigger FOR VALVE

To change the nozzle pattern toward the straight stream or fog press the corresponding button on top of the Joystick. To change the horizontal position right or left move the Joystick towards the appropriate direction. To change the vertical position up or down move the Joystick forward for down and backwards for up. To open and close the valve, press the trigger to open the valve and release the trigger to close the valve. The valve can be maintained open by quickly pressing the trigger twice. Press the trigger and release once to close the valve.

B. Quick Disconnect

The Bumper Monitor is designed for an optional quick disconnect inlet. If equipped with a quick disconnect inlet, first mount the inlet on the 2" NPT piping. Make sure the latch pin on the inlet is facing towards the right (see figure 2). Place the monitor into the inlet so the two guide pins line up with the groove. Slide the monitor all the way in and rotate 15° clockwise until the latch pin locks in place. To remove the monitor, pull the latch pin, rotate the monitor 15° counterclockwise, and lift the monitor out of the inlet.

⚠ WARNING: Make sure the monitor is locked in place before flowing water. The latch pin must be flush with the housing. (See warning tag on the quick disconnect inlet for further information)

C. MANUAL OVERRIDE CONTROLS

THE MANUAL OVERRIDE CONTROL IS TO BE USED WHEN THE POWER TO THE MONITOR IS OFF. A 1/4 inch Allen wrench will actuate the overrides. An override crank is included on the monitor. See figure 2 for location of crank. To use the manual override insert the hex head end of the override crank in the hexagon shaped hole. Then rotate or spin the override crank either clockwise or counterclockwise to aim the monitor in the desired direction.

WHEN THE OVERRIDE CRANKS ARE NO LONGER IN USE PUT THEM BACK IN THE STORAGE POSITION.

⚠ WARNING: DO NOT USE THE ELECTRIC CONTROLS WHEN THE OVERRIDE CRANK IS BEING USED OR IS IN POSITION FOR USE.

MAINTENANCE INSTRUCTIONS

Your Bumper Monitor and nozzle should be inspected prior to and after each use, to ensure it is in good operating condition. Periodically, an unanticipated incident occurs where the Bumper Monitor is misused in a manner that is inconsistent with standard operating practices and those listed in IFSTA. A partial list of potential misuse includes:

- Operating above maximum rated pressure and flow.
- Not draining, and allowing water to freeze inside.
- Prolonged exposure to temperatures above 130°F, or below -25°F.
- Operating in a corrosive environment.
- Having the nozzle hit a fixed object during operating or transportation.
- Other misuse that might be unique to your specific environment.

Also there are many "tell tale" signs that indicate repair is in order, such as:

- Controls that are either inoperable or difficult to operate.
- Excessive wear.
- Poor discharge performance.
- Water leaks.

If any of the above situations are encountered, the Bumper Monitor should be taken out of service, repaired, and tested by a qualified technician before placing it back in service.

MOTOR REPLACEMENT

To replace either the horizontal or vertical rotational motors:

1. Disconnect Power from the unit.
2. Loosen and remove the four socket screws (Item 49 on the Parts List) from the gearbox housing (19).
3. Slowly remove the motor assembly (15) and gearbox housing (19) from the unit.

IMPORTANT: Make sure the internal gear, (Item 25 on the Parts List), remains in place, (hold with a screwdriver), to avoid gear alignment problems.

4. Loosen and remove the four socket head capscrews (21) from the inside of the gearbox housing that hold the housing and the motor assembly together.
5. Remove gearbox housing (19) from the motor assembly (15).
6. Replace o-ring seal (18) on the gearbox housing (19).
7. Attach the new motor assembly (15) to the gearbox housing (19) making sure all four screws (21) are tight.
8. Install the motor and gearbox housing assembly to the unit making sure all four socket screws (49) are tight. It may be necessary to rotate the motor slightly to get the motor gear to line up with the gears inside the gearbox.
9. Restore power to the unit.
10. Test the operation of the unit.

Call Akron Brass Customer Service Department if any problems are encountered.

Symptom	Potential Cause	What to Check	Solution
Totally Inoperative	Lack of Power	Remove the Power/Valve Cable connector from the control box mounted on the side of the monitor/turret. Check for voltage approximately equal to vehicle battery voltage between pins 1 (Pos.) and 2 (Neg.) of the cable's connector.	If no measurable voltage is present, insure proper DC power is applied to pins 1 and 2.
	Damaged Control Box	Remove the CAN Cable connector from the control box mounted on the side of the monitor/turret. Check for voltage approximately equal to vehicle battery voltage between pins 1 (Pos.) and 2 (Neg.) of the control box connector.	If no measurable voltage is present, return the Control Box/Harness for replacement.
		Insert an empty USB Flash Drive (with a status LED) into the USB connector. Check for lighting of the Flash Drive status LED.	If the Flash Drive status LED does not light, return the Control Box/Harness for replacement.
	No CAN Communication	Check status LED's located near the Joystick connector for power and CAN activity.	If no status LED's are lit, check CAN cable continuity end to end (1 to 1, 2 to 2, etc.), and retest. If only Power status LED is lit, return the joystick for replacement. If only Power and Transmit LED's are lit, return the Control Box/Harness for replacement.

