



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**
10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



Board of Fire Commissioners General Meeting

Monday, June 10, 2019 at 1800 hrs – Littlerock Rd Fire Station

- I. CALL TO ORDER**
- II. ATTENDANCE**
- III. PUBLIC COMMENT/PRESENTATIONS**
- IV. ADDITIONS/DELETIONS TO AGENDA**
- V. LABOR MANAGEMENT TEAM REPORT**
- VI. NEW BUSINESS (ACTION ITEMS)**

ITEM	RESPONSIBLE	OUTCOME
1. Expenditures: Accts Payable \$340,176.73 (<i>pages 1-6</i>) Payroll \$353,732.83 (<i>pages 7-8</i>) TOTAL: \$693,909.56 warrants \$421,128.17 EFTs \$272,781.39	Board	Approve/Reject
2. Meeting Minutes: a. May 13, 2019 General Meeting Minutes (<i>pages 9-11</i>) b. May 21, 2019 Special Meeting Minutes (<i>page 12</i>)	Board	Approve/Reject
3. Resolution #2019-006, Warrant Cancellations (<i>page 13</i>)	Board	Approve/Reject
4. Resolution #2019-007, Surplus Equipment (<i>pages 14-15</i>)	Board	Approve/Reject

VII. UNFINISHED BUSINESS (ACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
NONE		

VIII. UNFINISHED BUSINESS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. GEMT update (<i>page 16</i>)	Linda Shea	Update
2. Beaver Creek Property	Chief Scott	Update
3. Chehalis Tribe negotiations	Chief Kaleiwahea	Update
4. Energy Consultant	Chief Scott	Update

IX. COMMUNICATIONS (NONACTION ITEMS)

ITEM	RESPONSIBLE	OUTCOME
1. Treasurer/Fund May 2019 Reports (RCW 52.16.050(4)) (<i>pages 17-24</i>)	Chief Scott/Linda	Informational
2. June 2019 Budget reports (<i>pages 25-28</i>)	Chief Scott/Linda	Informational
3. Policy 1.2009, Member Ethics, Workplace Standards and Conduct (<i>pages 29-32</i>)	Chief Kaleiwahea	Informational
4. Recruit Academy Graduation invitation (<i>page 33</i>)	Chief Kaleiwahea	Informational
5. Levy Fact Sheet (<i>page 34</i>)	Chief Kaleiwahea	Informational

X. CHIEFS REPORT (*pages 35-51*)

XI. COMMISSIONERS REPORTS

- a. EMS Council
- b. West Thurston Admin Board
- c. Thurston County Fire Commissioners
- d. Washington Fire Commissioners Association
- e. Training Consortium
- f. Community Communications

XII. GOOD OF THE ORDER

- a. Thank You's (*pages 52-53*)
- b. BVFF meeting to follow General Board Mtg

XIII. ADJOURNMENT

VOUCHER APPROVALS

West Thurston Regional Fire Authority
MCAG #: 2964

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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
190601001	Auto Tech Services LLC	879	06/10/2019	Claims	6700	1,525.74	
	<i>Invoice # Rcvd Date Due Date Description Amount</i>						
	19411 05/13/2019 06/10/2019 A71 STAF-2 AC Repair					1,525.74	
190601002	Batteries Plus	880	06/10/2019	Claims	6700	386.46	
	<i>Invoice # Rcvd Date Due Date Description Amount</i>						
	P14861322 05/29/2019 05/29/2019 1-2 Littlerock, 1-3 Rochester C, D, 9V, AAA Batteries					386.46	
190601003	Board For Volunteer Firefighters	881	06/10/2019	Claims	6700	270.00	
	<i>Invoice # Rcvd Date Due Date Description Amount</i>						
	WTRFA 06/04/2019 06/10/2019 New Members (Shawonna, Low, Schoonhoven)					270.00	
190601004	Brightwire Networks LLC	882	06/10/2019	Claims	6700	2,220.72	
	<i>Invoice # Rcvd Date Due Date Description Amount</i>						
	15803 05/31/2019 06/10/2019 June 2019 Monthly Agreement					2,220.72	
190601005	Capital Business Machines Inc	883	06/10/2019	Claims	6700	323.73	
	<i>Invoice # Rcvd Date Due Date Description Amount</i>						
	867165 06/04/2019 06/10/2019 R&R Vol Grant copies					213.69	
	867165 06/04/2019 06/10/2019 1-2 Littlerock Copies					53.42	
	867163 06/04/2019 06/10/2019 1-1 Grand Mnd Copies					38.28	
	867164 06/04/2019 06/10/2019 1-6 Maytown copies					18.34	
190601006	Carefirst Bluecross Blueshield Payment Administrator	884	06/10/2019	Claims	6700	160.00	
	<i>Invoice # Rcvd Date Due Date Description Amount</i>						
	191250014556 05/13/2019 06/10/2019 Harris Medical Premium					160.00	
190601007	Cedar Creek Correction Center	885	06/10/2019	Claims	6700	505.02	
	<i>Invoice # Rcvd Date Due Date Description Amount</i>						
	1904.1023 05/13/2019 06/10/2019 Apr 2019 Work Crews					505.02	
190601008	Citi Cards	886	06/10/2019	Claims	6700	7,587.28	
	<i>Invoice # Rcvd Date Due Date Description Amount</i>						
	OFFICE DEPOT 06/04/2019 06/10/2019 Fire Investigator Toner/Ink					84.04	
	OFFICE DEPOT 06/04/2019 06/10/2019 1-2 Littlerock Office Supplies (envelopes)					7.54	
	ZOOM 06/04/2019 06/10/2019 Mnthly communications Service					14.99	
	FIGAROS 06/04/2019 06/10/2019 BOFC meeting					122.36	
	MILLS DINER 06/04/2019 06/10/2019 BOFC meeting					135.22	
	CAMPBELLS 06/04/2019 06/10/2019 WFCA Conference (Comm. Dahl)					600.48	
	CAMPBELLS 06/04/2019 06/10/2019 WFCA Conference (Comm. Pethia)					600.48	
	CAMPBELLS 06/04/2019 06/10/2019 WFCA Conference (Comm. Ricks)					600.48	
	W SAUSAGE & DELI 06/04/2019 06/10/2019 Lt. Meeting (Scott, Lyon, Drake, Morales)					53.02	
	MILLS DINER 06/04/2019 06/10/2019 DNR Mtng Luncheon (Scott, R. Smith, B. Williams,					56.06	
	WSP 06/04/2019 06/10/2019 Collision Reports for EF Recovery					21.00	
	COSTCO 06/04/2019 06/10/2019 PACT Dinner					29.77	
	DREWS BOOTS 06/04/2019 06/10/2019 Duty Boots (M. Panuska)					317.95	
	AUTOZONE 06/04/2019 06/10/2019 Emergency Flares all stations					816.63	
	COSTCO 06/04/2019 06/10/2019 Mob Supplies (water, gatorade)					351.64	
	STICKER MULE 06/04/2019 06/10/2019 EMS Appreciation Week Stickers					79.85	
	DOLLAR TREE 06/04/2019 06/10/2019 EMS Appreciation Week mugs					45.91	
	DOLLAR TREE 06/04/2019 06/10/2019 EMS Appreciation Week mugs					22.95	
	SUPER 8 06/04/2019 06/10/2019 NPFCA Training (A. Hall)					335.80	
	EAT WOLFE LODGE 06/04/2019 06/10/2019 K. Hofschulte Training					219.98	
	ICICLE VILLAGE 06/04/2019 06/10/2019 Fire Investigator Conference (K. Frasl)					523.60	
	ICICLE VILLAGE 06/04/2019 06/10/2019 Fire Investigator Conference (R. Maser)					523.60	
	EVENTBRITE 06/04/2019 06/10/2019 IFSAC Fire Inv. Practical (J. Spiegelberg)					321.13	
	NE HOUSE TRAININ 06/04/2019 06/10/2019 Company Officer Program (I. Garza)					125.00	
	COSTCO 06/04/2019 06/10/2019 Station Facility Supplies					226.96	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
OFFICE DEPOT	06/04/2019	06/10/2019	1-2 Littlerock Facility Supplies		213.99	
COSTCO	06/04/2019	06/10/2019	1-6 Maytown Facility Supplies		198.13	
OFFICE DEPOT	06/04/2019	06/10/2019	1-6 Maytown Facility Supplies		83.83	
COSTCO	06/04/2019	06/10/2019	Station Facility Supplies		425.43	
OFFICE DEPOT	06/04/2019	06/10/2019	Station Facility Supplies		377.07	
WALMART	06/04/2019	06/10/2019	1-2 Littlerock Facility Supply (coffee grinder)		21.82	
AMAZON	06/04/2019	06/10/2019	Diesel Tank Combination Locks		30.57	
190601009 City Of Olympia	887	06/10/2019	Claims	6700	47,121.66	
Invoice #	Rcvd Date	Due Date	Description		Amount	
17256	05/13/2019	06/10/2019	A54 B1-3 Pump Test		151.65	
17256	05/13/2019	06/10/2019	A19 A1-2 Replaced Starter/Batteries		1,752.07	
17256	05/13/2019	06/10/2019	A19 A1-2 Replaced Brakes, Tires, Inverter, Batteries		7,536.84	
17256	05/13/2019	06/10/2019	A19 A1-2 Annual Service		2,270.97	
17256	05/13/2019	06/10/2019	A62 E1-1 Annual Service		4,074.14	
17256	05/13/2019	06/10/2019	A62 E1-1 Replace Flowmeter, Lights, Ball Valve,		6,458.85	
17256	05/13/2019	06/10/2019	A62 E1-1 Replace Leaf Springs and New Air Tank		5,977.71	
17256	05/13/2019	06/10/2019	A11 T1-1 Annual Service		2,694.92	
17256	05/13/2019	06/10/2019	A11 T1-1 Repair Pump Noice, Replace PTO		12,773.34	
17256	05/13/2019	06/10/2019	A11 T1-1 Check Frozen Rear Springs		1,120.21	
17256	05/13/2019	06/10/2019	A11 T1-1 Items Found during annual Service		2,310.96	
190601010 City Sanitary Inc	888	06/10/2019	Claims	6700	140.30	
Invoice #	Rcvd Date	Due Date	Description		Amount	
11208900	05/13/2019	06/10/2019	1-1 Grand Mnd Refuse		121.45	
11208123	05/13/2019	06/10/2019	1-3 Rochester Refuse		18.85	
190601011 Clearwater Utility Services LLC	889	06/10/2019	Claims	6700	484.60	
Invoice #	Rcvd Date	Due Date	Description		Amount	
13159	05/13/2019	06/10/2019	1-1 Grand Mnd Water Srvc		154.55	
13138	05/13/2019	06/10/2019	1-2 Littlerock Water Srvc		154.55	
13146	05/13/2019	06/10/2019	1-6 Maytown Water Srvc, Extra Salt		175.50	
190601012 Comcast	890	06/10/2019	Claims	6700	1,302.23	
Invoice #	Rcvd Date	Due Date	Description		Amount	
1030	05/13/2019	06/10/2019	1-2 Littlerock Cable/Phone		319.64	
1030	05/13/2019	06/10/2019	1-6 Maytown Cable/Phone		228.94	
1030	05/13/2019	06/10/2019	1-1 Grand Mnd Cable/Phone		319.64	
1030	05/13/2019	06/10/2019	1-4 Scott Lake Cable/Phone		242.82	
1030	05/13/2019	06/10/2019	1-3 Rochester Cable/Phone		181.19	
1030	05/13/2019	06/10/2019	Late Fee		10.00	
190601013 Complete Repair Services LLC	891	06/10/2019	Claims	6700	107.74	
Invoice #	Rcvd Date	Due Date	Description		Amount	
12473	05/24/2019	06/10/2019	0262-John Deer Rider-replaced belt for starter		96.83	
12525	05/24/2019	06/10/2019	Rider Seat		10.91	
190601014 DE Lage Landen	892	06/10/2019	Claims	6700	293.44	
Invoice #	Rcvd Date	Due Date	Description		Amount	
63678288	05/29/2019	06/10/2019	1-2 Littlerock Copier Lease		293.44	
190601015 Deans Furniture Repair	893	06/10/2019	Claims	6700	26.96	
Invoice #	Rcvd Date	Due Date	Description		Amount	
MAY 6 2019	05/31/2019	06/10/2019	1-1 Grand Mnd Reclincer Repair - springs		26.96	
190601016 Emergency Reporting Inc	894	06/10/2019	Claims	6700	545.97	
Invoice #	Rcvd Date	Due Date	Description		Amount	
2019_4193	05/31/2019	06/10/2019	July 2019 Mnthly Subscription		545.97	
190601017 Firefighters Bookstore	895	06/10/2019	Claims	6700	276.63	

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		Invoice #	Rcvd Date	Due Date	Description		Amount
		279921	05/13/2019	06/10/2019	IFSTA Instructor Book/Study Guide (Hull, Bulanda,		276.63
190601018	First Choice Health Network		896	06/10/2019	Claims	6700	158.95
		Invoice #	Rcvd Date	Due Date	Description		Amount
		87919	06/04/2019	06/10/2019	May 2019 EAP Mnthly Srvc		158.95
190601019	Harris, Mike		897	06/10/2019	Claims	6700	36.18
		Invoice #	Rcvd Date	Due Date	Description		Amount
		REIMBURSEMENT	05/13/2019	06/10/2019	Fred Meyer Pharmacy Reimbursement		36.18
190601020	Health Care Authority Office of Accounting Srv		898	06/10/2019	Claims	6700	239,199.64
		Invoice #	Rcvd Date	Due Date	Description		Amount
		CY 2017 GEMT IGT	05/24/2019	06/10/2019	CY 2017 GEMT IGT		239,199.64
190601021	IAFF Local 3825 Treasurer		899	06/10/2019	Claims	6700	4,446.40
		Invoice #	Rcvd Date	Due Date	Description		Amount
		REISSUE-FEB 2019	05/13/2019	06/10/2019	Reissue of Feb 2019 Dues		4,446.40
190601022	J & I Power Equipment Inc		900	06/10/2019	Claims	6700	17.47
		Invoice #	Rcvd Date	Due Date	Description		Amount
		491429	06/04/2019	06/10/2019	Kubota Rider Assy Roller, Shoulder Axle Bolt		17.47
190601023	Joes Refuse Inc		901	06/10/2019	Claims	6700	176.47
		Invoice #	Rcvd Date	Due Date	Description		Amount
		JUNE 2019	06/04/2019	06/10/2019	1-1 Grand Mnd Refuse		137.35
		JUNE 2019	06/04/2019	06/10/2019	1-3 Rochester Refuse		39.12
190601024	Kent D Bruce Co LLC		902	06/10/2019	Claims	6700	228.87
		Invoice #	Rcvd Date	Due Date	Description		Amount
		4618	05/13/2019	06/10/2019	A08 E1-4 LED Beacons		228.87
190601025	LN Curtis & Sons Inc		903	06/10/2019	Claims	6700	9,277.44
		Invoice #	Rcvd Date	Due Date	Description		Amount
		282313	05/13/2019	06/10/2019	Wildland Shirts (x21)		2,168.54
		282375	05/13/2019	06/10/2019	FF Pant/Coat (Spiegelberg, Sanchez)		4,800.08
		285200	05/13/2019	06/10/2019	SCBA flow test (x3), repairs on SCBA's (valves,		1,432.74
		286677	05/13/2019	06/10/2019	Wildland Shirts (x8)		876.08
190601026	Lincoln Creek Lumber		904	06/10/2019	Claims	6700	84.83
		Invoice #	Rcvd Date	Due Date	Description		Amount
		371555	05/13/2019	06/10/2019	WD40 (x2)		18.78
		372597	05/13/2019	06/10/2019	Washers, Brushes, Trimmer Line, File (maintenance		66.05
190601027	Manor Kathryn J		905	06/10/2019	Claims	6700	1,289.93
		Invoice #	Rcvd Date	Due Date	Description		Amount
		WARRANT REISSUE	05/31/2019	06/10/2019	07/18/2018		7.72
		WARRANT REISSUE	05/31/2019	06/10/2019	04/10/2018		10.00
		WARRANT REISSUE	05/31/2019	06/10/2019	01/09/2018		7.20
		WARRANT REISSUE	05/31/2019	06/10/2019	12/13/2017		1,265.01
190601028	Maser Robert C		906	06/10/2019	Claims	6700	34.49
		Invoice #	Rcvd Date	Due Date	Description		Amount
		TRAVEL	06/04/2019	06/10/2019	Fire Investigator Training - Leavenworth (fuel)		34.49
190601029	Mountain Mist Water		907	06/10/2019	Claims	6700	287.09
		Invoice #	Rcvd Date	Due Date	Description		Amount
		029585	05/31/2019	06/10/2019	1-2 Littlerock Water		79.45
		029585	05/31/2019	06/10/2019	1-6 Maytown Water		72.24

