



THURSTON COUNTY FIRE PROTECTION DISTRICTS 1 & 11
**WEST THURSTON REGIONAL FIRE
AUTHORITY**



10828 Littlerock Rd SW
Olympia WA 98512
360.352.1614

April 13, 2020 – Governing Board Business Meeting via GoToMeeting virtual meeting.

Note: Agenda was shortened to “routine and necessary” action items only, in accordance with Governor’s Proclamation of 3/24/2020. All other agenda items were postponed.

Call to Order/Attendance: Commissioner Ricks called the meeting to order at 18:02 hours. Commissioners Culleton, Dahl, Elkins, Jernigan and Pethia, Chiefs Frasl, Kaleiwahea, Scott, and R. Stone, Captains Dyer, R. Smith and G. Stone, FFs Degagne and Spiegelberg, Volunteer S. Giordano, Admin Assistant Linda Patraca and Secretary Linda Shea were present. Union Representative Garza was absent.

Public Comment/Presentations: None.

Additions/Deletions to the Agenda: None.

Labor Management Team Report: Chief Scott reported a Memo of Understanding (MOU) had been signed with the union covering staffing during the COVID-19 situation.

New Business:

1. Expenditure Approval. Commissioner Jernigan moved to approve the expenditures in the amount of \$722,522.39. Commissioner Dahl seconded the motion. Motion carried 6-0.
2. Minutes. Commissioner Jernigan moved to approve both the March 9, 2020 general board minutes AND the March 19, 2020 emergency board minutes. Commissioner Culleton seconded the motion. Motion carried 6-0.
3. Resolutions.
 - a. Commr. Ricks presented Resolution #2020-010, Invoking Federal Aid Assistance/Stafford Act. Linda S. explained that this resolution, as developed by the department’s attorney, would enable the department to claim federal aid/reimbursement for costs associated with the COVID-19 response. Commissioner Jernigan moved to approve Resolution #2020-010. Commissioner Elkins seconded the motion. Motion carried 6-0.
 - b. Commr. Ricks presented Resolution #2020-011, Local Agency Finance Contract, noting that Linda S. emailed the supporting documentation that clarified this as a contract for the financing of the two new aid units and power gurneys. Commissioner Jernigan moved to approve Resolution #2020-011. Commissioner Elkins seconded the motion. Motion carried 6-0.
 - c. Commr. Ricks presented Resolution #2020-012, Reimbursement Resolution. Commissioner Jernigan moved to approve Resolution #2020-012. Commissioner Pethia seconded the motion. Motion carried 6-0.

Unfinished Business (action items): None.

Unfinished Business (nonaction items):

1. Chehalis Tribe negotiations. Chief Kaleiwahea reported that he has had no discussions with the tribe on the service contract, although he has had discussions with the tribe regarding COVID response resources. Commr. Culleton asked about the department’s original plan to re-consider service levels in April; Chief Kaleiwahea responded that it can be addressed by the board at the May meeting.
2. Weyerhaeuser meeting. No update.
3. Station 1-1 energy usage. Chief Scott will obtain usage figures from Linda P and send out a report.

Communications:

1. Thurston County Treasurer March 2020 reports were presented as per RCW 52.16.050(4). Linda S. noted the county treasurer is delaying the collection of property taxes from owners until June, but she does not anticipate any issues with the department’s ability to sustain current operations with the projected fund balance until tax collections are received.
2. April 2020 budget reports were distributed. Linda S reported the purchase of the new brush truck was posted in April.

Chief Reports: Refer to printed reports.

1. Chief Kaleiwahea reported on the COVID-19 response, noting that no personnel were quarantined and he believes the PPE supplies to be adequate.
2. Chief Scott reported on the phenomenal job that the department personnel, including administrative staff, have done in responding to the COVID-19 situation.

Commissioner Reports: None.

Good of the Order: Chief Kaleiwahea reported on the passing of former commissioner Jerry Strong’s wife, Jan.

Adjournment: The board adjourned the meeting at 18:40 hours.

Submitted for Board approval by:

Linda Shea

Linda Shea, Secretary

Thomas Culleton

Tom Culleton, Board Member

Dave Pethia

Dave Pethia, Board Member

John Ricks

John Ricks, Board Member

Calvin Dahl, Board Member

Ben M. Elkins

Ben Elkins, Board Member

Jeff Jernigan

Jeff Jernigan, Board Member

Signature: John Eicks

John Eicks (May 12, 2020)

Email: jandricks@comcast.net

Signature: 

Thomas Culleton (May 12, 2020)

Email: thomas2622@live.com

Signature: 

Ben M. Elkins (May 12, 2020)

Email: bethurston80@gmail.com

Signature: David Pethia

Email: davidpethia@gmail.com

Signature: 

Jeffery M. Jan (May 12, 2020)

Email: jjfire54@comcast.net

Signature: LINDA SHEA

LINDA SHEA (May 12, 2020)

Email: linda.shea@westthurstonfire.org












WTRFA MINUTES 041320


Final Audit Report

2020-05-12

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