Figure 2

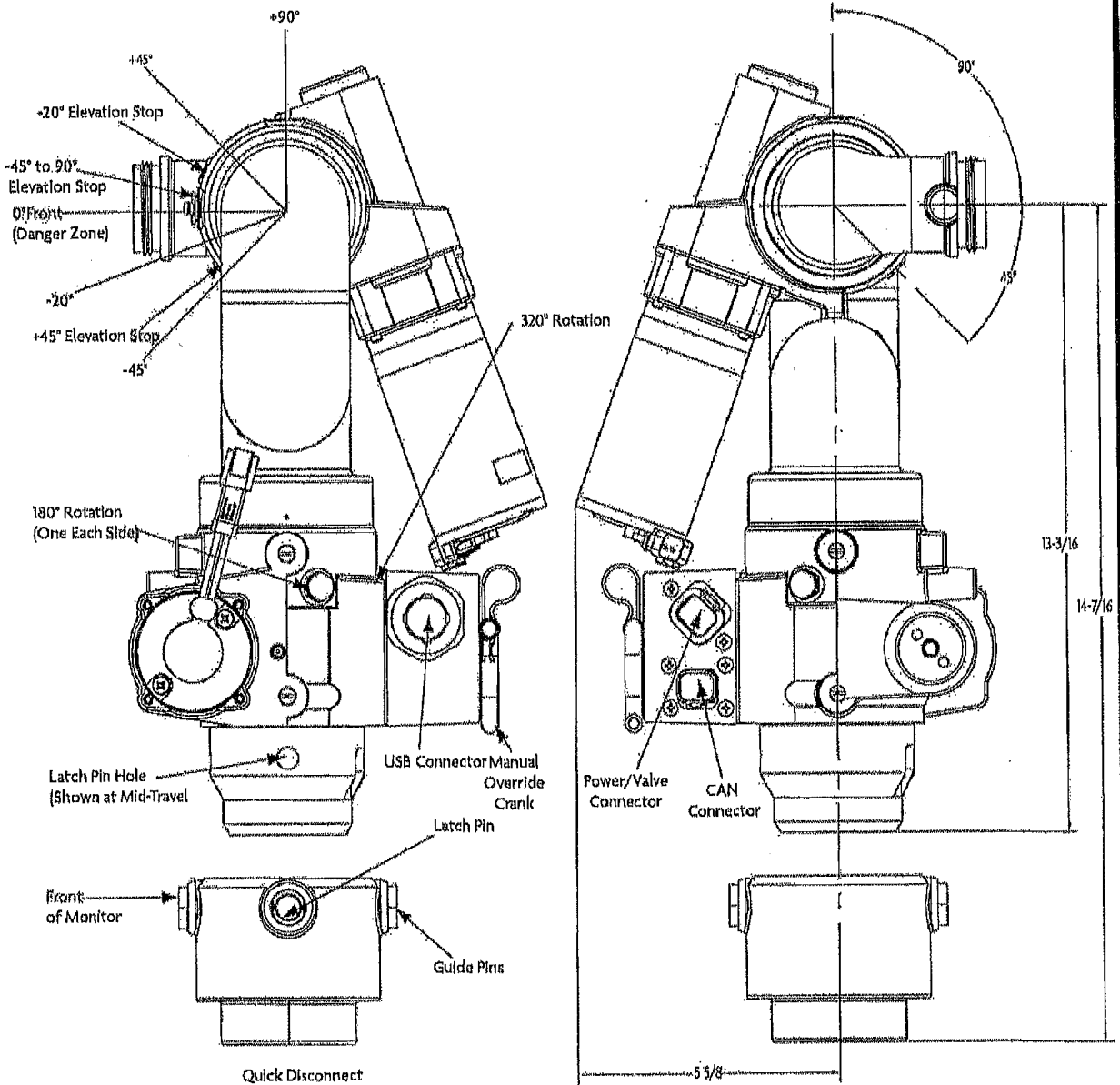


Figure 3

ROTATION AND ELEVATION STOPS

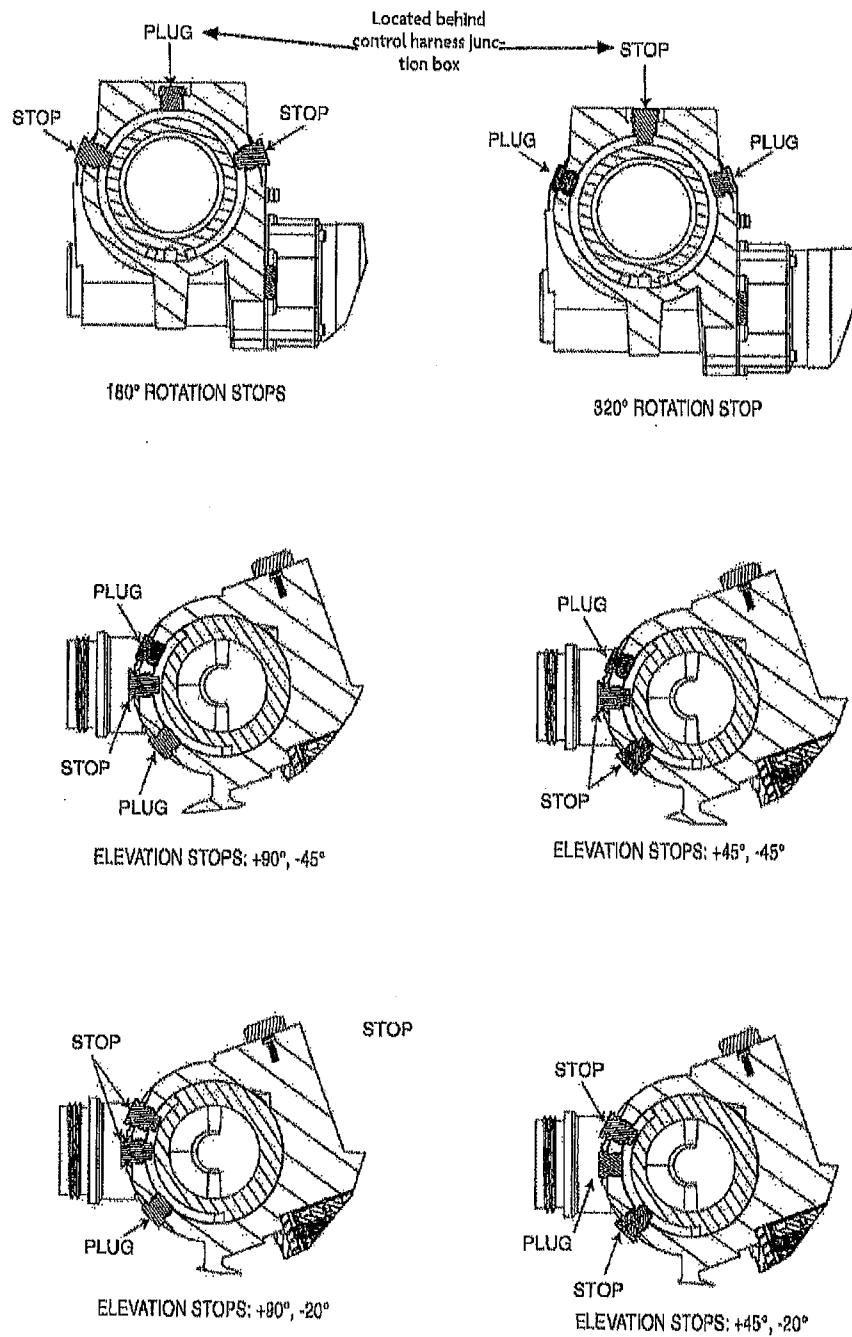
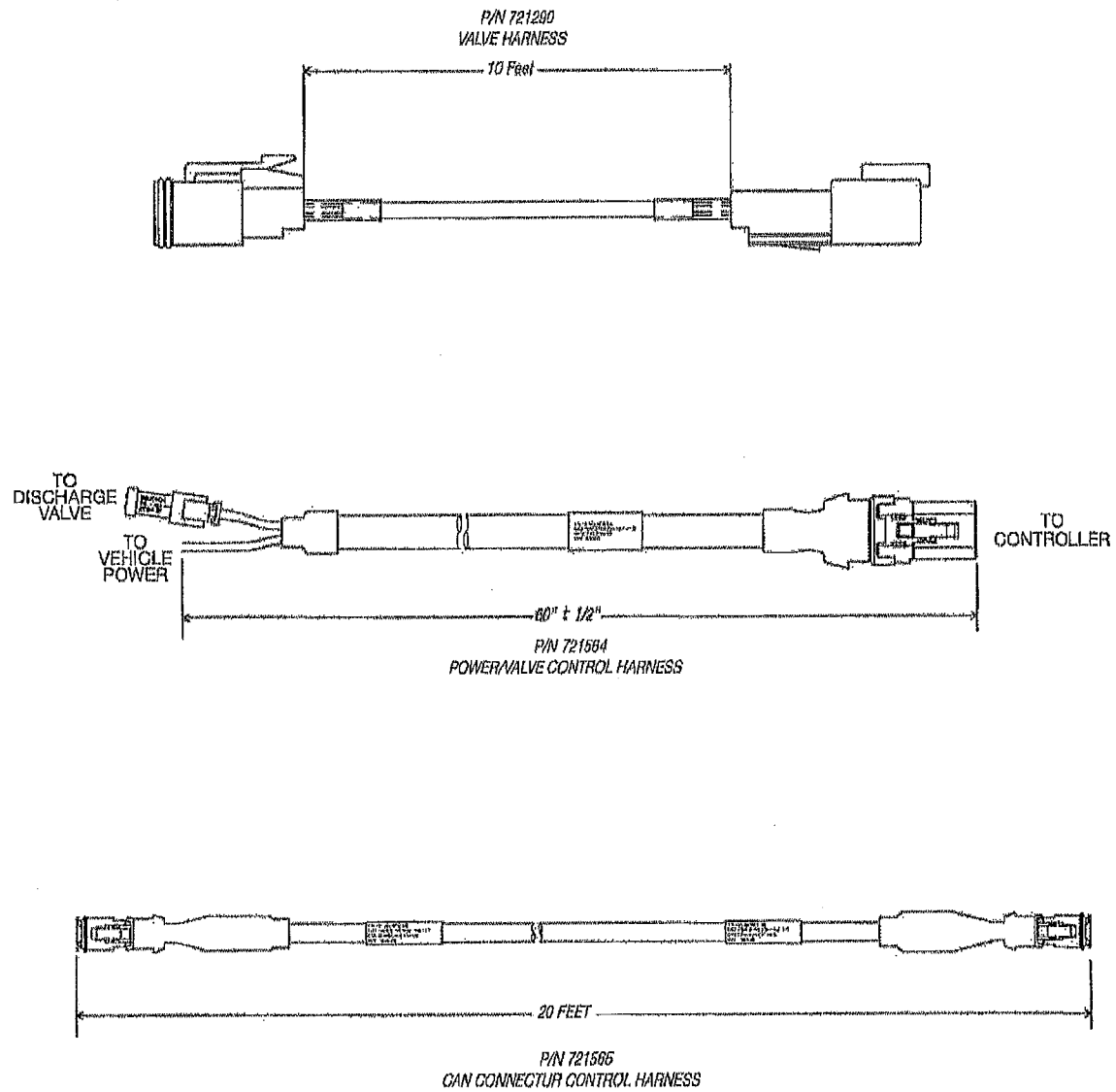


Figure 4



NOTES:



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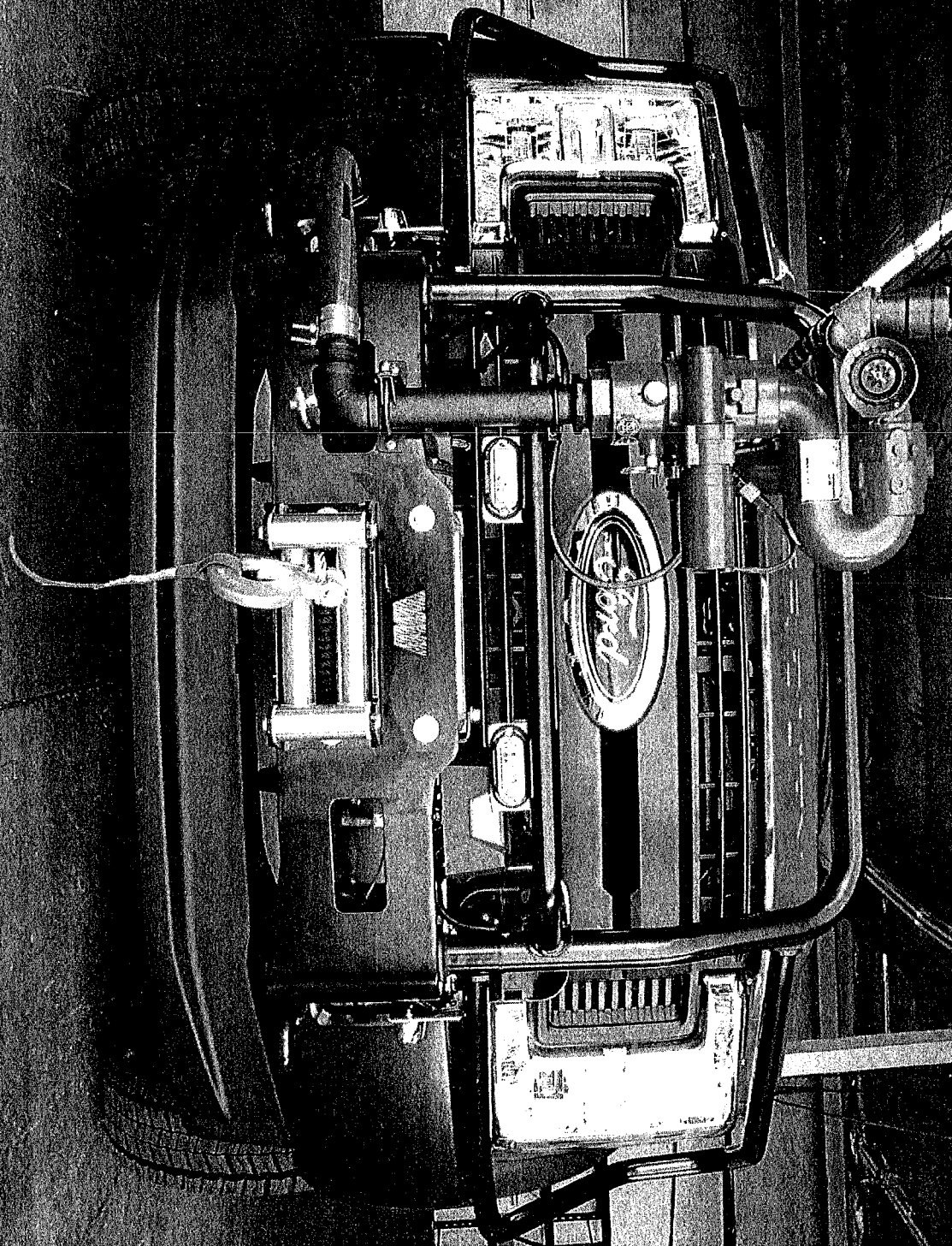
WARRANTY AND DISCLAIMER: We warrant Akron Brass products for a period of five (5) years after purchase against defects in materials or workmanship. Akron Brass will repair or replace product which fails to satisfy this warranty. Repair or replacement shall be at the discretion of Akron Brass. Products must be properly returned to Akron Brass for warranty service.

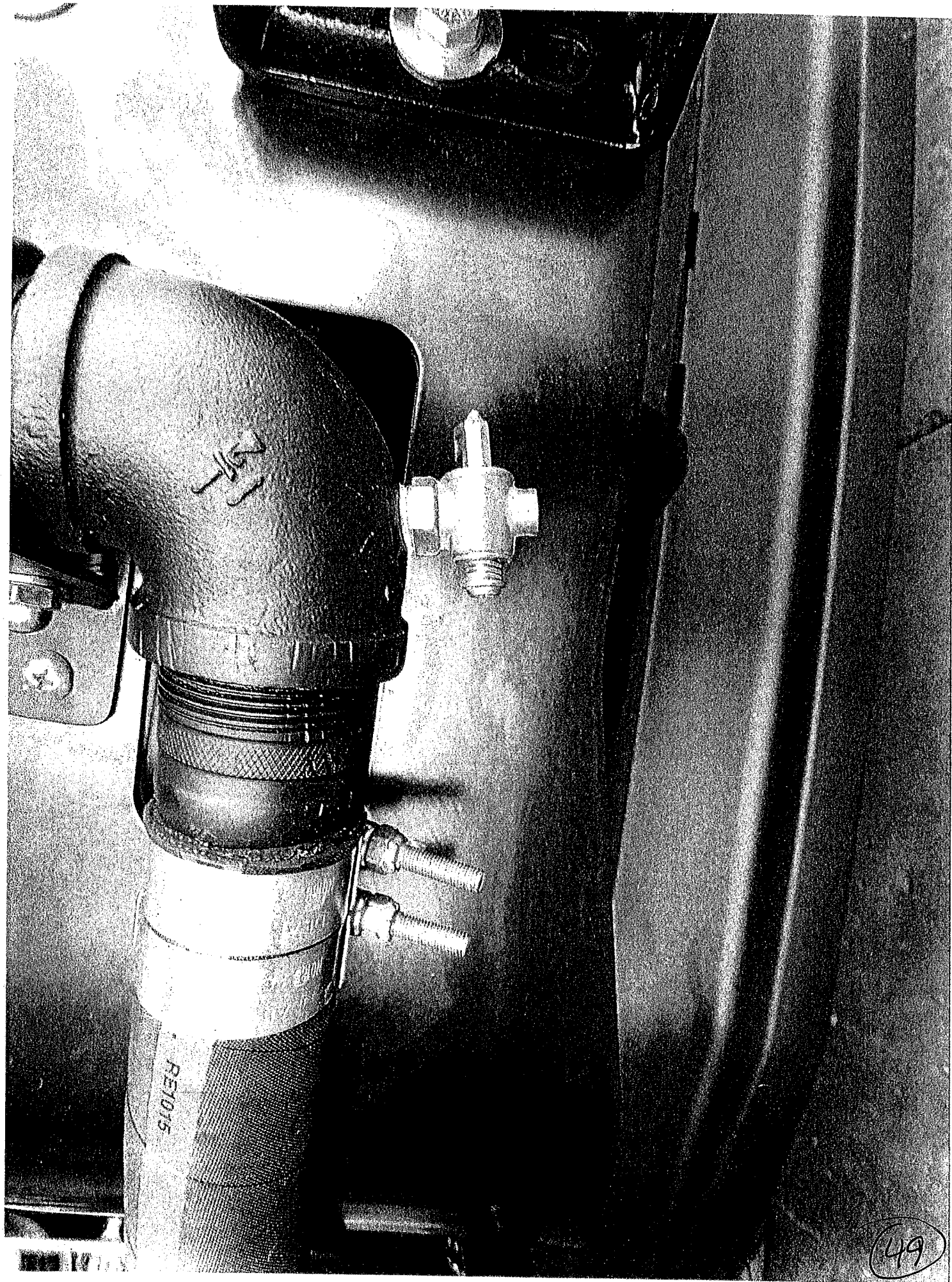
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Thurston County Treasurer
February 2020 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Page 1 of 5