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		029585 05/31/2019 06/10/2019	1-1 Grand Mound Water		79.87	
		029585 05/31/2019 06/10/2019	1-3 Rochester Water		42.44	
		029585 05/31/2019 06/10/2019	1-4 Scott Lake Water		13.09	
190601030 Municipal Emergency Services Depository	908	06/10/2019	Claims	6700	4,373.89	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1341175	05/13/2019	06/10/2019	SEEK Imager (TIC)/Lanyards (x7)	4,373.89	
190601031 Netduty Software LLC	909	06/10/2019	Claims	6700	2,148.00	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	WT-9	05/31/2019	06/10/2019	Annual Premium July 01 2019 to June 30 2020	2,148.00	
190601032 On-Hold Concepts Inc	910	06/10/2019	Claims	6700	19.95	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	485462	05/31/2019	06/10/2019	Mnthly On hold srvcs	19.95	
190601033 Pilot Travel Centers LLC	911	06/10/2019	Claims	6700	331.67	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	397060699	05/31/2019	06/10/2019	A66 BN-1 fuel	29.38	
	397060699	05/31/2019	06/10/2019	A68 B1-2 fuel	57.07	
	397060699	05/31/2019	06/10/2019	A70 STAF1 fuel	112.96	
	397060699	05/31/2019	06/10/2019	A71 STAF2 fuel	43.82	
	397060699	05/31/2019	06/10/2019	A23 BNI-6 fuel	64.16	
	397060699	05/31/2019	06/10/2019	A25 TO1-1 fuel	24.28	
190601034 Puget Sound Energy	912	06/10/2019	Claims	6700	3,272.33	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	200016026946	05/13/2019	06/10/2019	1-2 Littlerock May 2019	635.82	
	220005346105	05/13/2019	06/10/2019	1-4 Scott Lake May 2019	247.73	
	200012762536	05/13/2019	06/10/2019	1-3 Rochester Apr 2019	410.94	
	200020145567	05/13/2019	06/10/2019	1-6 Maytown Apr 2019	468.32	
	200017639499	05/13/2019	06/10/2019	1-1 Grand Mnd Apr 2019	1,352.83	
	200009308335	05/13/2019	06/10/2019	1-5 Michigan Hill May 2019	59.88	
	220006625754	05/13/2019	06/10/2019	1-7 Old Hwy 99 May 2019	96.81	
190601035 Rochester Lumber	913	06/10/2019	Claims	6700	43.13	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	1090394	06/04/2019	06/10/2019	1-3 Rochester Propane	26.96	
	1092961	06/04/2019	06/10/2019	Maintenance Trailer - Trash Bags	16.17	
190601036 Rochester Water Association	914	06/10/2019	Claims	6700	48.05	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	100100	05/29/2019	06/10/2019	1-3 Rochester Water	48.05	
190601037 Scott Lake Maintenance Co	915	06/10/2019	Claims	6700	42.00	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	2165	06/04/2019	06/10/2019	1-4 Scott Lake Water	42.00	
190601038 Service Saw WorkWears, Inc.	916	06/10/2019	Claims	6700	136.18	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	MS440	06/04/2019	06/10/2019	0210 - A22 E1-3 Stihl Chain Saw Tune Up	136.18	
190601039 Stericycle Inc	917	06/10/2019	Claims	6700	31.08	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	3004674915	05/13/2019	06/10/2019	1-6 Maytown HazMat	10.36	
	3004673788	05/13/2019	06/10/2019	1-2 Littlerock HazMat	10.36	
	3004673788	05/13/2019	06/10/2019	1-3 Rochester HazMat	10.36	
190601040 Systems Design West LLC	918	06/10/2019	Claims	6700	1,466.10	

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
Invoice # Rcvd Date Due Date Description Amount						
20190295 05/13/2019 06/10/2019 April Transports (x60)					1,466.10	
190601041 Targetsolutions LLC	919	06/10/2019	Claims	6700	2,414.00	
Invoice # Rcvd Date Due Date Description Amount						
TSINV30415 05/29/2019 06/10/2019 Semi-Annual Check It NPP Fire					2,414.00	
190601042 Terminix LP	920	06/10/2019	Claims	6700	279.46	
Invoice # Rcvd Date Due Date Description Amount						
386332877 05/31/2019 06/10/2019 1-6 Maytown Pest Control					92.79	
386305249 05/31/2019 06/10/2019 1-1 Grand Mnd Pest Control					94.95	
386306308 05/31/2019 06/10/2019 1-3 Rochester Pest Control					91.72	
190601043 Vavrinec Christian Kalil	921	06/10/2019	Claims	6700	92.45	
Invoice # Rcvd Date Due Date Description Amount						
REIMBURSEMENT 05/29/2019 06/11/2019 Rapid Rescue Swimmer Training					92.45	
190601044 Verizon Wireless	922	06/10/2019	Claims	6700	1,317.42	
Invoice # Rcvd Date Due Date Description Amount						
9829991258 05/13/2019 06/11/2019 Apparatus Cells					93.24	
9830800852 05/13/2019 06/11/2019 Ch. K Cell					44.67	
9830800852 05/13/2019 06/11/2019 Ch. Scott Cell (incl. International)					201.58	
9830800852 05/13/2019 06/11/2019 Cpt. Smith Cell					44.67	
9830800852 05/13/2019 06/11/2019 Cpt Stone Cell					48.07	
9830800852 05/13/2019 06/11/2019 Cpt. Christenson Cell					44.67	
9830800852 05/13/2019 06/11/2019 Apparatus Cells					840.52	
190601045 Visa Anchor Bank	923	06/10/2019	Claims	6700	52.50	
Invoice # Rcvd Date Due Date Description Amount						
TT LAKE GROCERY 05/31/2019 06/10/2019 Ice for Mob					37.50	
TT LAKE GROCERY 05/31/2019 06/10/2019 Ice for Mob					15.00	
190601046 Wells Fargo Financial Leasing	924	06/10/2019	Claims	6700	204.97	
Invoice # Rcvd Date Due Date Description Amount						
5006330745 05/29/2019 06/10/2019 1-1 Grand Mnd Copier Lease/property tax					204.97	
190601047 West Thurston Reg Fire PETTY CASH	925	06/10/2019	Claims	6700	720.00	
Invoice # Rcvd Date Due Date Description Amount						
LINDA PATRACA 05/29/2019 06/10/2019 Facility Attendant Pay					150.00	
ROLAND CAMPS 05/29/2019 06/10/2019 Gym equipment maintenance					570.00	
190601048 Wilcox & Flegel	926	06/10/2019	Claims	6700	4,641.12	
Invoice # Rcvd Date Due Date Description Amount						
CL85123 06/04/2019 06/10/2019 A19 A1-2					45.12	
CL85123 06/04/2019 06/10/2019 A20 A1-1					207.96	
CL85123 06/04/2019 06/10/2019 A72 A1-3					278.50	
CL85123 06/04/2019 06/10/2019 A07 E1-6					38.27	
CL85123 06/04/2019 06/10/2019 A63 E1-2					153.00	
CL85123 06/04/2019 06/10/2019 A11 T1-1					76.20	
CL85123 06/04/2019 06/10/2019 A54 B1-3					60.78	
CL85123 06/04/2019 06/10/2019 A70 STAF1					92.98	
CL85123 06/04/2019 06/10/2019 A14 CH1-1					136.87	
CL85123 06/04/2019 06/10/2019 A58 B1-6					82.37	
CL85123 06/04/2019 06/10/2019 A22 E1-3					102.69	
CL85123 06/04/2019 06/10/2019 A23 BN1-6					369.91	
CL85123 06/04/2019 06/10/2019 A25 TO1-1					129.17	
CL85123 06/04/2019 06/10/2019 A21 E1-7					99.25	
CL85123 06/04/2019 06/10/2019 A57 U1-2					474.38	
CL85123 06/04/2019 06/10/2019 A62 E1-1					200.96	

(5)

VOUCHER APPROVALS

West Thurston Regional Fire Authority

Time: 10:25:09 Date: 06/12/2019

MCAG #: 2964

06/10/2019 To: 06/10/2019

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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
	0382123-IN	06/04/2019	06/10/2019	1-2 Littlerock Diesel	1,136.12	
	0388859-IN	06/04/2019	06/10/2019	1-1 Grand Mnd Diesel	956.59	
190601049 Wilson Parts Corp	927	06/10/2019	Claims	6700	26.19	
	Invoice #	Rcvd Date	Due Date	Description	Amount	
	8621304	06/04/2019	06/10/2019	1-3 Rochester DEF, Cable Tie, Aerosol Paint	26.19	

Total Vouchers:

340,176.73

(6)

VOUCHER APPROVALS

West Thurston Regional Fire Authority
MCAG #: 2964

06/10/2019 To: 06/10/2019

Time: 10:25:55 Date: 06/12/2019
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Voucher	Claimant	Trans	Date	Type	Acct #	Amount	Memo
190601050	AFLAC	928	06/10/2019	Payroll	6700	572.00	
190601104		817	06/12/2019	Payroll	6700	122.08	
190601051		929	06/10/2019	Payroll	6700	2,250.00	
EFT		803	06/15/2019	Payroll	6700	1,282.03	
EFT		835	06/30/2019	Payroll	6700	2,914.74	
190601105		818	06/12/2019	Payroll	6700	138.52	
EFT		836	06/30/2019	Payroll	6700	5,326.15	
EFT		837	06/30/2019	Payroll	6700	4,148.18	
EFT		838	06/30/2019	Payroll	6700	4,550.45	
EFT		819	06/12/2019	Payroll	6700		
EFT		839	06/30/2019	Payroll	6700	4,233.36	
EFT		875	06/10/2019	Payroll	6700	29,301.92	
EFT		876	06/10/2019	Payroll	6700	37,570.52	
EFT		877	06/10/2019	Payroll	6700	39,801.79	
EFT		840	06/30/2019	Payroll	6700	4,443.73	
190601052		930	06/10/2019	Payroll	6700	3,333.59	
EFT		841	06/30/2019	Payroll	6700	4,344.19	
EFT		842	06/30/2019	Payroll	6700	4,736.44	
EFT		820	06/12/2019	Payroll	6700	235.54	
190601108		821	06/12/2019	Payroll	6700	319.92	
EFT		822	06/12/2019	Payroll	6700	784.97	
190601053		931	06/10/2019	Payroll	6700	137.00	
EFT		804	06/15/2019	Payroll	6700	1,752.54	
EFT		843	06/30/2019	Payroll	6700	3,439.82	
190601054		932	06/10/2019	Payroll	6700	4,950.00	
EFT		805	06/15/2019	Payroll	6700	1,243.62	
EFT		844	06/30/2019	Payroll	6700	3,004.42	
190601055		933	06/10/2019	Payroll	6700	5,147.48	
190601110		823	06/12/2019	Payroll	6700	756.52	
EFT		824	06/12/2019	Payroll	6700	235.46	
EFT		845	06/30/2019	Payroll	6700	4,982.19	
EFT		806	06/15/2019	Payroll	6700	985.50	
EFT		846	06/30/2019	Payroll	6700	4,518.01	
EFT		807	06/15/2019	Payroll	6700	2,363.93	
EFT		847	06/30/2019	Payroll	6700	4,671.42	
EFT		825	06/12/2019	Payroll	6700	92.35	
EFT		848	06/30/2019	Payroll	6700	4,237.73	
EFT		808	06/15/2019	Payroll	6700	1,065.66	
EFT		849	06/30/2019	Payroll	6700	3,517.65	
EFT		826	06/12/2019	Payroll	6700	736.85	
EFT		850	06/30/2019	Payroll	6700	3,860.80	
EFT		851	06/30/2019	Payroll	6700	4,619.14	
190601114		827	06/12/2019	Payroll	6700	392.89	
EFT		809	06/15/2019	Payroll	6700	985.50	
EFT		852	06/30/2019	Payroll	6700	3,619.19	
EFT		853	06/30/2019	Payroll	6700	4,456.10	
EFT		810	06/15/2019	Payroll	6700	689.85	
EFT		854	06/30/2019	Payroll	6700	3,615.72	
EFT		855	06/30/2019	Payroll	6700	2,157.74	
EFT		856	06/30/2019	Payroll	6700	3,496.63	
190601115		828	06/12/2019	Payroll	6700	398.56	
190601116		829	06/12/2019	Payroll	6700	330.66	
EFT		857	06/30/2019	Payroll	6700	5,184.49	
EFT		858	06/30/2019	Payroll	6700	7,527.58	
EFT		859	06/30/2019	Payroll	6700	4,061.11	

VOUCHER APPROVALS

West Thurston Regional Fire Authority
MCAG #: 2964

06/10/2019 To: 06/10/2019

Time: 10:25:55 Date: 06/12/2019
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Voucher Claimant	Trans	Date	Type	Acct #	Amount	Memo
EFT	860	06/30/2019	Payroll	6700	4,703.01	
EFT	861	06/30/2019	Payroll	6700	4,604.46	
EFT	811	06/15/2019	Payroll	6700	458.55	
EFT	862	06/30/2019	Payroll	6700	4,522.93	
EFT	863	06/30/2019	Payroll	6700	4,994.01	
EFT	830	06/12/2019	Payroll	6700	91.79	
190601118	831	06/12/2019	Payroll	6700	435.87	
190601119	832	06/12/2019	Payroll	6700	92.35	
190601087	864	06/30/2019	Payroll	6700	5,204.22	
EFT	812	06/15/2019	Payroll	6700	934.70	
EFT	865	06/30/2019	Payroll	6700	3,748.31	
190601120	833	06/12/2019	Payroll	6700	72.35	
EFT	866	06/30/2019	Payroll	6700	5,479.92	
EFT	867	06/30/2019	Payroll	6700	4,303.77	
190601056	934	06/10/2019	Payroll	6700	56,032.43	
EFT	868	06/30/2019	Payroll	6700	4,581.25	
EFT	878	06/10/2019	Payroll	6700	1,155.66	
EFT	869	06/30/2019	Payroll	6700	4,151.80	
190601057	935	06/10/2019	Payroll	6700	265.00	
EFT	870	06/30/2019	Payroll	6700	4,256.22	
Total Vouchers:					353,732.83	



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



May 13, 2019 – Governing Board Business Meeting at the Sargent Road Fire Station

Call to Order/Attendance: Commissioner Jones called the meeting to order at 18:00 hours. Commissioners Dahl, Elkins, Pethia and Ricks, Chiefs Kaleiwahea, Scott and Stone, Captain Dyer, Union Representative Lt. Garza, community member Frank Hamilton and Administrative Assistant Linda Patraca were present. Commissioner Jernigan and Secretary Linda Shea were absent (excused.)

