



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11  
**WEST THURSTON REGIONAL FIRE  
AUTHORITY**

10828 Littlerock Rd SW  
Olympia WA 98512  
360.352.1614



August 12, 2019 – Governing Board Business Meeting at the Littlerock Road Fire Station

**Call to Order/Attendance:** Commissioner Jones called the meeting to order at 18:02 hours. Commissioners Dahl, Elkins, Pethia and Ricks, Chiefs Kaleiwahea, Scott and Stone, Captains Christenson and R. Smith, FF Douglass, Admin Asst. Linda Patraca and Secretary Linda Shea were present. Commissioner Jernigan and Union Representative Garza were absent (excused).

**Additions/Deletions to the Agenda:**

1. Linda Shea noted a BVFF meeting would be necessary after the close of the general BOFC meeting.
2. Chief Kaleiwahea requested adding “Maytown Well” under New Business.

**Labor Management Team Report:** Chief Scott reported that dates are being scheduled to begin negotiations.

**Public Comment/Presentations:** Morgan Heater from Ecotope presented a report on the energy audit he performed at the Grand Mound station 1-1 (see handout.)

**New Business:**

1. Expenditure Approval.
  - a. Linda Shea distributed a corrected report of account payables (\$104,182.33) to replace the report in the board packet which had duplicate entries.
  - b. Commissioner Pethia moved to approve the expenditures in the amount of \$499,298.69. Commissioner Ricks seconded the motion. Motion carried 5-0.
2. Minutes.
  - a. Commissioner Jones requested a correction to the July 8, 2019 minutes as follows:

**Commissioner Reports:**

    6. Community Communications. Commissioner Pethia distributed a hand-out addressing various elements of the Thurston Regional Disaster Recovery plans. Discussion was held on the importance of developing a district-level plan for communications and sustainability during a disaster, including citizen preparation. Commissioner Pethia will ask the Washington Fire Commissioners Association for assistance in reaching out to the appropriate federal government for assistance in development of such a plan. **The board asked to have an RFP developed to obtain quotes for the purchase of a ham radio/emergency communications system (up to the \$5,000 that Commissioner Pethia reported in June 2019 to be an estimate of cost for such a system.)**
  - b. Discussion was held on how to move the department forward in the area of emergency communications. Chief Kaleiwahea reported that Lt. Drake is reaching out to local organizations about systems. Chief Scott will contact Lewis County about their system.
  - c. Commissioner Dahl moved to approve the general board minutes as amended from July 8, 2019. Commissioner Elkins seconded the motion. Motion carried 5-0.

3. 2020 Budget Development. Linda Shea requested the board nominate a commissioner to serve on the 2020 Budget Development committee. The board nominated Ben Elkins to serve as their representative.
4. Resolution #2019-009, Surplus Bunker Gear. Linda Shea invited the board to visit the newly organized bunker gear room, thanks to the hard work of Jessica Joslin. She presented a list of expired bunker coats, pants, boots and Class B Uniforms to be surplus. Commissioner Ricks moved to approve Resolution #2019-009. Commissioner Pethia seconded the motion. Motion carried 5-0.
5. Surplus of 1954 GMC Fire Pumper. Linda Shea received a request from personnel to surplus the 1954 GMC Fire Pumper engine currently stored at Michigan Hill. Commissioner Elkins moved to surplus the 1954 GMC. Commissioner Pethia seconded the motion. Motion carried 4-0 (with Commissioner Dahl abstaining from the vote.)
6. Maytown Well. Chief Kaleiwahea reported the well on Old Dominion's property is at 900 feet, so installation of a Class B water system would be a challenge. Discussion was held on revisiting the original plan of drilling a well on the Maytown station property. Commissioner Dahl moved to begin the process by obtaining a drill permit. Commissioner Elkins seconded the motion. Motion carried 5-0.

#### **Unfinished Business (action items):**

1. Succession Planning. Chief Kaleiwahea reported no updates. The goal is to add the succession plan to the updated Strategic Plan.

The board recessed for a 20 minute break at 7:12 to conduct the swearing-in ceremony for newly-promoted Volunteer Captain Steve Teitzel. The board reconvened for general board business at 7:32.