Cash Activity

Date	Description	Amount	Notes
02/01/2020	Beginning Cash Balance	\$4,142,882.55	
	Receipts/Deposits/Refunds:		
02/04/2020	District Deposit \$600.00 / 6701	600.00	
02/05/2020	Credit Card Deposit \$50.00 / 6701	50.00	
02/05/2020	District Deposit \$1,158.28 / 6701	1,158.28	
02/05/2020	District Deposit \$103.79 / 6701	103.79	
02/06/2020	Credit Card Deposit \$25.00 / 6701	25.00	
02/06/2020	District Deposit \$10,234.00 / 6701	10,234.00	
02/06/2020	District Deposit \$225.68 / 6701	225.68	
02/06/2020	District Deposit \$4,153.09 / 6701	4,153.09	
02/10/2020	District Deposit \$381.79 / 6701	381.79	
02/12/2020	District Deposit \$462.03 / 6701	462.03	
02/12/2020	District Deposit \$753.07 / 6701	753.07	
02/13/2020	District Deposit \$1,660.02 / 6701	1,660.02	
02/13/2020	District Deposit \$117.84 / 6701	117.84	
02/13/2020	Interest on Tax Refunds	(7.22)	
02/13/2020	State Forest - Purchase/Other	62.46	
02/13/2020	State Forest - Transfer/Other	41.38	
02/14/2020	Credit Card Deposit \$265.00 / 6701	265.00	
02/14/2020	District Deposit \$520.98 / 6701	520.98	
02/19/2020	Credit Card Deposit \$95.56 / 6701	95.56	
02/19/2020	District Deposit \$1,174.59 / 6701	1,174.59	
02/19/2020	District Deposit \$2,050.32 / 6701	2,050.32	
02/20/2020	Credit Card Deposit \$1,068.80 / 6701	1,068.80	
02/20/2020	District Deposit \$893.12 / 6701	893.12	
02/21/2020	District Deposit \$37,427.53 / 6701	37,427.53	
02/26/2020	Credit Card Deposit \$50.00 / 6701	50.00	
02/26/2020	District Deposit \$4,913.23 / 6701	4,913.23	
02/26/2020	District Deposit \$708.80 / 6701	708.80	
02/26/2020	Interest on Tax Refunds	(8.39)	
02/27/2020	District Deposit \$3,738.37 / 6701	3,738.37	
02/28/2020	Credit Card Deposit \$30.00 / 6701	30.00	
02/28/2020	District Deposit \$11,106.86 / 6701	11,106.86	
02/28/2020	District Deposit \$3,110.01 / 6701	3,110.01	
02/28/2020	Leasehold Excise Tax	280.06	
02/28/2020	Timber Harvest Tax	7,067.49	
02/29/2020	Tax & Assessment Receipts	112,622.55	
02/29/2020	Timber Harvest Tax	26.51	
02/29/2020	Interest Paid	3,845.99	
	Total Deposits	\$211,008.59	
	Warrant Issues & Voids/Fees/ACH/Wires:		
02/05/2020	Voided Warrants	305.77	
02/12/2020	Electronic Disbursement	(3,643.68)	
02/12/2020	Issued Warrants	(282,354.50)	
02/14/2020	Electronic Disbursement	(13,172.15)	
02/28/2020	Electronic Disbursement	(274,418.03)	
	Total Warrants and Electronic Disbursements	(\$573,282.59)	
02/29/2020	Ending Cash Balance	\$3,780,608.55	

Reviewed by:

[Signature]

(51)



Thurston County Treasurer
 February 2020 Statement
 West Thurston Regional Fire Authority
 Fund 67A0 - W THURSTON RFA GENERAL FUND

Warrant Activity

02/01/2020	Beginning Warrants Outstanding	\$21,153.89
	Total Warrants Issued	282,354.50
	Total Warrants Redeemed	(252,662.58)
	Total Warrants Volded	(305.77)
02/29/2020	Ending Warrants Outstanding	\$50,540.04

Investment Activity

02/01/2020	Beginning Interest Receivable	\$13,951.07
	Interest Earned	5,661.66
	Cash Paid	(3,845.99)
02/29/2020	Ending Interest Receivable	\$15,766.74

TCIP Yield (used to calculate interest earnings)	1.80%
LGIP Yield (budget benchmark)	1.59%



Thurston County Treasurer
February 2020 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
02/01/2020	Beginning Cash Balance	\$458,428.41	
	Receipts/Deposits/Refunds:		
02/13/2020	Interest on Tax Refunds	(0.74)	
02/13/2020	State Forest - Purchase/Other	6.44	
02/13/2020	State Forest - Transfer/Other	4.27	
02/26/2020	Interest on Tax Refunds	(1.07)	
02/28/2020	Timber Harvest Tax	6,388.27	
02/29/2020	Tax & Assessment Receipts	18,048.48	
02/29/2020	Interest Paid	543.63	
	Total Deposits	\$24,989.28	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
02/29/2020	Ending Cash Balance	\$483,417.69	✓

Warrant Activity

02/01/2020	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
02/29/2020	Ending Warrants Outstanding	\$0.00

Investment Activity

02/01/2020	Beginning Interest Receivable	\$2,117.91
	Interest Earned	654.33
	Cash Paid	(543.63)
02/29/2020	Ending Interest Receivable	\$2,228.61

TCIP Yield (used to calculate interest earnings) 1.80%
LGIP Yield (budget benchmark) 1.59%



Thurston County Treasurer
 February 2020 Statement
 West Thurston Regional Fire Authority
 Fund 67A3 - W THURSTON RFA CAPITAL PROJ

Cash Activity

Date	Description	Amount	Notes
02/01/2020	Beginning Cash Balance	\$0.00	
	Receipts/Deposits/Refunds:		
	No Activity		
	Total Deposits	\$0.00	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
02/29/2020	Ending Cash Balance	\$0.00	

Warrant Activity

02/01/2020	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
02/29/2020	Ending Warrants Outstanding	\$0.00

Investment Activity

02/01/2020	Beginning Interest Receivable	\$0.00
	Interest Earned	-
	Cash Paid	-
02/29/2020	Ending Interest Receivable	\$0.00

TCIP Yield (used to calculate interest earnings)
 LGIP Yield (budget benchmark)

1.80%
 1.59%

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Thurston County Treasurer
February 2020 Statement
West Thurston Regional Fire Authority
Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
02/01/2020	Beginning Cash Balance	\$662,078.72	
	Receipts/Deposits/Refunds:		
02/29/2020	Interest Paid	597.33	
	Total Deposits	\$597.33	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
02/29/2020	Ending Cash Balance	\$662,676.05	

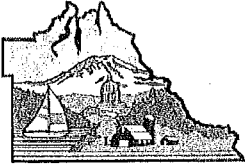
Warrant Activity

02/01/2020	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
02/29/2020	Ending Warrants Outstanding	\$0.00

Investment Activity

02/01/2020	Beginning Interest Receivable	\$2,103.30
	Interest Earned	942.81
	Cash Paid	(597.33)
02/29/2020	Ending Interest Receivable	\$2,448.78

TCIP Yield (used to calculate interest earnings) 1.80%
LGIP Yield (budget benchmark) 1.59%



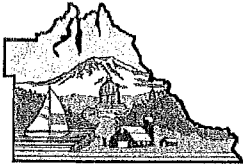
THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 02-01-2020 To 02-29-2020

District: W THURSTON RFA

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 67A0 W THURSTON RFA GENERAL FUND					
2019	67A00000121100	\$707.24	\$0.00	\$0.00	\$707.24
2018	67A00000121100	\$26,200.14	(\$181.24)	\$726.63	\$25,292.27
2017	67A00000121100	\$12,547.44	(\$74.60)	\$838.48	\$11,634.36
2016	67A00000121100	\$901.22	(\$73.74)	(\$16.59)	\$844.07
2015	67A00000121100	\$358.51	(\$68.79)	(\$68.79)	\$358.51
2014	67A00000121100	\$372.57	(\$60.17)	(\$60.17)	\$372.57
2013	67A00000121100	\$235.16	\$0.00	\$0.00	\$235.16
2012	67A00000121100	\$220.53	\$0.00	\$0.52	\$220.01
2011	67A00000121100	(\$0.46)	\$0.00	\$0.00	(\$0.46)
Fund Total:		\$41,542.35	(\$458.54)	\$1,420.08	\$39,663.73
Fund: 67A6 W THURSTON RFA M&O FUND					
2015	67A60000121100	\$79.42	(\$15.25)	(\$15.25)	\$79.42
Fund Total:		\$79.42	(\$15.25)	(\$15.25)	\$79.42
District Total:		\$41,621.77	(\$473.79)	\$1,404.83	\$39,743.15



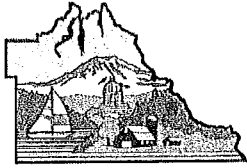
THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 02-01-2020 To 02-29-2020

District: FIRE DISTRICT #01

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 6610 EXPENSE FUND/ROCHESTER FD #1					
2020	66100000121100	\$1,614,316.97	(\$1,280.54)	\$38,739.80	\$1,574,296.63
2019	66100000121100	\$26,251.79	(\$248.55)	\$2,961.26	\$23,041.98
2011	66100000121100	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2010	66100000121100	\$0.10	\$0.00	\$0.00	\$0.10
2009	66100000121100	\$0.14	\$0.00	\$0.00	\$0.14
2008	66100000121100	\$0.01	\$0.00	\$0.00	\$0.01
2007	66100000121100	\$0.06	\$0.00	\$0.00	\$0.06
2006	66100000121100	\$0.19	\$0.00	\$0.00	\$0.19
2005	66100000121100	(\$0.04)	\$0.00	\$0.00	(\$0.04)
2004	66100000121100	(\$0.06)	\$0.00	\$0.00	(\$0.06)
2003	66100000121100	(\$0.09)	\$0.00	\$0.00	(\$0.09)
2001	66100000121100	\$0.04	\$0.00	\$0.00	\$0.04
Fund Total:		\$1,640,569.10	(\$1,529.09)	\$41,701.06	\$1,597,338.95
Fund: 6614 F.D.#1 BOND ROCHESTER					
2020	66140000121100	\$547,778.94	(\$855.98)	\$12,604.24	\$534,318.72
2019	66140000121100	\$8,667.29	(\$171.20)	\$824.52	\$7,671.57
2018	66140000121100	\$4,643.25	(\$67.22)	\$146.92	\$4,429.11
2017	66140000121100	\$2,331.58	\$0.00	\$170.47	\$2,161.11
2016	66140000121100	\$149.11	\$0.00	\$3.70	\$145.41
2015	66140000121100	\$105.11	\$0.00	\$0.00	\$105.11
2014	66140000121100	\$115.35	\$0.00	\$0.00	\$115.35
2013	66140000121100	\$13.79	\$0.00	\$0.00	\$13.79
2012	66140000121100	\$11.48	\$0.00	\$0.15	\$11.33
2011	66140000121100	\$0.01	\$0.00	\$0.00	\$0.01
2010	66140000121100	\$0.03	\$0.00	\$0.00	\$0.03
2009	66140000121100	\$0.09	\$0.00	\$0.00	\$0.09
2008	66140000121100	\$0.05	\$0.00	\$0.00	\$0.05
2007	66140000121100	(\$0.17)	\$0.00	\$0.00	(\$0.17)
Fund Total:		\$563,815.91	(\$1,094.40)	\$13,750.00	\$548,971.51
Fund: 6615 F.D.#1 M&O ROCHESTER					
2020	66150000121100	\$1,185,103.30	(\$1,851.90)	\$27,269.07	\$1,155,982.33
2019	66150000121100	\$10,389.44	(\$205.40)	\$989.27	\$9,194.77
2018	66150000121100	\$5,764.83	(\$83.46)	\$182.42	\$5,498.95
2017	66150000121100	\$3,158.51	\$0.00	\$230.92	\$2,927.59
Fund Total:		\$1,204,416.08	(\$2,140.76)	\$28,671.68	\$1,173,603.64
District Total:		\$3,408,801.09	(\$4,764.25)	\$84,122.74	\$3,319,914.10



THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 02-01-2020 To 02-29-2020

District: FIRE DISTRICT #11

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 6710 EXPENSE FUND/LITTLE ROCK FD #11					
2020	67100000121100	\$1,586,567.67	(\$8.59)	\$22,560.58	\$1,563,998.50
2019	67100000121100	\$28,034.80	(\$190.85)	\$975.61	\$26,868.34
2012	67100000121100	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2011	67100000121100	\$0.02	\$0.00	\$0.00	\$0.02
2010	67100000121100	\$0.02	\$0.00	\$0.00	\$0.02
2009	67100000121100	(\$0.05)	\$0.00	\$0.00	(\$0.05)
2008	67100000121100	(\$0.08)	\$0.00	\$0.00	(\$0.08)
2007	67100000121100	\$0.02	\$0.00	\$0.00	\$0.02
2006	67100000121100	\$0.09	\$0.00	\$0.00	\$0.09
2005	67100000121100	\$0.12	\$0.00	\$0.00	\$0.12
2004	67100000121100	\$0.15	\$0.00	\$0.00	\$0.15
2003	67100000121100	\$0.16	\$0.00	\$0.00	\$0.16
2002	67100000121100	(\$0.08)	\$0.00	\$0.00	(\$0.08)
2001	67100000121100	(\$0.03)	\$0.00	\$0.00	(\$0.03)
Fund Total:		\$1,614,602.80	(\$199.44)	\$23,536.19	\$1,590,867.17
Fund: 6712 BOND DEBT SERVICE FUND/FD #11					
2020	67120000121100	\$302,246.15	(\$155.77)	\$4,071.84	\$298,018.54
2019	67120000121100	\$5,009.78	(\$39.92)	\$172.64	\$4,797.22
2018	67120000121100	\$2,550.16	(\$34.88)	\$24.07	\$2,491.21
2017	67120000121100	\$1,039.05	(\$13.88)	\$61.65	\$963.52
2016	67120000121100	\$78.79	(\$14.44)	(\$5.34)	\$69.69
2015	67120000121100	\$2.85	(\$13.24)	(\$13.24)	\$2.85
2014	67120000121100	\$3.20	(\$13.14)	(\$13.14)	\$3.20
2013	67120000121100	\$42.91	\$0.00	\$0.00	\$42.91
2012	67120000121100	\$34.24	\$0.00	\$0.00	\$34.24
2011	67120000121100	\$0.19	\$0.00	\$0.00	\$0.19
2010	67120000121100	\$0.03	\$0.00	\$0.00	\$0.03
2008	67120000121100	\$0.11	\$0.00	\$0.00	\$0.11
2007	67120000121100	(\$0.02)	\$0.00	\$0.00	(\$0.02)
2006	67120000121100	(\$0.07)	\$0.00	\$0.00	(\$0.07)
2005	67120000121100	\$0.20	\$0.00	\$0.00	\$0.20
2004	67120000121100	(\$0.13)	\$0.00	\$0.00	(\$0.13)
2003	67120000121100	\$0.12	\$0.00	\$0.00	\$0.12
2002	67120000121100	\$0.09	\$0.00	\$0.00	\$0.09
2001	67120000121100	\$0.01	\$0.00	\$0.00	\$0.01
Fund Total:		\$311,007.66	(\$285.27)	\$4,298.48	\$306,423.91
Fund: 6715 M&O FUND/LITTLE ROCK FD #11					
2020	67150000121100	\$1,201,395.31	(\$450.16)	\$16,741.30	\$1,184,203.85
2019	67150000121100	\$10,747.74	(\$80.31)	\$371.07	\$10,296.36
2018	67150000121100	\$5,562.10	(\$76.25)	\$52.60	\$5,433.25
2017	67150000121100	\$2,424.25	(\$32.37)	\$143.82	\$2,248.06
Fund Total:		\$1,220,129.40	(\$639.09)	\$17,308.79	\$1,202,181.52
District Total:		\$3,145,739.86	(\$1,123.80)	\$45,143.46	\$3,099,472.60

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West Thurston Regional Fire Authority
Budget Report as of:

Mar-20

25% of Year Expended

Title	January	February	March	YTD Collected / Expended	Total Budget	Budget Remaining	% Rev/Exp
GENERAL FUND							
Beg Bal-Unresv GF 67A0			(923)	(923)	1,152,175	1,151,252	
Beg Bal-Oper Res 67A0				-	2,812,301	2,812,301	
Beg Bal-Wildland Res 67A0	(6,377)			(6,377)	204,334	197,957	
Beg Bal-GEMT Res 67A0			(21,973)	(21,973)	342,852	320,879	
BEGINNING BALANCES	(6,377)	-	(22,896)	(29,273)	4,511,662	4,482,389	
Property Tax	2,624	1,420		4,044		(4,044)	
Property Tax-Regular District #1	3,480	41,701		45,181	1,611,841	1,566,660	
Property Tax-M&O #1 6615	2,329	28,672		31,001	1,185,462	1,154,461	
Property Tax-Regular District #11	1,335	23,536		24,871	1,581,551	1,556,680	
Property Tax-M&O #11 6715	709	17,309		18,018	1,235,777	1,217,759	
Property Tax-M&O	11	(15)		(4)		4	
Sale of Tax Title Property GF	-	-		-		-	
FEMA Grant-Cancer Screenings	-	(1,578)		(1,578)		1,578	
FEMA Grant-Vol R&R	-	10,234		10,234		(10,234)	
GEMT	(9,580)	45,107		35,527	262,000	226,473	
State Grant - DNR Wildland	-	-		-	6,377	6,377	
State Grant-Dept Of Health	-	-		-	1,200	1,200	
State Grant-Other	-	-		-		-	
DNR Timber Trust 2 - State Forest	-	104		104		(104)	
DNR PILT NAP/NRCA	-	-		-		-	
Interlocal Grants (incl. Timber Harvest Tax & Medic 1 BLS support)	-	7,374		7,374	59,000	51,626	
Printing & Duplicating Services	-	5		5		(5)	
Mobilizations	21,898	-		21,898		(21,898)	
Intergov't/Tribal	76,106	-		76,106	373,139	297,033	
Ambulance & Emer Aid Fees	21,222	21,480		42,702	433,000	390,298	
Other Interest	5,556	3,830		9,386	20,000	10,614	
Space & Fac Leases (short and long-term)	5,233	402		5,635	49,050	43,415	
Contributions And Donations From Private Sources (XX)	-	-		-		-	
Sale Of Surplus	-	4,153		4,153		(4,153)	
Misc Revenue - Incident Cost Recovery	278	1,463		1,741	8,000	6,259	
Misc Revenue - Prior Year	24,493	906		25,398		(25,398)	
Misc Revenue - Fuel Tax Refunds	-	472		472		(472)	
Misc Revenue - Other	6	-		6		(6)	
Other-Sales Tax	(279)	51		(227)		227	
Sale Of Assets	-	-		-		-	
Insurance Recovery	-	-		-		-	
Transfers In	-	-		-		-	
TOTAL REVENUE	155,422	206,626	-	362,048	6,826,397	6,464,350	0.05
TOTAL FUNDS AVAILABLE					11,338,060	10,946,739	
Admin-Salaries-Commissioner	2,453	2,069	2,453	6,974	27,648	20,674	
Admin-Salaries-Admin	46,821	46,385	43,421	136,628	570,589	433,961	
Admin-Salaries-Temporary Adm	1,233	3,080	2,389	6,702	27,378	20,676	
Admin-Benefits-Commissioner	205	158	188	551	2,232	1,681	
Admin-Benefits-Admin	15,763	15,003	14,884	45,651	226,213	180,562	
Admin-Benefits-Temporary Adm	134	236	183	552	2,298	1,746	
Admin-Office & Oper Supplies	891	652	-	1,543	3,570	2,027	
Admin-Minor Equip (noninv)	705	609	800	2,114	7,344	5,230	
Admin-Small & Attractive Assets (inventoriable)	-	21,973	-	21,973	31,973	10,000	
Admin-Software	6,393	1,566	546	8,505	29,015	20,510	
Admin-Prof Services	17,228	6,376	10,192	33,796	84,064	50,268	
Admin-Communication	110	110	110	330	1,080	750	
Admin-Advertising	-	-	-	-	500	500	
Admin-Insurance	159	-	159	318	74,713	74,395	
Admin-Equipment Maint	275	239	-	515	6,140	5,625	
Admin-Misc-Commissioner	112	883	602	1,596	9,290	7,694	
Admin-Misc-Admin	605	1,007	594	2,207	6,000	3,793	
Admin-Dues & Membership	3,729	550	-	4,279	11,770	7,491	
Admin-Elections	-	7,992	-	7,992	10,000	2,008	
Suppr-Salaries-Career FF	225,382	225,062	222,695	673,138	2,840,220	2,167,082	
Suppr-Salaries-Vol Pts	11,811	3,050	2,895	17,757	136,472	118,715	
Suppr-Salaries-Mobe OT	-	-	-	-	-	-	
Suppr-Salaries-Training OT	778	4,007	3,051	7,837	23,884	16,047	
Suppr-Benefits-Career FF	111,104	78,743	79,502	269,349	1,144,958	875,609	

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Title	January	February	March	YTD Collected / Expended	Total Budget	Budget Remaining	% Rev/Exp
Suppr-Benefits-Volunteer	1,137	374	363	1,874	11,880	10,006	
Suppr-Benefits-Mobe OT	221	-	-	221	-	(221)	
Suppr-Benefits-Training OT	12	58	44	114	1,619	1,505	
Suppr-Bunker Gear	-	1,108	6,007	7,116	37,200	30,084	
Suppr-Uniforms	795	4,193	1,446	6,433	15,000	8,567	
Suppr-Rehab Supplies	-	-	-	-	2,500	2,500	
Suppr-Small Tools	2,349	713	-	3,062	23,000	19,938	
Suppr-Minor Equipment	986	1,057	126	2,169	28,500	26,331	
Suppr-Health & Wellness Equip	-	659	2,061	2,720	5,923	3,203	
Suppr-Small & Attractive Assets (inventoriable)	-	-	-	-	-	-	
Suppr-Wildland tools/gear	-	12,601	430	13,031	6,377	(6,654)	
Suppr-Comm/Modems	1,287	1,285	1,185	3,757	19,200	15,443	
Suppr-Advertising	-	-	-	-	500	500	
Medical Costs	-	3,356	-	3,356	35,200	31,844	
Suppr-Insurance	2,280	-	-	2,280	14,657	12,377	
Suppr-Miscellaneous	2,947	332	166	3,444	16,600	13,156	
Suppr-Misc-Volunteer	-	-	-	-	-	-	
Fire Inv-Salaries	338	-	325	663	6,000	5,338	
Fire Inv-Benefits	29	-	25	54	600	546	
Fire Prev-Pub Ed (public)	297	-	60	357	8,100	7,744	
Fire Inv-Professional Svcs	-	-	1,485	1,485	8,000	6,515	
Fire Inv-Small & Attractive Assets (inventoriable)	-	-	-	-	-	-	
Training-Supplies	303	20	522	845	8,000	7,155	
Training-Pub Ed/EMS (dept)	22	425	-	447	1,500	1,053	
Training-Travel/Registrations (Fire)	1,800	9,629	941	12,369	58,500	46,131	
Training Reimb-Residents	-	-	-	-	25,000	25,000	
Training-Travel/Registrations (EMS)	80	295	198	573	4,000	3,427	
Facilities-Operating Supplies General	359	1,397	350	2,105	23,750	21,645	
Facilities Station 1-1 Kitchen	-	-	-	-	250	250	
Facilities Station 1-2 Kitchen	-	-	-	-	250	250	
Facilities Station 1-3 Kitchen	-	-	-	-	250	250	
Facilities Station 1-4 Kitchen	-	-	-	-	250	250	
Facilities Station 1-6 Kitchen	-	-	-	-	250	250	
Facilities-Heating Fuels	-	-	9,516	9,516	40,000	30,484	
Facilities-Water	438	358	353	1,149	5,500	4,351	
Facilities-Phone/Cable	1,502	1,201	1,291	3,994	15,800	11,806	
Facilities-Electricity	3,963	4,664	4,664	13,291	42,349	29,059	
Facilities-Garbage	327	348	418	1,093	4,500	3,407	
Facilities-Repairs & Maint	18,923	15,367	11,384	45,674	154,340	108,666	
Vehicle & Equip-Fuel	2,167	3,572	3,098	8,836	50,500	41,664	
Vehicle & Equip-Repairs & Maint	29,863	29,507	18,717	78,088	225,680	147,592	
Refunds/Fund Bal Adjusts	-	-	-	-	-	-	
Payroll Clearing	5,815	(2,578)	(2,561)	675	-	(675)	
Payroll Draw Clearing	-	-	-	-	-	-	
Capital Expenditures	-	59,210	26,886	86,096	426,000	339,904	
Transfers-Out - Other Costs Allocations	-	-	-	-	173,918	173,918	
TOTAL GF EXPENDITURES/OTHER	524,130	568,900	474,160	1,567,191	6,778,794	5,211,603	23%
GENERAL FUND ENDING BALANCE	4,142,954	3,780,680					
EMERGENCY RESERVE FUND							
Beg Bal-Emerg Res 67A4	661,240					-	
Other Interest-Emergency Res	838	597		1,436	10,000	8,564	
Property Tax-M&O				-		-	
EMERGENCY RESERVE ENDING BALANCE	662,079	662,676		1,436			
BOND DEBT FUND							
Beg Bal-Reserved Debt Srv	455,493						
Property Tax-Bond Debt	2,091	18,048		20,140	844,750	824,610	
Sale of Tax Title Property Debt Svc				-		-	
DNRA Timber Trust 2-Debt Svc		11		11		(11)	
Interlocal Grants		6,388		6,388		(6,388)	
Other Interest-Debt Srv	844	542		1,386	10,000	8,614	
Transfers In-Debt Svc				-	173,918	173,918	
Debt Svcs-Principal Debt Srv Fund				-	923,212	923,212	
Debt Svc-Interest And Other Debt Srv Fund				-	83,455	83,455	
BOND DEBT ENDING BALANCE	458,428	483,418		27,924			