Public Hearing/Comment/Presentations: Frank Hamilton presented information regarding a local volunteer group that sets up and establishes ham radios as a hobby and for competition. He noted how versatile ham radios are and how they can be the only source of communication in an emergency. Mr. Hamilton cordially invited the board to attend an upcoming competition and to see how the ham radios are established and how they work. Commissioner Ricks reported it would be a good idea for the district to establish a working relationship with the group.

Additions/Deletions to the Agenda: None.

Labor Management Team Report: Chief Scott reported Lt. Garza has been appointed as the new union representative. Union Representative Garza reported there has not been a date set for beginning contract negotiations. He also reported a PTSD/peer support training has been established and is taking place later this month. Union Representative Garza also reported the union has been in discussion regarding the levy and is in full support. The union has approved funding to help support the levy campaign.

New Business:

1. Expenditure Approval. Commissioner Dahl moved to approve the expenditures in the amount of \$420,990.03. Commissioner Elkins seconded the motion. Motion carried 5-0.
2. Minutes. Commissioner Dahl moved to approve the minutes from April 08, 2019. Commissioner Elkins seconded the motion. Motion carried 5-0.
3. Resolution 2019-005, Surplus Equipment. Linda presented a list of equipment to be surplus. Commissioner Dahl moved to approve Resolution #2019-005. Commissioner Elkins seconded the motion. Motion carried 5-0.
4. Purchase Requests. Chief Kaleiwahea presented a request to purchase new thermal imaging cameras (TIC) with lanyards. It is reported these are non budgeted items, however the funds will be coming from the GEMT funds, which require board approval. Discussion took place regarding the needs of the TIC's. Commissioner Jones moved to approve the purchase. Commissioner Elkins seconded the motion. Motion carried 5-0.

Unfinished Business (action items):

1. Station 1-3 Generator RFQ. Chief Scott presented a summary of quotes for a generator to be installed at the Rochester station. The recommendation is to use Reliable Electric. Discussion took place on the bid

submittals. Commissioner Dahl inquired if a bid has been obtained from Associated Petroleum Products (APP) for installing the piping; Chief Scott will follow up with APP. Commissioner Dahl also would like the contract to state there will be no overtime or shift differential pay. Commissioner Ricks moved to approve the bid from Reliable Electric. Commissioner Pethia seconded the motion. Motion carried 5-0.

2. Policy #1-2005, Anti-Harassment. Linda presented policy 1-2005 for approval as the sixty-day review period is now up as of April 27. Linda noted there has been an additional modification as suggested during the recent anti-harassment training (adding the definition of protected class). No other modifications were made. Commissioner Dahl moved to approve the policy. Commissioner Ricks seconded the motion. Motion carried 5-0.
3. Energy Consultant. Chief Scott reported the responses for the RFQ for an energy consultant were outside the scope of the RFQ and didn't meet the criteria. Commissioner Dahl reported he did further research and was provided the name of an energy consultant, Jonathan Heller, whom specializes in fire stations. He had contacted Mr. Heller, of Ecotope, and discussed the issue with the power at station 1-1. Mr. Heller would like to review all the data for the station and provide assistance; Chief Scott will send all data to him. Item has been tabled until the June meeting to provide time to work with the new energy consultant.
4. M & O Levy Documents. Chief Kaleiwahea reported the levy documents were submitted and he has received confirmation. The only item that has changed on the documents is they now list the committee members for the advisory committees.

The board recessed for a 10-minute break at 19:00, reconvening at 19:10.

Unfinished Business (nonaction items):

1. Maytown well/water. Chief Kaleiwahea reported there is no update; he is waiting on Old Dominion's engineer to begin drilling for the Group A well system and then see if it is feasible to hook up to it. Commissioner Jones has requested this item be removed from the agenda and be placed as a capital budget item during the 2020 budget review.
2. Community Communications. Commissioner Pethia reported he is in support of being involved with the ham radio volunteer group. Chief Kaleiwahea will add this item to the emergency disaster plan. Commissioner Jones entertains a proposal to purchase a ham radio.
3. GEMT update. Linda reported the district has received \$64,090 for the fiscal year 2017 settlement. She reported the 2017 transports will be settled via a single intergovernmental transfer; it is estimated the amount the district may receive is \$214,000. Linda also reported there will be a fee for service invoice forthcoming due to HCA; the amount due is undetermined at this time.
4. Beaver Creek property. Chief Scott reported the permit is still in process at the county.
5. Chehalis Tribe negotiations. Chief Kaleiwahea reported all data has been provided and negotiations are still ongoing. It is possible a final report will be issued by the end of the month.

Communications:

1. Thurston County Treasurer April 2019 reports were presented as per RCW 52.16.050(4).
2. May 2019 budget reports were distributed. Linda pointed out that \$50,000 has been moved from the GEMT reserve and placed in a new budget line for vehicle maintenance. This is due to the expected higher-than-budgeted costs for repairs and up-keep on the apparatus currently being serviced by City of Olympia.
3. Local Records grant final project. Linda reported the local records grant final report was submitted and funds were received. The project is still ongoing and record storage has improved immensely since the beginning the project.
4. Battalion vehicle repair. Linda reported the battalion has been fixed and is back in service.
5. 2018 Annual Report (draft.) Linda reported the state required annual report is ready to submit and inquired if there were any comments or questions. Commissioner Ricks was concerned at the amount of fuel cards

the district has; Linda noted the reason for an abundance of fuel cards is due to each apparatus has two fuel cards each (from different vendors).

Chief Reports: Refer to written reports.

Commissioner Reports:

1. EMS Council. Commissioner Ricks reported the council is working on a program for emergency room diversion and not diverting out of the county. He also reported District 6 application for transport has been approved.
2. West Thurston Admin Board. Commissioner Ricks reported the next meeting is to be held at the end of June. By-laws are still being reviewed along with a possible name change.
3. Thurston County Fire Commissioners. Commissioner Ricks reported due to lack of funds, the commissioners are having a difficult time in maintaining the association.
4. Washington Fire Commissioners. The Chelan seminars are upcoming at the end of May.
5. Training Consortium. Commissioner Pethia reported a meeting has been scheduled and the consortium is not being utilized as was expected.

Good of the Order:

1. Chief Kaleiwahea reported the ballot proposition is in a little more than 80 days and asks everyone to vote.
2. Commissioner Ricks reported the incident count and breakdown of call reports from the chief reports are fantastic, however doesn't feel as if all the other reports are needed. Chief Kaleiwahea reported these reports are often times placed on our website and the data is used for other purposes throughout the year.
3. Linda presented a thank-you from the Heart Strides horse group for the donation of 17 pair of used firefighter boots.
5. Captain Dyer requested the commissioner's approval to purchase coffee cups and mugs for district members to give out during EMS appreciation week. She also noted there are now coffee mugs with the district logo available in the kitchen at station 1-1. Commissioner Pethia moved to approve the purchase. Commissioner Elkins seconded the motion. Motion carried 5-0.

Adjournment: The board adjourned the meeting at 20:10 hours.

Submitted for Board approval by:

Linda Shea, Secretary

John Jones, Board Member

Dave Pethia, Board Member

John Ricks, Board Member

Calvin Dahl, Board Member

Ben Elkins, Board Member

Jeff Jernigan, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



May 21, 2019 – Special Governing Board Business Meeting at Mill's Diner, Rochester

Call to Order/Attendance: Commissioner Jernigan called the meeting to order at 8:03 hours. Commissioners Dahl, Elkins, Jones, Pethia and Ricks, Chief Scott and Secretary Linda Shea were present.

Public Hearing/Comment/Presentations: None.

Additions/Deletions to the Agenda: None.

Old Business: Chief Scott presented information on an energy audit proposal from Ecotope, estimated to cost approximately \$3,000. This company was referred by Commissioner Dahl after a recent Request for Quote (RFQ) sent out by the department resulted in no satisfactory bids. Chief Scott recommended that he develop a project scope to present to the vendor as opposed to installing energy monitoring equipment at the station (estimated cost of \$2,100.) Commissioner Ricks moved to approve up to \$5,000 for the energy audit. Commissioner Pethia seconded the motion. Motion carried 6-0.

New Business: Commissioner Pethia discussed the few changes made to Chief Kaleiwahea's contract, noting it was extended to December 31, 2021 with no salary or benefit changes considered until after the August primary. Commissioner Pethia moved to approve the contract. Commissioner Dahl seconded the motion. Motion carried 6-0.

Executive Session: The board convened an executive session at 8:25 for one hour, to discuss Chief Kaleiwahea's performance review (RCW 42.30.110(a)(g)). The board ended the executive session at 9:25 with no action taken.

Good of the Order: None.

Adjournment: The board adjourned the meeting at 9:25 hours.

Submitted for Board approval by:

Linda Shea, Secretary

John Jones, Board Member

Calvin Dahl, Board Member

Dave Pethia, Board Member

Ben Elkins, Board Member



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**

10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614



West Thurston Regional Fire Authority

RESOLUTION #2019-006
Cancellation of Outstanding Warrants

Whereas: RCWs 36.22.100 and 39.56.040 provided that registered or interest-bearing county warrants not presented within one year of the date of their call and all other county warrants not presented within one year of their issue shall be cancelled by the legislative authority of the County and the Auditor and the Treasurer of the County shall cancel all record of such warrants so as to leave the funds as if such warrants and never been drawn; and

Whereas: the hereinafter described county warrants have not been presented within one year of the date of their issue or call and should be cancelled;

Be it therefore resolved that: The county warrants listed below are hereby authorized to be cancelled.

<u>Warrant No.</u>	<u>Warrant Date</u>	<u>Amount</u>	<u>Name</u>
1456806	7/11/17	\$53.01	Schmidt, Eric N
1459817	8/15/17	\$699.96	Berryman, Tom
1464045	10/10/17	\$15.33	Soares, Roseanna
1463973	10/10/17	\$135.29	Dahl, Calvin
1468899	12/13/17	\$7.16	Bun, Phong
1468898	12/13/17	\$20.32	Bulanda, Angela
1482420	5/16/18	\$99.63	Sipe, William
1483804	6/12/18	\$132.00	Kinney, Lance

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this 10th day of June, 2019, the following majority of commissioners being present and voting:

**Thurston County Fire
Protection District No. 11**

John Jones, Commissioner

David Pethia, Commissioner

John Ricks, Commissioner

Linda Shea, Secretary

**Thurston County Fire
Protection District No. 1**

Calvin Dahl, Commissioner

Ben Elkins, Commissioner

Jeff Jernigan, Commissioner



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

RESOLUTION NO. 2019-007

A RESOLUTION OF THE GOVERNING BOARD OF THE
WEST THURSTON REGIONAL FIRE AUTHORITY ("RFA")
DECLARING CERTAIN ITEMS OF PROPERTY AS
SURPLUS AND AUTHORIZING THEIR DISPOSAL

WHEREAS, the "RFA" has certain items which are no longer of use to the "RFA"; and
WHEREAS, it would be appropriate to surplus the property and dispose of it through appropriate sale or
donation, if the property is found to have little or no value.

NOW, THEREFORE, THE WEST THURSTON REGIONAL AUTHORITY GOVERNING BOARD
HEREBY RESOLVES AS FOLLOWS:

Section 1. That the property identified in Exhibit 1, attached hereto and incorporated herein by
reference, is declared to be surplus, and the Fire Chief of the Authority, or designee, is authorized to
dispose of and convey such property through appropriate sale or donation, if the property is found to
have little or no value.

Section 2. That the Fire Chief of the "RFA", or designee, is authorized to implement such
administrative procedures as may be necessary to carry out this directive.

Section 3. That this Resolution shall take effect and be in full force upon passage and signatures hereon.

Adopted at the Board of Commissioners meeting of the West Thurston Regional Fire Authority this 10th
day of June, 2019, the following majority of commissioners being present and voting:

**West Thurston Regional Fire Authority
Board of Commissioners**

John Ricks, Commissioner

Ben Elkins, Commissioner

David Pethia, Commissioner

Jeff Jernigan, Commissioner

John Jones, Commissioner

Calvin Dahl, Commissioner

Linda Shea, Secretary

EXHIBIT 1 – Surplus Property **Addendum to Resolution #2019-007**

Item	Orig Cost/Value	Serial #	Reason
HP Pro Desk 600 personal computer	\$1,100	2UA4151QKJ, dept tag #283	Computer no longer worked– to Brightwire to dispose 4/26/19
Canon PowerShot camera	\$170	6326218429, Tag #0183	No longer useful (outdated technology)
Sony MVC-FD91 digital camera	\$120	170411, Tag #0184	No longer useful (outdated technology)
BENQ Projector	\$5,000	PD7870177OSUO, dept tag #148	Broken, too costly to repair
Admiral washing machine Model ATW4475VQO	\$500	S/N CY1031483, dept tag #1182	No longer needed (from Michigan Hill station)
Whirlpool dryer	\$200	S/N MR3816353, dept tag #660	No longer needed (from Michigan Hill station)
Desks (2)	Unknown	N/A	No longer needed (from Michigan Hill station)
File cabinet	Unknown	N/A	No longer needed (from Michigan Hill station)

West Thurston Regional Fire Authority
GEMT Update
BOFC 6-10-19

Calendar Year (CY) 2017 managed care claims under the GEMT program

Original revenue estimates: **\$213,958** based on 101 Medicaid transports and 50% match

Final revenue figures: **\$529,409** based on 194 transports and average of 31% match

Process/Timeline to receive funds

1. Centers for Medicare & Medicaid Services/CMS (federal) requires assurances that all providers have contributed their match (WTRFA share \$239,200)
2. Health Care Authority/HCA (state) invoices providers for their share (match)
3. Providers pay their share to HCA by June
4. HCA draws down federal funds and remits payment to the MCOs
5. MCOs reimburse providers for the federal share (referenced below) in August

Pending

1. HCA admin fee (we should know amount by September)
2. PCG (the consulting group who helps with our cost reports) payment of \$30,000 for CY2017

MCO NAME	GEMT Payment
Amerigroup Washington Inc	\$61,025.48
Community Health Plan of Washington	\$100,237.42
Coordinated Care of Washington	\$67,331.74
Molina Healthcare of Washington Inc	\$322,450.67
United Health Care Community Plan	\$217,563.22
Totals:	\$768,608.53
Federal Medical Assistance % (FMAP)	(239,199.64)
Net:	\$529,408.89



Thurston County Treasurer
May 2019 Statement
West Thurston Regional Fire Authority
Fund 67A0 - W THURSTON RFA GENERAL FUND