#### **Unfinished Business (nonaction items):**

1. GEMT update. Linda reported that four of the five managed care organizations (MCOs) have made their GEMT payments from 2017; total GEMT collections now exceed \$465,000 for this year. The remaining MCO should have payment remitted by the end of August.
2. Beaver Creek property. Chief Scott reported no response from Environmental Design regarding the issues identified by the county during their review of the onsite sewage system permit design.
3. Chehalis Tribe negotiations. Chief Kaleiwahea reported there has been no contact from the tribe regarding the results of their financial analysis. He will reach out one more time for an update, and request board guidance based on the tribe's response. He will also request an update to the legal opinion regarding the department's obligation to provide fire protection service to the tribes without a contract.
4. Weyerhaeuser meeting. Chief Kaleiwahea reported no update.

#### **Communications:**

1. Thurston County Treasurer July 2019 reports were presented as per RCW 52.16.050(4).
2. August 2019 budget reports were distributed.
3. Levy Results. Chief Kaleiwahea distributed a handout which displayed the election results by precinct, as compared to the 2016 election.
4. 2020 Health Care Program Rates. Linda Shea reported there will be no increases to medical premiums for 2020.
5. Volunteer Officer Promotion. *See notes above regarding Captain Steven Teitzel.*
6. Operations Committee Update. Chief Scott reported the ops committee will be meeting on August 13 to review specs for aid units and brush trucks.
7. E1-7 Telesquirt repairs. Chief Kaleiwahea reported E1-7 will be going to True North in Oregon to repair the hydraulic leak (estimated \$13k repair.)
8. Medic One BLS funding contract. Chief Kaleiwahea presented the proposed amendments to the BLS Funding contract with Medic One, pointing out the key changes (Section IV.C regarding funding for merged



agencies; Section IV.H regarding billing for transport of ALS patient in BLS units). He noted this would be a good time to begin discussions regarding the funding for merged departments.

**Chief Reports:** Refer to printed reports. Chief Kaleiwahea reminded everyone of the upcoming Brent Strong 5K run on September 14.

**Commissioner Reports:**

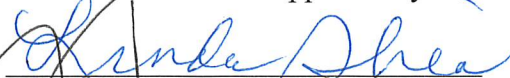
1. EMS Council. Commissioner Ricks reported the director is scheduled to speak on the proposed tax increase on August 14. He also reported the SWAT contract was approved.
2. West Thurston Admin Board. Next meeting in October.
3. Thurston County Fire Commissioners. Commissioner Ricks reminded everyone of the annual potluck coming up on August 20 at Lake Lawrence.
4. Washington Fire Commissioners. Commissioners Ricks and Pethia reported they will be attending the annual conference at the Tulalip October 24-26.
5. Training Consortium. No update.
6. Community Communications. Commissioner Pethia reported he brought up the idea of assistance for development of an emergency preparedness plan at the county fire commissioners meeting; feedback received was to rule out the feds as they take too long, and the state has no funding for such a project. Pethia is continuing to work with county elections to put a PSA in the voters' pamphlet on emergency preparedness. He is also looking for other organizations to help get the message out to the public – it was suggested that he try contacting the Chronicle newspaper.

**Good of the Order:**


1. Linda Shea reported on several kudos received from the community thanking FF Santee, Devert, Peoples, McGeary, Hall, Captain Christenson, and Chief Stone for their response to various incidents, and a thank-you to FF Panuska for her assistance in a car seat safety check.
2. Chief Kaleiwahea reported he has reached out to the owner of the Gate Ranch to see if the department could hold the annual awards banquet at their location. Commissioner Dahl offered his river property as an alternative.
3. Commissioner Dahl recommended all projects that need to be completed during summer months (parking lot striping and sealing, curb repairs, roof repairs, etc.) be put out for bids to be presented at the next board meeting so they can be completed during the good weather months.


**Adjournment:** The board adjourned the meeting at 20:46 hours.

Submitted for Board approval by:

  
Linda Shea, Secretary

  
John Jones, Board Member

  
Dave Pethia, Board Member

  
John Ricks, Board Member

  
Calvin Dahl, Board Member

  
Ben Elkins, Board Member

  
Jeff Jernigan, Board Member