WEST THURSTON REGIONAL FIRE AUTHORITY

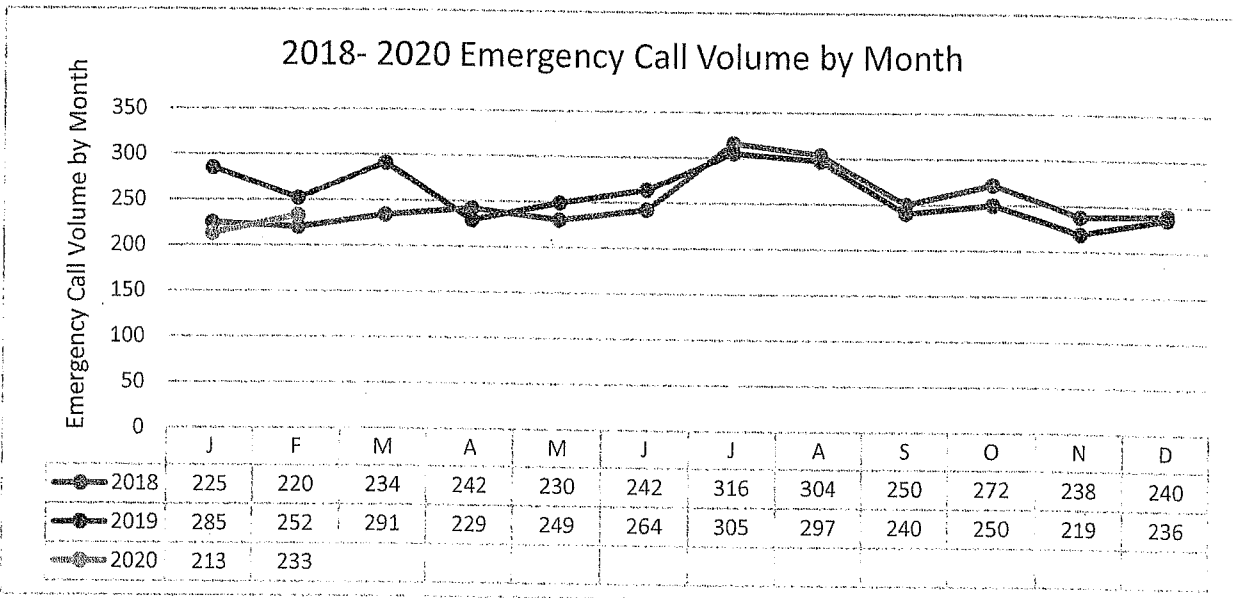
Thurston County Fire Protection District #1, #11 & #14

CHIEF'S REPORT

Month of Report: February 2020

Annual Alarm Information:

MONTH	CALL VOLUME	EMS RESCUE	FIRE	OTHER	TOTAL VOLUME	MUTUAL AID	WTRFA TRANSPORTS	TOTAL TRANSPORTS
JAN	213	169	03	41	213	11	62	79
FEB	233	179	10	44	233	13	63	84
MAR								
APR								
MAY								
JUN								
JUL								
AUG								
SEP								
OCT								
NOV								
DEC								
YEAR	233	348	13	85	446	24	125	163





Agreements, Resolutions, Contracts & Leases:

- On March 6th Chief Kaleiwahea met with the Chehalis Tribe representative (Kelly Edwards) regarding the contract.

Budget & Finance/Planning:

- Strategic plan addendum 2020/2021 was completed and will be reviewed with staff in March.
- A review of the current project list and update – priority list was completed for the 2020 budget.

Expenditure Planning:

- A review and prioritization of projects was completed at a recent meeting. Three categories were defined. The Priority 1 or mission critical items were projected to cost \$575,621. The objective will be to fund these projects and reevaluate agency needs, unless directed otherwise (project priority list to be reviewed with the board).

Development Services (New Construction) Tracking

- A 1.1 million square foot distribution center off of 93rd Ave. east of I-5 is in the planning phase. The property is reportedly owned by a Bothel, WA. based real estate company Puget Wester Inc.
- Staff met with Thurston Regional Planning to discuss how the proposed Grand Mound transportation designs /plan on February 12th.

Fire Investigation and Fire Loss Reports

- RO200000353- Feb. 17th – 03:51- 8100 block of 173rd Ave SW: 2 story 2100 square foot single family residential structure – working fire. Origin of fire – pellet stove exhaust pipe. Cause: Accidental-Exhaust pipe malfunction-installation. Estimated loss: \$300,000 dollars.
- RO200000428 – Feb. 26th – 20:11 hours – 10700 block of Creekwood Drive SW – single story with a loft/apt. 40x80 metal shop. – working fire – Origin: woodstove Cause: Accidental-hot ashes from the stove discarded in a cardboard box. The shop was uninsured. Estimated Loss: \$150,000

Grant/Donations/Unanticipated Revenue:

- Both grants have ended and are in the closeout process.

Health & Safety Activities (see Safety Officer Report)

- The Shift Commanders and Officers are conducting monthly safety meetings with their crews.

Accidents, Incidents, and Injury

- None



IT/Web Development:

- Microsoft 10 and Office 365 migration and computer replacement is complete.

Labor Management Report

Human Resources/ Personnel/ Man hours served & Internal Affairs/ Labor-Management:

- The senior leadership team (Captain and above) attended a four day Chief Officer Training –“High Performance Leadership and Coaching Academy”- February 25th-28th.

STATION UPTIME REPORT	February 2020
Station 1	100%
Station 2	100%
Station 3	100%
Station 4	2 resident(s)
Station 6	Staffing of 2 = 22%
Career Battalion (Station 6)	100%

Certified Responders- Personnel Count	Man-Hours Worked February 2020
(31) Career-Union	Regular Hours: 5537; Overtime Hours: 210; Sick Leave Hours: 287 (includes paternity and FMLA); Kelly Day Hours: 878; Vacation Hours: 459; Personal Leave: 48; Training OT: 0; Bereavement: 0; Mob: 0;
(26) Volunteer Responders	1463 Regular Hours
(13) PACT	
(04) Residents	199 Regular Hours
(03) Maintenance/Logistics PT	126 Regular Hours

Legal Issues:

- Brightwire contract review.
- Personnel complaint review

Policy/ Procedures & Guidelines:

- 4000 series operations policy/procedure review (Chief Scott & Captain R. Smith)

Risk Management:

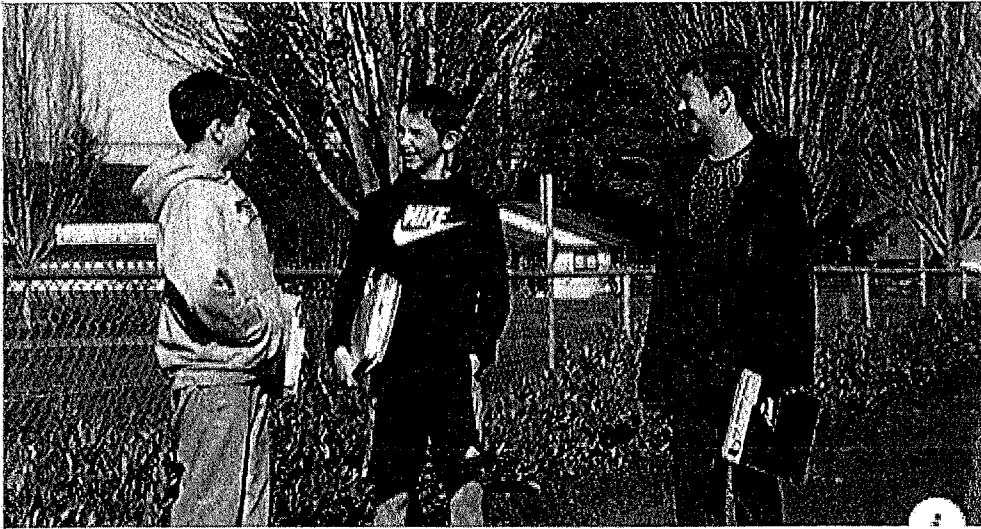
- N/A

Action/ Review/ Discussion Items:

- Strategic plan addendum
- 2020 project/budget priority list
- Chehalis Tribe ESA – meeting with Dr. Fontanilla-MPD and Chief Edwards



Public Education/ Public Relations Activities:



This story went nation- wide attracting the attention of national media (Washington Post) and show including Entertainment Tonight and the Ellen Show.

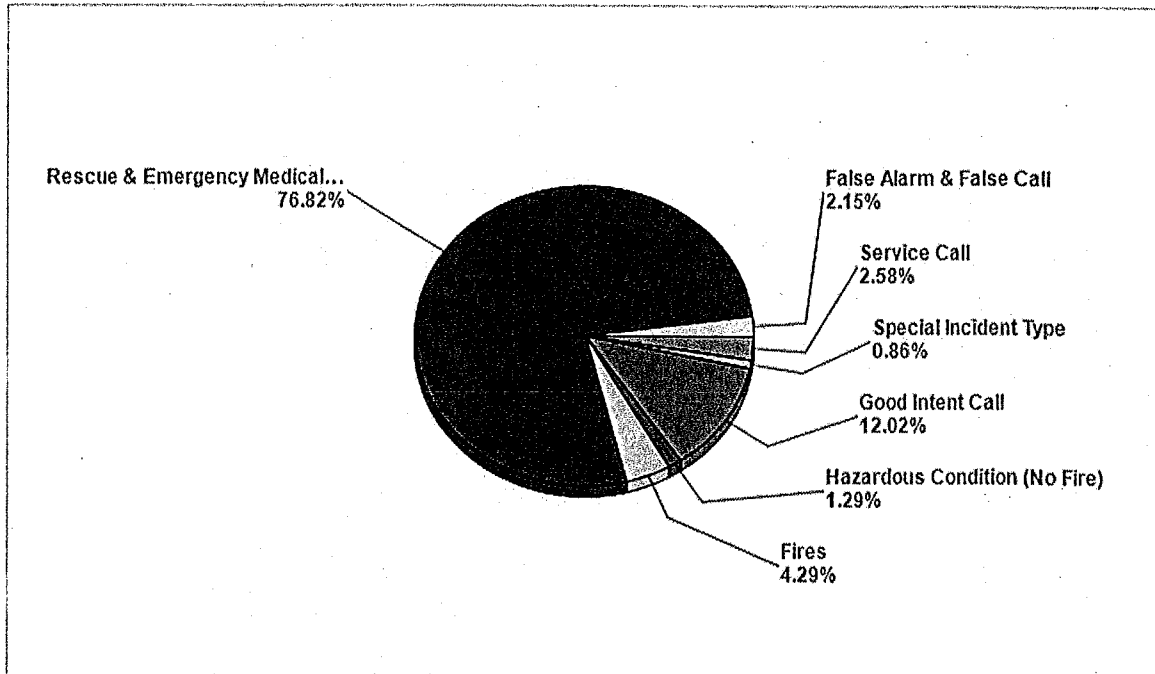


The 3 young men (Adam, Coby & Hayden) were honored with live saving medals at the Rochester Middle School and presented letters of commendation by the fire department and FF Trautman, FF Panuska, and FF Bromley have been recognized for their act of kindness and going above and beyond the call of duty by many.