Cash Activity

Date	Description	Amount	Notes
05/01/2019	Beginning Cash Balance	\$4,437,850.97	
	Receipts/Deposits/Refunds:		
05/01/2019	District Deposit \$13,298.35 / 6701	13,298.35	
05/01/2019	District Deposit \$4,194.03 / 6701	4,194.03	
05/01/2019	District Deposit \$438.20 / 6701	438.20	
05/01/2019	District Deposit \$715.99 / 6701	715.99	
05/02/2019	District Deposit \$600.00 / 6701	600.00	
05/02/2019	District Deposit \$867.97 / 6701	867.97	
05/03/2019	Credit Card Deposit \$1,147.36 / 6701	1,147.36	
05/03/2019	District Deposit \$1,094.00 / 6701	1,094.00	
05/03/2019	District Deposit \$564.36 / 6701	564.36	
05/03/2019	District Deposit \$646.52 / 6701	646.52	
05/06/2019	District Deposit \$1,775.57 / 6701	1,775.57	
05/08/2019	Credit Card Deposit \$25.00 / 6701	25.00	
05/08/2019	District Deposit \$798.26 / 6701	798.26	
05/09/2019	District Deposit \$226.88 / 6701	226.88	
05/09/2019	District Deposit \$868.40 / 6701	868.40	
05/14/2019	District Deposit \$431.07 / 6701	431.07	
05/14/2019	District Deposit \$457.65 / 6701	457.65	
05/14/2019	District Deposit \$54,143.89 / 6701	54,143.89	
05/16/2019	Credit Card Deposit \$53.00 / 6701	53.00	
05/16/2019	District Deposit \$1,261.63 / 6701	1,261.63	
05/16/2019	Interest on Tax Refunds	(3.26)	
05/17/2019	District Deposit \$4,119.36 / 6701	4,119.36	
05/20/2019	District Deposit \$1,904.78 / 6701	1,904.78	
05/20/2019	District Deposit \$2,369.72 / 6701	2,369.72	
05/20/2019	District Deposit \$5,446.75 / 6701	5,446.75	
05/22/2019	District Deposit \$1,490.46 / 6701	1,490.46	
05/22/2019	District Deposit \$3,194.62 / 6701	3,194.62	
05/24/2019	District Deposit \$349.78 / 6701	349.78	
05/24/2019	District Deposit \$39,778.00 / 6701	39,778.00	
05/29/2019	District Deposit \$2,251.84 / 6701	2,251.84	
05/29/2019	District Deposit \$2,501.97 / 6701	2,501.97	
05/29/2019	District Deposit \$396.11 / 6701	396.11	
05/30/2019	District Deposit \$2,701.20 / 6701	2,701.20	
05/30/2019	District Deposit \$6,852.46 / 6701	6,852.46	
05/30/2019	District Deposit \$758.72 / 6701	758.72	
05/30/2019	District Deposit \$97.39 / 6701	97.39	
05/30/2019	Interest on Tax Refunds	(12.33)	
05/31/2019	District Deposit \$212.84 / 6701	212.84	
05/31/2019	District Deposit \$31,776.11 / 6701	31,776.11	
05/31/2019	Tax & Assessment Receipts	307,662.20	
05/31/2019	Timber Harvest Tax	14,400.01	
05/31/2019	Interest Paid	9,516.27	
	Total Deposits	\$521,373.13	
	Warrant Issues & Voids/Fees/ACH/Wires:		
05/10/2019	Electronic Disbursement	(4,286.68)	
05/14/2019	Issued Warrants	(157,797.64)	
05/31/2019	Electronic Disbursement	(258,905.71)	
	Total Warrants and Electronic Disbursements	(\$420,990.03)	

Reviewed by: *[Signature]*

(17)



Thurston County Treasurer
 May 2019 Statement
 West Thurston Regional Fire Authority
 Fund 67A0 - W THURSTON RFA GENERAL FUND

05/31/2019	Ending Cash Balance	\$4,538,234.07
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Warrant Activity

05/01/2019	Beginning Warrants Outstanding	\$17,464.44
	Total Warrants Issued	157,797.64
	Total Warrants Redeemed	(158,733.65)
	Total Warrants Voided	-
05/31/2019	Ending Warrants Outstanding	\$16,528.43

Investment Activity

05/01/2019	Beginning Interest Receivable	\$13,476.99
	Interest Earned	7,603.63
	Cash Paid	(9,516.27)
05/31/2019	Ending Interest Receivable	\$11,564.35

TCIP Yield (used to calculate interest earnings)	2.02%
LGIP Yield (budget benchmark)	2.37%



Thurston County Treasurer
May 2019 Statement
West Thurston Regional Fire Authority
Fund 67A1 - W THURSTON RFA BOND DEBT

Cash Activity

Date	Description	Amount	Notes
05/01/2019	Beginning Cash Balance	\$819,655.11	
	Receipts/Deposits/Refunds:		
05/16/2019	Interest on Tax Refunds	(0.67)	
05/30/2019	Interest on Tax Refunds	(2.69)	
05/31/2019	Tax & Assessment Receipts	56,030.55	
05/31/2019	Timber Harvest Tax	3,781.05	
05/31/2019	Interest Paid	1,644.23	
	Total Deposits	\$61,452.47	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
05/31/2019	Ending Cash Balance	\$881,107.58	

Warrant Activity

05/01/2019	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
05/31/2019	Ending Warrants Outstanding	\$0.00

Investment Activity

05/01/2019	Beginning Interest Receivable	\$2,230.22
	Interest Earned	1,412.10
	Cash Paid	(1,644.23)
05/31/2019	Ending Interest Receivable	\$1,998.09

TCIP Yield (used to calculate interest earnings)	2.02%
LGIP Yield (budget benchmark)	2.37%



Thurston County Treasurer
 May 2019 Statement
 West Thurston Regional Fire Authority
 Fund 67A3 - W THURSTON RFA CAPITAL PROJ

Cash Activity

Date	Description	Amount	Notes
05/01/2019	Beginning Cash Balance	\$0.00	
	Receipts/Deposits/Refunds:		
	No Activity		
	Total Deposits	\$0.00	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
05/31/2019	Ending Cash Balance	\$0.00	

Warrant Activity

05/01/2019	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
05/31/2019	Ending Warrants Outstanding	\$0.00

Investment Activity

05/01/2019	Beginning Interest Receivable	\$0.00
	Interest Earned	-
	Cash Paid	-
05/31/2019	Ending Interest Receivable	\$0.00

TCIP Yield (used to calculate interest earnings)	2.02%
LGIP Yield (budget benchmark)	2.37%



Thurston County Treasurer
May 2019 Statement
West Thurston Regional Fire Authority
Fund 67A4 - W THURSTON RFA RESERVE FUND

Cash Activity

Date	Description	Amount	Notes
05/01/2019	Beginning Cash Balance	\$651,929.31	
	Receipts/Deposits/Refunds:		
05/31/2019	Interest Paid	1,728.71	
	Total Deposits	\$1,728.71	
	Warrant Issues & Voids/Fees/ACH/Wires:		
	No Activity		
	Total Warrants and Electronic Disbursements	\$0.00	
05/31/2019	Ending Cash Balance	\$653,658.02	✓

Warrant Activity

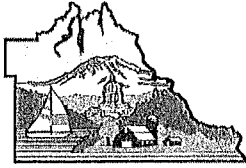
05/01/2019	Beginning Warrants Outstanding	\$0.00
	Total Warrants Issued	-
	Total Warrants Redeemed	-
	Total Warrants Voided	-
05/31/2019	Ending Warrants Outstanding	\$0.00

Investment Activity

05/01/2019	Beginning Interest Receivable	\$2,708.96
	Interest Earned	1,120.51
	Cash Paid	(1,728.71)
05/31/2019	Ending Interest Receivable	\$2,100.76

TCIP Yield (used to calculate interest earnings)	2.02%
LGIP Yield (budget benchmark)	2.37%

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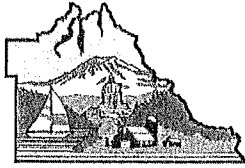
THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 05-01-2019 To 05-31-2019

District: W THURSTON RFA

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 67A0 W THURSTON RFA GENERAL FUND					
2019	67A00000121100	\$709.82	\$0.00	\$2.58	\$707.24
2018	67A00000121100	\$37,062.74	(\$594.56)	\$941.07	\$35,527.11
2017	67A00000121100	\$19,906.67	(\$299.13)	\$1,471.68	\$18,135.86
2016	67A00000121100	\$8,385.98	(\$206.52)	\$5,619.00	\$2,560.46
2015	67A00000121100	\$1,071.93	(\$63.13)	\$115.86	\$892.94
2014	67A00000121100	\$372.57	(\$59.07)	(\$59.07)	\$372.57
2013	67A00000121100	\$235.16	(\$58.84)	(\$58.84)	\$235.16
2012	67A00000121100	\$242.63	\$0.00	\$1.41	\$241.22
2011	67A00000121100	(\$0.46)	\$0.00	\$0.00	(\$0.46)
Fund Total:		\$67,987.04	(\$1,281.25)	\$8,033.69	\$58,672.10
Fund: 67A6 W THURSTON RFA M&O FUND					
2015	67A60000121100	\$221.70	(\$13.99)	\$25.69	\$182.02
Fund Total:		\$221.70	(\$13.99)	\$25.69	\$182.02
District Total:		\$68,208.74	(\$1,295.24)	\$8,059.38	\$58,854.12



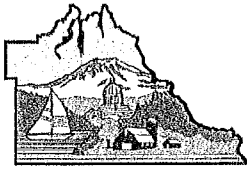
THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 05-01-2019 To 05-31-2019

District: FIRE DISTRICT #01

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 6610 EXPENSE FUND/ROCHESTER FD #1					
2019	66100000121100	\$835,655.20	\$1,861.85	\$105,966.56	\$731,550.49
2011	66100000121100	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2010	66100000121100	\$0.10	\$0.00	\$0.00	\$0.10
2009	66100000121100	\$0.14	\$0.00	\$0.00	\$0.14
2008	66100000121100	\$0.01	\$0.00	\$0.00	\$0.01
2007	66100000121100	\$0.06	\$0.00	\$0.00	\$0.06
2006	66100000121100	\$0.19	\$0.00	\$0.00	\$0.19
2005	66100000121100	(\$0.04)	\$0.00	\$0.00	(\$0.04)
2004	66100000121100	(\$0.06)	\$0.00	\$0.00	(\$0.06)
2003	66100000121100	(\$0.09)	\$0.00	\$0.00	(\$0.09)
2001	66100000121100	\$0.04	\$0.00	\$0.00	\$0.04
Fund Total:		\$835,655.54	\$1,861.85	\$105,966.56	\$731,550.83
Fund: 6614 F.D.#1 BOND ROCHESTER					
2019	66140000121100	\$266,913.24	\$710.46	\$33,631.94	\$233,991.76
2018	66140000121100	\$7,322.40	(\$320.29)	\$35.24	\$6,966.87
2017	66140000121100	\$3,710.62	(\$161.65)	\$161.87	\$3,387.10
2016	66140000121100	\$1,460.01	(\$96.57)	\$1,007.09	\$356.35
2015	66140000121100	\$141.32	(\$7.42)	\$13.08	\$120.82
2014	66140000121100	\$115.35	(\$7.81)	(\$7.81)	\$115.35
2013	66140000121100	\$13.79	(\$8.52)	(\$8.52)	\$13.79
2012	66140000121100	\$17.67	\$0.00	\$0.40	\$17.27
2011	66140000121100	\$0.01	\$0.00	\$0.00	\$0.01
2010	66140000121100	\$0.03	\$0.00	\$0.00	\$0.03
2009	66140000121100	\$0.09	\$0.00	\$0.00	\$0.09
2008	66140000121100	\$0.05	\$0.00	\$0.00	\$0.05
2007	66140000121100	(\$0.17)	\$0.00	\$0.00	(\$0.17)
Fund Total:		\$279,694.41	\$108.20	\$34,833.29	\$244,969.32
Fund: 6615 F.D.#1 M&O ROCHESTER					
2019	66150000121100	\$320,233.40	\$852.41	\$40,351.71	\$280,734.10
2018	66150000121100	\$9,091.01	(\$397.65)	\$43.76	\$8,649.60
2017	66150000121100	\$5,026.67	(\$218.99)	\$219.29	\$4,588.39
Fund Total:		\$334,351.08	\$235.77	\$40,614.76	\$293,972.09
District Total:		\$1,449,701.03	\$2,205.82	\$181,414.61	\$1,270,492.24



THURSTON COUNTY

Property Tax/Special Assessment Fund Activity

From 05-01-2019 To 05-31-2019

District: FIRE DISTRICT #11

Year	Account Number	Beginning Balance	Certification Adjustments	Receipts and Adjustments	Ending Balance
Fund: 6710 EXPENSE FUND/LITTLEROCK FD#11					
2019	67100000121100	\$840,479.19	\$348.65	\$110,218.73	\$730,609.11
2012	67100000121100	(\$0.01)	\$0.00	\$0.00	(\$0.01)
2011	67100000121100	\$0.02	\$0.00	\$0.00	\$0.02
2010	67100000121100	\$0.02	\$0.00	\$0.00	\$0.02
2009	67100000121100	(\$0.05)	\$0.00	\$0.00	(\$0.05)
2008	67100000121100	(\$0.08)	\$0.00	\$0.00	(\$0.08)
2007	67100000121100	\$0.02	\$0.00	\$0.00	\$0.02
2006	67100000121100	\$0.09	\$0.00	\$0.00	\$0.09
2005	67100000121100	\$0.12	\$0.00	\$0.00	\$0.12
2004	67100000121100	\$0.15	\$0.00	\$0.00	\$0.15
2003	67100000121100	\$0.16	\$0.00	\$0.00	\$0.16
2002	67100000121100	(\$0.08)	\$0.00	\$0.00	(\$0.08)
2001	67100000121100	(\$0.03)	\$0.00	\$0.00	(\$0.03)
Fund Total:		\$840,479.52	\$348.65	\$110,218.73	\$730,609.44
Fund: 6712 BOND DEBT SERVICE FUND/FD #11					
2019	67120000121100	\$159,047.72	\$45.38	\$20,463.53	\$138,629.57
2018	67120000121100	\$3,198.35	(\$21.42)	\$84.23	\$3,092.70
2017	67120000121100	\$1,601.56	(\$8.17)	\$142.18	\$1,451.21
2016	67120000121100	\$790.41	(\$8.01)	\$508.09	\$274.31
2015	67120000121100	\$103.67	(\$7.48)	\$14.10	\$82.09
2014	67120000121100	\$3.20	(\$7.60)	(\$7.60)	\$3.20
2013	67120000121100	\$42.91	(\$7.27)	(\$7.27)	\$42.91
2012	67120000121100	\$34.24	\$0.00	\$0.00	\$34.24
2011	67120000121100	\$0.19	\$0.00	\$0.00	\$0.19
2010	67120000121100	\$0.03	\$0.00	\$0.00	\$0.03
2008	67120000121100	\$0.11	\$0.00	\$0.00	\$0.11
2007	67120000121100	(\$0.02)	\$0.00	\$0.00	(\$0.02)
2006	67120000121100	(\$0.07)	\$0.00	\$0.00	(\$0.07)
2005	67120000121100	\$0.20	\$0.00	\$0.00	\$0.20
2004	67120000121100	(\$0.13)	\$0.00	\$0.00	(\$0.13)
2003	67120000121100	\$0.12	\$0.00	\$0.00	\$0.12
2002	67120000121100	\$0.09	\$0.00	\$0.00	\$0.09
2001	67120000121100	\$0.01	\$0.00	\$0.00	\$0.01
Fund Total:		\$164,822.59	(\$14.57)	\$21,197.26	\$143,610.76
Fund: 6715 M&O FUND/LITTLEROCK FD #11					
2019	67150000121100	\$322,743.50	\$97.57	\$42,286.98	\$280,554.09
2018	67150000121100	\$6,960.65	(\$46.82)	\$184.09	\$6,729.74
2017	67150000121100	\$3,736.64	(\$19.07)	\$331.70	\$3,385.87
Fund Total:		\$333,440.79	\$31.68	\$42,802.77	\$290,669.70
District Total:		\$1,338,742.90	\$365.76	\$174,218.76	\$1,164,889.90

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West Thurston Regional Fire Authority

Jun-19

Budget Report as of:

50% of Year Expended

Title	January			February			March			April			May			June			YTD Collected/ Expended		Total Budget		Budget Remaining		% Rev/Exp
GENERAL FUND																									
Beg Bal-Unresv GF 67A0	728,046		(759)															727,287		727,287					
Beg Bal-Oper Res 67A0	2,449,000																	2,449,000		2,449,000					
Beg Bal-Wildland Res 67A0	219,592																	219,592		219,592					
Beg Bal-GEMT Res 67A0	202,707													(50,000)				152,707		152,707					
BEGINNING BALANCES	3,599,345		(759)											(50,000)				3,548,586		3,548,586					
Property Tax	5,507		5,681		6,457		8,212		8,034									33,891			(33,891)				
Property Tax-Regular District #1	-		45,094		63,067		634,134		105,967									848,261		1,581,150		732,889			
Property Tax-M&O #1 6615	567		17,481		23,938		242,427		40,615									325,028		606,140		281,112			
Property Tax-Regular District #11	920		25,599		38,218		638,052		110,219									813,007		1,545,337		732,330			
Property Tax-M&O #11 6715	1,467		10,453		15,625		246,355		42,803									316,703		606,235		289,532			
Property Tax-M&O	102		5		7		(5)		26									135			(135)				
Sale of Tax Title Property GF	-		-		-		-		-									-			-				
FEMA Grant-Cancer Screenings	-		-		-		22,770		-									22,770		32,226		9,456			
FEMA Grant-Vol Recruit	-		26,385		22,770		(22,770)		-									26,385		198,782		172,397			
GEMT	9,927		26,118		52,395		92,136		80,653		(239,200)							22,030			(22,030)				
State Grant-Dept Of Health	-		-		1,266		-		-									1,266		1,200		(66)			
State Grant-Other	-		-		-		22,713		-									22,713		24,540		1,827			
DNR PILT NAP/NRCA	-		-		-		-		-									-			-				
Interlocal Grants (incl. Timber Harvest Tax & Medic 1 BLS support)	-		38,578		-		-		54,178									92,756		59,000		(33,756)			
Printing & Duplicating Services	-		-		-		-		-									-			-				
Mobilizations	19,194		15,703		-		-		-									34,897			(34,897)				
Intergov't/Tribal	76,330		-		-		76,330		-									152,660		350,210		197,550			
Ambulance & Emer Aid Fees	28,765		18,658		25,968		31,004		64,797									169,192		394,380		225,188			
Other Interest	5,711		3,893		3,723		6,982		9,501									29,809		20,000		(9,809)			
Space & Fac Leases (Long-term)	4,572		1,755		544		4,684		1,845									13,400		47,050		33,650			
Contributions And Donations From Private Sources (XX)	-		-		-		-		-									-			-				
Sale Of Surplus	-		-		-		-		-									-			-				
Misc Revenue - Incident Cost Recovery	647		1,762		324		283		-									3,015		5,000		1,985			
Misc Revenue - Prior Year	7,941		100		-		-		200		(5,736)							2,505			(2,505)				
Misc Revenue - Fuel Tax Refunds	-		-		832		-		475									1,307			(1,307)				
Misc Revenue - Other	-		23		-		-		150		(150)							23			(23)				
Other-Sales Tax	(307)		118		54		(185)		131		(189)							(189)			189				
Sale Of Assets	-		-		-		-		-									-			-				
Insurance Recovery	-		-		-		-		-									-			-				
Transfers In	-		-		-		-		-									-			-				
TOTAL REVENUE	161,344		237,405		255,187		2,003,122		519,592		(245,086)							2,931,563		5,471,250		2,539,687	0.54		
Admin-Salaries-Commissioner	1,003		2,197		789		2,539		2,453		1,429							10,407		27,648		17,241			
Admin-Salaries-Admin	40,566		41,064		40,447		40,635		41,333		40,891							244,936		493,996		249,060			
Admin-Salaries-Temporary Adm	1,074		1,667		887		1,367		1,353		1,431							7,778		23,400		15,623			
Admin-Benefits-Commissioner	92		168		60		204		188		109							821		2,232		1,411			
Admin-Benefits-Admin	13,572		13,346		18,074		13,896		13,286		13,290							85,465		186,397		100,932			
Admin-Benefits-Temporary Adm	119		128		68		136		104		109							663		2,026		1,363			
Admin-Office & Oper Supplies	14		195		301		140		-		92							741		3,535		2,794			

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Title	January	February	March	April	May	June	YTD Collected/ Expended	Total Budget	Budget	
									Remaining	% Rev/Exp
Admin-Minor Equip/Computers (noninv)	1,174	724	520	584	800	498	4,300	3,623	(677)	
Admin-Small & Attractive Assets (inventoriable)	-	278	-	-	-	-	278	5,000	4,722	
Admin-Software	5,471	973	805	347	594	5,108	13,298	19,980	6,682	
Admin-Small & Attractive Assets inventoriable (GEMT)					1,860	4,374				
Admin-Prof Services	7,075	7,533	6,326	4,638	7,883	3,702	37,157	76,879	39,722	
Admin-Communication	89	90	90	90	109	266	733	1,680	947	
Admin-Advertising	-	-	-	-	-	-	-	500	500	
Admin-Insurance	355	159	159	159	159	159	1,150	58,684	57,534	
Admin-Equipment Maint	81	97	96	254	(2,085)	110	(1,448)	2,360	3,808	
Admin-Misc-Commissioner	412	1,647	1,437	(257)	575	2,294	6,109	9,090	2,981	
Admin-Misc-Admin	853	250	906	1,358	936	-	4,302	4,300	(2)	
Admin-Dues & Membership	3,600	660	-	2,250	-	-	6,510	11,800	5,290	
Admin-Elections	-	-	-	-	-	-	-	25,000	25,000	
Suppr-Salaries-Career FF	235,462	230,508	219,966	215,311	215,260	212,798	1,329,304	2,674,729	1,345,425	
Suppr-Salaries-Vol Pts	6,355	2,803	13,101	7,106	2,699	2,705	34,768	77,140	42,372	
Suppr-Salaries-Mobe OT	-	-	-	-	-	-	-	-	-	
Suppr-Salaries-Training OT	271	418	-	1,873	1,932	1,143	5,636	34,160	28,524	
Suppr-Benefits-Career FF	68,392	101,252	53,455	107,489	74,161	75,337	480,085	1,187,015	706,930	
Suppr-Benefits-Volunteer	696	1,332	1,554	664	1,205	327	5,778	9,531	3,753	
Suppr-Benefits-Mobe OT	0	-	-	-	-	-	0	-	(0)	
Suppr-Benefits-Training OT	4	6	-	29	28	17	83	3,596	3,513	
Suppr-Bunker Gear	5,392	465	5,276	196	7,990	4,800	24,119	27,350	3,231	
Suppr-Uniforms	237	1,240	ecc01	704	542	318	3,041	14,000	10,959	
Suppr-Rehab Supplies	-	49	-	-	-	-	49	2,500	2,451	
Suppr-Bunker Gear GEMT			-	-	-	-	-	-	-	
Suppr-Small Tools	1,235	137	-	-	1,003	-	2,375	12,000	9,625	
Suppr-Minor Equipment	160	212	-	-	-	2,636	3,008	2,500	(508)	
Suppr-Health & Wellness Equip	-	3,183	194	1,365	-	-	4,742	5,759	1,017	
Suppr-Small & Attractive Assets (inventoriable)	-	1,281	-	-	-	-	1,281	2,500	1,219	
Suppr-Wildland tools/gear	-	-	149	-	2,129	3,045	5,323	(5,323)		
Suppr-Comm/Modems	3,096	1,298	1,258	1,284	1,294	1,071	9,302	18,000	8,698	
Suppr-Advertising	-	-	-	-	-	-	-	2,500	2,500	
Medical Costs	26,932	(4,095)	-	-	-	-	22,837	60,428	37,591	
Suppr-Insurance	1,230	-	-	-	-	270	1,500	15,073	13,573	
Suppr-Miscellaneous	2,718	(320)	302	266	-	605	3,571	16,400	12,829	
Suppr-Misc-Volunteer	623	-	-	-	-	-	623	-	(623)	
Fire Inv-Salaries	375	-	-	113	100	-	588	4,000	3,413	
Fire Inv-Benefits	30	-	-	11	8	-	48	600	552	
Fire Prev-Pub Ed (public)	246	-	-	1,871	384	-	2,501	4,000	1,499	
Fire Inv-Professional Svcs	111	32	-	1,527	389	287	2,346	6,100	3,754	
Training-Supplies	281	60	691	754	-	277	2,062	8,000	5,938	
Training-Pub Ed/EMS (dept)	4	-	-	-	-	-	4	1,500	1,496	
Training-Travel/Registrations (Fire)	-	8,345	4,223	2,910	5,221	2,290	22,990	53,916	30,926	
Training Reimb-Residents	-	-	-	-	-	-	-	25,000	25,000	
Training-Travel/Registrations (EMS)	-	-	2,023	(341)	-	-	1,682	4,000	2,318	
Facilities-Operating Supplies General	2,871	981	953	511	1,505	1,552	8,373	18,750	10,377	
Facilities Station 1-1 Kitchen	1	-	-	-	-	-	1	250	249	

Title	January	February	March	April	May	June	YTD Collected / Expended	Total Budget	Budget	
									Remaining	% Rev/Exp
Facilities Station 1-2 Kitchen	-	-	-	-	-	22	22	250	228	
Facilities Station 1-3 Kitchen	-	-	-	-	-	-	-	250	250	
Facilities Station 1-4 Kitchen	-	-	-	-	-	-	-	250	250	
Facilities Station 1-6 Kitchen	-	-	-	-	-	-	-	250	250	
Facilities-Heating Fuels	4,204	4,048	4,204	5,589	3,229	-	21,273	40,000	18,727	
Facilities-Water	944	460	345	362	343	377	2,832	4,500	1,668	
Facilities-Phone/Cable	1,323	1,323	1,323	1,323	1,302	1,302	7,896	15,756	7,860	
Facilities-Electricity	5,280	3,065	5,513	5,299	4,240	3,272	26,669	55,620	28,951	
Facilities-Garbage	561	176	488	261	252	348	2,087	4,500	2,413	
Facilities-Repairs & Maint	15,711	8,216	7,442	14,632	2,275	1,882	50,157	104,723	54,566	
Facilities-Repairs & Maint GEMT										
Vehicle & Equip-Fuel	2,465	3,664	2,937	3,920	1,856	5,007	19,849	50,500	30,651	
Vehicle & Equip-Repairs & Maint	18,535	8,611	3,598	9,175	17,804	49,279	107,003	128,500	21,497	
Vehicle & Equip-Repairs & Maint GEMT								50,000	50,000	
Refunds/Fund Bal Adjusts										
Payroll Clearing	(2,712)	(2,662)	(2,852)	2,822	(3,105)	(2,791)	(11,299)		11,299	
Payroll Draw Clearing	-	-	-	-	-	-	-		-	
Capital Expenditures	-	-	-	-	-	-	-		-	
Capital Expenditures GEMT										
Transfers-Out - Other Costs Allocations										
TOTAL GF EXPENDITURES/OTHER	478,582	447,260	397,107	455,361	413,596	590,356	2,776,028	5,856,550	3,080,522	0.47
GENERAL FUND - VOL R&R GRANT										
Admin-Salaries-Vol Rec (FEMA)	4,666	4,929	4,781	4,790	4,790	4,789	28,744	57,474	28,730	
Admin-Benefits-Vol Rec (FEMA)	1,598	1,589	1,578	1,658	1,584	1,571	9,577	23,159	13,582	
Admin-Minor Equip-Vol Rec (FEMA)	-	1,393	2,211	-	-	-	3,603		(3,603)	
Admin-Prof Svcs-Vol Rec (FEMA)	4,642	-	-	-	-	-	4,642	9,179	4,537	
Admin-Misc-Vol Rec (FEMA)	63	84	93	149	133	214	736		(736)	
Suppr-Salaries-Vol Pts (FEMA)	5,120	303	(10,138)	3,600	181	170	(765)	60,000	60,765	
Suppr-Benefits-Vol (FEMA)	405	(882)	(1,207)	275	(985)	43	(2,351)	2,880	5,231	
Medical Costs-Vol Rec	932	566	566	(100)	(90)	-	1,874		(1,874)	
Suppr-Misc-Vol Rec (FEMA)	-	-	-	-	-	-	-		-	
Training Reimb-Vol Rec (FEMA)	6,578	-	-	-	-	-	6,578	20,000	13,422	
TOTAL VOL R&R EXPENDITURES	24,004	7,982	(2,117)	10,371	5,612	6,786	52,639	172,692	120,053	0.30
GENERAL FUND ENDING BALANCE	3,258,103	3,040,266	2,900,462	4,437,852	4,538,235	3,696,007	3,651,482	3,040,353		

Title	January	February	March	April	May	June	YTD Collected/ Expended	Total Budget	Budget Remaining	% Rev/Exp
EMERGENCY RESERVE FUND										
Beg Bal-Emerg Res 67A4	648,039						648,039	648,039	-	
Other Interest-Emergency Res	1,027	727	725				2,479	10,000	7,521	
Property Tax-M&O							-		-	
EMERGENCY RESERVE ENDING BALANCE	649,066	649,793	650,518	650,518	650,518	650,518	650,518	658,039		
BOND DEBT FUND										
Beg Bal-Reserved Debt Srv	438,732						438,732	438,732		
Property Tax-Bond Debt	1,433	19,780	27,563				48,776	803,950	755,174	
Sale of Tax Title Property Debt Svc							-		-	
Interlocal Grants		3,781					3,781		(3,781)	
Other Interest-Debt Srv	1,009	646	607				2,261	10,000	7,739	
Transfers In-Debt Svc							-	152,024	152,024	
Debt Svcs-Principal Debt Srv Fund							-	811,086	811,086	
Debt Svc-Interest And Other Debt Srv Fund								94,888	94,888	
BOND DEBT ENDING BALANCE	441,174	465,381	493,551	493,551	493,551	493,551	493,551	498,732		

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WEST THURSTON REGIONAL FIRE AUTHORITY

Section: Personnel – Member Ethics; Workplace Standards and Conduct

Policy: 1.2009

Effect Date: 1/1/10

Rev. Date: August 8th, 2011; April 10th, 2017

MEMBER ETHICS AND CONDUCT

1.0 PURPOSE:

To establish member conduct; ethical treatment of co-workers; and professionalism standards in the workplace.

2.0 POLICY:

2.1 West Thurston Regional Fire Authority will comply with all applicable laws and regulations and expects its commissioners, members, officers, and employees to conduct business in accordance with the letter, spirit, and intent of all relevant laws and to refrain from any illegal, dishonest, or unethical conduct.

2.2 In general, the use of good judgment, based on high ethical principles, will guide you with respect to lines of acceptable conduct. If a situation arises where it is difficult to determine the proper course of action, the matter should be discussed openly with your immediate supervisor or Chief Officer.

2.3 Compliance with this policy of professional standards, ethical treatment of co-workers and proper conduct is the responsibility of every West Thurston Regional Fire Authority member. Disregarding or failing to comply with this standard of professional ethics and conduct could lead to disciplinary action, up to and including termination of employment.

2.4 As a member of the RFA, you are in a position of authority and are always in the public eye. Therefore, it is important that you consider all of your actions and their possible repercussions in respect to your very public position.

2.5 Electronic mail shall not be used in situations where a formal discussion or meeting is appropriate (i.e. disciplinary actions, etc.). RFA mail boxes are for official business use only, inappropriate use may result in disciplinary action.

2.6 WTRFA log books are intended to capture pertinent business information and shall not be used to place blame, fault or indicate any lack of job performance of any employee or shift.

2.7 The successful business operation and reputation of West Thurston Regional Fire Authority is built upon the principles of fair dealing and ethical conduct of our members. Our reputation for integrity and excellence requires careful observance of the spirit and letter of all applicable laws and regulations, as well as a scrupulous regard for the highest standards of conduct and personal integrity.

2.8 The continued success of West Thurston Regional Fire Authority is dependent upon our citizens' trust and we are dedicated to preserving that trust. Members owe a duty to West Thurston Regional Fire Authority and its citizens to act in a way that will merit the continued trust and confidence of the public.