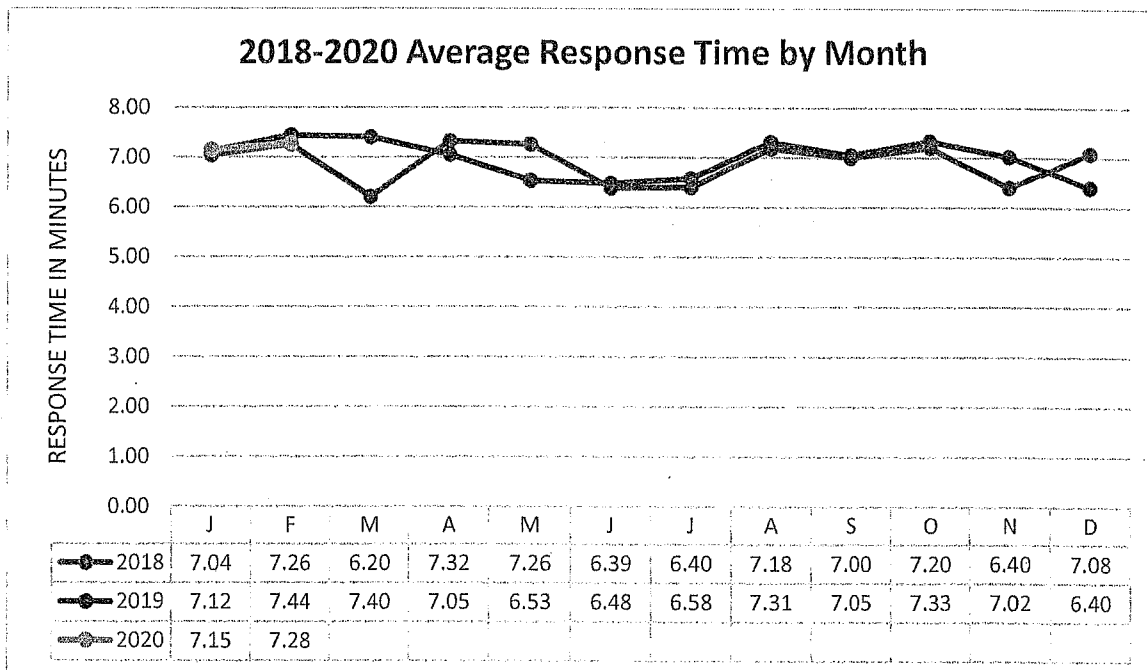




West Thurston Type of Emergency Response by Type:
ER report #553-Major Incident Types



Average Response Time: 7:28 Minutes
Initial unit arrival-priority incidents-primary zones





WTRFA CHIEFS REPORT
February 2020

WTRFA Monthly/ YTD Operations Summary

Description	Monthly Call Volume	YTD Call Volume
EMS/RESCUE	179	348 (78%)
Fire	10	13(03%)
Other	44	87(20%)
For Month	233	446
WT- Transports	63	(35%) of EMS

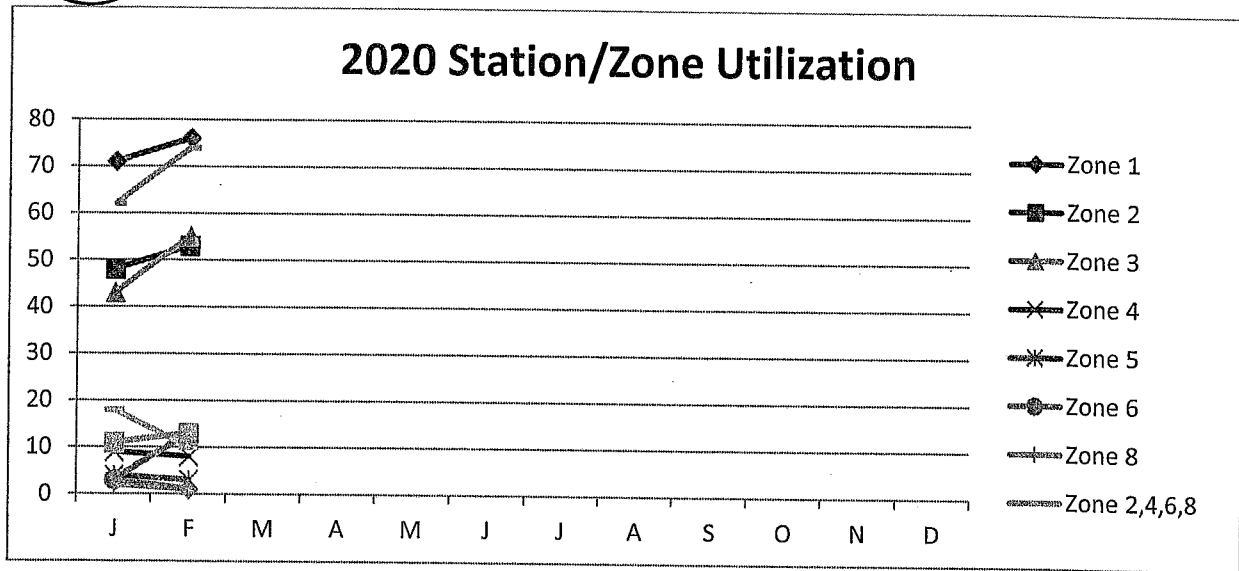
Hospital	Monthly	YTD
SPH	39	79
PHC	34	71
CMC	10	14
MAMC	00	00
Harborview	00	00
GH	00	00
Mary Bridge	01	01
Other	00	00
Total	84	165

Tribal Property	Monthly	YTD
Lucky Eagle (12888)	11	19
Eagles Landing (12840)	02	03
Great Wolf Lodge (20500)	05	10
Fairfield Inn (6223)	00	01
Total	18	WTRFA 33 (7.4%)

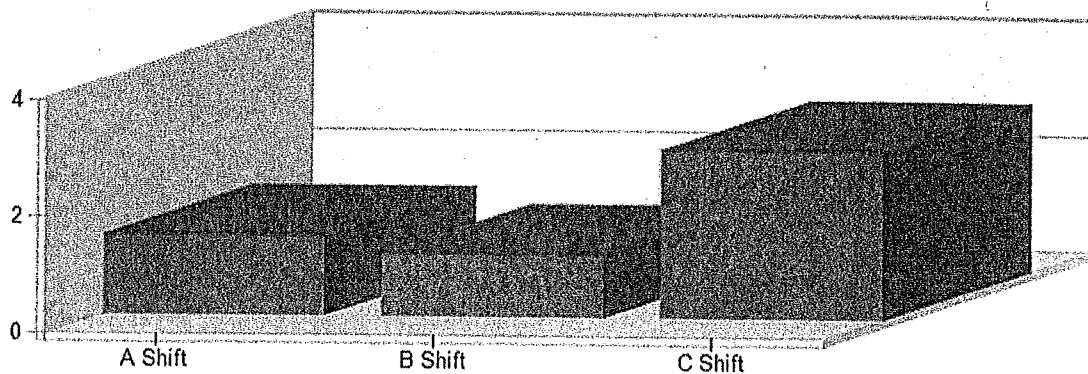
Aid Unit Utilization	Transports For Month	YTD
Aid 1-1 – App 05	20	40
Aid 1-2 – App 06	24	47
Aid 1-3 – App 03	19	36
Aid 1-6 – App 55	00	00
Aid 1-4	00	00
Transported ALS	19	35
Airlift	00	00
Private Ambulance	02	03
Other FD	00	04

Station Zone	Monthly	AVG. Response Time (Month)	*YTD	Percentage YTD
1 – Grand Mound/Sargent	76	7:02	147	34%
2 – Littlerock Rd	53 (74)	7:54	101 (136)	23% (30%)
3 – Albany Street	55	6:39	98	22%
4 – Scott Lake- Sta. 1-2	08	7:18	17	4%
5 – Michigan Hill- Sta.1-3	03	16:40	07	1.6%
6 – Maytown Rd.	13	7:12	16	4%
8 – Bordeaux–Sta.1-2	01	13:45	03	<1%
I-5 1-1	03	8:41	10	2.2%
I-5 1-2	01	10:17	02	<1%
I-5 1-6	06	10:28	11	2.5%
Capitol Forest	01	19:00	04	<1%
Mutual Aid	13	N/A	24	5.4%
Average Response time	233	7:28	446	100%

Average response time for first arriving unit; does not include Mutual aid, Interstate 5 or Capitol Forest incidents (priority calls-ER report #1605)



Average Turnout Time per Shift for Date Range
SHIFT AVERAGE TURNOUT TIME as MM:SS (Dispatch to Enroute)



A Shift 1:22- B Shift 1:03- C Shift 2:53
 Start Date: 02/01/2020 | End Date: 02/29/2020
 Doc Id: 654
 Emergencyreporting

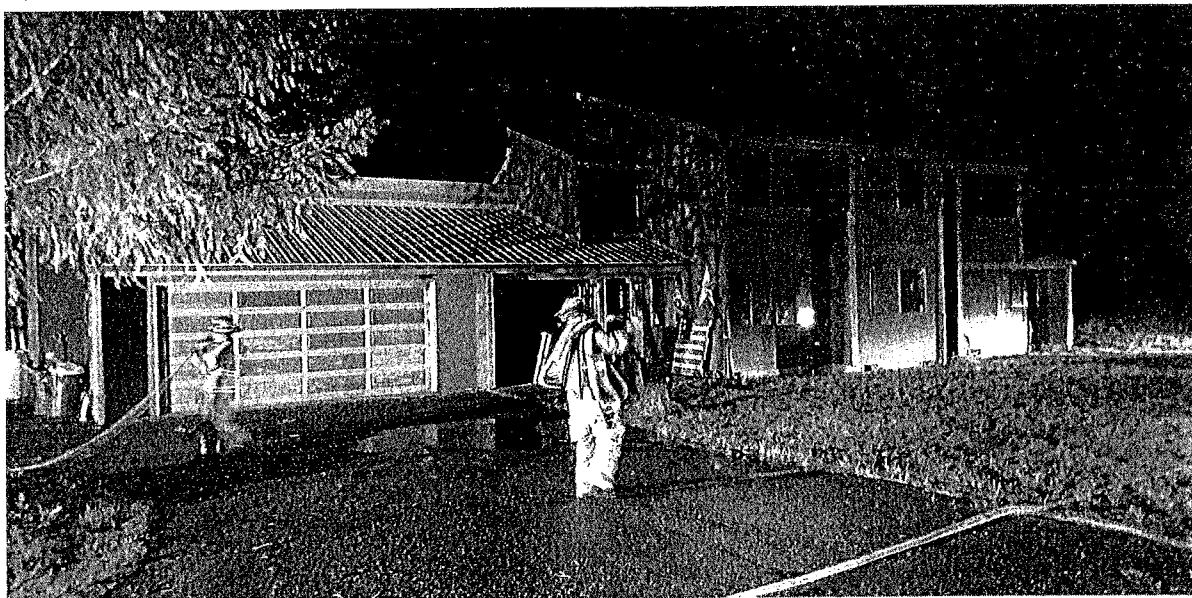


WTRFA Operations Report:

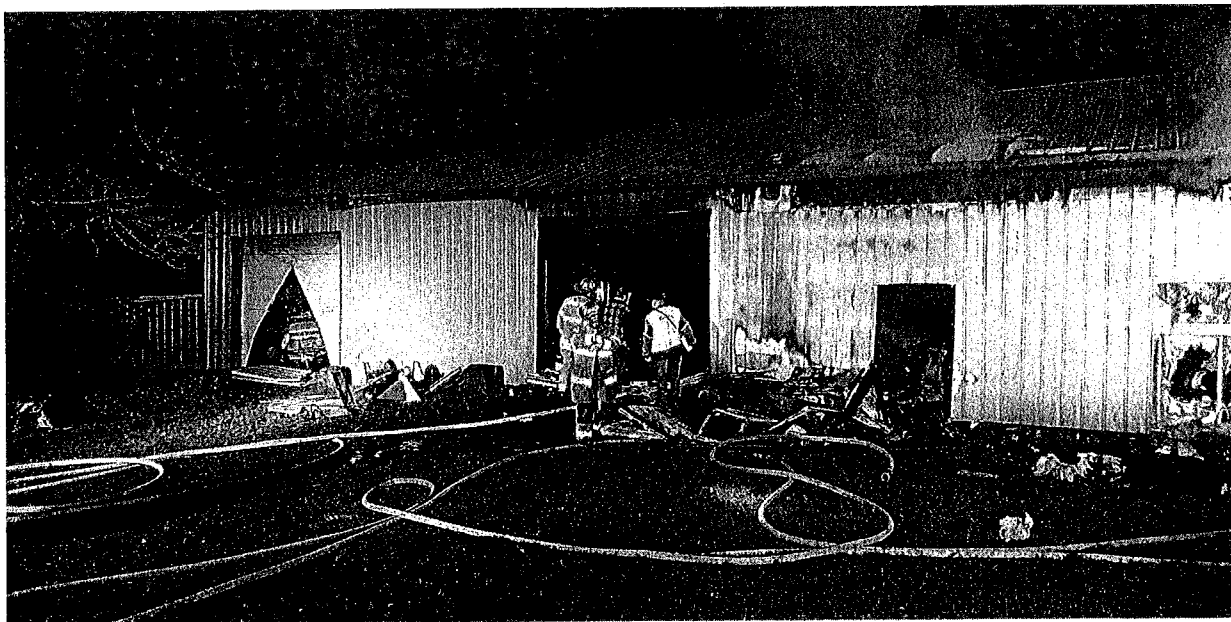
Notable Incidents: Staff has had significant contact with DOH and DOC regarding the Maple Lane COVID-19 quarantine plan.

Notable Fire Incidents:

- RO200000353- Feb. 17th – 03:51- 8100 block of 173rd Ave SW: 2 story 2100 square foot single family residential structure – working fire. Origin of fire – pellet stove exhaust pipe. Cause: Accidental-Exhaust pipe malfunction-installation. Estimated loss: \$300,000 dollars.



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Project Work Status:

Sargent Rd Energy Usage- We are still waiting for the first full PSE billing to reflect the changes to the energy usage with the installation of the thermal blanketing. The latest billing has about half of the month where the insulation is installed and we are already seeing a 16% reduction in KW hour usage. We are still awaiting to hear from PSE to look at our billing and KW usage rate. – **Monitor.**

New Engine Spec Build – Vendor brought apparatus by to view – we are finalizing engine spec design and waiting vendor to return to look at pricing of new unit. We have a goal to have an idea on pricing by the first part of April. – **In Progress.**



Replacement Brush Unit –
Scheduled.

Amateur Radio Project –
Day wireless and Whisler Communications toured the 4 stations. Whisler Communications declined to give a quote. Day wireless provided an installation quote of \$32,000 for all four stations. I am recommending proceeding with Day Wireless installation at station 1 & 2 (\$16,000) is in the 2020 budget– **In Progress.**

Maytown Water:

A request to place the drilling schedule on the Advanced Drilling schedule was requested. Waiting to hear back from Pam for a date. We will coordinate to have the area cleared. **In Process**

Planning & Project list update: A review of the current project list and update – priority list was completed for the 2020 budget. Staff will review the projects with the Board at their monthly meeting- **Completed**

Facility-To-Do List: The facility-to-do maintenance and repair Phase I list is 80% complete. CC crews' and part-time personnel are working 28 days a week to complete what their skill level will permit. Phase II painting has begun with firefighters painting the dorms at station 1-2.



Training Report:

February 2020, Monthly Training Report | Prepared by Training Captain, Rob Smith

MARCH 2020

Wildland Refresher Training

<i>Monthly Summary *Training Events Scheduled (subject to change)*</i>		
<i>Subject</i>	<i>Dates</i>	<i>Description and Requirement</i>
WAC Annual Training	Ongoing/expires 12/31/2020	TCTC Annual Training Requirements
Railcar Incident Response Training	March 11	Rural Domestic Preparedness Consortium (RDPC) 0800-1700 @Station 1-2
Annual Wildland Refresher Training	March 4, 11, 18 and 25	1800-2000 @Station 1-1 (pre-load coursework on Target Solutions)
MCO	March 10	0830-1200 @SBFD Station 8-1 (Station 1-2 crew)
ICS/Blue Card Command Training	March 24	1900-2100 @Mark Noble Training Center, Olympia (no registration required, drop-in only)
<i>Monthly Shift Drills *Required by All Line Personnel*</i>		
<i>Subject</i>	<i>Dates</i>	<i>Description and Equipment Needed</i>
B Shift – WLD	March 4 & March 25	Satisfies 1 st Q Wildland Annual
C Shift - WLD	March 11	Satisfies 1 st Q Wildland Annual
A Shift – WLD	March 18	Satisfies 1 st Q Wildland Annual

Completed Training for February
Regularly Scheduled Shift, Thursday Night Drills and Saturday Training featuring required training topics and non-required training:
<ul style="list-style-type: none"> February 25 – C Shift Drill – Engine Co Ops (rescheduled from Feb 13) February 13 – Pipeline Response Training (R. Smith and Pethia)

Scheduled Training
<ul style="list-style-type: none"> March 4 – Annual Wildland Refresher 1800-2000 @Station 1-1 March 10 - County MCO – 0900-1200 – location @Station 8-1 March 11 – Railcar Incident Response 0800-1700 @Station 1-2

Future Planned Training / Not yet Scheduled
As budget allows (tentative/approximate schedule);
<ul style="list-style-type: none"> NFPA 1403 Live Fire Acquired Structure Burn – March 21 at 183rd House-tentative (at risk of postponing) Technical Rescue Training – Rope Rescue Operations Level – Scheduling 2nd option for 3Q 2020 with Department SORT Members Man v. Machinery – refresher training - pending Elevator Rescue – refresher training - pending Rescue 42 / Cribbing – refresher training - pending
Major / Ongoing Projects



WTRFA CHIEFS REPORT
February 2020

- February 19 – Officer Luncheon @SPSCC hosted by LFD #3 - 1200-1300
- February 26 – A Shift Drill – Engine Co Ops
- February 27 – B Shift Drill – Engine Co Ops
- February 25-28 High Performance Leadership Academy – Mason County (Captain and Chief Officers)

- March 11 – Annual Wildland Refresher 1800-2000 @Station 1-1
- March 18 – Annual Wildland Refresher 1800-2000
- March 24 ICS/Blue Card Training (CE's available) @Mark Noble Training Center 1900-2100
- March 25 – Annual Wildland Refresher 1800-2000 @1-1
- April 11 – IFSAC Evaluator and Senior/TCO 0900-1700 @Station 8-1 (South Bay Fire)
- April 28 – ICS/Blue Card Training (CE's available) @Mark Noble Training Center 1900-2100
- May 12-15 – Fire Officer 1 @Station 1-1
- June 30-July 1 -Rope Rescue Operations Training @TBD (1st option)

- Recruit/Retention, PACT Training – in transition from J. Joslin
- Revise PPG Orientation Tests – in progress (pending approval of recommended changes)
- SOG Guidelines – in progress (pending approval of recommended changes)
- Thurston County Training Officers: Coordinate/lead MCO's multiple dates 1st, 2nd, 3rd, and 4th Q 2020 with all Thurston County Departments in the Cooperative.- in planning
- Ladder Truck Training: Develop Advanced Functions Task Book Training (phase 2) – in progress
- Apparatus / Equipment Committee -March- TBD
- Training Tower: Reconsider plans – Reactivate 30 days
- Training Task Books – review and revision – target completion end of 2Q 2020

1st Quarter 2020 Training Requirements: Posted – in progress
Annual Training Requirements (WAC) 2020: Posted – in progress

West Thurston Regional Fire Authority

Olympia, WA

This report was generated on 3/5/2020 10:24:31 AM



Incident Count per User-Defined Fields for Date Range

Start Date: 02/01/2020 | End Date: 02/29/2020

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Call Type (Required)	
ALS	51
BLS	138
FIRE	44

USER-DEFINED FIELD: Patient Dispo? (Required)	
AMA	8
Cancelled	15
DOA	7
FIRE	33
No Medical Need	27
POV	12
T & R	42
TRANSPORT	84
UTL	5

USER-DEFINED FIELD: Transport BLS or ALS? (Required)	
ALS	19
BLS	67
N/A	147

USER-DEFINED FIELD: Unit that transported? (Required)	
A1-1	20
A1-2	24
A1-3	19
Medic Unit	19
N/A	149
Private Amb	2

USER-DEFINED FIELD: Transport Location (Not POV)? (Required)	
Centralia Providence	34
CMC	10
Mary Bridge	1
N/A	149
SPH	39

USER-DEFINED FIELD: 2nd Patient Dispo?	
T & R	2

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

ANSWERS	# INCIDENTS
TRANSPORT	1

USER-DEFINED FIELD: 2nd Patient transport by?	
Medic Unit	1

USER-DEFINED FIELD: 2nd Patient Transport Location?	
Centralia Providence	1

USER-DEFINED FIELD: 3rd Patient Dispo?	
TRANSPORT	1

USER-DEFINED FIELD: 3rd Patient Transport by?	
A1-2	1

USER-DEFINED FIELD: 3rd Patient Transport Location?	
Centralia Providence	1

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.

West Thurston Regional Fire Authority

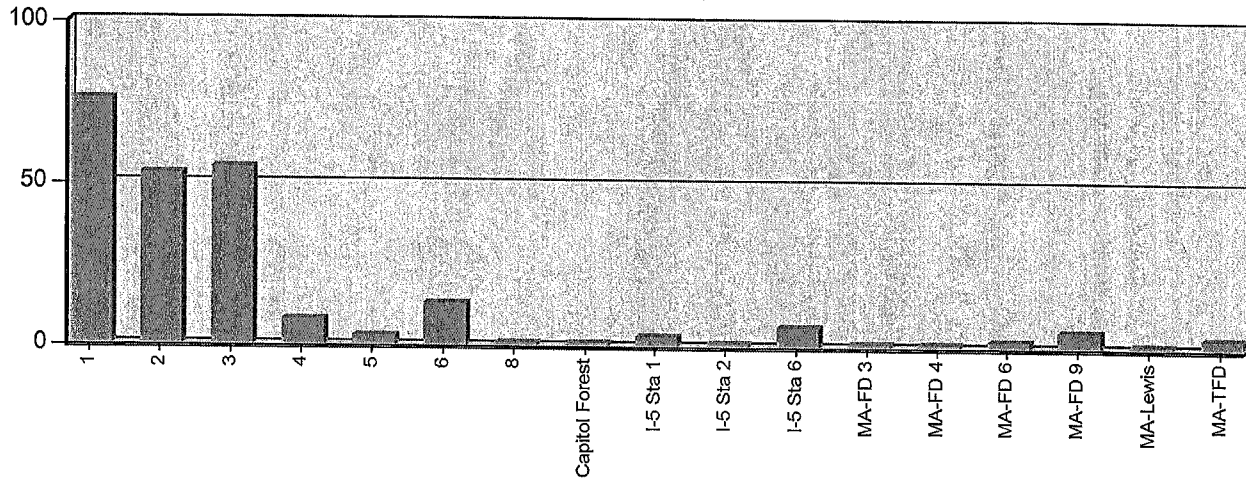
Olympia, WA

This report was generated on 3/5/2020 10:23:29 AM



Incident Count per Zone for Date Range

Start Date: 02/01/2020 | End Date: 02/29/2020



ZONE	# INCIDENTS
1 - Grand Mound	76
2 - Littlerock	53
3 - Rochester	55
4 - Scott Lake	8
5 - Michigan Hill	3
6 - Maytown	13
8 - Bordeaux / Mima / Gate	1
Capitol Forest - Capitol Forest Zone	1
I-5 Sta 1 - I-5 Station 1-1 Area	3
I-5 Sta 2 - I-5 Station 1-2 Area	1
I-5 Sta 6 - I-5 Station 1-6 Area	6
MA-FD 3 - TCFD 3 - Lacey FD	1
MA-FD 4 - TCFD 4 - Tenino	1
MA-FD 6 - TCFD 6 - East Olympia	2
MA-FD 9 - TCFD 9 - McLane / Black Lake	5
MA-Lewis - Lewis County	1
MA-TFD - Tumwater FD	3

TOTAL: 233

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.