2.9 All employees must conduct themselves in a manner that is consistent with the expectations of the department and shall treat others with respect and in a professional manner. See - 4.0 Guidelines for professional workplace standards, and ethical treatment of co-workers.

2.10 All employees are expected to tell the truth and be responsible, refrain from bringing shame to you or the department, respect others and their property, and practice good character traits.

3.0 REFERENCES:

RCW 42.52.180- Use of public resources for political campaigns.

(1) No state officer or state employee may use or authorize the use of facilities of an agency, directly or indirectly, for the purpose of assisting a campaign for election of a person to an office or for the promotion of or opposition to a ballot proposition. Knowing acquiescence by a person with authority to direct, control, or influence the actions of the state officer or state employee using public resources in violation of this section constitutes a violation of this section. Facilities of an agency include, but are not limited to, use of stationery, postage, machines, and equipment, use of state employees of the agency during working hours, vehicles, office space, publications of the agency, and clientele lists of persons served by the agency.

(2) This section shall not apply to the following activities:

(a) Action taken at an open public meeting by members of an elected legislative body to express a collective decision, or to actually vote upon a motion, proposal, resolution, order, or ordinance, or to support or oppose a ballot proposition as long as (i) required notice of the meeting includes the title and number of the ballot proposition, and (ii) members of the legislative body or members of the public are afforded an approximately equal opportunity for the expression of an opposing view;

(b) A statement by an elected official in support of or in opposition to any ballot proposition

at an open press conference or in response to a specific inquiry. For the purposes of this subsection, it is not a violation of this section for an elected official to respond to an inquiry regarding a ballot proposition, to make incidental remarks concerning a ballot proposition in an official communication, or otherwise comment on a ballot proposition without an actual, measurable expenditure of public funds. The ethics boards shall adopt by rule a definition of measurable expenditure;

(c) Activities that are part of the normal and regular conduct of the office or agency; and

(d) De minimis use of public facilities by statewide elected officials and legislators incidental to the preparation or delivery of permissible communications, including written and verbal communications initiated by them of their views on ballot propositions that foreseeably may affect a matter that falls within their constitutional or statutory responsibilities.

(3) As to state officers and employees, this section operates to the exclusion of RCW 42.17.130.

RCW 42.52.160- Use of persons, money, or property for private gain.

(1) No state officer or state employee may employ or use any person, money, or property under the officer's or employee's official control or direction, or in his or her official custody, for the private benefit or gain of the officer, employee, or another.

(2) This section does not prohibit the use of public resources to benefit others as part of a state officer's or state employee's official duties.

(3) The appropriate ethics boards may adopt rules providing exceptions to this section for occasional use of the state officer or state employee, of de minimis cost and value, if the activity does not result in interference with the proper performance of public duties.

4.0 GUIDELINES:

WTRFA Professional Workplace Standards: <ul style="list-style-type: none">• Be a Leader- Lead by example• Be courteous• Be respectful• Be accountable• Be loyal• Be trusting and trustworthy• Be honest• Be prideful of your workplace and co-workers• Be punctual• Be a coach, mentor, teacher to help others succeed• Be committed and follow rules• Be accessible• Be open with positive communication• Be praising in public• Be a role model with a positive attitude• Be committed to do your Job and adhere to standards and policies• Be accepting and understand your responsibility• Be efficient with good attention to details• Be a student of good Firefighter ship-training• Be a student of the profession; always seeking to improve self and others	WTRFA Workplace Ethics: We Treat co-workers: <ul style="list-style-type: none">• With respect and dignity• With an understanding of the way they want to be treated• With respect for differences• With a goal of developing a sense of team & camaraderie• With constructive criticism by teaching, mentoring, coaching• With support & understanding• With an interest to listen so that we may understand• With a focus to promote people and professionalism• As if they were your best customer
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Invitation

As this chapter comes to its end we will take what we have learned and follow our dreams to destinations that are known only to us, being ever faithful and ever vigilant to place service before self for the benefit of others.

With great pride we, the graduates of the Thurston County Training Cooperative Fire Recruit Academy Class of 2019-1 and Thurston County Medic One EMT class of 2019-Spring, respectfully request the pleasure of your company at our graduation ceremony.

Wednesday, the 12th of June

2019 at 6:00pm

South Puget Sound Community College

Kenneth J. Minnaert Center for the Arts

2011 Mottman Rd SW Olympia

*To achieve all that is possible,
we must attempt the impossible.
To be as much as we can be,
we must dream of being more.*



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IMPORTANT LEVY FACTS:

AUGUST 6th - MAINTENANCE & OPERATIONS LEVY

1. *The Levy is not a new tax, but will replace the levy expiring at the end of 2019.*
 - *The replacement levy will increase \$36 dollars (per hundred-thousand home value) per year from the (expiring) 2016-2019 Levy.*
 - *The increase is equal to \$3.00 dollars more per month (per hundred-thousand home value).*
2. *Funding will be used to pay for operational and personnel costs to maintain current levels of comprehensive Emergency Medical, Rescue, Wildland and Structural fire suppression and Prevention Services to our local communities (25,000 people in a 162 square mile emergency response zone).*
3. *Your Fire Department does not receive regular funding from Federal, State or County sources. The Fire Department is funded by the home and business owners.*
4. *Current Fire Department emergency response is more timely and effective than ever.*
5. *Your local Fire Department is rated amongst the best of any non-city Fire Department in the region and equal or better than the bordering cities of Tumwater and Centralia.*
6. *Your local Fire Department has improved our community's insurance rating twice in 5 years which lowered premiums for home and business owners.*
7. *If the Levy fails Your Fire Department will issue layoff notice to approximately half of its work force on September 30th and close two stations Dec. 31st, 2019.*
8. *If the proposition fails, funding will not be adequate to maintain necessary firefighter/EMT personnel to arrive timely and will likely impact performance and outcome during life and property saving emergencies.*
9. *Your local Fire Department has demonstrated accountability to our taxpayers, and has passed all independent audits by the state. The department operates under a balanced budget and implements cost controls and regularly finds ways to stretch tax dollars and reduce costs by relying on volunteers, partnering with other local emergency service agencies to share costs, and applying for available grants.*

IMPORTANT DATES:

- *Ballots Mailed - July 17th, 2019*
- *Last day for new Voter registration (online) – July 29th, 2019*
- *Last day for in person new registrations - August 6th, 2019*
- *Ballot deadline (returned to ballot box or post marked) by August 6th, 2019*



WEST THURSTON REGIONAL FIRE AUTHORITY

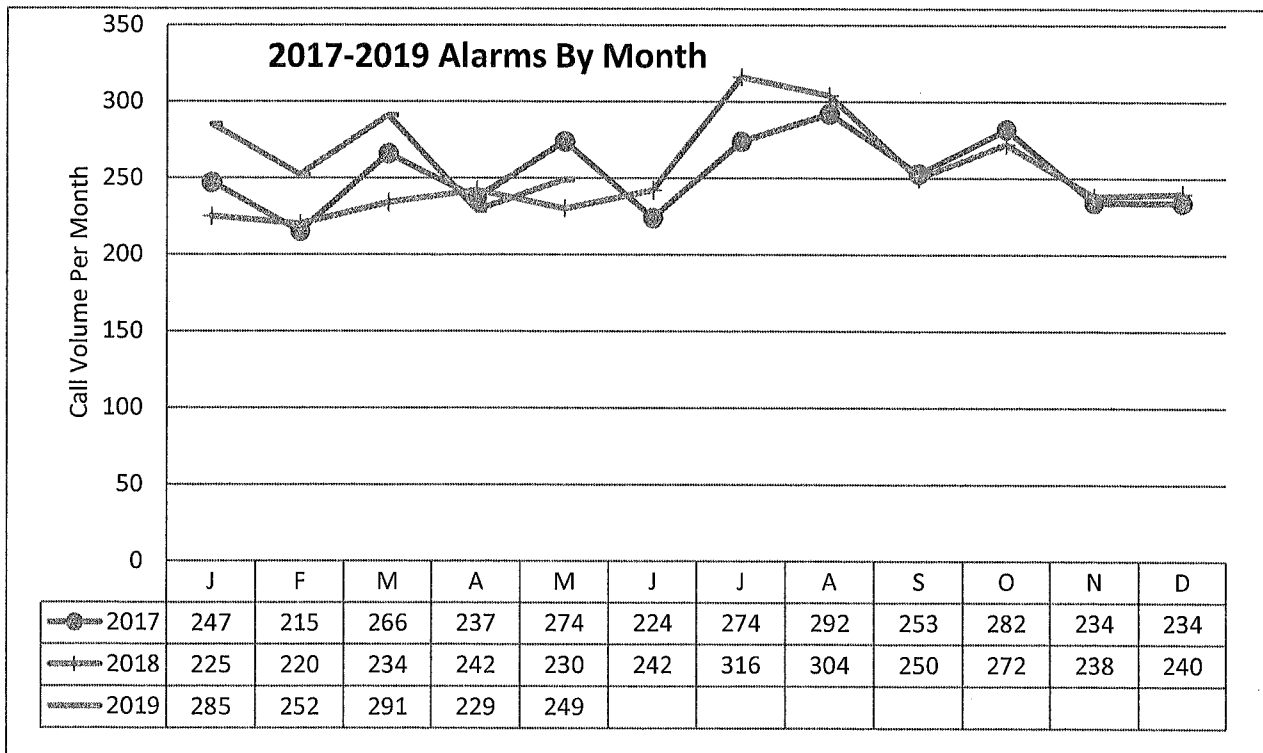
Thurston County Fire Protection District #1, #11 & #14

CHIEF'S REPORT

Month of Report: May 2019

Annual Alarm Information:

MONTH	CALL VOLUME	EMS RESCUE	FIRE	OTHER	TOTAL VOLUME	MUTUAL AID	WTRFA TRANSPORTS	TOTAL TRANSPORTS
JAN	285	194	08	83	285	15	63	93
FEB	252	186	06	60	537	14	61	89
MAR	291	217	12	62	828	25	75	120
APR	229	172	06	51	1057	10	60	93
MAY	249	188	07	54	1306	10	73	101
JUN								
JUL								
AUG								
SEP								
OCT								
NOV								
DEC								
YEAR	1306	957	39	304	1306	74	332	496





Agreements, Resolutions, Contracts & Leases:

- West Thurston completed Pre-Fire and hydrant testing at Cedar Creek and Maple Lane. Captain E. Smith reports that all pre-fire plans are complete and we are reviewing the data upload for completion.

Budget & Finance/Planning:

- Chief Kaleiwahea gave a presentation at the Scott Lake Annual Meeting on Saturday, May 18th to bring awareness to the August M&O Levy.
- Elections reported that there were no "Committee's against" identified for either district's proposition.

Expenditure Planning:

- Bunker gear purchase \$27,000
- Maintenance bill \$40,000 (recommended setting aside \$50,000 from GEMT to cover anticipated cost overrun of line item.
- Wildland Gear \$15,000 (from wildland line item)
- Radios (\$5000 half paid by medic one grant)

Development Services (New Construction) Tracking

- N/A

Fire Investigation and Fire Loss Reports

- No reports submitted
- Chief Frasl completed Fire Investigation Training and is joining the Fire Investigation Team!

Grant/Donations/Unanticipated Revenue:

- EMW-2014-FF-00386-SAFER Grant – FEMA is conducting an audit. It is unknown when the audit will be completed. The Quarter 13 and 14 reports were submitted on May 7th and a reimbursement request for \$47,382.00 was submitted on 06/06/2019.

Health & Safety Activities (see Safety Officer Report)

- June 19th is NFPA 1582 Annual Physical Make-up Day
- L&I has completed a Safety Audit at station 1-1, 1-2, 1-3 & 1-6. Air quality testing at all stations passed indoor quality standards. L&I will complete the voluntary safety audit at station 4 soon.
- Captain Rob Smith has scheduled training for purposes of development of a PTSD Peer Support Team. A professional trainer will provide education to West Thurston and fire departments and disciplines on June 25th & 26th. The RFA will fund the training event and is charging a fee to non-WTRFA personnel to recover some of \$5000 total costs. This has been identified as a high priority safety and health topic.

Accidents, Incidents, and Injury

- None reported

IT/Web Development (Joslin)

- A new agreement is pending the outcome of the August proposition



Labor Management Report

Human Resources/ Personnel/ Man hours served & Internal Affairs/ Labor-Management:

STATION UPTIME REPORT	May 2019
Station 1	100%
Station 2	100%
Station 3	100%
Station 4	1 resident
Station 6	Staffing of 2 = 22%
Career Battalion (Station 6)	100%

Certified Responders- Personnel Count	Man-Hours Worked May 2019
(31) Career-Union	Regular Hours: 5291; Overtime Hours: 220; Sick Leave Hours: 180 (includes paternity and FMLA); Kelly Day Hours: 768; Vacation Hours: 588; Personal Leave: 48; Training OT: 0; Bereavement; Mob: 0; Mob backfill: 0; Training Hours: 46
(1) Temp-Part-time	Temp Hours: 0
(26) Volunteer Responders	1700 Regular Hours
(13) PACT	
(05) Residents	305 Regular Hours
(02) Maintenance/Logistics PT	69 Regular Hours

Legal Issues:

- Quinn reviewed contract for IFSAC training company (Degagne)

Policy/ Procedures & Guidelines:

- Board inquiry – Member Ethics and Conduct Policy 1.2009

Risk Management:

- Safety Officer/L&I Safety Audit & indoor air quality and safety inspection nearing completion.
- A PPE/Uniform Committee is researching compliance and will recommend a standard.

Action/ Review/ Discussion Items:

- Board inquiry – Member Ethics and Conduct Policy 1.2009

Meetings & Activities

- May 2 -Medic One OPS
- May 7 -Officers Meeting (Changed back to 2nd Monday of month to avoid OTEP)
- May 18 -Scott Lake Annual Meeting
- June 5 -Grand Mound-Rochester Chamber of Commerce Presentation
- June 7 -LRE BBQ & Walk-a-Thon
- June 10 Board Meeting 1800 Officers Meeting 0800
- June 10 -Rochester HS Hands only CPR
- June 12 -Academy & Fire Academy Graduation 6pm
- June 15 -Swede Day Parade, Assemble-0900



Public Education/ Public Relations Activities:

Our PR Team has completed the first video that highlights the impacts and successes of our life and property saving services. The second video (Deputy Holden Story) was completed.

- Chiefs Kaleiwahea & Scott attended the Grandmound/Rochester Chamber of Commerce Meeting to bring awareness to the M&O proposition. The Chamber will send a letter of endorsement & Commissioner Menser also expressed interest in endorsing the proposition.
- A new "Why" video highlighting why our personnel chose the fire service is nearing completion
- The Scatter Creek Fire Documentary development is underway.
- A new newsletter is being drafted currently and will be published in early June.
- Over 15,000 people reached 124 shares through Facebook

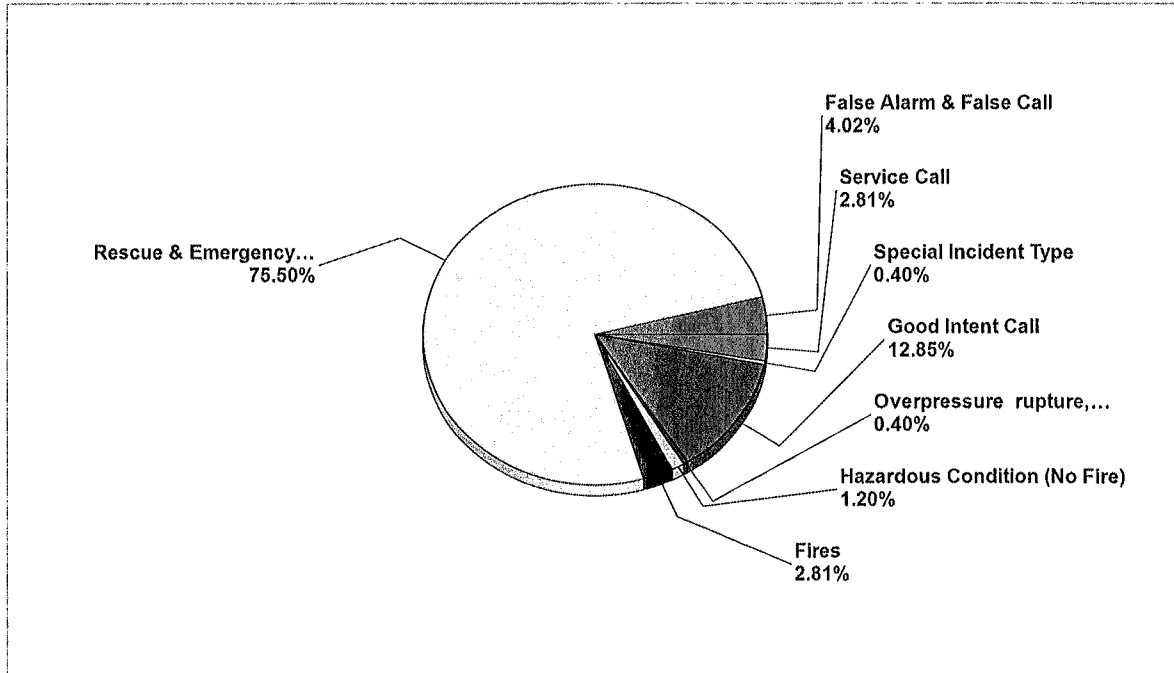


Thanks to all of our members who took part in the Scott Lake Fishing Derby (Pictures above)



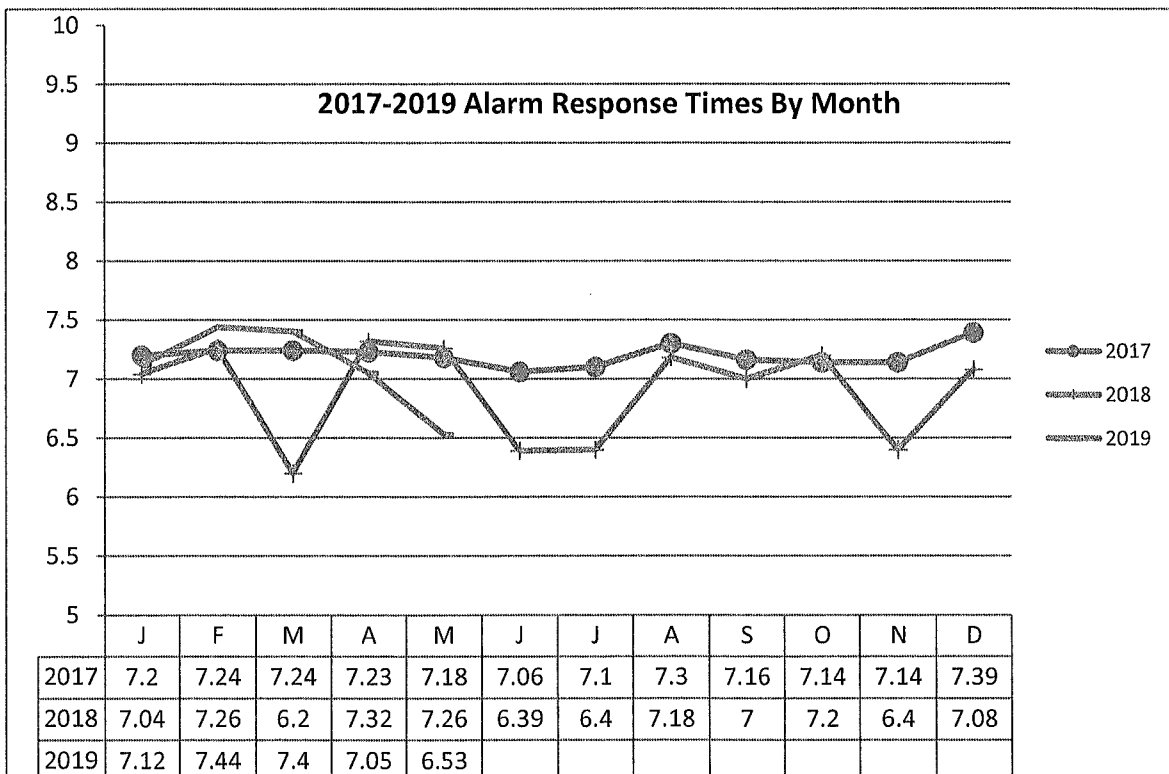
West Thurston Monthly-YTD Alarm Information

ER report #553-Major Incident Types



Average Response Time: 6:53 Minutes

No mutual aid, I-5 or Capitol Forest (first arriving-priority incidents)





WTRFA Monthly/ YTD Operations Summary

Description	Monthly Call Volume	YTD Call Volume
EMS/RESCUE	188	958 (73%)
Fire	07	39 (03%)
Other	51	307 (24%)
For Month	249	1306
WT- Transports	73	(39%) of EMS

Hospital	Monthly	YTD
SPH	63	255
PHC	29	192
CMC	07	41
MAMC	00	00
Harborview	01	03
GH	00	00
Other	01	03
Total	101	494

Tribal Property	Monthly	YTD
Lucky Eagle (12888)	05	23
Eagles Landing (12840)	02	07
Great Wolf Lodge (20500)	05	34
Fairfield Inn (6223)	00	02
Total	12	66 (5%)

Aid Unit Utilization	Transports For Month	YTD
Aid 1-1 – App 05	20	105
Aid 1-2 – App 06	36	140
Aid 1-3 – App 03	17	88
Aid 1-6 – App 55	00	00
Aid 1-4	00	01
Transported ALS	24	145
Airlift	01	02
Private Ambulance	02	11
Other FD	01	03

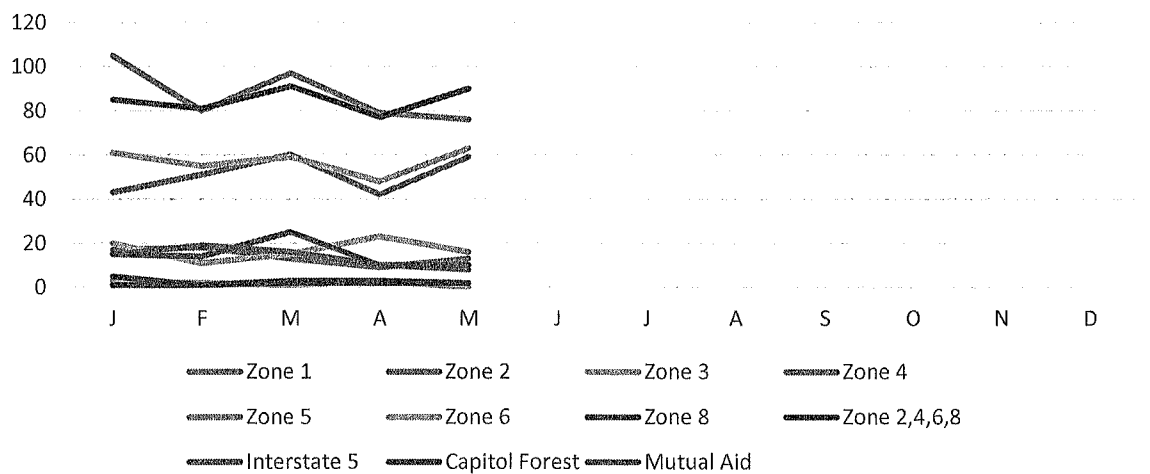
Station Zone	Monthly	AVG. Response Time (Month)	*YTD	Percentage YTD
1 – Grand Mound/Sargent	76	6:13	383	29%
2 – Littlerock Rd	59 (90)	7:15	255 (425)	18.5% (32%)
3 – Albany Street	63	6:01	287	21%
4 – Scott Lake- Sta. 1-2	13	9:56	70	5%
5 – Michigan Hill- Sta.1-3	00	0	09	<1%
6 – Maytown Rd.	16	9:58	85	6.5%
8 – Bordeaux–Sta.1-2	02	16:09	14	1%
I-5 1-1	03	8:06	36	3%
I-5 1-2	01	8:57	07	<1%
I-5 1-6	04	7:51	25	2%
Capitol Forest	02	12:04	08	<1%
Mutual Aid	10	N/A	74	6%
Total/ Average Response time	249	6:53	1306	100%

Average response time for first arriving unit; does not include Mutual aid, Interstate 5 or Capitol Forest incidents (priority calls-ER report #1605)

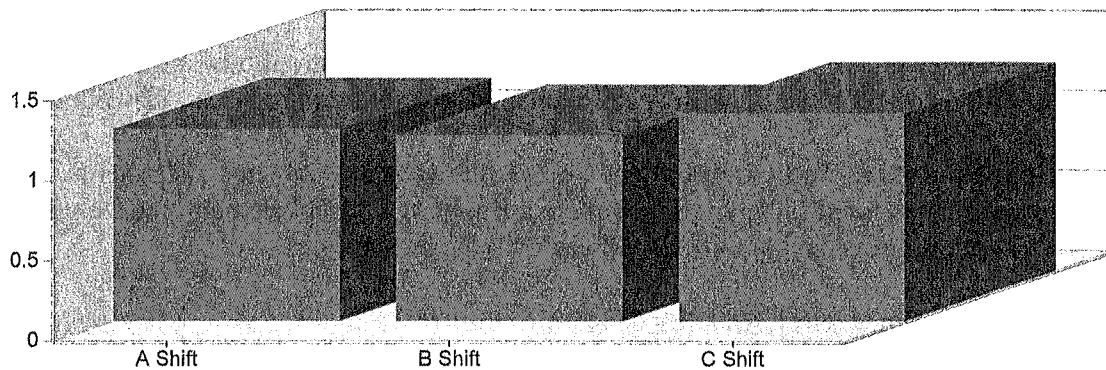
40



2019 Station/Zone Utilization



Average Turnout Time per Shift for Date Range SHIFT AVERAGE TURNOUT TIME as MM:SS (Dispatch to Enroute)



A Shift 1:12- B Shift 1:10- C Shift 1:18
Start Date: 05/01/2019 | End Date: 05/31/2019
Doc Id: 654
Emergencyreporting



WTRFA Operations Report:

Notable Incidents:

Operational Topics:

Getting ramped up for 2019 wildland season – Chief Scott and Capt. Smith met with new DNR reps to discuss the upcoming fire season and how we can better work together. Equipment and items for this year's season have been purchased. First mobilization request came in on June 3rd.

Project Work Status:

Albany Street Generator Project – Finalization of scope of work with Reliable Electric, equipment on order – **In Progress.**

Sargent Rd Energy Study – Finalization on the Scope of Work contract with Ecotope. They will be scheduling their site visit – **In progress.**

CAD Run Card Changes:

The TCOMM CAD system has been updated and we are in the middle of confidence testing for the changes – Monitor

Aid Unit Design:

Preliminary meetings have been communicated to discuss the design of new aid units. We will continue to drill down to come up with specific changes for future purchases. – **In Finalization.**

Bunker Gear Standards and Compliance: Chief Kaleiwahea established a standards committee and J. Joslin and Lt. Lyon to complete a Bunker Gear replacement plan. Inventory identified a number of needs that will be addressed in the near future.

Thurston County Emergency Alerting System & Smart 911:

Officer training to send early alerts will occur on June 10th 0800 - **In Process**

Maytown Water:

Chief Kaleiwahea spoke with Lindzi (801) 455-7536 with Legend Engineering (435) 654-4828 who is the firm working with Old Dominion to develop the water system. Lindzi said that their plans have been submitted to Thurston County and said that her conversations with Old Dominion Principals has been positive and welcoming regarding West Thurston connecting our domestic service to their group A well. I committed to paying for the costs of bringing the water to us and any easements that will be required. Lindzi said she will update me on the progress. -**In Process**



Training Report – by Capt. Rob Smith

The focus in May was Aerial Operations. For the remainder of, and into the following quarter, we will be focusing on Wildland Operations and Driver Operator updates. On peripheral I have submitted for \$36,000 grant from Firehouse Subs for auto extrication tools which we hope to hear good news in the next few weeks. As you know, through training we have secured new Thermal Imaging Cameras which have been deployed with assigned training attached. We are also conducting concentrated, shift-level Tender 1-1 Operations training/overview.

JUNE 2019 – DRIVER/OPERATOR TRAINING: EVIP 3.0 (Update) WILDLAND OPERATIONS AND TACTICS

<i>Monthly Summary *Training Events Scheduled (subject to change)*</i>		
<i>Subject</i>	<i>Dates</i>	<i>Description and Requirement</i>
WAC Annual Training	Ongoing/expires 12/31/2019	TCTC Annual Training Requirements
Firefighter 1 Testing	June 8 & 9	Hosting Practical Skills Testing @Station 1-2, 0800-1700
BNSF and Amtrak	June 18 & 19	@Riverside Fire Authority, 0900-1300 (TENTATIVE)
Instructor 1 Course	June 22 & 23	Hosting Instructor 1 Class and Testing @Station 1-2, 0800-1700
Peer Support for EMS	June 25&26	The Counseling Team International @Fairfield Inn, 0830-1600
Thursday Night Drill	June 20	Aerial Operations – Station 1-2, 1800-2000
Live Fire House Burn	TBD	Acquired Structure Live Fire – 183 rd House

<i>Monthly Shift Drills *Required by All Line Personnel*</i>		
<i>Subject</i>	<i>Dates</i>	<i>Description and Equipment Needed</i>
C Shift – EVIP 3.0	June 6	Satisfies Annual Driver/Operator Training Requirements
B Shift – Wildland Ops	June 11	Satisfies 2nd Q – Wildland Ops
A Shift – Wildland Ops	June 13	Satisfies 2 nd Q – Wildland Ops
C Shift – Wildland Ops	June 18	Satisfies 2 nd Q – Wildland Ops
B Shift – EVIP 3.0	June 20	Satisfies - Annual Driver/Operator Training Requirements
C Shift – EVIP 3.0	June 27	Satisfies – Annual Driver/Operator Training Requirements