West Thurston Regional Fire Authority

Olympia, WA

This report was generated on 3/5/2020 10:32:23 AM



Incident First on Scene Response Times For Date Range per Geographical Zone

Mutual Aid: All Types and None | Response Mode(s): Lights and Sirens | Zone(s): 1 - Grand Mound, 2 - Littlerock, 3 - Rochester, 4 - Scott Lake, 5 - Michigan Hill and 2 more | Start Date: 02/01/2020 | End Date: 02/29/2020

Incident Number	Date	Apparatus	Response Time
Bordeaux / Mima / Gate			
2020-0000344	02/16/2020	A1-2	13:45
		Number of Calls: 1	Avg Response Time: 13:45
Grand Mound			
2020-0000447	02/29/2020	A1-1	10:37
2020-0000441	02/28/2020	A1-1	6:19
2020-0000435	02/27/2020	A1-1	3:08
2020-0000423	02/26/2020	A1-1	4:08
2020-0000422	02/26/2020	A1-1	5:37
2020-0000421	02/26/2020	A1-1	4:23
2020-0000420	02/26/2020	A1-1	4:34
2020-0000418	02/26/2020	A1-3	9:22
2020-0000415	02/25/2020	E1-1	6:02
2020-0000412	02/24/2020	A1-1	0:00
2020-0000408	02/23/2020	A1-1	7:32
2020-0000400	02/22/2020	A1-3	9:02
2020-0000398	02/22/2020	A1-1	13:11
2020-0000391	02/21/2020	E1-1	6:58
2020-0000390	02/21/2020	E1-1	5:21
2020-0000388	02/21/2020	A1-3	8:27
2020-0000385	02/21/2020	A1-1	12:03
2020-0000382	02/21/2020	A1-3	6:49
2020-0000380	02/20/2020	E1-1	8:00
2020-0000373	02/19/2020	A1-1	7:38
2020-0000372	02/19/2020	E1-1	4:59
2020-0000370	02/18/2020	A1-1	9:01
2020-0000369	02/18/2020	A1-1	5:56
2020-0000364	02/18/2020	A1-3	8:59
2020-0000362	02/18/2020	A1-1	8:01
2020-0000361	02/18/2020	A1-1	7:20
2020-0000353	02/17/2020	E1-1	8:39
2020-0000351	02/16/2020	A1-1	8:06
2020-0000346	02/16/2020	A1-3	10:03
2020-0000345	02/16/2020	A1-1	6:52
2020-0000342	02/15/2020	BN1-6	3:54

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.



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Incident Number	Date	Apparatus	Response Time
2020-0000340	02/15/2020	E1-1	0:00
2020-0000339	02/15/2020	A1-1	5:37
2020-0000330	02/14/2020	A1-1	8:03
2020-0000327	02/13/2020	A1-1	9:24
2020-0000324	02/13/2020	A1-1	7:04
2020-0000318	02/12/2020	A1-1	6:32
2020-0000306	02/11/2020	A1-1	0:02
2020-0000305	02/11/2020	A1-1	10:41
2020-0000303	02/11/2020	E1-1	9:54
2020-0000301	02/11/2020	A1-3	8:59
2020-0000299	02/10/2020	A1-1	6:26
2020-0000297	02/10/2020	A1-1	14:43
2020-0000288	02/08/2020	A1-1	6:40
2020-0000281	02/07/2020	E1-3	12:09
2020-0000280	02/07/2020	A1-1	6:23
2020-0000277	02/07/2020	E1-1	9:19
2020-0000273	02/07/2020	BN1-6	5:06
2020-0000272	02/07/2020	A1-1	7:08
2020-0000270	02/07/2020	A1-1	8:41
2020-0000265	02/06/2020	A1-1	5:39
2020-0000261	02/05/2020	A1-1	8:14
2020-0000258	02/05/2020	A1-1	1:23
2020-0000251	02/04/2020	A1-1	6:41
2020-0000247	02/04/2020	A1-3	6:24
2020-0000240	02/03/2020	A1-1	8:57
2020-0000239	02/03/2020	A1-1	5:59
2020-0000235	02/03/2020	A1-1	5:11
2020-0000232	02/02/2020	E1-1	7:03
2020-0000230	02/02/2020	A1-1	4:36
2020-0000228	02/02/2020	A1-1	5:45
2020-0000227	02/02/2020	A1-1	7:03
Number of Calls: 62			Avg Response Time: 7:02
Littlerock			
2020-0000436	02/27/2020	A1-2	9:02
2020-0000434	02/27/2020	A1-2	7:10
2020-0000433	02/27/2020	E1-2	6:53
2020-0000428	02/26/2020	BN1-6	1:52
2020-0000425	02/26/2020	E1-2	3:24
2020-0000414	02/24/2020	A1-2	7:23
2020-0000413	02/24/2020	A1-2	9:57
2020-0000409	02/24/2020	A1-2	10:23

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.



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Incident Number	Date	Apparatus	Response Time
2020-0000406	02/23/2020	A1-2	8:25
2020-0000405	02/23/2020	E1-2	6:04
2020-0000404	02/23/2020	A1-2	9:31
2020-0000403	02/23/2020	E1-2	6:49
2020-0000395	02/22/2020	BN1-6	2:36
2020-0000394	02/22/2020	A1-2	7:22
2020-0000383	02/21/2020	A1-2	2:18
2020-0000371	02/19/2020	A1-2	10:03
2020-0000360	02/17/2020	E1-1	22:27
2020-0000358	02/17/2020	A1-2	7:44
2020-0000355	02/17/2020	B1-2	7:27
2020-0000349	02/16/2020	A1-2	8:25
2020-0000348	02/16/2020	A1-2	8:16
2020-0000341	02/15/2020	A1-2	3:58
2020-0000337	02/14/2020	A1-2	6:10
2020-0000336	02/14/2020	A1-2	10:06
2020-0000333	02/14/2020	A1-2	8:18
2020-0000332	02/14/2020	E1-2	11:40
2020-0000322	02/13/2020	A1-2	14:47
2020-0000317	02/12/2020	A1-2	1:32
2020-0000316	02/12/2020	A1-2	4:45
2020-0000313	02/11/2020	A1-2	9:55
2020-0000282	02/08/2020	A1-2	6:10
2020-0000266	02/06/2020	A1-2	5:47
2020-0000264	02/06/2020	E1-2	7:40
2020-0000262	02/05/2020	A1-2	6:57
2020-0000260	02/05/2020	BN1-6	8:21
2020-0000259	02/05/2020	A1-2	7:31
2020-0000248	02/04/2020	A1-2	11:53
2020-0000244	02/04/2020	A1-2	4:39
2020-0000242	02/04/2020	A1-2	12:43
2020-0000231	02/02/2020	A1-2	6:00
2020-0000229	02/02/2020	A1-2	7:43
2020-0000224	02/01/2020	A1-2	10:42
2020-0000223	02/01/2020	A1-2	9:10
		Number of Calls: 43	Avg Response Time: 7:54
Maytown			
2020-0000446	02/28/2020	BN1-6	3:48
2020-0000431	02/26/2020	A1-2	14:13
2020-0000377	02/20/2020	BN1-6	7:39
2020-0000376	02/20/2020	BN1-6	6:01

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.



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Incident Number	Date	Apparatus	Response Time
2020-0000312	02/11/2020	BN1-6	10:47
2020-0000294	02/09/2020	BN1-6	4:24
2020-0000252	02/04/2020	BN1-6	4:36
2020-0000250	02/04/2020	BN1-6	3:33
2020-0000234	02/03/2020	A1-2	9:23
		Number of Calls: 9	Avg Response Time: 7:12
Michigan Hill			
2020-0000257	02/05/2020	A1-1	17:59
2020-0000243	02/04/2020	A1-1	16:29
2020-0000241	02/04/2020	A1-3	15:32
		Number of Calls: 3	Avg Response Time: 16:40
Rochester			
2020-0000449	02/29/2020	A1-3	8:35
2020-0000432	02/26/2020	A1-3	6:33
2020-0000424	02/26/2020	A1-3	5:01
2020-0000416	02/26/2020	A1-3	5:58
2020-0000411	02/24/2020	A1-3	4:08
2020-0000410	02/24/2020	A1-3	4:31
2020-0000396	02/22/2020	A1-1	8:31
2020-0000389	02/21/2020	A1-3	2:40
2020-0000387	02/21/2020	BN1-6	2:00
2020-0000386	02/21/2020	E1-3	3:53
2020-0000384	02/21/2020	A1-3	5:02
2020-0000374	02/19/2020	A1-3	6:22
2020-0000366	02/18/2020	A1-1	8:41
2020-0000347	02/16/2020	A1-3	6:41
2020-0000343	02/15/2020	A1-3	7:22
2020-0000331	02/14/2020	E1-3	7:13
2020-0000326	02/13/2020	A1-1	4:59
2020-0000325	02/13/2020	A1-3	4:58
2020-0000311	02/11/2020	A1-3	4:31
2020-0000308	02/11/2020	A1-3	1:32
2020-0000302	02/11/2020	A1-3	9:06
2020-0000298	02/10/2020	A1-3	8:00
2020-0000296	02/10/2020	E1-3	9:23
2020-0000287	02/08/2020	A1-3	27:07
2020-0000286	02/08/2020	A1-3	6:34
2020-0000285	02/08/2020	A1-1	5:08
2020-0000284	02/08/2020	A1-3	7:56
2020-0000279	02/07/2020	E1-3	17:22
2020-0000275	02/07/2020	A1-3	2:35

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.



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Incident Number	Date	Apparatus	Response Time
2020-0000274	02/07/2020	A1-3	4:29
2020-0000268	02/06/2020	A1-3	6:46
2020-0000267	02/06/2020	A1-3	9:06
2020-0000256	02/05/2020	A1-3	7:04
2020-0000255	02/05/2020	A1-3	0:00
2020-0000254	02/04/2020	A1-1	10:53
2020-0000249	02/04/2020	A1-3	3:25
2020-0000238	02/03/2020	A1-3	6:55
2020-0000237	02/03/2020	A1-3	6:52
2020-0000236	02/03/2020	A1-3	4:54
2020-0000219	02/01/2020	A1-3	3:17
		Number of Calls: 40	Avg Response Time: 6:39
Scott Lake			
2020-0000439	02/27/2020	A1-2	7:33
2020-0000427	02/26/2020	A1-2	9:55
2020-0000401	02/23/2020	A1-2	8:11
2020-0000367	02/18/2020	A1-2	5:29
2020-0000290	02/09/2020	E1-4	12:18
2020-0000233	02/03/2020	A1-2	10:10
		Number of Calls: 6	Avg Response Time: 8:56
		Total Number of Calls: 164	Total Avg Response Time: 7:28

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.



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