Completed Training for May	Scheduled Training	Future Planned Training / Not yet Scheduled
<p>Regularly Scheduled Shift, Thursday Night Drills and Saturday Training featuring required training topics and non-required training:</p> <ul style="list-style-type: none">May 4-5 – Pump Operations Class @WTRFA Station 1-1 – 0800-1700 each day (Jeremy Douglass)May 10 – C Shift Drill – 1000-1400May 15 – Officer Development Luncheon – “Partnership” @EOFD Station 6-1 – 1200-1400May 16-18 – Washington State Firefighter Association Annual Conference and School @Wenatchee – <i>Live Fire Track</i> (Instructing) R. SmithMay 23 – A Shift Drill – 1000-1400May 23 – Thursday Night Drill – Aerial Operations – Station 1-1 – 1800-2000May 30 – B Shift Drill – 1000-1400May 31 - IFSAC Firefighter 2 Practical Skills Evaluations @Station 9-1 – R. Smith	<ul style="list-style-type: none">June 6 – C Shift Drill – EVIP 3.0 - 1000-1400June 11 – B Shift Drill – Wildland Ops - 1000-1400June 13 – A Shift Drill – Wildland Ops – 1000-1400June 18 – C Shift Drill – Wildland Ops – 1000-1400June 18 & 19 – BNSF and Amtrak Training @Riverside Fire Authority – 0900-1300 (TENTATIVE)June 20 – B Shift Drill – EVIP 3.0 – 1000-1400June 20 – Thursday Night Drill – Aerial Operations – Station 1-2 -1800-2000June 25 & 26 – An Overview of Peer Support Training for EMS Professionals 0830-1630 each day, hosted by WTRFA – Fairfield Inn & Suites, Grand Mound/RochesterJune 22-23 Instructor 1 @Station 1-2, 0800-1700June 27 – C Shift Drill – EVIP 3.0October 16-17 NFA Leadership Executive Skills Series: Exercising Leadership to Facilitate Adaptive Change @Station 1-2December 4 - 451 Ignite Leadership – The High Reliability Officer – location TBD	<p>As budget allows (tentative/approximate schedule);</p> <ul style="list-style-type: none">1403 Live Fire Training –2Q & 3Q- 2019 @Mark Noble courtesy of Thurston County Training Officers (Saturdays May through June 1 - completed), and Acquired Structure on 183rd Ave SW (date TBD)Responder vs. Machinery – Consider in 2019Training with Mutual Aid Partners (Riverside Fire Authority – Lewis County) dates TBDTechnical Rescue Training – Rope Rescue Operations Level - TBD) <p>Major / Ongoing Projects</p> <ul style="list-style-type: none">Brent Strong Memorial – build a memorial at Station 1-4 – in progress (collecting pricing info to share with group and seek Union contribution) – inactive at this timeLadder Truck Training: Develop Advanced Functions Task Book Training (phase 2) – in progressOral Interview Board – Coordinate questions and panelists for new Firefighter hire in May – in progressFirehouse Subs Grant – Extrication Tools, Application deadline is May 8th - submittedThurston County Training Officers: Coordinate/lead MCO’s multiple dates 1st, 2nd, 3rd, and 4th Q 2019 with all Thurston County Departments in the Cooperative.- in progressWTRFA Training Division: New Target Solutions Platform improvements to help end-user experience – in progress and target is rollout for 2Q.Training Tower: Reconsider plans – inactive

2nd Quarter 2019 Training Requirements: Posted – in progress
Annual Training Requirements (WAC) 2019: Posted – in progress

West Thurston Regional Fire Authority

Olympia, WA

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Incident Count per User-Defined Fields for Date Range

Start Date: 05/01/2019 | End Date: 05/31/2019

ANSWERS	# INCIDENTS
USER-DEFINED FIELD: Call Type (Required)	
ALS	61
BLS	141
FIRE	47
TOTAL	249

24%
57%
19%

USER-DEFINED FIELD: Patient Dispo? (Required)	
AMA	6
Cancelled	14
DOA	1
FIRE	39
No Medical Need	30
POV	14
T & R	40
TRANSPORT	101
UTL	4
TOTAL	249

USER-DEFINED FIELD: Transport BLS or ALS? (Required)	
ALS	26
BLS	75
N/A	148
TOTAL	249

USER-DEFINED FIELD: Unit that transported? (Required)	
A1-1	20
A1-2	36
A1-3	17
Airlift	1
FD #4	1
Medic Unit	24
Private Amb	2
N/A	148
TOTAL	249

WTRFA
73

TOTAL
101

USER-DEFINED FIELD: Transport Location (Not POV)? (Required)	
Centralia Providence	29
CMC	7
Harborview	1
OTHER	1
SPH	63
N/A	148
TOTAL	249

USER-DEFINED FIELD: 2nd Patient Dispo?	
AMA	1

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West Thurston Regional Fire Authority

Olympia, WA

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Incident First on Scene Response Times For Date Range per Geographical Zone

Mutual Aid: All Types and None | Response Mode(s): Lights and Sirens | Zone(s): 1 - Grand Mound, 2 - Littlerock, 3 - Rochester, 4 - Scott Lake, 5 - Michigan Hill and 2 more | Start Date: 05/01/2019 | End Date: 05/31/2019

Incident Number	Date	Apparatus	Response Time
Bordeaux / Mima / Gate			
2019-0001256	05/25/2019	A1-2	10:20
2019-0001217	05/20/2019	A1-2	21:58
		Number of Calls: 2	Avg Response Time: 16:09
Grand Mound			
2019-0001305	05/31/2019	E1-1	6:35
2019-0001298	05/31/2019	CH1-1	1:13
2019-0001286	05/29/2019	E1-1	4:30
2019-0001282	05/28/2019	A1-1	6:23
2019-0001276	05/28/2019	BN1-6	6:53
2019-0001270	05/27/2019	E1-1	9:38
2019-0001255	05/24/2019	A1-1	5:52
2019-0001249	05/23/2019	A1-1	8:14
2019-0001243	05/23/2019	A1-3	6:25
2019-0001241	05/22/2019	E1-3	7:15
2019-0001239	05/22/2019	BN1-6	9:43
2019-0001236	05/22/2019	A1-1	5:18
2019-0001234	05/21/2019	A1-1	7:56
2019-0001231	05/21/2019	A1-1	5:52
2019-0001230	05/21/2019	A1-3	8:48
2019-0001227	05/21/2019	E1-3	8:13
2019-0001225	05/20/2019	A1-1	6:02
2019-0001223	05/20/2019	A1-3	7:12
2019-0001218	05/20/2019	A1-1	6:23
2019-0001212	05/19/2019	B1-1	4:59
2019-0001211	05/19/2019	A1-1	7:01
2019-0001207	05/18/2019	A1-1	8:11
2019-0001203	05/18/2019	A1-1	5:39
2019-0001201	05/18/2019	A1-1	2:03
2019-0001198	05/17/2019	A1-1	4:19
2019-0001192	05/16/2019	A1-1	6:35
2019-0001190	05/16/2019	A1-1	7:56
2019-0001181	05/15/2019	A1-1	6:36
2019-0001173	05/14/2019	A1-1	4:32
2019-0001170	05/14/2019	A1-1	3:05

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.



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Incident Number	Date	Apparatus	Response Time
2019-0001167	05/13/2019	A1-1	6:48
2019-0001165	05/13/2019	E1-7	6:31
2019-0001147	05/11/2019	A1-1	3:19
2019-0001146	05/11/2019	E1-3	4:50
2019-0001144	05/11/2019	A1-1	5:10
2019-0001141	05/11/2019	E1-1	7:58
2019-0001140	05/11/2019	A1-1	7:28
2019-0001131	05/10/2019	A1-1	5:21
2019-0001129	05/10/2019	A1-1	3:32
2019-0001128	05/10/2019	E1-1	2:00
2019-0001124	05/09/2019	A1-1	2:30
2019-0001122	05/09/2019	A1-1	6:47
2019-0001121	05/09/2019	BN1-6	6:16
2019-0001116	05/08/2019	A1-1	6:28
2019-0001115	05/08/2019	A1-1	7:54
2019-0001110	05/07/2019	E1-1	5:30
2019-0001109	05/07/2019	A1-1	10:14
2019-0001106	05/06/2019	A1-1	6:08
2019-0001105	05/06/2019	A1-1	5:22
2019-0001101	05/06/2019	A1-1	4:00
2019-0001090	05/04/2019	A1-1	5:44
2019-0001087	05/04/2019	A1-1	6:04
2019-0001086	05/04/2019	A1-1	9:23
2019-0001085	05/03/2019	A1-1	6:17
2019-0001078	05/03/2019	A1-1	7:33
2019-0001064	05/01/2019	A1-1	7:13
2019-0001059	05/01/2019	A1-4	5:41

Number of Calls: 57

Avg Response Time: 6:13

Littlerock

2019-0001300	05/31/2019	A1-3	14:13
2019-0001299	05/31/2019	A1-2	7:47
2019-0001297	05/31/2019	A1-2	6:28
2019-0001296	05/31/2019	A1-2	15:13
2019-0001289	05/30/2019	A1-2	12:58
2019-0001284	05/28/2019	A1-2	4:42
2019-0001275	05/28/2019	A1-2	10:35
2019-0001271	05/27/2019	A1-2	5:44
2019-0001245	05/23/2019	A1-2	7:40
2019-0001242	05/22/2019	A1-2	4:22
2019-0001221	05/20/2019	A1-2	5:18
2019-0001216	05/19/2019	A1-2	7:30

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Incident Number	Date	Apparatus	Response Time
2019-0001214	05/19/2019	A1-2	7:11
2019-0001210	05/19/2019	A1-2	3:25
2019-0001209	05/19/2019	A1-2	2:26
2019-0001197	05/17/2019	A1-2	2:53
2019-0001194	05/17/2019	A1-2	9:35
2019-0001189	05/16/2019	A1-2	7:32
2019-0001180	05/15/2019	A1-2	6:27
2019-0001179	05/15/2019	E1-2	8:25
2019-0001178	05/15/2019	A1-2	4:27
2019-0001176	05/14/2019	A1-2	4:10
2019-0001166	05/13/2019	A1-2	7:15
2019-0001157	05/12/2019	E1-2	5:12
2019-0001156	05/12/2019	A1-2	6:52
2019-0001155	05/12/2019	A1-2	8:58
2019-0001154	05/12/2019	A1-2	7:01
2019-0001145	05/11/2019	E1-2	7:07
2019-0001133	05/10/2019	A1-2	6:43
2019-0001127	05/09/2019	A1-2	8:29
2019-0001117	05/08/2019	A1-2	7:16
2019-0001113	05/08/2019	A1-2	8:56
2019-0001108	05/07/2019	A1-2	1:34
2019-0001104	05/06/2019	A1-2	4:02
2019-0001100	05/06/2019	E1-2	13:10
2019-0001089	05/04/2019	A1-2	2:33
2019-0001084	05/03/2019	A1-4	8:22
2019-0001077	05/03/2019	A1-2	8:15
2019-0001068	05/02/2019	A1-2	7:25
2019-0001063	05/01/2019	A1-2	6:53
Number of Calls: 40			Avg Response Time: 7:15
Maytown			
2019-0001303	05/31/2019	E1-1	9:40
2019-0001281	05/28/2019	A1-2	10:00
2019-0001215	05/19/2019	BN1-6	5:11
2019-0001208	05/19/2019	A1-2	16:19
2019-0001202	05/18/2019	BN1-6	9:13
2019-0001151	05/11/2019	A1-2	8:35
2019-0001134	05/10/2019	BN1-6	3:59
2019-0001119	05/09/2019	BN1-6	10:48
2019-0001111	05/07/2019	BN1-6	3:13
2019-0001073	05/02/2019	B1-6	8:40

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.



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Incident Number	Date	Apparatus	Response Time
2019-0001067	05/02/2019	BN1-6	9:58
Number of Calls: 11			Avg Response Time: 8:41
Rochester			
2019-0001293	05/30/2019	A1-1	3:08
2019-0001292	05/30/2019	A1-3	4:03
2019-0001288	05/29/2019	A1-3	4:07
2019-0001287	05/29/2019	A1-3	7:09
2019-0001283	05/28/2019	A1-3	7:25
2019-0001280	05/28/2019	A1-3	5:15
2019-0001273	05/27/2019	A1-3	5:48
2019-0001272	05/27/2019	A1-3	4:52
2019-0001253	05/24/2019	A1-3	8:51
2019-0001252	05/24/2019	E1-1	1:26
2019-0001251	05/24/2019	E1-3	5:19
2019-0001246	05/23/2019	B1-3	6:30
2019-0001240	05/22/2019	A1-3	7:29
2019-0001237	05/22/2019	B1-3	6:21
2019-0001233	05/21/2019	A1-3	6:18
2019-0001232	05/21/2019	A1-3	11:42
2019-0001224	05/20/2019	A1-3	2:04
2019-0001219	05/20/2019	A1-1	21:12
2019-0001204	05/18/2019	A1-3	7:38
2019-0001199	05/17/2019	A1-3	4:59
2019-0001196	05/17/2019	A1-3	6:50
2019-0001187	05/16/2019	A1-1	7:06
2019-0001186	05/16/2019	A1-3	4:10
2019-0001185	05/16/2019	E1-3	5:14
2019-0001177	05/14/2019	E1-3	6:17
2019-0001174	05/14/2019	A1-3	4:42
2019-0001172	05/14/2019	A1-3	5:03
2019-0001169	05/14/2019	A1-3	6:16
2019-0001168	05/14/2019	E1-3	6:48
2019-0001164	05/13/2019	A1-3	5:14
2019-0001162	05/13/2019	A1-3	6:55
2019-0001158	05/12/2019	A1-3	7:05
2019-0001153	05/11/2019	A1-3	0:50
2019-0001138	05/10/2019	A1-3	5:16
2019-0001118	05/08/2019	A1-3	6:00
2019-0001114	05/08/2019	A1-3	4:58
2019-0001098	05/05/2019	A1-3	7:49

First Apparatus on scene for reviewed reports. Response time calculated by using earliest Dispatched time for the incident to first apparatus arrived time.



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Incident Number	Date	Apparatus	Response Time
2019-0001095	05/05/2019	A1-3	3:34
2019-0001088	05/04/2019	A1-3	3:16
2019-0001075	05/02/2019	E1-3	6:31
2019-0001074	05/02/2019	A1-3	8:55
2019-0001071	05/02/2019	E1-3	5:37
2019-0001066	05/02/2019	A1-3	8:06
2019-0001062	05/01/2019	A1-3	7:00
2019-0001058	05/01/2019	B1-3	0:15
Number of Calls: 45			Avg Response Time: 6:01
Scott Lake			
2019-0001306	05/31/2019	A1-3	30:14
2019-0001254	05/24/2019	A1-2	8:38
2019-0001228	05/21/2019	A1-2	7:09
2019-0001206	05/18/2019	A1-2	5:30
2019-0001205	05/18/2019	A1-2	8:12
2019-0001112	05/07/2019	A1-2	6:58
2019-0001080	05/03/2019	BN1-6	5:03
2019-0001069	05/02/2019	A1-2	7:47
Number of Calls: 8			Avg Response Time: 9:56
Total Number of Calls: 163			Total Avg Response Time: 6:53

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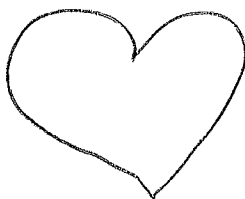
Kim Landini
3312 Dartmouth Dr SE
Lacey, WA 98503-4383



West Thurston Regional Fire Auth
10828 Littlerock Rd SW
Olympia, WA 98512

To the brave women & men
that selflessly give of
themselves day after day...

I appreciate and
Thank you —



Roger, I don't know the name of the man who rode in the ambulance with me, but if you know who it was, please thank him for me. He was very calm & caring, talked enough to keep me distracted, but not so much that it wore me out or annoyed me.

I now know what a "10" pain is for me, and I was so lucky to be cared for so professionally, gently & carefully.

Ruth Harms

Devert

7.26.17
ROGER - WE WERE HURT AND STRANDED AT THE ^{I-5} EXIT 88 REST STOP - MY WIFE BROKE HER HIP. YOU WERE THE 1st RESPONDER. FROM THE MOMENT YOU ARRIVED ACTION WAS CALM, IMMEDIATE, PROFESSIONAL AND CARING. THANK YOU SO MUCH FOR THE FOCUSED ATTENTION AND UNDERSTANDING. — I AM ESPECIALLY GRATEFUL FOR THE TIME YOU TOOK TO DRIVE OUR CAR TO PROVIDENCE HOSPITAL - SINCE I COULDN'T SEE WELL ENOUGH TO DRIVE. — YOUR TRAINING & CONFIDENCE WERE CERTAINLY OBVIOUS - AND YOUR COMPASSION EVEN MORE SO. — YOUR CONSTITUENT POPULATION IS FORTUNATE TO HAVE YOU AND YOUR GIFTS OF SERVICE. LEN HARMS

